

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD OCTOBER 20, 2016
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, October 20, 2016 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Dennis Raga, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Sarah Saltzman, Shirley Williams and Maureen Garzaro.

PUBLIC PRESENT

The following public was present: Mary Tuleja, Lia Lopez and Emily Mills.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Gilligan, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE PUBLIC HEARING – September 14, 2016

The minutes of the Public Hearing held September 14, 2016 were presented. A motion to approve the minutes was made by Prodehl, seconded by Raga. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Gilligan, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – September 14, 2016

The minutes of the board meeting held September 14, 2016 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Spindel. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Gilligan, Danhof
NAYES: None
ABSENT: None

EMPLOYEE RECOGNITION

President Danhof recognized Sarah Saltzman for her 5 years of service and presented her with a pin and a certificate.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Mary Tuleja gave an update on the recent October Book Sale. A local Bolingbrook organization, African Spectrum School purchased 126 boxes of books for \$1,000. The grand total of the Book Sale was \$2,745.10.

Mary also noted that she will be stepping down as Book Cellar Manager, Book Sale Manager, and Friends' Treasurer. Mary will still remain part of the Friends of the Fountaindale Library. All thanked Mary for her years of dedicated service to the Friends and to the Library.

NEW BUSINESS

Approval of the Financial Report for Fiscal Year 2015/2016

Lia Lopez of Lauterbach & Amen, LLP presented the Board an overview of the Financial Report for Fiscal Year 2015/2016.

A motion to approve the Financial Report for Fiscal Year 2015/2016 was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of 2016 Truth in Taxation Notice

A motion to approve the 2016 Truth in Taxation Notice was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Ordinance 2016-4 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2017/2018

A motion to approve Ordinance 2016-4 – Ordinance to levy an additional tax of .02% for Fiscal Year 2017/2018 was made by Gilligan, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of 2017 Library Closing Schedule

A motion to approve the 2017 library closing schedule was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of 2017 Staff Supplemental Floating Holidays

A motion to approve three 7.5 hour Supplemental Floating Holidays for full time staff and three 4 hour Supplemental Floating Holidays for part time staff which must be used by December 27, 2017 with implementation rules to be created by the Executive Director was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of 2017 Board Meeting Schedule

A motion to approve the 2017 Board Meeting schedule was made by Raga, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Gilligan, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Approval of ForwardSpace Quote for Furniture

A motion to approve the ForwardSpace Quote for Furniture with the cost to be paid from the Building Fund was made by Newell, seconded by Gilligan.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Gilligan, Danhof
NAYES: None
ABSENT: None

CORRESPONDENCE

The Herald-News published an article about the recent bond refinancing, which saved Fountaindale taxpayers about \$1.4 million.

The Bolingbrook Bugle published the Bid Notice for the additional Outreach Vehicle.

Studio 300 Manager, Jeffrey Fisher published a book in cooperating with the Public Library Association, *Building and Operating a Digital Media Lab*. Each new member of the Public Library Association will receive a PDF copy of Jeffrey's book.

TREASURER'S REPORT

The Treasurer's Report for September, 2016 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – October, 2016

Bills paid for the month of October in the amount of \$105,454.58 was presented for approval. Motion to approve was made by Spindel, seconded by Gilligan.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Gilligan, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – October, 2016

Bills payable for the month of October in the amount of \$173,770.55 was presented for approval. Motion to approve was made by Gilligan, seconded by Raga.

AYES: Prodehl, Kalnicky, Spindel, Newell, Raga, Gilligan, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – September, 2016

Director Mills noted that our new Human Resources Manager, Lea Pottle will begin on October 31. We are looking forward to Lea joining our team.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – The Finance Liaisons met on Monday, October 17. Their reports were distributed.

Strategic Plan – None.

Personnel – President Danhof, Trustee Newell and Director Mills will meet soon.

ANNOUNCEMENTS

Vice President Kalnicky noted that he will be on the local radio station tomorrow morning to talk about the Community Service Council.

The library will be an early voting site for all Will County residents beginning Monday, October 24 to Monday, November 7.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:06 p.m.

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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