

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD DECEMBER 18, 2014  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, December 18, 2014 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky, Ruth Newell, Steven Prodehl, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Trustee Spindel.

Spindel entered at 7:05 p.m.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills.

PUBLIC PRESENT

The following public was present: Jody Hargett and Nick Graal.

## AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Gilligan, seconded by Prodehl.

AYES: Graske, Kalnicky, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

## MINUTES OF THE PUBLIC HEARING, November 20, 2014

The minutes of the Public Hearing held November 20, 2014 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Prodehl. Minutes were approved as read.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

## MINUTES OF THE BOARD MEETING, November 20, 2014

The minutes of the board meeting held November 20, 2014 were presented. A motion to approve the minutes was made by Gilligan, seconded by Prodehl. Minutes were approved as read.

AYES: Graske, Kalnicky, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

## MINUTES OF THE EXECUTIVE SESSION, November 20, 2014

The minutes of the Executive Session held November 20, 2014 were presented. A motion to approve the minutes was made by Graske, seconded by Kalnicky. Minutes were approved as read.

AYES: Graske, Kalnicky, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

## COMMENTS FROM THE PUBLIC

Jody Hargett from the Friends gave the Board an update. The Book Cellar's new hours began on December 1. The Book Cellar will be closed for the week of Christmas. The Friends also recruited two new volunteers to work in the store.

NEW BUSINESS

Approval of Statement of Receipts and Disbursements Fiscal Year 2013/2014

A motion to approve the Statement of Receipts and Disbursements Fiscal Year 2013/2014 was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Recommendation to Keep Executive Session Minutes Closed

A motion to approve the recommendation to keep the Executive Session Minutes closed was made by Gilligan, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

Approval of Subrogation Receipt from Hartford Fire Insurance Company for April 18, 2013 Claim

A motion to approve the Subrogation Receipt from Hartford Fire Insurance Company for the April 18, 2013 Claim was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

Approval of Revised Anti-Nepotism Policy for Employee Handbook

A motion to repeal the existing Anti-Nepotism Policy in the Employee Handbook and approve the revised Anti-Nepotism Policy for the Employee Handbook was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

Approval of Bloodborne Pathogens Policy

A motion to approve the Bloodborne Pathogens Policy was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

LIBRARY PROJECTS

Tria Report on Additional Sump Pit Installation Project and Hot Water Heating System Renovation Project

Nick Graal provided the Board with an update on the current projects. Both are projects are very near completion.

Approval of Change Order #1 for Hot Water Heating System Renovation Project

A motion to approve Change Order #1 for Hot Water Heating System Renovation Project was made by Kalnicky, seconded by Gilligan.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

CORRESPONDENCE

Board President Margaret “Peggy” Danhof received the Bolingbrook Area Chamber of Commerce and Women in Business Community Leadership Award at the Holiday Women in Business Luncheon on December 11.

Cengage Learning posted an online article regarding the recent launch of the Career Online High School at the Fountaindale Public Library District, which is part of the Passport to Success program.

The Association for Library Service to Children posted an online article featuring program highlights from the recent Association of Bookmobile and Outreach Services (ABOS) conference. Marianne Thompson’s *Children’s Program Ideas for Outreach & From Your Bookmobile* program was featured.

Marianne Thompson, Outreach Services Manager received a thank you card from ABOS, the Association of Bookmobile and Outreach Services. ABOS thanked Thompson for presenting at the conference.

TREASURER'S REPORT

The Treasurer's Report for November, 2014 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – December, 2014

Bills paid for the month of December in the amount of \$73,700.76 was presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

Bills Payable Report – December, 2014

Bills payable for the month of December in the amount of \$204,369.55 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

DIRECTOR'S REPORT – November, 2014

Director Mills informed the Board about the Passport to Success University event on January 10. This full day event will offer free computer classes and technology training. Currently, there are 176 patrons enrolled in the Passport to Success program with 25 patrons completing a passport track.

Mills also reported on a tax levy objection and his work with our attorney regarding it.

UNFINISHED BUSINESS

Final Approval of Request to Travel for Trustees to 2015 American Library Association Midwinter Meeting – Action Item

A motion to approve the request to travel for trustees to the 2015 American Library Association Midwinter Meeting was made by Kalnicky, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

Approval of Illinois Library Association Trustee Forum Workshop Attendance – February 14, 2015 – Action Item

A motion to approve attendance to the Illinois Library Association Trustee Forum Workshop on February 14, 2015 was made by Gilligan, seconded by Prodehl.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof  
NAYES: None  
ABSENT: None

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

POWER Connection Annual Benefit Dinner will take place on Saturday, January 31 at the Bolingbrook Golf Club.

The 2015 State of the Village will take place on Thursday, January 15 at the Bolingbrook Golf Club.

The Staff Appreciation Party will be on Friday, January 16 at the iPic Theater at the Promenade.

Community Service Council Annual Fundraiser will be on February 22 from 11:00 am to 2:00 pm.

The American Cancer Society Valentine's Day Dance will take place on February 14 at the Bolingbrook Golf Club.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:06 p.m.

/s/ Gayle Graske  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS