

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD OCTOBER 17, 2013
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, October 17, 2013 at 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Robert Kalnicky, Kathryn Spindel, Ruth Newell, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Trustee Graske and Trustee Prodehl

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Kathy Schmidt, Nancy Sauer, Carly Thomas and Chris Zahorcik.

PUBLIC PRESENT

The following public was present: Jody Hargett and Graham Harwood.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

MINUTES OF THE PUBLIC HEARING, September 19, 2013

The minutes of the Public Hearing held September 19, 2013 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Gilligan. Minutes were approved as read.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

MINUTES OF THE REGULAR MEETING, September 19, 2013

The minutes of the regular meeting held September 19, 2013 were presented. A motion to approve the minutes was made by Gilligan, seconded by Spindel. Minutes were approved as read.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

MINUTES OF THE EXECUTIVE SESSION, September 19, 2013

The minutes of the Executive Session held September 19, 2013 were presented. A motion to approve the minutes was made by Newell, seconded by Gilligan. Minutes were approved as read.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

EMPLOYEE RECOGNITION

President Danhof recognized Chris Zahorcik for 10 years of service and presented her with a pin, certificate and gift card. Danhof also recognized Carly Thomas for five years of service and presented her with a pin and a certificate.

COMMENTS FROM THE PUBLIC

The Friend's Book Cellar is now open three days a week. The Friends hope to increase their hours when they have more volunteers. Vice-President Jody Hargett reminded the Board about the Friend's Book Sale this weekend.

NEW BUSINESS

Approval of Truth in Taxation Act Notice 2013

A motion to approve the Truth in Taxation Notice for 2013 was made by Newell, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

Approval of Ordinance 2013-4, Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2014/2015

A motion to approve Ordinance 2013-4, Ordinance to levy an additional tax of .02% for fiscal year 2014/2015 was made by Newell, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

Approval of Library Closing Schedule 2014

A motion to approve the Library Closing Schedule 2014 was made by Newell, seconded by Kalnicky.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

Approval of Board Meeting Schedule 2014

A motion to approve the Board Meeting Schedule 2014 was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

Approval of Staff Appreciation Party 2014

A motion to approve expenditure not to exceed \$4,000 for a Staff Appreciation Party for the library staff in January 2014 was made by Gilligan, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for September.

Approval of DSI Change Order Request #51 to Integrate Large LCD Screen into Small Computer Lab

A motion to approve DSI Change Order Request #51 to integrate large LCD screen into Small Computer Lab was made by Newell, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

Approval of Purchase of Large LCD Screen for Small Computer Lab

A motion to approve the purchase of large LCD screen for Small Computer Lab with a not to exceed price of \$3,000 was made by Gilligan, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

Approval of DSI Change Order Request #52 to Extend Concrete Behind Library

A motion to approve DSI Change Order request #52 to extend concrete behind the library was made by Spindel, seconded by Newell.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

Approval of Bradford Order to Reconfigure Shelving on 1st, 2nd and 3rd Floors

A motion to approve to reconfigure shelving on the 1st, 2nd and 3rd Floors was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

CORRESPONDENCE

The library received a Community Partner of the Year 2013 award from Literacy DuPage.

Nagle Hartray Architecture mailed out postcards featuring a photograph of Fountaindale's 3rd Floor. Nagle Hartray will be hosting a booth at Illinois Library Association Annual Conference.

Both the Bolingbrook Patch and My Suburban Life featured articles about the library's 2nd annual Costume Exchange, which will take place on Saturday, October 5.

TREASURER'S REPORT

The Treasurer's Report for September, 2013 was presented by Kathryn Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – October, 2013

Bills paid for the month of October in the amount of \$83,125.46 was presented for approval. Motion to approve was made by Newell, seconded by Gilligan.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

Bills Payable Report – October, 2013

Bills payable for the month of October in the amount of \$179,843.23 was presented for approval. Motion to approve was made by Kalnicky, seconded by Gilligan.

AYES: Kalnicky, Spindel, Newell, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Prodehl

DIRECTOR'S REPORT – September, 2013

Director Mills stated that he continues to work with the insurance company reconciling the payouts for the Studio 300 flooding.

Mills informed the Board that he will be serving jury duty during the week of October 28.

Finally, Mills asked that the Board wear their new entry key cards with the Fountaindale lanyards while in staff only areas.

UNFINISHED BUSINESS

None.

REPORTS

Building Committee – Graham Harwood provided the Board with an update.

Finance Committee – None.

Strategic Plan Committee – The Committee met for two days last week to develop and draft the first version of the strategic plan. The Committee will meet again on October 30 to complete the draft plan.

Personnel Committee – None.

ANNOUNCEMENTS

The Community Service Council will be have their ribbon cutting of their new Bolingbrook office this Tuesday, October 22 at 4:00 p.m. Refreshments will be served.

OPEN SESSION

ADJOURNMENT

A consensus was taken and the Board adjourned at 7:37 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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