

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
June 18, 2018 | 7:00 p.m.
300 West Briarcliff Road | Bolingbrook | Board Room (2nd Floor)

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
 - a. Board Meeting – May 17, 2018
 - b. Executive Session – May 17, 2018
5. Comments from the Public
6. Friends of the Library
7. New Business – Action Items
 - a. Approval of Ordinance 2018-1 – Prevailing Wage Ordinance
 - b. Approval of Merit Increase for Fiscal Year 2019
 - c. Approval of Permanent Polling Place Agreement
 - d. Approval of Request to Travel for Trustees to 2018 Illinois Library Association Annual Conference in Peoria, IL – October 9-11, 2018
8. Library Projects
9. Correspondence
10. Treasurer's Report
11. Bills for Approval
 - a. Bills Paid Report – June, 2018
 - b. Bills Payable Report – June, 2018
12. Director's Report – May, 2018
13. Unfinished Business
14. Reports
 - a. Building
 - b. Finance
 - c. Strategic
 - d. Personnel
15. Announcements
16. Adjournment

June 2018 Agenda Background

Paul Mills

7. New Business – Action Items

a. Approval of Ordinance 2018-1 – Prevailing Wage Ordinance

The library is required by statute to adopt a prevailing wage ordinance once a year to assure that any contractor hired by the Library will be paid the prevailing wage as determined each year by the Illinois Department of Labor.

Suggested Motion: Motion to approve Ordinance 2018-1 Prevailing Wage Ordinance.

b. Approval of Merit Increase for Fiscal Year 2019

It is my recommendation that the standard merit increase for 2019 be 3%. This is in the range we are seeing for libraries and non-profit organization. It is possible for our staff members to earn more or less than this amount depending upon their evaluation. I also recommend that staff who are over their maximum salary be eligible for a standard merit bonus equivalent to the standard merit increase. It is possible for our staff members to earn more or less than this standard bonus amount depending upon their evaluation. This bonus would not be added to their salary.

Suggested Motion: Motion to approve a standard merit increase of 3% for Fiscal Year 2019 and to approve a standard merit bonus of 3% for Fiscal Year 2019 for staff at or over their position's maximum salary. Both the merit increase and the merit bonus require a satisfactory or better performance evaluation in order to be granted.

c. Approval of Permanent Polling Place Agreement

The Will County Clerk's Office has requested that our library agree to serve as an early and grace period voting place for the Fall 2018, Spring 2019, Spring 2020, and Fall 2020 elections. The Board has previously approved a request for Fall 2018, so this request would extend it for the three elections following that one. If the agreement is approved by the Board, the two Spring elections would be moved to Meeting Room B instead of Meeting Room A. Meeting Room A is important for our programming, and we would need it for the two Springs. I have communicated with Will County regarding this change and they are good with it.

Suggested Motion: Motion to approve the permanent polling place agreement with the Will County Clerk's Office.

d. Approval of Request to Travel for Trustees to 2018 Illinois Library Association Annual Conference in Peoria, IL – October 9-11, 2018

The Illinois Library Association is having its annual conference in Peoria this year. Involvement in this conference enables our trustees to learn about statewide library issues that impact us at a local level.

Suggested Motion: Motion to approve the request to travel for trustees to the 2018 Illinois Library Association Annual Conference in Peoria, IL – October 9 – 11, 2018.

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD MAY17, 2018
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, May 17, 2018 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Marcelo Valencia, Celeste Bermejo and Margaret (Peggy) Danhof.

ABSENT

None

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Juanita Lennon.

PUBLIC PRESENT

The following public was present: Jody Hargett.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Newell.

AYES:	Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES:	None
ABSENT:	None

MINUTES OF THE BOARD MEETING – April 19, 2018

The minutes of the board meeting held April 19, 2018 were presented. A motion to approve the minutes was made by Spindel, seconded by Newell. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE EXECUTIVE SESSION – April 19, 2018

The minutes of the Executive Session held April 19, 2018 were presented. A motion to approve the minutes was made by Valencia, seconded by Spindel. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett thanked the library for the wonderful Friends Appreciation Dinner on April 24. The dinner was well attended. The Summer Adventure kickoff event will be on Wednesday, June 6 at the Annerino Center. The Friends will be selling candy. The Friends also wanted to thank Director Mills for his help in resolving their recent banking issue. The bank has now credited a large portion of the stolen money back to the Friends' account.

NEW BUSINESS

Approval of Health Insurance for Fiscal Year 2018/2019

A motion to fund the allocation for insurance at the \$6,700 per eligible employee for those employees selecting health insurance and to fund an allocation of \$500 for those employees who do not select insurance was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Family and Medical Leave of Absence Policy Section for the Employee Handbook

A motion to repeal the existing Family and Medical Leave of Absence Policy section in the Employee Handbook and to approve the revised Family and Medical Leave of Absence Policy section in the Employee Handbook was made by Kalnicky, seconded by Bermejo.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Jury Duty or Responding to Subpoenas Section for the Employee Handbook

A motion to repeal the existing Jury Duty section in the Employee Handbook and to approve the revised Jury Duty and Responding to Subpoenas section for the Employee Handbook was made by Spindel, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Military Leave and Family Military Leave Section for the Employee Handbook

A motion to repeal the existing Military Leave section in the Employee Handbook and to approve the revised Military Leave and Family Military Leave section for the Employee Handbook was made by Prodehl, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of School Visitation Rights Act Section for the Employee Handbook

A motion to repeal the existing School Visitation Rights Act section in the Employee Handbook and to approve the revised School Visitation Rights Act section for the Employee Handbook was made by Kalnicky, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Time Off to Vote Section for the Employee Handbook

A motion to repeal the existing Time Off to Vote section in the Employee Handbook and to approve the revised Time Off to Vote section for the Employee Handbook was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approval of Victim's Economic Security and Safety Act (VESSA) Section for the Employee Handbook

A motion to repeal the existing Victims' Economic Security and Safety Act (VESSA) section in the Employee Handbook and to approve the revised Victims' Economic Security and Safety Act (VESSA) section for the Employee Handbook was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

None.

CORRESPONDENCE

Tressler, LLP, the library's legal counsel, provided each Trustee with an Open Meetings Act guide.

TREASURER'S REPORT

The Treasurer's Report for April, 2018 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – May, 2018

Bills paid for the month of May in the amount of \$81,029.57 was presented for approval. Motion to approve was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – May, 2018

Bills payable for the month of May in the amount of \$151,260.28 was presented for approval. Director Mills noted that the header date was incorrect but the bills were correct. Motion to approve was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – April, 2018

Director Mills reported that the Will County Health Department will be providing Narcan training to the library's Person-in-Charge team in July. The Health Department will also be providing a community training event at the library in September. Mills also noted that we are the first library in Will County to provide staff training and also a community training event.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – Trustees Prodehl and Spindel reported on their meeting with the library's PMA representative to discuss the library's investments. The reports from the meeting were distributed as well.

Strategic Plan – None.

Personnel – None.

EXECUTIVE SESSION

A motion was made by Newell, seconded by Bermejo, to enter Executive Session at 7:36 p.m. for Personnel 5 ILCS 120/2 (c) (1).

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

A motion was made by Valencia, seconded by Kalnicky, to return to Open Session at 8:28 p.m.

OPEN SESSION

APPROVAL OF EXECUTIVE DIRECTOR COMPENSATION ADJUSTMENT

A motion to approve a 3.5% increase for the Executive Director's salary was made by Newell, seconded by Valencia.

AYES: Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: Prodehl
ABSENT: None

ANNOUNCEMENTS

On June 12, the library will host a joint town hall meeting featuring Illinois State Senators Jennifer Bertino-Tarrant and Pat McGuire along with Illinois State Representatives John Connor and Natalie Manley at 6:30 p.m. in Meeting Room A.

The June Board Meeting will take place on Monday, June 18 in the Board Room at 7 p.m.

The Heart Haven Outreach (H2O) Golf Gala Dinner will be on Thursday, July 12 at 7 p.m.

The library will once again partner with Valley View School District to provide summer lunches to children ages 18 and under.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:39 p.m.

Approved: _____
Steven J. Prodehl, Secretary

Margaret J. (Peggy) Danhof, President

ORDINANCE 2018-1

AN ORDINANCE OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES ILLINOIS, ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKERS, AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID DISTRICT

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," Section 820 ILCS 130/1 et seq; and

WHEREAS, the aforesaid Act requires that the Board of Trustees of the Fountaindale Public Library District investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said District employed in performing construction of public works for said District;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF FOUNTAINDALE PUBLIC LIBRARY DISTRICT:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of this District is hereby ascertained to be the same as the prevailing rate of wages for construction work in Will and DuPage Counties area as determined by the Department of Labor of the State of Illinois as of September 1, 2017, a copy of that determination being attached hereto and incorporated herein by reference. The definition of any terms appearing in this Ordinance which are also used in the aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of this District to the extent required by the aforesaid Act.

SECTION 3: The Secretary shall publicly post or keep available for inspection by any interested party in the main office of this District this determination of such prevailing rate of wage.

SECTION 4: The Secretary shall promptly file a certified copy of this Ordinance with both the Secretary of State and the Department of Labor of the State of Illinois.

SECTION 5: The Secretary shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

SECTION 6: This Ordinance is effective immediately upon passage and approval.

Passed by the Board of Library Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, this 18th day of June, 2018.

Approved this 18th day of June, 2018.

/s/ Margaret J. (Peggy) Danhof,
President, Board of Trustees
Fountaindale Public Library District
Will and DuPage Counties, Illinois

(SEAL)

ATTEST:

/s/ Steven J. Prodehl
Secretary, Board of Trustees

NOTICE OF DETERMINATION OF PREVAILING WAGES

Notice is hereby given that The Fountaindale Public Library District has determined by Ordinance adopted June 18, 2018 that the prevailing rate of wages for construction work coming under the jurisdiction of The Fountaindale Public Library District is the same as the prevailing rate of wages for construction work in the Will and DuPage County area as determined by the Department of Labor of the State of Illinois as of September 1, 2017. A copy of said determination may be obtained from The Fountaindale Public Library District or the Department of Labor.

/s/ Steven J. Prodehl, Secretary
Fountaindale Public Library District,
Will and DuPage Counties, Illinois

This schedule contains the prevailing wage rates required to be paid for work performed on or after Friday, September 1, 2017 on public works projects in this County. Pursuant to 820 ILCS 130/4, public bodies in this County that have active public works projects are responsible for notifying all contractors and subcontractors working on those public works projects of the change (if any) to rates that were previously in effect. The failure of a public body to provide such notice does not relieve contractors or subcontractors of their obligations under the Prevailing Wage Act, including the duty to pay the relevant prevailing wage in effect at the time work subject to the Act is performed.

Prevailing Wage rates for Will County effective Sept. 1, 2017												
Trade Title	Region	Type	Class	Base Wage	Fore-man Wage	M-F OT	OSA	OSH	H/W	Pension	Vacation	Training
ASBESTOS ABT-GEN	ALL	ALL		41.20	42.20	1.5	1.5	2	14.65	12.32	0.00	0.50
ASBESTOS ABT-MEC	ALL	BLD		37.88	40.38	1.5	1.5	2	12.12	11.70	0.00	0.72
BOILERMAKER	ALL	BLD		48.49	52.86	2	2	2	6.97	19.61	0.00	0.90
BRICK MASON	ALL	BLD		45.38	49.92	1.5	1.5	2	10.45	16.68	0.00	0.90
CARPENTER	ALL	ALL		46.35	50.99	2	2	2	11.99	20.95	0.00	0.63
CEMENT MASON	ALL	ALL		42.00	44.00	2	1.5	2	10.00	23.97	0.00	0.50
CERAMIC TILE FNShER	ALL	BLD		38.56	38.56	1.5	1.5	2	10.65	11.18	0.00	0.68
COMMUNICATION TECH	ALL	BLD		34.50	36.00	1.5	1.5	2	14.62	12.69	1.50	0.72
ELECTRIC PWR EQMT OP	ALL	ALL		50.50	55.50	1.5	1.5	2	11.69	16.69	0.00	3.12
ELECTRIC PWR GRNDMAN	ALL	ALL		39.39	55.50	1.5	1.5	2	9.12	13.02	0.00	2.43
ELECTRIC PWR LINEMAN	ALL	ALL		50.50	55.50	1.5	1.5	2	11.69	16.69	0.00	3.12
ELECTRICIAN	ALL	BLD		42.50	46.33	1.5	1.5	2	15.47	17.44	3.50	1.20
ELEVATOR CONSTRUCTOR	ALL	BLD		51.94	58.43	2	2	2	14.43	14.96	4.16	0.90
GLAZIER	ALL	BLD		42.45	43.95	1.5	1.5	2	14.04	20.14	0.00	0.94
HT/FROST INSULATOR	ALL	BLD		50.50	53.00	1.5	1.5	2	12.12	12.96	0.00	0.72
IRON WORKER	ALL	ALL		42.50	46.75	2	2	2	11.26	24.59	0.00	0.85
LABORER	ALL	ALL		41.20	41.95	1.5	1.5	2	14.65	12.32	0.00	0.50
LATHER	ALL	ALL		46.35	50.99	2	2	2	11.99	20.95	0.00	0.63
MACHINIST	ALL	BLD		47.56	50.06	1.5	1.5	2	7.05	8.95	1.85	1.47
MARBLE FINISHERS	ALL	ALL		33.95	33.95	1.5	1.5	2	10.45	15.52	0.00	0.47
MARBLE MASON	ALL	BLD		44.63	49.09	1.5	1.5	2	10.45	16.28	0.00	0.59
MATERIAL TESTER I	ALL	ALL		31.20	31.20	1.5	1.5	2	14.65	12.32	0.00	0.50
MATERIALS TESTER II	ALL	ALL		36.20	36.20	1.5	1.5	2	14.65	12.32	0.00	0.50

MILLWRIGHT	ALL	ALL		46.35	50.99	2	2	2	11.99	20.95	0.00	0.63
OPERATING ENGINEER	ALL	BLD	1	50.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	2	48.80	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	3	46.25	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	4	44.50	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	5	53.85	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	6	51.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	7	53.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	FLT	1	55.90	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	2	54.40	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	3	48.40	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	4	40.25	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	5	57.40	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	6	38.00	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	HWY	1	48.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	2	47.75	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	3	45.70	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	4	44.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	5	43.10	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	6	51.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	7	49.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
PAINTER	ALL	ALL		45.55	51.24	1.5	1.5	1.5	11.56	11.44	0.00	1.87
PAINTER SIGNS	ALL	BLD		37.45	42.05	1.5	1.5	2	2.60	3.18	0.00	0.00
PILEDRIIVER	ALL	ALL		46.35	50.99	2	2	2	11.99	20.95	0.00	0.63
PIPEFITTER	ALL	BLD		47.50	50.50	1.5	1.5	2	10.05	17.85	0.00	2.12
PLASTERER	ALL	BLD		42.75	45.31	1.5	1.5	2	14.00	15.71	0.00	0.89
PLUMBER	ALL	BLD		49.25	52.20	1.5	1.5	2	14.34	13.35	0.00	1.28
ROOFER	ALL	BLD		42.30	45.30	1.5	1.5	2	9.08	12.14	0.00	0.58
SHEETMETAL WORKER	ALL	BLD		45.77	47.77	1.5	1.5	2	10.65	14.10	0.00	0.82
SPRINKLER FITTER	ALL	BLD		47.20	49.20	1.5	1.5	2	12.25	11.55	0.00	0.55
STONE MASON	ALL	BLD		45.38	49.92	1.5	1.5	2	10.45	16.68	0.00	0.90

TERRAZZO FINISHER	ALL	BLD		40.54	40.54	1.5	1.5	2	10.65	12.76	0.00	0.73
TERRAZZO MASON	ALL	BLD		44.38	47.88	1.5	1.5	2	10.65	14.15	0.00	0.82
TILE MASON	ALL	BLD		45.49	49.49	1.5	1.5	2	10.65	13.88	0.00	0.86
TRAFFIC SAFETY WRKR	ALL	HWY		33.50	35.10	1.5	1.5	2	8.25	5.50	0.00	0.25
TRUCK DRIVER	ALL	ALL	1	37.91	38.46	1.5	1.5	2	8.10	7.97	0.00	0.15
TRUCK DRIVER	ALL	ALL	2	38.06	38.46	1.5	1.5	2	8.10	7.97	0.00	0.15
TRUCK DRIVER	ALL	ALL	3	38.26	38.46	1.5	1.5	2	8.10	7.97	0.00	0.15
TRUCK DRIVER	ALL	ALL	4	38.46	38.46	1.5	1.5	2	8.10	7.97	0.00	0.15
TUCKPOINTER	ALL	BLD		45.42	46.42	1.5	1.5	2	8.32	15.42	0.00	0.80

On September 25, 2017, April 11, 2018, and May 24, 2018, IDOL published subsequent rounds of technical corrections to the Prevailing Wage schedules that were originally published on August 15, 2017. Rates revised on September 25, 2017 are highlighted in green in the county rate schedules in which they appear. Rates revised on April 11, 2018 are highlighted in blue in the county rate schedules in which they appear. Rates revised on May 24, 2018 are highlighted in gray in the county rate schedules in which they appear. The corrected rates published on September 25, 2017, April 11, 2018, and May 24, 2018 are effective as of the date of their publication.

Changes highlighted in pink are changes made pursuant to Section 9 challenges. These rates are effective as of the dates of their publication, which are catalogued below the county listing on this page.

Explanations WILL COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

This schedule contains the prevailing wage rates required to be paid for work performed on or after Friday, September 1, 2017 on public works projects in this County. Pursuant to 820 ILCS 130/4, public bodies in this County that have active public works projects are responsible for notifying all contractors and subcontractors working on those public works projects of the change (if any) to rates that were previously in effect. The failure of a public body to provide such notice does not relieve contractors or subcontractors of their obligations under the Prevailing Wage Act, including the duty to pay the relevant prevailing wage in effect at the time work subject to the Act is performed.

Prevailing Wage rates for DuPage County effective Sept. 1, 2017												
Trade Title	Region	Type	Class	Base Wage	Fore-man Wage	M-F OT	OSA	OSH	H/W	Pension	Vacation	Training
ASBESTOS ABT-GEN	ALL	ALL		41.20	42.20	1.5	1.5	2	14.65	12.32	0.00	0.50
ASBESTOS ABT-MEC	ALL	BLD		37.46	39.96	1.5	1.5	2	11.62	11.06	0.00	0.72
BOILERMAKER	ALL	BLD		48.49	52.86	2	2	2	6.97	19.61	0.00	0.90
BRICK MASON	ALL	BLD		45.38	49.92	1.5	1.5	2	10.45	16.68	0.00	0.90
CARPENTER	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
CEMENT MASON	ALL	ALL		44.25	46.25	2	1.5	2	14.00	17.16	0.00	0.92
CERAMIC TILE FNSHER	ALL	BLD		38.56	38.56	1.5	1.5	2	10.65	11.18	0.00	0.68
COMMUNICATION TECH	ALL	BLD		33.38	36.18	1.5	1.5	2	12.35	19.21	1.45	0.61
ELECTRIC PWR EQMT OP	ALL	ALL		37.89	51.48	1.5	1.5	2	5.00	11.75	0.00	0.38
ELECTRIC PWR EQMT OP	ALL	HWY		41.45	56.38	1.5	1.5	2	5.50	12.87	0.00	0.73
ELECTRIC PWR GRNDMAN	ALL	ALL		29.30	51.48	1.5	1.5	2	5.00	9.09	0.00	0.29
ELECTRIC PWR GRNDMAN	ALL	HWY		32.00	56.38	1.5	1.5	2	5.50	9.92	0.00	0.66
ELECTRIC PWR LINEMAN	ALL	ALL		45.36	51.48	1.5	1.5	2	5.00	14.06	0.00	0.45
ELECTRIC PWR LINEMAN	ALL	HWY		49.67	56.38	1.5	1.5	2	5.50	15.40	0.00	0.88
ELECTRIC PWR TRK DRV	ALL	ALL		30.34	51.48	1.5	1.5	2	5.00	9.40	0.00	0.30
ELECTRIC PWR TRK DRV	ALL	HWY		33.14	56.38	1.5	1.5	2	5.50	10.29	0.00	0.59
ELECTRICIAN	ALL	BLD		39.26	43.26	1.5	1.5	2	12.35	22.08	4.93	0.68
ELEVATOR CONSTRUCTOR	ALL	BLD		51.94	58.43	2	2	2	14.43	14.96	4.16	0.90
FENCE ERECTOR	NE	ALL		39.58	41.58	1.5	1.5	2	13.40	13.90	0.00	0.40
FENCE ERECTOR	W	ALL		45.06	48.66	2	2	2	10.52	20.76	0.00	0.70
GLAZIER	ALL	BLD		42.45	43.95	1.5	1.5	2	14.04	20.14	0.00	0.94
HT/FROST INSULATOR	ALL	BLD		50.50	53.00	1.5	1.5	2	12.12	12.96	0.00	0.72
IRON WORKER	E	ALL		47.33	49.33	2	2	2	14.15	22.39	0.00	0.35
IRON WORKER	W	ALL		45.61	49.25	2	2	2	11.52	22.65	0.00	0.81

LABORER	ALL	ALL		41.20	41.95	1.5	1.5	2	14.65	12.32	0.00	0.50
LATHER	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
MACHINIST	ALL	BLD		47.56	50.06	1.5	1.5	2	7.05	8.95	1.85	1.47
MARBLE FINISHERS	ALL	ALL		33.95	33.95	1.5	1.5	2	10.45	15.52	0.00	0.47
MARBLE MASON	ALL	BLD		44.63	49.09	1.5	1.5	2	10.45	16.28	0.00	0.59
MATERIAL TESTER I	ALL	ALL		31.20	31.20	1.5	1.5	2	14.65	12.32	0.00	0.50
MATERIALS TESTER II	ALL	ALL		36.20	36.20	1.5	1.5	2	14.65	12.32	0.00	0.50
MILLWRIGHT	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
OPERATING ENGINEER	ALL	BLD	1	50.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	2	48.80	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	3	46.25	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	4	44.50	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	5	53.85	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	6	51.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	7	53.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	FLT		38.00	38.00	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	HWY	1	48.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	2	47.75	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	3	45.70	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	4	44.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	5	43.10	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	6	51.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	7	49.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
ORNAMNTL IRON WORKER	E	ALL		46.75	49.25	2	2	2	13.90	19.79	0.00	0.75
ORNAMNTL IRON WORKER	W	ALL		45.06	48.66	2	2	2	10.52	20.76	0.00	0.70
PAINTER	ALL	ALL		44.18	46.18	1.5	1.5	1.5	10.30	8.20	0.00	1.35
PAINTER SIGNS	ALL	BLD		37.45	42.05	1.5	1.5	2	2.60	3.18	0.00	0.00
PILEDRIIVER	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
PIPEFITTER	ALL	BLD		47.50	50.50	1.5	1.5	2	10.05	17.85	0.00	2.12
PLASTERER	ALL	BLD		42.75	45.31	1.5	1.5	2	14.00	15.71	0.00	0.89
PLUMBER	ALL	BLD		49.25	52.20	1.5	1.5	2	14.34	13.35	0.00	1.28

ROOFER	ALL	BLD		42.30	45.30	1.5	1.5	2	9.08	12.14	0.00	0.58
SHEETMETAL WORKER	ALL	BLD		45.77	47.77	1.5	1.5	2	10.65	14.10	0.00	0.82
SPRINKLER FITTER	ALL	BLD		47.20	49.20	1.5	1.5	2	12.25	11.55	0.00	0.55
STEEL ERECTOR	E	ALL		42.07	44.07	2	2	2	13.45	19.59	0.00	0.35
STEEL ERECTOR	W	ALL		45.06	48.66	2	2	2	10.52	20.76	0.00	0.70
STONE MASON	ALL	BLD		45.38	49.92	1.5	1.5	2	10.45	16.68	0.00	0.90
TERRAZZO FINISHER	ALL	BLD		40.54	40.54	1.5	1.5	2	10.65	12.76	0.00	0.73
TERRAZZO MASON	ALL	BLD		44.38	47.88	1.5	1.5	2	10.65	14.15	0.00	0.82
TILE MASON	ALL	BLD		45.49	49.49	1.5	1.5	2	10.65	13.88	0.00	0.86
TRAFFIC SAFETY WRKR	ALL	HWY		33.50	35.10	1.5	1.5	2	8.10	7.62	0.00	0.25
TRUCK DRIVER	ALL	ALL	1	36.30	36.85	1.5	1.5	2	8.10	9.76	0.00	0.15
TRUCK DRIVER	ALL	ALL	2	36.45	36.85	1.5	1.5	2	8.10	9.76	0.00	0.15
TRUCK DRIVER	ALL	ALL	3	36.65	36.85	1.5	1.5	2	8.10	9.76	0.00	0.15
TRUCK DRIVER	ALL	ALL	4	36.85	36.85	1.5	1.5	2	8.10	9.76	0.00	0.15
TUCKPOINTER	ALL	BLD		44.17	45.17	1.5	1.5	2	10.45	15.04	0.00	0.88

On September 25, 2017, April 11, 2018, and May 24, 2018, IDOL published subsequent rounds of technical corrections to the Prevailing Wage schedules that were originally published on August 15, 2017. Rates revised on September 25, 2017 are highlighted in green in the county rate schedules in which they appear. Rates revised on April 11, 2018 are highlighted in blue in the county rate schedules in which they appear. Rates revised on May 24, 2018 are highlighted in gray in the county rate schedules in which they appear. The corrected rates published on September 25, 2017, April 11, 2018, and May 24, 2018 are effective as of the date of their publication.

Changes highlighted in pink are changes made pursuant to Section 9 challenges. These rates are effective as of the dates of their publication, which are catalogued below the county listing on this page.

Explanations DUPAGE COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.



Nancy Schultz Voots

W I L L C O U N T Y C L E R K

PERMANENT POLLING PLACE AGREEMENT

General Election – November 6, 2018

Location: Fountaindale Public Library, 300 W. Briarcliff Rd., Bolingbrook, IL 60440

Current and Future Elections Room Reservation & Important Dates:

Year	Room Reservation	Dates	Election Name	Equipment Delivery	Equipment Pickup
2018	Meeting Room A	Oct 17, 2018 – Nov 6, 2018	General Election	10/17/2018	11/6/2018
2019	Meeting Room A	Mar 13, 2019 – Apr 2, 2019	Consolidated Election	3/13/2019	4/2/2019
2020	Meeting Room A	Feb 26, 2020 – Mar 17, 2020	General Primary	2/26/2020	3/17/2020
2020	Meeting Room A	Oct 14, 2020 – Nov 3, 2020	General Election	10/14/2020	11/3/2020

Fountaindale Public Library Early & Grace Period Voting Dates and Hours:

Monday – Friday, October 22 – 26, 2018	9:00 a.m. to 4:30 p.m.
Saturday, October 27, 2018	9:00 a.m. to Noon
Sunday, October 28, 2018	Noon to 3:00 p.m.
Monday – Thursday, October 29 – November 1, 2018	9:00 a.m. to 7:00 p.m.
Friday, November 2, 2018	9:00 a.m. to 6:00 p.m.
Saturday, November 3, 2018	9:00 a.m. to 2:00 p.m.
Sunday, November 4, 2018	Noon to 3:00 p.m.
Monday, November 5, 2018	9:00 a.m. to 7:00 p.m.

The Will County Clerk will be responsible for the following:

- Delivery of Election equipment and supplies on **Wednesday, October 17, 2018.**
- Set up of room, booths, signs by Will County Clerk Staff **Thursday, October 18, 2018 at 9:30 a.m.**
- Set up of Election equipment by ES&S on **Thursday, October 18, 2018 at 2:00 p.m.**
- Provide personnel to manage Election equipment and conduct Early & Grace Period Voting.
- Pick up of Election equipment and supplies on **Tuesday, November 6, 2018**, in the morning.

Fountaindale Public Library will be responsible for the following:

- Have a representative available during Election equipment delivery to receive the equipment and have it placed in the designated room.
- Provide 4 tables and 7 chairs available to be used for conducting Early & Grace Period Voting.
- Have your IT staff available to work with your internet provider should issues arise on the date the ES&S tech sets up the Election equipment and during Early Voting.

IT Contact Name: ✓ _____

Email: ✓ _____ **Cell Phone #:** ✓ _____

Internet Provider: ✓ _____

- Critical reminders via texts and emails from the Will County Clerk's Office will be accepted by:

Alert Message 1st Contact: ✓ _____

Email: ✓ _____ **Cell Phone #:** ✓ _____

Alert Message 2nd Contact: ✓ _____

Email: ✓ _____ **Cell Phone #:** ✓ _____

An agreement is hereby made between the Will County Clerk and Fountaindale Public Library to conduct Early & Grace Period Voting per the above guidelines.

Signature: ✓ _____ Date: ✓ _____
(Clerk or Deputy Clerk)

Signature: _____ Date: _____
(Nancy Schultz Voots, Will County Clerk)



2018 ILA Annual Conference Registration Rates & Deadlines

Event registrations require the individual registering to log in to their account. If you are registering someone other than yourself, or you need to register a group, please e-mail tina@ila.org for assistance.

Full Conference Registration	Early Bird (by 9/10)	Advance (by 10/1)	On-site (after 10/1)
ILA Member	\$225	\$250	\$275
Non-Member	\$275	\$300	\$325
Full-Time Student/Retired/ Unemployed Member	\$125	\$150	\$175
Single Day	Early Bird (by 9/10)	Advance (by 10/1)	On-site (after 10/1)
ILA Member	\$150	\$175	\$200
Non-Member	\$200	\$225	\$250
Full-Time Student/Retired/ Unemployed Member	\$75	\$100	\$125
Trustee Registration	Early Bird (by 9/10)	Advance (by 10/1)	On-site (after 10/1)
ILA Member Trustee Day Only (Thursday, October 11)	\$175	\$200	\$225
Non-Member Trustee Day Only (Thursday, October 11)	\$200	\$225	\$250
ILA Member Trustee Day + full conference	\$225	\$250	\$275
Non-Member Trustee Day + full conference	\$275	\$300	\$325
Exhibits Only	Early Bird (by 9/10)	Advance (by 10/1)	On-site (after 10/1)
Single Day Access to Exhibit Floor Only	\$20	\$20	\$20

Special Events	Early Bird (by 9/10)	Advance (by 10/1)	On-site (after 10/1)
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Event registrations will not be available on-site.
Please plan to register early to save money and secure your space.

Tuesday, October 9

Awards Luncheon	\$30	\$35	NA
Stories & Spirits	no charge, but pre-registration requested		

Wednesday, October 10

Youth Services Forum Author Breakfast	\$30	\$35	NA
IACRL Unconference & Continental Breakfast	\$10	\$10	NA
IACRL Luncheon	\$30	\$35	NA
Public Library Forum Luncheon	\$30	\$35	NA

All refund requests must be received in writing by September 28, 2018. This includes refunds for conference registration, meals, and special events. No telephone cancellations/refund requests can be accepted. No refunds after September 28. All cancellations are subject to a \$15 processing fee.

Conference speakers who are employed by, or a trustee of, a library (academic, public, school, special), a library agency, or library school located in the state of Illinois are required to register and pay the appropriate registration fee for the conference.

Conference General Information

Accessibility

ILA wants to make your conference experience pleasant and accessible.

- All conference hotels offer accessible sleeping rooms on request.
- Leader animals are welcome throughout the conference.
- Complimentary ASL interpreters are available by request.
- Complimentary mobility scooters are available by request.
- A Mothers' Room will be available in the Peoria Civic Center.

Requests for scooters and ASL interpreters must be received by September 14. Contact Cyndi Robinson, at robinson@ila.org or 312-644-1896 to submit your request.

Badges

Conference badges must be worn at all times to gain admission to conference programs, events, and the exhibit hall.

Coffee

Complimentary coffee and tea will be available each morning and afternoon.

Exhibit Hours

WEDNESDAY, OCTOBER 10 [Noon – 5:00 p.m.]

Noon – 1:30 p.m. Exhibits Opening Lunch

4:00 – 5:00 p.m. Ice Cream Social

THURSDAY, OCTOBER 11 [9:00 a.m. – 2:00 p.m.]

10:00 – 11:00 a.m. Coffee Break

Noon – 1:30 p.m. Exhibits Lunch

Exhibits are not open on Tuesday, October 9.

Exhibit Passes

Exhibits-only passes are available for \$20 and can be purchased prior to conference or onsite at the registration desk at the Peoria Civic Center. Exhibits passes cannot be used to attend conference programs.

Food Service

Conference registration includes Exhibit Buffet Luncheons and breaks on Wednesday and Thursday.

Handouts

Conference program handouts will be available online.

Hashtag

#ILAAC18

Head Shot Service

Need a professional photo? Complimentary head shots are available at the conference. Photos will be shared with attendees 4-6 weeks after conference. Sign-up will be available in September.

Membership Meeting and President's Program

Wednesday, October 10, 10:15 a.m. - Noon

Learn more about what happened in your association in the past year and what we're looking forward to in the coming year. The membership meeting will be followed by a presentation by Miguel Figueroa, Director of ALA's Center for the Future of Libraries.

Mobile App

Attendees are able to access full event schedules, rate sessions, and customize their own agendas in the ILA conference mobile app, available from the [iTunes](#) and [Google Play](#) app stores.

Mothers' Room

Located near the Registration Desk and Exhibit Hall, is a private room for nursing mothers, with a refrigerator. The Mothers' Room will be available throughout the conference.

Registration Desk Hours

TUESDAY, OCTOBER 9 [8:00 a.m. – 5:00 p.m.]
WEDNESDAY, OCTOBER 10 [8:00 a.m. – 5:00 p.m.]
THURSDAY, OCTOBER 11 [8:00 a.m. – 4:00 p.m.]

Restrooms

Restrooms are located throughout the convention center. Gender neutral restrooms are located on the first floor.

WiFi Access

Complimentary WiFi is available throughout the convention center.

2018 ILA Annual Conference Hotels**Courtyard Peoria Downtown**

533 Main Street
Peoria, IL 61602
800-228-9292
Rate: \$125
Reservation Deadline: Saturday, September 8

Embassy Suites East Peoria

100 Conference Center Drive
East Peoria, IL 61611
309-694-0200
Rate: \$149
Group Code: LIB (select "more options" under date selection)
Reservation Deadline: Monday, September 17

Holiday Inn & Suites East Peoria

101 Holiday Inn Street
East Peoria, IL 61611
877-666-3243
Rate: \$134
Reservation Deadline: Sunday, September 9

Marriott Peoria Pere Marquette

501 Main Street
Peoria, IL 61602
800-228-9292
Rate: \$125
Reservation Deadline: Saturday, September 8



Bolingbrook Park District

May, 2018

Fountaindale Public Library
Outreach Program Services
300 W. Briarcliff Road
Bolingbrook, IL 60440

Administrative Offices

201 Recreation Drive
Bolingbrook, IL 60440
p: (630) 739-0272
f: (630) 739-1039

On behalf of the Bolingbrook Park District, we would like to sincerely thank you for your support of our Week of the Young Child celebration again this year. Your partnership enriches what we offer to the community in so many special ways throughout the week. We look forward to working with the staff at the library each year to provide quality services and programming to the children and families in Bolingbrook.

Thank you for your involvement in our Family Fun Fair through the addition of the Bookmobile to our Tons of Trucks event, and your table at our Kid's Vendor Fair. Because of your generous sponsorship, we were able to host Miss Carole's Macaroni Soup! concert, which is a favorite part of the week. The Fountaindale Library table at our STEAM Family Night was exciting for children and adults alike! Finally, story time at the Nature Craft and S'Mores night was the perfect addition to a perfect evening. We are always happy to have your library card sign up table at our events as well.

We are grateful that the Fountaindale Public Library has such a positive impact on children and their families in Bolingbrook, and we feel honored to be the recipient of your partnership and generosity. We thank you for joining with us in making the Week of the Young Child 2018 a huge success.

With Kind Regards,



Kathy Hassert

Kathy Hassert
Recreation Manager
WOYC Chairperson

Lori Zoeller

Lori Zoeller
Preschool Coordinator
WOYC Chairperson

Fountaindale Public Library District

Cash and Investment

May 31, 2018

	Beginning Balance	Net Change-YTD	Ending Balance
Cash and Investments			
Cash			
Cash Checking	\$83,701.20	\$205,703.55	\$289,404.75
Cash Checking/Payroll	\$31,492.47	\$17,662.49	\$49,154.96
Petty Cash	\$2,300.00	\$94.48	\$2,394.48
Total Cash	\$117,493.67	\$223,460.52	\$340,954.19
Investments			
Investment - General/BMO Harris MM	\$8,109,319.56	(\$2,034,332.83)	\$6,074,986.73
Investment - General/IL Funds/MM	\$67,203.39	\$1,172.93	\$68,376.32
Investment - IL Funds/INB/E-Pay	\$28,993.66	\$17,963.34	\$46,957.00
Investment - Special Reserve/BMO Harris MM	\$1,958,998.32	\$34,257.80	\$1,993,256.12
Investment - Working Cash/BMO Harris MM	\$878.27	\$15.37	\$893.64
Investments - Working Cash/Madison	\$629,365.30	(\$10,956.63)	\$618,408.67
Investment - Working Cash/MM	\$22,179.12	\$1,163.34	\$23,342.46
Investment - Morgan Stanley - CD/Bond	\$416,621.26	\$5,592.67	\$422,213.93
Investment - Special Reserve/PMA	\$11,258,640.05	\$1,160,271.71	\$12,418,911.76
Total Investments	\$22,492,198.93	(\$824,852.30)	\$21,667,346.63
Bond Fund			
4-1211-40 Invest/BMO Harris MM Account	\$1,105,143.03	(\$902,628.03)	\$202,515.00
Total Bond Fund	\$1,105,143.03	(\$902,628.03)	\$202,515.00
Building Project Fund			
9-1221-90 Bond Proceeds Invest - 2009	\$547,583.63	(\$547,583.63)	\$0.00
9-1211-90 Invest/BMO Harris MM Account	\$6,135.82	\$164,400.55	\$170,536.37
Total Building Project Fund	\$553,719.45	(\$383,183.08)	\$170,536.37
Total Cash and Investments	\$24,268,555.08	(\$1,887,202.89)	\$22,381,352.19

Special Res. PMA - 1.554%
General - IL Fund - 1.747%
Money Market BMO Harris - 1.732%

Bonds:
Treas&Agencies 06-12; \$610,369; 4.71%; C/V 05/18; \$618,409; 2.03%

Fountaindale Public Library District

Revenue Report

May 31, 2018

	Current Month	Year to Date	Percent Collected	Budgeted Receipts	Uncollected Receipts
Revenue					
Revenue Funds 1-8					
Property Tax - Will - 2018 - Est.	\$0.00	\$4,003,828.43	99.81 %	\$4,011,386.00	\$7,557.57
Property Tax Dupage 2018 - Est.	\$0.00	\$76,766.90	93.77 %	\$81,865.00	\$5,098.10
Property Tax Will - 2017	\$622,242.44	\$622,242.44	15.72 %	\$3,957,292.00	\$3,335,049.56
Property Tax Dupage - 2017	\$3,171.57	\$3,171.57	3.93 %	\$80,761.00	\$77,589.43
Other Tax	\$69,059.72	\$120,520.28	110.50 %	\$109,070.00	(\$11,450.28)
Interest	(\$22,347.96)	\$250,943.72	245.65 %	\$102,156.00	(\$148,787.72)
Fines	\$6,311.09	\$66,787.00	89.05 %	\$75,000.00	\$8,213.00
Copy Machines	\$733.30	\$8,089.80	134.83 %	\$6,000.00	(\$2,089.80)
Fax Machine	\$635.73	\$6,911.50	138.23 %	\$5,000.00	(\$1,911.50)
Book Sales	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Printing	\$2,353.47	\$24,806.63	137.81 %	\$18,000.00	(\$6,806.63)
Miscellaneous	\$184.64	\$13,534.39	61.52 %	\$22,000.00	\$8,465.61
Reimbursements	(\$35.00)	\$9,496.73	316.56 %	\$3,000.00	(\$6,496.73)
Board Reimbursements	\$180.00	\$559.56	111.91 %	\$500.00	(\$59.56)
Leases	\$0.00	\$300.00	100.00 %	\$300.00	\$0.00
Grant Income	\$0.00	\$52,551.79	99.06 %	\$53,052.00	\$500.21
Total Operating Funds	\$682,489.00	\$5,260,510.74	61.70 %	\$8,525,382.00	\$3,264,871.26
Building Project Fund Revenue					
Proceeds From Bond Sale	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Interest Building Project Fund	\$248.92	\$2,495.53	166.37 %	\$1,500.00	(\$995.53)
Total Building Project Fund	\$248.92	\$2,495.53	166.37 %	\$1,500.00	(\$995.53)
Bond Fund					
Property Tax - Will 2018 - Est.	\$0.00	\$1,265,850.70	99.79 %	\$1,268,496.00	\$2,645.30
Property Tax - Dupage 2018 - Est.	\$0.00	\$24,523.51	94.73 %	\$25,888.00	\$1,364.49
Property Tax - Will 2017	\$199,793.33	\$199,793.33	15.91 %	\$1,255,537.00	\$1,055,743.67
Property Tax - Dupage 2017	\$1,028.00	\$1,028.00	4.01 %	\$25,623.00	\$24,595.00
Interest Bond Fund	\$2.47	\$8,189.73	272.99 %	\$3,000.00	(\$5,189.73)
Interest Rebate Payment - BAB	\$0.00	\$165,137.58	100.05 %	\$165,049.00	(\$88.58)
Total Bond Fund	\$200,823.80	\$1,664,522.85	60.67 %	\$2,743,593.00	\$1,079,070.15
Total Revenue	\$883,561.72	\$6,927,529.12	61.47 %	\$11,270,475.00	\$4,342,945.88

Fountaindale Public Library District

Expenditure Report

May 31, 2018

	Current Month	Year to Date	% Expended	Working Budget	Unexpended Budget
Expenditures					
Total Expenditures - Operating Funds					
General Fund Expenditures					
Personnel Expense	\$303,359.35	\$3,635,897.28	81.67 %	\$4,451,700.00	\$815,802.72
Contractual Services	\$18,446.35	\$420,334.70	84.39 %	\$498,100.00	\$77,765.30
Supplies & Utilities	\$48,199.44	\$417,606.90	69.76 %	\$598,600.00	\$180,993.10
Library Materials	\$56,446.18	\$577,216.02	53.61 %	\$1,076,650.00	\$499,433.98
Capital Expenditures	\$2,687.75	\$154,431.46	62.98 %	\$245,191.00	\$90,759.54
Miscellaneous	\$4,648.93	\$49,680.64	65.11 %	\$76,300.00	\$26,619.36
Per Capita Grant	\$0.00	\$0.00	0.00 %	\$52,552.00	\$52,552.00
Other Grant Expenditures	\$0.00	\$300.00	60.00 %	\$500.00	\$200.00
Total General Fund Expenditures	\$433,788.00	\$5,255,467.00	75.08 %	\$6,999,593.00	\$1,744,126.00
Other Fund Expenditures					
Audit Fund Expenditures	\$0.00	\$8,650.00	86.50 %	\$10,000.00	\$1,350.00
Liability Insurance Fund Expenditures	\$2,235.68	\$86,233.16	70.39 %	\$122,500.00	\$36,266.84
Soc Sec/IMRF Fund Expenditures	\$69,551.30	\$821,334.26	78.42 %	\$1,047,345.00	\$226,010.74
Special Reserve Fund Expenditures	\$0.00	\$30.00	0.00 %	\$0.00	(\$30.00)
Maintenance Fund Expenditures	\$17,760.88	\$276,847.89	89.31 %	\$310,000.00	\$33,152.11
Total Other Fund Expenditures	\$89,547.86	\$1,193,095.31	80.08 %	\$1,489,845.00	\$296,749.69
Total Expenditures - Operating Funds	\$523,335.86	\$6,448,562.31	75.96 %	\$8,489,438.00	\$2,040,875.69
Building Project Fund Expenditures	\$0.00	\$106,397.76	39.21 %	\$271,362.00	\$164,964.24
Total Building Project Fund Expenditures	\$0.00	\$106,397.76	39.21 %	\$271,362.00	\$164,964.24
Bond Fund Expenditures					
Principal Payment - 2008	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Interest Payment - 2008	\$0.00	\$33,600.00	100.00 %	\$33,600.00	\$0.00
Principal Payment - 2009	\$0.00	\$1,300,000.00	100.00 %	\$1,300,000.00	\$0.00
Interest Payment - 2009	\$0.00	\$594,500.00	100.00 %	\$594,500.00	\$0.00
Principal Payment - 2009B	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Interest Payment - Bond 2009B	\$0.00	\$505,975.00	100.00 %	\$505,975.00	\$0.00
Principal Payment - 2016A	\$0.00	\$85,000.00	100.00 %	\$85,000.00	\$0.00
Interest Payment - 2016A	\$0.00	\$192,800.00	100.00 %	\$192,800.00	\$0.00
Total Bond Fund Expenditures	\$0.00	\$2,711,875.00	100.00 %	\$2,711,875.00	\$0.00
Total	\$0.00	\$2,818,272.76	94.47 %	\$2,983,237.00	\$164,964.24
Total Expenditures - All Funds	\$523,335.86	\$9,266,835.07	80.77 %	\$11,472,675.00	\$2,205,839.93

**Fountaindale Public Library District
Bills Paid Report - June 2018**

Payee name	Description	Payment Date	Check/ Draft No.	Account Number	Amount
Aflac	Employer Insurance Contribution - May 2018	6/1/2018	D/714	1-4192-10	72.28
Blackbaud Forms	Accounts Payables Checks Re-Order	6/1/2018	49749	1-4351-10	414.83
Blue Cross Blue Shield of Illinois	Employer Insurance Contribution - June 2018	6/1/2018	49750	1-4192-10	\$28,513.62
Dearborn National Life Insurance Company	Employer Insurance Contribution - June 2018	6/1/2018	49751	1-4192-10	\$493.44
Fidelity Security Life Insurance/EYEMED	Employer Insurance Contribution - June 2018	6/1/2018	49752	1-4192-10	\$499.22
Home Depot	Building Maintenance	6/1/2018	49753	8-4211-30	\$10.08
Home Depot	Building Supplies	6/1/2018	49753	8-4357-30	\$114.49
Illinois Municipal Retirement Fund	Employer IMRF Contribution - May 2018	6/1/2018	D/716	5-4142-10	\$48,516.06
Kathryn Spindel	Per Diem - ALA Conference - Dates 06/21/2018 - 06/26/2018	6/1/2018	49754	1-4171-16	\$320.00
Kathryn Spindel	Per Diem - ALA Conference - Dates 06/21/2018 - 06/26/2018	6/1/2018	49754	1-4173-16	\$352.00
Margaret J. Danhof	Per Diem - ALA Conference - Dates 06/21/2018 - 06/25/2018	6/1/2018	49755	1-4171-16	\$320.00
Margaret J. Danhof	Per Diem - ALA Conference - Dates 06/21/2018 - 06/25/2018	6/1/2018	49755	1-4173-16	\$273.00
Matteson Area Public Library District	Notary Workshop - Date 06/08/2018 - Nguyen, Schiller	6/1/2018	49756	1-4151-10	\$130.00
Paul Mills	Per Diem - ALA Conference - Dates 06/22/2018 - 06/25/2018	6/1/2018	49757	1-4173-10	\$224.00
Ruth Newell	Per Diem - ALA Conference - Dates 06/21/2018 - 06/26/2018	6/1/2018	49758	1-4171-16	\$320.00
Ruth Newell	Per Diem - ALA Conference - Dates 06/21/2018 - 06/26/2018	6/1/18	49758	1-4173-16	\$337.00
Total Bills Paid					<u>\$80,910.02</u>


 Jennie Nguyen/Finance Manager

Gross Payroll & FICA Expense - May 2018

Gross Payroll	\$272,253.87
FICA	\$20,177.58
Total Gross Payroll & FICA	<u>\$292,431.45</u>

Fountaindale Public Library District
Bills Payable Report
June 18, 2018

General Fund Page 1

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
4imprint, Inc.				
	2018 Summer Adventure Giveaways	6336230	1-4735-10	\$ 4,159.25
	2018 Summer Adventure Giveaways	6293702	1-4735-10	6,460.68
	<i>Totals for 4imprint, Inc.</i>			<u>\$ 10,619.93</u>
Adult Reading Round Table				
	Annual Membership - Saltzman	ARRT2018	1-4161-10	15.00
	<i>Totals for Adult Reading Round Table</i>			<u>\$ 15.00</u>
Allegra Print & Imaging				
	2018 Summer Adventure Bookmobile Sign	13823	1-4731-10	129.00
	<i>Totals for Allegra Print & Imaging</i>			<u>\$ 129.00</u>
Amazon				
	Video Games - YA	6045787810108122	1-4563-26	42.78
	Realia - Juvenile	6045787810108122	1-4569-26	186.36
	Video Games - Juvenile	6045787810108122	1-4564-26	208.11
	Video Games - Adult	6045787810108122	1-4565-26	133.28
	Program Supplies - Outreach	6045787810108122	1-4353-28	106.88
	Office Supplies	6045787810108122	1-4351-10	10.85
	Library Supplies - CMTSD	6045787810108122	1-4371-12	28.80
	Program Supplies - ATSD	6045787810108122	1-4353-24	263.87
	Bookmobile Maintenance	6045787810108122	1-4235-29	58.13
	Computer Supplies	6045787810108122	1-4354-14	139.90
	Periodicals	6045787810108122	1-4511-26	12.00
	Books - Adult Non-Fiction	6045787810108122	1-4541-26	21.88
	Adult DVD	6045787810108122	1-4557-26	54.38
	Books - Adult Fiction	6045787810108122	1-4540-26	51.88
	<i>Totals for Amazon</i>			<u>\$ 1,319.10</u>
AmeriFlex Business Solutions				
	Benefit/Cobra Administration Fees - June 2018	INV153818	1-4253-10	187.10
	<i>Totals for AmeriFlex Business Solutions</i>			<u>\$ 187.10</u>
Animal Quest Entertainment Inc.				
	Program - Animal Quest Show! - Date 6/14/2018	AQE061418	1-4572-20	464.00
	<i>Totals for Animal Quest Entertainment Inc.</i>			<u>\$ 464.00</u>
AT & T				
	Internet Service - June 2018	3292751407	1-4314-14	1,350.98
	<i>Totals for AT & T</i>			<u>\$ 1,350.98</u>

Fountaindale Public Library District
Bills Payable Report
June 18, 2018

General Fund Page 2

Vendor name	Invoice Description	Invoice #	Account #	Amount
AT & T Mobility - National Business Services				
	Telephone - Dates 4/10/2018-5/9/2018	13688684	1-4311-14	\$ 249.52
		Totals for AT & T Mobility - National Business Services		\$ 249.52
Atlex.com				
	Communications Printer Ink Supplies	ATX000000283216	1-4354-14	240.36
		Totals for Atlex.com		\$ 240.36
B&H Photo-Video				
	Audio Visual Collection - Studio 300	142328643	1-4568-27	19.95
	Audio Visual Collection - Studio 300	142223601	1-4568-27	79.99
	Audio Visual Collection - Studio 300	142264584	1-4568-27	1,043.01
		Totals for B&H Photo-Video		\$ 1,142.95
Baker & Taylor - C009233				
	Adult Ref/NF Standing Order	C0092333	1-4531-26	1,135.02
		Totals for Baker & Taylor - C009233		\$ 1,135.02
Baker & Taylor - L4140592				
	Juvenile Standing Order	L4140592	1-4536-26	1,004.37
		Totals for Baker & Taylor - L4140592		\$ 1,004.37
Baker & Taylor - L4176102				
	Books - Adult Non-Fiction	L4176102	1-4541-26	1,303.78
		Totals for Baker & Taylor - L4176102		\$ 1,303.78
Baker & Taylor - L420685				
	Books - Juvenile Fiction	L4206852	1-4544-29	284.45
	Books - Juvenile Non-Fiction	L4206852	1-4545-29	616.63
	Books - Juvenile Easy	L4206852	1-4546-29	215.93
	Books - Young Adult Fiction	L4206852	1-4548-29	73.29
	Books - Adult Fiction	L4206852	1-4540-29	74.49
	Books - Adult Non-Fiction	L4206852	1-4541-29	583.10
	Books - Adult Large Print	L4206852	1-4543-29	315.37
		Totals for Baker & Taylor - L420685		\$ 2,163.26

Fountaindale Public Library District
Bills Payable Report
June 18, 2018

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686				
	Books - Adult Non-Fiction	L4206862	1-4541-26	\$ 4,470.99
	Books - Juvenile Fiction	L4206862	1-4544-26	2,137.71
	Books - Juvenile Non-Fiction	L4206862	1-4545-26	1,307.87
	Books - Young Adult Fiction	L4206862	1-4548-26	1,002.53
	Books - Young Adult Non-Fiction	L4206862	1-4549-26	775.81
	Books - Juvenile Easy	L4206862	1-4546-26	794.29
	Books - Adult Fiction	L4206862	1-4540-26	4,363.13
	Books - Adult Large Print	L4206862	1-4543-26	264.42
	<i>Totals for Baker & Taylor - L420686</i>			\$ 15,116.75
Baker & Taylor - L420691				
	Adult Fiction Standing Order	L4206912	1-4533-26	1,222.33
	Young Adult Standing Order	L4206912	1-4534-26	64.94
	Juvenile Standing Order	L4206912	1-4536-26	743.02
	<i>Totals for Baker & Taylor - L420691</i>			\$ 2,030.29
Baker & Taylor - L420692				
	Adult Fiction Standing Order	L4206922	1-4533-29	201.36
	<i>Totals for Baker & Taylor - L420692</i>			\$ 201.36
Barnes & Noble , Inc.				
	Books - Juvenile Easy	3664306	1-4546-26	3.19
	<i>Totals for Barnes & Noble , Inc.</i>			\$ 3.19
Belynda Head				
	Program - R&B Line Dancing - Date 6/24/2018	BH062418	1-4571-24	125.00
	<i>Totals for Belynda Head</i>			\$ 125.00
Blackstone Publishing				
	Books - Adult Large Print	990056	1-4543-26	90.00
	CD Audiobooks - Adult	993379	1-4551-26	206.96
	<i>Totals for Blackstone Publishing</i>			\$ 296.96
Bolingbrook Park District				
	Program - Yoga - Date 6/7/2018	BPD060718	1-4571-24	50.00
	Program - Yoga - Date 6/21/2018	BPD062118	1-4571-24	50.00
	Program - Zumba - Date 6/23/2018	BPD062318	1-4571-24	75.00
	<i>Totals for Bolingbrook Park District</i>			\$ 175.00

Fountaindale Public Library District
Bills Payable Report
June 18, 2018

General Fund Page 4

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Bolingbrook Signs + Apparel				
	Summer Adventure Outdoor Banners	5456	1-4731-10	\$ 1,000.00
		<i>Totals for Bolingbrook Signs + Apparel</i>		<u>\$ 1,000.00</u>
Brooks Cafe				
	Coffee - Mental First Aid Training - Date 5/24/2018	13264	1-4715-10	33.00
	Coffee - Donuts w/Director - Date 5/24/2018	13265	1-4715-10	11.00
	Coffee - Mental First Aid Training - Date 5/31/2018	13266	1-4715-10	33.00
	Food - Board Meeting - Date 5/17/2018	13263	1-4355-16	38.99
		<i>Totals for Brooks Cafe</i>		<u>\$ 115.99</u>
BRT Outdoor LLC				
	Digital Billboard Ads - Summer Adventure & Ice Cream Social	6235	1-4731-10	1,000.00
		<i>Totals for BRT Outdoor LLC</i>		<u>\$ 1,000.00</u>
Business Office Systems				
	Very Conference Chair - 3rd Fl Small PC Lab	67546	1-4343-10	1,329.32
	Zody Task Chair - CMTSD	67550	1-4344-10	556.50
		<i>Totals for Business Office Systems</i>		<u>\$ 1,885.82</u>
Call One				
	Internet/Telephone - 5/15/18-6/14/18	1214291-1139282	1-4312-14	729.36
	Internet/Telephone - 5/15/18-6/14/18	1214291-1139282	1-4314-14	1,968.00
		<i>Totals for Call One</i>		<u>\$ 2,697.36</u>
Carpet Square Records				
	Program - Justin Roberts Family Concert - Date 6/26/2018	CSR062618	1-4572-20	550.00
		<i>Totals for Carpet Square Records</i>		<u>\$ 550.00</u>
Center Point Large Print				
	Books - Adult Large Print	1588444	1-4543-26	22.17
	Books - Adult Large Print	1585735	1-4543-26	44.34
	Books - Adult Large Print	1585325	1-4543-26	22.17
	Books - Adult Large Print	1585303	1-4543-26	112.05
	Books - Adult Large Print	1580563	1-4543-26	318.78
	Books - Adult Large Print	1583924	1-4543-26	20.97
	Books - Adult Large Print	1583840	1-4543-26	784.32
	Books - Adult Large Print	1584194	1-4543-26	23.37
	Books - Adult Large Print	1592177	1-4543-29	519.51
		<i>Totals for Center Point Large Print</i>		<u>\$ 1,867.68</u>

Fountaindale Public Library District
Bills Payable Report
June 18, 2018

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Chase Card Services				
	Meijer - Snacks for Staff Training	N3698-JUNE18	1-4715-10	\$ 36.67
	Beggars Pizza - David Vinjamuri Space Audit Discussion Lunch	N3698-JUNE18	1-4715-10	55.00
	Meijer - Snacks For 5/31 Staff Training	N3698-JUNE18	1-4715-10	32.89
	Displays2Go - 12 Ballot Boxes Summer Adventure Grand Prize	N3698-JUNE18	1-4731-10	341.93
	Mailchimp - Monthly Subscription	N3698-JUNE18	1-4731-10	50.00
	Woobox - Monthly Subscription	N3698-JUNE18	1-4731-10	29.00
	Opto International - Literature Rack Holders	N3698-JUNE18	1-4731-10	308.33
	Facebook - Promo Ads	N3698-JUNE18	1-4731-10	13.06
	Binary Fortress - Public Desk Dual Monitor Market License	N3698-JUNE18	1-4522-14	636.75
	Basecamp - Monthly Subscription	N3698-JUNE18	1-4522-14	65.00
	Jewel - Welko Graduation Cake	N3698-JUNE18	1-4711-10	39.99
	Will County Health Dept - Cooking Program Temp Permits	N3698-JUNE18	1-4711-10	46.50
	Jewel - May Birthday Cake	N3698-JUNE18	1-4711-10	35.99
	Partycheap - Summer Adventure Music Note Decals	N3698-JUNE18	1-4575-10	70.98
	MakerBot - Wires for MakerBot Repair	N3698-JUNE18	1-4568-27	67.56
	Chicago Tribune - 1 Year Subscription	N3698-JUNE18	1-4511-26	780.00
	Walmart - ATSD Program Supplies	N3698-JUNE18	1-4353-24	63.74
	Walmart - ATSD Program Supplies	N3698-JUNE18	1-4353-24	42.65
	NAPA Auto Parts - Outreach Vehicles Fluid & Tire Gauge	N3698-JUNE18	1-4235-29	103.89
	ALA - RDA Toolkit Renewal	N3698-JUNE18	1-4272-12	384.63
	ALA - Danhof - 2018 ALA Coretta Scott Breakfast	N3698-JUNE18	1-4151-16	65.00
	American Airlines - Newell - ALA 2018 Conference Airfare	N3698-JUNE18	1-4171-16	451.50
	American Airlines - Danhof - ALA 2018 Conference Airfare	N3698-JUNE18	1-4171-16	451.50
	LACONI - Spindel, Danhof 218 LACONI Trustee Dinner	N3698-JUNE18	1-4173-16	141.36
	H2O - 7 Trustees & Guest 2018 Heart Haven Outreach Golf Gala	N3698-JUNE18	1-4173-16	540.00
	DuPage SHRM - Frias - Motive & Build Winning Culture Reg.	N3698-JUNE18	1-4151-10	30.00
	Management Assoc - Pottle - Unconscious Bias Wksp Reg.	N3698-JUNE18	1-4151-10	150.00
	Management Assoc - Castellanos - Unconscious Bias Wksp Reg.	N3698-JUNE18	1-4151-10	150.00
	WILIUG - Theobald WILIUG Spring Conference Reg.	N3698-JUNE18	1-4151-10	46.61
	IGFOA - Schiller - Internal Controls Sm. Staff & Govern. Reg	N3698-JUNE18	1-4151-10	55.00
	Management Assoc - Pottle - HR Roundtable Annual Renewal	N3698-JUNE18	1-4151-10	250.00
	BB Chamber - Bradley - Chamber of Commerce May Luncheon	N3698-JUNE18	1-4173-10	20.00
	H2O - Mills 2018 Heart Haven Outreach Golf Gala Dinner	N3698-JUNE18	1-4173-10	45.00
	Staples - Admin Coffee Creamer & Finance Erasers	N3698-JUNE18	1-4351-10	79.79
	ILA - Theobald Membership	N3698-JUNE18	1-4161-10	150.00
	ALA - Theobald Membership, ALCTS Division, PLA Division	N3698-JUNE18	1-4161-10	217.00
	Puppet Store - MOPs Show & Storytime Puppets	N3698-JUNE18	1-4353-28	142.97
	Walmart.com - Outreach Maker Crafts Program	N3698-JUNE18	1-4353-28	54.32

Fountaindale Public Library District
Bills Payable Report
June 18, 2018

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Chase Card Services		(Cont'd)		
	Walmart.com - Outreach Maker Crafts Fleece	N3698-JUNE18	1-4353-28	\$ 6.97
	Steven Stolte - "The Only Color I See..." Local Author	T3680-JUNE18	1-4546-26	20.00
		<i>Totals for Chase Card Services</i>		\$ 6,271.58
Christopher Castle				
	Mileage - PinTech Meeting - Date 5/9/18	CC051618	1-4171-10	16.68
		<i>Totals for Christopher Castle</i>		\$ 16.68
Cindy Consalvo				
	Mileage - Dates 3/1/2018-4/30/2018	CC053018	1-4171-10	69.81
		<i>Totals for Cindy Consalvo</i>		\$ 69.81
Cintas Corporation				
	FA CPR AED Training - 5/16/18	8403659754	1-4151-10	949.95
		<i>Totals for Cintas Corporation</i>		\$ 949.95
Clothespin Puppets				
	Program - Clothespin Puppets: Picture Book - Date 6/28/2018	CP062818	1-4572-20	300.00
		<i>Totals for Clothespin Puppets</i>		\$ 300.00
Comcast Cable				
	Cable TV - Dates 6/3/2018-7/2/2018	8771201430367494	1-4316-14	103.36
		<i>Totals for Comcast Cable</i>		\$ 103.36
Compsych				
	Guidance Resources - Dates 7/1/2018-6/30/2019	18070165	1-4191-10	1,674.24
		<i>Totals for Compsych</i>		\$ 1,674.24
Corporate Artworks, Ltd.				
	Board Members Framed Artwork	12783	1-4691-10	4,025.00
		<i>Totals for Corporate Artworks, Ltd.</i>		\$ 4,025.00
Costume Specialists, Inc.				
	Freight/Insurance for Missing Gloves	27093	1-4572-20	35.00
		<i>Totals for Costume Specialists, Inc.</i>		\$ 35.00
Creekside Printing				
	Newsletter - March-May 2018 Edition	5211803	1-4256-10	7,244.00
		<i>Totals for Creekside Printing</i>		\$ 7,244.00
Dawne Tuitman				
	Mileage - Cataloging the Non-Traditional - Date 5/18/2018	DT052918	1-4171-10	54.17
		<i>Totals for Dawne Tuitman</i>		\$ 54.17

Fountaindale Public Library District
Bills Payable Report
June 18, 2018

General Fund Page 7

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Demco, Inc.				
	Office Supplies - Tech Services	6371437	1-4351-10	\$ 187.75
	Easy Bind Repair Tape	6387522	1-4371-12	32.19
	DVD Security Cases - Clear	6370670	1-4371-12	163.18
	<i>Totals for Demco, Inc.</i>			\$ 383.12
Diesel Service Center				
	Sprinter Van Maintenance - Date 5/16/18	D063066	1-4235-29	332.30
	<i>Totals for Diesel Service Center</i>			\$ 332.30
Dynegy Energy Services				
	Electricity - Dates 4/30/2018-5/29/2018	270493918061	1-4321-30	15,357.42
	<i>Totals for Dynegy Energy Services</i>			\$ 15,357.42
Elite Detailing Services, Inc.				
	Bookmobile/Library Van Cleaning - Date 5/9/18	FPI27TPEH	1-4235-29	195.00
	<i>Totals for Elite Detailing Services, Inc.</i>			\$ 195.00
Elva Ambriz				
	Program - Club de Tejido - Date 6/20/2018	EA062018	1-4571-24	50.00
	Program - Club de Tejido - Date 6/27/2018	EA062718	1-4571-24	50.00
	<i>Totals for Elva Ambriz</i>			\$ 100.00
Findaway World, LLC				
	Playaway - Juvenile	254444	1-4562-29	358.24
	Launchpads - Juvenile	254359	1-4566-26	69.99
	Playaway Battery Cover Doors & Cases	254756	1-4371-12	156.50
	Playaway - Juvenile	256322	1-4562-26	331.71
	Playaway - Adult	252813	1-4560-26	455.14
	Playaway - Adult	255369	1-4560-26	460.44
	<i>Totals for Findaway World, LLC</i>			\$ 1,832.02
Forward Space				
	Admin Workroom Worktable Install	756127	1-4391-30	511.41
	CMTSD Workroom Workstation Install	756126	1-4651-30	6,104.76
	<i>Totals for Forward Space</i>			\$ 6,616.17

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Gale/Cengage Learning				
	Adult Fiction Standing Order	63617690	1-4533-26	\$ 19.46
	Books - Adult Large Print	63644712	1-4543-26	23.99
	Books - Adult Large Print	63644259	1-4543-26	69.72
	Books - Adult Large Print	63624716	1-4543-26	212.73
	Books - Adult Large Print	63625510	1-4543-26	48.73
	Books - Adult Large Print	63617403	1-4543-26	141.70
	Books - Adult Large Print	63616985	1-4543-26	188.18
	Books - Adult Large Print	63616609	1-4543-26	167.94
	<i>Totals for Gale/Cengage Learning</i>			\$ 872.45
Grasso Graphics, Inc.				
	2018 Summer Adventure Logs	29403	1-4256-10	844.93
	2018 Summer Adventure Folder Labels	29421	1-4256-10	244.34
	<i>Totals for Grasso Graphics, Inc.</i>			\$ 1,089.27
Graybar				
	Parking Lot Light Transformers	9303910162	1-4392-30	713.26
	<i>Totals for Graybar</i>			\$ 713.26
Illinois American Water				
	Irrigation - Dates 4/18/2018-5/17/2018	1025-210003089915	1-4331-30	135.54
	Fire Protection - Dates 3/20/2018-6/19/2018	1025-210003089465	1-4331-30	84.26
	<i>Totals for Illinois American Water</i>			\$ 219.80
Illinois American Water/Bolingbrook				
	Water & Sewer - Dates 4/18/2018-5/17/2018	1025-210003088318	1-4331-30	831.75
	<i>Totals for Illinois American Water/Bolingbrook</i>			\$ 831.75
Illinois State Genealogical Society (ISGS)				
	1 Year Membership Renewal	ISGS-2018	1-4162-10	35.00
	<i>Totals for Illinois State Genealogical Society (ISGS)</i>			\$ 35.00
Ilya Kabirov				
	Program - Great Reads Book Club - Date 6/27/2018	IK062718	1-4571-24	75.00
	<i>Totals for Ilya Kabirov</i>			\$ 75.00

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Ingram Library Services				
	Books - Adult Large Print	34337105	1-4543-29	\$ 17.52
	Video Games - Adult	34648480	1-4565-26	113.98
	Video Games - Adult	34648477	1-4565-26	18.99
	Video Games - Adult	34648475	1-4565-26	94.98
	Video Games - Adult	34477081	1-4565-26	161.47
	Video Games - Adult	34477080	1-4565-26	47.49
	Video Games - Adult	34477079	1-4565-26	370.37
	Video Games - YA	34648478	1-4563-26	56.99
	Video Games - YA	34648476	1-4563-26	37.99
	Video Games - YA	34648475	1-4563-26	28.49
	Video Games - YA	34648474	1-4563-26	56.99
	Video Games - YA	34477078	1-4563-26	180.35
	Video Games - YA	34477077	1-4563-26	37.99
	Books - Adult Large Print	34337105	1-4543-26	17.52
	Books - Adult Fiction	34648479	1-4540-26	31.50
	Books - Adult Fiction	34477082	1-4540-26	15.23
	<i>Totals for Ingram Library Services</i>			\$ 1,287.85
It's A Sign, Inc.				
	Summer Adventure Elevator Wraps	6954	1-4731-10	4,560.00
	<i>Totals for It's A Sign, Inc.</i>			\$ 4,560.00
Jeanie B Music, Inc				
	Program - Jeanie B. Music! - Date 6/27/2018	JBM062718	1-4572-28	550.00
	<i>Totals for Jeanie B Music, Inc</i>			\$ 550.00
Jeffrey DiOrio				
	Program - Chess Club for Adults & Teens - Date 6/19/2018	JD061918	1-4571-24	90.00
	<i>Totals for Jeffrey DiOrio</i>			\$ 90.00
Jeffrey P. Fisher				
	Mileage - 3 Meetings - Dates 5/3/2018-5/14/2018	JF051618	1-4171-10	102.43
	<i>Totals for Jeffrey P. Fisher</i>			\$ 102.43
Jennifer Cuevas				
	Mileage - PIRC Meeting - Date 4/25/2018	JC052518	1-4171-10	17.98
	Mileage - 2018 Reaching Forward - Date 5/4/2018	JC050918	1-4171-10	15.00
	<i>Totals for Jennifer Cuevas</i>			\$ 32.98

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General Fund				
<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Juanita Lennon				
	Reimburse - Meeting Supplies, Water for Tech	JL052318	1-4371-12	\$ 2.67
	Reimburse - Meeting Supplies, Water for Tech	JL052318	1-4355-16	12.99
	Reimburse - Meeting Supplies, Water for Tech	JL052318	1-4715-10	11.99
	<i>Totals for Juanita Lennon</i>			\$ 27.65
Kate Thurston				
	Mileage - PIRC Meeting - Date 4/25/2018	KT052518	1-4171-10	14.88
	<i>Totals for Kate Thurston</i>			\$ 14.88
Kathy Welko				
	Mileage - Dates 4/6/2018-5/30/2018	KW060118	1-4171-10	247.54
	<i>Totals for Kathy Welko</i>			\$ 247.54
kd Repair				
	Bookmobile Preventative Maintenance - Date 5/30/2018	28057	1-4235-29	247.64
	<i>Totals for kd Repair</i>			\$ 247.64
Konica Minolta Business Solutions U.S.A., Inc.				
	Maintenance - Dates 5/15/2018-6/14/2018	9004593850	1-4234-14	391.82
	Copy Overage - Dates 4/15/2018-5/14/2018	9004590294	1-4234-14	1,580.21
	<i>Totals for Konica Minolta Business Solutions U.S.A., Inc.</i>			\$ 1,972.03
Konica Minolta Premier Finance				
	Leased Equipment - Copiers - June 2018	359312774	1-4234-14	1,616.00
	<i>Totals for Konica Minolta Premier Finance</i>			\$ 1,616.00
Laura Didier				
	Mileage - Dates 5/14/2018-5/22/2018	LD060118	1-4171-10	38.40
	<i>Totals for Laura Didier</i>			\$ 38.40
Leandra Pottle				
	Educ. Assist - Directing Retirement Plans	LP051418	1-4151-10	450.00
	<i>Totals for Leandra Pottle</i>			\$ 450.00
Linden Oaks				
	Mental First Aid Books & Training - Dates 5/24/18 & 5/31/18	1752	1-4151-10	960.00
	<i>Totals for Linden Oaks</i>			\$ 960.00
Mango Languages				
	Online Databases	INV003147	1-4521-26	2,040.15
	Online Databases	INV003145	1-4521-26	4,497.15
	<i>Totals for Mango Languages</i>			\$ 6,537.30

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Marianne Thompson	Reimbursement - Municipal License Plates for Library Van	MT052318	1-4235-29	\$ 8.00
	<i>Totals for Marianne Thompson</i>			<u>\$ 8.00</u>
Marilyn A. Burt	Program - Parent & Child DIY: Paint on Pine - Date 6/30/2018	MAB063018	1-4572-20	450.00
	<i>Totals for Marilyn A. Burt</i>			<u>\$ 450.00</u>
Mary Sincic	Mileage - 2018 Reaching Forward - Date 5/4/2018	MS050918	1-4171-10	15.00
	<i>Totals for Mary Sincic</i>			<u>\$ 15.00</u>
Melissa Luce	Mileage - Dates 5/8/2018-5/29/2018	ML060118	1-4171-10	136.56
	<i>Totals for Melissa Luce</i>			<u>\$ 136.56</u>
Meredith Books	Adult Ref/NF Standing Order	28189-1229	1-4531-26	33.91
	<i>Totals for Meredith Books</i>			<u>\$ 33.91</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape				
	CD Audiobooks - Adult	96086214	1-4551-26	\$ 135.87
	CD Audiobooks - Adult	96084858	1-4551-26	60.58
	CD Audiobooks - Adult	96080268	1-4551-26	35.29
	CD Audiobooks - Adult	96080232	1-4551-26	131.16
	CD Audiobooks - Adult	96064334	1-4551-26	156.16
	CD Audiobooks - Adult	96064329	1-4551-26	55.29
	CD Audiobooks - Adult	96059687	1-4551-26	85.58
	CD Audiobooks - Adult	96059686	1-4551-26	45.29
	Playaway - Adult	96111257	1-4560-26	35.49
	Playaway - Young Adult	96064321	1-4561-26	126.98
	Playaway - Young Adult	96059682	1-4561-26	55.49
	Playaway - Juvenile	96087792	1-4562-26	47.49
	CD Audiobooks - Adult	96125842	1-4551-26	55.29
	CD Audiobooks - Adult	96119328	1-4551-26	128.87
	CD Audiobooks - Adult	96106746	1-4551-26	26.29
	Adult DVD	96137987	1-4557-26	32.84
	Adult DVD	96137986	1-4557-26	51.58
	Adult DVD	96137985	1-4557-26	51.58
	Adult DVD	96133721	1-4557-26	34.33
	Adult DVD	96133466	1-4557-26	51.58
	Adult DVD	96125840	1-4557-26	44.08
	Adult DVD	96125839	1-4557-26	61.62
	Adult DVD	96125838	1-4557-26	25.79
	Adult DVD	96125837	1-4557-26	14.54
	Adult DVD	96125836	1-4557-26	77.37
	Adult DVD	96125835	1-4557-26	65.68
	Adult DVD	96125832	1-4557-26	22.04
	Adult DVD	96125830	1-4557-26	82.72
	Adult DVD	96125579	1-4557-26	31.14
	Adult DVD	96119350	1-4557-26	34.89
	Adult DVD	96119324	1-4557-26	73.18
	Adult DVD	96119323	1-4557-26	77.37
	Adult DVD	96119322	1-4557-26	14.54
	Adult DVD	96119321	1-4557-26	128.95
	Adult DVD	96119078	1-4557-26	40.33
	Adult DVD	96111259	1-4557-26	25.79
	Adult DVD	96111258	1-4557-26	80.76
	Adult DVD	96111256	1-4557-26	8.54

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	Adult DVD	96111253	1-4557-26	\$ 97.61
	Adult DVD	96111252	1-4557-26	22.04
	Adult DVD	96111251	1-4557-26	65.66
	Adult DVD	96111250	1-4557-26	72.47
	Adult DVD	96110227	1-4557-26	63.78
	Adult DVD	96110226	1-4557-26	22.14
	Adult DVD	96110225	1-4557-26	19.89
	Adult DVD	96106825	1-4557-26	34.89
	Adult DVD	96106748	1-4557-26	36.59
	Adult DVD	96106747	1-4557-26	50.37
	Adult DVD	96097179	1-4557-26	34.14
	Juvenile DVD	96097558	1-4558-26	34.28
	Juvenile DVD	96097547	1-4558-26	65.08
	Juvenile DVD	96097545	1-4558-26	28.79
	Juvenile DVD	96087796	1-4558-26	18.64
	Juvenile DVD	96087793	1-4558-26	71.36
	Juvenile DVD	96087791	1-4558-26	93.63
	Juvenile DVD	96080270	1-4558-26	19.89
	Juvenile DVD	96080269	1-4558-26	14.54
	Juvenile DVD	96080265	1-4558-26	18.29
	Juvenile DVD	96072566	1-4558-26	94.16
	Juvenile DVD	96072558	1-4558-26	7.79
	Juvenile DVD	96072557	1-4558-26	26.08
	Juvenile DVD	96069939	1-4558-26	48.18
	Juvenile DVD	96064332	1-4558-26	22.39
	Juvenile DVD	96064327	1-4558-26	40.04
	Juvenile DVD	96060492	1-4558-26	67.72
	Juvenile DVD	96060491	1-4558-26	29.08
	Juvenile DVD	96059684	1-4558-26	29.08
	Juvenile DVD	96125834	1-4558-26	8.54
	Juvenile DVD	96125259	1-4558-26	18.29
	Juvenile DVD	96119325	1-4558-26	14.54
	Juvenile DVD	96119076	1-4558-26	14.54
	Juvenile DVD	96119074	1-4558-26	84.12
	Juvenile DVD	96111260	1-4558-26	18.64
	Juvenile DVD	96110229	1-4558-26	100.16
	Juvenile DVD	96107404	1-4558-26	14.54
	Juvenile DVD	96107401	1-4558-26	13.04

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	CD Audiobooks - Juvenile	96097546	1-4553-26	\$ 120.58
	CD Audiobooks - Juvenile	96064324	1-4553-26	90.58
	CD Audiobooks - Juvenile	96059685	1-4553-26	51.58
	CD Audiobooks - Juvenile	96125258	1-4553-26	25.29
	CD Audiobooks - Juvenile	96119326	1-4553-26	60.29
	CD Audiobooks - Juvenile	96119075	1-4553-26	25.29
	CD Audiobooks - Juvenile	96106749	1-4553-26	55.29
	CD Audiobooks - Juvenile	96106743	1-4553-26	79.58
	CD Music - Juvenile	96087800	1-4554-26	8.99
	CD Music - Juvenile	96087790	1-4554-26	29.08
	CD Music - Juvenile	96072559	1-4554-26	17.24
	CD Music - Juvenile	96133467	1-4554-26	13.49
	CD Music - Juvenile	96125841	1-4554-26	11.99
	CD Music - Juvenile	96119327	1-4554-26	14.99
	CD Audiobooks - Young Adults	96064326	1-4555-26	55.29
	CD Audiobooks - Young Adults	96064325	1-4555-26	48.29
	CD Audiobooks - Young Adults	96060502	1-4555-26	69.58
	Adult DVD	96097557	1-4557-26	65.68
	Adult DVD	96097556	1-4557-26	77.37
	Adult DVD	96097555	1-4557-26	51.58
	Adult DVD	96097554	1-4557-26	229.52
	Adult DVD	96097551	1-4557-26	10.79
	Adult DVD	96097550	1-4557-26	14.54
	Adult DVD	96097549	1-4557-26	33.64
	Adult DVD	96097548	1-4557-26	29.08
	Adult DVD	96087821	1-4557-26	31.14
	Adult DVD	96087820	1-4557-26	33.39
	Adult DVD	96087802	1-4557-26	55.94
	Adult DVD	96087799	1-4557-26	406.25
	Adult DVD	96087798	1-4557-26	52.18
	Adult DVD	96087797	1-4557-26	40.33
	Adult DVD	96087795	1-4557-26	160.72
	Adult DVD	96087794	1-4557-26	155.61
	Adult DVD	96087789	1-4557-26	22.04
	Adult DVD	96087788	1-4557-26	76.91
	Adult DVD	96087228	1-4557-26	43.14
	Adult DVD	96087227	1-4557-26	25.14
	Adult DVD	96087226	1-4557-26	19.89

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	Adult DVD	96087225	1-4557-26	\$ 25.14
	Adult DVD	96086240	1-4557-26	27.39
	Adult DVD	96086215	1-4557-26	29.08
	Adult DVD	96086211	1-4557-26	26.54
	Adult DVD	96086209	1-4557-26	25.79
	Adult DVD	96086206	1-4557-26	44.08
	Adult DVD	96086205	1-4557-26	102.70
	Adult DVD	96086204	1-4557-26	44.08
	Adult DVD	96086203	1-4557-26	61.62
	Adult DVD	96086201	1-4557-26	44.08
	Adult DVD	96084859	1-4557-26	22.04
	Adult DVD	96080311	1-4557-26	59.28
	Adult DVD	96080310	1-4557-26	23.64
	Adult DVD	96080271	1-4557-26	51.58
	Adult DVD	96080264	1-4557-26	22.04
	Adult DVD	96080263	1-4557-26	14.54
	Adult DVD	96080262	1-4557-26	128.96
	Adult DVD	96080261	1-4557-26	99.41
	Adult DVD	96080260	1-4557-26	84.87
	Adult DVD	96080238	1-4557-26	18.29
	Adult DVD	96080237	1-4557-26	35.29
	Adult DVD	96080236	1-4557-26	33.64
	Adult DVD	96080234	1-4557-26	22.04
	Adult DVD	96078719	1-4557-26	27.39
	Adult DVD	96078717	1-4557-26	27.39
	Adult DVD	96072565	1-4557-26	55.94
	Adult DVD	96072564	1-4557-26	245.27
	Adult DVD	96072563	1-4557-26	73.18
	Adult DVD	96072562	1-4557-26	18.29
	Adult DVD	96072561	1-4557-26	15.29
	Adult DVD	96072560	1-4557-26	14.54
	Adult DVD	96072554	1-4557-26	22.04
	Adult DVD	96072553	1-4557-26	188.44
	Adult DVD	96072552	1-4557-26	124.74
	Adult DVD	96072551	1-4557-26	67.28
	Adult DVD	96070298	1-4557-26	84.78
	Adult DVD	96070297	1-4557-26	19.89
	Adult DVD	96064323	1-4557-26	22.04

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	Adult DVD	96060496	1-4557-26	\$ 70.92
	Adult DVD	96060495	1-4557-26	92.20
	Adult DVD	96060494	1-4557-26	55.94
	Adult DVD	96060493	1-4557-26	18.29
	Adult DVD	96060490	1-4557-26	77.37
	Adult DVD	96059689	1-4557-26	65.68
	Adult DVD	96059683	1-4557-26	22.04
	Adult DVD	96057909	1-4557-26	51.22
	Adult DVD	96086216	1-4557-29	20.54
	Adult DVD	96119330	1-4557-29	14.54
	Juvenile DVD	96097560	1-4558-29	18.29
	Juvenile DVD	96097559	1-4558-29	14.54
	Juvenile DVD	96080273	1-4558-29	28.19
	Juvenile DVD	96080272	1-4558-29	47.83
	Juvenile DVD	96060497	1-4558-29	14.54
	Juvenile DVD	96119331	1-4558-29	14.54
	Juvenile DVD	96119329	1-4558-29	25.79
	Juvenile DVD	96111240	1-4558-29	26.54
	CD Music - Adult	96097552	1-4550-26	46.47
	CD Music - Adult	96087803	1-4550-26	17.49
	CD Music - Adult	96087787	1-4550-26	31.49
	CD Music - Adult	96086213	1-4550-26	127.12
	Cd Music - Adult	96086212	1-4550-26	13.94
	CD Music - Adult	96086210	1-4550-26	14.84
	CD Music - Adult	96086207	1-4550-26	28.33
	CD Music - Adult	96086202	1-4550-26	16.49
	CD Music - Adult	96086200	1-4550-26	36.72
	CD Music - Adult	96080266	1-4550-26	16.49
	CD Music - Adult	96080239	1-4550-26	13.04
	CD Music - Adult	96080235	1-4550-26	29.83
	CD Music - Adult	96080233	1-4550-26	14.19
	CD Music - Adult	96072555	1-4550-26	41.82
	CD Music - Adult	96072550	1-4550-26	13.49
	CD Music - Adult	96064333	1-4550-26	15.74
	CD Music - Adult	96064330	1-4550-26	18.74
	CD Music - Adult	96064328	1-4550-26	9.74
	CD Music - Adult	96064322	1-4550-26	41.82
	CD Music - Adult	96064320	1-4550-26	11.99

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	CD Music - Adult	96060504	1-4550-26	\$ 12.74
	CD Music - Adult	96060503	1-4550-26	60.71
	CD Music - Adult	96060500	1-4550-26	33.98
	CD Music - Adult	96057908	1-4550-26	16.49
	CD Music - Adult	96133720	1-4550-26	14.99
	CD Music - Adult	96133469	1-4550-26	12.74
	CD Music - Adult	96125833	1-4550-26	14.84
	CD Music - Adult	96125831	1-4550-26	26.08
	CD Music - Adult	96125256	1-4550-26	38.97
	CD Music - Adult	96119079	1-4550-26	77.90
	CD Music - Adult	96119077	1-4550-26	9.44
	CD Music - Adult	96111254	1-4550-26	14.84
	CD Music - Adult	96106745	1-4550-26	134.16
	CD Music - Adult	96106744	1-4550-26	13.49
	CD Music - Adult	96107405	1-4550-26	14.99
	CD Music - Adult	96107402	1-4550-26	24.73
	CD Music - Adult	96107400	1-4550-26	26.23
	<i>Totals for Midwest Tape</i>			\$ 10,098.39
Netrix, LLC				
	Service & Hardware Support - Dates 5/21/2018-5/31/2019	402719	1-4233-14	2,944.00
	Cisco 3850 Switch Install	742092	1-4253-14	525.00
	<i>Totals for Netrix, LLC</i>			\$ 3,469.00
OPTO International, Inc.				
	Trifold Brochure Holders & Brochure Holder Acrylic	083383	1-4731-10	326.33
	<i>Totals for OPTO International, Inc.</i>			\$ 326.33
Oriental Trading Company Inc.				
	Sponsor Donations - Summer Adventure Library Decorations	690128014-01	1-4575-10	91.87
	<i>Totals for Oriental Trading Company Inc.</i>			\$ 91.87
Pace Systems, Inc.				
	Computer Supplies & Equipment	IN00020297	1-4354-14	620.00
	Sound Bar for Stock	IN00019992	1-4354-14	150.00
	Computer Supplies & Equipment	IN00020297	1-4641-14	453.00
	<i>Totals for Pace Systems, Inc.</i>			\$ 1,223.00

Fountaindale Public Library District
Bills Payable Report
June 18, 2018

<u>General Fund</u>				Page 18
<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Paddock Publications	Periodicals	1788	1-4511-26	\$ 49.99
		<i>Totals for Paddock Publications</i>		<u>\$ 49.99</u>
Paul Mills	Mileage - LIRA Exec Committee - 5/18/18	PM052218	1-4171-10	34.83
	Donuts for Donuts w/the Director - 5/22/18	PM052218	1-4715-10	20.33
		<i>Totals for Paul Mills</i>		<u>\$ 55.16</u>
PeopleFacts	New Hire Background Checks	33754-MAY2018	1-4253-10	124.56
		<i>Totals for PeopleFacts</i>		<u>\$ 124.56</u>
Petty Cash - District	Lennon - Patron Banning Letter - Date 5/10/2018	JL051018	1-4381-10	6.70
	Lennon - Ehler's Inc. Letter - Date 5/30/2018	JL053018	1-4381-10	6.70
		<i>Totals for Petty Cash - District</i>		<u>\$ 13.40</u>
Petty Cash - Tech Service	2 Independence Elementary School Year Books	4376	1-4547-29	15.00
	2 Independence Elementary School Year Books	4376	1-4538-26	15.00
		<i>Totals for Petty Cash - Tech Service</i>		<u>\$ 30.00</u>
Pinnacle Library Cooperative	Online Databases	18-009	1-4521-26	26,715.21
		<i>Totals for Pinnacle Library Cooperative</i>		<u>\$ 26,715.21</u>
Pitney Bowes	Equipment Lease - Dates 3/30/2018-6/29/2018	3102192350	1-4231-10	639.51
		<i>Totals for Pitney Bowes</i>		<u>\$ 639.51</u>
ProQuest LLC	Online Databases	70517607	1-4521-26	15,300.00
	Online Databases	70516658	1-4521-26	2,193.00
	Online Databases	70516657	1-4521-26	5,090.00
		<i>Totals for ProQuest LLC</i>		<u>\$ 22,583.00</u>
Rachel Ford	Mileage - Elevate Library Conference - Date 4/28/18	RF051118	1-4171-10	190.21
		<i>Totals for Rachel Ford</i>		<u>\$ 190.21</u>

Fountaindale Public Library District
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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Recorded Books, Inc.				
	CD Audiobooks - Adult	75793618	1-4551-26	\$ 205.00
	CD Audiobooks - Adult	75787405	1-4551-26	199.84
	CD Audiobooks - Adult	75783019	1-4551-26	32.30
	CD Audiobooks - Adult	75782335	1-4551-26	113.99
	CD Audiobooks - Adult	75783130	1-4551-26	77.70
	CD Audiobooks - Adult	75781825	1-4551-26	536.60
	CD Audiobooks - Adult	75777578	1-4551-26	369.20
	CD Audiobooks - Adult	75782335	1-4551-29	39.50
	Electronic Books & Audiobooks	75794285	1-4520-26	56.90
	Electronic Books & Audiobooks	75793814	1-4520-26	43.33
	Electronic Books & Audiobooks	75761142	1-4520-26	104.92
	Electronic Books & Audiobooks	75753316	1-4520-26	43.33
	Electronic Books & Audiobooks	75749974	1-4520-26	43.33
	Electronic Books & Audiobooks	75789235	1-4520-26	33.93
	Electronic Books & Audiobooks	75786265	1-4520-26	48.02
	Electronic Books & Audiobooks	75782592	1-4520-26	48.02
	<i>Totals for Recorded Books, Inc.</i>			\$ 1,995.91
Rentals Unlimited				
	Table Rental - 5/18/18	01-116870-04	1-4353-24	203.25
	<i>Totals for Rentals Unlimited</i>			\$ 203.25
Ronald Goldie				
	Program - Monthly Dungeons & Dragons Nights - Date 6/19/2018	RG061918	1-4573-24	60.00
	<i>Totals for Ronald Goldie</i>			\$ 60.00
Rowman & Littlefield				
	Adult Ref/NF Standing Order	10500644	1-4531-26	182.65
	<i>Totals for Rowman & Littlefield</i>			\$ 182.65
S & S Worldwide, Inc.				
	CSD Program Supplies & Puppets	10217954	1-4353-20	8.99
	Outreach Outdoor Program Supplies	10237334	1-4353-28	241.44
	CSD Program Supplies & Puppets	10217954	1-4569-26	50.99
	<i>Totals for S & S Worldwide, Inc.</i>			\$ 301.42
ScienceTellers				
	Program - ScienceTellers Wild West - Date 6/21/2018	ST062118	1-4572-20	365.00
	<i>Totals for ScienceTellers</i>			\$ 365.00

Fountaindale Public Library District
Bills Payable Report
June 18, 2018

General Fund Page 20

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Sebert Landscaping Inc.	Grounds Maintenance - Gypsum & Overseed	S474481	1-4392-30	\$ 2,720.00
	Grounds Maintenance - Lawn Maintenance - May 2018	164584	1-4392-30	1,436.00
	<i>Totals for Sebert Landscaping Inc.</i>			\$ 4,156.00
Shirley Williams	Financial Consult Service - Installment #5	S060118	1-4253-10	625.00
	<i>Totals for Shirley Williams</i>			\$ 625.00
Showcases	DVD & CD Cases	306172	1-4371-12	594.06
	Clear DVD Cases	306331	1-4371-12	204.12
	<i>Totals for Showcases</i>			\$ 798.18
Spoon Man Inc	Program - Spoon Man: Rhythm of Reading - Date 6/19/2018	SM061918	1-4572-20	500.00
	<i>Totals for Spoon Man Inc</i>			\$ 500.00
Team One Repair, Inc.	MAXStick Receipt Paper	750434	1-4351-10	638.40
	<i>Totals for Team One Repair, Inc.</i>			\$ 638.40
Terryberry	Employee Recognition - Andreea Dobrescu	E85193	1-4153-10	108.24
	Employee Recognition - Dawne Tuitman	E87981	1-4153-10	393.77
	<i>Totals for Terryberry</i>			\$ 502.01
ThirdWay, Inc.	Space Audit for Library	1693	1-4253-10	3,300.00
	David Vinjamuri Reimburse - Audit Space Meeting	1702	1-4253-10	429.23
	<i>Totals for ThirdWay, Inc.</i>			\$ 3,729.23
Toni Greathouse	Program - Tuesdays w/ Toni - Date 6/19/2018	TG061918	1-4571-24	75.00
	<i>Totals for Toni Greathouse</i>			\$ 75.00
Top Secret Studios	2018 Summer Adventure Staff T-Shirts	1058	1-4735-10	743.45
	<i>Totals for Top Secret Studios</i>			\$ 743.45
Tressler LLP	Legal Expense - Attorney	392016	1-4241-10	3,268.00
	<i>Totals for Tressler LLP</i>			\$ 3,268.00

Fountaindale Public Library District
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General Fund Page 21

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
TruSeal				
	Seal Coat, Crack Fill, Re-Stripe Lot	FDPL518	1-4661-30	\$ 9,498.45
		<i>Totals for TruSeal</i>		<u>\$ 9,498.45</u>
ULINE				
	Mats & Traffic Cone Bar	97885133	1-4235-29	445.52
		<i>Totals for ULINE</i>		<u>\$ 445.52</u>
Unique Management Services, Inc.				
	Collection Services - May 2018	463259	1-4245-10	366.95
		<i>Totals for Unique Management Services, Inc.</i>		<u>\$ 366.95</u>
UPS				
	Shipping - Account Refill - June 2018	603951218	1-4382-10	300.00
		<i>Totals for UPS</i>		<u>\$ 300.00</u>
Valley View School District				
	Bookmobile Fuel - Dates 4/1/2018-4/30/2018	VV050718	1-4359-29	295.33
		<i>Totals for Valley View School District</i>		<u>\$ 295.33</u>
Vanguard Energy Services, LLC				
	Gas - Dates 5/1/2018-5/31/2018	G404408060518	1-4322-30	745.84
		<i>Totals for Vanguard Energy Services, LLC</i>		<u>\$ 745.84</u>
Verizon Wireless				
	Telephone Service - Dates 4/17/2018-5/16/2018	9807397975	1-4311-14	522.55
		<i>Totals for Verizon Wireless</i>		<u>\$ 522.55</u>
Village of Bolingbrook				
	Wireless Alarm Monitoring - Dates 5/1/2018-4/30/2019	421101	1-4221-30	1,032.00
		<i>Totals for Village of Bolingbrook</i>		<u>\$ 1,032.00</u>
Warehouse Direct				
	CMTSD - Pens	3891867-0	1-4351-10	17.19
	Outreach - Hand Counter, Labels, Water	3899440-0	1-4351-10	69.44
	Calculator for Cash Counting Desk	3913257-0	1-4351-10	34.99
	Finance Specialist Desk Items & Admin Closet Items	3899431-0	1-4351-10	317.70
	Outreach - Steno Books	3906516-0	1-4351-10	8.40
	CMTSD - Weighted Tape Dispenser	3914636-0	1-4351-10	61.80
		<i>Totals for Warehouse Direct</i>		<u>\$ 509.52</u>

Fountaindale Public Library District
Bills Payable Report
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General Fund Page 22

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Weston Woods Studios	Books - Juvenile Easy	17056076	1-4546-26	\$ 18.95
	Juvenile DVD	17056076	1-4558-26	67.06
	<i>Totals for Weston Woods Studios</i>			<u>\$ 86.01</u>
World Book, Inc.	Online Databases	0001575900	1-4521-26	5,431.99
	<i>Totals for World Book, Inc.</i>			<u>\$ 5,431.99</u>
Total for Fund 1				<u>\$ 220,151.58</u>

**Fountaindale Public Library District
Bills Payable Report
June 18, 2018**

Maintenance Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
1000Bulbs.com	Fulham Workhorse	W01069194	8-4211-30	\$ 73.77
		<i>Totals for 1000Bulbs.com</i>		<u>\$ 73.77</u>
Amazon	Replacement Bean Bag Chairs For Vortex	6045787810108122	8-4211-30	1,314.57
		<i>Totals for Amazon</i>		<u>\$ 1,314.57</u>
Ampest Exterminating, LLC	Goose Nest & Egg Removal - Date 4/26/2018	62795	8-4211-30	325.00
		<i>Totals for Ampest Exterminating, LLC</i>		<u>\$ 325.00</u>
Best Quality Cleaning, Inc.	Cleaning Service - June 2018	24762	8-4215-30	6,921.00
	Special Cleaning - 1st FI Women's Rm - Date 5/13/2018	24522	8-4211-30	75.00
	Special Cleaning - 2nd FI Women's Rm - Date 5/14/2018	24524	8-4211-30	75.00
	Special Cleaning - 1st FI Men's Rm - Date 5/8/2018	24525	8-4211-30	75.00
	Special Cleaning - 1st FI Women's Rm - Date 5/24/2018	24862	8-4211-30	75.00
		<i>Totals for Best Quality Cleaning, Inc.</i>		<u>\$ 7,221.00</u>
C. Acitelli Heating & Piping Contractors, Inc	Boiler Flue Exhaust Parts - PO5258-1718	0000032731	8-4211-30	918.87
		<i>Totals for C. Acitelli Heating & Piping Contractors, Inc</i>		<u>\$ 918.87</u>
Chase Card Services	Staples - CMTSD & Library Stock Office Trash Cans	N3698-JUNE18	8-4357-30	59.97
		<i>Totals for Chase Card Services</i>		<u>\$ 59.97</u>
Christopher Glass & Aluminum, Inc	2nd FI Glass Window Replacement	S12285-01	8-4211-30	3,735.00
		<i>Totals for Christopher Glass & Aluminum, Inc</i>		<u>\$ 3,735.00</u>
Cintas Corporation	First Aid Refillment - 5/11/18	8403653118	8-4215-30	371.28
		<i>Totals for Cintas Corporation</i>		<u>\$ 371.28</u>
Cintas Corporation #344	Mat Service - Date 5/10/2018	344742561	8-4215-30	30.00
	Mat Service - Date 5/17/2018	344746035	8-4215-30	30.00
	Mat Service - Date 5/24/2018	344749459	8-4215-30	30.00
	Mat Service - Date 5/31/2018	344752915	8-4215-30	30.00
		<i>Totals for Cintas Corporation #344</i>		<u>\$ 120.00</u>

Fountaindale Public Library District
Bills Payable Report
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Maintenance Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Cutting Edge Document Destruction, LLC	Records Shred - Date 5/11/2018	66441	8-4215-30	\$ 30.00
		<i>Totals for Cutting Edge Document Destruction, LLC</i>		\$ 30.00
Graybar	Bulbs for Building Lights	9304037583	8-4357-30	455.83
	Bulbs for Building Lights	9304196385	8-4357-30	146.06
	Replacement Lens for Flourescent Lights	9304258259	8-4211-30	215.04
		<i>Totals for Graybar</i>		\$ 816.93
Groot Industries, Inc.	Garbage/Recycle - Dates 6/1/2018-6/30/2018	1870287	8-4215-30	319.38
		<i>Totals for Groot Industries, Inc.</i>		\$ 319.38
Hansen Services, Inc.	Monthly Pest Control - May 2018	3891113	8-4215-30	103.00
		<i>Totals for Hansen Services, Inc.</i>		\$ 103.00
Intrinsic Landscaping, Inc.	Green Roof Maintenance - May 2018	18-0097	8-4215-30	733.65
		<i>Totals for Intrinsic Landscaping, Inc.</i>		\$ 733.65
Louvers Lane Blind & Drapery Cleaning	Meeting Room A - New Roller Chain & Additional Chain/Parts	5316-1718	8-4211-30	95.00
		<i>Totals for Louvers Lane Blind & Drapery Cleaning</i>		\$ 95.00
Merkel Woodworking Inc.	Replace Damaged Desk Legs	13327	8-4211-30	825.00
		<i>Totals for Merkel Woodworking Inc.</i>		\$ 825.00
SimplexGrinnell LP	Repair Fire Sprinkler Leak	84668252	8-4211-30	625.00
		<i>Totals for SimplexGrinnell LP</i>		\$ 625.00
Superior Service Solutions, Inc.	Wash Interior & Exterior Glass	2673	8-4215-30	3,630.00
		<i>Totals for Superior Service Solutions, Inc.</i>		\$ 3,630.00
Trane U.S. Inc.	Door Assembly for Chiller #1	4299222	8-4211-30	36.65
		<i>Totals for Trane U.S. Inc.</i>		\$ 36.65

Maintenance Fund

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Warehouse Direct				
	Building Cleaning & Maintenance Supplies	3891864-0	8-4357-30	\$ 383.39
	Replacement Building Maintenance Batteries for Wrong Items	3893705-0	8-4357-30	160.92
	Building Maintenance Supplies	3914784-0	8-4357-30	3,088.76
				<hr/>
		<i>Totals for Warehouse Direct</i>		\$ 3,633.07
				<hr/>
		Total for Fund 8		\$ 24,987.14

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Bills Payable Report
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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Netrix, LLC	Firewall Configuration	741860	9-4294-90	\$ 12,675.00
		<i>Totals for Netrix, LLC</i>		<u>\$ 12,675.00</u>
Pace Systems, Inc.	Vortex Audio/Visual Upgrade Equipment & Install	IN00019993	9-4294-90	39,202.79
		<i>Totals for Pace Systems, Inc.</i>		<u>\$ 39,202.79</u>
Tidal Constrution Service Inc.	Vortex Audio/Visual Upgrade Drywall Work	12327	9-4294-90	1,629.00
		<i>Totals for Tidal Constrution Service Inc.</i>		<u>\$ 1,629.00</u>
		Total for Fund 9		<u>\$ 53,506.79</u>
		Grand Total		<u><u>\$ 298,645.51</u></u>


 Jennie Nguyen/Finance Manager

Fountaindale Public Library District

Board Reimbursement Report

As of May 31, 2018

Payee	Description	Date	Account Number	Amount
Steve Prodehl	2018 Heart Haven H2O Golf & Dinner Gala	05/31/2018	1-3616-10	\$90.00
Kathryn Spindel	2018 Heart Haven H2O Golf & Dinner Gala	05/31/2018	1-3616-10	\$90.00

\$180.00

June 2018 Monthly Board Report
Paul Mills
June 18, 2018

Director

Illinois Library Association (ILA) Intellectual Freedom Committee

I am happy to say that I have been appointed to ILA's Intellectual Freedom Committee. Subsequent to my appointment I was asked to serve as Chair of the committee, and I gladly accepted. The committee is charged with many responsibilities. Key ones include --

- Promoting intellectual freedom by actively contacting library and school officials where materials or procedures have been challenged, offering the assistance of the ILA membership.
- Selecting the Intellectual Freedom Award winner.
- Providing leadership and assistance in access and privacy for electronic information.

The work of the Intellectual Freedom Committee is near and dear to me, and I feel very honored to have been appointed and to have been asked to serve as Chair.

Reaching Across Illinois Library System (RAILS) Board

I am also happy to report that I have been re-elected to the RAILS Board of Directors! I will be serving my second three year term starting July 1st of this year. RAILS provides crucial services to our library and all libraries – academic, public, school, and special – in its 27,000 square mile service area, and I am proud to serve on the Board for another term.

Deputy Director (Nancy Castellanos)

The month of May was full of great training opportunities for our staff. On May 4th, 25 of our staff attended the annual Reaching Forward conference. This one day conference is a great way for our front line staff to attend helpful sessions that range in topics from HR to programming to mental wellbeing. Feedback from staff that attended was very positive with everyone recommending the conference to all staff.

This year for our Summer Adventure program we rolled out a new online software called Beanstack. During the month of May all public services staff received training on how to use the system. Staff that went through our training enjoyed the new system and commented on how it seemed very easy to use. So far, Beanstack has been working well for our Summer Adventure needs.

Our last big training for the month was an 8 hour course called Mental First Aid. Twenty-three members of our PIC group attended this training. Mental Health professionals went over

definitions of mental disorders and how symptoms manifest in people who suffer from them. They gave attendees some simple actions to take to help people they encounter with mental illnesses. Staff commented on how they encounter patrons who suffer from mental illnesses and the training gave them some tools on how to better understand their behavior.

From Wendy Birkemeier's report

Children's Services



Monthly Overview of Children's Services With **Read to the Beat** just weeks away we were busy getting ready. Teens stickered the prize books. CSD staff members put up fresh displays in the Creativity Park, at the service desk, and in the display cases. We proofed the *Fountain* and summer calendars, and we learned how to use Beanstack for the Summer Adventure. Although our programming slowed, we offered a variety of activities for all ages, including a very successful second annual Ramadan Make-It Take-It.

Just as we were moving into June a couple of mothers commented that our summer programs looked so enticing they thought they would be living at the library!

Programming A total of 129 programs drew 1154 people this month. Here are the highlights.

Special Events (4 programs, 185 attendance)

Miss Jamie's Farm (90) Miss Jamie brought her husband and her farm to sing and dance with our children. She started with a big HOWDY and ended with three lullabies right in a row. She used her magic to turn us into vegetables first and then our favorite animal. She had a little trouble turning us back in to kids again, but it finally worked. *Kathy B*

- **Noche de la Familia: Cha Cha con Musica** (12) Andreea introduced some new items with a musical theme, like the stuffed fabric tree and monkeys for the song about the 5 little monkeys and the crocodile. Children enjoyed a mixture of familiar music and activities (like tossing balls to the Mexican Hat dance) and new ones. Andreea also read a new Eric Litwin book translated into Spanish. *Sarah D.*



For finishing the program with rhythm and smiles Sarah read *Cha cha chimps* by Durango. We closed the program with a parachute activity and the song Ole! Ole! At the end of the program one dad asked me about the music I have used in the program. He said he wanted to create a playlist for kids to listen during the summer vacation. I gave him some of the CDs from our collection and titles. *Andreea D.*



Fractured Fairy Tales Storytime and Craft (2 programs, 83 attendance) I read *Somebody and the Three Blair* and *Falling for Rapunzel*. There was a craft of making toilet rolls into a castle, coloring pages on the three bears and felt castle play. We enjoyed our time reading, singing and playing together as the little ones prepare for their big brothers and sister to be home all summer. *Kathy B.*

Saturday Specials (6 programs, 180 attendance)

Sensory Storytime (14) We read two fun books that helped us celebrate our loving moms. ...We sang and danced to two fun songs "Gifts for Mommy"

and "Mommy Knows Best". ... And of course we ended our Storytime portion with the disco ball and bubbles, which the kids absolutely loved. As part of our sensory experience, we made picture frames out of Popsicle sticks. ... We used various textural materials to decorate our frames ... The children were very proud of the frames that they made ... and they were asking me to take pictures of them. *Marta M.*



Make-It Take-It: Ramadan (94 = 61 kids, 34 adults) Patron Sana Mohsin helped to coordinate this program by requesting the craft and decoration materials and donated books from the Ramadan READY organization. We had a wonderful turnout of families from Bolingbrook and beyond. One family traveled to Fountaindale from Niles just for this program! Although it was a very busy afternoon with Genealogy Day and Shred Day happening at the same time, this was such a nice experience. I would love to see us continue this program each year.



Several great stories from the day include:

- Every parent I spoke to thanked me and thanked the library for offering this program.
- One mother became very emotional as she was thanking me. She said, "Sometimes we feel our culture is not recognized. Most people don't know how important our faith is to us. So the fact that the library is doing this [program], it means so much."
- A boy that was making the Ramadan-themed maracas asked his mom what this project has to do with Ramadan, and his mom explained that there are children all over the world who celebrate Ramadan. I recommended that the family read the book *Yo Soy Muslim*, which was one of the books donated by Ramadan READY and inspired that particular craft.
- The book display that Sarah put up in Secret Garden was nearly empty by the end of the day! *Joyce A.*





We hit the ground running on May 4th with **Arts & Fables** (2 programs, 80 attendance) finishing our 3 part special with "March in like a lion and out like a lamb," "April Showers," bring "May Flowers." Deb made the flowers and had the children decorate a baby food jar with Wikki Stix and stickers to give to someone special for Mother's day. Many compliments on "Team Schroeder and Bennett" for a 'complete' program. *Kathy B.*

Friday **Movin' & Groovin'** (2 programs, 86 attendance) was a repeat of our Gardening adventure. We sang and danced to songs about planting fruits and vegetables, planting flowers and finally, planting love in our hearts for everyone around us. We finished with hugs and kisses all around. *Kathy B.*

TechnoKids: Digital Readers Theater (7) First to third graders moved from creating simple videos of jokes with an app called Mouth Mover to producing a mini play called *Jellybeans*. The Creativity Park was decorated like a candy shop, and the children played all the roles. Debbie S. was the camera woman. Andreea commented, "We had a lot of fun recording the mini-play, mistakes happened and made us laugh. I still have to edit the play and the app videos and post it on-line. This would motivate our parents to bring back their kids to the program."



Far Away Places at Your Finger Tips (2 programs, 82=39 kids, 21 adults, 8 toddlers, 8 tweens) The last Homeschool program of the 2017 – 2018 was basically a walk down memory lane. We begin with Iceland, any student who wanted to, was encouraged to point to places on our map and talk about it. A slide about each country reminded everyone of some of the finer points of each of the programs, and Deb read a book about having a summer adventure with a favorite grown-up. We pulled out the parachute and several of the games we had played over the course of the year and made binoculars so each friend to go-forth-and-find-their-own-adventure. At the end of the program participants received a yearbook commemorating their time with us. *Kathy B.*



It was enjoyable to see what the kids remembered of about each country and which countries they enjoyed most! ...We put out a sheet for them to offer ideas for the countries we would travel to next year and any ideas they may have for activities. We have some great suggestions along with most of the papers ending with how much they enjoy this program and how they appreciate us doing it for them. We had a couple of our older children try the studio program, instead of ours, for the first time and they really

enjoyed it! It will be nice to break for the next two months to kick off again in August with the back to Homeschool party! *Debbie S.*



We had the last Homeschool for the season. We read the books *Put Me in the Zoo*, *Green Eggs and Ham*, *The Foot Book*, and *Mr. Brown Can Moo, Can You?* We had coloring pages and made a Leopard paper plate craft. It was a good time for all who came. *Rosemary B.*

Program	Number	Attendance
Storytime	11	291
Active	19	471
Passive	5	242
Games	94	150
TOTAL	129	1154

Programming was up from last May, when we tallied 86 programs for an audience of 880. Game use was much higher than 2017's 55 games with 100 players. The homeschool programs attracted almost twice as many attendees this year (82) as last year (48). The Ramadan craft was held in June 2017 and attracted 58 people.

Public Service

Children's Blog (from Sarah D.): 683 views, 11 posts, 460 visitors for the month of May, and 9 likes. Homepage/Archives was viewed 188 times. 218 visitors were referred by Facebook.

Oye blog: As of May 24 the blog had 84 views by 22 visitors for the month of May and 2 likes. There were 50 views of the Home Page/Archives. At the Grupo OYE meeting, we talked about making the blog more findable (when the new website went live, a search for Spanish or Espanol did not bring up the blog) and making sure that articles about programs are shared to Facebook. *Sarah D.*



Do It Yourself Storytime: Joyce A., Wendy B. and Sarah D. took an online course through Library Journal, called *Doubling Your Circ on a Dime*. Our homework was to develop and test a project focusing on reader's advisory, collection organization or display. Sarah proposed the idea of creating a **Do It Yourself Storytime** corner so that families could continue to enjoy stories while staff members took a break from Storytime in May. Teen volunteers created the backdrop and cut finger puppets with the Ellison dies. Sarah set up the cart and made the record set. Joyce added some of the materials. Wendy pulled flannel board stories and glove puppets from the Storytime collection and put together packets about Storytimes that families could take home.

Here is a summary of our project taken from our homework submission:



Joyce Arellano, Wendy Birkemeier, and Sarah Dolley from the Fountaindale Public Library Children's Services Department worked together on this project to implement a DIY Storytime display. The display is located in a seating area near the entrance to the department and consists of a display cart of books. We also used an existing end table to display a small flannel board, several sets of flannel stories, and folders containing additional resources. The display allows staff members to share their favorite books, fingerplays, and storytime resources with families during storytime session breaks, as children and caregivers have often requested we extend the duration of each storytime season.

The DIY Storytime cart was open for use on Thursday, May 3. By noon on May 16, the cart was used 21 times. The first books to circulate were Spanish, possibly because of the Cinco de Mayo programming we offered on Saturday, May 5. Some families read stories after the evening Bouncy Babies program, one family showed up late for the program and enjoyed the cart instead. We observed some 9-10 year-olds read books and play with the flannel board stories and finger puppets. This morning a family enjoyed a story together just before a special Fractured Fairy Tales preschool program. No one used it Mother's Day weekend. One DIY Storytime packet was taken as were some Ellison die-cut teddy bear and frog finger puppets. To promote the display, we posted an entry on the [department's blog \(Links to an external site.\)](#) and a photo on the [library's Instagram \(Links to an external site.\)](#). We are still in the process of gathering circulation statistics.

After our initial proposal, we reported a week later about how we might continue in the future.

The ideal timeframe to set up the DIY Storytime display is during the department's regular breaks from storytime in May, August and mid-December through mid-January. At this time, we do not foresee any dramatic cost changes. If we decide to further evolve the plan by creating circulating DIY Storytime Kits, staff time and packaging and storage expenses would need to be considered. Based on the test run, an initial participation target would be 5-7 uses per day. This target will most likely change as more patrons become aware of the cart and display. We can run a report through the library's integrated library system to obtain circulation statistics and speak with staff and patrons in order to gather feedback and recommendations. Children's Services staff members will take turns maintaining the display cart, and each storytime leader will model the use of the cart during the last sessions of the season.

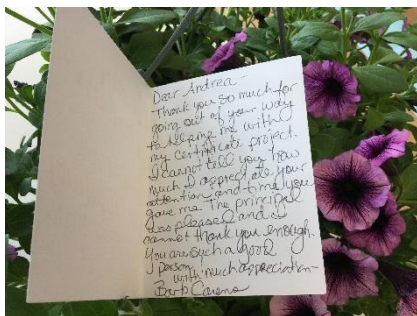
The DIY Storytime display encourages parent and child bonding through books and play and correlates with 1000 Books Before Kindergarten, our library's ongoing reading program for babies, toddlers, and preschoolers in addition to our weekly storytime programs. We hope the DIY Storytime cart encourages patrons to check out books to share at home and increase circulation of our picture books.

The Go Green Team's paper shredding event on 5/19 attracted 400 carloads of people and had to be ended early because the truck (and the second, partially empty truck the company sent to help) filled completely. This is a much bigger audience than any previous year. Sarah D.



Student Book Display: BHS student books in French and Spanish remained on display through most of May. Sarah D contacted the French teacher to let her know about the opportunity to have her students' books added to our online collection. One student returned a signed legal agreement. Studio 300 staff scanned books so they could be added to Biblioboard. Sarah D. wrote, "It turned out that we did not have signed agreements for enough projects to create an anthology (a minimum of four files is required) but we were able to add one book to the local content collection." Sarah also commented that she saw some patrons browsing the display.

1000 Books Before Kindergarten. 8 children signed up for a total of 224 participants. 14 have completed.



Stories of the Month: A parent of an iMake child was talking to me about a book she remembered as a child that she described as a talking house.... I told her I would post to a Facebook group that I belong to call ALA Think Tank and see if anyone can figure it out. Within a few hours of posting we had our answer. I emailed the patron with the information and included a picture. I told her that is not in our collection, but that I could get it for her from another library. At the same time I placed a hold on it for myself (I wanted to read the book myself). She replied that I had the correct book. I had received a copy from the Joliet Library and had it here for her

to look at. She came in while I was here and she was very happy that I found a childhood memory for her. I was able to check it out for her to take home immediately. *Susan F.*

Shortly after we put the DIY Storytime cart in place, I had a chance to observe two families using it. One couple had a young toddler and they enjoyed sharing books together and sticking finger puppets to the glove. The second family was M... and his mom. They were thrilled to be able to do some storytime things, since the programs on our May calendar didn't fit their family schedule. They read a couple of books and tried some of the finger puppet rhymes. I came over and demonstrated how to tell a story with the flannel board. M... wanted to try the other stories in the other bags. *Sarah D.*

From Jenny Cuevas' report

Circulation Services Overview

LEAP Training

This month was full of training in the Circulation Services Department. Jenny Cuevas (Circulation Services Manager) introduced and trained Lead Specialists on Leap. Currently, four Lead Specialists are using Leap out on the Main and Information Desk. Staff have commented that its user friendly, easier to navigate, and looks visually better. Lead Specialists will be mentors for part-time Specialists, who will be trained later in June.

Doubling Your Circulation on a Dime Course

In April, Mary Sincic (Circulation Lead Specialist) took an online course with other staff members in regards to circulation matters and community engagement. This class gave Sincic the opportunity to create a display at one of the self-checkouts near the Circulation Main Desk. Originally, Sincic's display had 10 items and in just one week, 8 items were checked out.

Shelf Reading Plan

Rachel Ford (Circulation Services Associate Manager) implemented a shelf reading plan for the Aides. This plan is divided into three sections with assigned areas on all three floors. These sections are assigned to a group of four or five Aides for one month, and will log their work onto a spread sheet on Google drive, which was also created. This shelf reading plan will target all areas throughout the library rather than just focusing on one section.

Interview Updates

Currently there are still two Circulation Services Aide positions and one Circulation Services Specialist position open. Jenny Cuevas and Rachel Ford held interviews for the Aide positions throughout May and the beginning of June, and selected candidates will be submitted to Human Resources soon. Cuevas and Kate Thurston (Circulation Services Assistant Manager) will hold interviews for the Specialist position in July, as candidates are being reviewed.

Hold Procedure and Form

The hold procedure was implemented this month at all public services desks. The purpose for this procedure is ensure patron accounts are in good standing before pulling an item from the shelf for a patron and that the hold is routed to the drive-up window or the hold pick shelf inside the library. There is a slip form that staff need to fill out for each patron, which will help Circulation staff fulfill the hold.

Automated Materials Handling Machine (AMH) Repair / 3M – Lyngsoe Log

On Monday, May 14th, Kate Thurston called 3M Bibliotheca and opened a ticket for items stopping on the conveyor belt. This was the second time that we had to call-in for this issue. The technician came in on Friday May 18th, and replaced a relay on the conveyor box. This has solved the issue and no other problems have been reported. Circulation has also created a spread sheet on Google drive to keep track of repairs and issues for the AMH machine.

New Library Cards

New library cards will soon be available for patrons. These new cards will still look similar, except that the patron's library card number will be located on the back of the library card. The purpose for this change is to ensure privacy and security for patrons. We will start using these library cards soon, as we finish up our last box of our current library cards.

Staff Updates

- Jenny Cuevas, Rachel Ford, Kate Thurston, and Ann Burkiewicz (Circulation Lead Specialist) took part in interviews for the Aide positions. We are happy to welcome Babs Olszanowski as our new Circulation Services Aide. Her first day was Monday, June 4th.
- We welcome Becca Falasz and Mary Anderson who were promoted as our new Circulation Services Specialist. Their first day was Monday, June 4th.
- Mary Sincic helped cover the Children's Services desk on Thursday, May 17th for their monthly meeting.
- Danny Bedoya (Circulation Services Lead Specialist), Mary Sincic, and Carol Henderson (Circulation Services Lead Aide) completed maintenance on the AMH machine on Tuesday, May 15th.

From Marianne Thompson's report

Outreach Services Highlights:



Kathy provides outstanding service to our Outreach patrons. She tirelessly represents the library at many of our evening school events, and community events. Outreach staff surprised her with a pizza lunch, and then cake with the library staff. Staff created some great decorations for the day! Congratulations to Kathy on receiving her MLIS degree!

The Bookmobile was out of service for almost a week, getting a new floor in a storage compartment, new caulking around the air conditioning/fans on the roof, guards built for the back retractable stairs, and replacement of the door seals. The staff were challenged to see if they could

provide library service from the Van for some of our Bookmobile stops, weather permitting! They tried it at Beaconridge, but it was very difficult to get the carts moved up over the curb, and people who walked/drove by didn't understand what was going on. They did have people walking their dogs stop by at both locations. At 1st Presbyterian Church, they had solid ground in the parking lot, which was better for setting up the carts! Great job by inventive staff!

Beaconridge



1st Presbyterian



Kathy & Marianne attended the Public Works Open House. This year they placed us inside their building, which was nice because it rained and those in attendance were kept dry. We had a lot of nice comments from the public.

On May 14, Assistant Director Michael Priest and two of his Outreach staff from Davenport Public Library (IA) came to tour the Bookmobile and Library Express Van. I had worked at Davenport Public Library prior to coming to Fountaindale, and it was a treat to talk to the staff about people I had worked with there. They are looking to obtain a Sprinter Van and were very impressed with our Express Van. They had wanted to see the Glenwood-Lynwood Sprinter Van, but they were unable to do that. I found some photos of their van from a visit we made there, and forwarded them to Michael. He was very happy to get them!

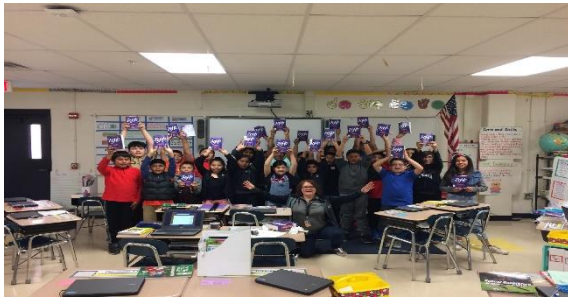


Melissa read parts of "Ripley's Believe it or not" book to Autumn Leaves residents, who were very interested in the strange stories. She also provided a DIY photo frame craft to decorate. She showed several the camera in the iPad and had them take selfies of themselves. The residents also played with the flamingo toss game.





Cindy also attended the Multicultural Event on May 4 at Wood View. She read stories to families throughout the event. She also was able to issue a new library card to a student who had lost their card. Mrs. Buresh's Kindergarten class at Wood View signed a thank you card, with super cute drawings included in the card. Mrs. Beltran's Bilingual class of 4th & 5th graders at BJ Ward, read the book "Echo" which was overwhelmingly chosen by students on "Mrs. C's Booktalk" recommendation!



Kathy was invited to speak at a memorial ceremony for Erin Preder, former LMC director at Tibbott who passed away earlier this year. Kathy talked about Erin's partnership with Fountaindale. It was a lovely ceremony and the Tibbott community gathered in the garden behind the school to remember Mrs. Preder. A butterfly bench and stepping stone were dedicated in Mrs. Preder's honor.

Marianne & Kathy interviewed candidates for the open Outreach Services Specialist position. We hired Dennis Raleigh, who works as a Bookmobile driver at Arlington Heights Memorial Library. Dennis begins his new position with Fountaindale Outreach on June 11, 2018.

Laura found out that the 2 classes at Jamie McGee will be moving to the Early Education Center in Romeoville next fall. The classes at BJ Ward will stay at that school. At Panera, the Head Start bus came with bilingual families to participate in the story time.

Many Outreach staff went to Reaching Forward this year and attended sessions on the homeless, dementia, senior programming, game changers, and the "Importance of Being Funny." I look forward to see how these can be used in Outreach!

Repairs & Maintenance of Outreach Vehicles:

- Both vehicles passed their bi-annual state inspections.
- Library Express Van was taken to Diesel Service Center for routine oil change and preventative maintenance check. We thought there might be a leak, but nothing was found.
- Bookmobile taken to Accurate Bus & Truck Repair to replace the floor in a storage compartment, reseal; & caulk around the air conditioning & fan units on top of the vehicle; straighten and reinforce with guards the back retractable stairs; and replace the door seals. The company sent the wrong size of seal, even though the correct ones were ordered. Once those are sent, we will find another time to have that completed.
- Bookmobile had generator preventative maintenance and oil change completed at KD Repair.

Studio 300

Here are the May Studio 300 stats:



- 1099 patrons actively used our spaces.
- 3557 items were checked out.
 - 117 of that total circulated out of the lab.
- 14 patrons attended our 12 Orientations.
- 80 patrons came to our 14 other Adult/T(w)een programs.
- We led 1 formal tour with 3 people attending.
- 21 Non-FPLD people used Studio 300.
- We made 45 3-D prints (see other Maker stats below).
- And there were about 2079 blog page views.

Joe P. and **Anna G** continued the last few Maker Lab days on Tuesday evenings. Overall the experiment was a resounding success. Here are May's numbers:

- 43 patrons visited the lab during our final few days.
- Patrons made 302 items (embroidery, 3-D prints/cuts, vinyl cuts/heat press, etc.).

The **totals** for the Maker Lab Experiment (February - May):

- 244 patrons created a whopping 624 items
- Also, 146 patrons (teens and adults) attended 23 maker-related classes during the same time period.
- Jeffrey hosted a meeting with Paul, Nancy, Tasos, and Melissa to discuss future plans for continuing the MakerLab functions for our patrons. Stay tuned.

Also, **Joe P.** took the Maker lab on the road at the BHS STEAM Fair. He had 47 youths and 24 adults stop by the booth to see 3-D printing and vinyl cutting and to learn about Maker opportunities at Studio 300. And both **Anna** and **Joe** hosted Representative Bill Foster when he visited the lab on May 30th. Promoting Makerspace and Coding initiatives is part of the Congressman's platform.

Justin C. joined ATSD-Teens and Outreach for offsite events at our three area Middle Schools. He promoted the many music-themed programs coming this Summer for Teens at the events and let the youths experiment with our Maschine music beatmaking hardware. **Adriana A.** snapped new portraits of two of our Board members. The *Homeschool T(w)eens* worked in Photoshop once again during their last meeting of the year. And the *S'Mores Book Club* made a bevy of video reviews of their favorite recently read books.

All **Studio** staff attended both Beanstack training so we can better serve our patrons who may need help using the new Summer Adventure software and LEAP training so we can implement the newer Polaris cloud-based product in the lab.

Jeffrey assisted a local Girl Scout Troop with their video about a community service project they completed earlier in the year. And he worked with Debra D. on two Genealogy events including live streaming her annual *Genealogy Day* to YouTube. Catch all four videos on the [Fountaindale YouTube channel](#). Jeffrey met with the GT-5 group as they continued to build the staff training section of *Niche Academy*. Librarians from the *Gail Borden Public Library* toured the facilities in preparation for expanding their media/maker lab for adults.

Jeffrey attended *AVI Live*, a technology conference and tradeshow on May 3 and learned about new tech to better support our patrons in the future. On May 11 he participated in the *Tech UnConference* at Indian Trails and met with other Media/Maker Lab staff from area libraries. And on May 14, he attended the *RAILS Maker* meeting where high-level management ideas were discussed along with an extensive tour of the unique Elmhurst makerlab.

Jeffrey was recently recognized by CSD as their "*Star of the Month from Another Department*," and they had these kind words to share: "[To] Jeffrey: for helping with S'mores Book Club, Ciencia para Niños, and so many of CSD's programs."

And he attended his regular complement of meetings (Manager's, Programming Committee, and Summer Adventure) and served his PIC duties including successfully participating in the 2-day Mental Health First Aid training, too.

From Debra Dudek's report

Adult and Teen Services

General Comments on the Month

Summer Reading Program and Beanstack training were at the forefront this month. All the staff in our department underwent the new Beanstack SRP registration system training this month, as well as an orientation to SRP prizes and procedures. Randi Carreno led the SRP orientation for our department, and she met with staff in small groups or one-on-one to ensure everyone had the information needed to make the program successful. The specialists in our department did a fantastic job assembling the welcome folders for the registrants.



This month was spring genealogy conference month. I attended the National Genealogical Society conference in Grand Rapids, MI from May 2-5. My brothers live in Grand Rapids, so I was able to stay with them during the week. We had a great table near some of the popular large booths just off the middle of the exhibit space. It was so busy I could barely keep stats, but during my final count over 400 people visited our booth space. I promoted our World War I Genealogy webinar series as well as our annual Genealogy Day programs. There were several requests for cemetery restoration workshop webinars as well, which may be a great series for us to develop for our Youtube channel. I was able to leave the booth a few times during the conference to attend some of the lecture sessions. All in all, a great conference.

We held our annual Genealogy Day program on May 19, with a turnout of in-person 55 attendees and another 26 who watched the streaming session. The streaming session was extremely helpful to several of our members as health issues and hospital treatment prevented them from attending in person.

Programming (includes):

YA Programs:

Randi's Observations: Outreach Services and I finished our monthly visits to Brooks, Humphrey and Jane Addams Middle Schools for the 2017/2018 school year. We felt it would be a great opportunity to promote Summer Adventure so we invited Studio 300 to join us for our final visit. Outreach brought one cart of books featuring books that had been made into movies, graphic novels and music related nonfiction. Justin from Studio 300 showed the teens how to make beats using Maschine. And I ended the school year as I started, helping teens make their own buttons. We all had a great time. Justin's activity was very popular with our teens particularly at Humphrey and Jane Addams. Teens started creating their own original raps to go along with the Maschine beats. As always, buttons were very, VERY popular at all schools. I made over 600 buttons over the three visits (one button per teen). All in all, this was a great opportunity to get our foot in the door at the middle schools, promote reading and our library as well as encourage arts and crafts. I look forward to regrouping this summer, coming up with new craft ideas and starting the school year off fresh.

Teen Programming

- Ashe writes, "There were 14 contestants for our Super Smash Bros. Wii U Tournament. Some new faces, some regulars. All in all, very exciting! The new projector made the matches seem that much more heated, because it was easy to see what was happening even from the Vortex desk! The teens commented on how nice the new projector was. One said it looked like a "giant Nintendo Switch." The final match between Erik and Christian was especially nerve-wracking. It was best 2 out of 3 with each one winning a match. Eek! Congrats to Erik on his victory!"
- For May's Teen Art Scene, teens painted Singing in the Rain, which featured a pair of rain boots. They all added personal touches to their paintings to make it their own. Check out some of the results!



- Cathryn Stanek-Whisler had our teens making custom sunglasses for our DIY Sunglasses craft program. Teens used Fountaindale sunglasses, craft supplies like pipe cleaners, pom poms, glow-in-the dark tape, jewels and a lot of creativity to make some truly fantastic custom sunglasses just in time for summer.



- For Teen Makers DIY, our teens worked together to create a spy cam. Studio 300's Anna showed the teens how to build the device by combining a Raspberry Pi and a small camera. She then had each group work on programming the camera. It was all try and error but everyone had fun and both groups had a working camera at the end of the program.



- The Vortex presented several events during Valley View School District's final week. We started off with an Ice Cream Bar. Teens ate vanilla, chocolate and strawberry ice cream topped with caramel or chocolate sauce, oreos, gummy bears, chocolate chips, whip cream and sprinkles. Food is always a hit with our teens! On Tuesday, we encouraged Vortex teens to color their hearts out with a cart filled with coloring pages, crayons, markers and colored pencils. On Wednesday, Tara helped teens make their own play dough so that they could knead their stress and frustration away. And finally (because laughter is the best medicine), teens were able to watch a few hilarious movies in the Vortex on Thursday as part of our LOL Movie Marathon.



Career Online High School:

Currently Enrolled: 14

Currently Enrolled 30 Day Probation: 0

Currently Enrolled Completed 30 Day Probation: 4

Students 75% Through Program: 2

Graduate: 17

Adult Programming:

From Tony Nguyen's Report:

Artist Series – Adventure Awaits

Occurred on Sunday, May 20th from 2:00pm to 4:00pm in Meeting Room B, headed by Diane McAroy of Social Artworking. After watching Maureen set up a previous iteration of this program, I was able to complete the setup of the room before Diane arrived. The attendance of the class was totally full. Some of the original patrons were not able to attend, but the wait list patrons quickly filled in the missing seats. Everyone seemed to be having fun in creating their artistic pieces with their friends and family.



Maureen's Report

5/17/18 - DIY Spring Votive Candles - Cathryn Stanke Whisler of Plentiful Programs helped patrons make this cute spring candle holder for their homes. This class was full at 20.



From the Reference Desk of Tom Degutis

---"Mr. Degutis,

I am acting as disclosure counsel for a Skokie School District 73 (East Prairie) bond issue. You have spoken to my law clerk in the past for documents pertaining to the City of Countryside and the Village of Crestwood.

I wanted to reach out to you to see if you could email me the 2017 Manufacturer and Service Directories pages for the Village of Skokie?

I had my clerk start reaching out to you for these requests because these books seem to disappear quite frequently from the Harold Washington Library downtown. I don't want to burden you with these requests all the time, so I was curious if you would prefer that I obtain a library card? That way, I am at least contributing to the district.

Please advise, and thank you for your anticipated professional courtesies."

--- SOURCE: Email request that came to me from a Chicago attorney on May 24, 2018. His Law Clerk had contacted me previously last September and again, during this month of May.



Good customer service often results in return business from customers. Plain and simple.

During May, I received two email requests from a Law Clerk at a Chicago law firm and also one from the attorney for whom she works. In each case, information from the 2017 Illinois Manufacturers Directory and the 2017 Illinois Services Directory was needed. The same Law Clerk had contacted me for information last September for similar information from the 2016 editions of those directories.

Our library, like many that provide reference service, does not limit such service to our local customers or cardholders. In these instances, during May, we were providing service to Chicago customers. They were pleased with the service that they received back in September 2017 and, because of that positive experience, contacted us again for the information that was needed now.

Each request took about 30 to 35 minutes to complete. The reference books needed to be pulled and then brought down to Studio 300, so the scanning could be done on their flatbed scanner with less possibility of interruption than scanning in the Computer Commons. The books had to be returned to the 3rd Floor and then the PDF files had to be emailed to the customer. As these books are heavy and because it is sometimes difficult to get the book to lie flat so that the inner part of the page gets totally scanned, some of the pages needed to be scanned twice.

The end result was that the customer had the information on time and that they were satisfied with the results. Plain and simple.

Specialist Highlight

Jay Purrazzo

I am excited to help with Summer Reading this year, Beanstack is much more user friendly compared to the old system. I signed up a few people today and it was easy to use and explain to patrons. I have already logged a few points on my own account and would readily recommend the service for and beyond the program.

Andre Burton

I wrote four movie reviews this month, started a creative writing course on Universal Class. I'm about halfway done with my creative writing course. So far I like it, and I feel it's helping me develop my strengths in writing as well as identify my weaknesses. The assignments are fun and help me draw on my creativity to write stories. I wrote four X-Meets-Y blog posts this month on different movies.

Building Operations (Tasos Priovolos)

Devan McCammak and Tanya Barton joined our team on May 11th as Building Security Monitors. We are excited to have them join our team.

Brent LaHa joined our team as a temporary Building Security Monitor. Brent will be on our team until he goes back for his 2018-2019 school year.

Vincent Pierce was promoted to a full-time staff member. Vincent has proven himself to be a great asset to our team.

A new audio/visual system was installed in the Vortex. This project was completed on schedule with no impact to the Vortex hours of operation. The new audio/visual system was programmed to have the same user experience as in all of the other meeting spaces.

Additional security cameras were installed in the Vortex and Boardroom. These additional cameras will provide the extra coverage needed in these areas.

Network cables were installed in the Children's department for future digital signage installation. Also, network cables were repaired at the Information Desk and at a 3rd Floor OPAC station.

Tasos held a safety training for new staff. This safety training sessions include reviewing safety procedures and touring the emergency staircases and exits throughout the building.

A new workstation was installed in the CMTSD workroom. This reconfiguration allowed for the needed room for additional staff.

We held a CPR/AED/First-Aid/Narcan training for staff. This 4.5 hour training session provides the needed training in order to receive a 2-year American Heart Association Heartsaver Certification. These training sessions are held by Cintas and available to all staff.

Tasos attended the quarterly RAILS Facility Manager meeting held at Yorkville Public Library. This provides a great forum to discuss building related issues and solutions.

Several Building Operations staff attended a two-part Mental First-Aid training held for PIC staff. This was a great opportunity to discuss mental illness and how we can provide comfort and assistance to patrons.



ZENDESK -

In May, 47 new maintenance tickets were created, and 46 new or existing tickets were completed.

Collection Management & Technical Services (Christina Theobald)

CMTSD Staff Updates

- Chris Castle graduated with his MLIS this month from Dominican University. His studies were primarily focused in Technical Services, Cataloging, and Metadata. Congrats Chris!
- We bid farewell to Mary Anderson, our Collection Development Aide. She was promoted to a Circulation Specialist and has begun the next chapter in her library career. We wish her the very best!
- Dawne Tuitman celebrated her 36th year at Fountaindale Public Library this past month! She finally chose her gift for year 35—a professional mixer. We all now expect cupcakes from Dawne on a regular basis.



Purchase On Demand

On May 14th, Fountaindale added the very first POD records into the public catalog! Purchase On Demand records are for titles that the library has not purchased, but are made visible and accessible to patrons in our public catalog. Patrons can even place holds on these titles, which then triggers the library to follow through with a firm order that fulfills the hold. Adding these kinds of titles to the catalog helps gauge patron demand, fosters patron input in our library collections, and reduces the risk of purchasing materials that never circulate.

We are pleased to say Pinnacle is one of the first to achieve this method of patron-driven acquisitions in a consortium environment. All Pinnacle libraries have agreed to participate in purchasing titles based upon the selected pickup location. Fountaindale is the first of the Pinnacle libraries to add POD titles to the system; more libraries soon plan to follow. Within 3 days of these titles in the catalog, we received our first patron hold!



1. Dragon road

by Brassey, Joseph, author.

Publisher, Date: Nottingham, UK : Angry Robot, ©2018.

Series: Brassey, Joseph. Drifting lands book two.

Note: Place a hold for the library to purchase this title.

Status: PURCHASE ON DEMAND

Copies Available at THIS Library: 1 (of 1)

Copies Available at ALL Libraries: 1 (of 1)

<input checked="" type="checkbox"/>	FIND IT
<input type="checkbox"/>	MORE INFO
<input type="checkbox"/>	PLACE HOLD
Add to My List	

Example of what a POD title looks like in the pubic catalog

Budget Review and Proposal

The Collection Materials and Technical Services budgets were reviewed for the next fiscal year. Feedback and input was received from public services staff, outreach staff, selectors, and administration. Budget proposals for FY2019 have been submitted. Separate lines have been requested for World Languages, STEAMboxes, Electronic Devices, and Leased materials. Christina is working to simplify other budget lines (standing orders) and is trying to streamline future billing cycles by paying for subscriptions/deposits like Hoopla, Freegal, and EBSCO in the same fiscal year as their subscriptions run.

Collection HQ Illinois Forum and Strategic Meeting

Lynnette and Christina attended the annual Collection HQ Illinois Forum. Representatives from CHQ spoke on future enhancements and updates. They also fielded questions from several other Illinois CHQ libraries. The next day, Lynnette and Christina met with Kathie Graham, Collection HQ's Director of Customer Experience. They discussed strategic goals for the library, target recommendations, and our progress using CHQ to transform the collection.

Freegal and cloudLibrary

Fountaindale has renewed Freegal, our streaming and downloadable music service, for another year. Patrons have previously been allotted 3 downloads per week and 3 hours of music streaming per day. Effective now, patrons can download 3 titles per week and **stream up to 5 hours of music** per day at no extra cost to the library!

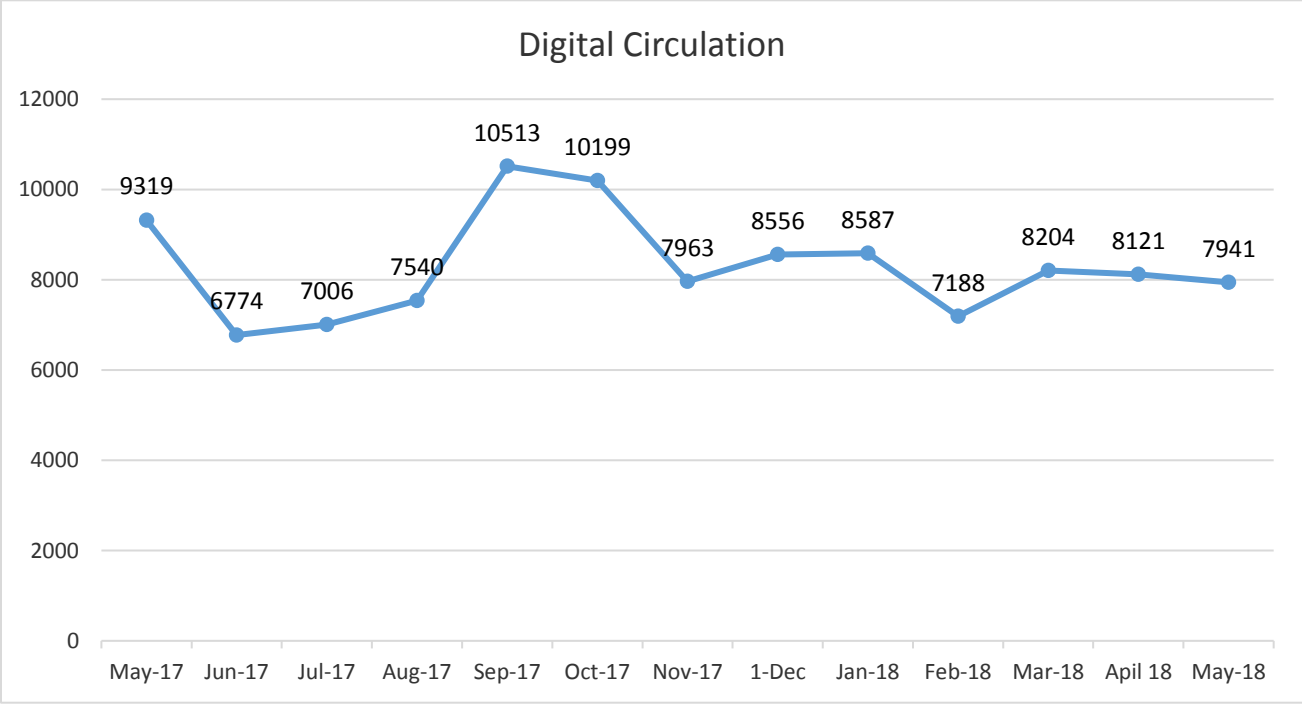
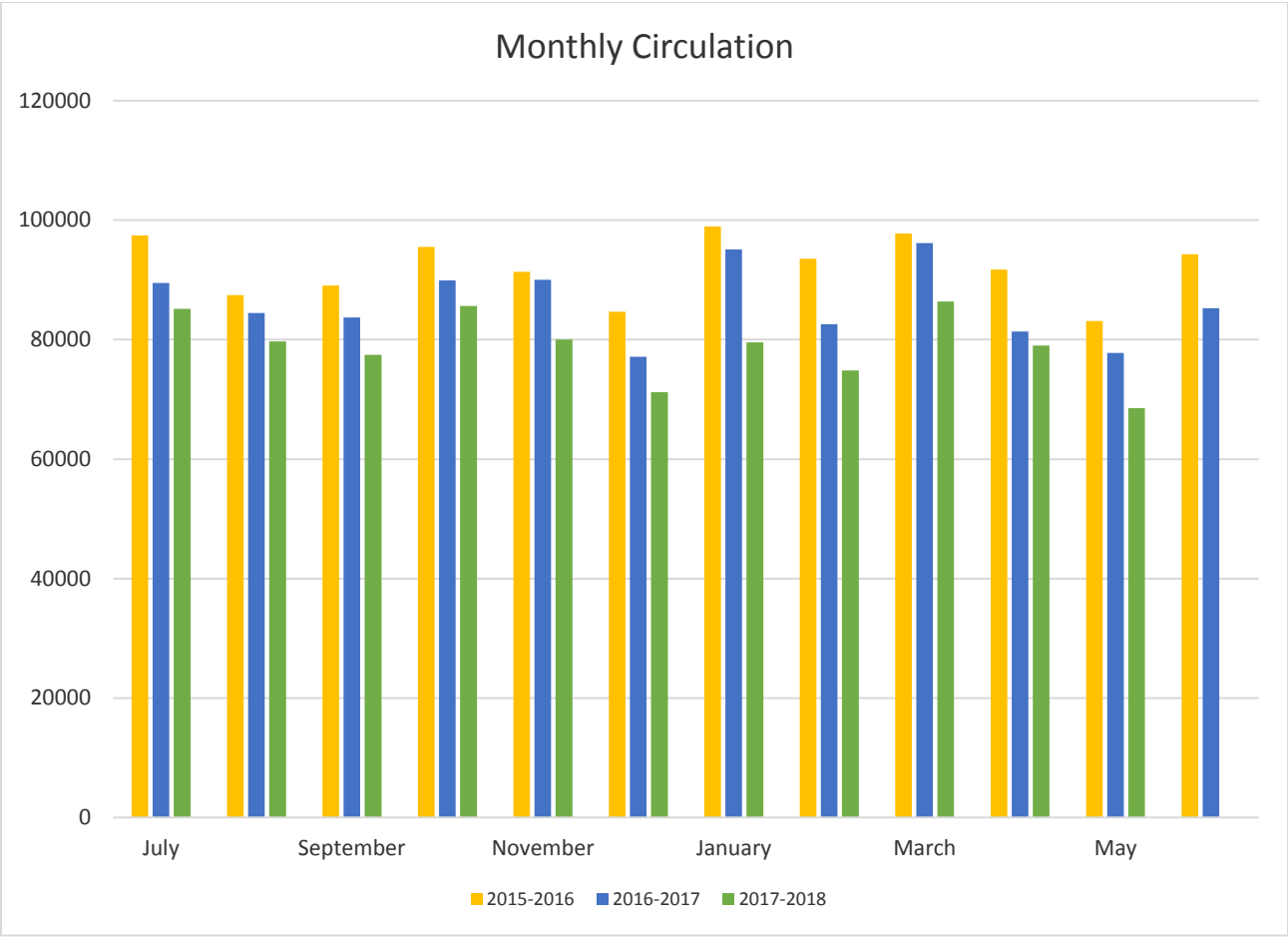
Fountaindale and Lemont have renewed **cloudLibrary** for another two years. Paul successfully negotiated down the platform fee from \$4,000 to \$1,000 annually for 2018 and 2019. Additionally, we were able to join a larger **cloudLink group comprised of Westmont, Elmhurst, and St. Charles Public Libraries**. The Downers Grove Public Library and School District have joined this group as well. By migrating to this larger group, we have expanded our collection by over 6,400 copies and substantially increased our eAudiobook offerings. From the public interface, patrons will not see a difference from a title we own versus one of our cloudLinked partners, as they strive to maintain a seamless and uncomplicated cloudLibrary experience.

CSD Mini Internship

The Children's Services Department graciously hosted our newest CMTSD team member, Brett Luminais, for three days in early May. Brett learned the workflow at the CSD desk, became more familiar with the Children's collection, and was better acquainted with the CSD staff and Bolingbrook patrons. The time invested in having Brett in CSD is greatly appreciated. Thank you Wendy, Joyce, and CSD ☺

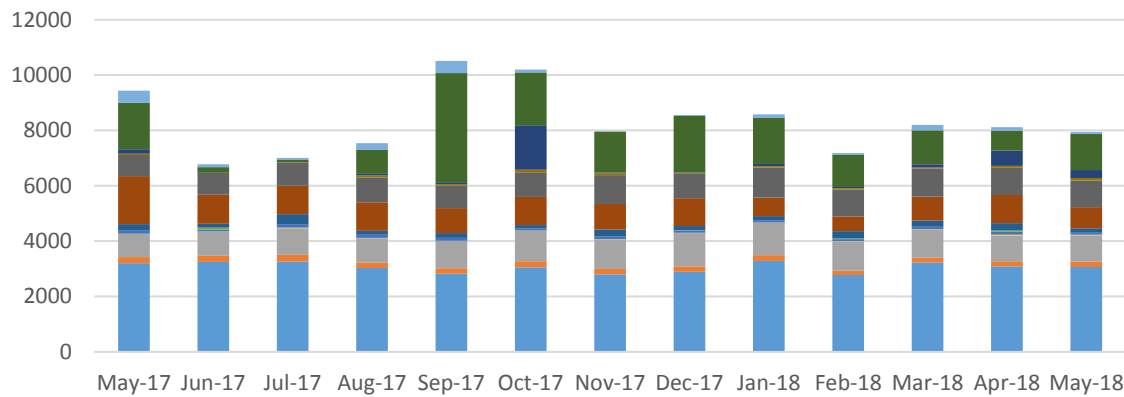
**Comparison of Physical Collection Circulation
May 2017 to May 2018**

Collection Categories	May 2017 Circs	May 2018 Circs	Change	% Change
Adult Audiobooks	1223	1141	-82	-7%
Adult Bookmobile Collection	320	296	-24	-8%
Adult Fiction	4981	4440	-541	-11%
Adult Non-Fiction	5232	5024	-208	-4%
Foreign Language Adult	249	191	-58	-23%
Foreign Language Juvenile	633	641	8	1%
Foreign Language Young Adult	17	14	-3	-18%
Graphic Novels	2570	2543	-27	-1%
Interlibrary Loan	247	257	10	4%
Juvenile Audiobooks	393	372	-21	-5%
Juvenile Bookmobile Collection	1331	467	-864	-65%
Juvenile Fiction	5302	4356	-946	-18%
Juvenile Non-Fiction	4142	3291	-851	-21%
Large Print	739	849	110	15%
Local Author Collection	0	3	3	
Magazines	789	776	-13	-2%
Movies	12958	11645	-1313	-10%
Movies - Juvenile	6163	5104	-1059	-17%
Music CDs	3148	2135	-1013	-32%
On-The-Fly	15	17	2	13%
Picture Books	9273	8861	-412	-4%
Reference	4	9	5	125%
STEAMboxes	0	55	55	
Studio 300 Collection	2755	3120	365	13%
Technology & Equipment	1036	963	-73	-7%
Technology & Equipment - Juvenile	255	166	-89	-35%
Toys	88	112	24	27%
Videogames	2349	2081	-268	-11%
Young Adult Audiobooks	178	105	-73	-41%
Young Adult Bookmobile Collection	5	16	11	220%
Young Adult Fiction	1486	1184	-302	-20%
Young Adult Non-Fiction	477	328	-149	-31%
TOTALS	68358	60562	-7796	-11.4 %



For May 2018, digital circulation was 11.6% of the library's total circulation.

Digital Collection Circulation



	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18
Book Flix	446	97	57	246	437	105	4	28	122	76	197	129	66
Tumble Books	1670	195	85	865	3948	1904	1484	2049	1672	1155	1233	719	1306
World Book eBooks	164	5	2	53	61	1611	23	8	83	47	110	555	289
Gale Virtual Ref Library	51	12	8	69	67	90	68	11	51	41	38	72	93
Hoopla	758	784	847	905	807	894	1039	912	1080	978	1017	981	963
Freegal Music	1735	1047	1037	1033	901	1010	924	996	673	526	865	1015	756
RBdigital eMags	232	147	354	136	172	115	238	155	152	274	220	266	136
OnePlay Video games	2	61	2	3	0	0	3	12	0	13	2	41	0
OneClick Digital eAudio	114	65	129	110	102	90	108	77	81	70	95	109	101
Biblioboard	6	2	17	12	2	8	8	17	13	21	9	34	22
Cloud Library	841	890	961	883	994	1093	1061	1200	1166	1049	1011	923	949
eRead Illinois	211	213	245	195	199	218	196	195	207	154	175	186	189
OverDrive	3212	3256	3262	3030	2823	3061	2807	2896	3287	2784	3232	3091	3071

Digital Content Fast Facts

Hoopla

- **Audiobooks** were the most borrowed format, accounting for **48%** of all circs.
- There were **963 total circs** in May 2018 borrowed by **242 patrons**. The average number of circs was 4.00 circs per patron, with 34 individuals using all 10 circs.
- **Adult Fiction** was the most borrowed category, accounting for 46% of all circs.

Freegal

- There were **10 new actives users** in the past month
- May's top **streaming music genres**: Pop, Rock, Country, Alternative, and Latin Urban
- May's top **downloaded music genres**: Pop, Classical, Soundtracks, Alternative, and Rock

cloudLibrary

- In May, there were **152 active users**
- Of 152 active users, **11 are new patrons**
- **84 titles** were purchased through our eAudio Pay Per Use, made up of **6 unique Fountaindale** patrons and **13 unique Lemont** patrons.

Overdrive

- In May, there were **3,929 unique users**, which is a **6.3% growth** from last May
- **eBooks** accounted for **63.3%** of May's checkouts, while **eAudio** accounted for **36.7%** of the month's usage.
- **87.4%** of checkouts were for **Adult** titles, **6.7%** were for **Young Adult** titles, and **5.9** were for **Juvenile** titles.

RB Digital Magazines

- Top circulating titles in May were *Guitar Techniques*, *Maxim*, and *US Weekly*.
- There were **23 unique users** in the past month.

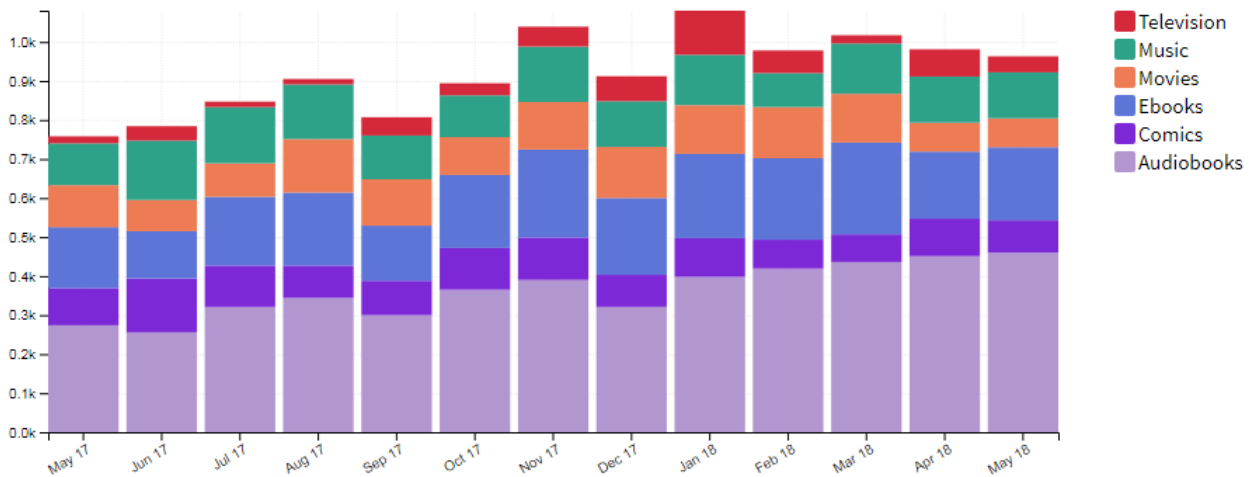
Top25 Holds by Pickup Branch

Title	Author	Format	Holds
Black Panther		DVD	76
The greatest showman		DVD	55
A wrinkle in time		DVD	45
Tomb raider		DVD	43
Coco		DVD	43
Game night		DVD	39
Red sparrow		DVD	35
Death wish		DVD	33
Jumanji. Welcome to the jungle		DVD	32
Marvel's Avengers: Infinity War		Blu-ray Disc	31
12 strong		DVD	30
Pacific Rim Uprising		DVD	29
Tyler Perry's Acrimony		DVD	29
Maze runner. Death cure		DVD	29
Little fires everywhere	Ng, Celeste, author.	Book	28
Ready Player One		DVD	27
I can only imagine		DVD	27
Marvel's Avengers: Infinity War		DVD	26
Annihilation		DVD	26
Ready Player One		Blu-ray Disc	25
The commuter		DVD	25
Fifty shades freed		DVD	24
A Quiet Place (DVD).		DVD	24
The president is missing : a novel	Clinton, Bill, 1946- author.	Book	24
The Post		DVD	23

Top 20 Hoopla Titles - May 2018

Rank	Title	Author/Artist	Year	Format	Genre	Circs
1	Girl, Wash Your Face	Rachel Hollis	2018	AUDIOBOOK	Religious	6
2	The Greatest Showman (Original M	Various Artists	2017	MUSIC	Soundtrack	5
3	Then She Was Gone	Lisa Jewell	2018	AUDIOBOOK	Fiction	4
4	Heathers	Winona Ryder	1989	MOVIE	Comedy	4
5	Loving Vincent	Saoirse Ronan	2017	MOVIE	Biography	4
6	Escaping Peril	Tui T. Sutherland	2016	AUDIOBOOK	Children's	3
7	Barracoon	Zora Neale Hurston	2018	AUDIOBOOK	Nonfiction	3
8	A Darker Shade of Magic	V. E. Schwab	2015	AUDIOBOOK	Sci-Fi & Fantasy	3
9	Hidden Figures	Margot Lee Shetter	2016	AUDIOBOOK	History	3
10	?	XXXtentacion	2018	MUSIC	Hip-Hop/Rap	3
11	You Are a Badass	Jen Sincero	2013	AUDIOBOOK	Self Help	3
12	Child 44	Tom Rob Smith	2015	AUDIOBOOK	Action & Adventure	3
13	The Radium Girls	Kate Moore	2017	AUDIOBOOK	Biography	3
14	The Very Best Of Prince	Prince	2001	MUSIC	R&B/Soul	3
15	The Getaway	Jeff Kinney	2017	EBOOK	Comics & Graphic N	3
16	Jesus Christ Superstar - A Rock Ope	Various Artists	1993	MUSIC	Classical	3
17	Jesus Is	Judah Smith	2013	AUDIOBOOK	Religious	3
18	Hack/Slash Omnibus Vol 1	Tim Seeley	2010	COMIC	Horror	2
19	The Leavers	Lisa Ko	2017	AUDIOBOOK	Fiction	2
20	Darkness of Dragons	Tui T. Sutherland	2017	AUDIOBOOK	Teen	2

Circs by Format



Overdrive Top eBooks at Fountaindale

Rank	Title	Circs
1	Camino Island: A Novel	8
2	End Game: Will Robie Series, Book 5	7
3	Behind Closed Doors	7
4	The Fallen: Amos Decker Series, Book 4	6
5	Still Me: A Novel	6
6	The Great Alone: A Novel	6

7	The Handmaid's Tale	5
8	The Language of Flowers: A Novel	5
9	Deep Freeze: Virgil Flowers Series, Book 10	5
10	The Late Show	5
11	Ride Wild: A Raven Riders Novel	5
12	Year One: Chronicles of the One, Book 1	5
13	The Family Next Door: A Novel	5
14	Fire and Fury: Inside the Trump White House	5
15	An Unexpected Pleasure: The Mad Morelands Series, Book 4	4

Overdrive Top eAudiobooks at Fountaindale

Rank	Title	Circs
1	A Wrinkle In Time: Time Quartet, Book 1 (unabridged)	9
2	The Rooster Bar	6
3	Into the Water: A Novel (unabridged)	5
4	I'll Be Gone in the Dark: One Woman's Obsessive Search for the Golden State Killer (unabridged)	5
5	The Store	5
6	The Affliction: A Novel (unabridged)	4
7	The 17th Suspect: Women's Murder Club Series, Book 17 (unabridged)	4
8	Fire and Fury: Inside the Trump White House (unabridged)	4
9	End Game: Will Robie Series, Book 5 (unabridged)	4
10	The Woman in the Window: A Novel (unabridged)	4
11	Uncommon Type: Some Stories (unabridged)	4
12	Hardcore Twenty-Four: Stephanie Plum Series, Book 24 (unabridged)	4
13	The Ship of the Dead: Magnus Chase and the Gods of Asgard Series, Book 3 (unabridged)	4
14	Any Dream Will Do: A Novel (unabridged)	4
15	Hidden: A Mitchum Story (unabridged)	4

Physical Items Added and Withdrawn

Physical Items	May 2018 Added	May 2018 Withdrawn
Adult Audiobooks	32	2
Adult Bookmobile Collection	66	3
Adult Fiction	393	1797
Adult Non-Fiction	388	55
Foreign Language Adult	4	336

Foreign Language Juvenile	3	3
Foreign Language Young Adult	1	4
Interlibrary Loan	276	0
Graphic Novels	74	13
Juvenile Audiobooks	2	0
Juvenile Bookmobile Collection	120	40
Juvenile Fiction	329	25
Juvenile Non-Fiction	130	13
Large Print	88	1
Local Author Collection	1	0
Magazines	336	1
Movies	237	10
Movies - Juvenile	70	14
On-the-Fly	6	0
Music CDs	88	1
Picture Books	189	28
Reference	5	1
STEAMboxes	0	0
Studio 300 Collection	2	0
Technology & Equipment	6	9
Technology & Equipment - Juvenile	0	3
Toys	5	19
Videogames	34	2
Young Adult Audiobooks	4	1
Young Adult Bookmobile Collection	5	0
Young Adult Fiction	86	15
Young Adult Non-Fiction	12	3
TOTAL	2992	2399

Processing & Repair

- New cases: 201
- RFIDs/Stingrays: 56
- Repairs: 51
- New artwork: 26
- Stolen: 16
- Disc repairs: 341
 - DVDs: 168
 - Music CDs: 12
 - Audiobooks: 145
 - Video games: 16

Interlibrary Loan

267	Items Received for our patrons <ul style="list-style-type: none">• 226 items from IL libraries• 41 items from out of state libraries
156	Items Sent out to other libraries <ul style="list-style-type: none">• 104 to IL libraries• 49 to out of state libraries• 3 to XYZ libraries
343	Items requested by our patrons this month <ul style="list-style-type: none">• 326 submitted in OCLC• 6 items were too new to request• 3 were available in Pinnacle• 8 were out of country only
260	Items requested from OCLC libraries this month <ul style="list-style-type: none">• 169 from IL libraries• 91 from out of state libraries• 0 out of country libraries

Displays & Promotion

NextReads Newsletters

- New Subscribers: 30
- Unsubscribed: 3
- Total Emails Sent: 1,283
- 76.06% were viewed on a desktop
- 23.94% were viewed on a mobile device
- 38.43% emails were opened
- 90 total clicks
- Teen Scene (May) and New York Times Fiction Bestsellers (May 18) had the highest number of clicks (11 each)
- May 27th issue of New York Times Fiction Bestsellers had the highest unique opens (30 emails opened)
- New York Times Fiction Bestsellers has the highest subscribers (85), followed by Mystery (74) and Thrillers and Suspense (70).

Displays

Lobby Tree <ul style="list-style-type: none">○ Bicycles and Outdoors (Sarah): 46○ Gardening (Brian): 35 Lobby Display <ul style="list-style-type: none">○ Weekend Warriors: 38○ Royal Wedding: 28○ Memorial Day: 46	CSD Holiday Wall <ul style="list-style-type: none">○ Birds: 25○ Bugs: 31○ Royal Wedding: 27○ Summer: 40○ SRA: 3○ Bedtime Stories: 41○ Robots: 31
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Popular Picks: 68

3rd floor self-check

- Cinco de Mayo: 9
- Celebrating Mothers: 10
- It's a Crime: 7

- Mother's Day: 58
- Memorial Day (no items were in the record set)
- Money: 29
- DOA: 57

Picture Book Bins

- Cowboys
- Fun with Food
- Rough and Tumble
- Marc Brown
- Art
- Richard Scarry

CSD Yellow Wall

- Mystery: 41



Communications (Melissa Bradley)

Communications General Updates



- Steven worked with Nancy and Randi to finalize our Beanstack software for Summer Adventure. He provided staff training and created instructional videos for patrons that can be found at fountaindale.org/summeradventure.
- Melissa and Steven provided a Communico demo for Shorewood-Troy Library, as they are interested in purchasing the product for their library.
- Melissa worked with Marianne, Nancy, Lea and Randi to finalize and promote our new adult volunteering initiative.
- Melissa and Amy Paris from Valley View promoted Summer Adventure and the Super Reader initiative at a Chamber of Commerce lunch and learn.



- Melissa, Christina, Paul, Nancy and Tasos worked with Thirdway Branders to conduct a space audit of the library to find areas where we can better utilize our space to promote our collection and services.
- Sabrina completed all of the Summer Adventure: *Read to the Beat* collateral, including reading logs, elevator wraps, banners, ads for TVs and public facing computers and more.



Media Coverage

- [The Herald News](#) covered our involvement with Valley View's Super Reader initiative.

- Miss Kathy received a nice comment on Facebook:



Ashley Castañeda ▸ Kathy Elswick Bennett

14 mins · 🌐

Hi Kathy, I've been having the hardest week. Feels like every time I step outside with the kids it's so overwhelming. One parent even said "looks like you could use a nanny" which would be awesome but also kind of made me feel like I'm doing a terrible job lol. I had to write to you tonight because your story time made me feel so much happier. My kids had a blast. And I never felt judged by any other parent. What a wonderful atmosphere you've created. I had such a lovely time. I should have listened so much sooner when you said to give it a try. I felt so welcomed and I want to thank you.

Social Media Paid Ads

- The LinkedIn Job Search Tips paid event ended. The ad ran April 27–May 2. We spent \$6, which reached 555 people and had 3 post engagements.
- The Fostering a Healthy Body Image paid event ended. The ad ran April 27–May 3. We spent \$7, which reached 303 people and had 8 post engagements.
- The Intro to Theatre Arts paid ad ended. The ad ran April 21–May 6. We spent \$15, which reached 834 people and had 9 post engagements.

Strategic Planning

- Goal Team 2 added a new objective to our current strategic plan. We are planning and implementing a brand redesign campaign for 2020—the library's 50th anniversary. Melissa hopes to consult with David Vinjamuri from ThirdWay Branders on this project.
- We continue to send out program evaluation surveys to people who attended our events and programs. Our grand total is 2,459 completed surveys.
 - The most frequent way people hear about our programs is via the website (44.58%) and *The Fountain* newsletter (35.19%).

Social Media Metrics

- Facebook Metrics
 - 54 new people liked our page
 - 450 people viewed our page
 - 33,751 people saw our content
 - 14,144 people saw our content because a friend shared, liked or engaged with it
 - 2,108 people engaged with our content (clicked, liked, commented or shared)
- Twitter Metrics
 - 8 new followers

- 339 page views
- 15,700 tweet impressions
- Instagram Metrics
 - 5 new followers
 - 296 post likes

Email Marketing Metrics

- Number of emails sent: 5
- 75 new subscribers
- Average open rate: 35.54% (industry average is 19.85%)
- Average click rate: 13.66%

Finance (Jennie Nguyen)

This month, I completed the draft for the 2018/2019 District Working Budget. It has been passed on to the Director for review and adjustments. When all of the numbers are adjusted and finalized, an updated draft will go to the Board in July for approval. There were several account consolidation and account name change requests as well as several new accounts that will be reflected in this year budget.

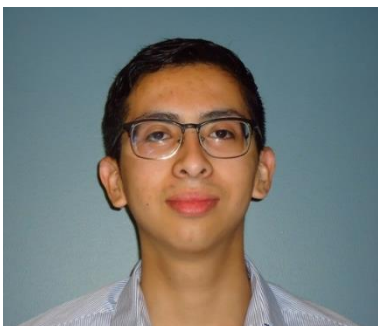
Reviewed with our auditors from Lauterbach & Amen our procedure for credit card and purchase order in terms of request amount requirement. It was advised that an amount should be always be listed on the form. An estimated amount should be listed when the final cost is not readily available.

Konica Minolta – Contacted Konica Minolta for information regarding our new account representative after a representative's visit. I was notified that we indeed have a new account representative. The new representative contact information was forwarded to IT department for their records.

Contacted our auditors concerning the notification from the Illinois Office of the Comptroller the re-opening of the FY 2017 Annual Audit. Their office had reopen the report to re-submit our peer review letter. I requested that their office send the library notification of any changes to our reports so that we be fully informed.

Allyse reported that...

- She had assisted the Adult Teen Service Department with their budget reconciliation for the Young Adult programs.
- Coordinated with the other department to set up Web Purchasing software training for new staff members and those who would like to be re-trained.



Please welcome our new Finance team member, Brian Ultreras. Brian is our new Finance Specialist for the Finance Department. *Welcome to the team, Brian!!*

Human Resources (Lea Pottle)

Staffing and Recruiting

Open Positions:

- Circulation Services Aide
- Collection Aide

New Hires, with start dates:

- Babs Olzanowski, Circulation Services Aide, 6/4/18
- Dennis Raleigh, Outreach Services Specialist, 6/11/18

Promotions:

- Mary Anderson, Collection Aide has been promoted to Circulation Services Specialist, 6/4
- Rebecca Falasz, Circulation Aide has been promoted to Circulation Services Specialist, 6/4

Training and Development

- RPA1 Exam; part 3 of CEBS certification. Passed exam; Lea
- Mental Health First Aid training/certification; Lea
- Beanstack Training; Noey and Lea
- Mental Health in the Workplace, Webinar/ComPsych; Lea
- The New Faces of Harassment, Webinar/LIRA; Lea
- DuPage SHRM Meeting; Noey
- Management Association, HR Roundtable; Lea

Meetings

- In-Service day planning meeting; Lea
- Strategic Liaison Meeting; Lea
- Goal Team 5- Staff Training platform; Lea
- Goal Team 3- Assisted with launch of Adult Volunteer program; Lea

Policy Development

Continued work with the Executive Director to revise/edit employment policies.

Group Medical Insurance

Continued work, scheduled meetings, and arranged for the renewal of Group Medical insurance. BlueDirections portal will be available to staff from June 15-June 25 for online renewal. Policies will be effective 7/1/2018.

Information Technology (John Matysek)

- During the month of May 119 new help desk tickets were created by FPLD staff, and 116 new or existing tickets were solved by IT staff.
- Along with Randy Hildebrandt, Jose Robles, and Nathan Peddicord, reconfigured several staff workstations in CMTSD and installed a new staff workstation for the new Children's Development Librarian.
- Began the process of disconnecting the 50 Meg Internet data circuit from vendor Comcast which has been replaced by a new 1 Gig circuit from vendor Call One.
- Updated Microsoft Windows on all library servers and patron computers as well as the most popular utility software on the patron computers.
- Met with new vendor ITSavvy to discuss the new patron PC replacement procurement process.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, worked with vendor Cisco Meraki to troubleshoot and resolve an issue affecting Cisco mobile phones used by staff inside the library.
- Completed and submitted a proposed IT department budget for the upcoming new fiscal year.
- Along with multiple staff, met with vendor Unique Systems to discuss their system for handling patron communications; phone, email, and chat.
- Replaced a failed hard drive in the main network storage device used by library staff.
- Along with Nancy Castellanos, Tasos Priovolos, and Melissa Bradley, met with Jeffrey Fisher to discuss ideas for an ongoing maker lab inside Studio 300.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, configured 10 new cellular Wi-Fi hotspot devices that will soon be made available for patron circulation.

May 2018 District Statistics							Population Total	67683	
Total Circulation Statistics	68,503	Reading Clubs	Adult	Teen	Children	Outreach	Total	Website Visits	Total Facebook Likes
Building/Driveup	58,290	Reading Clubs Offered	0	0	1	0	1	24,128	3,725
Bookmobile	2,272	Reading Clubs Members	0	0	224	0	224	Proctoring	Total Twitter Followers
Digital	7,941							29	745
								Faxes Sent	Total Instagram Followers
		Collections Totals		Population Served	Building	Outreach	Total	614	590
Interlibrary Loan Requests		New Items Available	2,960	Total Visits	33,716	1,054	34,770	Scans Sent	Total eNews Subscribers
Items Received for our Patrons	267	Collections Total	373,305	New Cardholders	175	0	175	4,235	3,135
Items Sent to other Libraries	156	Items per Capita	5.52	Active Cardholders	25,345	173	25,518	Pages Printed	COHS Students Enrolled
Circulation Holds Processing		Materials Handling Return Totals		Total Served	60,288	% Served	37.70%	21,803	14
Share Illinois requests filled	3	Lobby	18,286	Computer and Internet Sessions					Monthly Wireless Sessions
Items loaned to Pinnacle libraries	4,911	Drive Through	9,659	Studio 300	Children's	Vortex	Lab/Commons	3rd Floor Lab	
Items borrowed from Pinnacle libraries	3,255	Staff	23,561	566	1,011	268	4,516	11	17,450
Public Use of Meeting Rooms	S300 Audio Booths	Studio 300 GCRs	S300 Video Suites	Meeting Room A, B, 3rd Floor Lab & Board Room	Study Rooms	Free Standing Book Drop Return Totals			
Number of events/uses	194	45	24	51	459	Building Front	Building Rear	Church	Ashbury's
Attendance	254	112	50	853	782	3,913	2,962	1,011	370
	Programs and Tours for Adults				Programs and Tours for Teens				Mobile App Downloads
Programs	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	IOS: 3,167
Numbered offered	50	5	26	81	36	0	0	36	Android: 786
Attendance	652	39	85	776	1081	0	0	1,081	
	Programs and Tours for Children				Passive Programs for Teens				Total Offered*
Programs	Children's Staff	Outreach Staff	Studio 300 Staff	Total	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	317
Numbered offered	30	158	1	189	15	0	0	15	Total Attendance*
Attendance	762	5,803	12	6577	858	0	0	858	8,619
	Passive Programs for Children				Cross-Department Programs/Tours and Streaming Media Video Stats for All Ages				
	Children's Staff	Outreach Staff	Studio 300 Staff	Total	Building	Offsite	Virtual*	Total	
Numbered offered	99	0	0	99	11	0	6	17	
Attendance	392	0	0	392	124	0	2,427	2,551	
Reference/Library Info	Studio 300	Circulation	2nd Flr. Media	Vortex	3rd Floor	Outreach	Children's Svcs.	Total	
Reference Total	733	33	521	95	711	511	726	3,330	
Library Information	86	1,321	580	174	522	87	1,869	4,639	
One on One Assistance (Scheduled)	20	0	13	0	28	0	0	61	
Comparison to Previous Year	This Year	Last Year	% change	Comparison to Previous Year	This Year	Last Year	% change	* Virtual not included in programming totals	
Circulation	68,503	77,800	-11.95%	Reference Questions	3,330	4,427	-24.78%		
Visitors	34,770	35,325	-1.57%	Computer Usage	6,372	6,693	-4.80%		
Card Holders	25,518	30,563	-16.51%	Wireless Sessions	17,450	16,669	4.69%		
Room Bookings	773	727	6.33%	Program Attendance*	8,619	8,691	-0.83%		