

MINUTES OF A SPECIAL MEETING OF
THE STRATEGIC PLANNING COMMITTEE OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD OCTOBER 30, 2013
BOLINGBROOK, ILLINOIS

A special meeting of the Strategic Planning Committee of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Wednesday, October 30, 2013 at 9:00 A.M.

CALL TO ORDER

The meeting was called to order at 9:09 a.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky and Margaret (Peggy) Danhof.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Catherine Yanikoski and Kathy Schmidt.

PUBLIC PRESENT

The following public was present: Harry Christiansen and Jan Rieser.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Graske.

AYES: Graske, Kalnicky, Danhof

NAYES: None

ABSENT: None

COMMENTS FROM THE PUBLIC

No comments were made.

NEW BUSINESS

Review Strategic Plan Road Map

The Committee, Strategic Planners and Mr. Harry Christiansen, Strategic Planning Consultant reviewed the Strategic Plan Road Map. No changes were made.

Review and Upgrade Draft Strategic Plan

The Committee and the Strategic Planners reviewed the entire draft plan including the goals and objectives with Mr. Christiansen. Several improvements were made, including extending the Strategic Plan to four years. The Committee and Strategic Planners then collectively revised the end and beginning dates of the objectives of each goal.

A motion to approve the draft Strategic Plan was made by Graske, seconded by Kalnicky.

AYES: Graske, Kalnicky, Danhof

NAYES: None

ABSENT: None

RECESS

A motion was made by Graske, seconded by Kalnicky to recess at 10:04 a.m.

AYES: Graske, Kalnicky, Danhof

NAYES: None

ABSENT: None

The meeting was reconvened by President Danhof at 10:15 a.m.

Decide Upon Strategic Plan Feedback Process

The Committee and Strategic Planners reviewed ways for the community to provide feedback on the draft Strategic Plan. The draft plan will be available on the Fountaindale website along with a link to SurveyMonkey to provide feedback. A paper form will also be available at the library.

A motion to approve the Strategic Plan Feedback Process was made by Kalnicky, seconded by Graske.

AYES: Graske, Kalnicky, Danhof

NAYES: None

ABSENT: None

Decide Upon Strategic Plan Implementation Process

The Committee and Strategic Planners reviewed the process and work structure for monitoring the Strategic Plan.

A motion to approve the Strategic Plan Implementation Monitoring Process was made by Graske, seconded by Kalnicky.

AYES: Graske, Kalnicky, Danhof
NAYES: None
ABSENT: None

Review Next Steps

The Committee and Strategic Planners reviewed the next steps of the Strategic Plan. The community will have the opportunity to provide feedback November 5-30, 2013. The Strategic Committee and Strategic Planners will meet again on December 12, 2013 at 9:00 a.m. to review the feedback and develop a final Strategic Plan. The Board will review the plan in December and approve in January 2014. In February 2014, Mr. Christiansen will return to Fountaindale to meet with the Goal Teams to begin the implementation of the plan.

ADJOURNMENT

A consensus was taken and the Board adjourned at 12:56 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS