

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD AUGUST 15, 2013
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, August 15, 2013 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Steven Prodehl and Thomas Gilligan.

ABSENT

Margaret (Peggy) Danhof

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Catherine Yanikoski, Kathy Schmidt and Latoya Woods.

PUBLIC PRESENT

The following public was present: Graham Harwood, Jan Rieser, and Jody Hargett.

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Gilligan, seconded by Spindel.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

MINUTES OF THE REGULAR MEETING, July 18, 2013

The minutes of the regular meeting held July 18, 2013 were presented. A motion to approve the minutes was made by Prodehl, seconded by Gilligan. Minutes were approved as read.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

MINUTES OF THE EXECUTIVE SESSION, July 18, 2013

The minutes of the Executive Session held July 18, 2013 were presented. A motion to approve the minutes was made by Graske, seconded by Newell. Minutes were approved as read.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

COMMENTS FROM THE PUBLIC

The Friends reported that the Ice Cream Social was a huge success. They thanked Executive Director Paul Mills for participating in dunk tank, which helped to raise \$370. Along with cookbook and candy sales, the Friends were able to raise \$448. The Friends Fall Book Sale will take place on October 19 and 20. The Friends officers also met with Director Mills, Deputy Director Catherine Yanikoski and other staff members earlier this month.

NEW BUSINESS

Approval of Resolution 2013-1 to Determine Estimate of Funds Needed for Fiscal Year 2013/2014

A motion to approve Resolution 2013-1 which determines that the amount needed to be levied in taxes for Fiscal Year 2013/2014 is \$7,646,291 was made by Newell, seconded by Spindel.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of IPLAR (Illinois Public Library Annual Report)

A motion to approve the 2013 Illinois Public Library Annual Report was made by Newell, seconded by Prodehl.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of IMRF Benefit Protection Leave

A motion to approve IMRF Benefit Protection Leave for Juanita Lennon was made by Spindel, seconded by Gilligan.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Intergovernmental Agreement (IGA) with Bolingbrook Park District for Book Drop at Ashbury's

A motion to approve the Intergovernmental Agreement with Bolingbrook Park District for Book Drop at Ashbury's was made by Prodehl, seconded by Graske.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for July.

Approval of DSI Change Order #8 for Additional Work in the Lower Level and Rest of the Library

A motion to approve DSI Change Order #8 for additional work in the Lower Level and the rest of the Library was made by Newell, seconded by Spindel.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Trane Order for Elevator Pit Sensor Installation and Configuration

A motion to approve Trane Order for Elevator Pit Sensor Installation and Configuration was made by Gilligan, seconded by Prodehl.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of All-Tech Decorating Company Order for Replacing Surfaces in Vortex and Children's Services

A motion to approve All-Tech Decorating Company Order for replacing surfaces in Vortex and Children's Services was made by Spindel, seconded by Prodehl.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

CORRESPONDENCE

Heart Haven Outreach sent a thank you note to Jeffrey Fisher and the Studio 300 staff. The note thanked them for all their help with the H2O movie camp.

My Suburban Life posted articles about the reopening of Studio 300 in late September and the upcoming Ice Cream Social on August 5.

My Suburban Life published an article by Executive Director Paul Mills, who discussed the work on Studio 300.

The library was awarded the Brick Industry Association's 2013 Best in Class Award.

The Bolingbrook Bugle reported that the library's budget for the next year will remain essentially the same.

TREASURER'S REPORT

The Treasurer's Report for July, 2013 was presented by Kathryn Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – August, 2013

Bills paid for the month of August in the amount of \$90,109.57 was presented for approval. Motion to approve was made by Gilligan, seconded by Graske.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Bills Payable Report – August, 2013

Bills payable for the month of August in the amount of \$347,102.12 was presented for approval. Motion to approve was made by Spindel, seconded by Prodehl.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

DIRECTOR'S REPORT – July, 2013

Director Mills gave an update on the Citgo Refinery. The library's attorney is preparing to file the paperwork with Will County concerning the approximately 125 pins that were coded incorrectly plus the Refinery. Mills hopes to have the issue corrected by the next tax cycle.

The auditors were on site this week to conduct their annual audit. The auditors commented to Director Mills that Shirley Williams and her staff do an excellent job in keeping the District's financial records in order and are also very helpful.

UNFINISHED BUSINESS

Approval of Request to Travel for Trustees to Illinois Library Association Conference in Chicago, October 15-17

No action was taken.

REPORTS

Building Committee – Graham Harwood provided the Board with an update.

Finance Committee – Will be scheduling a meeting soon.

Strategic Plan Committee – The Strategic Focus Group Session for the Board will be held in Meeting Room B later tonight.

Personnel Committee – None.

ANNOUNCEMENTS

Joy Fest will take place on September 7 at 1:00 pm at the Bolingbrook Performing Arts Center.

The Bolingbrook Jubilee is being held this weekend.

Summer's Last Blast is on Saturday, August 24 at Volunteer Park.

The Pathways Parade will take place on Sunday, September 8. Director Mills will be sending information to the Board about where to meet.

RECESS

Recess to Meeting Room B for Focus Group Session with Harry Christiansen for District Strategic Plan

The Board recessed to Meeting Room B for their Focus Group Session with strategic planning consultant Harry Christiansen for the library's new district strategic plan. In their SWOT (Strength, Weakness, Opportunities, Threats) exercise, the Board noted that the diversity and number of events offered to our community are strengths, as is the availability of our staff and director. The Board expressed that the lack of control over technology and the lack of human interaction as weaknesses. The Board saw opportunities in pursuing additional partnerships with our business and non-profit/local government neighbors, and is worried about declining revenues and the ability to meet our community's service needs. Key challenges for our District are managing our finances wisely so that we can continue to provide the excellent services that we do provide and ensuring that we remain relevant to our community in an environment of rapidly changing technology.

ADJOURNMENT

A consensus was taken and the Board adjourned at 9:44 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Robert A. Kalnicky
Vice-President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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