

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD JULY 16, 2015
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, July 16, 2015 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Thomas Gilligan, Dennis Raga and Margaret (Peggy) Danhof.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Nita Addison, Mark Kregg, Patty Naponiello, Marianne Thompson and Juanita Lennon.

PUBLIC PRESENT

The following public was present: Gabriela Raga, Ashley Raga, and Jody Hargett.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Newell, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Gilligan, Raga, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – June 18, 2015

The minutes of the board meeting held June 18, 2015 were presented. A motion to approve the minutes was made by Spindel, seconded by Gilligan. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Gilligan, Raga, Danhof
NAYES: None
ABSENT: None

EMPLOYEE RECOGNITION

President Danhof recognized Nita Addison for her 10 years of service and presented her with a pin and a certificate.

COMMENTS FROM THE PUBLIC

Jody Hargett from the Friends reported that the Book Cellar is doing very well. The Friends will have a pop up store of children's books at the Ice Cream Social on Monday, August 3. Hargett presented Executive Director Mills a check for \$5,260 for the 2015-2016 staff wish list.

NEW BUSINESS

Approval of Tentative Budget and Appropriation Ordinance – Fiscal Year July 1, 2015 through June 30, 2016

A motion to approve the tentative Budget and Appropriation Ordinance for Fiscal Year July 1 2015 through June 30, 2016 was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Gilligan, Raga, Danhof
NAYES: None
ABSENT: None

Approval of Notice of Public Hearing for Budget and Appropriation Ordinance on September 17, 2015 at 6:30 p.m.

A motion to approve the Notice of Public Hearing for the Budget and Appropriation Ordinance on September 17, 2015 was made by Newell, seconded by Gilligan.

AYES: Prodehl, Kalnicky, Spindel, Newell, Gilligan, Raga, Danhof
NAYES: None
ABSENT: None

Approval of Library Closing for Pathways Parade – September 13, 2015

A motion to approve the library closing for the Pathways Parade on September 13, 2015 was made by Raga, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Gilligan, Raga, Danhof
NAYES: None
ABSENT: None

Approval of Request to Travel for Trustees to Illinois Library Association Annual Conference in Peoria, IL – October 22-24, 2015

A motion to approve the request to travel for Trustees to the Illinois Library Association Annual Conference in Peoria, IL – October 22-24, 2015 was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Gilligan, Raga, Danhof
NAYES: None
ABSENT: None

Review of Per Capita Grant Requirements

No action required.

LIBRARY PROJECTS

None.

CORRESPONDENCE

The Village of Woodridge sent certified letters to the entire Board. The letter notified the Board that Woodridge is annexing territory that is located in the library district.

State Senator Pat McGuire sent a thank you card to President Danhof. McGuire thanked the library for hosting the Town Hall Meeting on June 29th.

TREASURER'S REPORT

The Treasurer's Report for June, 2015 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – July, 2015

Bills paid for the month of July in the amount of \$78,959.27 was presented for approval. Motion to approve was made by Gilligan, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Gilligan, Raga, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – July, 2015

Bills payable for the month of July in the amount of \$1,083,851.21 was presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Gilligan, Raga, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – June, 2015

Director Mills noted that he has completed his year as President of the Rotary Club of Bolingbrook and will now serve as the Past President of the Club. Mills discussed renting a convertible for the 50th Anniversary Pathways Parade this year to ensure that everyone is comfortable for what is likely to be a longer than usual parade.

Trustee Prodehl asked about the theft rate for DVDs. Mills responded that DVD loss has been low and that it tends to spike around the Holidays.

Mills also reported that overall circulation was down this past fiscal year. The primary areas that went down were DVDs and juvenile videogames. Mills said that the DVD decline was due to a decision we made to group the seasons of a TV series into one package instead of individual discs. Thus, for example, a season of a TV show may have accounted for 5 circulations in the past but now accounts for 1 circulation. Our patrons prefer to have the entire season in one checkout, which is why we made the change. The decline in juvenile videogame circulation will be reviewed. Mills also noted that teen and adult videogame circulation was up.

UNFINISHED BUSINESS

Secretary Audit Liaison Certification for Illinois Public Library Annual Report (IPLAR)

The audit was completed earlier this evening and the certification was distributed at the meeting. Trustee Gilligan reported that the records are in excellent shape.

REPORTS

Building – None.

Finance – None.

Strategic Plan – The Strategic Plan Liaisons (Trustee Kalnicky and Trustee Raga) met earlier this week. Trustee Kalnicky reported that the Strategic Plan is moving along well. Several requests to move objective dates back were made, and Trustee Kalnicky reported that the requests were reasonable. The requests will be brought to the entire Board when the plan is reviewed in January 2016. The In Progress Review was also the first meeting for Trustee Raga.

Personnel – Trustee Newell discussed her experience serving on the Coretta Scott King Book Awards and thanked the Board and Director Mills for their support.

ANNOUNCEMENTS

The Bolingbrook Jubilee will take place during August 14-16.

The Bolingbrook Joyfest will be on Sunday, September 12 at the Bolingbrook Performing Arts Center.

President Danhof discussed the successful Bolingbrook 50th anniversary International Cornfield Sailing Championship and Regatta that took place on Sunday, June 28.

There was a book signing in the library lobby on Monday for the new book, *Bolingbrook (Images of America)*.

The Ice Cream Social will be on Monday, August 3rd beginning at 5:00 p.m.

ADJOURNMENT

A consensus was taken and the Board adjourned at 7:56 p.m.

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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