

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS  
HELD MARCH 22, 2012  
BOLINGBROOK, IL

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, March 22, 2012 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. Trustee Gilligan entered the meeting at 7:03 p.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Steven Prodehl and Peggy Danhof.

ABSENT

Thomas Gilligan. Trustee Gilligan entered the meeting at 7:03 p.m.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Catherine Yanikoski, Kathy Schmidt, Debra Dudek, Lynnette Hopwood, Chrissy Little, Phyllis Librizzi, Humberto Ocampo and Samuel Tsegay.

PUBLIC PRESENT

The following public was present: Mary Tuleja and Harriet O'Malley.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Gilligan

MINUTES OF THE REGULAR MEETING, February 16, 2012

The minutes of the regular meeting held February 16, 2012 were presented. A motion to approve the minutes was made by Newell, seconded by Grasko. Minutes were approved as read.

AYES: Grasko, Kalnicky, Spindel, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Gilligan

EMPLOYEE RECOGNITION

President Danhof recognized Samuel Tsegay for his five years of service and presented him with a pin and a certificate. Danhof also recognized Lynnette Hopwood for her five years of service and presented her with a pin and certificate.

COMMENTS FROM THE PUBLIC

Mary Tuleja, the new Vice President of the Friends of the Library, thanked the Board and the library for the Appreciation Dinner and Annual Meeting earlier this month. The next Friend's Book Sale will take place on October 6<sup>th</sup> and 7<sup>th</sup>. The Friends will also be working on creating and publishing a new cookbook. Recipe entries will be open to the Board, the Friends, staff and the public.

NEW BUSINESS

Approval of October Staff In-Service Date

A motion to approve closing the library on Wednesday, October 31<sup>st</sup>, 2012 for a staff in-service day was made by Gilligan, seconded by Spindel.

AYES: Grasko, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

Approval of Revised Library Conduct Policy

A motion to approve the revised Library Conduct Policy was made by Kalnicky, seconded by Spindel.

AYES: Grasko, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

Approval of Study Room Policy

A motion to approve the Study Room Policy was made by Prodehl, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

Approval of Tutoring Policy

A motion to approve the Tutoring Policy was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

Approval of Addendum to Café Contract

A motion to approve the Addendum to the Café Contract was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

LIBRARY PROJECTS

Paul Mills presented a Construction Progress Report for February.

SM&W IT Voice and Data Proposal

A motion to approve the SM&W IT Voice and Data Proposal in the amount of \$9,500 was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

### 3M RFID Pad Order

A motion to approve the 3M RFID Pad Order in the amount of \$18,020 was made by Graske, seconded by Spindel. The funds for this order will be drawn from the Building Fund.

A motion to amend the previous motion was made by Kalnicky, seconded by Graske.

A motion to approve the 3M RFID Pad Order not to exceed the amount of \$19,000 was made by Kalnicky, seconded by Graske. The funds for this order will be drawn from the Building Fund.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

### Simplex Grinnell Intercom

A motion to approve the Simplex Grinnell Intercom proposal in the amount of \$5,584.59 was made by Spindel, seconded by Newell. The funds for this order will be drawn from the Building Fund.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

### CORRESPONDENCE

The first two articles from the Bolingbrook Reporter and the Bolingbrook Patch highlight the library being awarded the LEED Gold Certification by the U.S. Green Building Council. The next article from the Bolingbrook Patch notes the intergovernmental agreement between Brooks Middle School and the library for new baseball netting.

Ms. Pat Claar and the Heart Haven Outreach (H<sub>2</sub>O) staff sent a card to Paul Mills congratulating the library on winning the Best of Bolingbrook Business (BoBB) Award. Tressler LLP also sent a congratulatory letter to the Board for winning the BoBB Award for the Non-Profit and Governmental category. Lastly, Marianne Thompson received a letter from Diana Brown, director of St. Charles Public Library, thanking her for a recent tour.

### TREASURER'S REPORT

The Treasurer's Report for February, 2012 was presented by Kathryn Spindel and will be filed for audit.

## BILLS FOR APPROVAL

### Bills Paid Report – February, 2012

Bills paid for the month of February in the amount of \$7,500.00 was presented for approval. Motion to approve was made by Kalnicky, seconded by Prodehl.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

### Bills Paid Report – March, 2012

Bills paid for the month of March in the amount of \$79,595.67 was presented for approval. Motion to approve was made by Prodehl, seconded by Gilligan.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

### Bills Payable Report – March, 2012

Bills payable for the month of March in the amount of \$221,293.09 was presented for approval. Motion to approve was made by Kalnicky, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

## DIRECTOR'S REPORT

Mills introduced Chrissy Little, the library's new Communications Manager. Included in the report was a photograph of the new Bookmobile sign, which advertises the new book drop at the First Presbyterian Church of DuPage. Material returns have increased greatly from the previous month. Director Mills attended the PLA (Public Library Association) Conference in Philadelphia the previous week and will have a report next month. Mills also participated in a three day planning meeting with Polaris, the new integrated library system vendor for the Pinnacle Cooperative, along with Catherine Yanikoski, Kathy Schmidt, and staff from the other five Pinnacle libraries.

Mills reported that the library received the Illinois Per Capita Grant for fiscal year 2011/2012. Mills also informed the Board of incident that occurred over the weekend. A patron became trapped in the elevator for about 15 minutes. The Fire Department was called and worked with library staff to successfully free the patron. The elevator repair service replaced cables that had become twisted.

Graske and Prodehl expressed concerns about the eBook marketplace. Mills responded that Fountaindale has joined Library Renewal, an organization of libraries that is exploring new models for libraries to distribute eBooks. This long term project will hopefully find new solutions for distributing eBooks that are fair for all parties concerned – authors, publishers, distributors, and libraries. Many publication houses are increasing their prices for libraries to purchase eBooks or are requiring libraries to repurchase after a certain amount of check outs. Mills made a point that libraries do not actually own eBooks. Rather they are merely paying for the license to use them. Trustee Gilligan commented that the music industry went through a similar experience a few years ago. On a positive note, 3M has developed a program that integrates eBooks with Polaris’ public catalog and 3M officially supports library ownership of eBooks.

Prodehl inquired about BookPages. Mills responded that BookPages is a publication that offers book reviews, author interviews and more. This free publication is available throughout the library. Deputy Director Yanikoski provided the Board with copies.

### UNFINISHED BUSINESS

None.

### REPORTS

Finance Committee – Next meeting will take place in April.

Strategic Plan Committee – None.

Personnel Committee – None.

### ANNOUNCEMENTS

Danhof congratulated the library on winning the 2012 BoBB Award in the Non-Profit and Governmental category. Danhof will bring in her Lifetime Achievement Award.

The Board congratulated Kalnicky on winning the primary election and wished him good luck.

Danhof invited the Board to attend the Village of Bolingbrook’s meeting on April 10, 2012. Mayor Claar will read a proclamation for National Library Week.

The LACONI Trustee Dinner Banquet will be held on April 20, 2012.

ALATAFF is holding elections for Board of Directors. Danhof passed along election information and encouraged all trustees to vote.

Mills informed the Board that the new LEED Certification plaques has been installed throughout the building including at the front lobby entrance, on the front glass door and in the display trophy case.

Newell invited the Board to the Annual National Day of Prayer on May 3<sup>rd</sup> at 6:00 am.

Pastors Ken Hansen and Chrystal Hansen from Living Water Church will be celebrating their 20<sup>th</sup> year of service in Bolingbrook. The Board and Mills signed a congratulatory letter which Danhof and Newell will present to them.

Each Board member received a Fountaindale Public Library appreciation glass from the Staff Committee.

### ADJOURNMENT

A consensus was taken and the Board adjourned at 8:30 p.m.

/s/ Gayle Graske  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Peggy J. Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
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