

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD JUNE 16, 2016
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, June 16, 2016 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Dennis Raga and Margaret (Peggy) Danhof.

ABSENT

Thomas Gilligan

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Juanita Lennon.

PUBLIC PRESENT

The following public was present: Jody Hargett.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

MINUTES OF THE BOARD MEETING – May 19, 2016

The minutes of the board meeting held May 19, 2016 were presented. A motion to approve the minutes was made by Newell, seconded by Spindel. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

EMPLOYEE RECOGNITION

Christopher Halvorsen was unable to attend the Board Meeting and will attend in July.

COMMENTS FROM THE PUBLIC

None.

FRIENDS OF THE LIBRARY

Jody Hargett reported that 478 people attended the Summer Adventure Opening Ceremony: Sky Squad on June 1. Staff were able to sign up 111 patrons for Summer Adventure. The Friends sold candy at the event and earned \$43.50. The Fall Book Sale dates have been set for October 8 and 9. There will be a Friends Members sale on Friday, October 7. Hargett shared that last Tuesday evening, the Book Cellar had a great experience with a new customer who purchased \$29 in books. The Friends are asking for computer paper boxes to store books.

NEW BUSINESS

Approval of Ordinance 2016-1 – Prevailing Wage Ordinance

A motion to approve Ordinance 2016-1 – Prevailing Wage Ordinance was made by Kalnicky, seconded by Raga.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

Approval of New Salary Structure

A motion to approve the salary structure as presented to be processed beginning with the July 22, 2016 pay date was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Merit Increase for Fiscal Year 2017

A motion to approve a standard merit increase of 2.0% for Fiscal Year 2017 and to approve a standard merit bonus of 2.0% for Fiscal Year 2017 for staff at or over their position's maximum salary. Both the merit increase and the merit bonus require a satisfactory or better performance evaluation in order to be granted was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Recommendation to Keep Executive Session Minutes Closed

A motion to approve the recommendation to keep the Executive Session Minutes closed was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Certification of Trustees

A motion to approve the certified list of Trustees was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Request to Travel for Trustees to Illinois Library Association Annual Conference in Rosemont, IL – October 18-20, 2016

A motion to approve the request to travel for Trustees to the Illinois Library Association Annual Conference in Rosemont, Illinois for October 18-20, 2016 was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Serving as Early Voting Site in Village of Bolingbrook for the November 8th Presidential Election from October 24, 2016 to November 7, 2016

A motion to approve Fountaindale Public Library as serving as an early voting site in Village of Bolingbrook for the November 8th Presidential Election from October 24 to November 7, 2016 was made by Spindel, seconded by Raga.

AYES: Prodehl, Spindel, Raga, Danhof

NAYES: Kalnicky
ABSENT: Gilligan
ABSTAIN: Newell

LIBRARY PROJECTS

Approval of Netrix Quote to Upgrade Cisco Voice over IP Phone System

A motion to approve the Netrix quote to upgrade Cisco Voice over IP Phone System with the cost to be paid from the Building Fund was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

CORRESPONDENCE

A copy of the letter that was read by President Danhof at this evening's Legislative Town Hall was handed out.

The Bolingbrook Park District sent the Outreach Department a thank you letter for their support during the Week of the Young Child celebration.

Midwest Christian Montessori School sent a thank you card to the Outreach Department thanking them for their wonderful programs and Bookmobile visits.

TREASURER'S REPORT

The Treasurer's Report for May, 2016 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – June, 2016

Bills paid for the month of June in the amount of \$77,942.73 was presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

Bills Payable Report – June, 2016

Bills payable for the month of June in the amount of \$268,258.57 was presented for approval. Motion to approve was made by Raga, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

DIRECTOR'S REPORT – May, 2016

Director Mills reported that we will have our first two graduates from Career Online High School and the library would like to host a graduation ceremony. Possible dates for the ceremony are Sunday, July 31 or Sunday, August 14. An invitation will be sent to the Board and local state representatives.

UNFINISHED BUSINESS

Final Approval for Trustee Travel to 2016 American Library Association Annual Conference

A motion for final approval for trustee travel to the 2016 American Library Association Annual Conference including five nights for Trustees Newell and Spindel was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

President Danhof reminded the Board that the September 2016 Board Meeting Date was changed to Wednesday, September 14, 2016 at 7:00 p.m.

EXECUTIVE SESSION

A motion was made by Spindel, seconded by Newell, to enter Executive Session at 8:08 p.m. for Personnel 5 ILCS 120/2 (c) (1).

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

A motion was made by Kalnicky, seconded by Newell, to return to Open Session at 8:45 p.m.

OPEN SESSION

Approval of Executive Director Compensation Adjustment

The Board agreed unanimously to a 3% increase for the Executive Director's salary.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Danhof
NAYES: None
ABSENT: Gilligan

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:50 p.m.

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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