

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS  
HELD OCTOBER 18, 2012  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, October 18, 2012 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:08 p.m.

Trustee Kalnicky entered at 7:08 p.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Trustee Gilligan entered at 7:09 p.m.

Present at roll call were Robert Kalnicky, Kathryn Spindel, Steven Prodehl, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Gayle Graske and Ruth Newell

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Catherine Yanikoski, Wendy Birkemeier, Debra Dudek, Tom Degutis and Jeffrey Fisher.

PUBLIC PRESENT

The following public was present: Kim Stevens and Mary Tuleja.

## AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Prodehl.

AYES: Kalnicky, Spindel, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Graske, Newell

## MINUTES OF THE PUBLIC HEARING, September 20, 2012

The minutes of the Public Hearing held September 20, 2012 were presented. A motion to approve the minutes was made by Spindel, seconded by Prodehl. Minutes were approved as read.

AYES: Kalnicky, Spindel, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Graske, Newell

## MINUTES OF THE REGULAR MEETING, September 20, 2012

The minutes of the regular meeting held September 20, 2012 were presented. A motion to approve the minutes was made by Gilligan, seconded by Spindel. Minutes were approved as read.

AYES: Kalnicky, Spindel, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Graske, Newell

## EMPLOYEE RECOGNITION

President Danhof recognized Tom Degutis for his 10 years of service and presented him with a pin, certificate and gift card.

## COMMENTS FROM THE PUBLIC

Deputy Director Yanikoski introduced the new Studio Services Manager, Jeffrey Fisher. The Board welcomed him.

## NEW BUSINESS

### Receive Friends Book Sale Report

Mary Tuleja presented the Friends of the Library October Final Sale Report. The final sale numbers were \$2,131.25 with seven cookbooks sold. The next Friends of the Library Book Sale will take place the first weekend in March. Tuleja thanked the Board, Paul Mills, Marianne Thompson and the Security department for their efforts.

Approval of Levy Rate and Partial Abatement of Bond Levy

A motion to approve the Levy Rate increase of 2% and the Partial Abatement of the Bond Levy of \$326,000 was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Graske, Newell

Approval of Ordinance 2012-4

A motion to approve the Ordinance 2012-4 – An ordinance abating a portion of the tax heretofore levied for the year 2012 to pay principal of and interest on \$20,750,000 General Obligation Library Building Bonds, Series 2009, of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was made by Gilligan, seconded by Kalnicky.

AYES: Kalnicky, Spindel, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Graske, Newell

Approval of Request for Proposal for Long Range Planning Consultant

A motion to approve the Request for Long Range Planning Consultant was made by Kalnicky, seconded by Prodehl.

AYES: Kalnicky, Spindel, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Graske, Newell

Approval of Library Closing Schedule 2013

A motion to approve the Library Closing Schedule for 2013 was made by Gilligan, seconded by Spindel.

AYES: Kalnicky, Spindel, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Graske, Newell

Approval of Board Meeting Schedule 2013

A motion to approve the Board Meeting Schedule for 2013 was made by Kalnicky, seconded by Prodehl.

AYES: Kalnicky, Spindel, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Graske, Newell

Approval of OEC Business Interiors, Inc. Bid for Steelcase Furniture for the Media Center

A motion to approve the OEC Business Interiors, Inc. Bid for Steelcase Furniture for the Media Center in the amount of \$56,411.19 was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Graske, Newell

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for September.

Approval of Owner Services Group's Proposal for Continued Owners Representative Services for the Media Center

A motion to approve the Owner Services Group Proposal for Continued Owners Representative Services for the Media Center was made by Spindel, seconded by Gilligan.

AYES: Kalnicky, Spindel, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Graske, Newell

CORRESPONDENCE

American Library Association TechSource Blog featured an article about the construction of the new Fountaindale Public Library Media Center (Studio 300) and the creative services it will offer.

Other local news sources including the Bolingbrook Reporter, The Bugle and the Bolingbrook Patch also highlighted articles about Studio 300 and the expected completion date of Spring 2013.

TREASURER'S REPORT

The Treasurer's Report for September, 2012 was presented by Kathryn Spindel and will be filed for audit.

## BILLS FOR APPROVAL

### Bills Paid Report – October, 2012

Bills paid for the month of October in the amount of \$95,051.42 was presented for approval. Motion to approve was made by Prodehl, seconded by Gilligan.

AYES: Kalnicky, Spindel, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Graske, Newell

### Bills Payable Report – October, 2012

Bills payable for the month of October in the amount of \$219,713.85 was presented for approval. Motion to approve was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Graske, Newell

## DIRECTOR'S REPORT – September, 2012

Director Mills attended the Illinois Library Association Annual Conference earlier this month.

Mills reported that he will be meeting with other directors of units of local government in Bolingbrook to explore opportunities for cooperation.

Lastly, Mills will be participating in the annual delivering of dictionaries to all 3<sup>rd</sup> graders in Bolingbrook through the Rotary Club. He was pleased to see volunteers from Heart Haven Outreach (H<sub>2</sub>O) and the Rotary Club working together at the library.

## UNFINISHED BUSINESS

None

## REPORTS

Building Committee – Graham Harwood provided the Board with an update.

Finance Committee – Scheduled next meeting for November 5 and will have a report ready at the November Board Meeting.

Strategic Plan Committee – The Request for Proposal for Long Range Planning consultant was approved earlier in the meeting.

Personnel Committee – None.

## ANNOUNCEMENTS

The Board was reminded to please complete the online Open Meeting Acts training by December 31, 2012.

The Lion's Club is sponsoring a Tailgating Pig Roast Party at Tailgaters on November 4 from 8:00 a.m. to 12:00 p.m.

On Saturday, October 20 the Bolingbrook Community Center will be hosting an event that offers services for families who are in housing transition.

Halloween Happenings will take place at Bolingbrook Park District starting Saturday, October 26.

The Bolingbrook Adventist Hospital is hosting their annual Cirque benefit on Saturday, October 22 at the Promenade.

Director Mills announced that he be on vacation this weekend starting Friday, October 21.

## ADJOURNMENT

A consensus was taken and the Board adjourned at 8:08 p.m.

/s/ Gayle Graske  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
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