

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD MAY 20, 2010

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440 on Thursday, May 20, 2010 at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Jenny Shenefield, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Dave Hargett, Bob Kalnicky, Ruth Newell, Steven Prodehl, Kathy Spindel and Peggy Danhof.

ABSENT

None

FOUNTAINDALE STAFF PRESENT

The following staff were present: Vicky Trupiano, Marianne Thompson, Jenny Shenefield, Jill Boreham, and Theresa Hildebrand.

PUBLIC PRESENT

Public present were: Ron Gall, Tom Jacobs, and Wayne Schneidman.

AGENDA APPROVAL

Following the Pledge of Allegiance, the agenda was presented for approval. A motion to change the agenda by removing item (1) Approve Preliminary Work for Parking Garage under (5) New Business was made by Hargett, seconded by Spindel.

AYES:	Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES:	None
ABSENT	None

MINUTES OF THE REGULAR MEETING, April 15, 2010

The minutes of the regular meeting held April 15, 2010 were presented. A motion to approve the minutes was made by Graska, seconded by Kalnicky. Minutes were approved as read.

MINUTES OF THE SPECIAL MEETING, April 17, 2010

The minutes of the special meeting held April 17, 2010 were presented. A motion to approve the minutes was made by Spindel, seconded by Prodehl. Minutes were approved as read.

NEW BUSINESS

Approve Sale of Romeoville Property Resolution 2010-11

A motion to approve Resolution 2010-11: Sale of Romeoville Property was made by Spindel, seconded by Graska.

AYES: Graska, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve Real Estate Contract for Sale of Romeoville Property

A motion to approve the Real Estate Contract for Sale of the Romeoville Property was made by Newell, seconded by Hargett.

AYES: Graska, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve Resolution 2010-12 re: Historical Collection

A motion to approve Resolution 2010-12 re: Fountaindale Historical Society Materials was made by Hargett, seconded by Newell.

AYES: Graska, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve Renewal of Employee Health Insurance 2010/2011

A motion to fund the allocation for insurance at \$7,000 per employee for those employees selecting health insurance and to continue to fund an allocation of \$3,714 for those employees who do not select health insurance was made by Kalnicky, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve Proposal from Ehlers and Associates, Inc. for Financial Planning Report

A motion to approve the contract agreement from Ehlers and Associates, Inc. including all of the stated provisions was made by Graske, seconded by Hargett.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Proposal for completion of annual audit and financial review

A motion to approve Brian Zabel & Associates to complete the annual audit and financial review if their fee does not exceed \$9000; if the amount exceeds \$9000, the director will send out requests for proposals to accounting firms specializing in governmental audits was made by Kalnicky, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve bid for Ahrend USA furniture, Resolution 2010-7

A motion to approve Resolution 2010-7: A Resolution Accepting Bid from OEC Business Interiors for Ahrend USA furniture for the new library was made by Hargett, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve bid for Coalesse furniture, Resolution 2010-8

A motion to approve Resolution 2010-8: A Resolution Accepting Bid from Business Office Systems for Coalesse furniture for the new library was made by Hargett, seconded by Prodehl.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve bids for Bernhardt, Resolution 2010-9

A motion to approve Resolution 2010-9: A Resolution Accepting Bid from Business Office Systems for Bernhardt furniture for the new library was made by Hargett, seconded by Graske.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve bids for Agati, Resolution 2010-10

A motion to approve Resolution 2010-10: A Resolution Accepting Bid from Agati for Agati furniture for the new library was made by Hargett, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Authorization to issue RFP for café operations

A motion to authorize the issue of request for proposal for the café operations for the new library was made by Spindel, seconded by Newell.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve ALA/ALTAFF Appointments

A motion to approve ALA/ALTAFF appointment to the ALTAFF Website and Newsletter Advisory Committee for Ruth Newell was made by Spindel, seconded by Graske.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve Board Letter of Support for PALS Funding

A motion to approve the board's letter of support for PALS funding was made by Hargett, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Authorization to Reject and Rebid Millwork

A motion to approve the authorization to reject and rebid Millwork for the new library was made by Hargett, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Authorization to Reject and Rebid Smith System Book Carts

A motion to approve the authorization to reject and rebid the Smith System Book Carts for the new library was made by Newell, seconded by Kalnicky.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Construction Project Update

Ron Gall from Owners Services Group presented a Construction Progress Report for April. The report will be filed with the May 20, 2010 minutes.

Change Orders

A motion to approve Change Order #014 was made by Hargett, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

CORRESPONDENCE

The library received a letter from the Bolingbrook Fire Marshal regarding the new wireless alarm project. A thank you note from Peggy Danhof for the flowers she received while she was ill was read.

TREASURER'S REPORT

The Treasurer's Report for April, 2010 was presented by Kathy Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – April, 2010

Bills paid for the month of April, 2010 in the amount of \$11,009.00 were presented for approval. A motion to approve was made by Graske, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – May, 2010

Bills payable for the month of May, 2010 in the amount of \$2,919,670.07 were presented for approval. A motion to approve was made by Newell, seconded by Kalnicky.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Bills Paid Report – May, 2010

Bills paid for the month of May, 2010 in the amount of \$75,690.23 were presented for approval. A motion to approve was made by Newell, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT

Vicky Trupiano reported that the library staff enjoyed the site tours and that the public has expressed interest in touring the new library. There have been changes made to the phone system and Patty Naponiello, Information Desk Assistant, is answering in-coming calls. The self check outs have arrived, but are not installed yet.

UNFINISHED BUSINESS

Approval of ALA Annual Conference Attendance—Action Item

A motion to approve ALA Annual Conference Attendance Reports for Danhof, Hargett, Spindel and Graske was made by Graske, seconded by Kalnicky.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Bookmobile

Marianne Thompson reported she has researched the questions the board had at the May meeting. This item will be discussed at a later date.

REPORTS

Dave Hargett was elected ALTAFF Trustee Section Chair Elect.

Peggy Danhof wished “Happy Birthday” to several trustees who have birthdays in May and June.

Peggy Danhof requested that a report be compiled by Vicky Trupiano and the business office comparing the 2008 and 2009 tax levy.

COMMENTS FROM THE PUBLIC

Wayne Schneidman asked the board a question regarding PALS and the delivery of books to the library.

ANNOUNCEMENTS

Ruth Newell announced the Prayer Breakfast on June 12, 2010 at Hidden Oaks from 7:00 am – 9:00 am.

The Friends Appreciation Dinner is Tuesday, May 25, 2010 at 6:00 pm in the Meeting Room at the library.

Taste of Bolingbrook is Friday, May 21, 2010.

Bob Kalnicky announced the Community Service Council Relay for Life is Saturday, May 22.

EXECUTIVE SESSION

A motion was made by Graske, seconded by Newell, to enter Executive Session at 8:25 p.m. for Personnel (5 ILCS 120/2 (c) (1)).

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

A motion was made by Newell, seconded by Kalnicky to return to Open Session at 8:34 pm.

RETURN FROM EXECUTIVE SESSION to OPEN SESSION AT 8:34 p.m.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:36 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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