

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD JANUARY 18, 2017  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Wednesday, January 18, 2017 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Ruth Newell, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Trustee Spindel

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Catherine Yanikoski, Marianne Thompson, Kathy Welko, Daniel Mekeel, Tasos Priovolos, James "Bud" Gottlick and Kate Thurston.

PUBLIC PRESENT

The following public was present: Jody Hargett, Jim Gottlick and Ann Gottlick.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Gilligan, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Newell, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

MINUTES OF THE BOARD MEETING – December 15, 2016

The minutes of the board meeting held December 15, 2016 were presented. A motion to approve the minutes was made by Newell, seconded by Prodehl. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Newell, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

EMPLOYEE RECOGNITION

President Danhof recognized Daniel Mekeel for his 10 years of service and presented him with a pin and a certificate. Danhof also recognized James “Bud” Gottlick for his 20 years of service and presented him with a pin and a certificate.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett commented that the Friends Book Cellar has had good sales for only being open a few hours. Patrons are starting to fill up their Friends’ Frequent shopper cards to receive a \$5 discount. The Friends’ Nook continues to be remain busy. The next Friends Book Sale is coming up in early April.

NEW BUSINESS

Approval of Resolution 2017-1 – Resolution Approving Agreement With Contractor Re Outreach Services Vehicle

A motion to approve Resolution 2017-1 – Resolution Approving Agreement with Contractor Re Outreach Services Vehicle was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Newell, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Request to Travel for Trustees to 2017 American Library Association Annual Conference in Chicago, IL – June 22-27, 2017

A motion to approve the request to travel for Trustees to 2017 American Library Association Annual Conference in Chicago, IL from June 22 to 27, 2017 was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Newell, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Request to Travel for Executive Director to 2017 American Library Association Annual Conference in Chicago, IL – June 22-27, 2017

A motion to approve the request to travel for the Executive Director to 2017 American Library Association Annual Conference in Chicago, IL from June 22 to 27, 2017 was made by Prodehl, seconded by Gilligan.

AYES: Prodehl, Kalnicky, Newell, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Revised Absence Due to Illness/Sick Section for the Employee Handbook

A motion to repeal the existing Absence Due to Illness/Sick section in the Employee Handbook and approve the revised Absence Due to Illness/Sick section for the Employee Handbook was made by Kalnicky, seconded by Gilligan.

AYES: Prodehl, Kalnicky, Newell, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Child Bereavement Leave Act Section for the Employee Handbook

A motion to approve the Child Bereavement Leave Act section for the Employee Handbook was made by Gilligan, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Newell, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

Approval of Background and Motor Vehicle Records Checks Section for the Employee Handbook

A motion to approve the Background and Motor Vehicle Records Checks section for the Employee Handbook was made by Gilligan, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Newell, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

LIBRARY PROJECTS

None.

CORRESPONDENCE

Deputy Director Catherine Yanikoski received a thank you letter from Running with the Knights 5K for the library's donation.

The Public Library Association published an excerpt from *Building and Operating a Digital Media Lab* in the *Public Libraries Magazine*, November/December 2016 edition.

The Herald-News published an article about the Great Reads program, which begins next month.

Both the Patch and the Herald-News published online articles about the Board of Trustees vacancy.

TREASURER'S REPORT

The Treasurer's Report for December, 2017 was presented by Vice President Kalnicky and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – January, 2017

Bills paid for the month of January in the amount of \$81,248.70 was presented for approval. Motion to approve was made by Newell, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Newell, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

Bills Payable Report – January, 2017

Bills payable for the month of January in the amount of \$2,249,206.64 was presented for approval. Motion to approve was made by Prodehl, seconded by Newell.

AYES: Prodehl, Kalnicky, Newell, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

DIRECTOR'S REPORT – December, 2017

Executive Director Mills commented that he had been elected to Chair of LIRA, our property/causality and workers compensation insurance cooperative.

Trustee Prodehl asked how the new Hamilton exhibit has been received. Mills responded that it has been good. He noted that Debra Dudek, Adult and Teen Services Manager had presented, “10 Things You Didn’t Know about Hamilton” at a recent Bolingbrook Rotary Club meeting.

UNFINISHED BUSINESS

Final Approval of Trustee Attendance to Illinois Library Association Trustee Forum Workshop – February 18, 2017

A motion for final approval of Trustee attendance to the Illinois Library Association Trustee Forum Workshop on February 18, 2017 was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Newell, Gilligan, Danhof  
NAYES: None  
ABSENT: Spindel

REPORTS

Building – None.

Finance – None.

Strategic Plan – The new Outreach vehicle was approved earlier in the meeting, which met one of our Strategic Goals.

Personnel – None.

## ANNOUNCEMENTS

The Bolingbrook Rotary Club will be hosting a Mac and Cheese Cook Off on Sunday, March 4 at New Life Lutheran Church.

The Bolingbrook Women's Club will hold a "Valentine Breakfast Buffet Fundraiser & Raffle" at the Bolingbrook Golf Club on February 12 from 11:00 a.m. to 3:00 p.m. The proceeds will benefit CSC (Community Service Council of Northern Will County).

## ADJOURNMENT

A consensus was taken and the Board adjourned at 7:37 p.m.

/s/ Steven J. Prodehl  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS