

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD OCTOBER 15, 2015
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, October 15, 2015 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Robert Kalnicky, Kathryn Spindel, Dennis Raga, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Trustee Steven Prodehl and Trustee Ruth Newell

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Shirley Williams and Juanita Lennon.

PUBLIC PRESENT

The following public was present: Lia Lopez, Jamie Wilkey, Jody Hargett, Ron Spindel and Dr. Burt Pinchuk.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

MINUTES OF THE PUBLIC HEARING – September 17, 2015

The minutes of the Public Hearing held September 17, 2015 were presented. A motion to approve the minutes was made by Raga, seconded by Gilligan. Minutes were approved as read.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

MINUTES OF THE BOARD MEETING – September 17, 2015

The minutes of the board meeting held September 17, 2015 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Spindel. Minutes were approved as read.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported about the October Book Sale last weekend. On Sunday afternoon, a couple from a local organization called African Spectrum proposed buying the remaining books for \$600. The Friends agreed and were able to clear a great deal of back inventory. The Book Sale total was \$2317.36.

Hargett demonstrated the new rebranded membership packets and a new frequent shopper card. The Friends will have Pop Up Sales for three upcoming library programs including Back to the Future, International Games, and Star Wars.

NEW BUSINESS

Approval of the Financial Report for Fiscal Year 2014/2015

Jamie Wilkey from Lauterbach & Amen, LLP presented the Financial Report for Fiscal Year 2014/2015 to the Board.

A motion to approve the Financial Report for Fiscal Year 2014/2015 was made by Spindel, seconded by Raga.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Bolingbrook Lions Presentation

Dr. Burt Pinchuk gave the Board an overview of the screening that will take place on November 14th at the library. The screenings will include a glaucoma and a pedia vision test.

Approval of 2015 Truth in Taxation Notice

A motion to approve the 2015 Truth in Taxation Notice was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of Ordinance 2015-4 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2016/2017

A motion to approve Ordinance 2015-4 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2016/2017 was made by Spindel, seconded by Raga.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of Revised Time Records Section of the Employee Handbook

A motion to approve the revised Time Records Section of the Employee Handbook was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of Revised Holidays Section of the Employee Handbook

A motion to approve the revised Holidays Section of the Employee Handbook was made by Spindel, seconded by Gilligan.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of 2016 Library Closing Schedule

A motion to approve the 2016 Library Closing Schedule was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of 2016 Staff Supplemental Floating Holidays

A motion to approve a 7.5 hour Supplemental Floating Holiday for full-time staff and a 4 hour Supplemental Floating Holiday for part-time staff which must be used by December 31, 2016 with implementation rules to be created the Executive Director was made by Spindel, seconded by Raga.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of 2016 Board Meeting Schedule

A motion to approve the 2016 Board Meeting Schedule was made by Gilligan, seconded by Spindel.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Approval of 2016 Staff Appreciation Party

A motion to authorize the expenditure not to exceed \$4,500 for a Staff Appreciation Party for the library staff in January 2016 was made by Raga, seconded by Spindel.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

LIBRARY PROJECTS

None.

Executive Director Mills reported that the work for the interconnecting pathway from Bulldog Park to the library parking lot has begun this week.

CORRESPONDENCE

The Board received a Public Hearing Notice from the Village of Romeoville regarding the annexation and rezoning of parcels in the Forest Preserve District of Will County.

TREASURER'S REPORT

The Treasurer's Report for September, 2015 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – October, 2015

Bills paid for the month of October in the amount of \$71,438.77 was presented for approval. Motion to approve was made by Kalnicky, seconded by Gilligan.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

Bills Payable Report – October, 2015

Bills payable for the month of October in the amount of \$129,477.16 was presented for approval. Motion to approve was made by Gilligan, seconded by Spindel.

AYES: Kalnicky, Spindel, Raga, Gilligan, Danhof
NAYES: None
ABSENT: Prodehl, Newell

DIRECTOR'S REPORT – September, 2015

Executive Director Mills highlighted some recent departmental changes in the Building Operations Department, the Information Technology Department and the new Collection Management & Technical Services Department. These changes will help to continue the provision of excellent service to our patrons.

Mills also noted that Jolanta Radzik, Pinnacle's System Administrator tendered her resignation effective October 26. The Pinnacle Board appointed Kathy Schmidt as interim system administrator until the position is filled.

The replacement trees along Delaware Drive have been planted.

Mills provided the Board with copy of the current Studio 300 Policy. Mills reported that library staff is evaluating options for non-residents to use the studio and that he expects to have a new policy recommendation for the Board Meeting in November.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

Executive Director Mills informed that Board that he will not be attending the Demco What's Next Forum at the end of October.

The Lions Club Soup Crawl will take place on Saturday, October 17 from 12:00 to 5:00 p.m.

Recorder Lennon presented a pumpkin cookie to the Board. The cookie is a special thank you treat given to staff and the Board for the Fall. This year the cookies were made by Cali Girl Cakes, a local Bolingbrook bakery.

ADJOURNMENT

A consensus was taken and the Board adjourned at 7:55 p.m.

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS