

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS  
HELD JUNE 19, 2014  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, June 19, 2014 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Kathryn Spindel, Ruth Newell, Steven Prodehl, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Robert Kalnicky. Trustee Kalnicky was out of town and unable to attend the meeting.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Kathy Schmidt.

PUBLIC PRESENT

The following public was present: Jody Hargett.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Gilligan, seconded by Graske.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

MINUTES OF THE BOARD MEETING, May 15, 2014

The minutes of the board meeting held May 15, 2014 were presented. A motion to approve the minutes was made by Newell, seconded by Spindel. Minutes were approved as read.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

COMMENTS FROM THE PUBLIC

Jody Hargett from the Friends provided an update for the Board. The Book Cellar will have reduced summer hours, opening 30 later and closing 30 minutes earlier. The Friends will be at the Village Picnic, handing out free paperback books and a Book Cellar coupon.

The library is working on creating Book Cellar Bookmarks to be given out at the self-checkouts and on the Bookmobile. The library is working on new signage as well.

NEW BUSINESS

Approval of Ordinance 2014-2 – Prevailing Wage Ordinance

A motion to approve Ordinance 2014-2, the Prevailing Wage Ordinance was made by Newell, seconded by Spindel.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

Approval of Merit Increase for Fiscal Year 2015

A motion to approve the standard merit increase of 2.5% for Fiscal Year 2015 was made by Newell, seconded by Spindel.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

Approval of Revised Conduct Policy

A motion to repeal the existing Conduct Policy and approve the revised Conduct Policy was made by Spindel, seconded by Newell.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

Approval of Requests for Accommodations & Concerns About Accessibility Policy

A motion to approve the Requests for Accommodations & Concerns about Accessibility Policy was made by Newell, seconded by Graske.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

Approval of Recommendation to Keep Executive Session Minutes Closed

A motion to approve the recommendation to keep the Executive Session Minutes closed was made by Newell, seconded by Gilligan.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

Approval of Certification of Trustees

A motion to approve the certified list of Trustees names and addresses to Will and DuPage Counties was made by Prodehl, seconded by Gilligan.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

Approval of Secretary Audit Liaison

A motion to approve Margaret (Peggy) Danhof and Kathryn Spindel to the Secretary Audit Liaison was made by Newell, seconded by Graske.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

Approval of Request to Travel for Trustees to Illinois Library Association Conference in Springfield, IL – October 14-16, 2014

A motion to approve the request to travel for Trustees to the Illinois Library Association Conference in Springfield, IL, October 14-16, 2014 was made by Gilligan, seconded by Prodehl.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

## LIBRARY PROJECTS

### Approval of Kingsley Library Equipment Order for Book Drop

A motion to approve the Kingsley library equipment order for a book drop was made by Prodehl, seconded by Spindel.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

### Approval of Natola Library Book Drop Pad Proposal

A motion to approve the Natola library book drop pad proposal was made by Prodehl, seconded by Spindel.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

## CORRESPONDENCE

Demco featured an in-depth article written by Studio 300 Manager, Jeffrey Fisher regarding all the services offered by Studio 300.

Courtney Bratincevic sent a thank you card to the Outreach Department for their participation at Independence S.T.E.M. night.

Paul Mills received a certificate from WoodView Elementary School for being a guest reader.

Fountaindale Public Library received a thank you letter from the Bolingbrook Park District for our sponsorship for the Week of the Young Child events and for the Bookmobile's participation in the Tons of Trucks event.

My Suburban Life posted an article on the summer activities and events at the library. The article was written by Paul Mills.

Fountaindale Library was featured during a live segment on FOX 32's Good Day Chicago morning show on Friday, June 13. Several of the segments highlighted Fountaindale Library as one of the best libraries in Chicago. Reporter Joanie Lum interviewed our very own Executive Director Paul Mills.

## TREASURER'S REPORT

The Treasurer's Report for May, 2014 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – May, 2014

Bills paid for the month of May in the amount of \$250.00 was presented for approval. Motion to approve was made by Gilligan, seconded by Spindel.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

Bills Paid Report – June, 2014

Bills paid for the month of June in the amount of \$98,865.21 was presented for approval. Motion to approve was made by Newell, seconded by Graske.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

Bills Payable Report – June, 2014

Bills payable for the month of June in the amount of \$448,547.16 was presented for approval. Motion to approve was made by Newell, seconded by Gilligan.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

DIRECTOR'S REPORT – May, 2014

Hartford's attorney contacted the library as they renew their efforts to recoup from other sources the money they paid to the library as part of the insurance claim for the flood.

Mills has been meeting with Tria Architecture regarding the boilers. The boilers are cycling too often and not functioning properly.

Trustee Newell commented that she enjoyed the Cupcake Wars program for teens and mentioned she would like to see the same program for adults.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – The Finance Liaisons met on Monday, June 16 for their quarterly meeting.

Strategic Plan – The Strategic Plan Liaisons will meet next Tuesday, June 24 for the first In Progress Review.

Personnel – None.

### ANNOUNCEMENTS

Heart Haven Outreach (H2O) will be holding their annual “Christmas in July” Golf Outing on July 16 at the Bolingbrook Golf Club.

### EXECUTIVE SESSION

A motion was made by Graske, seconded by Newell to enter Executive Session at 8:05 p.m. for or Personnel 5 ILCS 120/2 (c) (1).

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

A motion was made by Spindel, seconded by Newell to return to Open Session at 8:17 p.m.

### OPEN SESSION

#### Approval of Executive Director Compensation Adjustment

The Board agreed unanimously to a 3.5% increase for the Executive Director’s salary.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Kalnicky

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:24 p.m.

/s/ Gayle Graske  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS