

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS  
HELD JULY 21, 2011

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440 on Thursday, July 21, 2011 at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Karen Slehofer, and a quorum was established.

PRESENT

Present at roll call were Thomas Gilligan, Gayle Graske, Robert Kalnicky, Ruth Newell, Steven Prodehl, Kathy Spindel, and Peggy Danhof.

ABSENT

None

FOUNTAINDALE STAFF PRESENT

The following staff was present: Karen Slehofer, Paul Mills, Danette Gatz, Marianne Thompson, Theresa Hildebrand, Shirley Williams

PUBLIC PRESENT

Public present were: Graham Harwood, Karen Anderson, Jan Rieser, Brian Feldt, Michelle Manchir

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Newell, seconded by Spindel, to approve the agenda.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

MINUTES OF THE REGULAR MEETING, June 16, 2011

The minutes of the regular meeting held June 16, 2011 were presented. An addition of Brian Feldt's name to the Public Present for the Regular Meeting was added. A motion to approve the minutes was made by Newell, seconded by Graske. Minutes were approved as read.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

EMPLOYEE RECOGNITION

Danhof recognized Danette Gatz for her 10 years of service and presented her with a 10 year pin, a certificate and gift card.

COMMENTS FROM THE PUBLIC

None

NEW BUSINESS

Approve Tentative Budget and Appropriation Ordinance

A motion to approve the Tentative Budget and Appropriation Ordinance was made by Newell, and seconded by Gilligan.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

Approve OCLC Contract

A motion to approve the OCLC Contract in the amount of \$4,634 for FY2012 and \$4,634 for FY 2013 was made by Newell, and seconded by Spindel.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

Approve the Intrinsic Green Roof Contract

A motion to approve the Intrinsic Landscaping, Inc Contract in the amount of \$17,265 for three years of service was made by Kalnicky, seconded by Graske.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None

ABSENT: None

Approve the Trustee Service Within State Organizations

A motion to approve President Danhof's appointment to the ILA 2012 Conference Committee and her appointment to serve as ILA Trustee Forum President was made by Newell, seconded by Spindel.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

Approve the Non-renewal of GADGroup Contract

A motion to approve the non-renewal of GADGroup Contract in was made by Kalnicky, seconded by Graske.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

Approve Standard Merit Increase

A motion to use 2.4% as the standard merit increase was made by Gilligan, seconded by Spindel.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

Approve Library Closing for September 11<sup>th</sup> (Pathways Parade)

A motion to approve the Library Closing for September 11<sup>th</sup> (Pathways Parade) was made by Newell, seconded by Graske.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

LIBRARY PROJECTS

Project Report for June – Graham Harwood, Owners Services Group

Graham Harwood from Owners Services Group presented a Construction Progress Report for June.

Change Order Power Construction - Action Item

A motion to approve Change Order #30 for Power Construction as previously reviewed by Graham Harwood in his Progress Report was made by Gilligan , seconded by Kalnicky.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

A motion to approve Change Order #8 for Poblicki Sign Company – Signage contract for additional interior signs indicating Materials Return in the library and modifications in Children’s as requested by Library Staff was made by Gilligan, seconded by Kalnicky.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

CORRESPONDENCE

Thank you letter from Samantha Vazquez, Distinguished Young Woman of Illinois for 2011

TREASURER'S REPORT

The Treasurer's Report for June, 2011 was presented by Kathy Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Payable Report – July 2011

Bills payable for the month of July, 2011 were presented for approval in the amount of \$1,356,652.53. Motion to approve was made by Newell, seconded by Kalnicky.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

Bills Paid Report – July, 2011

Bills paid for the month of July, 2011 in the amount of \$77,281.14 were presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES: Gilligan, Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

## DIRECTOR'S REPORT FOR JULY

Paul Mills stated his happiness to be back at our library. He spoke to the Trustees about their key card access and announced the resignation of Karen Slehofer.

## PER CAPITA REQUIREMENTS

### Review of Requirements

Paul Mills presented the FY2012 Per Capita requirements. The Board reviewed Chapter 2, "Governance and Administration" of Serving our Public 2.0 and discussed the library's progress on meeting those standards. The Board also discussed the ongoing efforts they undertake to analyze the library's funding and ensure they are sufficient to meet our community's needs.

## UNFINISHED BUSINESS

None

## REPORTS

Finance Committee - None

Meeting Room Usage Committee – None

Strategic Planning Committee – None

Personnel Committee – Peggy Danhof and Karen Slehofer met and revised the Board/Trustee Calendar

Building Committee – Report included in package

After Hours Art Committee – The artists will be invited to explain their art work.

## ANNOUNCEMENTS

Joyfest – Sept 10<sup>th</sup> behind the Village Hall

Bolingbrook Hospital – golf outing coming up

Paul Mills will attend Pakistani Independence Day Festival on Saturday and accept library award

Power Connection golf outing 7/29 - \$45 for 9 holes and dinner

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:03 p.m.

/s/ Gayle Graske  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS