

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD JUNE 20, 2013
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, June 20, 2013 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Latoya Woods, and a quorum was established.

PRESENT

Present at roll call were Kathryn Spindel, Ruth Newell, Steven Prodehl, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Robert Kalnicky, Gayle Graske

Danhof noted that both Kalnicky and Graske were excused from the meeting.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Ashley Castaneda, Andreea Dobrescu, Wendy Birkemeier, Kathy Schmidt and Nancy Sauer.

PUBLIC PRESENT

The following public was present: Brian Zabel, Brittany Anderson, and Graham Harwood

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Ruth Newell, seconded by Steven Prodehl.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

MINUTES OF THE REGULAR MEETING, May 16, 2013

The minutes of the regular meeting held May 16, 2013 were presented. A motion to approve the minutes was made by Thomas Gilligan, seconded by Ruth Newell. Minutes were approved as read.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

MINUTES OF THE EXECUTIVE SESSION, May 16, 2013

The minutes of the Executive Session held May 16, 2013 were presented. A motion to approve the minutes was made by Ruth Newell, seconded by Thomas Gilligan. Minutes were approved as read.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

EMPLOYEE RECOGNITION

President Danhof recognized both Ashley Castaneda and Andreea Dobrescu for their 5 years of service and presented each of them with a pin and a certificate.

COMMENTS FROM THE PUBLIC

None

NEW BUSINESS

Auditor Presentation on Levy

Brian Zabel provided background information and answered questions regarding the recent and/or upcoming removal of properties such as the hospital and refinery from the District's tax rolls.

Approval of Ordinance 2013-2, Prevailing Wage Ordinance

A motion to approve Ordinance 2013-2, Prevailing Wage Ordinance was made by Ruth Newell, seconded by Steven Prodehl.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

Approval of Merit Increase for Fiscal Year 2014

A motion to approve the merit increase for Fiscal Year 2014 was made by Kathryn Spindel, seconded by Ruth Newell.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

Approval of Security Camera Policy

A motion to approve Security Camera Policy was made by Thomas Gilligan, seconded by Kathryn Spindel.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

Approval of Public Access Wireless Internet Policy

A motion to approve the Public Access Wireless Internet Policy was made by Ruth Newell, seconded by Kathryn Spindel.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

Approval of Certification of Trustees

A motion to approve the Certification of Trustees was made by Ruth Newell, seconded by Kathryn Spindel.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

Approval of Secretary Audit Committee

A motion to approve the appointment of Kalnicky and Spindel to the Secretary Audit Committee was made by Ruth Newell, seconded by Steven Prodehl.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

Approval of Request to Travel for Trustees to Illinois Library Association Conference in Chicago, October 15-17

A motion to approve the request to travel for Trustees to Illinois Library Association Conference in Chicago, October 15-17 was made by Ruth Newell, seconded by Kathryn Spindel.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

Approval of Request to close library on Wednesday, August 21st for Staff In-Service

A motion to approve the closing of the library on Wednesday, August 21, 2013 for Staff In-Service was made by Steven Prodehl, seconded by Kathryn Spindel.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for May.

Approval of Change Order #6: Long Lead time Items for Lower Level

A motion to approve Change Order #6: Long Lead Time Items for Lower Level was made by Steven Prodehl, seconded by Kathryn Spindel.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

Approval of Change Order #7: Flood Repair Damage

A motion to approve Change Order #7: Flood Repair Damage was made by Kathryn Spindel, seconded by Steven Prodehl.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

CORRESPONDENCE

A letter from the Office of the Secretary of State announced that Secretary White was pleased to award Fountaindale Public Library District an FY2013 grant for \$25,000 in support of project: Restoring Fountaindale Public Library District's Lower Level.

A letter from the Office of the Secretary of State informed the Illinois State Library Talking Book and Braille Service will be consolidating their services.

A letter from the Illinois Library Association informed the Board that for the first time in many years the legislature acted to approve increased funding for annual equalization grants, per capita and area grants, and per capita grants for Illinois public libraries.

A letter from the Bolingbrook Park District stated that the Park District would like to sincerely thank the Fountaindale Public Library District for the sponsorship provided for their "Week of the Young Child" events held on April 21-26, 2013.

The Bugle reported on the "Have Book-Will Travel" summer reading program which began June 3rd and will continue through July 31st.

The Bolingbrook Patch reported Fountaindale Public Library District's "Have Book-Will Travel" summer reading program starts Monday June 3rd and is open to kids, teens and adults. They also reported 12 different bookmobiles were to visit the library as part of the Bookmobile Roundup.

My Suburban Life reported Fountaindale Public Library District is hosting the Bookmobile roundup on June 7, which is the largest gathering of Bookmobiles in the Chicagoland area.

TREASURER'S REPORT

The Treasurer's Report for May 2013 was presented by Kathryn Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – June 2013

Bills paid for the month of June in the amount of \$102,913.20 was presented for approval. Motion to approve was made by Kathryn Spindel, seconded by Thomas Gilligan.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

Bills Payable Report – June, 2013

Bills payable for the month of June in the amount of \$299,154.27 was presented for approval. Motion to approve was made by Kathryn Spindel, seconded by Ruth Newell.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

DIRECTOR'S REPORT – June 2013

Mills reported on the work being done to verify that all the property that was supposed to be transferred to the White Oak Public Library District was indeed transferred. Mills also reported that he spoke with Director Scott Pointon of the White Oak Public Library District and Pointon stated that he did want to be sure that the situation was corrected going forward. Finally, Mills reported that we are still awaiting word from Will County on what their next steps will be.

UNFINISHED BUSINESS

Approval of final contract with Christiansen Counseling, LLC for Strategic Planning

A motion to approve the final contract with Christiansen Counseling, LLC for Strategic Planning was made by Thomas Gilligan, seconded by Kathryn Spindel.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Kalnicky, Graske

REPORTS

Building Committee – None.

Finance Committee – None.

Strategic Plan Committee – None .Will be discussed at next month’s board meeting.

Personnel Committee –None.

ANNOUNCEMENTS

Trustee Gilligan announced he has a new grandson named Isaiah Asa Paul born June 15, 2013 and weighing 9 pounds, 5 ounces and 21 inches long. Trustee Gilligan also mentioned that his son came home from Afghanistan with a Bronze Star, which was awarded for his meritorious service in Afghanistan.

President Danhof also informed that July 17, 2013 is the H2O Outreach Gala.

Trustee Newell announced that Marianne Thompson was thanked by the American Libraries Association for her work on the Bookmobile.

President Danhof announced that Paul Mills will be a speaker at the American Library Association conference on Saturday for the United for Libraries organization and also thanked him for his participation.

EXECUTIVE SESSION

A motion was made by Ruth Newell, seconded by Kathryn Spindel to enter Executive Session at 8:00 p.m. for Litigation 5 ILCS 120/2 (11) and Personnel 5 ILCS 120/2 (c)(1).

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof

NAYES: None

ABSENT: Kalnicky, Graske

A motion was made by Kathryn Spindel, seconded by Ruth Newell to return to Open Session at 8:27 p.m.

AYES: Spindel, Newell, Prodehl, Gilligan, Danhof

NAYES: None

ABSENT: Kalnicky, Graske

RETURN TO OPEN SESSION

Approval of Executive Director Compensation Adjustment

The Board agreed unanimously to a 2.8% increase for the Executive Director's salary.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:33 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Kathryn Spindel
Treasurer, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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