

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD MAY 19, 2011

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440 on Thursday, May 19, 2011 at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Karen Slehofer, and a quorum was established.

PRESENT

Present at roll call were Thomas Gilligan, Gayle Graske, Robert Kalnicky, Ruth Newell, Kathy Spindel, and Peggy Danhof.

ABSENT

Steven Prodehl

FOUNTAINDALE STAFF PRESENT

The following staff was present: Jill Boreham, Kathy Schmidt, Karen Slehofer, and Marianne Thompson.

PUBLIC PRESENT

Public present were: Graham Harwood, Sharon Gariti, Lurina Hild, Russ Hild, Jarred Newell, Adam Newell, Leroy Brown, Patricia Brown, G W Hopwood, Jan Rieser and Tamiko Williams.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Spindel, to approve the agenda.

AYES: Gilligan, Graske, Kalnicky, Newell, Spindel, Danhof
NAYES: None
ABSENT: Prodehl

SWEARING IN OF THE TRUSTEES

Danhof administered the Oath of Office for Trustees Ruth Newell and Robert Kalnicky. These trustees will serve 6 year terms. Trustee - Thomas Gilligan - will serve 4 year term.

RECEPTION

A 15 minute break was taken to honor the Trustees.

REORGANIZATION OF THE BOARD

Motion was made by Spindel, seconded by Gilligan, that Ruth Newell be named as President Pro Tem. All voted in favor. Ruth Newell was declared President Pro Tem by acclamation.

Newell announced that the nominations were open for the office of President of the Board of Trustees. Kalnicky nominated Danhof for President, seconded by Graske.

AYES: Gilligan, Graske, Kalnicky, Newell, Spindel, Danhof
NAYES: None
ABSENT: Prodehl

Slehofer recorded that Danhof was elected President.

Danhof thanked President Pro Tem, Trustee Newell.

Danhof announced that the nominations were open for the office of Vice President of the Board of Trustees. Newell nominated Kalnicky for Vice President, seconded by Gilligan.

AYES: Gilligan, Graske, Kalnicky, Newell, Spindel, Danhof
NAYES: None
ABSENT: Prodehl

Slehofer recorded that Kalnicky was elected Vice President.

Danhof announced that the nominations were open for the office of Secretary of the Board of Trustees. Newell nominated Graske for Secretary, seconded by Kalnicky.

AYES: Gilligan, Graske, Kalnicky, Newell, Spindel, Danhof
NAYES: None
ABSENT: Prodehl

Slehofer recorded that Graske was elected Secretary.

Danhof announced that the nominations were open for the office of Treasurer of the Board of Trustees. Newell nominated Spindel for Treasurer, seconded by Graske.

AYES: Gilligan, Graske, Kalnicky, Newell, Spindel, Danhof
NAYES: None
ABSENT: Prodehl

Slehofer recorded that Spindel was elected Treasurer.

ACKNOWLEDGEMENT OF ETHICS POLICY

Danhof asked that each trustee sign the policy after reviewing it. Signed forms will be in the minutes book.

MINUTES OF THE REGULAR MEETING, April 21, 2011

The minutes of the regular meeting held April 21, 2011 were presented. A motion to approve the minutes was made by Graske, seconded by Spindel. Minutes were approved.

MINUTES OF THE EXECUTIVE SESSION, April 21, 2011

The minutes of the executive session held April 21, 2011 were presented. A motion to approve the minutes was made by Newell, seconded by Kalnicky. Minutes were approved.

MINUTES OF THE SPECIAL MEETING, May 2, 2011

The minutes of the executive session held May 2, 2011 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Gilligan. Minutes were approved.

MINUTES OF THE SPECIAL MEETING, May 10, 2011

The minutes of the executive session held May 10, 2011 were presented. A motion to approve the minutes was made by Newell, seconded by Graske. Minutes were approved.

COMMENTS FROM THE PUBLIC

Lurina Hild – questioning why inside lights are on all night/electricity cost
Sharon Gariti – questioning Karen Anderson still working on contract basis and parking lot

Steven Prodehl entered at 7:58pm.

Danhof administered the Oath of Office for Trustee Steven Prodehl. He will serve 4 year term.

NEW BUSINESS

Approve Renewal of Employee Health Insurance 2011/2012

A motion to fund the allocation for insurance at \$7,000 per employee for those employees

selecting health insurance and to continue to fund an allocation of \$500 for those employees who do not select health insurance was made by Gilligan, seconded by Kalnicky.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve the Simplex Grinnell Contract

A motion to approve the contract with Simplex Grinnell in the annual amount of \$13,353 effective January 21, 2012 was made by Newell, seconded by Gilligan.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve the E&A Maintenance Group Contract

A motion was made to table the contract with E&A Maintenance Group until the June meeting to get additional proposals was made by Newell, seconded by Graske.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve the Hansen Services Contract

A motion to approve the contract with Hansen Services for pest control in the annual amount of \$1,140 was made by Graske, seconded by Newell.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve Graske to travel to ALA

A motion to approve the travel request for Graske to attend the Annual ALA Conference in New Orleans was made by Newell, seconded by Kalnicky.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Project Report for May – Graham Harwood, Owners Services Group

Graham Harwood from Owners Services Group presented a Construction Progress Report for May.

Change Order Power Construction - Action Item

A motion to approve Change Order #28 for Power Construction as previously reviewed by Graham Harwood in his Progress Report was made by Graske, seconded by Kalnicky.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

A motion to approve Change Order #6 for Poblicki Sign Company – Signage contract for modification of table top signs, additional interior signs and exterior vinyl letters as recommended and requested by Library Staff was made by Newell, seconded by Spindel.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

A motion to approve Change Order #7 for OEC – Steelcase contract to provide a tackable surface for the Outreach Services Managers office was made by Graske, seconded by Newell.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

CORRESPONDENCE

None

TREASURER'S REPORT

The Treasurer's Report for April, 2011 was presented by Kathy Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Payable Report – May 2011

Bills payable for the month of May, 2011 were presented for approval in the amount of \$592,214.79. Motion to approve was made by Newell, seconded by Graske.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Bills Paid Report – May, 2011

Bills paid for the month of May, 2011 in the amount of \$78,158.85 were presented for approval. Motion to approve was made by Newell, seconded by Kalnicky.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT

Report included all managers reports – all were filed for audit

UNFINISHED BUSINESS

None

REPORTS

Finance Committee - Budget notes from Sandy Ringstrom

Meeting Room Usage Committee – waiting to meet with Wendy Birkemeier

Strategic Planning Committee – no formal report – Graske going to ALA

Personnel Committee – signed Ethics Policy

Building Committee – report filed

ANNOUNCEMENTS

Joy Fest – 9/10

H2O – 5/31 – 6/2 – looking for volunteer tutors for 2 hr shifts (12 – 2 or 2 – 4) on those 3 days – high school finals week – contact Gayle Graske or H2O

Ice Cream Social will be sometime in September

July 7th is Library Day at the White Sox vs Twins game

Friends of the Library needs an area for storage in the basement – shelves for boxes

EXECUTIVE SESSION

- a. 5 ILCS 120/2 (C) (1) Personnel “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.”
- b. 5 ILCS 120/2 (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

A motion was made by Newell, seconded by Graske, to enter Executive Session at 8:55 p.m.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

A motion was made by Graske, seconded by Kalnicky to return to Open Session at 9:50 pm.

RETURN FROM EXECUTIVE SESSION to OPEN SESSION at 9:50 p.m.---Action Item

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

ADJOURNMENT

A consensus was taken and the Board adjourned at 9:52 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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