

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD MARCH 16, 2017  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, March 16, 2017 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell and Margaret (Peggy) Danhof.

ABSENT

Thomas Gilligan. Gilligan had called Danhof earlier to report that health issues would prevent him from attending.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon and Kathy Bennett.

PUBLIC PRESENT

The following public was present: Jody Hargett, Anthony Lucarelli, Kristin Pascavage and Marcelo Valencia.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Danhof  
NAYES: None  
ABSENT: Gilligan

MINUTES OF THE BOARD MEETING – February 16, 2017

The minutes of the board meeting held February 16, 2017 were presented. A motion to approve the minutes was made by Newell, seconded by Kalnicky. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Danhof  
NAYES: None  
ABSENT: Gilligan

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Friends are busy getting ready for the Spring Book Sale. There will be a members only night on Friday, March 31. There will also be a members only early morning sale or pay \$2 at the door on Saturday, April 1. Hargett reminded the Board that Mary Tujela will be stepping down as Book Sale Manager. Two new volunteers will be taking over the Friends Book Sale.

NEW BUSINESS

Approval of Brooks Café Contract (April 2017 – March 2018)

A motion to approve the Brooks Café Contract (April 2017 – March 2018) with Ms. Jan Peterson was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Danhof  
NAYES: None  
ABSENT: Gilligan

Approval of Interlibrary Loan Policy

A motion to approve the Interlibrary Loan Policy was made by Newell, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Danhof  
NAYES: None  
ABSENT: Gilligan

Approval of Appointment of Executive Director Evaluation Liaisons

A motion to approve the appointment of Margaret Danhof and Ruth Newell as the 2017 Executive Director Evaluation Liaisons was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Danhof  
NAYES: None  
ABSENT: Gilligan

Approval of Appointment of Secretary Audit Liaisons

A motion to approve the appointment of Steven Prodehl and Kathryn Spindel as the 2017 Secretary Audit Liaisons was made by Newell, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Danhof  
NAYES: None  
ABSENT: Gilligan

LIBRARY PROJECTS

Approval of Pace Systems Quotation for Meeting Room B and Storytime Room Audio/Visual Upgrades

A motion to approve the Pace Systems Quotation for Meeting Room B and Storytime Room Audio/Visual upgrades with the cost to be paid from the Building Fund was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Danhof  
NAYES: None  
ABSENT: Gilligan

CORRESPONDENCE

State Senator Jennifer Bertino-Tarrant sent a thank you card to the Outreach department thanking them for their participation in the 2017 Kids' Fair.

Executive Director Mills received a thank you letter from Midwest Christian Montessori Academy for the library's participation as a Gold Sponsor.

The Board received invitations to the 9<sup>th</sup> Annual Men Who Cook event on Saturday, March 25. The proceeds will benefit the Will County Children's Advocacy Center.

The Bolingbrook Hospital Foundation *An Evening in the Tropics* Benefit will be on Thursday, May 11.

The National Day of Prayer Breakfast will be on Thursday, May 4 at 5:45 a.m.

TREASURER'S REPORT

The Treasurer's Report for February, 2017 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – March, 2017

Bills paid for the month of March in the amount of \$78,490.91 was presented for approval. Motion to approve was made by Newell, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Danhof  
NAYES: None  
ABSENT: Gilligan

Bills Payable Report – March, 2017

Bills payable for the month of March in the amount of \$159,609.63 was presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Danhof  
NAYES: None  
ABSENT: Gilligan

EMPLOYEE RECOGNITION

President Danhof recognized Kathy Bennett for her five years of service and presented her with a pin and a certificate.

DIRECTOR'S REPORT – February, 2017

Mills reported on a plan to create a TIF area at the intersection of Route 53 and Joliet Road. A portion of this area is within District boundaries.

Mills also reported that RAILS will no longer be funding the Illinois Talking Book Outreach Center as the state has not paid RAILS for its operation this fiscal year. The Illinois State Library will be taking over its operation and moving it to Springfield.

## UNFINISHED BUSINESS

None.

## REPORTS

Building – None.

Finance – The Liaisons met on March 6. Reports were distributed to the Board.

Strategic Plan – None.

Personnel – The Liaisons met with Director Mills on March 15 and several clarifications will be made to the travel forms to make them easier to use.

## ANNOUNCEMENTS

Anthony Lucarelli and Marcelo Valencia introduced themselves to the Board as applicants for the open Trustee position.

## EXECUTIVE SESSION

A motion was made by Spindel, seconded by Newell, to enter Executive Session at 7:37 p.m. for 5 ILCS 120/2 (c) (3) “The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.”

AYES: Prodehl, Kalnicky, Spindel, Newell, Danhof  
NAYES: None  
ABSENT: Gilligan

A motion was made by Kalnicky, seconded by Spindel, to return to Open Session at 8:02 p.m.

## OPEN SESSION

Mills will contact the Board to confirm a date to conduct interviews with selected applicants for the open Trustee position.

There will be a National Library Week proclamation at the Village Board Meeting on Tuesday, March 28 at 8:00 p.m.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:08 p.m.

/s/ Steven J. Prodehl  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS