

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD JUNE 15, 2017
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, June 15, 2017 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell and Margaret (Peggy) Danhof.

ABSENT

Trustees Marcelo Valencia and Thomas Gilligan. Trustee Valencia arrived at 7:05 p.m.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Juanita Lennon.

PUBLIC PRESENT

The following public was present: Jody Hargett.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Danhof
NAYES: None
ABSENT: Valencia, Gilligan

MINUTES OF THE BOARD MEETING – May 18, 2017

The minutes of the board meeting held May 18, 2017 were presented. A motion to approve the minutes was made by Spindel, seconded by Newell. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Danhof
NAYES: None
ABSENT: Valencia, Gilligan

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett updated the Board on the two recent Friends' events. The LuLaRoe total numbers are not yet available. Purchases made up to four days after the event will count towards the library percentage. The Summer Adventure Kick Off event, Close Encounters of the Chemical Kind!, had 277 attendees. The Friends also sold \$35 in candy. Many patrons have been fulfilling their Book Cellar Customer Service cards and receiving \$5 off their total purchase.

Trustee Valencia entered at 7:05 p.m.

NEW BUSINESS

Approval of Ordinance 2017-1 – Prevailing Wage Ordinance

A motion to approve Ordinance 2017-1 – Prevailing Wage Ordinance was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Updated Salary Structure

A motion to approve the updated salary structure for 2017/2018 as presented with implementation to be effective as of July 1, 2017 was made by Newell, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Merit Increase for Fiscal Year 2018

A motion to approve a standard merit increase of 2.0% for Fiscal Year 2018 and to approve a standard merit bonus of 2.0% for Fiscal Year 2018 for staff at or over their position's maximum salary. Both the merit increase and the merit bonus require a satisfactory or better performance evaluation in order to be granted was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Recommendation to Keep Executive Session Minutes Closed

A motion to approve the recommendation to keep the Executive Session Minutes closed was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Certified List of Trustees

A motion to approve the certified list of Trustees to Will County and DuPage County was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Revised Circulation Policy

A motion to repeal the existing Circulation Policy and approve the revised Circulation Policy was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Revised Collection Development Policy

A motion to repeal the existing Collection Development Policy and approve the revised Collection Development Policy was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Monitor Upgrade for Outreach Services Vehicle

A motion to approve the monitor upgrade for the Outreach Services Vehicle was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Request to Travel for Trustees to 2017 Illinois Library Association Annual Conference in Tinley Park, IL – October 10-12, 2017

A motion to approve the request to travel for Trustees to the 2017 Illinois Library Association Annual Conference in Tinley Park, IL from October 10-12, 2017 was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

LIBRARY PROJECTS

No projects.

CORRESPONDENCE

The Bolingbrook Park District sent a thank you letter for the library's support and participation during the Week of the Young Child in April.

Heart Haven Outreach needs volunteers needed to take photographs at the H2O Golf Outing Event on Wednesday, July 12.

The Bookmobile will be at Joyfest on Saturday, September 9.

Community Service Council sent the Board a save the date invitation to their Autumn Gala on Thursday, September 14.

TREASURER'S REPORT

The Treasurer's Report for May, 2017 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – June, 2017

Bills paid for the month of June in the amount of \$76,621.23 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

Bills Payable Report – June, 2017

Bills payable for the month of June in the amount of \$320,872.49 was presented for approval. Motion to approve was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

DIRECTOR'S REPORT – May, 2017

Valley View School District Summer Meals began on Monday, June 5. The average number of meals given out has been 50-75 meals per day.

President Danhof, Executive Director Mills, and Deputy Director Castellanos have attended several meetings regarding the creation of a Village wide STEAM Initiative.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – The Liaisons will be meeting soon.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

Trustee Newell announced that traffic in downtown Chicago will be very heavy due to construction near McCormick Place.

EXECUTIVE SESSION

A motion was made by Newell, seconded by Spindel, to enter Executive Session at 7:43 p.m. for Personnel 5 ILCS 120/2 (c) (1) and for 5 ILCS 120/2 (c) (3).

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

A motion was made by Newell, seconded by Spindel, to return to Open Session at 8:38 p.m.

OPEN SESSION

APPROVAL OF EXECUTIVE DIRECTOR COMPENSATION ADJUSTMENT

A motion to approve a 2.5% increase for the Executive Director's salary was made by Spindel, seconded by Kalnicky.

AYES: Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
PASS: Prodehl
ABSENT: Gilligan

ACCEPTANCE OF TRUSTEE RESIGNATION

Trustee Thomas Gilligan submitted a letter of resignation to President Danhof. Trustee Gilligan regrets that he must resign his position due to illness. Gilligan had thanked the Board for the opportunity of serving on the Board for seven years. The Board wished him well.

A motion to accept the Trustee resignation of Thomas Gilligan was made by Newell, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Gilligan

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:50 p.m.

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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