

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD JULY 18, 2013
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, July 18, 2013 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Latoya Woods, and a quorum was established.

PRESENT

Present at roll call were Robert Kalnicky, Kathryn Spindel, Ruth Newell, Steven Prodehl, and Margaret (Peggy) Danhof.

ABSENT

Gayle Graske, Thomas Gilligan

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Kathy Schmidt

PUBLIC PRESENT

The following public was present: Graham Harwood and Sinatra Strong

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

MINUTES OF THE REGULAR MEETING, June 20, 2013

The minutes of the regular meeting held June 20, 2013 were presented. A motion to approve the minutes was made by Newell, seconded by Prodehl. Minutes were approved as read.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

MINUTES OF THE EXECUTIVE SESSION, June 20, 2013

The minutes of the Executive Session held June 20, 2013 were presented. A motion to approve the minutes was made by Prodehl, seconded by Newell. Minutes were approved as read.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

COMMENTS FROM THE PUBLIC

Sinatra Strong inquired about the cost of repairing Studio 300. Director, Paul Mills answered his questions. Mr. Strong was satisfied with the response he received.

NEW BUSINESS

Approval of Tentative Budget and Appropriation (B&A) Ordinance for Fiscal Year July 1, 2013 through June 30, 2014

A motion to approve the Tentative Budget and Appropriation (B&A) Ordinance for Fiscal Year July 1, 2013 through June 30, 2014 was made by Kalnicky, seconded by Newell.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

Approval of the Notice of Public Hearing for Budget and Appropriation Ordinance on September 19, 2013 at 6:30 pm.

A motion to approve the Notice of Public Hearing for Budget and Appropriation Ordinance on September 19, 2013 at 6:30 pm was made by Newell, seconded by Kalnicky.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

Approval of Recommendation to Keep Executive Session Minutes Closed

A motion to approve the recommendation to keep Executive Minutes closed was made by Spindel, seconded by Newell.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

Approval of revisions to the Circulation Policy

A motion to approve the revisions to the Circulation Policy was made by Spindel, seconded by Prodehl.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

Approval of Library Closing for Pathways Parade – September 8, 2013

A motion to approve the library closing for the Pathways Parade – September 8, 2013 was made by Newell, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

Review of Per Capita Grant Requirements

The Board reviewed the Per Capita Grant Requirements for this year, including Chapter 10 of Serving Our Public 2.0, the library's efforts to promote itself in our community as a vital service in terms of collaboration and cooperation, and the tools the library uses to enhance its image and services in the community. The Board found all of them to be performed correctly and satisfactorily.

The Board also noted that the Strategic Planning process the library is undertaking this year more than satisfies the need for an environmental scan of the community.

Approval of Trustee Service in American Library Association Committees

A motion to approve Trustee Newell’s service in the American Library Association’s CPLA Certification Review Committee for a four year term (set to expire in 2017) was made by Spindel, seconded by Kalnicky.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for June.

CORRESPONDENCE

The Bolingbrook Patch and My Suburban Life reported the Fountaindale Public Library District is requesting the assistance of residents of the District to participate in the strategic planning focus groups.

My Suburban Life article reminds the community of the summer programs offered at the library. The article also reminds to save the date of the Ice Cream Social which is August 5, 2013.

My Suburban Life reports three Bolingbrook residents were involved in the American Library Association Conference.

Juanita Lennon sent a thank you to the Trustees thanking them for the gift she received for the newest addition to her family Aria Luz Lennon.

TREASURER'S REPORT

The Treasurer's Report for June 2013 was presented by Kathryn Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – July 2013

Bills paid for the month of July in the amount of \$91,133.27 was presented for approval. Motion to approve was made by Newell, seconded by Prodehl.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

Bills Payable Report – July 2013

Bills payable for the month of July in the amount of \$1,265,017.41 was presented for approval. Motion to approve was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

DIRECTOR'S REPORT – June, 2013

Director Paul Mills updated the Board on the status of the territory transfer to the White Oak Public Library District. At this point it appears that 126 properties were not properly transferred by Will County, though the refinery was not included in the information provided to the library.

Director Paul Mills reminded the board about the Ice Cream Social on Monday, August 5th where he will be in a dunk tank. He informed the goal of the dunk tank is to serve as a fundraiser for the Friends of the Library.

UNFINISHED BUSINESS

Review of Request to Travel for Trustees to Illinois Library Association Conference in Chicago, October 15-17

No action required.

Approval of Ratification of Salary Increase for Executive Director

A motion to approve the ratification of salary increase of 2.8% for the Executive Director was made by Newell, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

REPORTS

Building Committee – Graham Harwood covered earlier in the meeting.

Finance Committee – None

Strategic Plan Committee – Trustee Kalnicky informed the Strategic Plan Committee is moving along well. Each Trustee received postcards to pass out to residents of Bolingbrook who do not utilize the library for the non-patron focus group. Trustee Newell suggested the postcards should be given to seniors in the district.

Personnel Committee – None

ANNOUNCEMENTS

Each Trustee received gift bags from Trustee Ruth Newell which contained award winning books from the American Library Association Coretta Scott King Award Breakfast. They also received a centerpiece in which was displayed at the same event. Chrissy Little provided each Trustee with framed pictures from the B.O.B.B. awards each attended earlier in the year.

Trustee Newell reminded that the Joy Fest will be held on September 7, 2013 from 1:00 pm to 7:00 pm.

EXECUTIVE SESSION

A motion was made by Newell, seconded by Spindel to enter Executive Session at 8:25 p.m. for Litigation 5 ILCS 120/2 (11) and Personnel 5 ILCS 120/2 (c)(1).

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

A motion was made by Kalnicky, seconded by Newell to return to Open Session at 8:30 p.m.

AYES: Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Graske, Gilligan

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:30 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Kathryn Spindel
Treasurer, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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