

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD SEPTEMBER 19, 2013
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, September 19, 2013 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Steven Prodehl, Thomas Gilligan and Margaret (Peggy) Danhof.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Catherine Yanikoski and Kathy Schmidt.

PUBLIC PRESENT

The following public was present: Jody Hargett and Graham Harwood.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda with a change to the sequential order. The Executive Session was moved to after the Comments from the Public. A motion was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE REGULAR MEETING, August 15, 2013

The minutes of the regular meeting held August 15, 2013 were presented. A motion to approve the minutes was made by Graske, seconded by Gilligan. Minutes were approved as read.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

COMMENTS FROM THE PUBLIC

Jody Hargett from the Friends informed the Board that the Friends are very busy setting up their Book Cellar. The Friends plan on a Grand Opening on Sunday, October 27. The Fall Book Sale is also coming up on October 19 and 20.

EXECUTIVE SESSION

A motion was made by Kalnicky, seconded by Spindel to enter Executive Session at 7:02 p.m. for Litigation 5 ILCS 120/2 (c) (11).

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

A motion was made by Kalnicky, seconded by Graske to return to Open Session at 7:40 p.m.

OPEN SESSION

NEW BUSINESS

Approval of Ordinance 2013-3 – Budget & Appropriation Ordinance Fiscal Year 2013/2014

A motion to approve Ordinance 2013-3 – Budget & Appropriation Ordinance Fiscal Year 2013/2014 was made by Spindel, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Chief Fiscal Officer's Certificate of Revenues by Source

A motion to approve the Chief Fiscal Officer's Certificate of Revenues by Source was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of the 2014 Illinois Per Capita Grant Application

A motion to approve the 2014 Illinois Per Capita Grant Application was made by Prodehl, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Bundled Registration for Trustees for 2014 American Library Association Conferences

A motion to approve the bundled registration for Danhof, Spindel and Newell for the 2014 American Library Association Conferences was made by Graske, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Bundled Registration for Executive Director for 2014 American Library Association Conferences

A motion to approve the bundled registration for Executive Director Mills for the 2014 American Library Association Conferences was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Request to Travel for Executive Director for 2014 Public Library Association Conference in Indianapolis, IN – March 11-15, 2014

A motion to approve the request to travel for Executive Director Mills for the 2014 Public Library Association Conference Indianapolis, IN – March 11-15, 2014 was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Resolution 2013-2 – Resolution Designating Open Meetings Act Officers

A motion to approve Resolution 2013-2 – Resolution Designating Open Meetings Act Officers, Paul Mills and Juanita Lennon was made by Graske, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Resolution 2013-3 – Resolution Designating Freedom of Information Act Officers

A motion to approve Resolution 2013-3 – Resolution Designating Freedom of Information Act Officers, Marianne Thompson and Shirley Williams was made by Graske, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for August.

CORRESPONDENCE

The Batavia Public Library sent a thank you card to the Fountaindale staff thanking them for hosting a tour of the library.

The Bolingbrook Park District sent a thank you letter for supporting Summer's Last Blast 2013. The library provided sponsorship for the event.

Executive Director Mills received a thank you card from the Irwin Family. The Irwins appreciated the opportunity to participate in the strategic planning focus group.

Lastly, the Bolingbrook Senior Club sent a thank you card to Executive Director Mills for the

library's contribution for their Bunco fundraiser. The library provided a donation as well as 175 Fountaindale pens for the event.

My Suburban Life posted an article written by Executive Director Mills. Mills highlights the successful end of Summer Reading and new library programs in September.

My Suburban Life also published an article about the new book drop at the Bolingbrook Park District's Ashbury's at Boughton Ridge.

TREASURER'S REPORT

The Treasurer's Report for August, 2013 was presented by Kathryn Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – September, 2013

Bills paid for the month of September in the amount of \$83,002.74 was presented for approval. Motion to approve was made by Gilligan, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – September, 2013

Bills payable for the month of September in the amount of \$207,913.99 was presented for approval. Motion to approve was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – August, 2013

Director Mills reported that the library will be publishing an RFP for cleaning services this Fall.

Earlier today, protesters gathered outside the library. The protesters were not protesting in favor or against the library, but selected the library as a location to protest against high fructose corn syrup. They abided by the library conduct policy during their protest.

Mills invited the Board to the RAILS Open House on October 2. RAILS (Reaching Across Illinois Library System) relocated their service center to Bolingbrook earlier this year.

Recorder Juanita Lennon will be taking pictures of the Board for the new entry key cards. The

new key cards with photographs are additional security measure the library is implementing. Mills asked that staff and the Board please wear them when in staff only areas.

Last year, Mills was investigating switching to electronic board packets. He asked for a trustee volunteer to try out a new tablet. Trustee Prodehl accepted.

UNFINISHED BUSINESS

Final Approval of Request to Travel for Trustees to Illinois Library Association Conference in Chicago, IL – October 15-17, 2013

No action was taken.

REPORTS

Building Committee – Graham Harwood provided the Board with an update.

Finance Committee – The committee met on September 17 to conduct their quarterly audit. The committee noted that Business Services Manager Shirley Williams file organization is efficient. The fiscal year budget was also distributed to the Board.

Strategic Plan Committee – The committee will meet in early October to begin work on the first draft of the Strategic Plan.

Personnel Committee – None.

ANNOUNCEMENTS

The Take Back the Night of Northern Will County Rally, March and Speak-out will be at the Levy Center on October 10 at 5:00 p.m.

St. Dominic & St. Francis of Assisi Parishes will be hosting Oktoberfest on Saturday, September 21 at 2:00 p.m.

The Heart Haven Hustle 5K Run/1K Walk will take place on Sunday, October 13.

Community Service Council will be having their ribbon cutting of their new Bolingbrook office on Tuesday, October 22 at 4:00 p.m.

Trustee Newell thanked everyone for attending Joyfest last month.

Trustee Spindel noted that it was very nice to have Recorder Juanita Lennon back from her maternity leave. Spindel also commented that her temporary assistant, Latoya Woods, did a great job in her absence.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:12 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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