

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD JANUARY 21, 2010

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440 on Thursday, January 21, 2010 at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Jenny Shenefield, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Dave Hargett, Bob Kalnicky, Kathy Spindel, and Peggy Danhof.

ABSENT

Ruth Newell

FOUNTAINDALE STAFF PRESENT

The following staff were present: Vicky Trupiano, Jenny Shenefield, Marianne Thompson, Jennie Mills, Paul Mills, Theresa Hildebrand, Ann Burkiewicz and Tony Lucarelli.

PUBLIC PRESENT

Public present were: Karen Anderson, Ron Gall, Graham Harwood, Don McKay, Tom Jacobs, Samantha Burkiewicz, Jeff Burkiewicz, Michelle Rodia, Denise Rippinger and Steven Prodehl

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion to approve the agenda was made by Kalnicky, seconded by Hargett.

AYES: Graske, Hargett, Kalnicky, Spindel, Danhof
NAYES: None
ABSENT: Newell

MINUTES OF THE REGULAR MEETING, December 17, 2009

The minutes of the regular meeting held December 17, 2009 were presented. A motion to approve the minutes was made by Spindel, seconded by Graska. Minutes were approved as read.

APPOINTMENT TO FILL BOARD VACANCY

A motion was made by Hargett, seconded by Spindel to appoint Steven Prodehl as Trustee.

AYES: Graska, Hargett, Kalnicky, Spindel, Danhof
NAYES: None
ABSENT: Newell

The Administration of the Oath of Office was given by Board President Peggy Danhof to Steven Prodehl.

EMPLOYEE RECOGNITION

Danhof recognized Ann Burkewicz for 10 years of service, and presented her with a certificate and pin.

NEW BUSINESS

Approval of Request to Travel for ALA Annual Conference, Washington D.C., June 24-29, 2010

A motion to authorize attendance at ALA 2010 annual conference in Washington D.C. for Peggy Danhof and Dave Hargett with expenses covering a total of 6 nights and Kathy Spindel with expenses covering a total of 4 nights was made by Kalnicky, seconded by Prodehl.

AYES: Graska, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

Gayle Graska will be awarded the Outstanding Rookie Trustee Award at the ALA 2010 Annual Conference and will receive a grant for \$850 to cover her travel expenses.

A motion to authorize attendance at ALA 2010 annual conference in Washington D.C. for Gayle Graska with expenses covered for 4 nights was made by Hargett, seconded by Spindel.

AYES: Graska, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

Approval of Trustees to attend the ILA Forum, February 27, 2010

A motion to approve Gayle Graske, Dave Hargett, Bob Kalnicky, Steven Prodehl, and Kathy Spindel to attend the ILA Forum on February 27, 2010 was made by Graske, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

Approval of Art Consultant

A motion to approve Corporate Artworks as the Art Consultant for the new library was made by Hargett, seconded by Kalnicky.

AYES: Graske, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

Approval of FOIA Policy 2010

A motion to approve the FOIA Policy 2010 was made by Spindel, seconded by Hargett.

AYES: Graske, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

Appoint Personnel Committee for Director's Evaluation

A motion to appoint Dave Hargett and Gayle Graske to the Personnel Committee for Director's Evaluation was made by Kalnicky, seconded by Prodehl.

AYES: Graske, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

Cornerstone/Time Capsule Decision

Options for a time capsule and /or cornerstone were a cornerstone and an exterior time capsule or a cornerstone and an interior time capsule with a plaque. Dave Hargett reported that the building committee recommends a cornerstone and an interior time capsule with a plaque.

A motion to approve the cornerstone and an interior time capsule with a plaque for the new library was made by Hargett, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

LIBRARY PROJECTS

Updates

Graham Harwood from Owners Services Group presented a Construction Progress Report for December. The report will be filed with the January 21, 2010 minutes.

Change Orders

A motion to approve Change Order #009 was made by Hargett, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

CORRESPONDENCE

Danhof read thank you notes from Meredith Bromfield and the Bolingbrook Hospital Foundation.

TREASURER'S REPORT

The Treasurer's Report for December, 2009 was presented by Kathy Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – December, 2009

Bills paid for the month of December, 2009 in the amount of \$4,573.24 were presented for approval. A motion to approve was made by Graske, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

Bills Paid Report – January, 2010

Bills paid for the month of January, 2010 in the amount of \$71,039.00 were presented for approval. Motion to approve was made by Spindel, seconded by Kalnicky.

AYES: Graske, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

Bills Payable Report – January, 2010

Bills payable for the month of January, 2010 were presented for approval in the amount of \$3,028,651.90. A motion to approve was made by Hargett, seconded by Kalnicky.

AYES: Graske, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

DIRECTOR'S REPORT---January 2010

Vicky Trupiano created a new position, Technology Services Manager, which was filled by Paul Mills, who previously worked at PALS. Paul is currently working with Greg Dover and GAD Group. He is evaluating services and creating a help desk for library staff. Over Christmas break, the library was very busy. The Children's Services department and Adult & Teen Services department provided many programs during the break. On Monday, January 18th, Martin Luther King, Jr. Day, the circulation department received numerous phone calls regarding the library's hours of operation. For President's Day in February, the library is going to post that the library will be open in the buildings and on the website. Lastly, everyone is excited about the new building. The management team is already implementing new procedures in preparation for the new building.

UNFINISHED BUSINESS

Logo Report

Tony Lucarelli reported the winner of the logo contest was Carole Gunderson, a student at Joliet Junior College. The winner will be awarded her prize at the February board meeting. All participants in the contest have been informed that a winner was selected. A trademark search is being conducted with assistance from Tressler LLP. Once the search is completed, the next step is to apply for a trademark.

REPORTS

Peggy Danhof brought a few pictures of her and Dave Hargett at the ALA Mid Winter Conference last week.

Danhof also mentioned that Dave Hargett will be presiding over the board meeting in February since she will be out of town.

Dave Hargett gave an update on PALS.

COMMENTS FROM THE PUBLIC

None

ANNOUNCEMENTS

Vicky Trupiano mentioned that Hobby Day at the library is Sunday, January 24, 2010 from 2 pm–4 pm.

Peggy Danhof mentioned that the Village of Bolingbrook is hosting a Valentine’s Day Dance on Saturday, February 13, 2010 at the Holiday Inn.

The Best of Bolingbrook Awards is Friday, February 26, 2010 from 6:30 pm – 9:30 pm at the Bolingbrook Golf Club.

Bob Kalnicky mentioned the Community Service Council’s Annual Brunch Fundraiser on Sunday, February 21, 2010 at 11:30 am. The cost is \$25 per ticket.

EXECUTIVE SESSION

A motion was made by Kalnicky, seconded by Graske, to enter Executive Session at 8:10 p.m. for Personnel 5 ILCS 120/2 (c)(1).

AYES: Graske, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

A motion was made by Spindel, seconded by Kalnicky to return to Open Session at 8:43 pm.

RETURN FROM EXECUTIVE SESSION to OPEN SESSION at 8:43 p.m.---Action Item

A motion to approve the Director’s Evaluation using the Exhibit #1 as the form with the ratings from Exhibit #3 was made by Spindel, seconded by Graske.

AYES: Graske, Hargett, Kalnicky, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Newell

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:45p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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