

FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
October 18, 2018 | 7:00 p.m.  
300 West Briarcliff Road | Bolingbrook | Board Room (2<sup>nd</sup> Floor)

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
  - a. Public Hearing – September 20, 2018
  - b. Board Meeting – September 20, 2018
5. Comments from the Public
6. Friends of the Library
7. New Business – Action Items
  - a. Approval of Financial Report for Fiscal Year 2017/2018
  - b. Approval of 2018 Truth in Taxation Notice
  - c. Approval of Ordinance 2018-3 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2019/2020
  - d. Presentation on Bond Refinancing Scenarios
  - e. Approval of PMA Securities Agreement and Estimated Bond Issuance Costs
  - f. Approval of Ordinance 2018-4 – An Ordinance Authorizing Certain Appropriation Transfers in the Fiscal Year 2018/2019 Budget and Appropriation Ordinance Pursuant to Section 30-90 of the Public Library District Act
  - g. Approval of Ordinance 2018-5 – Ordinance providing for the issue of not to exceed \$12,000,000 General Obligation Refunding Library Bonds of the District, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof
  - h. Approval of 2019 Library Closing Schedule
  - i. Approval of 2019 Board Meeting Schedule
8. Library Projects
9. Correspondence
10. Treasurer's Report
11. Bills for Approval
  - a. Bills Paid Report – October, 2018
  - b. Bills Payable Report – October, 2018
12. Director's Report – September, 2018
13. Unfinished Business
14. Reports
  - a. Building
  - b. Finance
  - c. Strategic
  - d. Personnel
15. Announcements
16. Adjournment

## October 2018 Agenda Background

Paul Mills

### 7. New Business – Action Items

#### a. Approval of Financial Report for Fiscal Year 2017/2018

The Financial Report is prepared and presented by our auditing firm, Lauterbach & Amen, LLC.

*Suggested Motion: Motion to approve the Financial Report for Fiscal Year 2017/2018.*

#### b. Approval of 2018 Truth in Taxation Act Notice

The Truth in Taxation Act (TITA) Notice for 2018 represents a 4.3% increase request from the previous year in total property taxes to be levied for 2018. This request will not be funded in full as our District, like other library districts and some other units of local government, is limited by the property tax extension limitation law. By asking for this increase in the levy we will be able to include new growth and properties that are changing hands.

*Suggested Motion: Motion to approve the 2018 Truth in Taxation Act Notice.*

#### c. Approval of Ordinance 2018-3 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2019/2020

This ordinance represents funds we request every year and the funds are used to maintain our building.

*Suggested Motion: Motion to approve Ordinance 2018-3 – Ordinance to Levy an Additional tax of .02% for Fiscal Year 2019/2020.*

d. Presentation on Bond Refinancing Scenarios

Andrew Kim, Director of Public Finance for PMA Securities will discuss the refinancing scenarios included in the packet. Kyle Harding from the law firm of Chapman & Cutler will also be present to discuss bond refinancing and answer questions. John O'Driscoll, our library's attorney, will also be present to discuss and answer questions.

e. Approval of PMA Securities Agreement and Estimated Bond Issuance Costs

This agreement secures PMA Securities' services in refinancing bonds this year and next year. The proposed bond issuance costs document lists the estimated costs and service providers for the issuance of the bonds.

*Suggested Motion: Motion to approve PMA Securities Agreement and Estimated Bond Issuance Costs.*

f. Approval of Ordinance 2018-4 – An Ordinance Authorizing Certain Appropriation Transfers in the Fiscal Year 2018/2019 Budget and Appropriation Ordinance Pursuant to Section 30-90 of the Public Library District Act

This ordinance authorizes the transfer of \$800,000 to expend on payment of GO Library Building Bonds, Series 2009.

*Suggested Motion: Motion to approve Ordinance 2018-4 – An Ordinance Authorizing Certain Appropriation Transfers in the Fiscal Year 2018/2019 Budget and Appropriation Ordinance Pursuant to Section 30-90 of the Public Library District Act.*

- g. Approval of Ordinance 2018-5 – An Ordinance providing for the issue of not to exceed \$12,000,000 General Obligation Refunding Library Bonds of the District, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

This ordinance would give the District the potential opportunity to save the taxpayers of the District a significant amount through a refunding and refinancing of the initial bonds the District sold to construct our new library. Please see the included presentation from PMA Securities. The documents provided by Andrew Kim of PMA Securities for the above agenda item provide a good overview of the opportunity.

*Suggested Motion: Motion to approve Ordinance 2018-5 – An Ordinance providing for the issue of not to exceed \$12,000,000 General Obligation Refunding Library Bonds of the District, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.*

- h. Approval of 2019 Library Closing Schedule

The draft 2019 Library Closing Schedule features a standard schedule of closed days for us.

*Suggested Motion: Motion to approve the 2019 Library Closing Schedule.*

- i. Approval of 2019 Board Meeting Schedule

The Board meeting schedule for 2019 is a standard one with one exception. The June 2019 Board Meeting would be on Monday, June 17, 2019 in order to avoid a conflict with the American Library Association Annual Conference.

*Suggested Motion: Motion to approve the 2019 Board Meeting Schedule.*

MINUTES OF A PUBLIC HEARING  
OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD SEPTEMBER 20, 2018  
BOLINGBROOK, ILLINOIS

A Public Hearing to review the Budget and Appropriation Ordinance Fiscal Year 2018/2019 of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, was held pursuant to notice at the Bolingbrook Library, 300 W. Briarcliff Road, Bolingbrook, Illinois on Thursday, September 20, 2018, at 6:30 p.m.

CALL TO ORDER

The Public Hearing was called to order at 6:30 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Marcelo Valencia and Margaret (Peggy) Danhof.

ABSENT

Trustee Ruth Newell  
Trustee Celeste Bermejo

Trustee Newell entered at 6:31 p.m.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon and Nancy Castellanos.

PUBLIC PRESENT

The following public was present: Ryan Harter, Otis Gatlin, Debi Savage and Aifay He.

President Danhof reviewed the Budget and Appropriation Ordinance.

COMMENTS FROM THE PUBLIC

Aifay He discussed Shen Yun and asked about placing brochures in the library.

ADJOURNMENT

A consensus was taken and the Board adjourned at 6:58 p.m.

Approved: \_\_\_\_\_  
Steven J. Prodehl, Secretary

\_\_\_\_\_  
Margaret J. (Peggy) J. Danhof, President

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD SEPTEMBER 20, 2018  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, September 20, 2018 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Marcelo Valencia and Margaret (Peggy) Danhof.

ABSENT

Trustee Celeste Bermejo

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Nancy Castellanos and Daniel Bedoya.

PUBLIC PRESENT

The following public was present: Ryan Harter, Otis Gatlin, Debi Savage, Jennie Mills and Emily Mills.

## AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

## MINUTES OF THE BOARD MEETING – August 16, 2018

The minutes of the board meeting held August, 16, 2018 were presented. A motion to approve the minutes was made by Spindel, seconded by Prodehl. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

## EMPLOYEE RECOGNITION

President Danhof recognized Daniel Bedoya for this five years of service and presented him with a certificate and keychain.

## COMMENTS FROM THE PUBLIC

No comments were made.

## FRIENDS OF THE LIBRARY

President Danhof reminded the Board that the Friends Fall Book Sale will take place on October 6-7 with a members only presale on Friday, October 5.

## NEW BUSINESS

### Approval of Ordinance 2018-2 – Budget and Appropriation Ordinance Fiscal Year 2018/2019

A motion to approve Ordinance 2018-2 – Budget and Appropriation Ordinance Fiscal Year 2018/2019 was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

#### Approval of Chief Fiscal Officer's Certificate of Revenues by Source

A motion to approve the Chief Fiscal Officer's Certificate of Revenues by Source was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

#### Approval of Revised Reference and Reader's Advisory Policy

A motion to approve the revised Reference and Reader's Advisory Policy was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

#### Approval of Bloodborne Pathogens Policy Section for the Employee Handbook

A motion to approve the revised Bloodborne Pathogens Policy section for the Employee Handbook was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

#### Approval of Drug and Alcohol Use Policy Section for the Employee Handbook

A motion to approve the revised Drug and Alcohol Use Policy section for the Employee Handbook was made by Valencia, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

#### Approval of Smoking Policy Section for the Employee Handbook

A motion to approve the revised Smoking Policy section for the Employee Handbook was made by Kalnicky, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

### Review of Requirements for Fiscal Year 2019 Illinois State Library Per Capita Grant

The Board had received and reviewed the requirements for the Illinois State Per Capita Grant.

### Approval of Request to Travel for Trustees to 2019 American Library Association Midwinter Meeting – Seattle, WA – January 25-29, 2019

A motion to approve the request to travel for Trustees to the 2019 American Library Association Midwinter Meeting in Seattle, Washington from January 25-29, 2019 was made by Valencia, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

### Approval of Request to Travel for Executive Director to 2019 American Library Association Midwinter Meeting – Seattle, WA – January 25-29, 2019

A motion to approve the request to travel for the Executive Director to the 2019 American Library Association Midwinter Meeting in Seattle, Washington from January 25-29, 2019 was made by Kalnicky, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

### LIBRARY PROJECTS

Mills reported that staff has met with the architect and the audiovisual representative to discuss the first steps of converting the 2<sup>nd</sup> Floor Computer Lab.

### CORRESPONDENCE

The Community Foundation of Will County sent an invitation to the Board to the 2018 Grant Awards Reception on Thursday, October 25 at 5:30 p.m. at the Mistwood Golf Club in Romeoville.

### TREASURER'S REPORT

The Treasurer's Report for August, 2018 was presented by Treasurer Spindel and will be filed for audit.

## BILLS FOR APPROVAL

### Bills Paid Report – September, 2018

Bills paid for the month of September in the amount of \$107,375.11 was presented for approval. Motion to approve was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

### Bills Payable Report – September, 2018

Bills payable for the month of September in the amount of \$188,366.71 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

## DIRECTOR'S REPORT – August, 2018

Mills discussed a Studio 300 blog post which discussed how the Bolingbrook Garden Club's award winning float in the Pathways Parade had components created in Studio 300. Mills also reported that Ehlers is closing their Illinois office. Ehlers will continue to perform work for the District but will not be available for bond work. Mills also reported that a second quote for bookmobile repairs had been received and that Rendel's would be performing the work.

## UNFINISHED BUSINESS

### Final Approval of Request to Travel for Trustees to 2018 Illinois Library Association Annual Conference in Peoria, IL – October 9-12, 2018

A motion for final approval for the request to travel for Trustees to the 2018 Illinois Library Association Annual Conference in Peoria, IL from October 9-12, 2018 was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof  
NAYES: None  
ABSENT: Bermejo

## REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

## ANNOUNCEMENTS

The Friends Fall Book Sale will be held October 6-7, 2018.

Community Service Council will hold their annual Take Back the Night event on Thursday, October 25 at 6 p.m.

Valencia Boxing will feature boxing matches at the 4<sup>th</sup> Annual Veteran's Appreciation Day on Saturday, September 29 from 2 to 10:30 p.m.

The Library will have a table at the Day of the Immigrant celebration on Saturday, September 22.

## ADJOURNMENT

A consensus was taken and the Board adjourned at 7:44 p.m.

Approved: \_\_\_\_\_  
Steven J. Prodehl, Secretary

\_\_\_\_\_  
Margaret J. (Peggy) Danhof, President

FOUNTAINDALE PUBLIC LIBRARY  
DISTRICT, ILLINOIS

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MANAGEMENT LETTER

FOR THE FISCAL YEAR ENDED  
JUNE 30, 2018



August 28, 2018

Members of the Board of Directors  
Fountaindale Public Library District  
Bolingbrook, Illinois

In planning and performing our audit of the financial statements of the Fountaindale Public Library District, Illinois, for the year ended June 30, 2018, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

We do not intend to imply that our audit failed to disclose commendable aspects of your system and structure. For your consideration, we herein submit our comments and suggestions which are designed to assist in effecting improvements in internal controls and procedures. Those less-significant matters, if any, which arose during the course of the audit, were reviewed with management as the audit field work progressed.

The accompanying comments and recommendations are intended solely for the information and use of the Finance Committee, Board of Directors, management, and others within the Fountaindale Public Library District, Illinois.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Library personnel. We would be pleased to discuss our comments and suggestions in further detail with you at your convenience, to perform any additional study of these matters, or to review the procedures necessary to bring about desirable changes.

We commend the finance department for the well-prepared audit package and we appreciate the courtesy and assistance given to us by the entire Library staff.

*Lauterbach & Amen LLP*  
LAUTERBACH & AMEN, LLP

## PRIOR RECOMMENDATION

1. **GASB STATEMENT NO. 74 FINANCIAL REPORTING FOR POST-EMPLOYMENT BENEFIT PLANS OTHER THAN PENSION PLANS AND GASB STATEMENT NO. 75 ACCOUNTING AND FINANCIAL REPORTING FOR POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS**

### Comment

In June 2015, the Governmental Accounting Standards Board (GASB) issued Statement No. 74, *Financial Reporting for Post-Employment Benefits Plans Other Than Pension Plans*, which applies to individual postemployment benefit plans, and Statement No. 75, *Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions*, which applies to the state and local government employers that sponsor the plans. The Statements apply to the reporting of other post-employment benefits, including medical, dental, life, vision and other insurance coverages provided by the employer post-employment. The Statements establish standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures related to the other post-employment benefit plans, and specifically identify the methods and assumptions that are to be used in calculating and disclosing these OPEB accounts in the financial statements. The Statements also provide for additional note disclosures and required supplementary information and are intended to improve information provided by state and local government employers regarding financial support to their OPEB plans. GASB Statement No. 75 applies to the employer's reporting of other post-employment benefit plans and is applicable to the Library's financial statements for the year ended June 30, 2018.

### Recommendation

We recommended that the Library reach out to the private pension actuary engaged to provide the OPEB actuarial calculations in order to confirm the timeline for implementation and to review requested materials that will be required in order to implement the provisions and requirements of the new Statements. Lauterbach & Amen, LLP will also work directly with the Library to assist in the implementation process, including assistance in determining the implementation timeline with the Library and private actuary, providing all framework for the financial statements in order to complete the implementation, and assist in answering any questions or concerns the Library might have related to the implementation process or requirements.

### Status

This comment has been implemented and will not be repeated in the future.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

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## ANNUAL FINANCIAL REPORT



FOR THE FISCAL YEAR ENDED  
JUNE 30, 2018

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

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## **INTRODUCTORY SECTION**

# **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

## **List of Principal Officials June 30, 2018**

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### **BOARD OF TRUSTEES**

Peggy J. Danhof

Kathryn Spindel

Marcelo Valencia

Thomas Gilligan

Steven Prodehl

Ruth Newell

Robert Kalnicky

### **ADMINISTRATION**

Paul Mills, Director

## **FINANCIAL SECTION**

This section includes:

- Independent Auditors' Report
- Management's Discussion and Analysis
- Basic Financial Statements
- Required Supplementary Information
- Combining and Individual Fund Statements and Schedules
- Supplemental Schedules

## **INDEPENDENT AUDITORS' REPORT**

This section includes the opinion of the Library's independent auditing firm.



## **INDEPENDENT AUDITORS' REPORT**

August 28, 2018

Members of the Board of Directors  
Fountaindale Public Library District  
Bolingbrook, Illinois

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Fountaindale Public Library District, Illinois, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Fountaindale Public Library District, Illinois, as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents and budgetary information reported in the required supplementary information as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Fountaindale Public Library District, Illinois' basic financial statements. The introductory section, combining and individual fund financial statements and budgetary comparison schedules, supplemental schedules are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining and individual fund financial statements and budgetary comparison schedules and supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and budgetary comparison schedules and supplemental schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

  
LAUTERBACH & AMEN, LLP

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

# **FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

## **Management's Discussion and Analysis June 30, 2018**

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Our discussion and analysis of the Fountaindale Public Library District's financial performance provides an overview of the Library's financial activities for the fiscal year ended June 30, 2018. Please read it in conjunction with the Library's financial statements, which begin on page 3.

### **FINANCIAL HIGHLIGHTS**

- The Library's net position increased from a restated balance of \$16,019,090 to \$18,050,880, an increase of \$2,031,790 or 12.7 percent.
- During the year, government-wide revenues totaled \$11,621,997, while government-wide expenses totaled \$9,590,207, resulting in an increase to net position of \$2,031,790.
- Total fund balances for the governmental funds were \$26,100,398 at June 30, 2018 compared to \$24,873,503 in the prior year, an increase of \$1,226,895, or 4.9 percent.
- Beginning net position was restated in order to correct an error in capital assets and for the implementation of GASB Statement No. 75.

### **USING THIS ANNUAL REPORT**

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (on pages 3 - 5) provide information about the activities of the Library as a whole and present a longer-term view of the Library's finances.

Fund financial statements begin on page 6. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Library's operation in more detail than the government-wide statements by providing information about the Library's most significant funds.

### **Government-Wide Financial Statements**

The government-wide financial statements provide readers with a broad overview of the Library's finances, in a matter similar to a private-sector business. The government-wide financial statements can be found on pages 3 - 5 of this report.

The Statement of Net Position reports information on all of the Library's assets/deferred outflows and liabilities/deferred inflows, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Library is improving or deteriorating. Consideration of other nonfinancial factors, such as changes in the Library's property tax base, is needed to assess the overall health of the Library.

# **FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

## **Management's Discussion and Analysis June 30, 2018**

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### **USING THIS ANNUAL REPORT – Continued**

#### **Government-Wide Financial Statements – Continued**

The Statement of Activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

Both of the government-wide financial statements report functions of the Library that are principally supported by taxes and charges for services revenues (governmental activities). The governmental activities of the Library include public library.

#### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Library, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Library only maintains governmental funds.

#### **Governmental Funds**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Library's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between governmental funds and governmental activities.

# **FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

## **Management's Discussion and Analysis June 30, 2018**

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### **USING THIS ANNUAL REPORT – Continued**

#### **Fund Financial Statements – Continued**

##### **Governmental Funds – Continued**

The Library maintains ten individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Debt Service Fund, Special Reserve Fund, and Capital Projects Fund, all of which are considered major funds. Data from the other six governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.

The Library adopts an annual appropriated budget for all of the governmental funds, except the Debt Service Fund, Special Reserve Fund, and Working Cash Fund. A budgetary comparison schedule for these funds has been provided to demonstrate compliance with this budget. The basic governmental fund financial statements can be found on pages 6 - 9 of this report.

##### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 10 - 34 of this report.

##### **Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Library's I.M.R.F. employee pension obligations, Library's other post-employment benefit plan, and budgetary comparison schedules for the General Fund. Required supplementary information can be found on pages 35 - 39 of this report. The combining statements referred to earlier in connection with non-major governmental funds is presented immediately following the required supplementary information on pensions. Combining and individual fund statements and schedules can be found on pages 40 - 52 of this report.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT

### Management's Discussion and Analysis June 30, 2018

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#### GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of a government's financial position. The following tables show that in the case of the Library, assets/deferred outflows exceeded liabilities/deferred liabilities by \$18,050,880.

	Net Position	
	2018	2017
Current Assets	\$ 31,819,112	20,788,002
Capital Assets	26,063,872	30,354,372
Total Assets	57,882,984	51,142,374
Deferred Outflows	1,704,539	1,992,836
Total Assets/Deferred Outflows	59,587,523	53,135,210
Long-Term Liabilities	31,560,173	34,870,930
Other Liabilities	2,681,751	2,457,121
Total Liabilities	34,241,924	37,328,051
Deferred Inflows	7,294,719	5,085,095
Total Liabilities/Deferred Inflows	41,536,643	42,413,146
Net Position		
Net Investment in Capital Assets	(5,452,329)	(11,828,559)
Restricted	16,771,467	15,785,272
Unrestricted	6,731,742	6,765,351
Total Net Position	18,050,880	10,722,064

A portion of the Library's net position, (\$5,452,329) reflects its investment in capital assets (for example, land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The Library uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Library's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Additionally, \$16,771,467 of the Library's net position represents resources that are subject to external restrictions on how they may be used. The remaining \$6,731,742 represents unrestricted net position and may be used to meet the government's ongoing obligations to citizens and creditors.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT

## Management's Discussion and Analysis June 30, 2018

### GOVERNMENT-WIDE FINANCIAL ANALYSIS – Continued

	Change in Net Position	
	2018	2017
Revenues		
Program Revenues		
Charges for Services	\$ 115,711	115,793
Operating & Capital Grants	52,552	1,200
General Revenues		
Property Taxes	10,797,239	10,563,056
Replacement Taxes	137,025	144,034
Investment Income	330,234	115,903
Miscellaneous	189,236	195,148
Total Revenues	11,621,997	11,135,134
Expenses		
Culture and Recreation	8,230,602	8,889,004
Interest & Debt Service	1,359,605	1,372,084
Total Expenses	9,590,207	10,261,088
Change in Net Position	2,031,790	874,046
Net Position-Beginning as Restated	16,019,090	9,848,018
Net Position-Ending	18,050,880	10,722,064

Net position of the Library's governmental activities increased from a restated balance of \$16,019,090 to \$18,050,880.

Revenues of \$11,621,997 exceeded expenses of \$9,590,207, resulting in the increase to net position in the current year of \$2,031,790.

### Governmental Activities

In the current year, governmental net position increased \$2,031,790, an increase of 12.7 percent. Property taxes increased \$234,183 over the prior year (\$10,563,056 in 2017 compared to \$10,797,239 in 2018) and personal property replacement taxes decreased \$7,009 from the prior year (\$144,034 in 2017 compared to \$137,025 in 2018).

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT

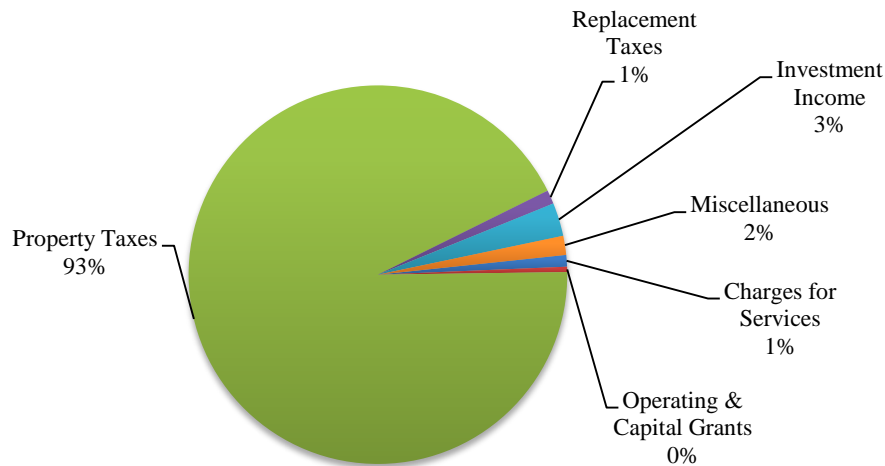
## Management's Discussion and Analysis June 30, 2018

### GOVERNMENT-WIDE FINANCIAL ANALYSIS – Continued

#### Governmental Activities – Continued

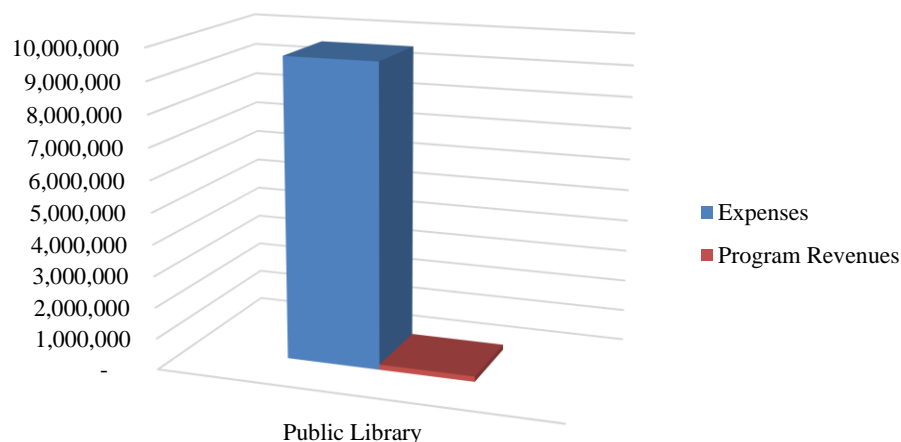
The following table graphically depicts the major revenue sources of the Library. It depicts very clearly the reliance of property taxes to fund governmental activities.

Revenues by Source - June 30, 2018



The 'Expenses and Program Revenues' Table identifies those governmental functions where program expenses greatly exceed revenues. The public library functions charge user fees for services provided. The user fees charged do not cover the expenses, which furthermore signifies the Library's reliance on general revenues such as property taxes and personal property replacement taxes.

Expenses and Program Revenues - June 30, 2018



# **FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

## **Management's Discussion and Analysis June 30, 2018**

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### **FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, the Library uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### **Governmental funds**

The focus of the Library's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the governmental funds reported combined ending fund balances of \$26,100,398 which is 4.9 percent higher than last year's ending fund balance of \$24,873,503.

In the current year, governmental fund balances increased by \$1,226,895. The General Fund reported an increase of \$255,701 due primarily to higher overall revenue received in the current year compared to prior year. The Debt Service Fund reported an increase of \$72,327, due primarily to a higher tax received in the current fiscal year. The Special Reserve Fund reported an increase of \$1,132,081, due to a transfer in from the General Fund for future capital projects. The Capital Projects Fund reported a decrease of \$235,042, due to planned capital expenditures.

### **GENERAL FUND BUDGETARY HIGHLIGHTS**

During the year, no supplemental amendments were made to the budget for the General Fund.

The General Fund actual revenues were lower than budgeted revenues. Actual revenues for the current year were \$7,310,041, compared to budgeted revenues of \$7,381,869. This resulted primarily from taxes being budgeted at \$7,096,861 for the year and \$6,994,688 being collected.

The General Fund actual expenditures were lower than budgeted expenditures. Actual expenditures totaled \$6,079,340, while budgeted expenditures totaled \$8,399,511. This resulted from all culture and recreation and capital outlay expenditures being below budgeted expenditures.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT

### Management's Discussion and Analysis June 30, 2018

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#### CAPITAL ASSETS

The Library's investment in capital assets for its governmental activities as of June 30, 2018 was \$26,063,872 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements and vehicles, furniture and equipment.

The total decrease in the Library's investment in capital assets for the current fiscal year was \$476,061.

	Capital Assets - Net of Depreciation	
	2018	2017
Land	\$ 470,665	470,665
Buildings and Improvements	25,001,012	25,650,943
Vehicles, Furniture and Equipment	592,195	418,325
Total	26,063,872	26,539,933

This year's additions to capital assets included \$383,795 to the vehicles, furniture and equipment.

Additional information on the Library's capital assets can be found in note 3 on page 19 of this report.

#### DEBT ADMINISTRATION

At year-end, the Library had total outstanding debt of \$32,130,000. The following is a comparative statement of outstanding debt:

	Long-Term Debt Outstanding	
	2018	2017
General Obligation Bonds	\$ 32,130,000	33,515,000

Additional information on the Library's long-term debt can be found in Note 3 on pages 20 - 22 of this report.

# **FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

## **Management's Discussion and Analysis June 30, 2018**

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### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

The Library's elected and appointed officials considered many factors when setting the fiscal-year 2019 budget, including the economy, tax rates, and anticipated costs for services. The Library is faced with a similar economic environment as many of the other libraries are faced with.

### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Library's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be directed to the Fountaindale Public Library District, Attention: Paul Mills, Library Director, 300 West Briarcliff Road, Bolingbrook, IL 60440.

## **BASIC FINANCIAL STATEMENTS**

The basic financial Statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

- Government-Wide Financial Statements
- Fund Financial Statements

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Statement of Net Position June 30, 2018

<b>ASSETS</b>	
Current Assets	
Cash and Investments	\$ 26,450,158
Receivables - Net of Allowances	
Property Taxes	5,329,377
Prepays	<u>39,577</u>
Total Current Assets	<u>31,819,112</u>
Noncurrent Assets	
Capital Assets	
Nondepreciable Capital Assets	470,665
Depreciable Capital Assets	31,381,325
Accumulated Depreciation	<u>(5,788,118)</u>
Total Noncurrent Assets	<u>26,063,872</u>
Total Assets	<u>57,882,984</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Loss on Refunding	496,551
Deferred Items - IMRF	<u>1,207,988</u>
Total Deferred Outflows of Resources	<u>1,704,539</u>
Total Assets and Deferred Outflows of Resources	<u>59,587,523</u>

The notes to the financial statements are an integral part of this statement.

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## LIABILITIES

Current Liabilities	
Accounts Payable	\$ 370,808
Accrued Payroll	179,744
Accrued Interest Payable	535,906
Current Portion of Long-Term Debt	1,595,293
Total Current Liabilities	<u>2,681,751</u>
Noncurrent Liabilities	
Compensated Absences Payable	141,171
Net Pension Liability - IMRF	382,412
Total OPEB Liability	466,590
General Obligation Bonds Payable	30,570,000
Total Noncurrent Liabilities	<u>31,560,173</u>
Total Liabilities	<u>34,241,924</u>

## DEFERRED INFLOWS OF RESOURCES

Property Taxes	5,168,162
Deferred Items - IMRF	2,126,557
Total Deferred Inflows of Resources	<u>7,294,719</u>
Total Liabilities and Deferred Inflows of Resources	<u>41,536,643</u>

## NET POSITION

Net Investment in Capital Assets	(5,452,329)
Restricted	
Property Tax Levies	
Audit	5,568
Liability Insurance	65,114
Illinois Municipal Retirement	588,425
Social Security	204,955
Equipping and Maintenance	178,431
Working Cash	630,500
Debt Service	642,691
Special Reserve	14,416,279
Capital Projects	39,504
Unrestricted	<u>6,731,742</u>
Total Net Position	<u>18,050,880</u>

The notes to the financial statements are an integral part of this statement.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Statement of Activities

For the Fiscal Year Ended June 30, 2018

	Expenses	Program Revenues Charges for Services	Operating Grants	Net (Expense) Revenue and Changes in Net Position
Governmental Activities				
Culture and Recreation	\$ 8,230,602	115,711	52,552	(8,062,339)
Interest on Long-Term Debt	1,359,605	-	-	(1,359,605)
Total Governmental Activities	9,590,207	115,711	52,552	(9,421,944)
		General Revenues		
		Taxes		
		Property Taxes		10,797,239
		Personal Property Replacement		137,025
		Interest		330,234
		Miscellaneous		189,236
				11,453,734
		Change in Net Position		2,031,790
		Net Position - Beginning as Restated		16,019,090
		Net Position - Ending		18,050,880

The notes to the financial statements are an integral part of this statement.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Balance Sheet - Governmental Funds

June 30, 2018

	General	Debt Service	Capital Projects Special Reserve	Capital Project	Nonmajor	Total
<b>ASSETS</b>						
Cash and Investments	\$ 9,045,133	1,139,409	14,416,279	117,248	1,732,089	26,450,158
Receivables - Net of Allowances						
Property Taxes	3,404,163	1,295,467	-	-	629,747	5,329,377
Due from Other Funds	105,817	-	-	-	-	105,817
Prepays	1,078	-	-	-	38,499	39,577
Total Assets	12,556,191	2,434,876	14,416,279	117,248	2,400,335	31,924,929
<b>LIABILITIES</b>						
Accounts Payable	320,735	-	-	-	50,073	370,808
Accrued Payroll	179,744	-	-	-	-	179,744
Due to Other Funds	-	-	-	77,744	28,073	105,817
Total Liabilities	500,479	-	-	77,744	78,146	656,369
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Property Taxes	3,301,186	1,256,279	-	-	610,697	5,168,162
Total Liabilities and Deferred Inflows of Resources	3,801,665	1,256,279	-	77,744	688,843	5,824,531
<b>FUND BALANCES</b>						
Nonspendable	1,078	-	-	-	38,499	39,577
Restricted	-	1,178,597	14,416,279	39,504	1,672,993	17,307,373
Unassigned	8,753,448	-	-	-	-	8,753,448
Total Fund Balances	8,754,526	1,178,597	14,416,279	39,504	1,711,492	26,100,398
Total Liabilities, Deferred Inflows of Resources and Fund Balances	12,556,191	2,434,876	14,416,279	117,248	2,400,335	31,924,929

The notes to the financial statements are an integral part of this statement.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Reconciliation of Total Governmental Fund Balance to the Statement of Net Position - Governmental Activities

June 30, 2018

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<b>Total Fund Balances</b>	\$ 26,100,398
Amounts reported in the Statement of Net Position are different because:	
Capital assets are not financial resources and therefore, are not reported in the funds.	26,063,872
Deferred Outflows (Inflows) of Resources related to IMRF not reported in the funds. Deferred Items - IMRF	(918,569)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.	
Compensated Absences Payable	(176,464)
Net Pension Liability - IMRF	(382,412)
Total OPEB Liability	(466,590)
General Obligation Bonds Payable	(32,130,000)
Unamortized Loss on Refunding	496,551
Accrued Interest Payable	<u>(535,906)</u>
<b>Net Position</b>	<u><u>18,050,880</u></u>

The notes to the financial statements are an integral part of this statement.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds For the Fiscal Year Ended June 30, 2018

	General	Debt Service	Capital Projects		Nonmajor	Total
			Special Reserve	Capital Project		
Revenues						
Taxes	\$ 6,994,688	2,610,208	-	-	1,329,368	10,934,264
Intergovernmental	52,552	-	-	-	-	52,552
Fines and Forfeitures	115,711	-	-	-	-	115,711
Interest	122,992	8,856	157,007	2,713	38,666	330,234
Miscellaneous	24,098	165,138	-	-	-	189,236
Total Revenues	7,310,041	2,784,202	157,007	2,713	1,368,034	11,621,997
Expenditures						
Current						
Culture and Recreation	5,806,094	-	-	-	1,366,206	7,172,300
Capital Outlay	273,246	-	-	237,648	-	510,894
Debt Service						
Principal Retirement	-	1,385,000	-	-	-	1,385,000
Interest and Fiscal Charges	-	1,326,875	33	-	-	1,326,908
Total Expenditures	6,079,340	2,711,875	33	237,648	1,366,206	10,395,102
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,230,701	72,327	156,974	(234,935)	1,828	1,226,895
Other Financing Sources (Uses)						
Transfers In	-	-	975,107	-	-	975,107
Transfers Out	(975,000)	-	-	(107)	-	(975,107)
	(975,000)	-	975,107	(107)	-	-
Net Change in Fund Balances	255,701	72,327	1,132,081	(235,042)	1,828	1,226,895
Fund Balances - Beginning	8,498,825	1,106,270	13,284,198	274,546	1,709,664	24,873,503
Fund Balances - Ending	8,754,526	1,178,597	14,416,279	39,504	1,711,492	26,100,398

The notes to the financial statements are an integral part of this statement.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities - Governmental Activities

For the Fiscal Year Ended June 30, 2018

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<b>Net Change in Fund Balances</b>	<b>\$ 1,226,895</b>
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Amounts reported in the Statement of Activities  
are different because:

Governmental funds report capital outlays as expenditures. However, in the  
Statement of Activities the cost of those assets is allocated over their estimated  
useful lives and reported as depreciation expense.

Capital Outlays	383,795
Depreciation Expense	(859,856)

The net effect of deferred outflows (inflows) of resources related to the pensions  
not reported in the funds.

Change in Deferred Items - IMRF	(2,277,590)
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The issuance of long-term debt provides current financial resources to  
governmental funds, while the repayment of the principal on long-term  
debt consumes the current financial resources of the governmental funds.

Deductions to Compensated Absences Payable	2,904
Additions to Total OPEB Liability	(11,685)
Deductions to Net Pension Liability - IMRF	2,215,024
Retirement of Debt	1,385,000
Amortization to Unamortized Loss on Refunding	(49,655)

Changes to accrued interest on long-term debt in the Statement of Activities  
does not require the use of current financial resources and, therefore, are not  
reported as expenditures in the governmental funds.

16,958
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**Changes in Net Position**

<u>2,031,790</u>
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The notes to the financial statements are in integral part of this statement.

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2018**

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#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Fountaindale Public Library District (Library) of Illinois primarily serves the District of Bolingbrook in Will and DuPage Counties, Illinois, with the library located in Bolingbrook.

#### **REPORTING ENTITY**

In determining the financial reporting entity, the Library complies with the provisions of GASB Statement No. 61, “The Financial Reporting Omnibus – an Amendment of GASB Statements No. 14 and No. 34,” and includes all component units that have a significant operational or financial relationship with the Library. Based upon the criteria set forth in the GASB Statement No. 61, there are no component units included in the reporting entity.

#### **BASIS OF PRESENTATION**

##### **Government-Wide Statements**

The Library’s basic financial statements include both government-wide (reporting the Library as a whole) and fund financial statements (reporting the Library’s major funds). The Library only reports governmental activities.

In the government-wide Statement of Net Position, the governmental activities is (a) presented on a consolidated basis, and (b) reported on a full accrual, economic resource basis, which recognizes all long-term assets/deferred outflows and receivables as well as long-term debt/deferred inflows and obligations. The Library’s net position is reported in three parts: net investment in capital assets; restricted; and unrestricted. The Library first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Library’s functions. The functions are supported by general government revenues (property and personal property replacement taxes, certain intergovernmental revenues, interest income, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, which include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

The net costs (by function) are normally covered by general revenue (property and personal property replacement taxes, certain intergovernmental revenues, interest income, etc.).

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

##### **BASIS OF PRESENTATION** – Continued

##### **Government-Wide Statements** – Continued

This government-wide focus is more on the sustainability of the Library as an entity and the change in the Library's net position resulting from the current year's activities.

##### **Governmental Funds**

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Library:

*General fund* is the general operating fund of the Library. It accounts for all revenues and expenditures of the Library which are not accounted for in other funds. The General Fund is a major fund.

*Special revenue funds* are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Library maintains five nonmajor special revenue funds.

*Debt service funds* are used to account for the accumulation of funds for the periodic payment of principal and interest on general long-term debt. The Debt Service Fund is treated as a major fund and is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

*Capital projects funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities. The Library maintains two major capital projects fund. The Special Reserve Fund is used to account for the costs of capital as the Board designates. Funding is generally from excess fund transfers from the General Fund. The Capital Project Fund is used to account for bond proceeds received and expenditures in relation to the District's building project.

*Permanent funds* are used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs, that is, for the benefit of the government or its citizenry. The Library maintains one nonmajor permanent fund.

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2018**

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#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

##### **MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

##### **Measurement Focus**

On the government-wide Statement of Net Position and the Statement of Activities, governmental funds are presented using the economic resources measurement focus as defined below. In the fund financial statements, the “current financial resources” measurement focus is utilized.

The accounting objectives of the “economic resources” measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets/deferred outflows, liabilities/deferred inflows (whether current or noncurrent) associated with their activities are reported.

All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets/deferred outflows and liabilities/deferred inflows are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

##### **Basis of Accounting**

In the government-wide Statement of Net Position and Statement of Activities, governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability/deferred inflow is incurred or economic asset used. Revenues, expenses, gains, losses, assets/deferred outflows, and liabilities/deferred inflows resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available.” Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. The Library recognizes property taxes when they become both measurable and available in accordance with GASB Codification Section P70. A sixty day availability period is used for revenue recognition for all other governmental fund revenues. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are recognized when due.

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2018**

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#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

##### **MEASUREMENT FOCUS AND BASIS OF ACCOUNTING – Continued**

###### **Basis of Accounting – Continued**

In applying the susceptible to accrual concept under the modified accrual basis, those revenues susceptible to accrual are property taxes, interest revenue, and charges for services. All other revenues are not susceptible to accrual because generally they are not measurable until received in cash.

##### **ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY**

###### **Cash and Investments**

For purpose of the Statement of Net Position, the Library's cash and cash equivalents are considered to be cash on hand, demand deposits, and cash with fiscal agent.

Investments are generally reported at fair value. Short-term investments are reported at cost, which approximates fair value. For investments, the District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

###### **Prepays**

Prepays are valued at cost, which approximates market. The cost of governmental fund-type prepaids are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaids in both the government-wide and fund financial statements.

###### **Deferred Outflows/Inflows of Resources**

Deferred outflow/inflow of resources represents an acquisition of net position that applies to a future period and therefore will not be recognized as an outflow of resources (expense)/inflow of resources (revenue) until that future time.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2018

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

#### ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY – Continued

##### Interfund Receivables, Payables and Activity

Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers.

##### Capital Assets

Capital assets purchased or acquired with an original cost of more than \$5,000 are reported at historical cost or estimated historical cost. Contributed assets are reported at acquisition value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. General capital assets are long-lived assets of the Library as a whole. When purchased, such assets are recorded as expenditures in the governmental funds and capitalized. The valuation basis for general capital assets is historical cost, or where historical cost is not available, estimated historical cost based on replacement costs.

Depreciation on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:

Buildings and Improvements	20 - 40 Years
Vehicles, Furniture and Equipment	7 Years

##### Compensated Absences

The Library accrues accumulated unpaid vacation and associated employee-related costs when earned (or estimated to be earned) by the employee. In accordance with GASB Statement No. 16, no liability is recorded for nonvesting accumulation rights to receive sick pay benefits. However, a liability is recognized for that portion of accumulated sick leave that is estimated to be taken as “terminal leave” prior to retirement. All vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2018**

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#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

#### **ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY – Continued**

##### **Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as expenses at the time of issuance.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

##### **Net Position**

In the government-wide financial statements, equity is classified as net position and displayed in three components:

Net investment in capital assets – Consists of capital assets, including restricted capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislations.

Unrestricted – All other net position balances that do not meet the definition of “restricted” or “net investment in capital assets.”

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2018**

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#### **NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

##### **BUDGETARY INFORMATION**

All departments of the Library submit requests for appropriations to the Library Director so that a budget may be prepared. The budget is prepared by fund, function, and activity, and includes information on the past year, current year estimates, and requested appropriations for the next fiscal year. The proposed budget is presented to the governing body for review. The governing body holds public hearings and may add to, subtract from, or change appropriations, but may not change the form of the budget. The Library Director is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the Board. Expenditures may not legally exceed budgeted appropriations at the fund level. During the year no supplementary appropriations were made. The Library does not budget for the Debt Service, Special Reserve and Working Cash Funds.

#### **NOTE 3 – DETAIL NOTES ON ALL FUNDS**

##### **PROPERTY TAXES**

Property taxes for the 2017 levy attach as an enforceable lien on January 1, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and are collected in two installments in April and September. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at 2% of the tax levy, to reflect actual collection experience.

##### **DEPOSITS AND INVESTMENTS**

The Library maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "cash and investments." In addition, investments are separately held by several of the Library's funds.

Permitted Deposits and Investments – Statutes authorize the District to make deposits/invest in commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. Agencies, obligations of States and their political subdivisions, credit union shares, repurchase agreements, commercial paper rated within the three highest classifications by at least two standard rating services, and Illinois Funds.

Illinois Funds is an investment pool managed by the Illinois Public Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. Illinois Funds is not registered with the SEC as an investment company. Investments in Illinois Funds are valued at the share price, the price for which the investment could be sold.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2018

### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

#### DEPOSITS AND INVESTMENTS – Continued

#### Interest Rate Risk, Credit Risk, Concentration Risk, and Custodial Credit Risk

*Deposits.* At year-end, the carrying amount of the Library's deposits totaled \$23,218,743 and the bank balances totaled \$23,756,443.

*Investments.* The Library has the following investment fair values and maturities:

Investment Type	Fair Value	Investment Maturities (in Years)			
		Less Than 1	1 to 5	6 to 10	More Than 10
U.S. Treasury Securities	\$ 3,030,688	2,632,488	255,346	142,854	-
U.S. Agency Securities	84,455	59,783	24,672	-	-
Illinois Funds	116,272	116,272	-	-	-
	<u>3,231,415</u>	<u>2,808,543</u>	<u>280,018</u>	<u>142,854</u>	<u>-</u>

The Library has the following recurring fair value measurements as of June 30, 2018:

Investments by Fair Value Level	Total	Fair Value Measurements Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Debt Securities				
U.S. Treasury Securities	\$ 3,030,688	3,030,068	-	-
U.S. Agency Securities	84,455	-	84,455	-
Total Investments by Fair Value Level	<u>3,115,143</u>	<u>3,030,068</u>	<u>84,455</u>	<u>-</u>
Investments Measured at the Net Asset Value (NAV)				
Illinois Funds	<u>116,272</u>			
Total Investments Measured at Fair Value	<u>3,231,415</u>			

Debt Securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

##### DEPOSITS AND INVESTMENTS – Continued

##### Interest Rate Risk, Credit Risk, Concentration Risk, and Custodial Credit Risk – Continued

*Interest Rate Risk.* Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Library's investment policy states that the Library invest in primarily short-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio. However, investment purchases mirror daily cash flow needs. Consequently, there is no limit attached to the maturity dates of the investment purchases as a means of managing the Library's exposure to fair value losses arising from increasing interest rates.

*Credit Risk.* Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Library's investment policy does not mitigate credit risk. At year-end, the Library's investments in the Illinois Funds were rated AAAm by Standard & Poor's, the Library's investments in U.S. Agency Securities were rated AA+ by Standard and Poor's.

*Concentration Risk.* Concentration of credit risk is the risk of loss attributed to the magnitude of the Library's investment in a single issuer. The Library's investment policy does not mitigate concentration risk. At year-end, the Library does not have any investments over 5 percent of the total cash and investment portfolio (other than investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments).

*Custodial Credit Risk.* In the case of deposits, this is the risk that in the event of a bank failure, the Library's deposits may not be returned to it. The Library's investment policy requires that deposit with financial institutions in excess of FDIC be collateralized with collateral held by an independent third party in the name of the Library. At year-end, the entire amount of the bank balance of the deposits was covered by federal depository or equivalent insurance.

For an investment, this is the risk that in the event of the failure of the counterparty, the Library will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. At year-end, the Library's investments in the Illinois Funds are not subject to custodial credit risk.

#### INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

##### Interfund Balances

Interfund balances are advances in anticipation of receipts to cover temporary cash shortages. Interfund balances for the year consisted of the following:

Receivable	Payable	Amount
General	Capital Projects	\$ 77,744
General	Nonmajor	28,073
		<u>105,817</u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

#### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

#### INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS – Continued

##### Interfund Transfers

Interfund transfers for the year consisted of the following:

Transfer In	Transfer Out	Amount
Special Reserve	General	\$ 975,000
Special Reserve	Capital Project	107
		<u>975,107</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and (2) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

#### CAPITAL ASSETS

##### Governmental Activities

Governmental capital asset activity for the year was as follows:

	Restated Beginning Balances	Increases	Decreases	Ending Balances
Nondepreciable Capital Assets				
Land	\$ 470,665	-	-	470,665
Depreciable Capital Assets				
Buildings and Improvements	29,127,554	-	-	29,127,554
Vehicles, Furniture and Equipment	1,869,976	383,795	-	2,253,771
	<u>30,997,530</u>	<u>383,795</u>	<u>-</u>	<u>31,381,325</u>
Less Accumulated Depreciation				
Buildings and Improvements	3,476,611	649,931	-	4,126,542
Vehicles, Furniture and Equipment	1,451,651	209,925	-	1,661,576
	<u>4,928,262</u>	<u>859,856</u>	<u>-</u>	<u>5,788,118</u>
Total Net Depreciable Capital Assets	<u>26,069,268</u>	<u>(476,061)</u>	<u>-</u>	<u>25,593,207</u>
Total Net Capital Assets	<u>26,539,933</u>	<u>(476,061)</u>	<u>-</u>	<u>26,063,872</u>

Depreciation expense of \$859,856 was charged to the culture and recreation function.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

##### LONG-TERM DEBT

##### General Obligation Bonds

The Library issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the Library. General obligation bonds currently outstanding are as follows:

Issue	Beginning Balances	Issuances	Retirements	Ending Balances
General Obligation Library Building Bonds of 2008 (\$10,000,000) due in annual installments of \$800,000 to \$2,960,000 plus interest at 4.20% to 5.00% through February 1, 2020.	\$ 800,000	-	-	800,000
General Obligation Library Building Bonds of 2009 (\$20,750,000) due in annual installments of \$375,000 to \$2,000,000 plus interest at 2.00% to 4.50% through February 1, 2027.	14,550,000	-	1,300,000	13,250,000
General Obligation Library Building Bonds of 2009B (\$8,750,000) due in annual installments of \$100,000 to \$3,900,000 plus interest at 1.20% to 6.00% through December 1, 2029.	8,525,000	-	-	8,525,000
General Obligation Library Refunding Bonds of 2016A (\$9,775,000) due in annual installments of \$85,000 to \$2,900,000 plus interest at 2.00% through February 1, 2028.	9,640,000	-	85,000	9,555,000
	<u>33,515,000</u>	<u>-</u>	<u>1,385,000</u>	<u>32,130,000</u>

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2018

### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

#### LONG-TERM DEBT – Continued

##### Long-Term Liability Activity

Payments on the general obligation bonds are made by the Debt Service Fund and the compensated absences, the net pension liability, and the total OPEB liability are generally liquidated by the General Fund. Changes in long-term liabilities during the fiscal year were as follows:

Type of Debt	Restated Beginning Balances	Additions	Deductions	Ending Balances	Amounts Due within One Year
Compensated Absences	\$ 179,368	2,904	5,808	176,464	35,293
Net Pension Liability - IMRF	2,597,436	-	2,215,024	382,412	-
Total OPEB Liability	454,905	11,685	-	466,590	-
General Obligation Bonds	33,515,000	-	1,385,000	32,130,000	1,560,000
	36,746,709	14,589	3,605,832	33,155,466	1,595,293

##### Debt Service Requirements to Maturity

The annual debt service requirements to maturity, including principal and interest, are as follows:

Fiscal Year	General Obligation Bonds	
	Principal	Interest
2019	1,560,000	1,286,174
2020	1,740,000	1,225,476
2021	1,915,000	1,156,074
2022	2,075,000	1,097,276
2023	2,280,000	1,031,774
2024	2,490,000	957,676
2025	2,715,000	873,000
2026	2,995,000	778,200
2027	3,235,000	667,000
2028	3,500,000	546,576
2029	3,725,000	453,776
2030	3,900,000	195,000
Total	32,130,000	10,268,002

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

##### LONG-TERM DEBT – Continued

###### Defeased Debt

In prior years, the District defeased general obligation and revenue bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payment on the old bonds. Since the requirements which normally satisfy defeasance, have been met, the financial statements reflect satisfaction of the original liability through the irrevocable transfer to an escrow agent of an amount computed to be adequate to meet the future debt service requirements of the issue. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the government's basic financial statements. Defeased bonds were called on February 1, 2018, no bonds remain outstanding as of the date of this report.

#### NET POSITION/FUND BALANCES

##### Net Investment in Capital Assets

Net investment in capital assets was comprised of the following as of June 30, 2018:

Governmental Activities	
Capital Assets - Net of Accumulated Depreciation	\$ 26,063,872
Plus:	
Unspent Bond Proceeds	117,248
Loss on Refunding	496,551
Less Capital Related Debt:	
General Obligation Bonds	<u>(32,130,000)</u>
Net Investment in Capital Assets	<u><u>(5,452,329)</u></u>

##### Net Position Restatement

Beginning net position was restated in order to correct an error in recording capital assets and due to the implementation of GASB Statement No. 75. The following is a summary of the net position as originally reported and as restated:

<u>Net Position/Fund Balance</u>	<u>As Reported</u>	<u>As Restated</u>	<u>Increase</u>
Governmental Activities	\$ 10,722,064	16,019,090	5,297,026

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

#### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

#### NET POSITION/FUND BALANCES – Continued

##### Fund Balance Classifications

In the governmental funds financial statements, the Library considers restricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. The Library first utilizes committed, then assigned and then unassigned fund balance when an expenditure is incurred for purposes for which all three unrestricted fund balances are available. The following is a schedule of fund balance classifications for the governmental funds as of the date of this report:

			Capital Projects		Nonmajor	Total
	General	Debt Service	Special Reserve	Capital Project		
Fund Balances						
Nonspendable						
Prepays	\$ 1,078	-	-	-	38,499	39,577
Restricted						
Audit	-	-	-	-	5,568	5,568
Liability Insurance	-	-	-	-	65,114	65,114
IMRF	-	-	-	-	588,425	588,425
Social Security	-	-	-	-	204,955	204,955
Equipping and Maintenance	-	-	-	-	178,431	178,431
Working Cash	-	-	-	-	630,500	630,500
Debt Service	-	1,178,597	-	-	-	1,178,597
Special Reserve	-	-	14,416,279	-	-	14,416,279
Capital Projects	-	-	-	39,504	-	39,504
	-	1,178,597	14,416,279	39,504	1,672,993	17,307,373
Unassigned	8,753,448	-	-	-	-	8,753,448
Total Fund Balances	8,754,526	1,178,597	14,416,279	39,504	1,711,492	26,100,398

*Minimum Fund Balance Policy.* It is the goal of the Library to maintain no less than three (3) and no more than ten (10) months of operating expenditures in the General Fund. General Fund balances over the maximum at the end of the fiscal year may be transferred to the Special Reserve Fund through Board resolution.

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2018**

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#### **NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued**

##### **NET POSITION/FUND BALANCES – Continued**

##### **Fund Balance Classifications – Continued**

*Nonspendable Fund Balance.* Consists of resources that cannot be spent because they are either: a) not in a spendable form; or b) legally or contractually required to be maintained intact.

*Restricted Fund Balance.* Consists of resources that are restricted to specific purposes, that is, when constraints placed on the use of resources are either: a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance.* Consists of resources constrained (issuance of an ordinance) to specific purposes by the government itself, using its highest level of decision-making authority, the Board of Directors; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.

*Assigned Fund Balance.* Consists of amounts that are constrained by the Board of Directors' intent to be used for specific purposes but are neither restricted nor committed. Intent is expressed by a) the Board of Directors itself or b) a body or official to which the Board of Directors has delegated the authority to assign amounts to be used for specific purposes. The District's highest level of decision-making authority is the Board of Directors, who is authorized to assign amounts to a specific purpose.

*Unassigned Fund Balance.* Consists of residual net resources of a fund that has not been restricted, committed, or assigned within the General Fund and deficit fund balances of other governmental funds.

#### **NOTE 4 – OTHER INFORMATION**

##### **CONTINGENT LIABILITIES**

##### **Litigation**

The Library is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the Library's attorney the resolution of these matters will not have a material adverse effect on the financial condition of the Library.

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2018**

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#### **NOTE 4 – OTHER INFORMATION – Continued**

##### **CONTINGENT LIABILITIES – Continued**

###### **Grants**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Library expects such amounts, if any, to be immaterial.

###### **RISK MANAGEMENT**

The Library is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; natural disasters; and injuries to the Library's employees. These risks are provided for through the District's participation in the Library Insurance Management and Risk Control Cooperative (LIMRiCC). LIMRiCC is a governmental joint venture whose members are Illinois libraries. LIMRiCC manages and funds first party property losses, third party liability claims, boiler and machinery claims, workers' compensation claims, and public official liability claims of its members. The District's participation is limited to unemployment compensation claims only. The District's payments to LIMRiCC are displayed in the financial statements as expenditures in the appropriate fund. The amount of coverage has not decreased nor have the amount of settlements exceeded coverage in the current fiscal prior or any of the past three years.

###### **EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN**

The Library contributes to one defined benefit pension plans, the Illinois Municipal Retirement Fund (IMRF), a defined benefit agent multiple-employer public employee retirement system. IMRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole, but not by individual employer. That report may be obtained online at [www.imrf.org](http://www.imrf.org). The benefits, benefit levels, employee contributions, and employer contributions are governed by Illinois Compiled Statutes (ILCS) and can only be amended by the Illinois General Assembly.

###### **Illinois Municipal Retirement Fund (IMRF)**

###### **Plan Descriptions**

*Plan Administration.* All employees hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 4 – OTHER INFORMATION – Continued

#### EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued

#### Illinois Municipal Retirement Fund (IMRF) – Continued

##### Plan Description – Continued

*Benefits Provided.* IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

IMRF provides two tiers of pension benefits. Employees hired *before* January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired *on or after* January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the *lesser* of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

*Plan Membership.* As of December 31, 2017, the measurement date, the following employees were covered by the benefit terms:

Inactive Plan Members Currently Receiving Benefits	93
Inactive Plan Members Entitled to but not yet Receiving Benefits	79
Active Plan Members	<u>89</u>
Total	<u><u>261</u></u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 4 – OTHER INFORMATION – Continued

#### EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued

#### Illinois Municipal Retirement Fund (IMRF) – Continued

##### Plan Description – Continued

*Contributions.* As set by statute, the Library's Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. For the year-ended June 30, 2018, the Library's contribution was 18.65% of covered payroll.

*Net Pension Liability.* The Library's net pension liability was measured as of December 31, 2017. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

*Actuarial Assumptions.* The total pension liability was determined by an actuarial valuation performed, as of December 31, 2017, using the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Asset Valuation Method	Market
Actuarial Assumptions	
Interest Rate	7.50%
Salary Increases	3.39% - 14.25%
Cost of Living Adjustments	2.50%
Inflation	2.50%

For nondisabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality tables was used with fully generational projection scale MP-2017 (base year 2015). IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality Table applying the same adjustment that were applied for nondisabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 4 – OTHER INFORMATION – Continued

#### EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued

#### Illinois Municipal Retirement Fund (IMRF) – Continued

#### Plan Description – Continued

*Actuarial Assumptions – Continued.* The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target	Long-Term Expected Real Rate of Return
Fixed Income	28.00%	3.00%
Domestic Equities	37.00%	6.85%
International Equities	18.00%	6.75%
Real Estate	9.00%	5.75%
Blended	7.00%	2.65% - 7.35%
Cash and Cash Equivalents	1.00%	2.25%

#### Discount Rate

The discount rate used to measure the total pension liability was 7.50%, the same as the prior year discount rate. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that District contributions will be made at rates equal to the difference between the actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all project future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 4 – OTHER INFORMATION – Continued

#### EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued

#### Illinois Municipal Retirement Fund (IMRF) – Continued

##### Discount Rate Sensitivity

The following is a sensitivity analysis of the net pension liability to changes in the discount rate. The table below presents the pension liability of the Library calculated using the discount rate as well as what the Library's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
Net Pension Liability/(Asset)	\$ 2,871,538	382,412	(1,676,868)

##### Changes in the Net Pension Liability

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability (A) - (B)
Balances at December 31, 2016	\$ 20,642,469	\$ 18,045,033	\$ 2,597,436
Changes for the year:			
Service Cost	346,250	-	346,250
Interest on the Total Pension Liability	1,517,494	-	1,517,494
Difference Between Expected and Actual Experience of the Total Pension Liability	356,937	-	356,937
Changes of Assumptions	(684,914)	-	(684,914)
Contributions - Employer	-	619,224	(619,224)
Contributions - Employees	-	221,031	(221,031)
Net Investment Income	-	3,290,011	(3,290,011)
Benefit Payments, including Refunds of Employee Contributions	(1,164,684)	(1,164,684)	-
Other (Net Transfer)	-	(379,475)	379,475
Net Changes	371,083	2,586,107	(2,215,024)
Balances at December 31, 2017	21,013,552	20,631,140	382,412

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 4 – OTHER INFORMATION – Continued

#### EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued

#### Illinois Municipal Retirement Fund (IMRF) – Continued

#### Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2018, the Library recognized pension expense of \$691,291. At June 30, 2018, the Library reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources	Total
Differences Between Expected and Actual Experience	\$ 295,221	(16,377)	278,844
Changes in Assumptions	14,076	(539,756)	(525,680)
Net difference between projected and actual Earnings on Pension Plan Investments	579,673	(1,570,424)	(990,751)
Total Expenses to be Recognized in Future Periods	888,970	(2,126,557)	(1,237,587)
Pension Contributions Made Subsequent to the Measurement Date	319,018	-	319,018
Total Deferred Amounts Related to IMRF	1,207,988	(2,126,557)	(918,569)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

Fiscal Year	Net Deferred (Inflows) of Resources
2019	\$ (172,731)
2020	(216,600)
2021	(453,049)
2022	(395,207)
2023	-
Thereafter	-
Total	(1,237,587)

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 4 – OTHER INFORMATION – Continued

##### OTHER POST-EMPLOYMENT BENEFITS

###### General Information about the OPEB Plan

*Plan Description.* The Library's defined benefit OPEB plan, Fountaindale Public Library District Retiree Benefits Plan (FPLDRBP), provides OPEB for all permanent full-time general and public safety employees of the Library. FPLDRBP is a single-employer defined benefit OPEB plan administered by the Library. Article 11 of the State Compiled Statutes grants the authority to establish and amend the benefit terms and financing requirements to the Library Board. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

*Benefits Provided.* FPLDRBP provides healthcare benefits for retirees and their dependents. The benefit terms provide for the individual to pay the entire cost of health insurance premiums for non-Medicare-eligible retirees and supplemental health insurance premiums for Medicare-eligible retirees.

*Plan Membership.* As of June 30, 2018, the measurement date, the following employees were covered by the benefit terms:

Inactive Plan Members Currently Receiving Benefits	7
Inactive Plan Members Entitled to but not yet Receiving Benefits	-
Active Plan Members	<u>50</u>
Total	<u><u>57</u></u>

###### Total OPEB Liability

The Library's total OPEB liability was measured as of June 30, 2018, and was determined by an actuarial valuation as of that date.

*Actuarial assumptions and other inputs.* The total OPEB liability in the June 30, 2018 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 4 – OTHER INFORMATION – Continued

#### OTHER POST-EMPLOYMENT BENEFITS – Continued

#### Total OPEB Liability – Continued

Inflation	2.75%
Salary Increases	2.75%
Discount Rate	3.87%
Healthcare Cost Trend Rates	The initial trend rate is based on the 2018 Segal Health Plan Cost Trend Survey. The grading period and ultimate trend rates selected fall within a generally accepted range.
Retirees' Share of Benefit-Related Costs	Same as Healthcare Cost Trend Rates

The discount rate was based on a combination of the expected long-term rate of return on plan investments and the municipal bond rate.

Mortality rates follow the Sex Distinct Raw Rates as developed in the RP-2014 Study, with blue collar adjustments. These rates are improved generationally using MP-2016 improvement rates.

#### Change in the Total OPEB Liability

	<u>Total OPEB Liability</u>
Balance at June 30, 2017	<u>\$ 454,905</u>
Changes for the Year:	
Service Cost	10,276
Interest on the Total Pension Liability	17,298
Changes of Benefit Terms	-
Difference Between Expected and Actual Experience	-
Changes of Assumptions or Other Inputs	-
Benefit Payments	<u>(15,889)</u>
Net Changes	<u>11,685</u>
Balance at June 30, 2018	<u><u>466,590</u></u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 4 – OTHER INFORMATION – Continued

##### OTHER POST-EMPLOYMENT BENEFITS – Continued

##### Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability, calculated using a Single Discount Rate of 3.87%, as well as what the total OPEB liability would be if it were calculated using a Single Discount Rate that is one percentage point lower or one percentage point higher:

	1% Decrease (2.87%)	Current Discount Rate (3.87%)	1% Increase (4.87%)
Total OPEB Liability	\$ 533,990	466,590	411,323

##### Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability, calculated using a Healthcare Trend Rate of 7.80%, as well as what the total OPEB liability would be if it were calculated using a Healthcare Trend Rate that is one percentage point lower or one percentage point higher:

	(6.80% decreasing to 4.00%)	Healthcare Cost Trend Rates (7.80% decreasing to 5.00%)	(8.80% decreasing to 6.00%)
Total OPEB Liability	\$ 402,623	466,590	544,303

##### OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2018, the Library recognized OPEB expense of \$11,685. At June 30, 2018, the Library reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2018

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#### NOTE 4 – OTHER INFORMATION – Continued

#### OTHER POST-EMPLOYMENT BENEFITS – Continued

#### OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB – Continued

	Deferred Outflows of Resources	Deferred Inflows of Resources	Totals
Difference Between Expected and Actual Experience	\$ -	-	-
Change in Assumptions	-	-	-
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	-	-	-
Total Deferred Amounts Related to OPEB	-	-	-

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year	Net Deferred Outflows of Resources
2019	\$ -
2020	-
2021	-
2022	-
2023	-
Thereafter	-
Total	-

## **REQUIRED SUPPLEMENTARY INFORMATION**

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Schedule of Employer Contributions  
Illinois Municipal Retirement Fund
- Schedule of Changes in the Employer's Net Pension Liability  
Illinois Municipal Retirement Fund
- Schedule of Changes in the Employer's Total OPEB Liability  
Other Post-Employment Benefit Plan
- Budgetary Comparison Schedule  
General Fund

### Notes to the Required Supplementary Information

Budgetary Information – Budgets are adopted on a basis consistent with generally accepted accounting principles.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Illinois Municipal Retirement Fund

#### Required Supplementary Information

#### Schedule of Employer Contributions

June 30, 2018

Fiscal Year	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Excess/ (Deficiency)	Covered Payroll	Contributions as a Percentage of Covered Payroll
2015	\$ 579,121	\$ 607,664	\$ 28,543	\$ 2,939,699	20.67%
2016	566,665	566,665	-	3,105,011	18.25%
2017	651,894	651,894	-	3,275,851	19.90%
2018	628,724	628,724	-	3,371,386	18.65%

#### Notes to the Required Supplementary Information:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level % Pay (Closed)
Remaining Amortization Period	26 Years
Asset Valuation Method	5-Year Smoothed Market, 20% Corridor
Inflation	2.75%
Salary Increases	3.75% - 14.50%
Investment Rate of Return	7.50%
Retirement Age	See the Notes to the Financial Statements
Mortality	MP-2014 (base year 2012)

#### Note:

This schedule is intended to show information for ten years. Additional information will be displayed as it becomes available.

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS****Illinois Municipal Retirement Fund****Required Supplementary Information****Schedule of Changes in the Employer's Net Pension Liability****June 30, 2018**

	December 31, 2014
Total Pension Liability	
Service Cost	\$ 373,359
Interest	1,314,442
Changes in Benefit Terms	-
Differences Between Expected and Actual Experience	(84,139)
Change of Assumptions	794,569
Benefit Payments, Including Refunds of Member Contributions	<u>(1,038,209)</u>
Net Change in Total Pension Liability	1,360,022
Total Pension Liability - Beginning	<u>17,858,317</u>
Total Pension Liability - Ending	<u><u>19,218,339</u></u>
Plan Fiduciary Net Position	
Contributions - Employer	\$ 607,664
Contributions - Members	138,807
Net Investment Income	982,236
Benefit Payments, Including Refunds of Member Contributions	(1,038,209)
Other (Net Transfer)	<u>(71,084)</u>
Net Change in Plan Fiduciary Net Position	619,414
Plan Net Position - Beginning	<u>16,248,097</u>
Plan Net Position - Ending	<u><u>16,867,511</u></u>
Employer's Net Pension Liability	<u><u>\$ 2,350,828</u></u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	87.77%
Covered Payroll	\$ 3,084,592
Employer's Net Pension Liability as a Percentage of Covered Payroll	76.21%

**Note:**

This schedule is intended to show information for ten years. Additional information will be displayed as it becomes available.

December 31, 2015	December 31, 2016	December 31, 2017
333,485	354,744	346,250
1,412,967	1,461,086	1,517,494
-	-	-
(58,124)	51,762	356,937
23,211	(47,712)	(684,914)
(1,040,734)	(1,066,555)	(1,164,684)
670,805	753,325	371,083
19,218,339	19,889,144	20,642,469
19,889,144	20,642,469	21,013,552
566,665	651,894	619,224
139,726	148,367	221,031
83,502	1,165,447	3,290,011
(1,040,734)	(1,066,555)	(1,164,684)
349,658	179,552	(379,475)
98,817	1,078,705	2,586,107
16,867,511	16,966,328	18,045,033
16,966,328	18,045,033	20,631,140
2,922,816	2,597,436	382,412
85.30%	87.42%	98.18%
3,105,011	3,275,851	3,381,888
94.13%	79.29%	11.31%

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Other Post-Employment Benefit Plan

### Required Supplementary Information

### Schedule of Changes in the Employer's Total OPEB Liability

June 30, 2018

	2018
Total OPEB Liability	
Service Cost	\$ 10,276
Interest	17,298
Changes in Benefit Terms	-
Differences Between Expected and Actual Experience	-
Change of Assumptions or Other Inputs	-
Benefit Payments	(15,889)
Net Change in Total OPEB Liability	11,685
Total OPEB Liability - Beginning	454,905
Total OPEB Liability - Ending	466,590
Covered Payroll	\$ -
Total OPEB Liability as a Percentage of Covered Payroll	0.00%

#### Notes:

This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

*Changes of Benefit Terms.* There was no change in the retirees' share of health insurance premiums.

*Changes of Assumptions.* Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period. The following are the discount rates used in each period:

Fiscal Year	PPO	H.S.A	HMO
2019	7.40%	7.49%	6.69%
2020	7.10%	7.18%	6.48%
2021	6.80%	6.87%	6.27%
2022	6.50%	6.56%	6.06%
2023	6.20%	6.24%	5.84%
2024	5.90%	5.93%	5.63%
2025	5.60%	5.62%	5.42%
2026	5.30%	5.31%	5.21%
2027	5.00%	5.00%	5.00%
2028	5.00%	5.00%	5.00%
Ultimate	5.00%	5.00%	5.00%

In 2018, there was no change in the healthcare trend rates from the prior year.

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS****General Fund****Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual  
For the Fiscal Year Ended June 30, 2018**

	<u>Budget</u>	
	<u>Original</u>	
	<u>and Final</u>	<u>Actual</u>
Revenues		
Taxes	\$ 7,096,861	6,994,688
Intergovernmental	52,552	52,552
Fines and Forfeitures	104,000	115,711
Interest	102,156	122,992
Miscellaneous	26,300	24,098
Total Revenues	<u>7,381,869</u>	<u>7,310,041</u>
Expenditures		
Culture and Recreation		
Personnel Services	5,360,640	3,970,631
Contractual Services	570,480	455,948
Supplies and Utilities	703,500	483,342
Library Materials	1,291,200	768,541
Per Capita Grant	63,662	52,852
Miscellaneous	81,600	74,780
Capital Outlay	328,429	273,246
Total Expenditures	<u>8,399,511</u>	<u>6,079,340</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,017,642)	1,230,701
Other Financing (Uses)		
Transfers Out	<u>-</u>	<u>(975,000)</u>
Net Change in Fund Balance	<u>(1,017,642)</u>	255,701
Fund Balance - Beginning		<u>8,498,825</u>
Fund Balance - Ending		<u>8,754,526</u>

## **OTHER SUPPLEMENTARY INFORMATION**

Other supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such statements and schedules include:

- Budgetary Comparison Schedules – Major Governmental Funds
- Combining Statements – Nonmajor Governmental Funds
- Budgetary Comparison Schedules – Nonmajor Governmental Funds

# **COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS AND SCHEDULES**

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## **GENERAL FUND**

The General Fund is used to account for all financial resources except those required to be accounted for in another fund.

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## **SPECIAL REVENUE FUNDS**

Special Revenue Fund account for the proceeds of specific revenue sources (other than fiduciary funds or capital project funds) that are legally restricted to expenditure for specified purposes.

### **Audit Fund**

The Audit Fund is used to account for revenues derived from a specific annual property tax levy and expenditures of these monies for the annual audit of the Library.

### **Liability Insurance Fund**

The Liability Insurance Fund is used to account for costs related to all insurance programs, with the exception of employee-related insurance programs.

### **Illinois Municipal Retirement Fund**

The Illinois Municipal Retirement Fund is used to account for the Library's participation in the Illinois Municipal Retirement Fund. Financing is provided by a specific annual property tax levy which produces a sufficient amount to pay the Library's contributions to the fund on behalf of its employees.

### **Social Security Fund**

The Social Security Fund is used to account for revenues derived from a specific annual property tax levy and expenditures of these monies for payment of the employer's portion of Federal Social Security and Medicare taxes.

### **Equipping and Maintenance Fund**

The Equipping and Maintenance Fund is used to account for Library building maintenance and operational related costs.

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# **COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS AND SCHEDULES**

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## **DEBT SERVICE FUND**

Debt Service Funds account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

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## **CAPITAL PROJECTS FUNDS**

Capital Projects Funds account for all resources used for the acquisition of capital facilities by a governmental unit except those financed by Proprietary and Trust Funds.

### **Special Reserve Fund**

The Special Reserve Fund is used to account for the costs of capital as the Board designates. Funding is generally from excess fund transfers from the General Fund.

### **Capital Project Fund**

The Capital Projects Fund is used to account for bond proceeds received and expenditures in relation to the District's building project.

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## **PERMANENT FUND**

Permanent Funds account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs, that is, for the benefit of the government or its citizenry.

### **Working Cash Fund**

The Working Cash Fund is used to account for the financial resources held by the Library to be used for loans for working capital requirement.

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# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## General Fund

### Schedule of Revenues - Budget and Actual For the Fiscal Year Ended June 30, 2018

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Taxes		
Property Taxes	\$ 6,987,861	6,857,663
Replacement Taxes	109,000	137,025
	<u>7,096,861</u>	<u>6,994,688</u>
Intergovernmental		
State Grants	<u>52,552</u>	<u>52,552</u>
Fines and Forfeitures	<u>104,000</u>	<u>115,711</u>
Interest	<u>102,156</u>	<u>122,992</u>
Miscellaneous		
Donations	20,000	9,745
Reimbursements	-	10,057
Other	6,300	4,296
	<u>26,300</u>	<u>24,098</u>
Total Revenues	<u>7,381,869</u>	<u>7,310,041</u>

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## General Fund

### Schedule of Expenditures - Budget and Actual For the Fiscal Year Ended June 30, 2018

	Budget Original and Final	Actual
Culture and Recreation		
Personnel Services		
Salaries	\$ 4,770,000	3,585,864
Employee Hospitalization and Medical Insurance	456,000	315,903
Hiring and Placement Expenditures	600	595
Dues	11,640	9,416
Professional Development and Training	45,600	30,313
Mileage and Travel	69,600	22,087
Employee Recognition	4,800	3,166
EAP	2,400	3,287
	<u>5,360,640</u>	<u>3,970,631</u>
Contractual Services		
Equipment Rental and Maintenance	191,400	202,892
Legal Fees and Expenditures	33,000	21,145
Bookmobile Maintenance	25,200	12,565
Circulation Control	120,000	94,488
Payroll Services	21,600	16,169
Professional Services	91,200	37,929
Printing	51,600	41,857
Catalog Management	28,080	23,206
Bank Service Fees	6,000	3,891
Security	2,400	1,806
	<u>570,480</u>	<u>455,948</u>
Supplies and Utilities		
Telephone	23,400	13,859
Electricity	228,000	175,938
Cable TV	1,800	1,213
Internet Services	48,000	70,229
Gas	66,000	19,938
Water and Sewerage	36,000	19,120
Buildings and Grounds	78,000	64,341
Office Supplies	28,800	24,424

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## General Fund

### Schedule of Expenditures - Budget and Actual - Continued For the Fiscal Year Ended June 30, 2018

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Culture and Recreation - Continued		
Supplies and Utilities - Continued		
Library Supplies	\$ 58,200	29,355
Postage and Shipping	32,400	15,053
Computer Supplies	9,000	8,776
Program Supplies	50,100	31,415
Board Supplies	1,800	1,464
Fuel Expenditures - Bookmobile	9,000	2,763
Minor Furniture and Equipment	33,000	5,454
	<u>703,500</u>	<u>483,342</u>
Library Materials	<u>1,291,200</u>	<u>768,541</u>
State Grants		
Office and Library Equipment	<u>63,662</u>	<u>52,852</u>
Miscellaneous		
Public Relations	51,600	48,477
Miscellaneous	30,000	26,303
	<u>81,600</u>	<u>74,780</u>
Total Culture and Recreation	<u>8,071,082</u>	<u>5,806,094</u>
Capital Outlay	<u>328,429</u>	<u>273,246</u>
Total Expenditures	<u>8,399,511</u>	<u>6,079,340</u>

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Capital Project - Capital Projects Fund

### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2018

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Revenues		
Interest	\$ -	2,713
Expenditures		
Capital Outlay	<u>274,545</u>	<u>237,648</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(274,545)	(234,935)
Other Financing (Uses)		
Transfers Out	<u>-</u>	<u>(107)</u>
Net Change in Fund Balance	<u>(274,545)</u>	(235,042)
Fund Balance - Beginning		<u>274,546</u>
Fund Balance - Ending		<u>39,504</u>

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Nonmajor Governmental Funds**

**Combining Balance Sheet**

**June 30, 2018**

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**See Following Page**

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS****Nonmajor Governmental Funds****Combining Balance Sheet****June 30, 2018**

	Audit	Liability Insurance
<b>ASSETS</b>		
Cash and Investments	\$ 5,362	63,737
Receivables - Net of Allowances		
Property Taxes	6,782	45,531
Prepays	-	38,499
Total Assets	12,144	147,767
<b>LIABILITIES</b>		
Accounts Payable	-	-
Due to Other Funds	-	-
Total Liabilities	-	-
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Property Taxes	6,576	44,154
Total Liabilities and Deferred Inflows of Resources	6,576	44,154
<b>FUND BALANCES</b>		
Nonspendable	-	38,499
Restricted	5,568	65,114
Total Fund Balances	5,568	103,613
Total Liabilities, Deferred Inflows of Resources and Fund Balances	12,144	147,767

Special Revenue			Permanent Fund Working Cash	Total
Illinois Municipal Retirement	Social Security	Equipping and Maintenance		
629,442	200,852	202,196	630,500	1,732,089
299,364	135,644	142,426	-	629,747
-	-	-	-	38,499
928,806	336,496	344,622	630,500	2,400,335
50,073	-	-	-	50,073
-	-	28,073	-	28,073
50,073	-	28,073	-	78,146
290,308	131,541	138,118	-	610,697
340,381	131,541	166,191	-	688,843
-	-	-	-	38,499
588,425	204,955	178,431	630,500	1,672,993
588,425	204,955	178,431	630,500	1,711,492
928,806	336,496	344,622	630,500	2,400,335

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Nonmajor Governmental Funds

#### Combining Statement of Revenues, Expenditures and Changes in Fund Balances For the Fiscal Year Ended June 30, 2018

	Audit	Liability Insurance
Revenues		
Property Taxes	\$ 12,700	106,068
Interest	-	-
Total Revenues	12,700	106,068
Expenditures		
Culture and Recreation	8,650	84,277
Net Change in Fund Balances	4,050	21,791
Fund Balances - Beginning	1,518	81,822
Fund Balances - Ending	5,568	103,613

Special Revenue			Permanent Fund Working Cash	Total
Illinois Municipal Retirement	Social Security	Equipping and Maintenance		
646,379	275,237	288,984	-	1,329,368
-	-	-	38,666	38,666
646,379	275,237	288,984	38,666	1,368,034
628,725	264,605	329,168	50,781	1,366,206
17,654	10,632	(40,184)	(12,115)	1,828
570,771	194,323	218,615	642,615	1,709,664
588,425	204,955	178,431	630,500	1,711,492

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Audit - Special Revenue Fund

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2018

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Revenues		
Property Taxes	\$ 11,834	12,700
Expenditures		
Culture and Recreation		
Contractual Services		
Audit	<u>12,000</u>	<u>8,650</u>
Net Change in Fund Balance	<u>(166)</u>	4,050
Fund Balance - Beginning		<u>1,518</u>
Fund Balance - Ending		<u>5,568</u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Liability Insurance - Special Revenue Fund

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2018

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Revenues		
Property Taxes	\$ 124,675	106,068
Expenditures		
Culture and Recreation		
Contractual Services		
Insurance	<u>147,000</u>	<u>84,277</u>
Net Change in Fund Balance	<u>(22,325)</u>	21,791
Fund Balance - Beginning		<u>81,822</u>
Fund Balance - Ending		<u>103,613</u>

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Illinois Municipal Retirement - Special Revenue Fund

### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2018

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Revenues		
Property Taxes	\$ 708,472	646,379
Expenditures		
Culture and Recreation		
Personnel Services		
District Share - IMRF	<u>896,040</u>	<u>628,725</u>
Net Change in Fund Balance	<u>(187,568)</u>	17,654
Fund Balance - Beginning		<u>570,771</u>
Fund Balance - Ending		<u>588,425</u>

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Social Security - Special Revenue Fund

### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2018

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Revenues		
Property Taxes	\$ 282,993	275,237
Expenditures		
Culture and Recreation		
Contractual Services	360,774	264,605
Net Change in Fund Balance	<u>(77,781)</u>	10,632
Fund Balance - Beginning		<u>194,323</u>
Fund Balance - Ending		<u>204,955</u>

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Equipping and Maintenance - Special Revenue Fund**

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual  
For the Fiscal Year Ended June 30, 2018**

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Revenues		
Property Taxes	\$ 296,846	288,984
Expenditures		
Culture and Recreation		
Building Maintenance and Supplies	<u>372,000</u>	<u>329,168</u>
Net Change in Fund Balance	<u>(75,154)</u>	(40,184)
Fund Balance - Beginning		<u>218,615</u>
Fund Balance - Ending		<u>178,431</u>

## **SUPPLEMENTAL SCHEDULES**

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Long-Term Debt Requirements

#### General Obligation Library Building Bonds of 2008

June 30, 2018

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Date of Issue	October 7, 2008
Date of Maturity	February 1, 2020
Authorized Issue	\$10,000,000
Denomination of Bonds	\$5,000
Interest Rates	4.20% - 5.00%
Interest Dates	August 1 and February 1
Principal Maturity Date	February 1
Payable at	Bond Trust Services Corporation

#### CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Requirements			Interest Due on			
	Principal	Interest	Totals	Aug. 1	Amount	Feb. 1	Amount
2019	\$ -	33,600	33,600	2018	16,800	2019	16,800
2020	800,000	33,600	833,600	2019	16,800	2020	16,800
	800,000	67,200	867,200		33,600		33,600

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Long-Term Debt Requirements

### General Obligation Library Building Bonds of 2009

June 30, 2018

Date of Issue	January 15, 2009
Date of Maturity	February 1, 2027
Authorized Issue	\$20,750,000
Denomination of Bonds	\$5,000
Interest Rates	2.00% - 4.50%
Interest Dates	August 1 and February 1
Principal Maturity Date	February 1
Payable at	Bond Trust Services Corporation

### CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Requirements			Interest Due on			
	Principal	Interest	Totals	Aug. 1	Amount	Feb. 1	Amount
2019	\$ 1,475,000	555,500	2,030,500	2018	277,750	2019	277,750
2020	850,000	496,500	1,346,500	2019	248,250	2020	248,250
2021	1,025,000	462,500	1,487,500	2020	231,250	2021	231,250
2022	1,200,000	421,500	1,621,500	2021	210,750	2022	210,750
2023	1,425,000	373,500	1,798,500	2022	186,750	2023	186,750
2024	1,550,000	316,500	1,866,500	2023	158,250	2024	158,250
2025	1,800,000	250,626	2,050,626	2024	125,313	2025	125,313
2026	2,000,000	174,124	2,174,124	2026	87,062	2027	87,062
2027	1,925,000	86,626	2,011,626	2027	43,313	2028	43,313
	<u>13,250,000</u>	<u>3,137,376</u>	<u>16,387,376</u>		<u>1,568,688</u>		<u>1,568,688</u>

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Long-Term Debt Requirements

### General Obligation Library Building Bonds of 2009B

June 30, 2018

Date of Issue	December 15, 2009
Date of Maturity	December 1, 2029
Authorized Issue	\$8,750,000
Denomination of Bonds	\$5,000
Interest Rates	1.20% - 6.00%
Interest Dates	August 1 and February 1
Principal Maturity Date	February 1
Payable at	Bond Trust Services Corporation

## CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Requirements			Interest Due on			
	Principal	Interest	Totals	Aug. 1	Amount	Feb. 1	Amount
2019	\$ -	505,974	505,974	2018	252,987	2019	252,987
2020	-	505,976	505,976	2019	252,988	2020	252,988
2021	-	505,974	505,974	2020	252,987	2021	252,987
2022	-	505,976	505,976	2021	252,988	2022	252,988
2023	-	505,974	505,974	2022	252,987	2023	252,987
2024	-	505,976	505,976	2023	252,988	2024	252,988
2025	-	505,974	505,974	2024	252,987	2025	252,987
2026	100,000	505,976	605,976	2025	252,988	2026	252,988
2027	200,000	500,174	700,174	2026	250,087	2027	250,087
2028	600,000	488,576	1,088,576	2027	244,288	2028	244,288
2029	3,725,000	453,776	4,178,776	2028	226,888	2029	226,888
2030	3,900,000	195,000	4,095,000	2029	117,000	2030	78,000
	<u>8,525,000</u>	<u>5,685,326</u>	<u>14,210,326</u>		<u>2,862,163</u>		<u>2,823,163</u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Long-Term Debt Requirements

#### General Obligation Library Refunding Bonds of 2016A

June 30, 2018

Date of Issue	September 14, 2016
Date of Maturity	February 1, 2028
Authorized Issue	\$9,775,000
Denomination of Bonds	\$5,000
Interest Rates	2.00%
Interest Dates	August 1 and February 1
Principal Maturity Date	February 1
Payable at	Bond Trust Services Corporation

### CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Requirements			Interest Due on			
	Principal	Interest	Totals	Aug. 1	Amount	Feb. 1	Amount
2019	\$ 85,000	191,100	276,100	2018	95,550	2019	95,550
2020	90,000	189,400	279,400	2019	94,700	2020	94,700
2021	890,000	187,600	1,077,600	2020	93,800	2021	93,800
2022	875,000	169,800	1,044,800	2021	84,900	2022	84,900
2023	855,000	152,300	1,007,300	2022	76,150	2023	76,150
2024	940,000	135,200	1,075,200	2023	67,600	2024	67,600
2025	915,000	116,400	1,031,400	2024	58,200	2025	58,200
2026	895,000	98,100	993,100	2025	49,050	2026	49,050
2027	1,110,000	80,200	1,190,200	2026	40,100	2027	40,100
2028	2,900,000	58,000	2,958,000	2029	29,000	2030	29,000
	<u>9,555,000</u>	<u>1,378,100</u>	<u>10,933,100</u>		<u>689,050</u>		<u>689,050</u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### General Governmental Revenues by Sources - Last Ten Fiscal Years June 30, 2018

	2009	2010	2011	2012
Revenues				
Taxes	\$ 8,366,441	9,628,145	9,132,242	9,094,964
Intergovernmental	73,740	63,051	60,550	132,841
Fines and Forfeitures	73,286	61,488	66,046	91,906
Interest	135,893	660,996	325,141	355,025
Miscellaneous	71,290	172,856	2,687,274	20,937
Total Revenues	8,720,650	10,586,536	12,271,253	9,695,673

2013	2014	2015	2016	2017	2018
8,402,748	9,837,037	10,328,356	10,474,235	10,707,090	10,934,264
2,500	154,158	149,904	52,173	1,200	52,552
108,654	127,876	127,122	129,330	115,793	115,711
8,609	39,039	59,038	105,127	115,903	330,234
752,745	208,470	181,932	180,525	195,148	189,236
9,275,256	10,366,580	10,846,352	10,941,390	11,135,134	11,621,997

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS****General Governmental Expenditures by Function - Last Ten Fiscal Years  
June 30, 2018**

	2009	2010	2011	2012
Expenditures				
Personnel Services	\$ 3,748,093	3,887,167	3,876,924	4,122,022
Contractual Services	734,845	548,919	422,076	1,415,511
Supplies and Utilities	414,088	355,752	379,697	380,454
Insurance	68,065	77,469	84,152	89,004
Library Materials	718,021	774,077	856,021	897,635
State Grant and Miscellaneous	128,915	60,856	86,029	52,644
Capital Outlay	3,517,550	16,544,118	13,948,132	1,564,724
Debt Service	-	2,047,377	2,232,438	2,283,652
	9,329,577	24,295,735	21,885,469	10,805,646

2013	2014	2015	2016	2017	2018
4,559,078	4,697,621	4,482,024	4,485,351	4,588,565	4,599,356
834,754	671,066	684,091	620,573	681,785	729,203
418,785	478,182	438,940	471,976	747,349	812,510
104,866	93,745	92,013	91,802	80,517	84,277
897,705	913,352	861,089	842,310	837,319	768,541
129,580	211,174	210,303	364,095	113,500	178,413
2,560,124	841,847	361,202	211,347	429,963	510,894
2,672,965	2,132,465	2,565,465	2,644,653	2,842,195	2,711,908
12,177,857	10,039,452	9,695,127	9,732,107	10,321,193	10,395,102

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS****Property Tax Levies and Collections - Last Ten Tax Levy Years  
June 30, 2018**

Tax Levy Year	Tax Levied	Total Tax Collections	Percent of Levy Collected	Outstanding/ Delinquent Taxes	Percent of Outstanding/ Delinquent Taxes to Tax Levy
2008	\$ 8,493,199	\$ 8,483,695	99.89%	\$ 9,504	0.11%
2009	9,062,571	9,021,661	99.55%	40,910	0.45%
2010	8,978,164	8,949,477	99.68%	28,687	0.32%
2011	9,011,980	8,939,549	99.20%	72,431	0.80%
2012	9,452,203	9,048,916	95.73%	403,287	4.27%
2013	10,046,477	9,927,267	98.81%	119,210	1.19%
2014	10,246,945	10,143,812	98.99%	103,133	1.01%
2015	10,473,202	10,461,746	99.89%	11,456	0.11%
2016	10,555,679	10,540,392	99.86%	15,287	0.14%
2017*	10,985,591	5,706,658	51.95%	5,278,933	48.05%

\* Levy year 2017 represents only the first installment

Data Source: Office of the County Clerk

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS****Equalized Assessed Valuations - Last Ten Tax Levy Years  
June 30, 2018**

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Tax Levy Year	Will County	DuPage County	Totals
2008	\$ 2,267,739,406	36,979,999	2,304,719,405
2009	2,202,769,360	37,289,710	2,240,059,070
2010	2,168,632,645	35,315,590	2,203,948,235
2011	2,021,469,152	42,681,230	2,064,150,382
2012	1,827,559,899	40,060,670	1,867,620,569
2013	1,741,304,157	38,408,250	1,779,712,407
2014	1,726,910,484	38,294,570	1,765,205,054
2015	1,758,120,745	36,565,630	1,794,686,375
2016	1,848,603,770	37,928,540	1,886,532,310
2017	1,957,656,862	39,260,229	1,996,917,091

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Ratio of Annual Debt Service Expenditures to Total General Governmental Expenditures Last Ten Fiscal Years June 30, 2018

Fiscal Year	Debt Service Expenditures			General Government	
	Principal	Interest	Totals	Expenditures	Percent of Debt to General Government Expenditures
2009	\$ -	-	-	9,329,577	0.0%
2010	-	580,394	580,394	23,324,905	2.5%
2011	475,000	1,757,438	2,232,438	21,885,469	10.2%
2012	600,000	1,683,563	2,283,563	10,803,489	21.1%
2013	675,000	1,671,965	2,346,965	12,174,659	19.3%
2014	800,000	1,658,465	2,458,465	10,039,452	24.5%
2015	925,000	1,640,465	2,565,465	9,695,127	26.5%
2016	1,025,000	1,619,654	2,644,654	9,732,107	27.2%
2017	1,310,000	1,532,195	2,842,195	10,321,193	27.5%
2018	1,385,000	1,326,875	2,711,875	10,344,321	26.2%

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Miscellaneous Statistics

June 30, 2018

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District Established	1970
Form of Government	District Library
Population Served	67,683
Inventory	
Book	213,364
Non-Book	81,814
ebooks, eAudio and eVideo	84,524
Total	379,702
Employees	
Full-Time	56
Part-Time	52

NOTICE OF PROPOSED PROPERTY TAX INCREASE  
FOR FOUNTAINDALE PUBLIC LIBRARY DISTRICT

1. A public hearing to approve a proposed property tax levy increase for THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT for 2018 (2018/2019 fiscal year) will be held on November 15, 2018 at 6:30 p.m. at the Fountaindale Public Library, 300 West Briarcliff Road, Bolingbrook, IL 60440.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Margaret J. (Peggy) Danhof, Fountaindale Public Library Board President, 300 West Briarcliff Road, Bolingbrook, IL 60440. (630-759-2102 ext. 4157)

2. The corporate and special purpose property taxes extended or abated for 2017 were \$8,315,202.

The proposed corporate and special purpose property taxes to be levied for 2018 are \$8,664,441. This represents a 4.2% increase over the previous year.

3. The property taxes extended for debt service and public building commission leases for 2017 were \$2,670,389.

The estimated property taxes to be levied for debt service and public building commission leases for 2018 are \$2,788,384. This represents a 4.4% increase over the previous year.

4. The total property taxes extended or abated for 2017 were \$10,985,591. The estimated total property taxes to be levied for 2018 are \$11,452,825. This represents a 4.3% increase over the previous year.

STATE OF ILLINOIS )  
 ) SS  
COUNTIES OF WILL )  
AND DU PAGE )

CERTIFICATION OF AUTHENTICITY

I, Steven J. Prodehl, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Ordinance adopted on the 18<sup>th</sup> day of October, 2018, at a meeting of the Board of Trustees of The Fountaindale Public Library District. I further certify that the Ordinance was published on the day of the 25<sup>th</sup> of October, 2018, in The Bugle Newspaper.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, this 18<sup>th</sup> day of October, 2018.

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Steven J. Prodehl, Secretary  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT,  
WILL AND DU PAGE COUNTIES, ILLINOIS

(SEAL)

### PUBLIC NOTICE

PUBLIC NOTICE is hereby given that, by Ordinance adopted on the 18<sup>th</sup> day of October, 2018, the Board of Trustees of The Fountaindale Public Library District determined to levy a special tax of .02% of the value of all the taxable property in the District, as equalized or assessed by the Department of Revenue, for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs and alterations of library buildings and equipment, said tax levy to be effective for the 2019 – 2020 fiscal year.

The question of levying a 0.02% tax shall be submitted to the electors of the District if a petition is filed with the Board signed by 4,048 registered voters in the District asking that the question of levying said 0.02% tax be submitted to the electors of the District. Said petition must be filed within thirty (30) days after publication of this Public Notice. The date of the prospective referendum is April 2, 2019.

A petition form may be obtained from the District Secretary.

The text of said Ordinance is set forth below.

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Steven J. Prodehl, Secretary  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL & DU PAGE COUNTIES, ILLINOIS

ORDINANCE 2018-3

ORDINANCE DETERMINING TO LEVY AN ADDITIONAL  
TAX OF .02% FOR THE 2019 - 2020 FISCAL YEAR

WHEREAS, the Public Library District Act of 1991 (75 ILCS 16/35-5) authorizes the Board of Trustees to levy a special tax in addition to the annual public library district tax for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs and alterations of library buildings and equipment; and

WHEREAS, the amount of said special tax is .02% of the value of all the taxable property in the District as equalized or assessed by the Department of Revenue; and

WHEREAS, the Board of Trustees deems it advisable and necessary to levy said special tax for the 2019 - 2020 Fiscal Year for the purposes hereinbefore set forth.

NOW, THEREFORE, BE IT ORDAINED AND DETERMINED by the Board of Trustees of The Fountaindale Public Library District that for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs and alterations of library buildings and equipment, a special tax of .02% of the value of all taxable property in the District, as equalized or assessed, shall be levied for the Fiscal Year 2019 – 2020.

FURTHER, a copy of this Ordinance shall be published in the Bugle Newspaper within fifteen (15) days after the date of adoption of this Ordinance in the form provided by law and shall be posted at each library operated by the District.

FURTHER, this Ordinance shall be in full force and effect from and after its adoption as provided by law.

ADOPTED this 18<sup>th</sup> day of October, 2018 by the Board of Library Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS.

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Margaret J. (Peggy) Danhof, President  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL & DU PAGE COUNTIES, ILLINOIS

ATTEST:

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Steven J. Prodehl, Secretary



## FINANCIAL ADVISORY AGREEMENT

This Financial Advisory Agreement (the "Agreement") is made and entered into by and between the Fountaindale Public Library District, Will and DuPage Counties, Illinois ("Issuer") and PMA Securities, Inc. ("PMA") effective as of October 5, 2018 (the "Effective Date"). The Issuer and PMA collectively constitute the "Parties" hereunder.

### WITNESSETH:

WHEREAS, the Issuer intends to issue \$10,000,000\* General Obligation Library Building Refunding Bonds, Series 2018 (the "2018 Bonds"); \$1,800,000\* General Obligation Library Building Refunding Bonds, Series 2019A (the "2019A Bonds"); and \$6,000,000\* General Obligation Library Building Refunding Bonds, Series 2019B (the "2019B Bonds") and, together with the 2018 Bonds and the 2019A Bonds, the "Securities"), and in connection with the authorization, sale, issuance and delivery of such indebtedness, the Issuer desires to retain a financial advisor to advise the Issuer regarding the issuance of the Securities;

WHEREAS, PMA is willing to provide its professional services and its facilities as financial advisor in connection with all programs of financing as may be considered and authorized by the Issuer during the period in which this Agreement shall be effective;

WHEREAS, the Issuer is a municipal entity and the Securities are municipal securities as defined by the Securities Exchange Act of 1934 and the rules of the Municipal Securities Rulemaking Board ("MSRB"); and

WHEREAS, PMA is registered as a municipal securities dealer and a municipal advisor with the U.S. Securities Exchange Commission ("SEC") and the MSRB and thus, may provide municipal advisor services to a municipal entity such as the Issuer, including advice with respect to the issuance of municipal securities as a financial advisor.

NOW, THEREFORE, the Issuer and PMA, in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, do hereby agree as follows:

### SECTION I SCOPE OF SERVICES

Upon the request of an authorized representative of the Issuer, PMA agrees to perform the financial advisory services (hereinafter "Services" or "Scope of Services") stated in the following provisions of this Section I; and for having rendered such services, and for the Continuing Services described in Section III, the Issuer agrees to pay PMA the compensation as provided in Section VI hereof.

A. Financial Planning. At the direction of the Issuer, PMA shall:

1. Analysis. Conduct an analysis of the financial resources of the Issuer to determine the extent of its capacity to authorize, issue and service any Securities contemplated. This analysis will include reviews of any existing debt structure as compared with the existing and projected sources of revenues which may be pledged to secure payment of debt service and, where appropriate, may include an analysis of the trend of the assessed valuation, taxing power and present and future taxing requirements of the Issuer. The analysis may take into account any outstanding indebtedness payable from the revenues of existing or projected facilities operated by the Issuer, additional revenues to be available from any proposed rate increases and additional revenues, as projected internally through the use of proprietary

\*Preliminary, subject to change, and reflects the current estimated par amount. Currently, the expected estimated public offering price of the Securities are \$10,000,000, \$1,800,000 and \$6,000,000, respectively, from which the fee may be calculated. See Section VI herein.



# FOUNTAINDALE PUBLIC LIBRARY DISTRICT

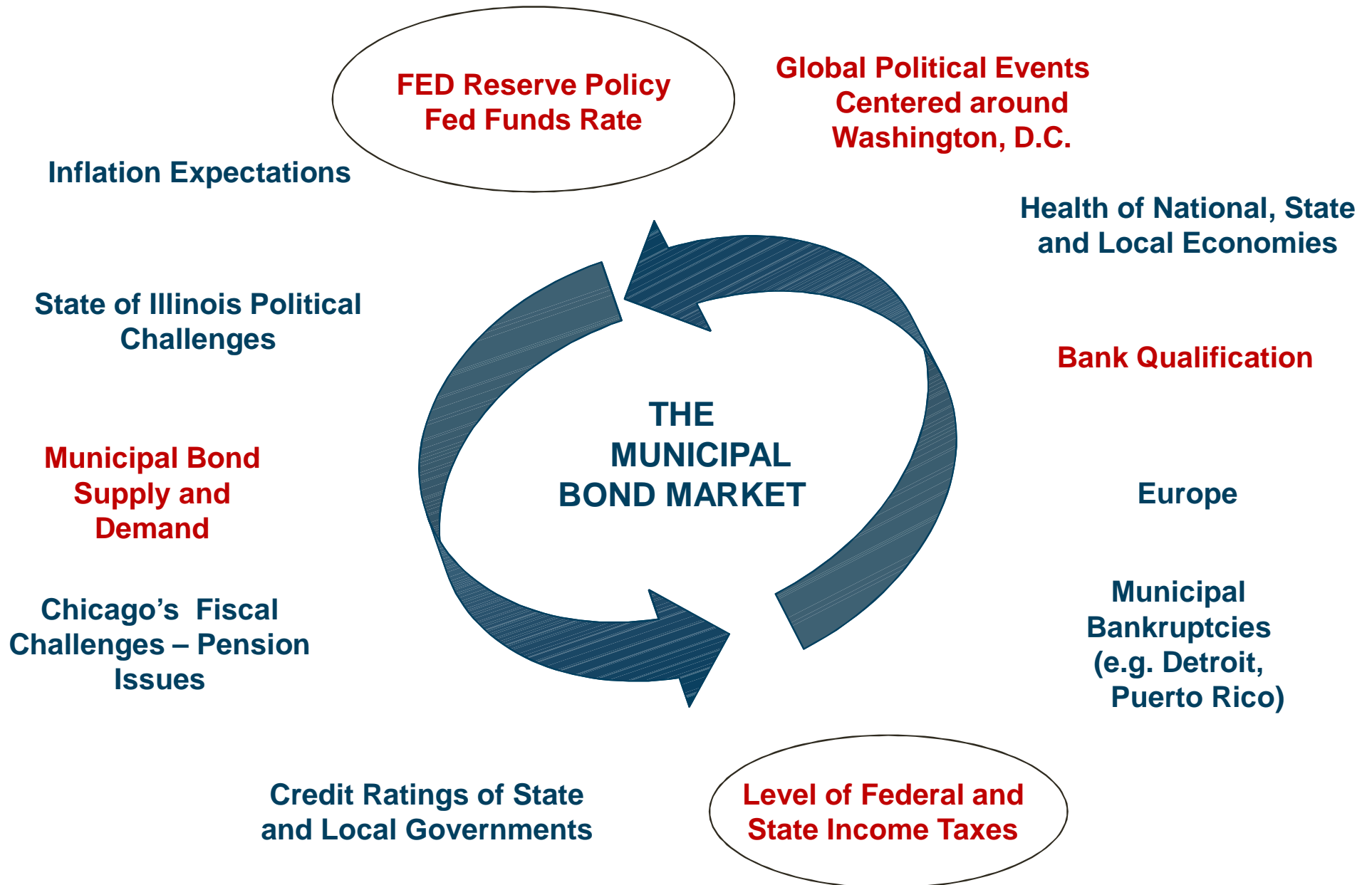
## Proposed Scenarios to Refinance Existing Bonds

ANDREW KIM  
*DIRECTOR, PUBLIC FINANCE*  
PMA SECURITIES, INC.

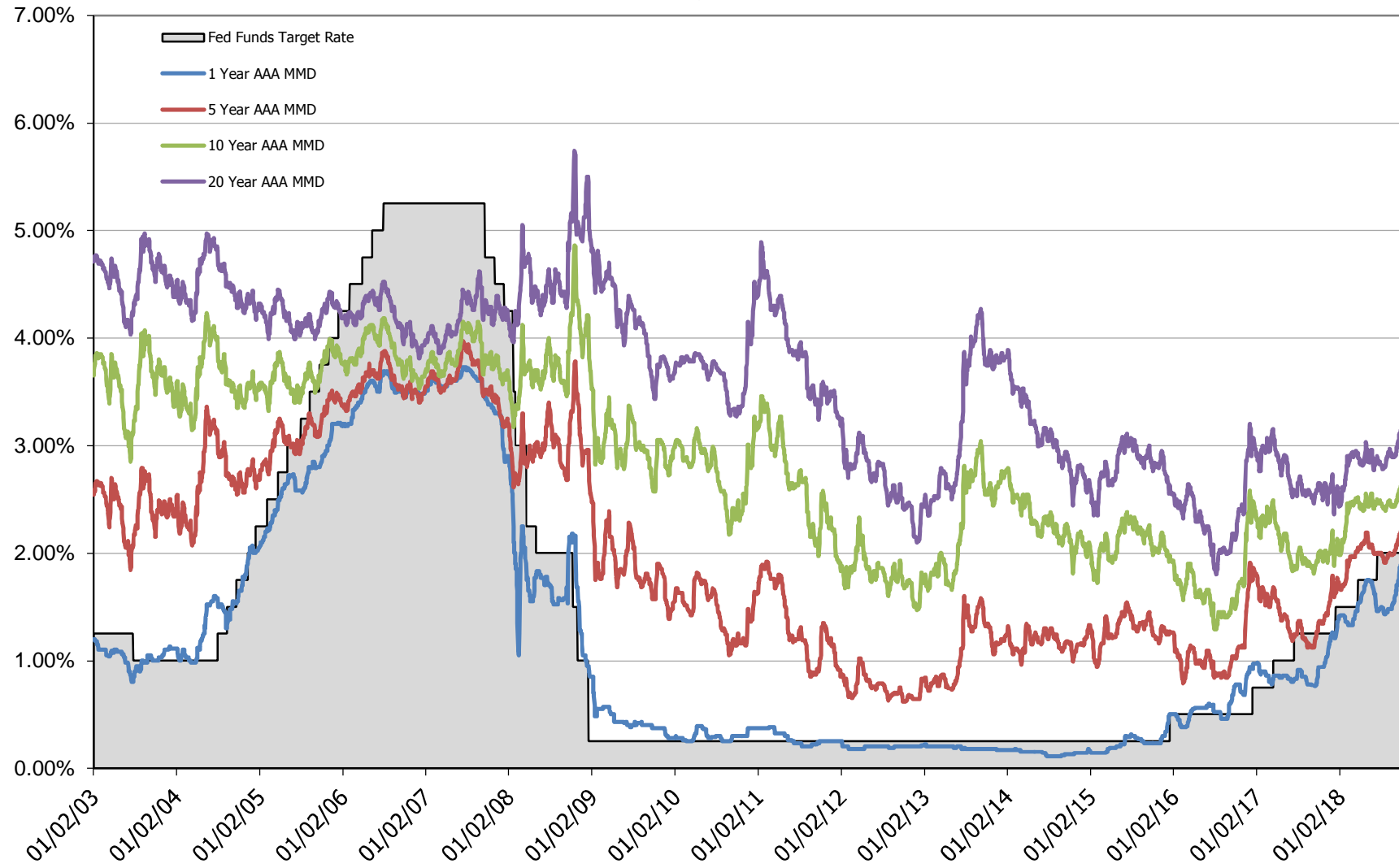
October 18, 2018

# MARKET UPDATE

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## Fed Funds Target Rate vs. MMD



\*The Municipal Market Data “MMD” is a AAA municipal bond market index produced by TM3. As of October 03, 2018.

# EXISTING LIBRARY DEBT PORTFOLIO

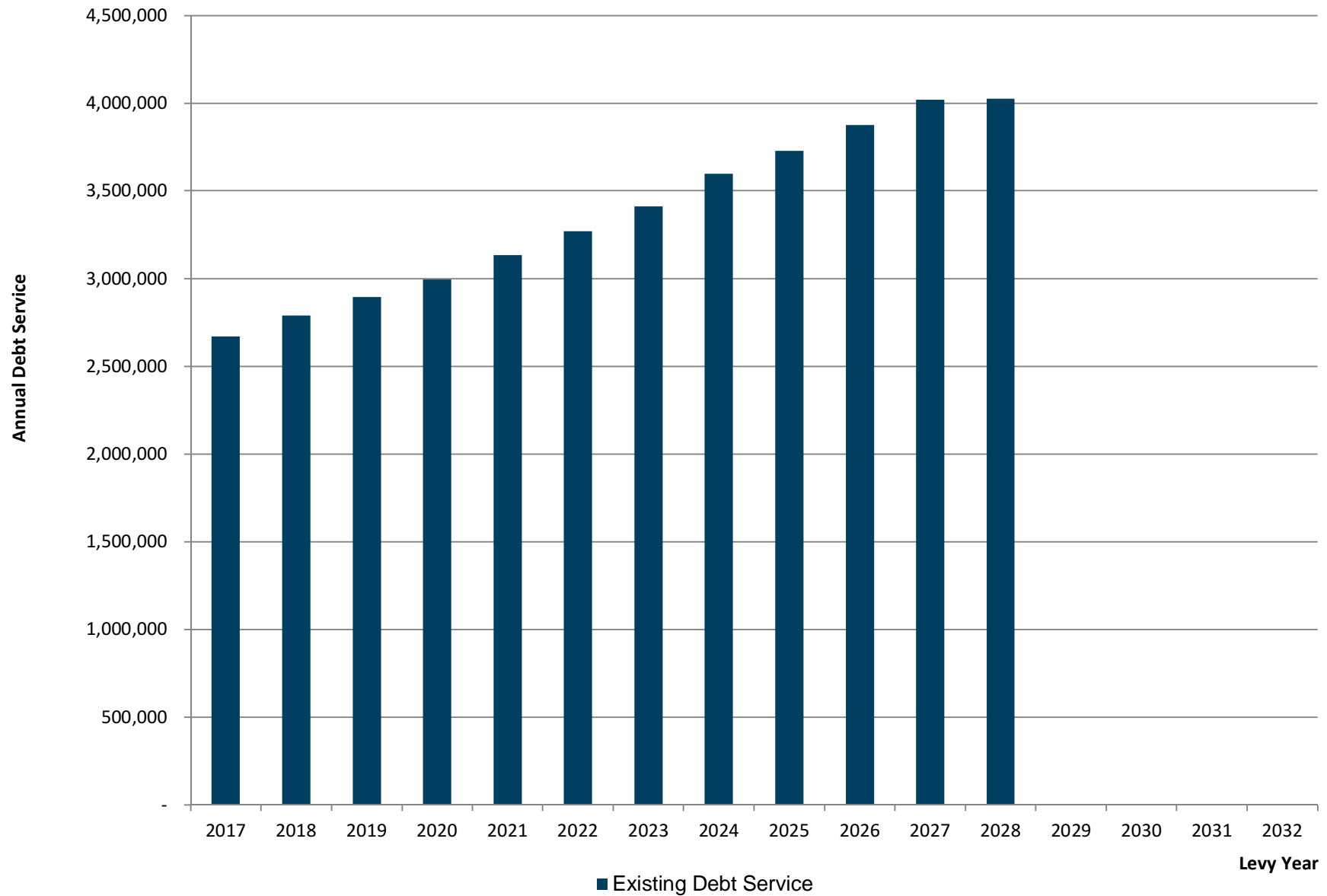
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		\$10,000,000 GO Library Building	\$20,750,000 GO Library Building	\$8,750,000 Taxable GO Library	\$9,775,000 GO Refunding Library Bonds,			Cumulative Principal Retirement as
Ley Year	Fiscal Year	Bonds, Series 2008	Bonds, Series 2009	Bonds, Series 2009B	Series 2016A	Total	Ending Principal Balance	Percent of Total
2017	2019	\$ -	\$ 1,475,000	\$ -	\$ 85,000	\$ 1,560,000	\$ 30,570,000	4.86%
2018	2020	800,000	850,000	-	90,000	1,740,000	28,830,000	10.27%
2019	2021	-	1,025,000	-	890,000	1,915,000	26,915,000	16.23%
2020	2022	-	1,200,000	-	875,000	2,075,000	24,840,000	22.69%
2021	2023	-	1,425,000	-	855,000	2,280,000	22,560,000	29.79%
2022	2024	-	1,550,000	-	940,000	2,490,000	20,070,000	37.54%
2023	2025	-	1,800,000	-	915,000	2,715,000	17,355,000	45.99%
2024	2026	-	2,000,000	100,000	895,000	2,995,000	14,360,000	55.31%
2025	2027	-	1,925,000	200,000	1,110,000	3,235,000	11,125,000	65.38%
2026	2028	-	-	600,000	2,900,000	3,500,000	7,625,000	76.27%
2027	2029	-	-	3,725,000	-	3,725,000	3,900,000	87.86%
2028	2030	-	-	3,900,000	-	3,900,000	-	100.00%
2029	2031	-	-	-	-	-	-	100.00%
2030	2032	-	-	-	-	-	-	100.00%
2031	2033	-	-	-	-	-	-	100.00%
2032	2034	-	-	-	-	-	-	100.00%
<b>Totals:</b>		<u>\$ 800,000</u>	<u>\$13,250,000</u>	<u>\$ 8,525,000</u>	<u>\$ 9,555,000</u>	<u>\$ 32,130,000</u>		

Purpose:	NM - BLD	NM - BLD	NM - BLD	AR - 08
Call Date:	02/01/18	02/01/19	02/01/20	02/01/25
Amount Callable:	\$ 800,000	\$11,775,000	\$ 8,525,000	\$ 4,905,000

## General Obligation Debt Service

Levy Year	Fiscal Year	\$10,000,000 GO Library Building	\$20,750,000 GO Library Building	\$8,750,000 Taxable GO Library	\$9,775,000 GO		Total General Obligation Bonds	EAV	Growth Rate	B&I Tax Rate
		Bonds, Series 2008	Bonds, Series 2009	Bonds, Series 2009B [BABs]	Series 2009B BAB Subsidy	Refunding Library Bonds, Series 2016A				
2015	2017	\$ 461,240	\$ 1,801,813	\$ 505,975	\$ (177,091)	\$ —	\$ 2,591,936	\$ 1,794,686,375	1.67%	0.1444
2016	2018	33,600	1,894,500	505,975	(177,091)	277,800	2,534,784	1,886,532,310	5.12%	0.1344
2017	2019	33,600	2,030,500	505,975	(177,091)	276,100	2,669,084	1,996,917,091	5.85%	0.1337
2018	2020	833,600	1,346,500	505,975	(177,091)	279,400	2,788,384	1,996,917,091	0.00%	0.1396
2019	2021	-	1,487,500	505,975	(177,091)	1,077,600	2,893,984	1,996,917,091	0.00%	0.1449
2020	2022	-	1,621,500	505,975	(177,091)	1,044,800	2,995,184	1,996,917,091	0.00%	0.1500
2021	2023	-	1,798,500	505,975	(177,091)	1,007,300	3,134,684	1,996,917,091	0.00%	0.1570
2022	2024	-	1,866,500	505,975	(177,091)	1,075,200	3,270,584	1,996,917,091	0.00%	0.1638
2023	2025	-	2,050,625	505,975	(177,091)	1,031,400	3,410,909	1,996,917,091	0.00%	0.1708
2024	2026	-	2,174,125	605,975	(177,091)	993,100	3,596,109	1,996,917,091	0.00%	0.1801
2025	2027	-	2,011,625	700,175	(175,061)	1,190,200	3,726,939	1,996,917,091	0.00%	0.1866
2026	2028	-	-	1,088,575	(171,001)	2,958,000	3,875,574	1,996,917,091	0.00%	0.1941
2027	2029	-	-	4,178,775	(158,821)	-	4,019,954	1,996,917,091	0.00%	0.2013
2028	2030	-	-	4,095,000	(68,250)	-	4,026,750	1,996,917,091	0.00%	0.2016
2029	2031	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000
2030	2032	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000
2031	2033	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000
2032	2034	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000
2033	2035	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000
2034	2036	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000
2035	2037	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000
2036	2038	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000
2037	2039	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000
<b>Total DS From</b>										
<b>Current FY:</b>		\$ 867,200	\$16,387,375	\$14,210,325	\$ (1,989,864)	\$ 10,933,100	\$ 40,408,136			



# ALTERNATIVE REFUNDING SCENARIOS

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- Library financing objectives
  - Create a flat debt service profile instead of the current structure that increases annually (e.g., \$3.00 million or \$3.25 million annually)
  - Do not extend the final maturity of existing bonds
  - Utilize existing funds-on-hand, as necessary, to meet stated objectives
  - Take advantage of existing call dates to meet objectives and to capture economic savings
- Option 1
  - Level future debt service payments at **\$3.00 million annually**
  - Requires an estimated District funds contribution of **\$800,000** to the 2018 financing and **\$2,600,000** to the 2019 financing (aggregate of **\$3,400,000**)
  - Aggregate debt service reduction of approximately **\$5,125,000**
- Option 2
  - Level future debt service payments at **\$3.25 million annually**
  - Requires an estimated District funds contribution of **\$1,900,000** to the 2019 financing
  - Aggregate debt service reduction of approximately **\$3,200,000**
- Option 3
  - Level future debt service payments at approximately **\$3.18 – \$3.20 million annually**
  - Includes an estimated District funds contribution of **\$2,520,000** to the 2019 financing
  - Aggregate debt service reduction of approximately **\$4,020,000**
- Option 4
  - Level future debt service payments at approximately **\$3.13 – \$3.16 million annually**
  - Includes an estimated District funds contribution of **\$3,320,000** to the 2019 financing
  - Aggregate debt service reduction of approximately **\$5,125,000**

# OPTION 1

## LEVEL \$3.00 MILLION ANNUAL DEBT SERVICE PAYMENTS

### TOTAL DISTRICT FUNDS CONTRIBUTED = \$3,400,000

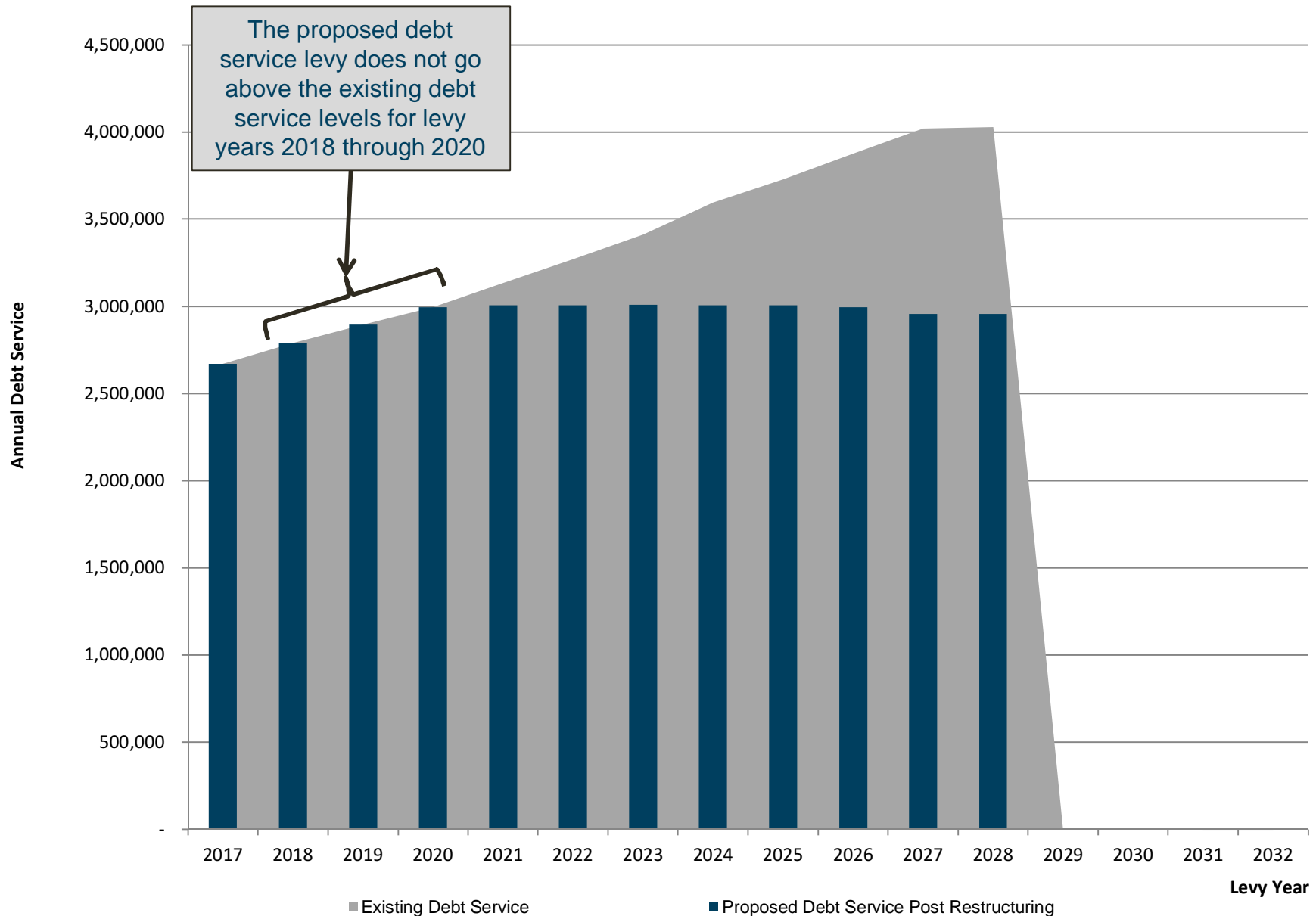
Estimated homeowner impact for a \$200,000 home

General Obligation Debt Service														
Dated Date: Nov. 15, 2018 Nov. 15, 2019														
Future Abatements [Exercising the 2016A call option could reduce the size of this abatement.]														
Total General Obligation Bonds Debt Service														
EAV														
Growth Rate														
B&I Tax Rate														
Current Estimated Payment Schedule on a \$200,000 Home (3)														
Estimated Change in Tax Payment Schedule on \$200,000 Home														
Lew Year	Fiscal Year	Bonds, Series 2008	Bonds, Series 2009	Series 2009B [BABs]	Series 2009B BAB Subsidy	Refunding Library Bonds, Series 2016A	Proposed GO Refunding Bonds, Series 2018 [2009 Bonds] (1)	Proposed GO Refunding Bonds, Series 2019 [2009B BABs] (2)	Total	Total	EAV	Growth Rate	B&I Tax Rate	Estimated Change in Tax Payment Schedule on \$200,000 Home
2015	2017	\$ 461,240	\$ 1,801,813	\$ 505,975	\$ (177,091)	\$ -	\$ -	\$ -	\$ 2,591,936	\$ 2,591,936	\$ 1,794,686,375	1.67%	0.1444	
2016	2018	33,600	1,894,500	505,975	(177,091)	277,800	-	-	2,534,784	2,534,784	1,886,532,310	5.12%	0.1344	
2017	2019	33,600	2,030,500	505,975	(177,091)	276,100	-	-	2,669,084	2,669,084	1,996,917,091	5.85%	0.1337	81.09
2018	2020	833,600	-	505,975	(177,091)	279,400	1,347,450	-	2,789,334	2,789,334	1,996,917,091	0.00%	0.1397	84.74
2019	2021	-	-	-	-	1,077,600	1,490,450	326,088	2,894,138	2,894,138	1,996,917,091	0.00%	0.1449	87.92
2020	2022	-	-	-	-	1,044,800	1,627,650	322,888	2,995,338	2,995,338	1,996,917,091	0.00%	0.1500	91.00
2021	2023	-	-	-	-	1,007,300	1,672,650	324,688	3,004,638	3,004,638	1,996,917,091	0.00%	0.1505	91.28
2022	2024	-	-	-	-	1,075,200	1,693,850	236,288	3,005,338	3,005,338	1,996,917,091	0.00%	0.1505	91.30
2023	2025	-	-	-	-	1,031,400	1,737,050	241,288	3,009,738	3,009,738	1,996,917,091	0.00%	0.1507	91.44
2024	2026	-	-	-	-	993,100	1,776,250	236,088	3,005,438	3,005,438	1,996,917,091	0.00%	0.1505	91.31
2025	2027	-	-	-	-	1,190,200	1,580,250	236,088	3,006,538	3,006,538	1,996,917,091	0.00%	0.1506	91.34
2026	2028	-	-	-	-	2,958,000	-	236,088	(200,000)	2,994,088	1,996,917,091	0.00%	0.1499	90.96
2027	2029	-	-	-	-	-	-	2,956,088	-	2,956,088	1,996,917,091	0.00%	0.1480	89.81
2028	2030	-	-	-	-	-	-	2,955,488	-	2,955,488	1,996,917,091	0.00%	0.1480	89.79
2029	2031	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000	
2030	2032	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000	
2031	2033	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000	
2032	2034	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000	
2033	2035	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000	
2034	2036	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000	
2035	2037	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000	
2036	2038	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000	
2037	2039	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000	
Total DS From Current FY:		\$ 867,200	\$ 2,030,500	\$ 1,011,950	\$ (354,182)	\$ 10,933,100	\$ 12,925,600	\$ 8,071,075	\$ (200,000)	\$ 35,285,243	\$ 35,285,243			
District Funds Contributed to Paydown Debt Service:		\$ 800,000	\$ 2,600,000						\$ 3,400,000					

- (1) Rates based upon the "AAA" MMD index for October 3, 2018 and recent bond sales which PMA believes to be accurate and reliable, plus 0.25%. Estimated TIC = 3.17%.
- (2) Rates based upon the "AAA" MMD index for October 3, 2018 and recent bond sales which PMA believes to be accurate and reliable, plus 0.25%. Estimated TIC = 3.57%.
- (3) Many variables may impact this payment, including, but not limited to, exemptions for primary residence homeowners, senior citizens, and disabled and/or returning veterans

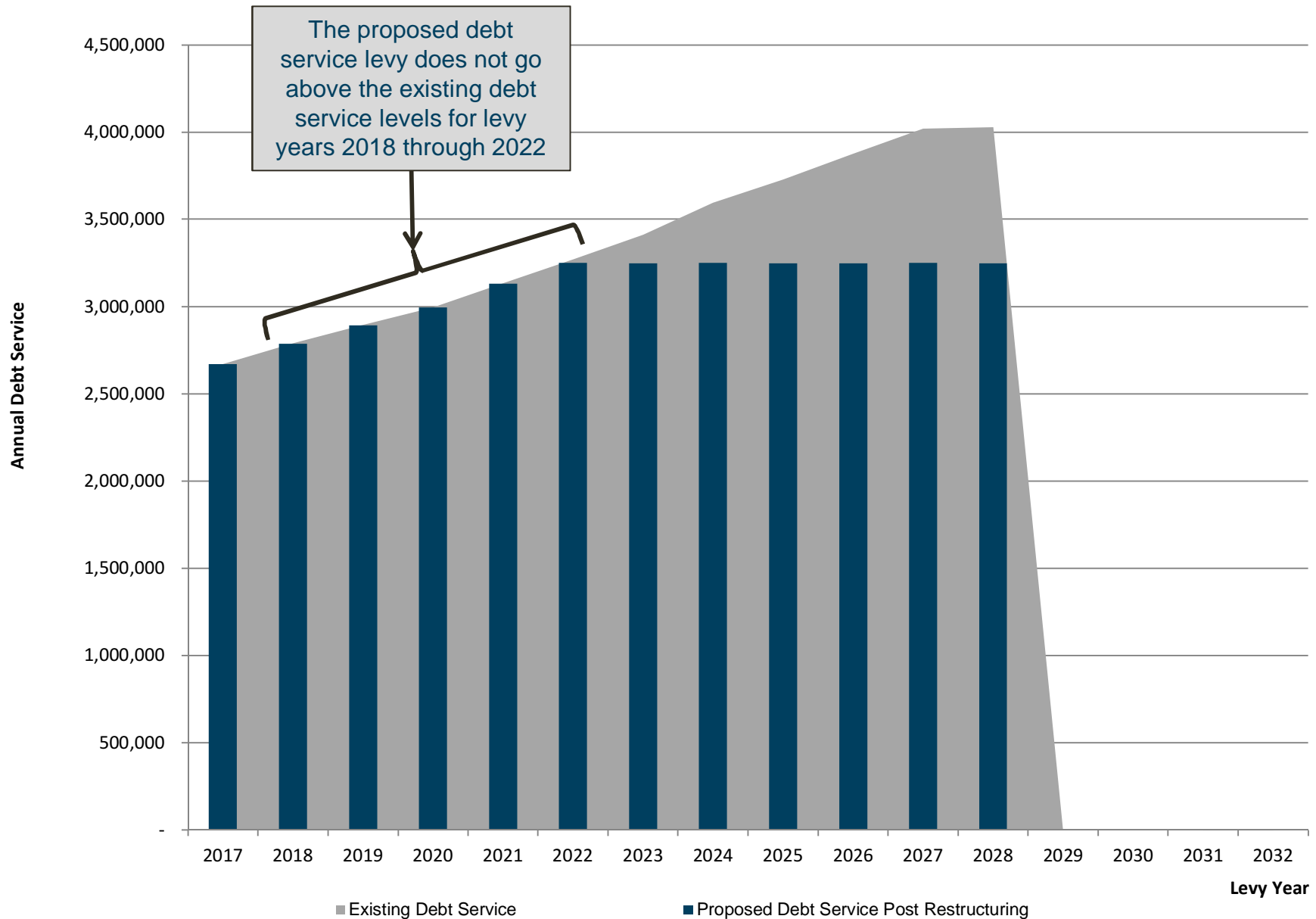
Note: Estimated lost interest earnings for each \$1 million contributed over the term of the bonds is approximately \$315,000.

Assumes investment rate of 2.85% equal to the 2-year Treasury as of October 3<sup>rd</sup>, 2018.





Note: Estimated lost interest earnings for each \$1 million contributed over the term of the bonds is approximately \$315,000. Assumes investment rate of 2.85% equal to the 2-year Treasury as of October 3<sup>rd</sup>, 2018.



# OPTION 3

## LEVEL \$3.18 MILLION ANNUAL DEBT SERVICE PAYMENTS

### TOTAL DISTRICT FUNDS CONTRIBUTED = \$2,520,000

Estimated homeowner impact for a \$200,000 home

#### General Obligation Debt Service

Dated Date: Nov. 15, 2018 Nov. 15, 2019

		\$8,750,000															Current	Change in	
		\$10,000,000	\$20,750,000	Taxable GO			Proposed GO	Proposed GO									Estimated	Tax	
		GO Library	GO Library	Library		\$9,775,000 GO	Refunding	Refunding									Payment	Payment	
		Building	Building	Bonds,	Series	Refunding	Bonds, Series	Bonds, Series									Schedule on	Schedule on	
Lewy	Fiscal	Bonds, Series	Bonds,	Series 2009B	2009B BAB	Library Bonds,	2018 [2009	2019 [2009B	Future							Growth	B&I Tax	a \$200,000	\$200,000
Year	Year	2008	Series 2009	[BABs]	Subsidy	Series 2016A	Bonds] (1)	BABs] (2)	Abatements	Total	Service	EAV	Rate	Rate			Home (3)	Home	
2015	2017	\$ 461,240	\$ 1,801,813	\$ 505,975	\$ (177,091)	\$ -	\$ -	\$ -	\$ -	\$ 2,591,936	\$ 2,591,936	\$ 1,794,686,375	1.67%	0.1444					
2016	2018	33,600	1,894,500	505,975	(177,091)	277,800	-	-	-	2,534,784	2,534,784	1,886,532,310	5.12%	0.1344					
2017	2019	33,600	2,030,500	505,975	(177,091)	276,100	-	-	-	2,669,084	2,669,084	1,996,917,091	5.85%	0.1337			81.09	0.00	
2018	2020	833,600	-	505,975	(177,091)	279,400	1,345,100	-	-	2,786,984	2,786,984	1,996,917,091	0.00%	0.1396			84.67	(0.04)	
2019	2021	-	-	-	-	1,077,600	1,489,000	324,288	-	2,890,888	2,890,888	1,996,917,091	0.00%	0.1448			87.83	(0.09)	
2020	2022	-	-	-	-	1,044,800	1,622,400	326,288	-	2,993,488	2,993,488	1,996,917,091	0.00%	0.1499			90.94	(0.05)	
2021	2023	-	-	-	-	1,007,300	1,793,800	333,088	-	3,134,188	3,134,188	1,996,917,091	0.00%	0.1570			95.22	(0.02)	
2022	2024	-	-	-	-	1,075,200	1,866,400	239,488	-	3,181,088	3,181,088	1,996,917,091	0.00%	0.1593			96.64	(2.72)	
2023	2025	-	-	-	-	1,031,400	1,908,800	239,488	-	3,179,688	3,179,688	1,996,917,091	0.00%	0.1592			96.60	(7.02)	
2024	2026	-	-	-	-	993,100	1,942,000	239,488	-	3,174,588	3,174,588	1,996,917,091	0.00%	0.1590			96.44	(12.81)	
2025	2027	-	-	-	-	1,190,200	1,753,500	239,488	-	3,183,188	3,183,188	1,996,917,091	0.00%	0.1594			96.71	(16.52)	
2026	2028	-	-	-	-	2,958,000	-	239,488	-	3,197,488	3,197,488	1,996,917,091	0.00%	0.1601			97.14	(20.60)	
2027	2029	-	-	-	-	-	-	2,999,488	-	2,999,488	2,999,488	1,996,917,091	0.00%	0.1502			91.12	(31.00)	
2028	2030	-	-	-	-	-	-	2,997,188	-	2,997,188	2,997,188	1,996,917,091	0.00%	0.1501			91.06	(31.28)	
2029	2031	-	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000					
2030	2032	-	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000					
2031	2033	-	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000					
2032	2034	-	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000					
2033	2035	-	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000					
2034	2036	-	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000					
2035	2037	-	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000					
2036	2038	-	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000					
2037	2039	-	-	-	-	-	-	-	-	-	-	1,996,917,091	0.00%	0.0000					
Total DS From Current FY:		\$ 867,200	\$ 2,030,500	\$ 1,011,950	\$ (354,182)	\$ 10,933,100	\$ 13,721,000	\$ 8,177,775	\$ -	\$ 36,387,343	\$ 36,387,343								
District Funds Contributed to Paydown Debt Service:							\$ -	\$ 2,520,000	\$ -	\$ 2,520,000									

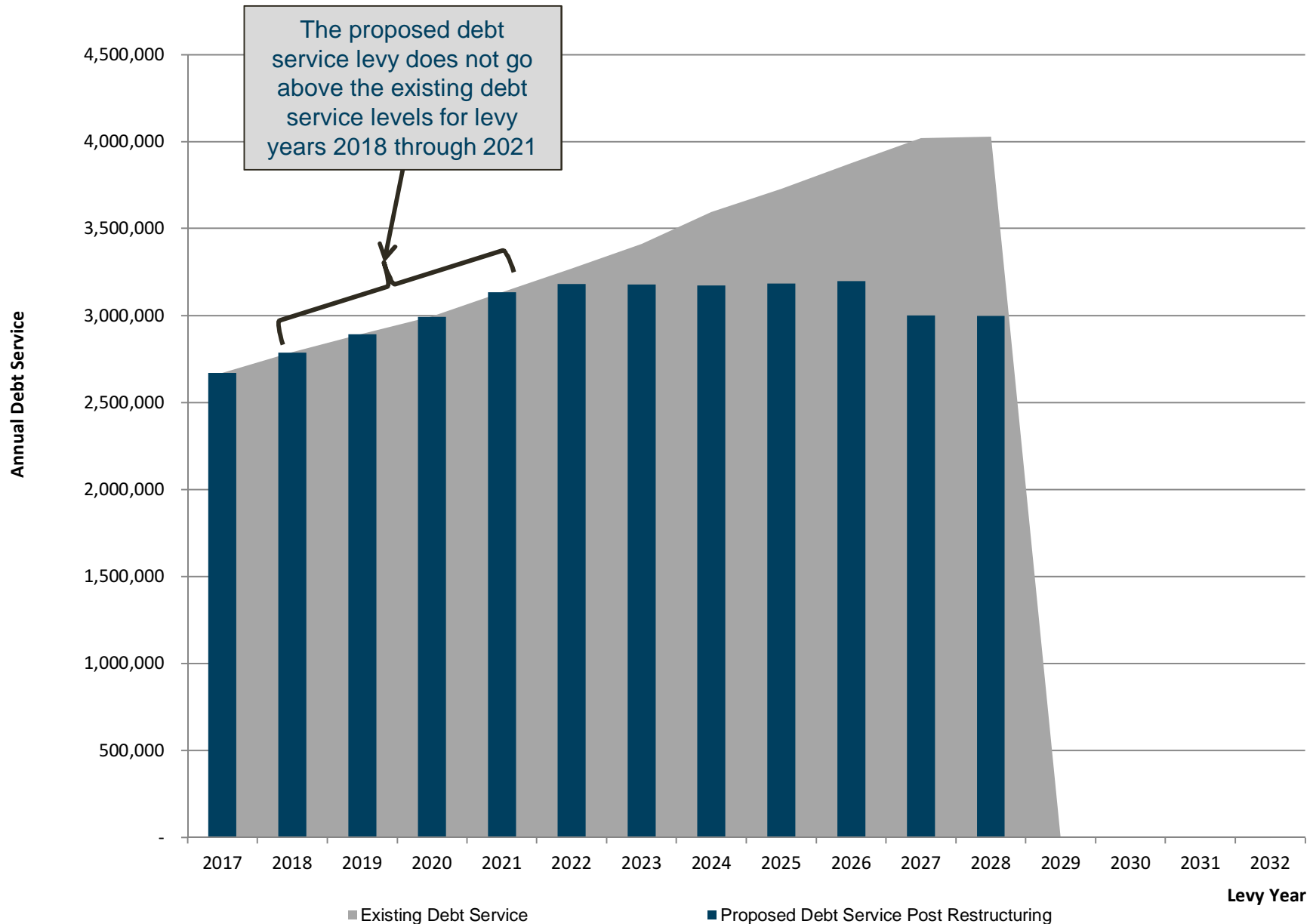
(1) Rates based upon the "AAA" MMD index for October 3, 2018 and recent bond sales which PMA believes to be accurate and reliable, plus 0.25%. Estimated TIC = 3.18%.

(2) Rates based upon the "AAA" MMD index for October 3, 2018 and recent bond sales which PMA believes to be accurate and reliable, plus 0.25%. Estimated TIC = 3.57%.

(3) Many variables may impact this payment, including, but not limited to, exemptions for primary residence homeowners, senior citizens, and disabled and/or returning veterans

Note: Estimated lost interest earnings for each \$1 million contributed over the term of the bonds is approximately \$315,000.

Assumes investment rate of 2.85% equal to the 2-year Treasury as of October 3<sup>rd</sup>, 2018.





### General Obligation Debt Service

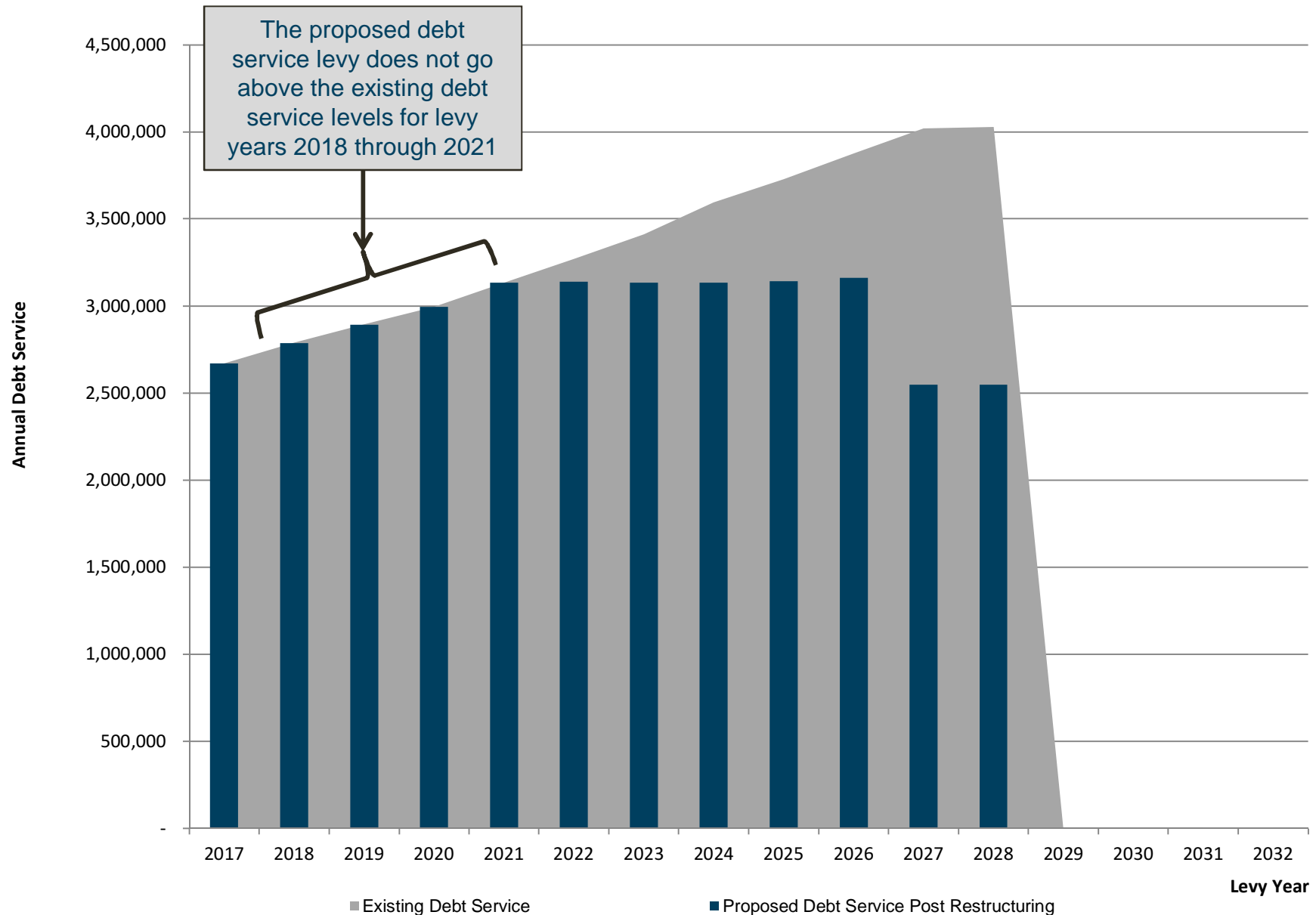
Dated Date:	Nov. 15, 2018	Nov. 15, 2019
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(1) Rates based upon the "AAA" MMD index for October 3, 2018 and recent bond sales which PMA believes to be accurate and reliable, plus 0.25%. Estimated TIC = 3.18%.

(2) Rates based upon the "AAA" MMD index for October 3, 2018 and recent bond sales which PMA believes to be accurate and reliable, plus 0.25%. Estimated TIC = 3.57%.

(3) Many variables may impact this payment, including, but not limited to, exemptions for primary residence homeowners, senior citizens, and disabled and/or returning veterans.

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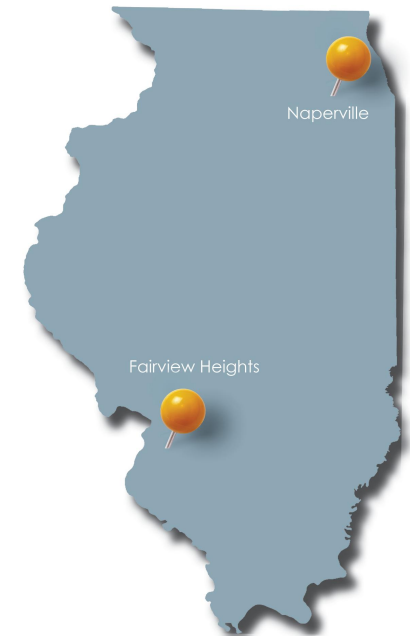
# APPENDIX: PMA PUBLIC FINANCE OVERVIEW

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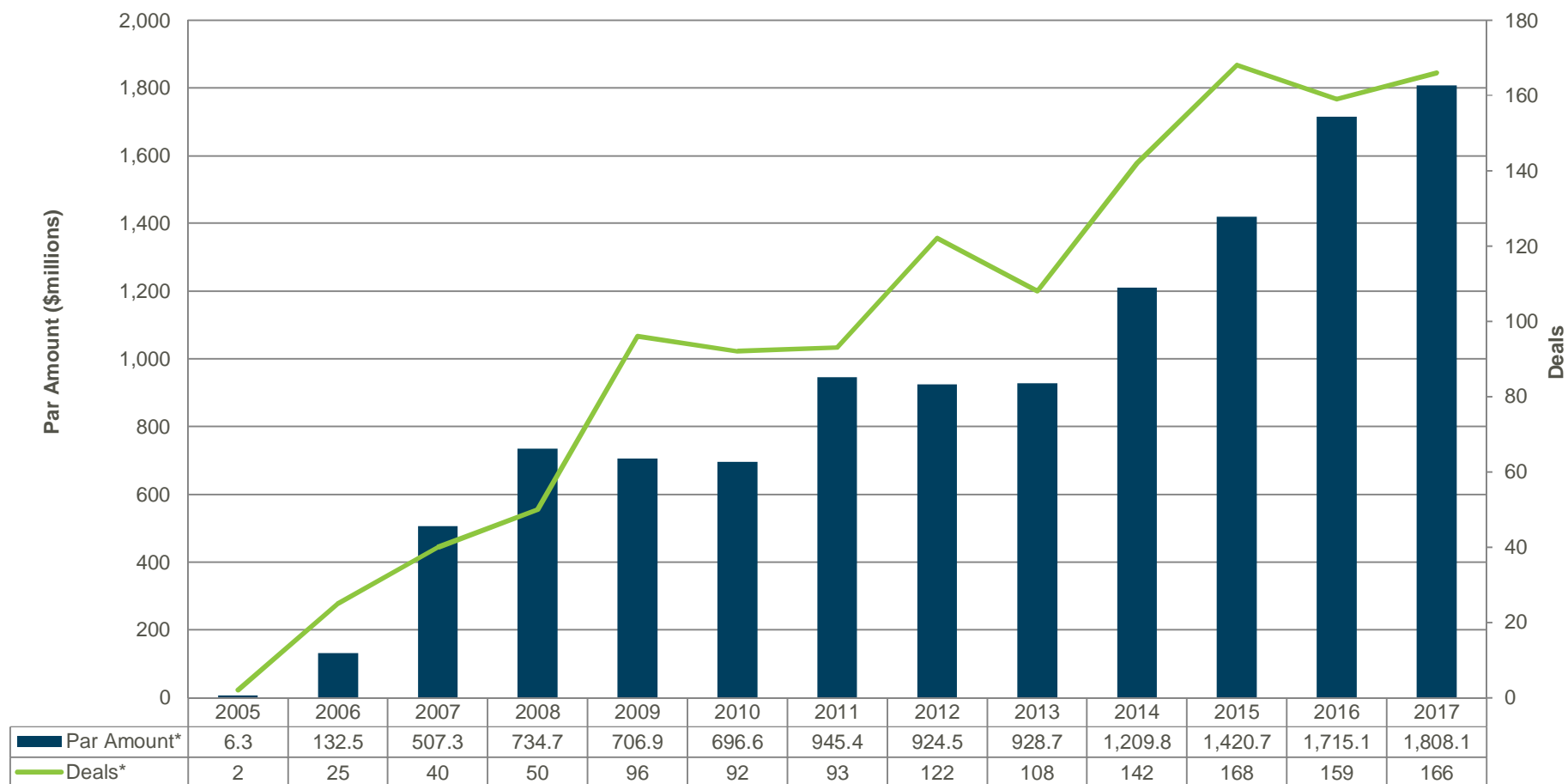
- **Andrew Kim, Director** | (630) 657-6449
  - Primary contact for the Fountaindale Public Library District (“Library”)
  - Nine years of experience in public finance; joined PMA in March 2015
  - Responsible for expanding firm’s public finance footprint among municipal units of government like the Library
  - Graduate of Northwestern University with BA in Economics and University of Chicago with a masters in Public Policy
  
- **Bob Lewis, SVP and Managing Director** | (630) 657-6445
  - Secondary contact for the Library
  - Head of Public Finance Department; manages firm’s entire public finance practice, including offices in IL (Naperville and Fairview Heights), WI, and MN
  - 21 years in public finance; over 12 years at PMA
  - Responsible for analysis and review of all transactions
  - Graduate of NIU with BS in Political Science and MA in Economics

- Michelle Harris, Senior Public Finance Associate | (630) 657-6447
  - 16 years of Public Finance experience
  - Joined PMA in 2015
  - Has worked with libraries in various capacities including referendum assistance, official statements and continuing disclosure
  
- Emily Hanson Santana, Public Finance Attorney
  - Responsible for reviewing official statement drafts and continuing disclosure filings and updating departmental policies and procedures
  - Graduate of the University of Notre Dame and Saint Louis University School of Law
  - Illinois licensed attorney
  - Joined PMA in March 2016

- PMA, which includes PMA Securities, Inc. (Municipal Advisor practice), PMA Financial Network, Inc., and Prudent Man Advisors, Inc., has been dedicated to serving the municipal marketplace for over 30 years
- PMA Securities, Inc. created a public finance department in 2005 and now has public finance offices in Illinois (Naperville and Fairview Heights), Wisconsin, and Minnesota
- Our financial advisory team consists of 16 individuals with experience in library, special district, municipal, K-12, and community college debt issuance, with particular emphasis in Illinois



- We believe the growth of PMA's public finance department is a testament to the level of service we provide



Note: The chart does not include deals on which PMA acted as pricing advisor.

- In recent years, PMA has been ranked as the #1 or #2 financial advisor based on par amount to all Illinois local issuers for financings under \$200 million<sup>1</sup>
- PMA Securities has been ranked in the top ten financial advisors nationally by the number of bank qualified or small bond issues in calendar years 2013 through 2017 as published in The Bond Buyer

<sup>1</sup> Source: Thomson Reuters and [emma.msrb.org](http://emma.msrb.org). Based on the number of issues advised upon for Illinois financings under \$200 million during the 12-month periods ending June 30, 2015, June 30, 2016 and June 30, 2017. Includes Financial Advisors on negotiated and competitive sales. Please note that past performance does not indicate future results.

- PMA's role as a Municipal (Financial) Advisor: **to advise and assist the Library in formulating and executing a debt financing plan**
  - Assist the Library in determining an optimal financing structure
  - Incorporate how the Library's debt needs connect with its operating needs and expectations
  - Assist the Library in determining the appropriate method of sale
  - Prepare the Official Statement and rating agency presentation
  - Help ensure that the Library secures the lowest borrowing cost possible, given current market conditions
- Role of an Underwriter: **to purchase bonds from the Library with the intent to resell them to investors**

- Due to the Dodd-Frank Act, a financial advisor has a fiduciary duty to act in the best interest of its clients
  - Disclose all material conflicts of interest
  - Review and provide inquiry into reasonable financial alternatives to the financing
  - Act in the issuer's best interest without regard to financial and other interests of the municipal advisor
  - A financial advisor represents the Library, and only the Library, in the sale of bonds
- Underwriters are not subject to a fiduciary duty, but are subject to a fair dealing requirement



The information contained herein is solely intended to suggest/discuss potentially applicable financing applications and is not intended to be a specific buy/sell recommendation, nor is it an official confirmation of terms. Any terms discussed herein are preliminary until confirmed in a definitive written agreement.

The analysis or information presented herein is based upon hypothetical projections and/or past performance that have certain limitations. No representation is made that it is accurate or complete or that any results indicated will be achieved. In no way is past performance indicative of future results. Changes to any prices, levels, or assumptions contained herein may have a material impact on results. Any estimates or assumptions contained herein represent our best judgment as of the date indicated and are subject to change without notice. Examples are merely representative and are not meant to be all-inclusive. The information set forth herein was gathered from sources which we believe, but do not guarantee, to be accurate. Neither the information, nor any options expressed, constitute a solicitation by us for purposes of sale or purchase of any securities or commodities. Investment/financing decisions by market participants should not be based on this information.

You should consider certain economic risks (and other legal, tax, and accounting consequences) prior to entering into any type of transaction with PMA Securities, Inc. or PMA Financial Network, Inc. It is imperative that any prospective client perform its own research and due diligence, independent of us or our affiliates, to determine suitability of the proposed transaction with respect to the aforementioned potential economic risks and legal, tax, and accounting consequences. Our analyses are not and do not purport to be appraisals of the assets, or business of the District or any other entity. PMA makes no representations as to the actual value which may be received in connection with a transaction nor the legal, tax, or accounting effects of consummating a transaction. PMA cannot be relied upon to provide legal, tax, or accounting advice. You should seek out independent and qualified legal, tax, and accounting advice from outside sources. This information has been prepared for informational and educational purposes and does not constitute a solicitation to purchase or sell securities, which may be done only after client suitability is reviewed and determined.

Forecast5 Analytics, Inc., is an affiliate of PMA, a data analytics company which offers software and other products and related consulting services to local units of government. These products include 5Sight, 5Maps, 5Share, 5Lab and 5Cast (long range financial planning). Unless otherwise stated, separate fees are charged for each of these products and services. Moreover, certain employees of the PMA Companies are also officers or employees of Forecast5 and earn compensation and stock grants from this entity.

Securities, public finance and institutional brokerage services are offered through PMA Securities, Inc. PMA Securities, Inc. is a broker-dealer and municipal advisor registered with the SEC and MSRB, and is a member of FINRA and SIPC. Prudent Man Advisors, Inc., an SEC registered investment adviser, provides investment advisory services to local government investment pools. All other products and services are provided by PMA Financial Network, Inc. PMA Financial Network, Inc., PMA Securities, Inc. and Prudent Man Advisors (collectively "PMA") are under common ownership. Securities and public finance services offered through PMA Securities, Inc. are available in CA, CO, FL, GA, IL, IN, IA, KS, MI, MN, MO, NE, OH, OK, PA, SD, TX and WI. This document is not an offer of services available in any state other than those listed above, has been prepared for informational and educational purposes only and does not constitute a solicitation to purchase or sell securities, which may be done only after client suitability is reviewed and determined. All investments mentioned herein may have varying levels of risk, and may not be suitable for every investor. For more information, please visit us at [www.pmanetwork.com](http://www.pmanetwork.com). For institutional use only.

systems, through affiliated companies or by other parties employed by the Issuer, resulting from improvements to be financed by the Securities under consideration.

2. Future Financings. Consider and analyze future financing needs as projected by the Issuer's staff, through internal proprietary systems of PMA or through other experts, if any, employed by the Issuer.
3. Recommendations for Securities. On the basis of the information developed by the analysis described above, and other information and experience available, submit to the Issuer recommendations regarding the Securities under consideration, including such elements as the date of issue, interest payment dates, schedule of principal maturities, options of prior payment, security provisions, and such other provisions as may be appropriate in order to make the issue attractive to investors while achieving the objectives of the Issuer. All recommendations will be consistent with the goal of designing the Securities to be sold on terms that are advantageous to the Issuer, including the lowest interest cost consistent with all other considerations.
4. Market Information. Advise the Issuer of current bond market conditions, other related forthcoming bond issues and general information, with economic data, which might normally be expected to influence interest rates or bidding conditions so that the date of sale of the Securities may be set at a favorable time.
5. Elections. In the event it is necessary to hold an election to authorize the Securities then under consideration, at the request of the Issuer, PMA will assist in coordinating the assembly of such data as may be required for the preparation of necessary petitions, orders, resolutions, ordinances, notices and certificates in connection with the election, including assistance in the transmission of such data to a firm of municipal bond attorneys, bond counsel, retained by the Issuer.

**B. Debt Management and Financial Implementation**. At the direction of the Issuer, PMA shall:

1. Method of Sale. Evaluate the particular financing being contemplated, giving consideration to the complexity, market acceptance, rating, size and structure in order to make a recommendation as to an appropriate method of sale, and:
  - a. If the Securities are to be sold by an advertised competitive sale, PMA will:
    - (1) Oversee the sale of the Securities;
    - (2) Disseminate information to prospective bidders, organize such informational meetings as may be necessary, and facilitate prospective bidders' efforts in making timely submission of proper bids which may include the use of a third party auction platform;
    - (3) Assist the staff of the Issuer in coordinating the receipt of bids, the safekeeping of good faith amounts and the tabulation and comparison of submitted bids; and
    - (4) Advise the Issuer regarding the best bid and provide advice regarding acceptance or rejection of the bids.
  - b. If the Securities are to be sold by negotiated sale, PMA will:
    - (1) Recommend for the Issuer's formal approval and acceptance of one or more investment banking firms as managers of an underwriting syndicate for the purpose of negotiating the purchase of the Securities. This may include a request for proposal for underwriting services. A recommendation will be based upon but not limited to the following: proposed underwriter fees, indicative interest rates and yields, recent comparable bond sales that support the

indicative rates and yields, quality of structuring ideas proposed, experience of the underwriter and its personnel, and willingness to commit capital. In keeping with the provisions of Rule G-23 of the MSRB, PMA will not participate in an underwriting syndicate in connection with the negotiated purchase of the Securities.

- (2) PMA will cooperate with and assist the underwriter(s) in the review of a bond purchase contract and other related documents. The costs incurred in such efforts, including the printing of the documents, will be paid in accordance with the terms of the Issuer's agreement with the underwriter(s), but shall not be or become an obligation of PMA, except to the extent specifically provided otherwise in this Agreement or assumed in writing by PMA.
  - (3) Assist the staff of the Issuer in the safekeeping of any good faith checks, to the extent there are any, and provide a cost comparison, for both expenses and interest which are suggested by the underwriter(s), to the then current market.
  - (4) Advise the Issuer as to the fairness of the prices/yields offered by the underwriter(s).
- c. If the Securities are to be sold as a private placement:
  - (1) The Issuer shall identify the potential purchasers and provide the information to PMA. At the request of the Issuer, PMA will disseminate information, including any offering documents, to prospective purchasers, and collect prospective purchasers' timely submission of offers to purchase. PMA will analyze such offers to purchase and make a recommendation to the Issuer regarding the acceptance of one or more offers to purchase the Securities.
  - (2) Under certain circumstances, PMA may recommend that the Issuer engage a placement agent for a private placement of the Securities. The recommendation to engage a placement agent will be based upon, but not limited to the following factors: the size and complexity of the Securities, the credit of the Issuer, the amortization length of the Securities, and whether the purchaser requires DTC eligibility. If PMA recommends the use of a placement agent, PMA will then recommend for the Issuer's formal approval and acceptance of an investment banking firm placement agent for the Securities. This may include a request for proposal for placement agent services. A recommendation will be based upon but not limited the following: proposed fee, indicative interest rates, recent comparable bond sales that support the rates, quality of structuring ideas proposed, and experience of the placement agent and its personnel.
2. Issuer Meetings. Attend meetings of the governing body of the Issuer, its staff, representatives or committees as requested at all times when PMA may be of assistance or service and the subject of financing is to be discussed.
3. Review of Third Party Recommendations. If the review of a recommendation of another party is requested by the Issuer and within the Scope of Services, PMA will determine, based on the information obtained through reasonable diligence, whether the municipal securities transaction or municipal financial product is or is not suitable for the Issuer. In addition, PMA will inform the Issuer of:
  - a. PMA's evaluation of the material risks, potential benefits, structure, and other characteristics of the recommended municipal securities transaction or municipal financial product;
  - b. The basis upon which PMA reasonably believes that the recommended municipal securities transaction or municipal financial product is, or is not, suitable for the Issuer; and

- c. Whether PMA has investigated or considered other reasonably feasible alternatives to the recommended municipal securities transaction or municipal financial product that might also or alternatively serve the Issuer's objectives.
4. Offering Documents. PMA will draft the preliminary and final Official Statements, Offering Memorandums or Term Sheets ("Offering Documents"), perform research, data collection, production and due diligence review for the Offering Documents and submit such documents to the Issuer for examination, approval and certification of the disclosures in the preliminary and final official statements, and other disclosures to the public.
  - a. Some of the data collected may require a fee, such as overlapping debt or an auditor's certificate. Any fees for data will be sent to the Issuer for prior approval.
  - b. As needed for Offering Documents disclosure purposes, PMA will file reportable event notices and other information to Electronic Municipal Market Access ("EMMA").
  - c. PMA will electronically distribute and post the Offering Documents.
  - d. Lastly, PMA shall deliver the final Offering Documents to the purchaser of the Securities in accordance with MSRB rules. Please note that the Offering Documents contain the Issuer's statements about itself upon which it intends others to rely, including statements about its financial condition, the Securities, the project or program to be financed with the Securities and the sources of repayment of the Securities. Its purpose is to inform potential investors of all relevant information in order to decide whether or not to buy the Securities.
5. Competitive Sale Documents. If applicable, coordinate the preparation of the notice of sale and bidding instructions, official bid form and such other documents as may be required and submit all such documents to the Issuer for examination, approval and certification.
6. Credit Ratings and Insurance. Make recommendations to the Issuer as to the advisability of obtaining a credit rating, or ratings, and/or insurance for the Securities and, when directed by the Issuer, coordinate the preparation of such information as may be appropriate for submission to the rating agency or agencies and/or insurance agencies. Where insurance for the Securities is advised, PMA will request bids from insurance agencies. In those cases where the advisability of personal presentation of information to the rating agency or agencies and/or insurance agencies may be indicated, PMA will arrange for such personal presentations, utilizing such composition of representatives from the Issuer as may be finally approved or directed by the Issuer.
7. Trustee, Paying Agent, Registrar. Upon request, counsel with the Issuer in the selection of a Trustee and/or Paying Agent/Registrar for the Securities, and assist in the negotiation of agreements pertinent to these services and the fees incident thereto.
8. Escrow Bidding Agent, Escrow Agent, Verification Agent. Upon request and if needed, PMA will counsel with the Issuer in the selection of an escrow bidding agent, an escrow agent and/or a verification agent for the Securities, and assist in the negotiation of agreements pertinent to those services and the fees incident thereto.
9. Financial Publications. When appropriate, advise financial publications of the forthcoming sale of the Securities and provide them with all pertinent information. Upon request, PMA will coordinate the publication of legal notices when required by law for the issuance of the Securities.
10. Consultants. After consulting with and receiving directions from the Issuer, arrange for such reports and opinions of recognized independent consultants as may be appropriate for the successful marketing of the Securities and assist in the negotiation of agreements pertinent to those services and the fees incident thereto.

11. Legal Counsel. Maintain liaison with bond counsel, disclosure counsel and local counsel, if any, in the preparation of all legal documents pertaining to the authorization, sale and issuance of the Securities.
12. Costs of Issuance. If applicable, PMA will receive the cost of issuance funds to pay such costs on the closing date of the Securities. PMA will return any unused funds as expeditiously as possible in the event an invoice is not received or a fee is lower than estimated.
13. Delivery of the Securities. As soon as a bid for the Securities is accepted by the Issuer, coordinate the efforts of the working group for the Securities, which typically includes the Issuer, underwriter, bond counsel, and other counsel as applicable, rating agency, bond registrar, paying agent, and any other third party engaged by the Issuer so that the Securities may be delivered and paid for as expeditiously as possible and assist the Issuer in the preparation or verification of final closing figures incident to the delivery of the Securities.

C. Limitations on Services. The Services are subject to the following limitations:

1. The Services are limited solely to the services described herein and are subject to any limitations set forth within the Scope of Services.
2. PMA is not responsible for certifying as to the accuracy or completeness of any preliminary or final Offering Documents, other than with respect to any information about PMA provided by PMA for inclusion in such documents.
3. The Services do not include tax, legal, accounting or engineering advice with respect to any Issue(s) or in connection with any opinion or certificate rendered by bond counsel or any other person at closing, and does not include review or advice on any feasibility study.
4. Unless requested by the Issuer, PMA will not negotiate fees or send out a request for proposal legal services including Issuer counsel, bond counsel, underwriter's counsel or disclosure counsel.

D. Amendment to Scope of Services. The Scope of Services may be amended as set forth in Section VIII.C. The Parties agree to amend or supplement the Scope of Services described herein promptly to reflect any material changes or additions to the Scope of Services. Changes to the Scope of Services may result in an increased fee.

## SECTION II MUNICIPAL ADVISOR'S REGULATORY DUTIES WHEN SERVICING CLIENT

MSRB Rule G-42 requires that PMA make a reasonable inquiry as to the facts that are relevant to the Issuer's determination whether to proceed with a course of action or that form the basis for and advice provided by PMA to the Issuer. The rule also requires that PMA undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. PMA is also required under Rule G-42 to use reasonable diligence to know the essential facts about the Issuer and the authority of each person acting on the Issuer's behalf.

A. Evaluation of Course of Action. PMA will evaluate the material risks, potential benefits, structure, and other characteristics of the transaction.

1. The potential benefits involved with issuing the Securities include, among other things:
  - a. Meeting the Issuer's Funding Needs. The Securities are being issued to meet the Issuer's stated funding needs.

- b. Relative Low Cost of Financing. Municipal obligations, such as the Securities, generally offer a lower cost of financing than other available alternatives.
  - c. Ability to Lower Cost of Financing in the Future. To the extent the Securities, or a portion of the Securities, are subject to a prepayment provision, the Issuer may be able to lower the cost of financing with a future refinancing of the Securities.
  - d. Ability to Restructure Payments in the Future. To the extent the Securities, or a portion of the Securities, are subject to a prepayment provision, the Issuer may be able to restructure the repayment schedule with a future refinancing or defeasance of the Securities.
2. The potential risks involved with issuing the Securities include, among other things:
- a. Interest Rate Risk. The Securities are issued at a fixed rate(s). If market interest rates decline subsequent to the sale of the Securities, the Issuer will not be able to take advantage of lower market interest rates for the Securities unless and until the Securities can be prepaid or refinanced.
  - b. Prepayment Risk. To the extent the Securities, or a portion of the Securities, are not subject to a prepayment provision, the Issuer cannot prepay the Securities prior to their maturity date(s).
  - c. Closing Risk. If the Securities fail to attract an appropriate purchaser, or fail to be delivered at closing, the Issuer will not receive proceeds from the Securities.
  - d. Default Risk. If the Issuer fails to make the scheduled principal and/or interest payment(s) on the Securities in a timely manner, a default will occur, which negatively affects the Issuer's ability to get financing for other needs.
  - e. Tax Risk. If the opinion of bond counsel for the Securities identifies the Securities as *tax-exempt* or *tax advantaged*, and the Internal Revenue Service ("IRS") subsequently determines the Securities are *taxable* or *ineligible for a tax credit*, this determination could cause the IRS to change the designation of the Securities to taxable or to revoke the tax credits, resulting in potential adverse publicity, impairment of the Issuer's ability to issue municipal bonds in the future, litigation from bondholders and others, or a settlement agreement between the IRS and the Issuer resulting in a payment from the Issuer to the IRS to maintain the tax-exempt or tax advantaged status of the Securities. Potential causes of such a determination may include, but are not limited to the following: the Issuer does not spend the proceeds of the Securities in a timely manner, change in use of the project financed by the Securities, and any other determination by the IRS that rules governing the issuance of tax-exempt obligations were violated.
  - f. Disclosure Risk. To the extent the SEC determines that a material fact was omitted from the Offering Documents or a material misstatement was made in the Offering Documents, the SEC could determine that the Issuer violated the federal securities laws.

B. Suitability. PMA will evaluate the suitability of the method of finance through issuance of the Securities for the Issuer in order to determine whether the Securities are suitable.

- 1. The factors used in determining that the Securities are suitable for the Issuer may include:
  - a. The Issuer is a municipal entity and the Securities are municipal securities, which is an appropriate means of financing for the Issuer.
  - b. PMA will review the Issuer's statutory debt limit and will determine the issuance of the Securities to be within the Issuer's statutory debt limit or qualify for an exemption from the debt limit.

- c. PMA will review the Issuer's financial situation, needs and objectives, tax status, risk tolerance, liquidity needs, and experience with municipal securities transactions, as applicable, and will determine the Securities are an appropriate method of finance for the Issuer.
- d. PMA will contemplate or review other reasonably feasible alternatives to the issuance of the Securities and, together with the Issuer, will determine whether the Securities are the preferred alternative.

C. Cooperation in Meeting Regulatory Requirements. The Issuer and PMA agree that they have regulatory duties and agree to cooperate, and to cause their agents to cooperate, in carrying out these regulatory duties, including providing complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties. In addition, PMA agrees that, to the extent the Issuer seeks to have PMA provide advice with regard to any recommendation made by a third party, the Issuer will provide to PMA written direction to do so and any information it has received from such third party relating to its recommendation.

### **SECTION III CONTINUING SERVICES**

If requested by the Issuer, PMA will perform the following continuing services for the Issuer, with no additional compensation required: rating surveillance preparation; debt summary and debt book updates; educational presentations to the Issuer's governing body, community and/or staff; review paying agent/DTC invoices for accuracy; advise the Issuer of filings related to tax credit bonds and the need to approve abatement resolutions and debt service extension base modification resolutions; assist with filing debt related documents with other government entities such as the state; assist with FOIA-related documentation and questions and assist with post-issuance compliance per the rules of the IRS. This Agreement hereby terminates any prior Financial Advisory Agreement or Financial Advisory Engagement Letter for the provision of the above-described Continuing Services.

### **SECTION IV TERM OF AGREEMENT**

The term of this Agreement shall commence on the Effective Date and, unless earlier terminated by either Party pursuant to Section V of this Agreement, terminate as of the later of the expiration of the provisions of Section I of this Agreement or, if Continuing Services set forth in Section III of this Agreement are requested by the Issuer, the expiration of the provisions of Section III of this Agreement. The provisions of Section I of this Agreement shall expire upon the closing of the Securities. If Continuing Services set forth in Section III of this Agreement are requested by the Issuer, the provisions of Section III shall expire on the earlier of the execution of a subsequent Financial Advisory Agreement between the Issuer and PMA or three (3) years after the Effective Date of this Agreement.

### **SECTION V TERMINATION**

This Agreement may be terminated with or without cause by the Issuer upon the giving of prior written notice to PMA or by PMA upon the giving of at least thirty (30) days' prior written notice to the Issuer of the Party's intention to terminate, specifying in such notice the effective date of such termination. In the event of such termination, it is understood and agreed that no amounts are due to PMA for services provided or expenses incurred. No penalty will be assessed for termination of this Agreement. The provisions of Section VII.B shall survive any termination of this Agreement pursuant to this Section V or expiration of the term of this Agreement pursuant to Section IV.

## SECTION VI COMPENSATION AND EXPENSE REIMBURSEMENT

A. Compensation. The fees due to PMA, with respect to the 2018 Bonds and the 2019A Bonds, for the Scope of Services set forth and described in Section I of this Agreement shall be \$2.50 per \$1,000 of public offering price plus \$2,500.00 for the services described in Section I.B.4, Offering Documents, with a maximum aggregate fee of \$30,000. The fees due to PMA, with respect to the 2019B Bonds, for the Scope of Services set forth and described in Section I of this Agreement shall be \$2.50 per \$1,000 of public offering price plus \$2,500.00 for the services described in Section I.B.4, Offering Documents. Such fees, for which PMA is entitled to reimbursement, shall become due and payable concurrently with the delivery of the Securities to the purchaser. No fee shall be due from the Issuer to PMA unless the Securities close.

As set forth in PMA's *Municipal Advisor Disclosure Statement*, we highlight that this Agreement involves contingent based compensation subject to compensation based conflict. Also, we note how it relates to different structures or scenarios. For example, recommending a multi-issuance strategy versus a single issuance strategy could result in additional compensation for PMA and the application of minimum fees, if any. However, this recommendation would be made only if the benefits exceed the costs. Such benefits could include bank qualification, reduced negative arbitrage in the investment of bond proceeds, and meeting the financial goals of the Issuer. Also, the additional compensation would be paid over time, subject to the retention of PMA for subsequent issuances.

B. Issuer Expenses. Customary fees and expenses incident to a sale are payable by the Issuer. These fees and expenses can include, depending upon the final structure, underwriter(s), bond counsel, local counsel, disclosure counsel, rating agency, insurance premium, trustee/paying agency, competitive sale auction platform, escrow bidding agent and verification agent, if applicable.

## SECTION VII DISCLOSURES

A. Disclosures. As also set forth in the *Municipal Advisor Disclosure Statement*, PMA Securities, Inc. is a broker-dealer and municipal advisor registered with the SEC and MSRB and is a member of the Financial Industry Regulatory Authority and the Securities Investor Protection Corporation. In these roles, PMA generally provides fixed income brokerage services and public finance services to institutional clients, including financial advisory services and advice with respect to the investment of proceeds of municipal securities. PMA is affiliated with PMA Financial Network, Inc., a financial services provider, and Prudent Man Advisors, Inc., an investment adviser registered with the SEC (the "Advisory Affiliate"). These entities operate under common ownership with the Firm and are referred to in this disclosure as the "PMA Affiliates" or "Affiliates." Each of these Affiliates also provides services to municipal entity clients. Unless otherwise stated, separate fees are charged for each of these products and services and referrals to its Affiliates result in an increase in revenue to the overall Affiliated companies.

PMA's duties, responsibilities, and fees arise from that as Financial Advisor to the Issuer in connection with this issuance. PMA receives additional fees for the services used by the Issuer, if any, described in the paragraph above. The fees for these services arise from separate agreements with the Issuer and with institutions of which the Issuer may be a member.

Additional disclosures are required with the implementation of MSRB Rule G-42. PMA is required to provide the Issuer with disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. By signing this Agreement, the Issuer acknowledges that PMA has provided the Issuer with the *PMA Securities, Inc. Municipal Advisor Disclosure Statement*, which contains important disclosures on matters such as all material conflicts of interest and all legal and disciplinary events that are material to a client's evaluation of us relevant to our provision of municipal advisory services. This disclosure document also will specify the date of the last material change or addition to the legal or disciplinary event disclosures, if any, on

any Form MA or Form MA-I that we file with the SEC and a brief explanation for the materiality of the change or addition.

B. Scope of Liability. PMA, at all times, will act in good faith with respect to its Services under this Agreement. PMA will have no duty, responsibility or liability under this Agreement as to any services identified in Section I.C. of this Agreement, relating to the services included in the limitation of services section.

It is understood that nothing herein shall in any way constitute a waiver or limitation of any of the obligations which PMA may have under federal securities laws or under applicable state law.

## **SECTION VIII MISCELLANEOUS**

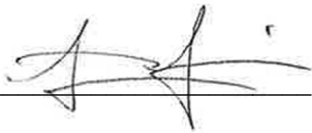
A. Choice of Law. This Agreement shall be construed and given effect in accordance with the laws of the State of IL, without regard to conflict of law principles.

B. Binding Effect: Assignment. This Agreement shall be binding upon and inure to the benefit of the Issuer and PMA, their respective successors and assigns; provided however, neither Party hereto may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other Party.

C. Entire Agreement. This instrument contains the entire agreement between the Parties relating to the rights herein granted and obligations herein assumed. Any oral or written representations or modifications concerning this Agreement shall be of no force or effect except for a subsequent modification in writing signed or acknowledged by each Party hereto. The form of this modification may include an email acknowledged by each Party.

*[The remainder of this page is intentionally left blank.]*

PMA Securities, Inc.

By: 

Andrew Kim  
Director, Public Finance

Date: \_\_\_\_\_

By: \_\_\_\_\_

James O. Davis  
Chief Executive Officer

Date: \_\_\_\_\_

Fountaindale Public Library District  
Will and DuPage County, IL

By<sup>(1)</sup>: \_\_\_\_\_

\_\_\_\_\_  
Print Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_

- (1) By signing this Agreement, as representative of the Issuer, the representative acknowledges that he or she has the ability to bind the Issuer by contract with PMA and that he or she is not a party to a disclosed conflict.

**PMA Use Only:**

Reviewed: \_\_\_\_\_ Date: \_\_\_\_\_

Revised 3/2018

# Fountaindale Public Library District

## General Obligation Refunding Bonds, Series 2018

### Issuance Costs:

The following list identifies the roles, service providers and the expenses associated with the cost of the issuance of the General Obligation Refunding Bonds, Series 2018.

Estimated Par Amount (Preliminary)		Series	
		\$10,630,000	
		Paid By:	
		Issuer	Underwriter
Underwriter's Discount..... <sup>(1)</sup>	N/A.....	66,437.50	
Financial Advisor..... <sup>(2)</sup>	PMA Securities, Inc. ....	26,575.00	-
OS Production, Due Diligence, Distribution and Posting.....	PMA Securities, Inc. ....	2,500.00	-
Bond Counsel.....	Chapman and Cutler LLP.....	25,000.00	-
Disclosure Counsel.....	Chapman and Cutler LLP.....	11,500.00	-
General/Local Counsel.....	Tressler, LLP.....	6,250.00	
Rating Service.....	S&P Global Ratings.....	17,000.00	-
Bond Registrar/Paying Agent..... <sup>(3)</sup>	N/A.....	950.00	-
CUSIP..... <sup>(4)</sup>	S&P Global Market Intelligence.....	438.00	-
Total Underwriter's Discount and Cost of Issuance.....		\$ 156,650.50	\$ -

(1) Underwriter's discount is determined as part of the competitive bidding process or in an RFP if a negotiated sale is chosen. Current assumption is 6.25/\$1,000 of par amount.

(2) FA fee equal to \$2.50 per \$1,000 of par amount. Not to exceed \$30,000 in aggregate, inclusive of OS fee.

(3) Good faith estimate.

(3) Good faith estimate. CUSIP amount assumes 9 CUSIPs.



**FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
ORDINANCE 2018 – 4**

**AN ORDINANCE AUTHORIZING CERTAIN APPROPRIATION TRANSFERS  
IN THE FISCAL YEAR 2018/2019 BUDGET AND APPROPRIATION ORDINANCE  
PURSUANT TO SECTION 30-90 OF THE PUBLIC LIBRARY DISTRICT ACT**

**WHEREAS**, the Fountaindale Public Library District, Will and DuPage County, Illinois, is a public body created and existing under the laws of the State of Illinois; and

**WHEREAS**, on September 20, 2018, the Board of Trustees of the Fountaindale Public Library District, Will and DuPage County, Illinois (“Library Board”) adopted an ordinance entitled *Ordinance 2018-2 Budget and Appropriation Ordinance of the Fountaindale Public Library District, Will and DuPage Counties, Illinois for Fiscal Year July 1, 2018 to June 30, 2019* (the “Ordinance”) following publication, notice and public hearing in accordance with Section 30-85 of the Public Library District Act of 1991 (75 ILCS 16/30-85); and

**WHEREAS**, pursuant to Section 30-90 of the Public Library District Act of 1991 (75 ILCS 16/30-90), the Library Board may from time to time make transfers from appropriations of any amount specified for any object or purpose, by ordinance if approved by a 2/3 vote of all trustees present and so long as the total amount appropriated is not thereby increased; and

**WHEREAS**, the Library Board believes it is in the best interest of the District to make transfers of certain funds from the General Fund for Fiscal Year 2018/2019 which do not exceed in the aggregate 10% of the total amount appropriated in the aforementioned fund of the Library District, and the total of which will not increase the amount appropriated; and

**WHEREAS**, the Library Board desires to utilize these transferred funds to make payments toward the Library District’s bond obligations.

**NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE BOARD OF TRUSTEES OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL and DUPAGE COUNTY, ILLINOIS AS FOLLOWS:**

**Section 1:** The foregoing recitals are incorporated in and made a part of this Ordinance as though fully set forth herein.

**Section 2:** That the authority to expend the following sums of money is hereby transferred from and to the indicated appropriation items:

From the Library District’s General Fund in the amount of \$800,000 to expend on payment of the following bond obligations of the Library District:

*Cash contribution to the GO Library Building Bonds, Series 2009*

**Section 3:** All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance are hereby modified or repealed to the extent of such conflict. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

**Section 4:** Ordinance 2018–4 shall be in full force and effect from and after its adoption as provided by law.

Adopted by roll call vote this 18<sup>th</sup> day of October, 2018.

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

---

Margaret J. “Peggy” Danhof  
President, Board of Library Trustees  
Fountaindale Public Library District

**ATTEST:**

---

Steven J. Prodehl  
Secretary, Board of Library Trustees  
Fountaindale Public Library District

STATE OF ILLINOIS     )  
                                      ) SS  
COUNTIES OF WILL     )  
AND DUPAGE             )

**SECRETARY'S CERTIFICATE**

I, Steven J. Prodehl, do hereby certify that I am Secretary of the Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Library District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance 2018 – 4:

**AN ORDINANCE AUTHORIZING CERTAIN APPROPRIATION TRANSFERS  
IN THE FISCAL YEAR 2018/2019 BUDGET AND APPROPRIATION ORDINANCE  
PURSUANT TO SECTION 30-90 OF THE PUBLIC LIBRARY DISTRICT ACT**

adopted at a duly called Regular Meeting of the Board of Library Trustees for the Fountaindale Public Library District, held at 300 W. Briarcliff Road, Bolingbrook, Illinois, in said Library District at 7 p.m. on the 18<sup>th</sup> day of October, 2018.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Library District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, this 18<sup>th</sup> day of October, 2018.

---

Steven J. Prodehl  
Secretary, Board of Library Trustees  
Fountaindale Public Library District

(SEAL)

ORDINANCE 2018-5

AN ORDINANCE providing for the issue of not to exceed \$12,000,000 General Obligation Refunding Library Bonds of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, for the purpose of refunding certain outstanding bonds of said Library District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

\* \* \*

WHEREAS, the Fountaindale Public Library District, Will and DuPage Counties, Illinois (the “*District*”), has heretofore issued and has outstanding its General Obligation Library Building Bonds, Series 2009, dated February 11, 2009 (the “*Prior Bonds*”); and

WHEREAS, The Board of Library Trustees of the District (the “*Board*”) has determined that it is necessary and desirable to refund certain of the Prior Bonds (said Prior Bonds to be refunded, the same being all or a portion of the Prior Bonds due on and after February 1, 2020, are referred to herein as the “*Refunded Bonds*”) in order to realize debt service savings for the District; and

WHEREAS, the Refunded Bonds shall be fully described in the Escrow Agreement referred to in Section 12 hereof and are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS, the Board has further determined that, in order to refund the Refunded Bonds, it is necessary and desirable to borrow an amount not to exceed \$12,000,000 and issue bonds of the District therefor (the “*Bonds*”); and

WHEREAS, the Bonds shall be payable from a direct annual ad valorem tax levied against all taxable property in the District, without limitation as to rate or amount; and

WHEREAS, the Property Tax Extension Limitation Law of the State of Illinois, as amended (the “*PTELL*”), imposes certain limitations on the “*aggregate extension*” of certain property taxes levied by the District, but provides that the definition of “*aggregate extension*”

applicable to the District contained in Section 18-185 of the Property Tax Code of the State of Illinois, as amended, does not include extensions “made for any taxing district to pay interest or principal on bonds issued to refund or continue to refund those bonds that were approved by referendum”; and

WHEREAS, the Board does hereby find and determine that the Refunded Bonds were approved by referendum; and

WHEREAS, the County Clerks of The Counties of Will and DuPage, Illinois (the “*County Clerks*”), are therefore authorized to extend and collect said tax so levied for the payment of the Bonds without limitation as to rate or amount; and

WHEREAS, in accordance with the terms of the Refunded Bonds, the Refunded Bonds, may be called for redemption in advance of their maturity, and it is necessary and desirable to make such call for the redemption of such Refunded Bonds on their earliest practicable call date, and provide for the giving of proper notice to the registered owners of such Refunded Bonds:

NOW, THEREFORE, Be It Ordained by The Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

*Section 2. Authorization.* It is hereby found and determined that the Board has been authorized by law to borrow an amount not to exceed \$12,000,000 upon the credit of the District and as evidence of such indebtedness to issue the Bonds to said amount, the proceeds of the Bonds to be used for the purpose of refunding the Refunded Bonds, and that it is necessary and for the best interests of the District that there be issued an amount not to exceed \$12,000,000 of the Bonds so authorized.

*Section 3. Bond Details.* There be borrowed on the credit of and for and on behalf of the District an amount not to exceed \$12,000,000 for the purpose aforesaid; and that the Bonds shall be issued to said amount, in one or more series, as (a) tax-exempt bonds (the “*Tax-Exempt Bonds*”), whereby the status of interest paid and received thereon is excludable from the gross income of the owners thereof under the Internal Revenue Code of 1986, as amended (the “*Code*”), (b) taxable bonds, whereby the status of interest paid and received thereon is includable in gross income of the owners thereof under the Code (the “*Taxable Bonds*”) or (c) a combination thereof, as set forth in the Bond Notification (as defined herein) therefor. The Tax-Exempt Bonds, if issued, shall be designated “General Obligation Refunding Library Bonds” with such series designation as may be appropriate and set forth in the Bond Notification therefor. The Taxable Bonds, if issued, shall be designated “Taxable General Obligation Refunding Library Bonds” with such series designation as may be appropriate and set forth in the Bond Notification therefor.

The Bonds of each series shall be dated such date (not prior to November 1, 2018, and not later than May 1, 2019) as set forth in the Bond Notification therefor, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations set forth in the Bond Notification therefor (but no single Bond in each series shall represent installments of principal maturing on more than one date), and shall be numbered 1 and upward within each series. The Bonds of each series shall become due and payable (subject to prior redemption as hereinafter described) on February 1 of each of the years (not later than 2027), in the principal amounts (not exceeding \$1,900,000 per year in the aggregate for all series combined) and bearing interest at the rates per annum (not exceeding 5.0% per annum) as set forth in the Bond Notification therefor.

The Bonds of each series shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of such Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable semi-annually commencing with the first interest payment date as set forth in the Bond Notification therefor, and on February 1 and August 1 of each year thereafter to maturity. Interest on each Bond shall be paid by check or draft of the bond registrar and paying agent (which shall be the Purchaser (as hereinafter defined), the Treasurer of the Board or a bank or trust company authorized to do business in the State of Illinois) set forth in the Bond Notification therefor (the "*Bond Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office or the principal office, as applicable (the "*Principal Office*"), of the Bond Registrar.

The seal of the District shall be affixed to or imprinted on each of the Bonds, and the Bonds shall be signed by the manual or facsimile signatures of the President and Secretary of the Board, and shall be registered, numbered and countersigned by the manual or facsimile signature of the Treasurer of the Board, as they shall determine, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or

be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

*Section 4. Registration of Bonds; Persons Treated as Owners. (a) General.* The District shall cause books (the “*Bond Register*”) for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the Principal Office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District for the Bonds. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the Principal Office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same series and maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at the Principal Office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same series and maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the

principal amount of outstanding Bonds of each series and maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such series and maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding the interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds, except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

(b) *Global Book-Entry System.* The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the series and maturities of the Bonds determined as described in Section 3 hereof. Upon initial issuance, the ownership of each such Bond may be registered in the Bond Register in the name of Cede & Co., or any successor thereto ("*Cede*"), as nominee of The Depository Trust Company, New York, New York, and its

successors and assigns (“DTC”). In such event, all of the outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The President and Secretary of the Board, the Library Director of the District and the Bond Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the “*Representation Letter*”), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a “*DTC Participant*”) or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers

with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the 15th day of the month next preceding the applicable interest payment date, the name "Cede" in this Ordinance shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Bonds and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At that time, the District may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate universal book-entry system, then the Bonds may be registered in whatever

name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this Ordinance to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

*Section 5. Redemption. (a) Optional Redemption.* All or a portion of the Bonds due on and after the date, if any, specified in the Bond Notification therefor shall be subject to redemption prior to maturity at the option of the District from any available funds, as a whole or in part, and if in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single series and maturity to be selected by the Bond Registrar), on the date specified in said Bond Notification (but not later than February 1, 2026), and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date. Each series of Bonds may have different optional redemption provisions within the parameters set forth in this paragraph.

(b) *Mandatory Redemption.* The Bonds maturing on the date or dates, if any, indicated in the Bond Notification therefor shall be subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date on February 1 of the years, if any, and in the principal amounts, if any, as indicated in said Bond Notification.

The principal amounts of Bonds to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such Bonds credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the District may determine. In addition, on or prior to the

60th day preceding any mandatory redemption date, the Bond Registrar may, and if directed by the Board shall, purchase Bonds required to be retired on such mandatory redemption date. Any such Bonds so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

(c) *General.* The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The District shall, at least forty-five (45) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar) notify the Bond Registrar of such redemption date and of the principal amount and maturity or maturities of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds of a single series and maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar from the Bonds of such series and maturity by such method of lottery as the Bond Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the District in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

*Section 6. Redemption Procedure.* Unless waived by any holder of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days

and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the Principal Office of the Bond Registrar, and
- (6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed at the option of the District shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Bonds will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same series and maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

*Section 7. Form of Bond.* The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, “See Reverse Side for Additional Provisions”, shall be omitted and paragraph [6] and the paragraphs thereafter, as may be appropriate, shall be inserted immediately after paragraph [1]:

(Form of Bond - Front Side)

REGISTERED  
NO. \_\_\_\_\_

REGISTERED  
\$ \_\_\_\_\_

**UNITED STATES OF AMERICA**

**STATE OF ILLINOIS**

**COUNTIES OF WILL AND DUPAGE**

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

**[TAXABLE] GENERAL OBLIGATION REFUNDING LIBRARY BOND, SERIES 20\_\_**

See Reverse Side for Additional Provisions
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Interest	Maturity	Dated	
Rate: ____%	Date: February 1, 20__	Date: _____, 20__	[CUSIP: _____]

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Fountaindale Public Library District, Will and DuPage Counties, Illinois (the “*District*”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on February 1 and August 1 of each year, commencing \_\_\_\_\_ 1, 20\_\_, and until said Principal Amount is paid. The principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender thereof at the principal [corporate trust] office of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, as bond registrar and paying agent (the “*Bond Registrar*”). Payment of the installments of interest shall be made to the Registered

Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on the 15th day of the month next preceding the interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar. For the prompt payment of this Bond, both principal and interest, at maturity, the full faith, credit and resources of the District are hereby irrevocably pledged.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of Bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax sufficient to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Fountaindale Public Library District, Will and DuPage Counties, Illinois, by its Board of Library Trustees, has caused its corporate seal to be imprinted by facsimile hereon or hereunto affixed, and this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Library Trustees, and to be registered, numbered and countersigned by the manual or duly authorized facsimile signature of the Treasurer of said Board of Library Trustees, all as appearing hereon and as of the Dated Date identified above.

[SEAL]

Margaret (Peggy) J. Danhof, President  
Fountaindale Public Library District

\_\_\_\_\_  
Steven J. Prodehl, Secretary  
Fountaindale Public Library District

Registered, Numbered and Countersigned:

\_\_\_\_\_  
Kathryn J. Spindel, Treasurer  
Fountaindale Public Library District

Date of Authentication: \_\_\_\_\_, 20\_\_

CERTIFICATE  
OF  
AUTHENTICATION

Bond Registrar and Paying Agent:

\_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the [Taxable] General Obligation Refunding Library Bonds, Series 20\_\_, of the Fountaindale Public Library District, Will and DuPage Counties, Illinois.

\_\_\_\_\_,  
as Bond Registrar

By \_\_\_\_\_  
Authorized Officer

[Form of Bond - Reverse Side]

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

**WILL AND DUPAGE COUNTIES, ILLINOIS**

**[TAXABLE] GENERAL OBLIGATION REFUNDING LIBRARY BOND, SERIES 20\_\_**

[6] This Bond is issued by the District for the purpose of refunding certain outstanding bonds of the District, in full compliance with and as authorized by the provisions of the Local Government Debt Reform Act of the State of Illinois and the Public Library District Act of 1991 of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by an ordinance duly and properly adopted by The Board of Library Trustees of the District, all as provided by law.

[7] [Optional and Mandatory Redemption provisions, as applicable, will be inserted here.]

[8] [Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the District maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.]

[9] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal [corporate trust] office of the Bond Registrar in \_\_\_\_\_, \_\_\_\_\_, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations

of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[10] The Bonds are issued in fully registered form in the denomination of [\$5,000 each or authorized integral multiples thereof]. This Bond may be exchanged at the principal [corporate trust] office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding the interest payment date on such Bond and ending at the opening of business on such interest payment date[, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds].

[11] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

**(ASSIGNMENT)**

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_

\_\_\_\_\_  
attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed: \_\_\_\_\_

NOTICE: The signature on this assignment must correspond with the name of the Registered Owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

*Section 8. Sale of Bonds.* The President of the Board, together with at least one of the Executive Director of the District and Treasurer of the Board (collectively, the “*Designated Representatives*”), are hereby authorized to proceed not later than the 18th day of April, 2019, without any further authorization or direction from the Board, to sell the Bonds in one or more series upon the terms as prescribed in this Ordinance. The Bonds of each series hereby authorized shall be executed as in this Ordinance provided as soon after the delivery of their respective Bond Notification as may be, and thereupon be deposited with the Treasurer of the Board, and, after authentication thereof by the Bond Registrar, be by said Treasurer delivered to the purchaser thereof (the “*Purchaser*”), upon receipt of the purchase price therefor, the same being not less than 97.0% of the principal amount of such Bonds (exclusive of any original issue discount) plus accrued interest, if any, to date of delivery.

The Purchaser for each series of the Bonds shall be: (a) pursuant to a competitive sale conducted by PMA Securities, Inc., Naperville, Illinois (“*PMA*”), the best bidder for such Bonds; (b) in a negotiated underwriting, a bank or financial institution listed in the Dealers & Underwriters or Municipal Derivatives sections of the most recent edition of The Bond Buyer’s Municipal Marketplace; or (c) in a private placement, (i) a bank or financial institution authorized to do business in the State of Illinois, (ii) a governmental unit as defined in the Local Government Debt Reform Act of the State of Illinois, as amended, or (iii) an “accredited investor” as defined in Rule 501 of Regulation D as promulgated under the Securities Act of 1933, as amended; *provided, however*, that the Purchaser as set forth in either (b) or (c) shall be

selected only upon receipt by the District of the recommendation of PMA that the sale of the Bonds on a negotiated or private placement basis to the Purchaser is in the best interest of the District because of (i) the pricing of the Bonds by the Purchaser, (ii) then current market conditions or (iii) the timing of the sale of the Bonds; and *further provided*, that the Purchaser as set forth in (c) may be selected through the utilization of a placement agent selected by the Designated Representatives after consultation with PMA if the use of such placement agent is determined by the Designated Representatives to be in the best interest of the District.

Prior to the sale of each series of the Bonds, the President of the Board or the Executive Director of the District is hereby authorized to approve and execute a commitment for the purchase of a Municipal Bond Insurance Policy (as hereinafter defined), to further secure such Bonds, as long as the present value of the fee to be paid for the Municipal Bond Insurance Policy (using as a discount rate the expected yield on such Bonds treating the fee paid as interest on such Bonds) is less than the present value of the interest reasonably expected to be saved on such Bonds over the term of such Bonds as a result of the Municipal Bond Insurance Policy,

Upon the sale of each series of the Bonds, the Designated Representatives shall prepare a Notification of Sale of such Bonds, which shall include the pertinent details of sale as provided herein (the "*Bond Notification*"). In each Bond Notification, the Designated Representatives shall find and determine that the Bonds described therein have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon the sale of such Bonds does not exceed the maximum rate otherwise authorized by applicable law and that the net present value debt service savings to the District as a result of the issuance of such Bonds (together with any other Bonds previously issued) and the refunding of the Refunded Bonds refunded thereby (together with any other Refunded Bonds previously Refunded) is not less than 3.0% of the principal amount of said Refunded Bonds. Each Bond

Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in such Bond Notification.

Upon the sale of each series of the Bonds, as evidenced by the execution and delivery of the Bond Notification therefor by the Designated Representatives, the President, Secretary and Treasurer of the Board and any other officers of the District, as shall be appropriate, shall be and are hereby authorized and directed to approve or execute, or both, such documents of sale of such Bonds as may be necessary, including, without limitation, the contract for the sale of such Bonds between the District and the Purchaser (the "*Purchase Contract*"). Prior to the execution and delivery of such Purchase Contract, the Designated Representatives shall find and determine that no person holding any office of the District either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the "*Official Statement*") is hereby ratified, approved and authorized; the execution and delivery of the Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, said Preliminary Official Statement, the Official Statement and the Bonds.

*Section 9. Tax Levy.* In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are

outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX SUFFICIENT TO PRODUCE THE SUM OF:	
2018	\$2,100,000	for principal and interest up to and including February 1, 2020
2019	\$2,100,000	for principal and interest
2020	\$2,100,000	for principal and interest
2021	\$2,100,000	for principal and interest
2022	\$2,100,000	for principal and interest
2023	\$2,100,000	for principal and interest
2024	\$2,100,000	for principal and interest
2025	\$2,100,000	for principal and interest

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall have been collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Notification, the President, Secretary and Treasurer of the Board are hereby authorized to direct the abatement of such taxes to the extent of the excess of such levy in each year over the amount necessary to pay debt service on the Bonds in the

following bond year. Proper notice of such abatement shall be filed with the County Clerks in a timely manner to effect such abatement.

*Section 10. Filing of Ordinance and Certificate of Reduction of Taxes.* Forthwith upon the passage of this Ordinance, the Secretary of the Board is hereby directed to file a certified copy of this Ordinance with the County Clerks, and it shall be the duty of the County Clerks to annually in and for each of the years 2018 to 2025, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for library purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general library purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated “Refunding Bond and Interest Fund of 2018” (the “*Bond Fund*”), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

The President, Secretary and Treasurer of the Board be and the same are hereby directed to prepare and file with the County Clerks a Certificate of Reduction of Taxes Heretofore Levied for the Payment of Bonds showing the Refunded Bonds and directing the abatement of the taxes heretofore levied to pay the Refunded Bonds.

*Section 11. Use of Taxes Heretofore Levied.* All proceeds received or to be received from any taxes heretofore levied to pay principal and interest on the Refunded Bonds, including the proceeds received or to be received from the taxes levied for the year 2017 for such purpose, shall be used to pay the principal of and interest on the Refunded Bonds and to the extent that such proceeds are not needed for such purpose because of the establishment of the escrow

referred to in Section 12 hereof, the same shall be deposited into the Bond Fund and used to pay principal and interest on the Bonds in accordance with all of the provisions of this Ordinance.

*Section 12. Use of Bond Proceeds; Call of the Refunded Bonds.* Accrued interest, if any, received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. Simultaneously with the delivery of the Bonds, the principal proceeds of the Bonds, together with any premium received from the sale of the Bonds and such additional amounts as may be necessary from the general funds of the District, are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of refunding the Refunded Bonds, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited (i) with Bond Trust Services Corporation, Roseville, Minnesota, as the paying agent for the Prior Bonds or (ii) in escrow pursuant to an Escrow Agreement (the “*Escrow Agreement*”) to be entered into between the District and a bank or trust company authorized to do business in the State of Illinois, as set forth in the Bond Notification (the “*Escrow Agent*”), in substantially the form attached hereto as *Exhibit A* and made a part hereof by this reference, or with such changes therein as shall be approved by the officers of the District executing the Escrow Agreement, such execution to constitute evidence of the approval of such changes, for the purpose of paying the principal of and interest on the Refunded Bonds. The Board approves the form, terms and provisions of the Escrow Agreement and directs the President and Secretary of the Board to execute, attest and deliver the Escrow Agreement in the name and on behalf of the District. Amounts in the escrow may be used to purchase direct obligations of or obligations guaranteed by the full faith and credit of the United States of America (the “*Government Securities*”) to provide for the payment of the principal of and interest on the Refunded Bonds. The Escrow Agent, PMA and the Purchaser are each hereby authorized to act as agent for the District in the purchase of the Government Securities.

At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser or the Bond Registrar on behalf of the District from the proceeds of the Bonds.

In accordance with the redemption provisions of the ordinance authorizing the issuance of the Refunded Bonds, the District by the Board does hereby make provision for the payment of and does hereby call (subject only to the delivery of the Bonds) the Refunded Bonds for redemption on their earliest practicable call date (not earlier than February 1, 2019) as set forth in the Bond Notification.

*Section 13. Non-Arbitrage and Tax-Exemption.* The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Tax-Exempt Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the “Code”), or would otherwise cause the interest on the Tax-Exempt Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the “IRS”) of the exemption from federal income taxation for interest paid on the Tax-Exempt Bonds, under present rules, the District may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Tax-Exempt Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Tax-Exempt Bonds and affects the tax-exempt status of the Tax-Exempt Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Tax-Exempt Bonds, the same being the President, Secretary and Treasurer of the Board, to make such further covenants and certifications regarding the specific use of the proceeds of the Tax-Exempt Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Tax-Exempt Bonds to be arbitrage bonds and to assure that the interest on the Tax-Exempt Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Tax-Exempt Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Tax-Exempt Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

*Section 13. Designation of Tax-Exempt Bonds.* All or a portion of the Tax-Exempt Bonds, if any, in an amount or amounts not to exceed \$10,000,000 per calendar year (as set forth in the Bond Notification therefor) may be issued as “bank qualified” obligations (the “*BQ Obligations*”). The District hereby designates each of the BQ Obligations as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

*Section 14. List of Bondholders.* The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

*Section 15. Duties of Bond Registrar.* If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Bonds as provided herein;
- (d) to cancel and/or destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and
- (f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

*Section 16. Continuing Disclosure Undertaking.* The President of the Board is hereby authorized, empowered and directed to execute and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended (the "*Continuing Disclosure Undertaking*") in connection with any series of the Bonds. When each Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, such Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of such Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Ordinance, the

sole remedy for failure to comply with a Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

*Section 17. Municipal Bond Insurance.* In the event the payment of principal and interest on any of the Bonds is insured pursuant to a municipal bond insurance policy (the “*Municipal Bond Insurance Policy*”) issued by a bond insurer (the “*Bond Insurer*”), and as long as such Municipal Bond Insurance Policy shall be in full force and effect, the District and the Bond Registrar agree to comply with such usual and reasonable provisions regarding presentment and payment of the Bonds, subrogation of the rights of the Bondholders to the Bond Insurer upon payment of the Bonds by the Bond Insurer, amendment hereof, or other terms, as approved by the President of the Board on advice of counsel, his or her approval to constitute full and complete acceptance by the District of such terms and provisions under authority of this Section.

*Section 18. Record-Keeping Policy and Post-Issuance Compliance Matters.* On July 21, 2016, the Board adopted a record-keeping policy (the “*Policy*”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District the interest on which is excludable from “gross income” for federal income tax purposes (such as the Tax-Exempt Bonds) or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

*Section 19. Posting.* Within three (3) days after enactment hereof, a true, correct and complete copy of this ordinance shall be posted in a public area of the District library building and shall remain posted for 14 days, and a certified copy hereof shall be maintained at the library operated by the District and such copy shall be made available for public inspection.

*Section 20. Severability.* If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

*Section 21. Repeal.* All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Ordinance shall be in full force and effect forthwith upon its adoption.

ADOPTED:      October 18, 2018

---

Margaret (Peggy) J. Danhof, President  
Fountaindale Public Library District

Attest:

---

Steven J. Prodehl, Secretary  
Fountaindale Public Library District

RECORDED in the District records on October 18, 2018.

POSTED as set forth herein on October \_\_\_\_, 2018.

**EXHIBIT A**

**ESCROW LETTER AGREEMENT**

\_\_\_\_\_, 201\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Re:                               Fountaindale Public Library,  
                                    Will and DuPage Counties, Illinois  
      \$\_\_\_\_\_ [Taxable] General Obligation Refunding Library Bonds, Series 20\_\_\_\_

Ladies and Gentlemen:

The Fountaindale Public Library, Will and DuPage Counties, Illinois (the “*District*”), by an ordinance adopted by The Board of Library Trustees of the District (the “*Board*”) on the 18th day of October, 2018 (as supplemented by a notification of sale of bonds dated \_\_\_\_\_, 20\_\_, the “*Bond Ordinance*”), has authorized the issue and delivery of \$\_\_\_\_\_ [Taxable] General Obligation Refunding Library Bonds, Series 20\_\_\_\_, dated \_\_\_\_\_, 20\_\_ (the “*Bonds*”). The District has authorized by the Bond Ordinance that proceeds of the Bonds be used to pay and redeem on February 1, 2019, \$\_\_\_\_\_ of the District’s outstanding and unpaid General Obligation Library Building Bonds, Series 2009, dated February 11, 2009, maturing on February 1 of the years and in the amounts and bearing interest as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT	INTEREST RATE
2019	\$	%
2020		%
2021		%
2022		%
2023		%
2024		%
2025		%
2026		%
2027		%

(the “*Refunded Bonds*”).

The District hereby deposits with you \$\_\_\_\_\_ from the proceeds of the Bonds and \$\_\_\_\_\_ from funds of the District on hand and lawfully available (collectively, the “*Deposit*”) and you are hereby instructed as follows with respect thereto:

1. [Upon deposit, you are directed to hold the Deposit in an irrevocable trust fund account (the “*Trust Account*”) for the District to the benefit of the holders of the Refunded Bonds.] [Upon deposit, you are directed to purchase U.S. Treasury Securities State and Local Government Series Certificates of Indebtedness in the amount of \$\_\_\_\_\_ and maturing as described on *Exhibit A* hereto (the “*Securities*”). You are further instructed to fund a beginning cash escrow deposit on demand in the amount of \$\_\_\_\_\_. The beginning deposit and the Securities are to be held in an irrevocable trust fund account (the “*Trust Account*”) for the District to the benefit of the holders of the Refunded Bonds.]

2. [You shall hold the Deposit in the Trust Account in cash for the sole and exclusive benefit of the holders of the Refunded Bonds until redemption of the Refunded Bonds on February 1, 2019, is made.] [You shall hold the Securities and any interest income or profit derived therefrom and any uninvested cash in the Trust Account for the sole and exclusive benefit of the holders of the Refunded Bonds until redemption of the Refunded Bonds on February 1, 2019, is made.]

3. You shall promptly collect the principal, interest or profit from the proceeds deposited in the Trust Account and promptly apply the same as necessary to the payment of the Refunded Bonds as herein provided.

4. The District has called the Refunded Bonds for redemption and payment prior to maturity on February 1, 2019. You are hereby directed to provide for and give or cause the Prior Paying Agent (as hereinafter defined) to give timely notice of the call for redemption of the Refunded Bonds. The form and time of the giving of such notice regarding the Refunded Bonds shall be as specified in the ordinance authorizing the issuance of the Refunded Bonds. The District agrees to reimburse you for any actual out-of-pocket expenses incurred in the giving of such notice, but the failure of the District to make such payment shall not in any respect whatsoever relieve you from carrying out any of the duties, terms or provisions of this Agreement.

5. In addition, you are hereby directed to give or cause the Prior Paying Agent to give notice of the call of the Refunded Bonds, on or before the date the notice of such redemption is given to the holders of the Refunded Bonds, to the Municipal Securities Rulemaking Board (the “*MSRB*”) through its Electronic Municipal Market Access system for municipal securities disclosure or through any other electronic format or system prescribed by the MSRB for purposes of Rule 15c2-12 adopted by the Securities

and Exchange Commission under the Securities Exchange Act of 1934, as amended. Information with respect to procedures for submitting notice can be found at <https://msrb.org>.

6. You shall remit the sum of \$\_\_\_\_\_ on February 1, 2019, to Bond Trust Services Corporation, Roseville, Minnesota (the "*Prior Paying Agent*"), such sum being sufficient to pay the principal of and interest on the Refunded Bonds on such date, and such remittance shall fully release and discharge you from any further duty or obligation thereto under this Agreement.

7. You shall make no payment of fees, due or to become due, of the bond registrar and paying agent on the Bonds or the Refunded Bonds. The District shall pay the same as they become due.

8. If at any time it shall appear to you that the funds on deposit in the Trust Account will not be sufficient to pay the principal of and interest on the Refunded Bonds, you shall notify the District not less than five (5) days prior to such payment date and the District shall make up the anticipated deficit from any funds legally available for such purpose so that no default in the making of any such payment will occur.

9. Upon final disbursement of funds sufficient to pay the Refunded Bonds as hereinabove provided for, you shall transfer any balance remaining in the Trust Account to the District and thereupon this Agreement shall terminate.

Very truly yours,

FOUNTAINDALE PUBLIC LIBRARY DISTRICT,  
WILL AND DUPAGE COUNTIES, ILLINOIS

By \_\_\_\_\_  
Margaret (Peggy) J. Danhof, President  
Fountaindale Public Library District

By \_\_\_\_\_  
Steven J. Prodehl, Secretary  
Fountaindale Public Library District

\_\_\_\_\_, 20\_\_  
Page 4

Accepted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

By \_\_\_\_\_  
Its \_\_\_\_\_

**EXHIBIT A [TO ESCROW AGREEMENT]**

**U.S. TREASURY SECURITIES**

Trustee \_\_\_\_\_ moved and Trustee \_\_\_\_\_ seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Trustees voted AYE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

NAY: \_\_\_\_\_

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of The Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

\_\_\_\_\_  
Steven J. Prodehl, Secretary  
Fountaindale Public Library District

STATE OF ILLINOIS     )  
                                      ) SS  
COUNTY OF WILL     )

### **CERTIFICATION OF ORDINANCE AND MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of The Board of Library Trustees (the “*Board*”) of the Fountaindale Public Library District, Will and DuPage Counties, Illinois (the “*District*”), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 18th day of October, 2018, insofar as same relates to the adoption of Ordinance No. \_\_\_\_\_ entitled:

AN ORDINANCE providing for the issue of not to exceed \$12,000,000 General Obligation Refunding Library Bonds of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, for the purpose of refunding certain outstanding bonds of said Library District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Library District Act of 1991 of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

I do further certify that within three (3) days after enactment of said ordinance, a true, correct and complete copy of said ordinance was posted in a public area of the District library building and remained posted for 14 days, and a certified copy of said ordinance was maintained at the library operated by the District and such copy was made available for public inspection.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District,  
this 18th day of October, 2018.

---

Steven J. Prodehl, Secretary  
Fountaindale Public Library District

[SEAL]

STATE OF ILLINOIS     )  
                                      ) SS  
COUNTY OF WILL        )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Will, Illinois (the “*County*”), and as such official I do further certify that on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, there was filed in my office a duly certified copy of Ordinance No. \_\_\_\_\_ entitled:

AN ORDINANCE providing for the issue of not to exceed \$12,000,000 General Obligation Refunding Library Bonds of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, for the purpose of refunding certain outstanding bonds of said Library District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by The Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, on the 18th day of October, 2018, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the County, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

---

County Clerk of The County of Will,  
Illinois

[SEAL]

STATE OF ILLINOIS     )  
                                      ) SS  
COUNTY OF DUPAGE    )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DuPage, Illinois (the "*County*"), and as such official I do further certify that on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, there was filed in my office a duly certified copy of Ordinance No. \_\_\_\_\_ entitled:

AN ORDINANCE providing for the issue of not to exceed \$12,000,000 General Obligation Refunding Library Bonds of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, for the purpose of refunding certain outstanding bonds of said Library District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by The Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, on the 18th day of October, 2018, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the County, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

---

County Clerk of The County of  
DuPage, Illinois

[SEAL]

## **2019 LIBRARY CLOSING SCHEDULE**

January 1, 2019	Tuesday	New Year's Day	Holiday
April 21, 2019	Sunday	Easter	Administrative Day
May 27, 2019	Monday	Memorial Day	Holiday
July 4, 2019	Thursday	Independence Day	Holiday
September 2, 2019	Monday	Labor Day	Holiday
November 27, 2019	Wednesday	Thanksgiving Eve	Close at 5:00 p.m.
November 28, 2019	Thursday	Thanksgiving	Holiday
December 24, 2019	Tuesday	Christmas Eve	Holiday
December 25, 2019	Wednesday	Christmas Day	Holiday
December 31, 2019	Tuesday	New Year's Eve	Holiday

Holidays are paid as stated in the Holiday section of the Employee Handbook. Administrative days are days other than official holidays when the District libraries are closed. Administrative days are unpaid for non-exempt employees.

NOTICE OF MEETING  
2019 BOARD MEETINGS

The regular meeting of the Board of Library Trustees of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS will be held at Fountaindale Public Library, 300 West Briarcliff Road, Bolingbrook, Illinois 60440 in the Board Room (2nd Floor) at 7:00 p.m.

Meetings are held on the third Thursday of the month, unless otherwise indicated.

January 17, 2019	July 18, 2019
February 21, 2019	August 15, 2019
March 21, 2019	September 19, 2019
April 18, 2019	October 17, 2019
May 16, 2019	November 21, 2019
June 17, 2019 *	December 19, 2019

\* The June Board Meeting will be held on Monday, June 17, 2019.

/s/ Steven J. Prodehl  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

Approved at the meeting of the Fountaindale Public Library District Board of Trustees held October 18, 2018.



## Library Launches Rewards Program

Posted on [October 3, 2018](#) by [mark](#)

On September 10, Fountaindale Public Library cards became an even bigger bargain when the library launched their new rewards program, My Library Rewards. Now, patrons can receive discounts at popular local restaurants and businesses—including Taco Diner, Pelican Harbor, Vic's Express Car Wash and BD's Mongolian Grill, to name a few—just for checking out free books, movies and more from the library.

"We're very excited to be one of just six libraries in Illinois offering this service," said Margaret J. Danhof, President of Fountaindale Public Library's Board of Trustees. "In our first week, more than 700 patrons signed up for My Library Rewards, so we anticipate this program is going to be very popular."

In addition to Fountaindale, My Library Rewards is also offered at Joliet, Lemont, Plainfield, Shorewood-Troy and White Oak libraries. These six libraries, known as the Pinnacle Library Cooperative, work together to provide over 1.3 million items to their customers. Points can be earned at any of these libraries and be redeemed at participating businesses in the different communities.

Patrons can use their library card to sign up for My Library Rewards at [MyLibraryRewards.com](#) or by downloading the My Library Rewards mobile app available on iOS and Android. Once registered, participants automatically earn 10 points for each item they check out, with a maximum of 100 points earned per week. Families can link their My Library Rewards accounts together to combine their points to earn rewards faster. Then, points can be redeemed to receive discounts and freebies at participating businesses.

"Library cardholders are not required to participate in My Library Rewards," said Paul Mills, Executive Director, "but participating certainly gives your library card an added value."

To learn more about Fountaindale Public Library's My Library Rewards program or to sign up, visit [fountaindale.org/rewards](#).

# Fountaindale Public Library District

## Cash and Investment

September 30, 2018

	Beginning Balance	Net Change-YTD	Ending Balance
Cash and Investments			
Cash			
Cash Checking	\$83,701.20	\$74,401.36	\$158,102.56
Cash Checking/Payroll	\$31,492.47	\$9,822.03	\$41,314.50
Petty Cash	\$2,300.00	\$129.25	\$2,429.25
Total Cash	\$117,493.67	\$84,352.64	\$201,846.31
Investments			
Investment - General/BMO Harris MM	\$8,109,319.56	\$3,186,388.54	\$11,295,708.10
Investment - General/IL Funds/MM	\$67,203.39	\$1,617.95	\$68,821.34
Investment - IL Funds/INB/E-Pay	\$28,993.66	\$21,261.35	\$50,255.01
Investment - Special Reserve/BMO Harris MM	\$1,958,998.32	\$47,191.67	\$2,006,189.99
Investment - Working Cash/BMO Harris MM	\$878.27	\$21.17	\$899.44
Investments - Working Cash/Madison	\$629,365.30	(\$8,097.80)	\$621,267.50
Investment - Working Cash/MM	\$22,179.12	(\$14,343.75)	\$7,835.37
Investment - Morgan Stanley - CD/Bond	\$416,621.26	\$6,008.01	\$422,629.27
Investment - Special Reserve/PMA	\$11,258,640.05	\$1,252,076.08	\$12,510,716.13
Total Investments	\$22,492,198.93	\$4,492,123.22	\$26,984,322.15
Bond Fund			
4-1211-40 Invest/BMO Harris MM Accou	\$1,105,143.03	\$737,322.90	\$1,842,465.93
Total Bond Fund	\$1,105,143.03	\$737,322.90	\$1,842,465.93
Building Project Fund			
9-1221-90 Bond Proceeds Invest - 2009	\$547,583.63	(\$547,583.63)	\$0.00
9-1211-90 Invest/BMO Harris MM Accou	\$6,135.82	\$33,655.59	\$39,791.41
Total Building Project Fund	\$553,719.45	(\$513,928.04)	\$39,791.41
Total Cash and Investments	\$24,268,555.08	\$4,799,870.72	\$29,068,425.80

Special Res. PMA - 1.600%  
General - IL Fund - 2.023%  
Money Market BMO Harris - 2.032%

Bonds:  
Working Cash/Madison Bond Value/Rate: 09/2018 \$621,268 @ 2.08%

# Fountaindale Public Library District

## Revenue Report

September 30, 2018

	Current Month	Year to Date	Percent Collected	Budgeted Receipts	Uncollected Receipts
Revenue					
Revenue Funds 1-8					
Property Tax - Will - 2018 - Est.	\$0.00	\$0.00	0.00 %	\$4,103,133.00	\$4,103,133.00
Property Tax Dupage 2018 - Est.	\$0.00	\$0.00	0.00 %	\$83,737.00	\$83,737.00
Property Tax Will - 2017	\$3,460,295.08	\$3,846,927.85	95.36 %	\$4,033,911.00	\$186,983.15
Property Tax Dupage - 2017	\$30,381.47	\$74,291.12	90.24 %	\$82,325.00	\$8,033.88
Other Tax	\$0.00	\$22,133.15	6.63 %	\$334,070.00	\$311,936.85
Interest	\$37,074.55	\$147,073.14	84.95 %	\$173,131.00	\$26,057.86
Fines	\$5,113.65	\$17,215.24	68.86 %	\$25,000.00	\$7,784.76
Copy Machines	\$570.37	\$2,056.22	34.27 %	\$6,000.00	\$3,943.78
Fax Machine	\$567.21	\$1,984.82	39.70 %	\$5,000.00	\$3,015.18
Book Sales	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Printing	\$2,137.76	\$6,186.54	38.67 %	\$16,000.00	\$9,813.46
Miscellaneous	\$3,647.31	\$10,925.16	87.40 %	\$12,500.00	\$1,574.84
Reimbursements	\$621.50	\$1,761.30	39.14 %	\$4,500.00	\$2,738.70
Board Reimbursements	\$0.00	\$0.00	0.00 %	\$500.00	\$500.00
Leases	\$0.00	\$0.00	0.00 %	\$300.00	\$300.00
Grant Income	\$0.00	\$0.00	0.00 %	\$85,104.00	\$85,104.00
Total Operating Funds	\$3,540,408.90	\$4,130,554.54	46.07 %	\$8,965,211.00	\$4,834,656.46
Building Project Fund Revenue					
Proceeds From Bond Sale	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Interest Building Project Fund	\$66.25	\$286.89	0.00 %	\$0.00	(\$286.89)
Total Building Project Fund	\$66.25	\$286.89	0.00 %	\$0.00	(\$286.89)
Bond Fund					
Property Tax - Will 2018 - Est.	\$0.00	\$0.00	0.00 %	\$1,394,959.00	\$1,394,959.00
Property Tax - Dupage 2018 - Est.	\$0.00	\$0.00	0.00 %	\$28,469.00	\$28,469.00
Property Tax - Will 2017	\$1,111,052.26	\$1,235,194.63	95.35 %	\$1,295,466.00	\$60,271.37
Property Tax - Dupage 2017	\$9,847.53	\$24,079.95	91.08 %	\$26,438.00	\$2,358.05
Interest Bond Fund	\$1,450.52	\$4,168.07	41.68 %	\$10,000.00	\$5,831.93
Interest Rebate Payment - BAB	\$0.00	\$82,701.61	50.00 %	\$165,403.00	\$82,701.39
Total Bond Fund	\$1,122,350.31	\$1,346,144.26	46.09 %	\$2,920,735.00	\$1,574,590.74
Total Revenue	\$4,662,825.46	\$5,476,985.69	46.08 %	\$11,885,946.00	\$6,408,960.31

# Fountaindale Public Library District

## Expenditure Report

September 30, 2018

	Current Month	Year to Date	% Expended	Working Budget	Unexpended Budget
Expenditures					
Total Expenditures - Operating Funds					
General Fund Expenditures					
Personnel Expense	\$313,790.72	\$1,090,230.35	23.43 %	\$4,652,400.00	\$3,562,169.65
Contractual Services	\$40,951.73	\$141,508.02	24.09 %	\$587,500.00	\$445,991.98
Supplies & Utilities	\$44,171.39	\$114,436.03	19.35 %	\$591,500.00	\$477,063.97
Library Materials	\$63,278.53	\$193,453.24	16.58 %	\$1,166,600.00	\$973,146.76
Capital Expenditures	\$15,706.45	\$23,513.26	5.42 %	\$433,662.00	\$410,148.74
Miscellaneous	\$7,027.37	\$15,410.71	22.02 %	\$70,000.00	\$54,589.29
Per Capita Grant	\$0.00	\$0.00	0.00 %	\$84,604.00	\$84,604.00
Other Grant Expenditures	\$0.00	\$250.00	50.00 %	\$500.00	\$250.00
Total General Fund Expenditures	\$484,926.19	\$1,578,801.61	20.81 %	\$7,586,766.00	\$6,007,964.39
Other Fund Expenditures					
Audit Fund Expenditures	\$0.00	\$0.00	0.00 %	\$10,000.00	\$10,000.00
Liability Insurance Fund Expenditures	\$6,200.00	\$7,056.43	5.33 %	\$132,500.00	\$125,443.57
Soc Sec/IMRF Fund Expenditures	\$96,959.02	\$249,737.30	26.78 %	\$932,501.00	\$682,763.70
Special Reserve Fund Expenditures	\$0.00	\$0.00	0.00 %	\$40.00	\$40.00
Maintenance Fund Expenditures	\$13,775.57	\$43,133.62	13.69 %	\$315,000.00	\$271,866.38
Total Other Fund Expenditures	\$116,934.59	\$299,927.35	21.58 %	\$1,390,041.00	\$1,090,113.65
Total Expenditures - Operating Funds	\$601,860.78	\$1,878,728.96	20.93 %	\$8,976,807.00	\$7,098,078.04
Building Project Fund Expenditures	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Total Building Project Fund Expenditures	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Bond Fund Expenditures					
Principal Payment - 2008	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Interest Payment - 2008	\$0.00	\$16,800.00	50.00 %	\$33,600.00	\$16,800.00
Principal Payment - 2009	\$0.00	\$0.00	0.00 %	\$1,475,000.00	\$1,475,000.00
Interest Payment - 2009	\$0.00	\$277,750.00	50.00 %	\$555,500.00	\$277,750.00
Principal Payment - 2009B	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Interest Payment - Bond 2009B	\$0.00	\$252,987.50	50.00 %	\$505,975.00	\$252,987.50
Principal Payment - 2016A	\$0.00	\$0.00	0.00 %	\$85,000.00	\$85,000.00
Interest Payment - 2016A	\$0.00	\$95,550.00	50.00 %	\$191,100.00	\$95,550.00
Total Bond Fund Expenditures	\$0.00	\$643,087.50	22.59 %	\$2,846,175.00	\$2,203,087.50
Total	\$0.00	\$643,087.50	22.59 %	\$2,846,175.00	\$2,203,087.50
Total Expenditures - All Funds	\$601,860.78	\$2,521,816.46	21.33 %	\$11,822,982.00	\$9,301,165.54

Kathryn J. Spindel/Treasurer

**Fountaindale Public Library District**  
**Bills Paid - Operating Account**

October - 2018

Payee Name	Description	Payment Date	Check/Draft Number	Account Number	Payment Amount
Aflac	Employer Insurance Contribution - September 2018	10/01/2018	729	1-4192-10	\$36.83
Blue Cross Blue Shield of Illinois	Employer Insurance Contribution - October 2018	10/01/2018	50428	1-4192-10	\$29,742.37
Dearborn National Life Insurance Company	Employer Insurance Contribution - October 2018	10/01/2018	50429	1-4192-10	\$493.51
Fidelity Security Life Insurance/EYEMED	Employer Insurance Contribution - October 2018	10/01/2018	50430	1-4192-10	\$154.55
Illinois Municipal Retirement Fund	Employer Insurance Contribution - September 2018	10/01/2018	731	5-4142-10	\$50,748.40
Shirley Williams	Financial Consulting Services - Installment #3	10/01/2018	50431	1-4253-10	\$675.00
					<u>\$81,850.66</u>

  
 Jennie Nguyen, Finance Manager

Gross Payroll & FICA Expense - September 2018  
 Gross Payroll    \$284,109.08  
 FICA                \$21,119.83  
 Total Gross Payroll & FICA    **\$305,228.91**

**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 18, 2018**

**General Fund**

Page 1

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>4imprint, Inc.</b>				
	Fidget Spinners/Coloring Books - PO5554-1819	16605875	1-4735-10	\$ 1,404.45
	<i>Totals for 4imprint, Inc.</i>			<b>\$ 1,404.45</b>
<b>Allyse Schiller</b>				
	Mileage - 8/10/18-9/28/18	AS092818	1-4171-10	7.85
	<i>Totals for Allyse Schiller</i>			<b>\$ 7.85</b>
<b>Amazon</b>				
	CMTSD Library Supplies	6045787810108122	1-4371-12	33.23
	Outreach Program Supplies	6045787810108122	1-4353-28	35.99
	CSD Program Supplies	6045787810108122	1-4353-20	439.21
	ATSD Program Supplies	6045787810108122	1-4353-24	508.58
	Books - Adult Fiction	6045787810108122	1-4540-26	10.50
	DVD - Adult	6045787810108122	1-4557-26	39.98
	Realia - Juvenile - CSD Puzzles & Puppets	6045787810108122	1-4569-26	209.22
	Friends Donation - CSD Circ. Dolls & Books, Containers	6045787810108122	1-4575-10	770.91
	Misc. - Summer Staff Reading Prizes	6045787810108122	1-4711-10	270.71
	Studio Program Supplies	6045787810108122	1-4353-27	132.39
	Studio Library Supplies	6045787810108122	1-4371-27	132.00
	Promotional Giveaways - Outreach Green Keyrings	6045787810108122	1-4735-10	155.00
	Audio Visual Collection - Studio 300	6045787810108122	1-4568-27	180.33
	Periodicals	6045787810108122	1-4511-29	12.00
	<i>Totals for Amazon</i>			<b>\$ 2,930.05</b>
<b>Amazon Capital Services</b>				
	Studio 300 - Kapton Tape For CR10 - POA03-1819	1WWW-RNKY-1J4P	1-4568-27	9.99
	Program Supplies - CSD - POA05-1819	1JC3-VR3X-7HRC	1-4353-20	68.50
	Staff Lounge - Mayo, Ketchup, Mustard Packets - POA04-1819	169Q-RXV6-7XTM	1-4351-10	13.29
	12 Pocket Sorter, Writing Pads, Monthly Sorter - POA02-1819	1WJK-WDKY-XDYK	1-4351-10	49.13
	Post-it Flags, Banker Boxes, Coffee Creamers - POA01-1819	1VV7-4D33-F9V6	1-4351-10	102.52
	Office Mesh Trash Cans - POA01-1819	1CKT-HVV4-WVQG	1-4351-10	36.93
	<i>Totals for Amazon Capital Services</i>			<b>\$ 280.36</b>
<b>American Library Association</b>				
	Membership - Arellano - 9/1/18-8/31/19	1224529	1-4161-10	270.00
	<i>Totals for American Library Association</i>			<b>\$ 270.00</b>
<b>Anna M Nowak</b>				
	Refund Lost Item - The Reptile Room	AMN092718	1-3310-10	17.00
	<i>Totals for Anna M Nowak</i>			<b>\$ 17.00</b>

# Fountaindale Public Library District

## Bills Payable Report

### October 18, 2018

**General Fund** Page 2

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>AT &amp; T</b>				
	Internet Service - September 2018	171-798-3948-556	1-4314-14	\$ 1,352.09
		<i>Totals for AT &amp; T</i>		<u>\$ 1,352.09</u>
<b>AT &amp; T Mobility - National Business Services</b>				
	Telephone Service - 8/10/18-9/9/18	14100070	1-4311-14	311.93
		<i>Totals for AT &amp; T Mobility - National Business Services</i>		<u>\$ 311.93</u>
<b>Baker &amp; Taylor - C009233</b>				
	Adult Ref/NF Standing Order	C0092333	1-4531-26	651.77
		<i>Totals for Baker &amp; Taylor - C009233</i>		<u>\$ 651.77</u>
<b>Baker &amp; Taylor - L420685</b>				
	Books - Adult Fiction	L4206852	1-4540-29	361.36
	Books - Adult Non-Fiction	L4206852	1-4541-29	128.59
	Books - Adult Large Print	L4206852	1-4543-29	36.68
	Books - Juvenile Fiction	L4206852	1-4544-29	472.97
	Books - Juvenile Non-Fiction	L4206852	1-4545-29	368.16
	Books - Juvenile Easy	L4206852	1-4546-29	514.57
	Books - Young Adult Fiction	L4206852	1-4548-29	95.71
	Books - Juvenile World Languages	L4206852	1-4526-29	8.73
		<i>Totals for Baker &amp; Taylor - L420685</i>		<u>\$ 1,986.77</u>
<b>Baker &amp; Taylor - L420686</b>				
	Books - Adult World Languages	L4206862	1-4525-26	169.57
	Books - Juvenile World Languages	L4206862	1-4526-26	43.94
	Professional Books	L4206862	1-4538-26	110.00
	Books - Adult Fiction	L4206862	1-4540-26	4,597.97
	Books - Adult Non-Fiction	L4206862	1-4541-26	3,449.18
	Books - Adult Large Print	L4206862	1-4543-26	98.77
	Books - Juvenile Non-Fiction	L4206862	1-4545-26	895.93
	Books - Juvenile Easy	L4206862	1-4546-26	915.02
	Books - Juvenile Fiction	L4206862	1-4544-26	1,998.77
	Books - Young Adult Fiction	L4206862	1-4548-26	539.75
	Books - Young Adult Non-Fiction	L4206862	1-4549-26	45.55
		<i>Totals for Baker &amp; Taylor - L420686</i>		<u>\$ 12,864.45</u>

**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 18, 2018**

**General Fund** Page 3

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Baker &amp; Taylor - L420691</b>				
	Books - Young Adult Fiction	L4206912	1-4548-26	\$ 33.24
	Books - Juvenile Fiction	L4206912	1-4544-26	162.76
	Books - Juvenile Easy	L4206912	1-4546-26	107.25
	Books - Adult Fiction	L4206912	1-4540-26	698.52
	<i>Totals for Baker &amp; Taylor - L420691</i>			<b>\$ 1,001.77</b>
<b>Blackstone Publishing</b>				
	CD Audiobooks - Adult	1037932	1-4551-26	131.23
	CD Audiobooks - Adult	1034876	1-4551-26	179.99
	CD Audiobooks - Adult	1035877	1-4551-26	3.97
	<i>Totals for Blackstone Publishing</i>			<b>\$ 315.19</b>
<b>Bolingbrook Area Chamber of Commerce</b>				
	Veteran Tote Bag Sponsor - PO5537-1819	110864	1-4731-10	75.00
	<i>Totals for Bolingbrook Area Chamber of Commerce</i>			<b>\$ 75.00</b>
<b>Bolingbrook Park District</b>				
	Program - Yoga - 11/08/18	BPD110818	1-4571-24	50.00
	Program - Zumba - 11/10/18	BPD111018	1-4571-24	75.00
	<i>Totals for Bolingbrook Park District</i>			<b>\$ 125.00</b>
<b>Bolingbrook Signs + Apparel</b>				
	Luminais/Meeting Rooms Business Cards - PO5483-1819	7159	1-4351-10	80.00
	Thompson Business Cards - PO5556-1819	7087	1-4351-10	40.00
	<i>Totals for Bolingbrook Signs + Apparel</i>			<b>\$ 120.00</b>
<b>Brian Smallwood</b>				
	Mileage - Great Read - 9/12/18	BS091418	1-4171-10	9.76
	<i>Totals for Brian Smallwood</i>			<b>\$ 9.76</b>
<b>Brooks Cafe</b>				
	Board Meeting - September 2018 - PO5514-1819	13277	1-4355-16	41.00
	Donuts with Director - September 2018 - PO5538-1819	13278	1-4715-10	11.00
	<i>Totals for Brooks Cafe</i>			<b>\$ 52.00</b>
<b>BRT Outdoor LLC</b>				
	Advertising My Library Rewards 9/10/18-10/7/18 - PO5530-1819	6487	1-4731-10	1,000.00
	<i>Totals for BRT Outdoor LLC</i>			<b>\$ 1,000.00</b>

**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 18, 2018**

**General Fund** Page 4

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Call One</b>				
	Telephone & Internet - 09/15/18-10/14/18	1214291-1139282	1-4312-14	\$ 813.80
	Telephone & Internet - 10/15/18-11/14/18	1214291-1139282	1-4312-14	822.26
	Telephone & Internet - 09/15/18-10/14/18	1214291-1139282	1-4314-14	1,968.00
	Telephone & Internet - 10/15/18-11/14/18	1214291-1139282	1-4314-14	1,968.00
	<i>Totals for Call One</i>			<u>\$ 5,572.06</u>
<b>Cathryn Stanek-Whisler</b>				
	Program - Resist Art: Birch Trees - 11/14/18	CSW111418	1-4573-24	175.00
	<i>Totals for Cathryn Stanek-Whisler</i>			<u>\$ 175.00</u>
<b>Center Point Large Print</b>				
	Books - Adult Large Print	1622129	1-4543-26	44.34
	Books - Adult Large Print	1614874	1-4543-26	318.78
	<i>Totals for Center Point Large Print</i>			<u>\$ 363.12</u>

# Fountaindale Public Library District

## Bills Payable Report

### October 18, 2018

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Chase Card Services				
	ALA - 2019 Midwinter Meeting - Spindel	N3698-OCT18	1-4151-16	\$ 120.00
	ALA - 2019 Midwinter Meeting - Danhof	N3698-OCT18	1-4151-16	120.00
	ALA - 2019 Midwinter Meeting - Newell	N3698-OCT18	1-4151-16	120.00
	Community Service Council - Gala Tickets - Danhof & Prodehl	N3698-OCT18	1-4173-16	200.00
	Meijer - Program Supplies - CSD	N3698-OCT18	1-4353-20	49.24
	Walmart - ATSD Program Supplies	N3698-OCT18	1-4353-24	70.16
	Hobby Lobby - Program Supplies - Crafts	N3698-OCT18	1-4353-24	29.54
	Walmart - ATSD Program Supplies	N3698-OCT18	1-4353-24	83.16
	Hobby Lobby - Program Supplies - Sewing Supplies	N3698-OCT18	1-4353-24	6.38
	Little Caesars - \$100 Gift Card ATSD Prizes	N3698-OCT18	1-4353-24	100.00
	Little Caesars - \$100 Gift Card ATSD Prizes	N3698-OCT18	1-4353-24	100.00
	Little Caesars - \$100 Gift Card ATSD Prizes	N3698-OCT18	1-4353-24	100.00
	Walmart - ATSD Program Supplies	N3698-OCT18	1-4353-24	50.70
	Dollar Tree - ATSD Program Supplies	N3698-OCT18	1-4353-24	32.20
	Dollar Tree - ATSD Program Supplies	N3698-OCT18	1-4353-24	72.00
	Community Service Council - Gala Tickets - Castellanos	N3698-OCT18	1-4173-10	100.00
	OfficeMax/Depot - Communications	N3698-OCT18	1-4256-10	11.99
	Blackbaud Forms - 1099MISC 4PT+ENV 50 EMP Item 6103NV	N3698-OCT18	1-4351-10	98.25
	Speedway - Gas - 2018 Pathways Parade	M3664-OCT18	1-4353-10	6.30
	Enterprise - Car Rental - 2018 Pathways Parade	M3664-OCT18	1-4353-10	138.24
	IFMA - Professional Membership	P3672-OCT18	1-4161-10	524.00
	ALA - Workshop - Granados / T. Nguyen	N3698-OCT18	1-4151-10	120.00
	DuPage SHRM - Diversity & Inclusion - Frias	N3698-OCT18	1-4151-10	25.00
	Eventbrite - LACONI: Notary Webinar - Castellanos	N3698-OCT18	1-4151-10	15.00
	LibraryWorks - Webinar - Bradley	N3698-OCT18	1-4151-10	49.00
	Walgreens - 11x14 Print of Building	N3698-OCT18	1-4711-10	6.59
	Hobby Lobby - 16x20 Frame	N3698-OCT18	1-4711-10	17.98
	Will County Health Department - Temporary Food Permit	N3698-OCT18	1-4711-10	46.50
	Jewel-Osco - September Birthday Cake	N3698-OCT18	1-4711-10	35.99
	Basecamp - Monthly Subscription	N3698-OCT18	1-4522-14	65.00
	MailChimp - Monthly Subscription Plan	N3698-OCT18	1-4731-10	50.00
	Woobox - Monthly Subscription	N3698-OCT18	1-4731-10	29.00
	Facebook - Event Promotions	N3698-OCT18	1-4731-10	54.95
	Facebook - Event Promotions	N3698-OCT18	1-4731-10	1.23
	Jimmy John's - Comp Lab / Studio Meeting	N3698-OCT18	1-4715-10	75.00
	Jewel-Osco - Table Cloths	N3698-OCT18	1-4715-10	10.00
	Inventables - MDF Sheets	N3698-OCT18	1-4353-27	32.05
	Menards - Studio 300 Supplies	N3698-OCT18	1-4353-27	36.27

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Chase Card Services</b>		(Cont'd)		
	Menards - Studio 300 Supplies	N3698-OCT18	1-4371-27	\$ 30.52
		<i>Totals for Chase Card Services</i>		<b>\$ 2,832.24</b>
<b>Christine Thornton</b>				
	Program - How to Draw Mexican Sugar Skulls - 11/08/18	CT110818	1-4571-24	300.00
	Program - How to Draw Mexican Sugar Skulls - 10/25/18	CT102518	1-4573-24	300.00
		<i>Totals for Christine Thornton</i>		<b>\$ 600.00</b>
<b>Christopher Castle</b>				
	Mileage - PinTech Meeting - 9/12/18	CC091318	1-4171-10	4.47
		<i>Totals for Christopher Castle</i>		<b>\$ 4.47</b>
<b>Comcast Cable</b>				
	Cable TV - Dates 10/3/18-11/2/18	8771 20 143 036749	1-4316-14	103.36
		<i>Totals for Comcast Cable</i>		<b>\$ 103.36</b>
<b>Dawne Tuitman</b>				
	Mileage - PinTech Meeting - 7/11/18	DT091718	1-4171-10	9.74
		<i>Totals for Dawne Tuitman</i>		<b>\$ 9.74</b>
<b>DCGS (Dupage County Genealogical Society)</b>				
	Dudek DCGS Confer. Reg./Vendor Table - Date 3/9/19	5564-1819	1-4151-10	85.00
		<i>Totals for DCGS (Dupage County Genealogical Society)</i>		<b>\$ 85.00</b>
<b>Demco, Inc.</b>				
	Packaging & Book Tape/Bookmarks	6457835	1-4371-12	333.78
		<i>Totals for Demco, Inc.</i>		<b>\$ 333.78</b>
<b>Dennis Raleigh</b>				
	Mileage - 7/17/18-7/31/18	DR100418	1-4171-10	9.70
		<i>Totals for Dennis Raleigh</i>		<b>\$ 9.70</b>
<b>Diesel Service Center</b>				
	Bookmobile Maintenance - 10/1/18 - PO5562-1819	D063758	1-4235-29	170.85
		<i>Totals for Diesel Service Center</i>		<b>\$ 170.85</b>
<b>Discount School Supply</b>				
	CSD Program Supplies - PO5555-1819	D61660830001	1-4353-20	414.50
		<i>Totals for Discount School Supply</i>		<b>\$ 414.50</b>
<b>Dynegy Energy Services</b>				
	Electricity Service - Dates 8/30/18-10/1/18	270493918101	1-4321-30	16,473.03
		<i>Totals for Dynegy Energy Services</i>		<b>\$ 16,473.03</b>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Elizabeth Portillo	Program - Conversational ESL for Adults - 10/22/18	EP102218	1-4571-24	\$ 80.00
	Program - Conversational ESL for Adults - 10/29/18	EP102918	1-4571-24	80.00
	Program - Conversational ESL for Adults - 11/05/18	EP110518	1-4571-24	80.00
	Program - Conversational ESL for Adults - 11/12/18	EP111218	1-4571-24	80.00
	Program - Conversational ESL for Adults - 10/23/18	EP102318	1-4571-24	40.00
	Program - Conversational ESL for Adults - 10/30/18	EP103018	1-4571-24	40.00
	Program - Conversational ESL for Adults - 11/06/18	EP110618	1-4571-24	40.00
	Program - Conversational ESL for Adults - 11/13/18	EP111318	1-4571-24	40.00
<i>Totals for Elizabeth Portillo</i>				<b>\$ 480.00</b>
Elva Ambriz	Program - Club de Tejido - 10/24/18	EA102418	1-4571-24	40.00
	Program - Club de Tejido - 10/31/18	EA103118	1-4571-24	40.00
	Program - Club de Tejido - 11/07/18	EA110718	1-4571-24	50.00
	Program - Club de Tejido - 11/14/18	EA111418	1-4571-24	50.00
<i>Totals for Elva Ambriz</i>				<b>\$ 180.00</b>
Findaway World, LLC	Playaway - Juvenile	267862	1-4562-29	492.58
	Playaway - Juvenile	267041	1-4562-29	41.13
	Playaway - Juvenile	266261	1-4562-29	37.48
	Launchpads - Juvenile	268071	1-4566-26	69.99
	Launchpads - Juvenile	267646	1-4566-26	139.98
	Launchpads - Juvenile	266636	1-4566-26	489.96
	Playaway - Adult	267453	1-4560-26	541.42
	Playaway - YA	267210	1-4561-26	213.57
	Playaway - Juvenile	268297	1-4562-26	44.78
	Playaway - Juvenile	267210	1-4562-26	223.90
	Playaway - Juvenile	267256	1-4562-26	55.73
	Playaway - Juvenile	267041	1-4562-26	41.13
	Playaway - Juvenile	266859	1-4562-26	37.48
	Playaway - Juvenile	266360	1-4562-26	89.56
<i>Totals for Findaway World, LLC</i>				<b>\$ 2,518.69</b>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Gale/Cengage Learning</b>				
	Video Games - YA	36414426	1-4563-26	\$ 56.99
	Video Games - YA	36414427	1-4563-26	579.38
	Video Games - YA	36260459	1-4563-26	128.21
	Video Games - YA	36260458	1-4563-26	47.49
	Video Games - YA	36260457	1-4563-26	28.49
	Video Games - YA	36260455	1-4563-26	28.49
	Misc. - Summer Staff Reading Prizes	36567743	1-4711-10	16.38
	Misc. - Summer Staff Reading Prizes	36454925	1-4711-10	31.64
	Misc. - Summer Staff Reading Prizes	36282981	1-4711-10	67.83
	Books - Adult Large Print	64841831	1-4543-26	76.47
	Books - Adult Large Print	64841234	1-4543-26	93.71
	Books - Adult Large Print	64840671	1-4543-26	74.22
	Books - Adult Large Print	36567744	1-4543-26	18.60
	Books - Adult Fiction	64754867	1-4540-26	19.46
	Electronic Audiobooks & Books	65049040	1-4520-26	258.40
	Video Games - Juvenile	36414428	1-4564-26	151.96
	Video Games - Juvenile	36260460	1-4564-26	28.49
	Video Games - Adult	36260456	1-4565-26	85.47
	<i>Totals for Gale/Cengage Learning</i>			<b>\$ 1,791.68</b>
<b>Grasso Graphics, Inc.</b>				
	Rockin' Reading Logs English/Spanish - PO5553-1819	29707	1-4256-10	1,063.32
	<i>Totals for Grasso Graphics, Inc.</i>			<b>\$ 1,063.32</b>
<b>Illinois American Water</b>				
	Fire Protection - 8/18/18-10/18/18	1025-210003089465	1-4331-30	42.65
	Irrigation - 8/18/18-09/20/18	1025-210003089915	1-4331-30	2,368.88
	<i>Totals for Illinois American Water</i>			<b>\$ 2,411.53</b>
<b>Illinois American Water/Bolingbrook</b>				
	Water & Sewer - 8/18/18-9/20/18	1025-210003088318	1-4331-30	873.06
	<i>Totals for Illinois American Water/Bolingbrook</i>			<b>\$ 873.06</b>
<b>Illinois Library Association</b>				
	Membership - Arellano - September 2018	154123	1-4161-10	100.00
	<i>Totals for Illinois Library Association</i>			<b>\$ 100.00</b>
<b>Ilya Kabirov</b>				
	Program - Great Reads Book Club - 10/24/18	IK102418	1-4571-24	75.00
	<i>Totals for Ilya Kabirov</i>			<b>\$ 75.00</b>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Imprint Enterprises, Inc.</b>	RFID Square Book Tags	PSI190180	1-4371-12	\$ 3,800.00
		<i>Totals for Imprint Enterprises, Inc.</i>		<b>\$ 3,800.00</b>
<b>ITsavvy LLC</b>	Computer Supplies - PO5541-1819	01057972	1-4354-14	770.00
	Computer Supplies - PO5541-1819	01057972	1-4641-14	1,440.00
		<i>Totals for ITsavvy LLC</i>		<b>\$ 2,210.00</b>
<b>Jeffrey DiOrio</b>	Program - Chess Club for Adults and Teens - 11/06/18	JD110618	1-4571-24	90.00
		<i>Totals for Jeffrey DiOrio</i>		<b>\$ 90.00</b>
<b>Jeffrey P. Fisher</b>	Mileage - LACONI Seminar - 9/14/18	JPF091718	1-4171-10	19.62
		<i>Totals for Jeffrey P. Fisher</i>		<b>\$ 19.62</b>
<b>Jennie Nguyen</b>	Mileage - Notary Training - 6/8/18	JN091818	1-4171-10	40.64
		<i>Totals for Jennie Nguyen</i>		<b>\$ 40.64</b>
<b>John S. Trout</b>	Program - Photography Basics - 11/15/18	JST111518	1-4571-27	75.00
		<i>Totals for John S. Trout</i>		<b>\$ 75.00</b>
<b>Johnson Controls Security Solutions</b>	Quarterly Security - 10/1/18-12/31/18	31166235	1-4221-30	287.34
		<i>Totals for Johnson Controls Security Solutions</i>		<b>\$ 287.34</b>
<b>Juanita Lennon</b>	Reimburse - CompLab/Studio Kickoff & Bd Mtg Snacks	JL091918	1-4355-16	4.00
	Reimburse - Donuts & Pastries for Director Mtg 9/25/18	JL100518	1-4715-10	13.45
	Reimburse - CompLab/Studio Kickoff & Bd Mtg Snacks	JL091918	1-4715-10	36.44
		<i>Totals for Juanita Lennon</i>		<b>\$ 53.89</b>
<b>Kanopy</b>	Electronic Audio Visual - Yearly Service	136379-PPU	1-4523-26	182.00
		<i>Totals for Kanopy</i>		<b>\$ 182.00</b>
<b>Kellie Chase</b>	Program - 4 Sewing Classes - 10/24/18	KC102418	1-4571-24	175.00
	Program - 4 Sewing Classes - 11/07/18	KC110718	1-4571-24	175.00
		<i>Totals for Kellie Chase</i>		<b>\$ 350.00</b>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Kimberly Nagy</b>	Program - Genealogy Club - Lineage Societies - 11/14/18	KN111418	1-4571-24	\$ 175.00
	<i>Totals for Kimberly Nagy</i>			<u>\$ 175.00</u>
<b>Konica Minolta Business Solutions U.S.A., Inc.</b>	Maintenance - 9/15/18-10/14/18	9004958264	1-4234-14	391.82
	Copy Overage - 8/15/18-9/14-18	9004955267	1-4234-14	1,627.95
	<i>Totals for Konica Minolta Business Solutions U.S.A., Inc.</i>			<u>\$ 2,019.77</u>
<b>Konica Minolta Premier Finance</b>	Leased Equipment - October 2018	368216503	1-4234-14	1,616.00
	<i>Totals for Konica Minolta Premier Finance</i>			<u>\$ 1,616.00</u>
<b>Laura Didier</b>	Mileage Reimbursement - 9/4/18-9/28/18	LD100418	1-4171-10	62.97
	<i>Totals for Laura Didier</i>			<u>\$ 62.97</u>
<b>Lauterbach &amp; Amen, LLP</b>	Prof. Service - Financial Statement Audit Remaining Balance	30776	1-4253-10	2,000.00
	<i>Totals for Lauterbach &amp; Amen, LLP</i>			<u>\$ 2,000.00</u>
<b>Leandra Pottle</b>	Educ. Assist - Strategic Benefits Mgmt - Completed 9/17/18	LP091718	1-4151-10	450.00
	<i>Totals for Leandra Pottle</i>			<u>\$ 450.00</u>
<b>Library Ideas LLC</b>	Books - Juvenile Easy	64401	1-4546-26	184.75
	<i>Totals for Library Ideas LLC</i>			<u>\$ 184.75</u>
<b>MakerBot Industries LLC</b>	Audio Visual Collection - Studio 300 - PO5542-1819	INV149347	1-4568-27	157.14
	<i>Totals for MakerBot Industries LLC</i>			<u>\$ 157.14</u>
<b>Marianne Thompson</b>	Mileage - 9/24/18-9/26/18	MT100118	1-4171-10	104.93
	<i>Totals for Marianne Thompson</i>			<u>\$ 104.93</u>
<b>Marleigha Evans</b>	Mileage - 5/17/18 - 8/1/18	ME100418	1-4171-10	57.17
	<i>Totals for Marleigha Evans</i>			<u>\$ 57.17</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Melissa Bradley</b>				
	Mileage/Meals Reimburse - Kiwanis Meeting - 9/19/18	MB092018	1-4171-10	\$ 2.99
	Mileage - 9/12/18	MB091218	1-4171-10	28.01
	Per Diem - Library Mktg & Comm Conf - 11/14/18-11/15/18	MB063018	1-4173-10	91.25
	Mileage/Meals Reimburse - Kiwanis Meeting - 9/19/18	MB092018	1-4173-10	13.55
	<i>Totals for Melissa Bradley</i>			<u><b>\$ 135.80</b></u>
<b>Melissa Luce</b>				
	Mileage - 7/10/18-9/12/18	ML100418	1-4171-10	65.07
	<i>Totals for Melissa Luce</i>			<u><b>\$ 65.07</b></u>
<b>Meredith Books</b>				
	Adult Ref/NF Standing Order	36914-958	1-4531-26	31.91
	<i>Totals for Meredith Books</i>			<u><b>\$ 31.91</b></u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Midwest Tape</b>				
	Playaway - YA	96472632	1-4561-26	\$ 59.49
	Playaway - YA	96469816	1-4561-26	106.98
	Payaway - YA	96439413	1-4561-26	67.49
	CD Audiobooks - Juvenile	96450693	1-4553-26	150.16
	CD Audiobooks - Juvenile	96469820	1-4553-26	145.16
	DVD - Adult	96472671	1-4557-26	62.28
	DVD - Adult	96472642	1-4557-26	54.87
	DVD - Adult	96472640	1-4557-26	25.79
	DVD - Adult	96472638	1-4557-26	14.54
	DVD - Adult	96472636	1-4557-26	25.79
	DVD - Adult	96472635	1-4557-26	27.29
	DVD - Adult	96472634	1-4557-26	23.84
	DVD - Adult	96472633	1-4557-26	36.58
	DVD - Adult	96472219	1-4557-26	17.64
	DVD - Adult	96472209	1-4557-26	58.62
	DVD - Adult	96469941	1-4557-26	27.39
	DVD - Adult	96469835	1-4557-26	14.54
	DVD - Adult	96469833	1-4557-26	45.58
	DVD - Adult	96469831	1-4557-26	20.54
	DVD - Adult	96469826	1-4557-26	32.84
	DVD - Adult	96469825	1-4557-26	44.08
	DVD - Adult	96469824	1-4557-26	65.68
	DVD - Adult	96469823	1-4557-26	132.70
	DVD - Adult	96469821	1-4557-26	18.29
	DVD - Adult	96469819	1-4557-26	18.29
	DVD - Adult	96469818	1-4557-26	16.04
	DVD - Adult	96469815	1-4557-26	29.08
	DVD - Adult	96469469	1-4557-26	89.73
	DVD - Adult	96460931	1-4557-26	83.66
	DVD - Adult	96460930	1-4557-26	14.54
	DVD - Adult	96458156	1-4557-26	80.08
	DVD - Juvenile	96409990	1-4558-26	22.04
	DVD - Juvenile	96409991	1-4558-26	18.29
	DVD - Juvenile	96409993	1-4558-26	65.20
	DVD - Juvenile	96410079	1-4558-26	72.58
	DVD - Juvenile	96410649	1-4558-26	123.14
	DVD - Juvenile	96416755	1-4558-26	80.00
	DVD - Juvenile	96416757	1-4558-26	240.07

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Midwest Tape</b>	(Cont'd)			
	DVD - Juvenile	96429280	1-4558-26	\$ 14.54
	DVD - Juvenile	96429282	1-4558-26	14.54
	DVD - Juvenile	96431907	1-4558-26	14.54
	DVD - Juvenile	96439410	1-4558-26	247.10
	DVD - Juvenile	96439412	1-4558-26	160.16
	DVD - Juvenile	96439414	1-4558-26	58.77
	DVD - Juvenile	96450920	1-4558-26	68.95
	DVD - Juvenile	96455257	1-4558-26	19.89
	DVD - Juvenile	96455258	1-4558-26	81.58
	DVD - Juvenile	96472643	1-4558-26	102.82
	DVD - Juvenile	96472637	1-4558-26	76.45
	DVD - Juvenile	96458155	1-4558-26	28.04
	Playaway - Adult	96410647	1-4560-26	59.49
	Playaway - Adult	96410648	1-4560-26	71.49
	CD Music - Juvenile	96429284	1-4554-26	13.49
	CD Music - Juvenile	96431915	1-4554-26	12.14
	CD Music - Juvenile	96439416	1-4554-26	88.14
	CD Music - Juvenile	96450690	1-4554-26	40.47
	CD Music - Juvenile	96455259	1-4554-26	68.20
	CD Music - Juvenile	96455391	1-4554-26	7.64
	CD Music - Juvenile	96469817	1-4554-26	13.49
	CD Audiobooks - Young Adult	96450692	1-4555-26	100.58
	CD Audiobooks - Young Adult	96469830	1-4555-26	65.29
	DVD - Adult	96409307	1-4557-26	77.28
	DVD - Adult	96409309	1-4557-26	27.39
	DVD - Adult	96409949	1-4557-26	66.12
	DVD - Adult	96409992	1-4557-26	17.54
	DVD - Adult	96410077	1-4557-26	159.82
	DVD - Adult	96410240	1-4557-26	62.28
	DVD - Adult	96410380	1-4557-26	25.79
	DVD - Adult	96410381	1-4557-26	25.79
	DVD - Adult	96410382	1-4557-26	40.68
	DVD - Adult	96411196	1-4557-26	25.04
	DVD - Adult	96411197	1-4557-26	134.56
	DVD - Adult	96416753	1-4557-26	90.94
	DVD - Adult	96416754	1-4557-26	18.29
	DVD - Adult	96416756	1-4557-26	77.66
	DVD - Adult	96416758	1-4557-26	35.29

**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 18, 2018**

**General Fund**

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	DVD - Adult	96416801	1-4557-26	\$ 20.64
	DVD - Adult	96428697	1-4557-26	72.41
	DVD - Adult	96428698	1-4557-26	71.01
	DVD - Adult	96428699	1-4557-26	128.95
	DVD - Adult	96429285	1-4557-26	110.20
	DVD - Adult	96429286	1-4557-26	98.52
	DVD - Adult	96429326	1-4557-26	40.14
	DVD - Adult	96429327	1-4557-26	33.39
	DVD - Adult	96429328	1-4557-26	21.39
	DVD - Adult	96429329	1-4557-26	27.39
	DVD - Adult	96431621	1-4557-26	38.64
	DVD - Adult	96431742	1-4557-26	137.31
	DVD - Adult	96431904	1-4557-26	25.04
	DVD - Adult	96431905	1-4557-26	22.04
	DVD - Adult	96431906	1-4557-26	54.87
	DVD - Adult	96431908	1-4557-26	78.41
	DVD - Adult	96431910	1-4557-26	22.79
	DVD - Adult	96436329	1-4557-26	43.76
	DVD - Adult	96438913	1-4557-26	66.78
	DVD - Adult	96438914	1-4557-26	31.89
	DVD - Adult	96439411	1-4557-26	21.29
	DVD - Adult	96439419	1-4557-26	25.79
	DVD - Adult	96449848	1-4557-26	25.79
	DVD - Adult	96450833	1-4557-26	54.78
	DVD - Adult	96450834	1-4557-26	54.78
	DVD - Adult	96450835	1-4557-26	34.89
	DVD - Adult	96450836	1-4557-26	69.78
	DVD - Adult	96450837	1-4557-26	46.53
	DVD - Adult	96450838	1-4557-26	23.64
	DVD - Adult	96450910	1-4557-26	66.12
	DVD - Adult	96450911	1-4557-26	81.22
	DVD - Adult	96450912	1-4557-26	128.95
	DVD - Adult	96450913	1-4557-26	67.08
	DVD - Adult	96450914	1-4557-26	165.53
	DVD - Adult	96450915	1-4557-26	22.04
	DVD - Adult	96450916	1-4557-26	67.08
	DVD - Adult	96450917	1-4557-26	39.58
	DVD - Adult	96450918	1-4557-26	94.47

**Fountaindale Public Library District**  
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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	DVD - Adult	96450919	1-4557-26	\$ 29.54
	DVD - Adult	96450921	1-4557-26	21.59
	DVD - Adult	96450922	1-4557-26	103.16
	DVD - Adult	96450923	1-4557-26	106.02
	DVD - Adult	96450925	1-4557-26	22.04
	DVD - Adult	96450926	1-4557-26	44.08
	DVD - Adult	96455390	1-4557-26	59.37
	DVD - Adult	96455393	1-4557-26	22.04
	CD Music - Juvenile	96469834	1-4554-29	13.49
	CD Music - Juvenile	96460933	1-4554-29	19.49
	CD Music - Adult	96406479	1-4550-29	20.99
	CD Music - Adult	96416759	1-4550-29	18.74
	CD Music - Adult	96439421	1-4550-29	19.34
	CD Music - Adult	96450699	1-4550-29	14.84
	CD Music - Adult	96460932	1-4550-29	19.34
	CD Audiobooks - Adult	96450700	1-4551-29	53.29
	CD Audiobooks - Adult	96469836	1-4551-29	264.74
	DVD - Adult	96411850	1-4557-29	10.79
	DVD - Adult	96429291	1-4557-29	25.79
	DVD - Adult	96431242	1-4557-29	14.54
	DVD - Adult	96449846	1-4557-29	25.79
	DVD - Adult	96409936	1-4557-29	26.54
	DVD - Adult	96472648	1-4557-29	14.54
	DVD - Juvenile	96409935	1-4558-29	14.54
	DVD - Juvenile	96411852	1-4558-29	16.04
	DVD - Juvenile	96429292	1-4558-29	14.54
	DVD - Juvenile	96431917	1-4558-29	14.54
	DVD - Juvenile	96439420	1-4558-29	58.16
	DVD - Juvenile	96472647	1-4558-29	47.37
	DVD - Juvenile	96472646	1-4558-29	26.54
	CD Music - Adult	96406478	1-4550-26	20.99
	CD Music - Adult	96409994	1-4550-26	24.74
	CD Music - Adult	96429281	1-4550-26	41.82
	CD Music - Adult	96429283	1-4550-26	29.68
	CD Music - Adult	96429287	1-4550-26	14.84
	CD Music - Adult	96429289	1-4550-26	13.49
	CD Music - Adult	96429290	1-4550-26	13.49
	CD Music - Adult	96431909	1-4550-26	11.99

**Fountaindale Public Library District**  
**Bills Payable Report**  
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**General Fund** Page 16

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Midwest Tape</b>	(Cont'd)			
	CD Music - Adult	96431911	1-4550-26	\$ 14.99
	CD Music - Adult	96431912	1-4550-26	70.30
	CD Music - Adult	96431914	1-4550-26	58.31
	CD Music - Adult	96431916	1-4550-26	27.58
	CD Music - Adult	96439415	1-4550-26	14.84
	CD Music - Adult	96439418	1-4550-26	20.99
	CD Music - Adult	96450509	1-4550-26	62.31
	CD Music - Adult	96450691	1-4550-26	20.99
	CD Music - Adult	96450695	1-4550-26	14.84
	CD Music - Adult	96450696	1-4550-26	14.84
	CD Music - Adult	96450697	1-4550-26	15.74
	CD Music - Adult	96450698	1-4550-26	49.92
	CD Music - Adult	96472645	1-4550-26	14.84
	CD Music - Adult	96472644	1-4550-26	12.74
	CD Music - Adult	96472641	1-4550-26	13.49
	CD Music - Adult	96472639	1-4550-26	53.81
	CD Music - Adult	96472630	1-4550-26	55.46
	CD Music - Adult	96469832	1-4550-26	13.49
	CD Music - Adult	96469828	1-4550-26	16.49
	CD Music - Adult	96469827	1-4550-26	14.24
	CD Music - Adult	96469822	1-4550-26	40.32
	CD Music - Adult	96458159	1-4550-26	37.48
	CD Music - Adult	96458157	1-4550-26	14.24
	<i>Totals for Midwest Tape</i>			<b>\$ 8,783.19</b>
<b>Mobility Works</b>				
	Bkm Bus Lift Inspect - 9/10/18 - PO5471-1819	RO#PLN-226147	1-4235-29	84.00
	Bkm Van Lift Inspect - 9/21/18 - PO5471-1819	RO#PLN-229669	1-4235-29	84.00
	<i>Totals for Mobility Works</i>			<b>\$ 168.00</b>
<b>Motion Picture Licensing Corporation</b>				
	Movie License Renew CSD & ATSD - PO5566-1819	504171145	1-4353-24	124.69
	Movie License Renew CSD & ATSD - PO5566-1819	504171145	1-4572-20	124.69
	<i>Totals for Motion Picture Licensing Corporation</i>			<b>\$ 249.38</b>
<b>National Lift Truck, Inc.</b>				
	Annual Refresher Training - Priovolos, Hodur - 9/28/18	IV180910886	1-4151-10	300.00
	<i>Totals for National Lift Truck, Inc.</i>			<b>\$ 300.00</b>

**Fountaindale Public Library District**  
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**General Fund** Page 17

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Oriental Trading Company Inc.</b>	Rock Star Guitar Keychains - PO5561-1819	692177011-01	1-4353-28	\$ 535.54
	<i>Totals for Oriental Trading Company Inc.</i>			<u>\$ 535.54</u>
<b>Pace Systems, Inc.</b>	HP Comp/Monitor/Sound Bar for Pinnacle Consort-PO5532-1819	IN00021884	1-4641-14	1,162.00
	<i>Totals for Pace Systems, Inc.</i>			<u>\$ 1,162.00</u>
<b>Patricia B. Smith</b>	Program - Something Different - Flute - 11/10/18	PBS111018	1-4571-24	250.00
	<i>Totals for Patricia B. Smith</i>			<u>\$ 250.00</u>
<b>Patricia Tinoco</b>	Refund Lost Item - Mensajes con amor	PT100418	1-3310-10	14.99
	<i>Totals for Patricia Tinoco</i>			<u>\$ 14.99</u>
<b>Paul Mills</b>	Reimburse - Donuts For Donuts w/Director - 9/25/18	PM092518	1-4715-10	16.32
	<i>Totals for Paul Mills</i>			<u>\$ 16.32</u>
<b>PeopleFacts</b>	New Hire Background Checks - September 2018	33754-092018	1-4253-10	161.88
	<i>Totals for PeopleFacts</i>			<u>\$ 161.88</u>
<b>Petty Cash - District</b>	Lennon - 2 Patron Banning Letters - Date 9/6/18 & 10/2/18	JL100218	1-4381-10	13.40
	<i>Totals for Petty Cash - District</i>			<u>\$ 13.40</u>
<b>Power Connection</b>	Program - Intermediate Microsoft Word - 6 sessions 9/7-10/12	PC101218	1-4571-24	300.00
	<i>Totals for Power Connection</i>			<u>\$ 300.00</u>

**Fountaindale Public Library District**  
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**General Fund** Page 18

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Recorded Books, Inc.</b>				
	Electronic Audiobooks & Books	76007184	1-4520-26	\$ 61.07
	Electronic Audiobooks & Books	76007183	1-4520-26	48.02
	Electronic Audiobooks & Books	76004409	1-4520-26	56.90
	Electronic Audiobooks & Books	76003929	1-4520-26	56.90
	Electronic Audiobooks & Books	76000745	1-4520-26	43.33
	Electronic Audiobooks & Books	75999664	1-4520-26	36.54
	Electronic Audiobooks & Books	75996656	1-4520-26	104.92
	CD Audiobooks - Juvenile	75997362	1-4553-26	85.00
	CD Audiobooks - Juvenile	75995486	1-4553-26	171.50
	CD Audiobooks - Adult	76006417	1-4551-26	351.71
	CD Audiobooks - Adult	76005096	1-4551-26	102.50
	CD Audiobooks - Adult	75999166	1-4551-26	181.27
	CD Audiobooks - Adult	76001932	1-4551-26	322.80
	CD Audiobooks - Adult	75996494	1-4551-26	357.45
	<i>Totals for Recorded Books, Inc.</i>			<b>\$ 1,979.91</b>
<b>Robert Pennor</b>				
	Program - Watercolor Pencil Drawing - 10/30/18	RP103018	1-4571-24	60.00
	Program - Watercolor Pencil Drawing - 11/06/18	RP110618	1-4571-24	60.00
	Program - Watercolor Pencil Drawing - 11/13/18	RP111318	1-4571-24	60.00
	<i>Totals for Robert Pennor</i>			<b>\$ 180.00</b>
<b>Sabrina Smallwood</b>				
	Mileage - RAILS Marketing Audit - 9/5/18	SS091118	1-4171-10	5.61
	<i>Totals for Sabrina Smallwood</i>			<b>\$ 5.61</b>
<b>Sarah Ann Saltzman</b>				
	Mileage - 5/17/18-9/29/18	SS100418	1-4171-10	19.26
	<i>Totals for Sarah Ann Saltzman</i>			<b>\$ 19.26</b>
<b>Sebert Landscaping Inc.</b>				
	Lawn Maintenance - October 2018	170958	1-4392-30	1,436.00
	<i>Totals for Sebert Landscaping Inc.</i>			<b>\$ 1,436.00</b>
<b>Securitas Security Services USA, Inc</b>				
	Security Staff for 2018 Ice Cream Social	W6156411	1-4125-10	487.50
	<i>Totals for Securitas Security Services USA, Inc</i>			<b>\$ 487.50</b>

**Fountaindale Public Library District**  
**Bills Payable Report**  
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**General Fund** Page 19

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Showcases</b>				
	Vinyl 12-CD Albums	308331	1-4371-12	\$ 80.35
	DVD Single Poly Vinyl Albums	308332	1-4371-12	390.10
	One-Time Single DVD Cases	308461	1-4371-12	408.24
	<i>Totals for Showcases</i>			<b>\$ 878.69</b>
<b>SmithGear</b>				
	SmithGear ID8 Disp Earbud Headphones - PO5509-1819	2018-10278	1-4371-10	495.00
	<i>Totals for SmithGear</i>			<b>\$ 495.00</b>
<b>The Bugle Newspapers</b>				
	Legal Notice of Public Mtg - B&A Ordinance - 9/27/18	123220	1-4243-10	864.50
	<i>Totals for The Bugle Newspapers</i>			<b>\$ 864.50</b>
<b>The Herald-News</b>				
	Periodicals	27466	1-4511-26	260.00
	<i>Totals for The Herald-News</i>			<b>\$ 260.00</b>
<b>Today's Business Solutions, Inc.</b>				
	Fax Program - 3rd Quarter - July-September 2018	100118-47	1-4234-14	315.68
	<i>Totals for Today's Business Solutions, Inc.</i>			<b>\$ 315.68</b>
<b>Tressler LLP</b>				
	Professional Services - Attorney - September 2018	396342	1-4241-10	3,040.00
	<i>Totals for Tressler LLP</i>			<b>\$ 3,040.00</b>
<b>T-Rexplorers, LLC.</b>				
	Program - T-Rexplorers: Dinosaur Discovery Show - 11/07/18	TR110718	1-4572-20	400.00
	<i>Totals for T-Rexplorers, LLC.</i>			<b>\$ 400.00</b>
<b>Ulster Historical Foundation</b>				
	Program - Irish Genealogy Workshop - 10/13/18	UHF101318	1-4353-24	800.00
	<i>Totals for Ulster Historical Foundation</i>			<b>\$ 800.00</b>
<b>Unique Management Services, Inc.</b>				
	Collection Services - September 2018	468732	1-4245-10	349.05
	<i>Totals for Unique Management Services, Inc.</i>			<b>\$ 349.05</b>
<b>UPS</b>				
	Shipping - Account Refillment	0000603951388	1-4382-10	2,000.00
	<i>Totals for UPS</i>			<b>\$ 2,000.00</b>

# Fountaindale Public Library District

## Bills Payable Report

### October 18, 2018

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<u>General Fund</u>				
<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
US - Yellow Pages	Yellow Page Listing - 9/19/18-12/18/18	2489870-38-02	1-4731-10	\$ 259.00
		<i>Totals for US - Yellow Pages</i>		<u>\$ 259.00</u>
Vanguard Energy Services, LLC	Gas Service - Dates 9/1/18-9/30/18	G404408100318	1-4322-30	646.19
		<i>Totals for Vanguard Energy Services, LLC</i>		<u>\$ 646.19</u>
Verizon Wireless	Telephone Service - 8/17/18-9/16/18	9814810202	1-4311-14	510.39
		<i>Totals for Verizon Wireless</i>		<u>\$ 510.39</u>
Warehouse Direct	Circulation - Mag File/Copy Paper/Sorter/Cork Bd-PO5533-1819	4021680-0	1-4371-10	120.28
	Admin Supply Closet Restock - September 2018	4024259-0	1-4351-10	763.86
	Yearly Calendars - ATSD, IT, BO, Studio - PO5546-1819	4041269-0	1-4351-10	322.99
	Yearly Calendars - ATSD - PO5547-1819	4041282-0	1-4351-10	304.68
	Yearly Calendars - CMTSD, Circ - PO5548-1819	4041291-0	1-4351-10	389.71
	Yearly Calendars - Outreach, CSD - PO5549-1819	4041306-0	1-4351-10	383.95
	Yearly Calendars - Admin, IT, BO, Studio - PO5546-1819	4041456-0	1-4351-10	25.89
	Yearly Calendars - CMTSD, Circ - PO5548-1819	4041467-0	1-4351-10	37.18
	Yearly Calendars - Additional Staff - PO5560-1819	4048864-0	1-4351-10	56.98
	Outreach - Water	4048866-0	1-4351-10	8.79
	Outreach - Arrow Flags, Water	4048868-0	1-4351-10	14.32
	Admin Supply Closet - Copy Paper	4029019-0	1-4351-10	736.65
	Finance - Binders/Calendars/Month Tabs - PO5534-1819	4021676-0	1-4351-10	82.98
	Finance - Lavender Folders/Month Tabs - PO5544-1819	4036073-0	1-4351-10	64.32
	Admin Supply Closet Restock - September 2018	4024259-0	1-4371-10	103.75
	Circulation Cubicle Board - PO5533-1819	4021680-1	1-4371-10	39.58
	CMTSD - Markers & 8.5x12 Mailers	4041058-0	1-4371-12	41.43
	Communications - Card Stock Paper - PO5501-1819	3993892-0	1-4731-10	398.55
		<i>Totals for Warehouse Direct</i>		<u>\$ 3,895.89</u>
		<b>Total for Fund 1</b>		<u><b>\$ 106,361.94</b></u>

# Fountaindale Public Library District

## Bills Payable Report

### October 18, 2018

Maintenance Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>1000Bulbs.com</b>	Building Lights - PO5550-1819	W01252205	8-4357-30	\$ 405.59
	<i>Totals for 1000Bulbs.com</i>			<b>\$ 405.59</b>
<b>Amazon</b>	Building Maintenance - Boiler Repair, Walkie Talkies	6045787810108122	8-4211-30	102.49
	Building Supplies	6045787810108122	8-4357-30	27.18
	<i>Totals for Amazon</i>			<b>\$ 129.67</b>
<b>Best Quality Cleaning, Inc.</b>	Special Clean - 9/15/18 2nd Floor Men Washroom - PO5551-1819	26060	8-4211-30	75.00
	Special Clean - 9/16/18 1st Floor Men Washroom - PO5522-1819	26061	8-4211-30	75.00
	Monthly Cleaning - October 2018	26274	8-4215-30	6,921.00
	<i>Totals for Best Quality Cleaning, Inc.</i>			<b>\$ 7,071.00</b>
<b>Chase Card Services</b>	LightUp - Keystone 1-802 Light Socket	P3672-OCT18	8-4211-30	4.33
	Monster Scooter Parts - Speed Potentiometer	P3672-OCT18	8-4211-30	27.98
	Sherwin-Williams - PM 200 (Gallon)	P3672-OCT18	8-4357-30	35.28
	<i>Totals for Chase Card Services</i>			<b>\$ 67.59</b>
<b>Cintas Corporation</b>	First Aid Refillment - September 2018	8403830278	8-4215-30	340.42
	<i>Totals for Cintas Corporation</i>			<b>\$ 340.42</b>
<b>Cintas Corporation #344</b>	Mat Service - 9/13/18	344805975	8-4215-30	30.00
	Mat Service - 9/27/18	344813426	8-4215-30	30.00
	Mat Service - 10/4/18	344817232	8-4215-30	30.00
	Mat Service - 8/2/18	344784401	8-4215-30	30.00
	Mat Service - 9/6/18	344802309	8-4215-30	30.00
	<i>Totals for Cintas Corporation #344</i>			<b>\$ 150.00</b>
<b>Culligan Bolingbrook, IL</b>	Solar Salt Delivery - Date 9/26/18	0084651	8-4211-30	138.59
	<i>Totals for Culligan Bolingbrook, IL</i>			<b>\$ 138.59</b>
<b>Groot Industries, Inc.</b>	Garbage/Recycling - 10/1/18-10/31/18	2384941	8-4215-30	319.38
	<i>Totals for Groot Industries, Inc.</i>			<b>\$ 319.38</b>

**Fountaindale Public Library District  
Bills Payable Report  
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Maintenance Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Hansen Services, Inc.	Monthly Pest Control - September 2018	3897296	8-4215-30	\$ 103.00
		<i>Totals for Hansen Services, Inc.</i>		<u>\$ 103.00</u>
Intrinsic Landscaping, Inc.	Green Roof Maintenance - 8/28/18	18-0390	8-4215-30	733.65
		<i>Totals for Intrinsic Landscaping, Inc.</i>		<u>\$ 733.65</u>
Louvers Lane Blind & Drapery Cleaning	Circulation Wrkrm - Solar Shades/Metal Valance - PO5496-1819	54961819	8-4211-30	300.00
		<i>Totals for Louvers Lane Blind &amp; Drapery Cleaning</i>		<u>\$ 300.00</u>
Warehouse Direct	Admin Supply Closet Restock - September 2018	4024259-0	8-4357-30	387.61
	Building - Paper Towels/Toilet Tissue	4018372-0	8-4357-30	714.80
		<i>Totals for Warehouse Direct</i>		<u>\$ 1,102.41</u>
		<b>Total for Fund 8</b>		<u><b>\$ 10,861.30</b></u>
		<b>Grand Total</b>		<u><b>\$ 117,223.24</b></u>

  
Jennie Nguyen/Finance Manager

October 2018 Monthly Board Report  
Paul Mills  
October 18, 2018

## **Director**

### **Bookmobile Update**

Our Bookmobile is at Rendel's Truck Repair for both mechanical and structural work. Rendel's is working on our mechanical issues as of this writing and Rendel's will be reinforcing the floor over the rear axle and providing us with an update on how this area of our bookmobile is looking.

Our Bookmobile will be out of service until late October and all bookmobile stops for this period of time have been canceled. Our van will be filling in where appropriate and our Outreach Department has been contacting Outreach patrons to see how they can accommodate their needs by doing delivery or moving holds to their lobby stops or inside the building. Our Outreach team is doing an excellent job ensuring that service for our patrons continues.

### **Pinnacle Library Cooperative recognized as RAILS LLSAP**

Our consortium, the Pinnacle Library Cooperative, has been officially recognized as a RAILS (Reaching Across Illinois Library System) LLSAP (Local Library System Automation Plan). We founded Pinnacle in 2012 and we have grown Pinnacle into a consortium that provides an ILS (integrated library system), shared database purchases, shared eBook consortium, and this year shared services such as My Library Rewards and Unique Chat. We have provided excellent services to our communities through a nimble organization that has demonstrated a desire and an ability to provide services in new and exciting ways.

The recognition from RAILS comes with a grant for FY2020 for Pinnacle in the amount of \$53,570.67. We are likely to undertake an ILS platform transition in the next several years in the ILL (Innovative Interfaces, Inc., our current ILS vendor) family and this funding may prove helpful with those costs.

The RAILS Consortia Committee, of which I am the current Chair, has worked hard to expand the definition of an LLSAP to be inclusive of all the organizations that are doing the daily work of resource sharing, which is a key goal of RAILS. Several other consortia in our state have also become eligible for LLSAP status and I am very happy to see their work recognized as well.

### 3<sup>rd</sup> Floor Quiet Study Room

The 3<sup>rd</sup> Floor Quiet Study Room is open and ready for studying! We added dividers to the existing countertops and also added charging capabilities for the 9 study carrels we created. This was a low cost endeavor to see if it would meet the needs of our patrons who have requested study carrels.



### Deputy Director (Nancy Castellanos)

During the month of September My Library Rewards program was implemented and we had a great response. All staff in our Public Services Department have done a great job promoting the service and in first month of being live we had 888 patron sign up.

In September we also renewed our partnership with Power Connection and hosted the Intermediate Microsoft Word Workshop, this is a six week course that allows patrons to delve extensively into using Microsoft Word. It has been very successful and we've had 7 students attend consistently all the classes. September was also the Day of the Immigrant Celebration hosted by SSIP. As one of the sponsors of the event, the library was able to have a table at the resource fair. It was a great event and we had over 300 patrons stop by the table, most of them local residents. We were able to promote our library programs to Spanish speakers and all of our online resources. It was a really great way to promote the library to the community.

### From Jeffrey Fisher's report

#### Studio 300

In September 2018, Studio 300 had these stats:

- 888 patrons actively used our spaces.
- 3103 items were checked out.
  - 97 of that total circulated out of the lab.
- 41 patrons attended our 12 Orientations.
- 85 patrons came to our 14 other Adult/T(w)een programs.
- 13 Non-FPLD people used Studio 300.
- We made 86 3-D prints (see other Maker stats below).
- And there were about 2298 blog page views.



Maker Lab patron appointments continue to prove popular with both **Anna G.** and **Joe P.** assisting. This month 24 patrons made 138 items. We are working on several simultaneous fronts (policy/procedures, design/construction, IT, training, and more) to integrate the machines into the space and make the technology always available to patrons in the same DIY model as rest of Studio 300.

**Joe P.** represented the Studio once again during the annual Pathways parade. **Anna G.** took part in a Library Journal-sponsored webinar about coding programs in the library. She

completes the two-part training in October. **Jeremy L.** continues to lead his popular (and growing) Indie Filmmaker's Club and **Justin C.** is getting ready for his month-long program of Music Business classes for our patrons coming in October.

**Steve B.** resigned his position after accepting another job out-of-state. Join me in wishing him all our best for his new job (and his pending nuptials, too).

Jeffrey worked with other *Soon to Be Famous* committee members on a new platform, redesign, and content update of the project's website and then relaunched the site to promote the group's new Manuscript Project at [soontobefamous.info](http://soontobefamous.info). He also attended a LACONI seminar devoted to author programs at libraries and walked away with pages of notes and new ideas to further expand our approach at FPLD. Stay tuned as those ideas begin to coalesce.

Jeffrey joined Paul, Nancy, and John M. for a discussion of changing IT requirements for the Studio 300 lab, and all were in agreement on the path forward to better serve our patron community. Similarly, Tasos P. completed a basic redesign of the Studio Services office to accommodate the new assistant manager.

### From Debra Dudek's report

#### Adult and Teen Services

##### General Comments on the Month

September was a technology transition month for our department, in which we focused our efforts on spreading the word about library hotspots, ebooks, databases, and Brainfuse among our patrons. This is the time of year we receive a lot of phone calls and ILL requests for college textbooks, which according to our current lending agreement, not possible. Instead, we've been giving patrons some other options, such as renting textbooks from Amazon.com or purchasing a digital copy from several sites online. Inevitably, we're asked about using library databases, so the conversation flows pretty smoothly from one topic to another.

Breaking down the stats and information on our department programming, we're seeing some consistency in craft programs, where we may need to schedule larger classes or classes held once every season (spring/summer/fall/winter). We found an amazing craft idea in a Halloween book for the Great Read – a Tin Can Tin Man. Jessica is working to see if a smaller or more approachable project is possible.

##### Programming (includes):

Programming Statistics	2018	2017	Percent Increase/Decrease
September Teen Programming	2682	2225	21%

**Randi's Observations:** Outreach and I started visiting the middle schools in September. We plan to go to Brooks, Humphrey and Jane Addams Middle School once a month. Students are able to check out library materials, have their account questions answered and make a craft. This month, we took special displays for popular authors and titles, including read-alikes for Jason Reynolds, *Smile* by Raina Telgemeier, *The Hate U Give* by Angie Thomas and more. We feel that attention-grabbing displays are a good way to promote our collections. Here we are at Humphrey Middle School getting ready for the students.



## Teen Programming

- We had a great response to our Cross Stitch 101 program. So much so, that we are considering hosting another session in the Spring. Ashe had seven teens (for a program with a maximum of six)! She writes, "I had an extra few needles so I was able to take in some drop-ins so everything worked out well! The teens seemed to have a great time and made good progress on their cross stitch designs! Some were even able to finish, ahh! Some of the teens came ready with patterns in mind, such as flowers and a cute panda. I'm so happy I got to share the joy and relaxation of cross stitching with them."



- For STEAM Punks, teens took on yarn painting. Tara writes, "the teens were given a canvas-covered board, white glue, yarn and scissors. I also gave a short overview of the Huichol people (Mexican indigenous people) and their yarn nierikas, the craft upon which our yarn paintings were based. I encouraged them to sketch out their design before starting on the canvas with the glue. A few of the artists got a little frustrated with gluey fingers, but using craft sticks to hold and press the yarn in place while removing fingers from it worked well to solve that problem. They made circles and swirls and stripes and rainbows."
- For our first staff-led Teen Paint Night, teens created an image or words on canvas using hot glue. They then covered their designs with paint so that the glue created texture and depth behind the paint. Some patrons shared quotes, a few created flowers, and one drew a detailed glue masterpiece of two scaled koi in a pond.



- Our teen makers were tasked to create LED Origami Animals in September. The teens made origami frogs to which they added copper tape, LEDs and a battery. The idea was to give their frogs eyes that lit up while hopping. Anna walked the whole group step-by-step through the process. Everyone came away with a complete project.
- IT experts from Saggezza hosted a coding class for tweens and teens. Five or six representatives from the company hosted the program. The plan was to give the participants a quick look into coding as a career and then jump into a coding exercise using some of their favorite games like Roblox and Minecraft. Anna from Studio 300 was kind enough to observe and help out as ATSD was short-staffed that evening. Anna mentioned the participants really enjoyed themselves and will look into purchasing the software that was used so that we can host our own programs. Saggezza said they are more than willing to come back and present another program.
- The Great Page Race started on September 10. This is our ninth year running this contest with our local Bolingbrook middle schools. Teens are using Beanstack to record their reading. As of 9/30, we have 2083 students registered for the reading program. Of those 2083, 1502 are participating in the program. The students have read 476,994 pages.

#### Career Online High School:

Currently Enrolled: 11

Currently Enrolled 30 Day Probation: 0

Currently Enrolled Completed 30 Day Probation: 0

Students 75% Through Program: 2

Graduate: 18

#### Adult Programming:

**Maureen's Observations:** It was a busy month for adult programs! Attendance went up greatly for most. I'm very happy with that. Craft programs seem to always be full with a waitlist. But Chef Maddox's Apple Harvest program had 45 in attendance. The Chills and Thrills book club had 16 at their September meeting and Sewing classes have been at capacity.

On Sept. 9, my daughter, Ava and I marched in the Bolingbrook Pathways parade. It was a beautiful day and a wonderful experience. This was the first time in the 10 years I've worked at FPLD that I've been able to participate. Ava said she would like to do it again!

## Programs

**Cooking Demo—Apple Harvest with Chef Susan Maddox** - She never disappoints. And her food samples are always delicious. She used apples in three different ways!. 45 patrons attended.

**DIY Music Rocks** - This program was rescheduled from August to September 6 and was supposed to be featured over the summer. But who knew that adults like to paint rocks just as much as children and teens. Going off the Kindess Rocks idea, they painted their favorite music artist or song lyrics and any symbol that reminded them of the song onto the rocks. Fun was had by all. 16 patrons attend this program.

**DIY Stepping Stone** - Back by popular demand, Cristina Paloma came back to show our patrons how to make a stepping stone for their gardens. She has done this program 3 times and always has a nearly full class. 18 patrons attended.

**Hooray for Bollywood - Let's Dance** - This all ages program was very fun. Similar to Zumba there is very little instruction and mostly queuing in order to participate. I was hoping for larger attendance but for a sunny Saturday morning, I can't complain. There was a mix of children, teens and adults. Patrons really enjoyed it and the instructor was very nice and patient. They would like to see this offered again.

## **From Jessica Granados' Report:**

### **Enchanting Fairy Garden**

**Tuesday, September 25, 7— 8:30 pm**

This Fairy Garden program was a great hit! I was able to offer this program in Spanish in August and again in September in English. For September we had a total of nineteen patrons. They were all able to create their own miniature fairy garden by using a small bird house and a small bowl. I was able to provide multiple decorative items as well as greenery. I loved to see what our patrons created and how unique each one of them were. Also, a few of our patrons came prepared with their own items to add on.



## Lotería Mexicana - Mexican Bingo

**Wednesdays, September 19 and 26, 6—7 pm**

This is our second year hosting Loteria Night for adults. The program runs for Hispanic Heritage Month every Wednesday from 6—7 pm. Our first two meetings were very successful and we had a total of seventeen patrons on September 19 and fourteen patrons on September 26. Our patrons were able to enjoy hot chocolate and snacks. I was also able to provide Mexican pastries called conchas. We were able to play eight games total, which meant we had eight winners. I was able to obtain multiple library items provided by Melissa as well as ATSD department. We do have a grand prize for our final game. This prize contains a gift card as well as other random items that I place on a gift bag. They all seem eager to win it and prompts them to stay and play for the whole hour!

## From Tony Nguyen's Report:

**Historical Archery - Monday, September 10 2018, 7:00pm - 8:00pm**

Fellow members of the Blackwell Traditional Archery club, Dan McGehee, Akin Öğretici, and myself presented the history of archery across the world to 19 patrons. Of those 19, 15 were registered patrons and 4 were drop ins. We covered prehistory to the 17th century CE and went from Europe, the Middle East, East Asia, and North America. Patrons were asking a lot of questions about the content we presented, which we were more than happy to answer. I was quite pleased with how the program turned out and would love to do the next iteration of the program for fall of 2019.



## Minecraft Monthly Report – Agnes Babinski

Monthly Breakdown		Attendance				Age Group			Guest Account Use		Attendance to Session Ratio
	Sessions per month	Total	Overall Avg	Tuesday Avg	Thurs Avg	Elem.	Middle	H.S.	Average Per Session	% of Total	
July 2017	3	73	24	24	N/A	56%	44%	0%	16.3	67%	24.33
August 2017	3	32	11	11	N/A	56%	44%	0%	7.3	69%	10.67
September 2017	8	90	11	14	9	46%	54%	0%	8.3	73%	11.25
July 2018	5	65	13	13	N/A	46%	48%	6%	8.4	65%	13.00
August 2018	2	23	12	12	N/A	43%	52%	4%	7.0	61%	11.50
September 2018	8	82	10	10	11	34%	65%	1%	7.0	68%	

## Minecraft Club:

Minecraft started out very busy at the start of September and has since returned to a more normal group. We had a lot of new middle schoolers attending those dates, I suspect they learned about the club through the middle school tours.

We held a meeting (the first in quite a while!) to discuss the future of Minecraft club on August 30th. With those dates settled, I prepared the handouts for the Holiday dates and hours. These

will be handed out before Thanksgiving. They also list the new club hours starting January 8th. We will be meeting Tuesdays only, from 3-5 p.m. to prepare for the upcoming changes in the computer lab.

### **Specialist Highlight**

#### **Tara Cobb**

I updated the window display with book covers and images from a variety of books with diverse characters including ethnic and religious diversity, racial and cultural diversity, LGBTQ+, and ability diverse characters. I included images from the #WeNeedDiverseBooks website.

### **Specialist Highlight**

#### **Ivette Castaneda**

This month I was able to sit in on a Microsoft PowerPoint class. It was good to sit as part of the class and observe what I liked and what seemed unclear from a patron's standpoint.

This month I also learned more troubleshoot ideas when dealing with the fax machine and copier. The copier was not giving the proper change and when IT came to look at it they said there was just change stuck in the slots. For the fax machine, a patron inserted a \$5 bill and faxed one page and it did not give them any change. IT also opened the back of the money tower and made sure everything was in order. I also learned how to help patrons in an efficient manner by checking them out and promoting the rewards program.

### **Specialist Highlight**

#### **Jay Purrazzo**

Jason and I have made our final preparations for the Tabletop Roleplaying Game Night program, hopefully the first of many. I completed the Gale course Speed Spanish I. This six-week course was enjoyable and has allowed me to make definite strides in fluency. Speed Spanish II begins in October and I eagerly await the next lesson. A course review will be posted to the X-Meets-Y blog next month.

### **Computer Aide Highlight**

#### **Uriel Cortez**

This month I enrolled on the Photoshop Gale Course for the next 6 weeks, and I have to say I'm very much enjoying this courses. I'm actually learning functions I never knew were possible and can see the benefit it will give me on my thumbnail videos for YouTube.

### **Computer Aide Highlight**

#### **Nabil Alvarez**

The computer commons continues to be busier now that school is back in session. I have noticed an increase in attendance and have seen that more and more of the computers are being filled. The back empty row particularly has seen in increase in usage as well. During some of my shifts I've seen half of the back row filled with patrons who are either studying, charging their devices or just playing on their laptops. It seems the back row is a hit!

### **Staff Updates**

- Congratulations to Danny Bedoya (Circulation Services Lead Specialist) on his 5<sup>th</sup> Year of Service at the Fountaindale Public Library District! We look forward to more years to come!
- We will bid farewell to Rachel Ford (Circulation Services Associate Manager) who has been offered a position at Aurora University as an Electronic Resources Librarian. Her last day will be Sunday, October 21<sup>st</sup>. We wish her the best of luck on this new adventure!
- We welcome our new Circulation Services Specialist, Arianne Borchert. Her first day was Monday September 10<sup>th</sup>. Arianne brings a wealth of customer service experience and skills that have helped her adjust to her position. Welcome again Arianne!
- Ann, Danny, and Becca Falasz (Circulation Services Specialist) took part in the Pathways Parade on Sunday, September 9<sup>th</sup>. A huge thanks for taking part in the parade!

### **Second Pick List at 3 PM**

We are pleased to announce that Circulation will now run a second pick list, Monday through Friday at 3 PM. The pick list contains items that are placed on hold by patrons. Currently, Circulation only pulls items in the morning, but with the addition of a second pick list throughout the day, patron holds will be made available a lot sooner on the hold shelf for patrons. On average, 400 holds were processed weekly during the month of September in the afternoon. So far the number of holds has balanced out with 1,600 holds being processed on a weekly basis. We look forward to the development of this process and the number of holds processed for the month of October.

### **Replacement Copy Procedures**

Jenny Cuevas (Circulation Services Manager) and Christina Theobald (CMTSD Manager) finalized and updated the Replacement Copy Procedure that will better assist staff and patrons, when inquiring about replacement copies. The procedure will be presented and discussed at the next Circulation Specialist staff meeting in October.

### **Bike Locks / Scooters**

Currently, Circulation has no bike locks available for check out. Christina Theobald is working on getting new bike locks in as soon as possible. The new bike locks that will be made available for check out, will require a combination code, which can be reset, rather than the old bike locks with keys.

During the month of September, the scooters have been repaired on multiple occasions. One scooter is available for use, while the second scooter is being repaired.

### **Update on My Library Rewards**

My Library Rewards launched on Monday, September 10<sup>th</sup> and the response from patrons has been positive. Laptops were provided out at the Circulation Main Desk, so that patrons could register their account online through the My Library Rewards website. From the staff side, the addition of this software to the workstations went smoothly. Staff are still adjusting to the new software, but overall both patrons and staff are enjoying the new rewards program.

### **STEAM Kits Inventory Sheets**

Jenny Cuevas met with Christina Theobald and Brett Luminais (Children's Collection Department Librarian) to go over inventory sheets that will be provided in the STEAM kits for patrons. Also, there will be inventory sheets for Circulation staff that will help assess the cost of missing pieces or parts. Currently, when a part or piece is missing, the kit is sent up to CMTSD for assessment. In order to better serve patrons and have an immediate response, Brett created these sheets that will help Circulation staff process the cost of missing parts or pieces for patrons right away. We look forward to the finalization of the inventory sheets in the upcoming months.

### **New STEP Program Student**

- We would like to welcome the addition of a new STEP Intern to the team, Sean. His first day was Tuesday, September 25<sup>th</sup>. He is excited to be here and looks forward to the next couple months.

### **Automated Materials Handling Machine (AMH) Repair**

The automated return #1 from the patron side was down on Friday September 21<sup>st</sup>. The white strips that help detect items going into the machine were replaced on Monday, September 24<sup>th</sup>. No further issues have been reported.

### **From Wendy Birkemeier's report**

#### **Children's Services**

**Monthly Overview:** Staff members greeted new and returning children to the fall season of Storytime, resumed the monthly programs that we offer during the school year, and introduced the public to My Library Rewards. Monarch butterflies continued to stir children's imaginations. The last monarch butterflies hatched and were released, but children continued to stop at the desk looking for the butterfly jars. We introduced My Library Rewards and celebrated 1000 Books Before Kindergarten's first birthday.



### **Program Highlights**

#### **Financial Literacy Storytime (13=8C + 5A)**

Back in April the Illinois Treasurer's office contacted Paul Mills about a new initiative it was launching – a Financial Literacy Storytime. Joyce A. signed us up to participate. Chris Z. said that the gentleman who presented the program was excellent and that the kids had fun. *Wendy B.*

**Family STEAM Workshop (35)** Joyce scheduled teen volunteers to help me the day of the program and M..., N..., R..., and D... were a huge help...I was able to utilize the Storytime Room to contain the robots since I had the extra help. We set up the five stations:

**S:** Experiment that showed how clouds get heavy with moisture and produce rain.

**T:** Dash bowling (robot activity)

**E:** Construction straws

**A:** Stitch art card.

**M:** Craft stick challenge pattern-making. R... supervised and welcomed people to STEAM with the challenge card and awarded the prizes. It was great to have someone at every station. *Debbie S.*



### **Adventures in Homeschool: Faraway**

**Places at your Fingertips – France** (2 programs, 117; numbers include babies and adults) It was a beautiful day so when no one was here at 10:30am Deb and I were about ready to pack it up. A... and his mom pulled into the parking lot and so it began. We ended up with 25 children in our morning group which is a phenomenal number of children. We ended and rested for round two. The room immediately filled up for the 1:30 class, they kept coming and coming until there were 52 children sitting in front of me. Amidst the chaos of so many children, the parents were complimentary, the children were all smiles, and the delivery seemed to go well. From beginning to end, parents were helpful, older children jumped in and it was all controlled crazy. *Kathy B.*

**Parent & Child DIY: Fairy Lanterns (29)** Chris was able to invite everyone on the waitlist, and nearly everyone from the main list showed up. The craft wasn't too hard and even the outliers were finished by 3:15. Everyone seemed to be having a good time... *Sarah D.*

We had a full group for this fun craft. They were very creative. The lanterns turned out amazing. We had two volunteers that were so helpful. *Chris Z.*



### **Arts & Crafts**



**Let's Create: Fall Trees (7)** Using acrylics we created a variety of fall trees. The kids did a fantastic job. I had some great volunteers. Really love the abstract trees! *Chris Z.*



**Arts & Fables** (2 programs, 48) Kathy talked about all kinds of vehicles and had books on trucks and tractors. I focused on the tractor for our craft. It was something they constructed from the materials we provided while adding their own personal touches. It should be something they can take home and play using their imagination. Special thanks to the teen volunteers for die cutting the foam wheels! *Debbie S.*

## STEAM & Learning Fun

**iMake** (28=13C, 8A & 2Tw) Activities offered were Spirograph, cord pen writers, iPads: Jurassic Alive & World, Crayola Color Alive, Pokémon Go; Gears, Zoob Building system, Marbutopia, & KEVA Contraptions wooden building set. *Susan F.*

**TechnoKids** (5) Andreea prepared materials for the kids to do stop motion animation. It was so well organized and the Studio's equipment is great. She had them film a non-edible meal... We had five kids and they were to work in pairs so I paired up with L... the youngest in the group. I cannot wait to see the results that Andreea is going to post on YouTube! We had a butterfly emerge that day in the library so the kids helped us set it free to fly at the end of the program. *Debbie S.*

Second activity was creating the illusion of a paper volcano. Each team received a stack of colored papers. We cut and ripped the papers in the center revealing the next layer and making everything look 3 dimensional and bigger. I was surprised how much fun they had with ripping paper and cutting it. *Andreea D.*

## Reading & Writing

**S'mores Book Club:** *Ms. Bixby's Last Day* and other school stories (8=1C, 7Tw). It's so interesting how the dynamic has changed. When we first started going to Studio 300, we had the same 2 kids filming book reviews and the rest of the group was too shy to get in front of the camera. Today, almost everyone wanted to film a video book review! Joe and I had planned for the kids to edit the videos we have in backlog, so this was a surprise. Luckily, I was able to convince half of the group to work on editing.

A Humphrey 6th grader was in Studio 300 working on his own YouTube channel. He approached me in the middle of the program to ask what we were working on. I explained S'mores Book Club to him, and he offered to help with video editing. I thanked him and let him edit one of our longer videos. H... was such a huge help! Most of the kids were not familiar with iMovie, and while I was tied up helping someone, H... would help another person.

Although most of the kids had never used iMovie, it was amazing to see them quickly catch on. I did have to float from computer to computer to provide one-on-one help. I also had to remind a couple of them to stay on task. Despite the challenges, we had a great time. A big thank you to Joe, Jeremy, and Adriana for their help! *Joyce A.*



## Just for Tweens

**Tween DIY: Ice Cream in a Bag** (10) Not all of them knew that they were supposed to register. It was messy and noisy and too busy to take photos. This program attracted a wide range of kids; unlike many of the previous cooking programs half of the attendees were boys. The tweens had lots of positive comments and enjoyed eating what they made. *Sarah D.*

## Storytimes

Staff members and public alike welcomed the return of Storytimes. Everyone commented that many new families showed up. And, of course, some children graduated into Storytimes for an older audience.

**Sensory Storytime** (8 = 5C+3A) Our theme this month was “back to school”. ... We read two fun stories and did some interactive activities around them....For the sensory portion, I had two stations set up. The first station was the blue “My Quiet Books”...The second station was exploring Wikki Stixs... At first most of the children were very interested in the Wikki Stixs... I noticed that no one was trying the little blue books, so I asked who wanted to try them out with me. A little girl came to me and sat on my lap and we went over each page of the book together. We zipped, buttoned and matched together. And as soon as we finished other children wanted to sit on my lap and do the book with me. Since it was such a small group, I was able to give each child that one on one attention. *Marta M.*



**Polish Storytime** (6=3C+3A) I had a new family attend this month ... mom is Polish and dad is not and they have a 3 years old daughter. ...This month our theme was “Polish Fairytales”. I wanted to start off the new session with books that most Polish children know and are raised around ...As I read these stories, I tried to throw in a few English words here or there so that little girl that does not speak Polish had an idea of what we were reading about. I presented the Turnip and the Freight Train on the felt board, so that was a little bit easier to follow along. We sang the ABC’s and If You’re Happy and You Know It in Polish to which the melody is the same as the American version. I told the non-Polish speaking little girl that she probably knew both of these songs in English and now she would learn how to sing them in Polish too, which is pretty cool. And of course all of the children loved the bubbles at the end with the disco ball and the “Gumi Bear” song. *Marta M.*

**Ora Copiilor: Moldova’s Independence Day** (27) Kids came dressed up in traditional costumes to celebrate the Independence Day of Moldovia. This was a good opportunity for me to wear traditional blouse that was entirely handmade by a grandma.

We read a traditional story...Next we had planned with the moms to teach the kids a dance called hora...For their national day I have prepared a little flag on a Popsicle stick... With their flag ready I invited everyone to take a picture in front of our special background that depicted their national colors red, yellow and blue. The kids looked very cute dressed up in costumes with their flags and with the tri-colored background. Moms’ contribution to this storytime was very valuable and made it more authentic to their culture. I really like collaborating with patrons for programs. *Andreea D.*



## Public Service

### *Happy First Birthday, 1000 Books Before Kindergarten!*

This promotion launched on 9/25/17. The full page in the current Fountain inspired a number of people to sign up. 13 children signed up in September, bringing our total to 293! 20 children completed the program in the first year. *Joyce A.*



### *Blogs*



*Children's Services blog: 13 posts, 439 views, 282 visitors, 36 likes.*

Topics ranged from library programs to book reviews to a piece about how to find materials about sexual abuse in the CSD collection. The six articles shared on Facebook had the most views, including "A real house that may or may not have a clock in its walls."

*OYE: 12 posts, 93 views, 39 visitors.* Posts included library programs and book reviews. Articles about Diez Deditos and Loteria that were shared to Facebook had the most views.

### *Public Services*

*Pathways Parade:* September 9<sup>th</sup> I participated in the Bolingbrook Pathways Parade. It was a joy to be a part of the team of staff and board members. Throughout the route, I saw so many friends and patrons who recognized me. I ran from side to side passing out candy and hugging my dear friends. S...and V... both came into the library on Thursday and announced quite loudly they saw me on Sunday. Other than nearly running in front of the bus too many times, it was great. *Kathy B.*

*Library Tour:* Giant Steps is a special needs group for young people that come and visit our library...From the beginning it was an interesting experience but I enjoyed it a lot. ... 📖 The group had lots of interesting questions for me from the beginning: One boy asked: Do you have some of these computers that I don't have to type a password to get where I want? Because home our computer has a password and it's hard for me to get it right so I give up. **One boy said: I have never been to a library before. This is very nice! I would like to come back here again!** *Andreea D.*



### *Stories of the Month:*

- On 9/13, I helped a family who just moved to Bolingbrook from Mexico. After receiving their library cards at the Information Desk, they came back to CSD to learn about programs. I gave them a copy of our calendar and recommended programs for their two young daughters. I then showed them around CSD. The parents also expressed interest in signing up for the Conversational ESL program. Since they had no family or friends here, they had no one to watch their little girls while they were in the program. So they asked me to sign up dad for the Monday evening ESL program and mom for the Tuesday morning program; this way they could take turns watching the girls and still attend the program to improve their English. I was so impressed by this; how often do we have to remind parents to stay together with their little ones? I thanked the couple for signing up and recommended that while dad was in the ESL program, mom and the girls could attend Diez Deditos. I can only imagine how difficult it must be to move to a place where you don't know anyone and don't speak the language very well. I hope this family can connect with some of the Diez Deditos families and make some friends. *Joyce A.*

- On one of my Lapsit programs I have met a mother of an 8 months old baby who are originally from Japan. She told me that she has just moved to US 3 months ago and she is just adapting to the new country, she doesn't have any friends yet. I told her: *"You did a good thing to come to Lapsit. I am sure you will meet other moms and you will make friends very soon."* At the end of the program she came very happy to me with another mom; they both bowed and said: *"We both came to Lapsit for the first time and discovered we are both from Japan! We are so happy we met each other! We are going to get together for a playdate tomorrow!"* When I told her she will find some friends at the program I didn't really think she was going to meet another mom from Japan that day 📺 But it happened! Few days later they came to Mini Moving and they stopped at the desk to say "Hello". I am so glad for them that they have met. For a first time mom with a baby trying to adapt to new country having a friend can make a lot of difference a give a lot of moral support. *Andreea D.*
- One patron who is bilingual stopped at the desk and asked me about the Library awards program. He liked the program very much and was impressed positively by many Latino businesses that are featured in the rewards program. I also gave him information about **Brainfuse** and shown him how to use it. He shared a story with me how he used the **Auto Repair** database. His sister who lives in Mexico called him asking about a car problem. He thought about her problem and then went online, searched our database and called her with an answer. He said he has used it in the past to repair his own car and the instructions are very detailed. *Andreea D.*

## Outreach Services Report – September 2018

**Back to School:** At the beginning of the school year, some LMC directors asked for the number of items that had been loaned to their schools by Fountaindale. This was a new request for us. Christina worked with Matt to come up with a figure for the first school who asked, which was Wood View. After that I asked Christina to run a report for all the schools we served in 2017-18 school year. Below is what we found! This will be done an annual basis going forward.

From Marianne Thompson's report

### Outreach Services

#### FOUNTAINDALE LOANS TO BOLINGBROOK SCHOOLS – SCHOOL YEAR 2017-18

ELEMENTARY	LOANS	PRIVATE SCHOOLS	LOANS
BJ WARD	674	FURQAAN ACADEMY	17
INDEPENDENCE	383	MCMA	917
JONAS SALK	428	ST. DOMINIC'S	846
MCGEE	668	<b>TOTAL</b>	<b>1780</b>
OAK VIEW	471		
PIONEER	342	<b>PRESCHOOLS</b>	
TIBBOTT	1040	BB PARK DISTRICT	579
WOOD VIEW	614	EYE LEVEL	407
<b>TOTAL</b>	<b>4620</b>	FIRST FRIENDS	62
		GOOD SHEPHERD-HEADSTART	1073
<b>MIDDLE SCHOOLS</b>		HEADSTART	76
BROOKS	1174	HOMESCHOOL	201
HUMPHREY	10	KIDDIE ACADEMY	15
JANE ADDAMS	30	KINDER CARE-SENECA	1005
<b>TOTAL</b>	<b>1214</b>	KINDER CARE-WEBER	14
		LITTLE SAINTS OF GOD	22
<b>HIGH SCHOOL</b>		PETER PAN	57

BOLINGBROOK	134	<b>TOTAL</b>	<b>3511</b>
<b>TOTAL</b>	<b>134</b>		
<b>PUBLIC SCH TOTAL</b>	<b>5968</b>	<b>ALL SCHOOLS TOTAL</b>	<b>11259</b>

**Pathways Parade:** This was the first year the Library Express Van was part of the parade. Dennis drove the Van, and while it was a bit challenging to fit the vehicle into the pre-parade slot for Fountaindale, it all came together. Dennis' favorite moment was when one of our young patrons cheered for the Library Express Van! Kathy drove the Bookmobile with Laura as her passenger. Many of Laura's preschool students saw her and cheered! Kathy had a few requests to stop so people could take a photo of the Bookmobile.



**Bookmobile School Visits:** Kathy attended the first school visits with the Bookmobile. All staff at the rest of the visits, provided an overview of the vehicle for the first visit. Staff had moved the J Biographies, expanded the J nonfiction section, and added additional shelves of Playaways in order to match the books with the Playaway – something the teachers had asked for last school year.

**Joyfest:** Melissa & Marleigha worked at Joyfest. We had 40 visitors, which is down from last year's number of 93. Staff provided Bookmobile coloring pages, pencils, pens, and magnets.

**Day of the Immigrant:** Cindy attended the event with Nancy again this year. Peggy, Paul, and Principal Ana Wilson from Tibbott were among the 318 attendees at the table. Visitors enjoyed spinning the wheel to get a prize. Cindy met many of her students & families from the schools she visits. A Joliet social worker stopped by and took photos of the table signage. She liked our programs and services, and plans to let her clients know about Fountaindale Public Library.

**Christian Center Health Fair:** Sarah represented Fountaindale at this new community event. She had 37 stop by her table. She provided library card registrations and promoted library services & programs. Our giveaways included the magnifiers, pens, and chip clips – always a favorite!

#### **Park District Fall Fest:**



The Bookmobile had developed a slow leak on Sep 28. When staff pulled out of the library parking lot, Kathy noticed the leak had increased and was a different color than fuel. The Bookmobile was brought back to the library, and the Van was loaded up for the Fest. The public enjoyed the games we put out on our table, and of course the free giveaways! Marleigha did a great job of promoting library programs and services, especially MyLibraryRewards. Melissa did a great job keeping the lines going for games, and encouraged people to play. Kathy provided information to many patrons on the use of the Library Express Van. They had 470 visitors stop by the Van.

**New Van Visit:** We have added First Friends Preschool to our Van visits. Director Chris Bosacki was very excited to have us come. Kathy took the Van there for the first visit, and the staff was impressed with the quality & quantity of materials brought to them. As Kathy was leaving, a grandmother was dropping off her grandson to the school. She asked what the van was for, and Kathy told her how we use this. The woman thanked Kathy profusely and told her how great the Fountaindale library is.

**Middle School Visits:** We visited all 3 middle schools in September, with Randi Carreno. This year Randi made mini displays of readalikes for titles, series, and authors, as well as facing books outward instead of just lined up on a cart. This worked well, with many more students browsing for books. Our Van carts work very well for this. Students were more engaged in talking about books rather than just doing the craft that Randi brings. Kathy loved the displays & has created some laminated readalike signs for the Bookmobile to use with popular books & authors.

**Rockin' Reading Race:** Cindy & Kathy spent time promoting the Rockin' Reading Race to the classrooms, and Bookmobile staff promoted to classes visiting the vehicle. Our paper logs were delivered to the schools the last week of September. Prize books are being purchased. Kathy worked with Steven to get the Race up on Communico and the webpage. We are ready!

**Staff:** Dennis has experienced his first month of school visits with the Bookmobile. He provided his first Homeschool story time with Rosemary (CSD). He read several stories to students and helped to make the sessions interactive. Dennis completed Safety Training with Tasos.

Sarah has completed 7 years working at Fountaindale! She enjoys working with her Home Delivery patrons. Sarah attended Game Day at Heritage Woods this month with Melissa. They asked about other games that the residents enjoy playing for future visits. Sarah led the Heritage Woods Book Club session on Sept 18. The group also spent time getting to know more about each other.

Cindy returned to her schedule of class visits in our elementary schools. She continues to utilize puppets, stories, songs, and anything else to encourage the students to enjoy reading. A substitute teacher wrote a lovely posting about how Cindy uses humor to reach students and works hard to encourage them to read. It was a very nice and complimentary piece describing how Cindy works so well with the students & teachers she meets at the schools!

At Melissa's visit to Autumn Leaves Memory Care, she read from some trivia books to residents, including a book called *Strange by True*. She handed out scarves and played different songs to go with the movements with the scarves. Melissa also brought the lyrics to "Grand Ole Flag" & "God Bless America." One man sat quietly through the songs, and Melissa could see his lips moving, singing these songs. She plans to bring additional songs on upcoming visits.

**Volunteers:** Marianne interviewed 4 adults wanting to become volunteers. The departments are starting to add more activities into the request document for volunteers. There were no volunteer hours worked in September.



### **Repairs & Maintenance of Outreach Vehicles:**

- Sept 9 & 21 - Mobility Works - Both vehicles were taken in for annual inspection & service of the wheelchair lifts.
- Sept 28 - Diesel Services - A leak was found on the ground after the Bookmobile left to go to Wood View. We thought it was diesel fuel, similar to this summer, so Marianne called Diesel Services and arranged for an appointment on Oct 1.
- Sept 29 – The puddle where the leak was found, was significantly larger and was actually a red color. A decision was made not to take the Bookmobile to the Park District's Fall Fest. The Van was reloaded with materials, and taken to the event. On Oct 1 the leak was inspected at Diesel Services and found it was transmission fluid due to a clogged filter which was replaced.

### **Building Operations (Tasos Priovolos)**

LIRA (Libraries of Illinois Risk Agency) completed a building safety and security inspection of the library. This is a free service provided annually to all members of this cooperative. Input was provided on how to increase building safety and security.

Vincent Pierce and Tanya Barton have resigned as Building Security Monitors. We are currently accepting applications for these positions.

We have converted our 3<sup>rd</sup> floor computer lab to a quiet study area. The door was replaced with a pass-thru door, frosted acrylic partitions were installed on the existing tables, and all the building signage were update to reflect this change. This area will provide the needed areas for patrons to study quietly without distraction.

Our original building architects met with several staff to discuss the possibility in converting the 2<sup>nd</sup> floor computer lab to a meeting space. This will allow patrons to reserve this additional room while keeping the existing programs in the same space.

Tasos, along with Paul and Nancy, attended a LIRA webinar discussing active shooters and building security.

A safety training was held for new staff. This safety training sessions include reviewing safety procedures and touring the emergency staircases and exits throughout the building.

Continued working on a disaster plan that was defined in the 2018 Strategic Plan. Documents are being gathered to support the first phase of the disaster plan.



### **ZENDESK -**

In September, 34 new maintenance tickets were created, and 44 new or existing tickets were completed.

## **Collection Management & Technical Services (Christina Theobald)**

### **New cloudLibrary eAudiobook Collection**

Our cloudLibrary consortium (consisting of Fountaindale and Lemont) has recently invested in a starter collection of over 180 eAudiobooks! Previously, the only eAudio that our patrons could access in the cloudLibrary platform was through the Pay Per Use system. We will be adding new eAudio titles and continue to develop this collection to provide yet more content and digital alternatives for our patrons.

### **Pinnacle Meetings**

#### **PinTech**

Christina, Dawne and Chris attended the Pinnacle Technical Services Meeting on September 12, 2018 at the White Oak – Romeoville Branch library. We discussed the option to turn on the Lexile Score facet in the PAC and have Backstage Library Works include the Lexile Score in their monthly enriching of our bibliographic records. This topic will also be discussed at the next PinOPAC meeting. The group also reviewed existing procedures pertaining to subject headings, retail vs. rental DVDs, and video game formats. PinTech deliberated over the database's existing fine codes and discussed how our existing system would be difficult if we made Children's materials fine-free for certain libraries. We will continue to evaluate the fine codes and the topic will also be discussed at the next Pinnacle Circulation meeting. Finally, the group decided to request the expansion of the Purchase On Demand program to include Adult Nonfiction and Teen materials. This request was approved by the Pinnacle Governing Board and will soon go into effect.

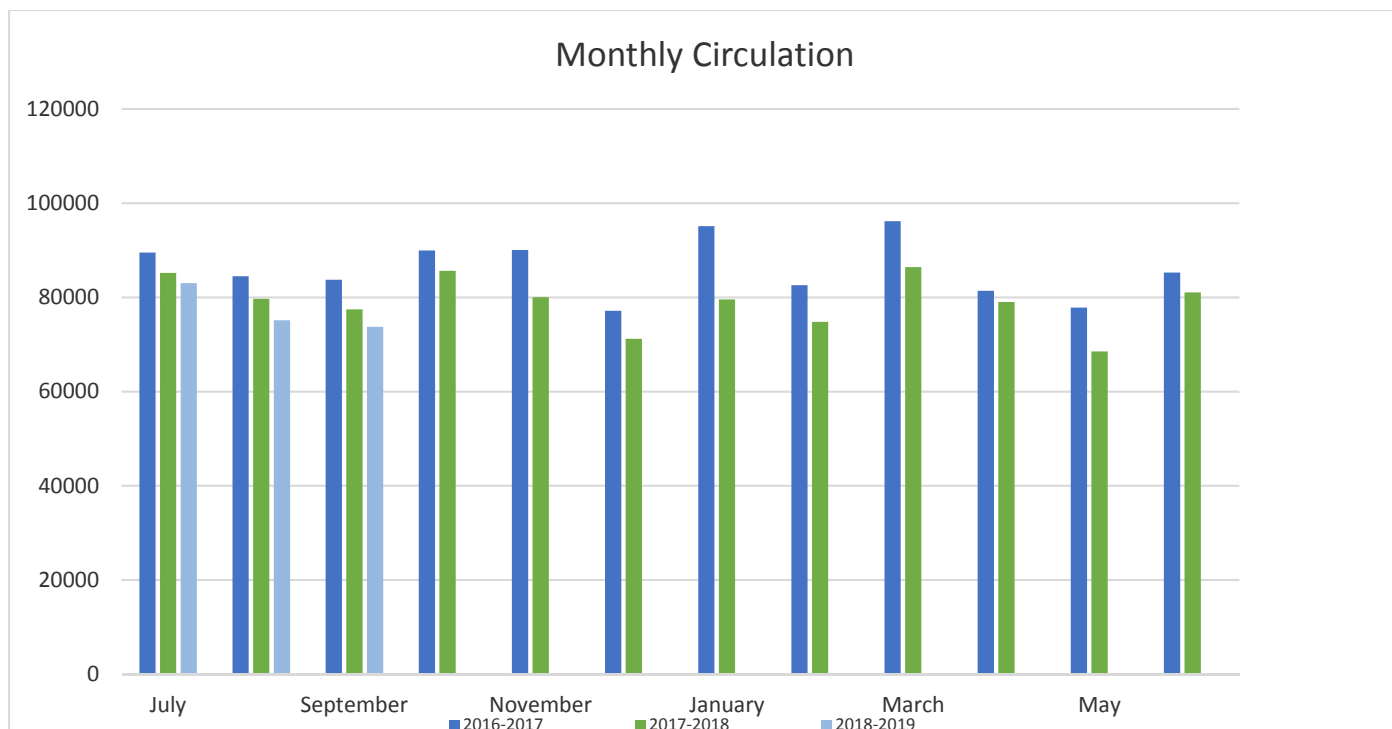
#### **PinDigital**

Christina and Lynnette attended the Pinnacle Digital Committee Meeting on September 19, 2018 at the Lemont Public Library. We discussed how Penguin Random House is changing their pricing model. Effective October 1, 2018 PRH will go from a one copy/one user model to a two-year metered access term. The group also discussed OverDrive's Get a Library Card, where patrons can request to obtain a temporary digital library card for the purposes of checking out digital content. The committee has no objections to pursuing this, but it needs to be discussed at PIRC as this would affect their workflow and procedures. The group is also working on creating and curating additional permanent carousels in the drop down menu within Overdrive's website. Additionally, we will be exploring the idea of using the pay-per-use model for foreign language titles. Our next meeting will be in December and we plan to discuss OverDrive eMagazines.

### **Local Author Collection Moved**

To allow for more shelving space for our rapidly expanding Local Author Collection, the collection was moved from the alcove to the back of the Adult Reference section on the 3rd floor. It now has its own range, adjacent to the Home School and Career materials.



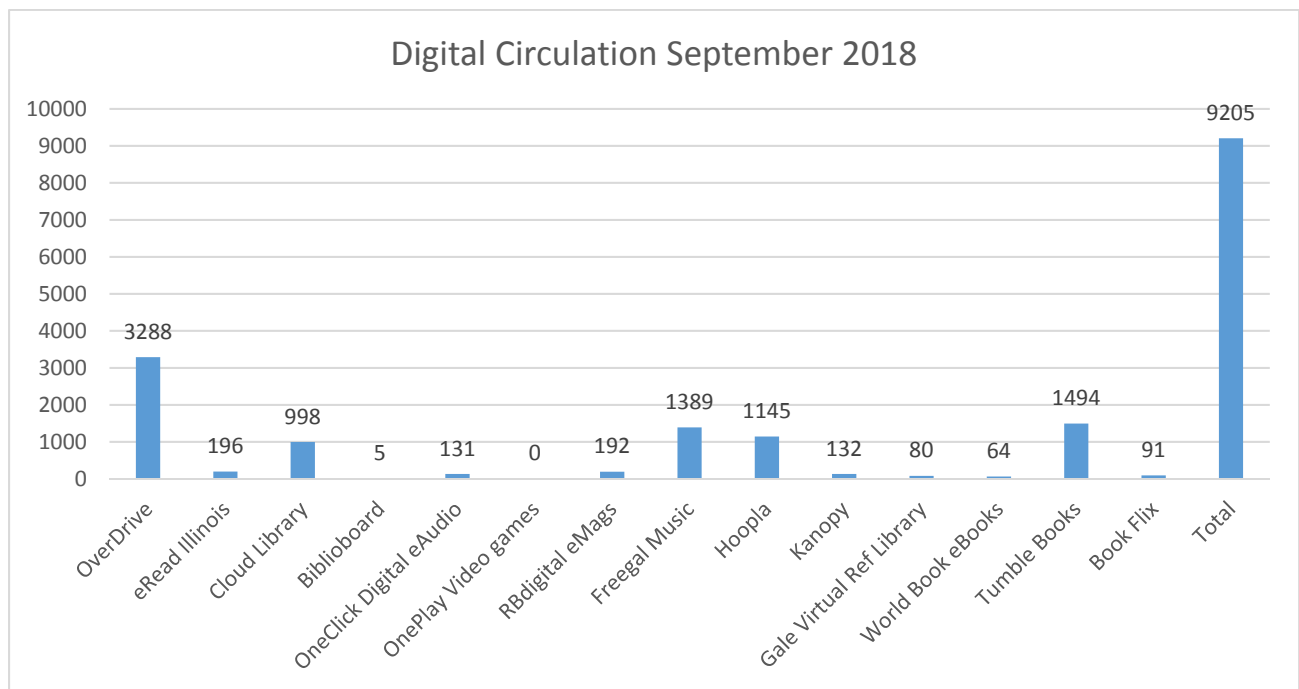


**Comparison of Physical Collection Circulation  
September 2017 to September 2018**

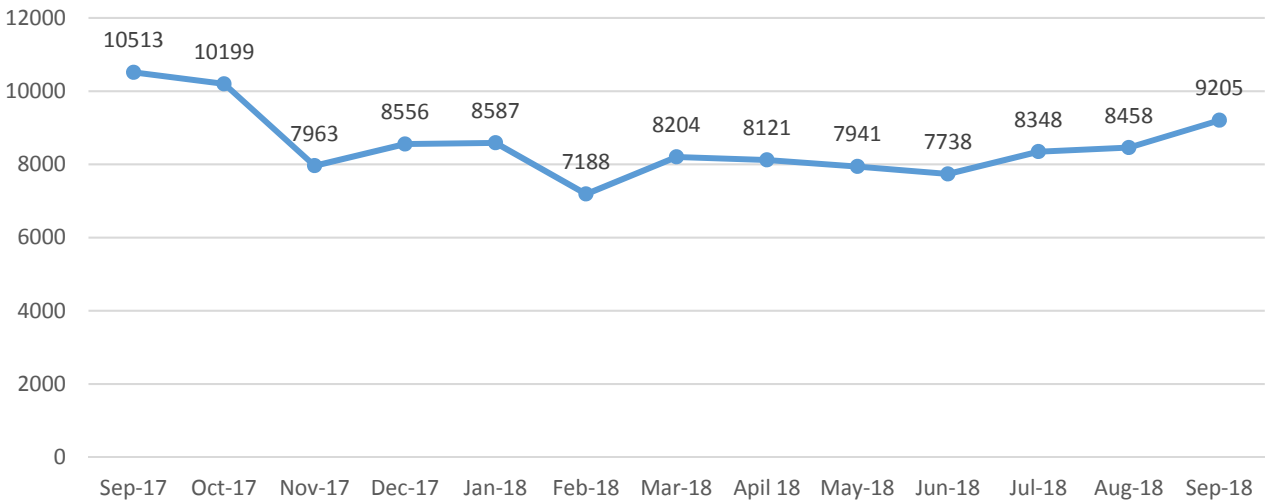
Collection Categories	Sep 2017 Circs	Sep 2018 Circs	Change	% Change
Adult Audiobooks	1195	1072	-123	-10%
Adult Bookmobile Collection	339	259	-80	-24%
Adult Fiction	4807	4691	-116	-2%
Adult Non-Fiction	4789	4510	-279	-6%
Foreign Language Adult	202	192	-10	-5%
Foreign Language Juvenile	903	638	-265	-29%
Foreign Language Young Adult	19	34	15	79%
Graphic Novels	2422	2697	275	11%
Interlibrary Loan	254	296	42	17%
Juvenile Audiobooks	403	397	-6	-1%
Juvenile Bookmobile Collection	3482	2566	-916	-26%
Juvenile Fiction	5522	5036	-486	-9%
Juvenile Non-Fiction	3826	3909	83	2%
Large Print	722	828	106	15%
Local Author Collection	9	6	-3	-33%
Magazines	635	919	284	45%
Movies	11789	10937	-852	-7%
Movies - Juvenile	5910	5136	-774	-13%
Music CDs	2313	1688	-625	-27%

On-The-Fly	20	20	0	0%
Picture Books	10284	10851	567	6%
Reference	5	11	6	120%
STEAMboxes	20	18	-2	-10%
Studio 300 Collection	2258	3115	857	38%
Technology & Equipment	999	1028	29	3%
Technology & Equipment - Juvenile	183	163	-20	-11%
Toys	142	152	10	7%
Videogames	1874	1643	-231	-12%
Young Adult Audiobooks	116	87	-29	-25%
Young Adult Bookmobile Collection	22	8	-14	-64%
Young Adult Fiction	1175	1259	84	7%
Young Adult Non-Fiction	304	376	72	24%
<b>TOTALS</b>	<b>66943</b>	<b>64542</b>	<b>-2401</b>	<b>-3.6%</b>

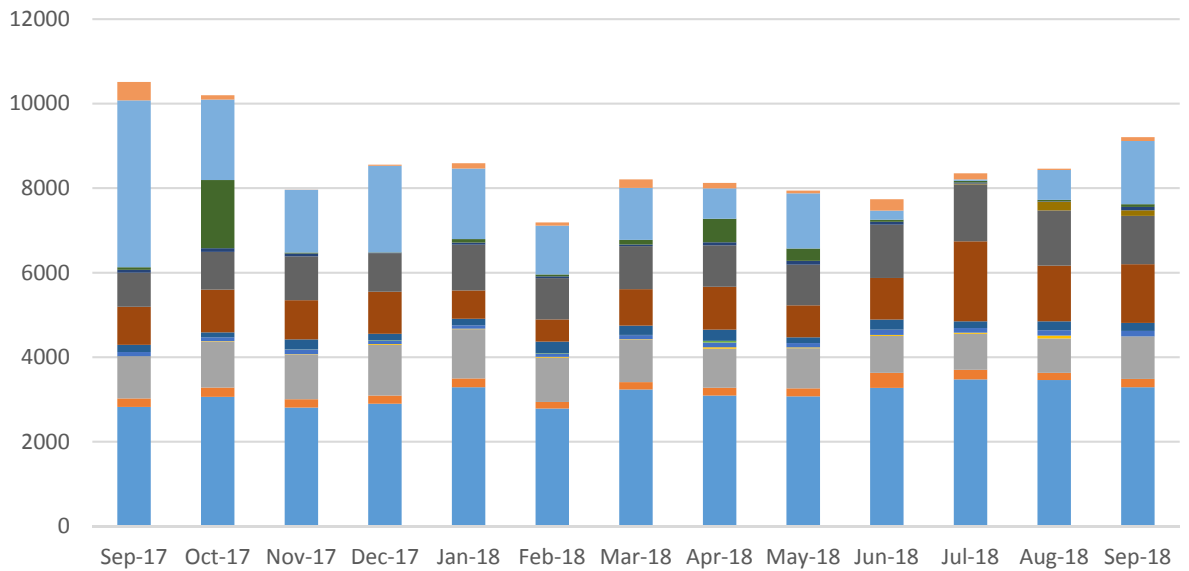
For September 2018, digital circulation was **12.5%** of the library's total circulation.



## Digital Circulation



## Digital Collection Circulation



	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18
Book Flix	437	105	4	28	122	76	197	129	66	270	141	27	91
Tumble Books	3948	1904	1484	2049	1672	1155	1233	719	1306	216	37	711	1494
World Book eBooks	61	1611	23	8	83	47	110	555	289	51	36	34	64
Gale Virtual Ref Library	67	90	68	11	51	41	38	72	93	66	28	9	80
Kanopy											18	204	132
Hoopla	807	894	1039	912	1080	978	1017	981	963	1261	1349	1307	1145
Freegal Music	901	1010	924	996	673	526	865	1015	756	984	1893	1320	1389
RBdigital eMags	172	115	238	155	152	274	220	266	136	239	157	211	192
OnePlay Video games	0	0	3	12	0	13	2	41	0	0	0	0	0
OneClick Digital eAudio	102	90	108	77	81	70	95	109	101	125	109	125	131
Biblioboard	2	8	8	17	13	21	9	34	22	25	29	67	5
Cloud Library	994	1093	1061	1200	1166	1049	1011	923	949	874	853	814	998
eRead Illinois	199	218	196	195	207	154	175	186	189	357	225	170	196
OverDrive	2823	3061	2807	2896	3287	2784	3232	3091	3071	3270	3473	3459	3288

## Digital Content Fast Facts – September 2018

### Overdrive

- There were **4,136 unique users**, which is a **8.8% growth** from last September
- **eBooks** accounted for **62.7%** of checkouts, while **eAudio** accounted for **37.3%** of the month's usage.
- **87.9%** of checkouts were for **Adult** titles, **6.3%** were for **Young Adult** titles, and **5.8 %** were for **Juvenile** titles.

### cloudLibrary

- In September, there were **191 active users**
- Of 191 active users, **22 are new patrons**
- **88 titles** were purchased through our eAudio Pay Per Use, made up of 32 from Fountaindale and 56 from Lemont.

### eRead Illinois/Axis 360

- In September, there were **99 active users**, **31** of which are **new users**
- The top 4 best circulating subjects include **general fiction, biographies, juvenile fiction** and **social sciences**.

### Hoopla

- **Audiobooks** were the most borrowed format, accounting for **49%** of all circs.
- There were **1,145 total circs** borrowed by **282 patrons**. The average number of circs was 4.10 circs per patron, with 36 individuals using all 10 circs.
- **Adult Fiction** was the most borrowed category, accounting for **48%** of all circs.

### Kanopy

- The site was **visited 1,041 times**, received **1,399 page hits** and **132 video plays**.
- **Cell phones** accounted for **40.9% of plays by device**. **Desktop computers** accounted for **27.3%** of all plays by device, followed by **TVs** with **20.5%**.
- 31 Fountaindale patrons have created new user accounts.

### Freegal

- September's top **streaming music genres**: Pop, World Music, Rock, Country, R&B, Latin Pop, Latin
- September's top **downloaded music genres**: Pop, Classical, Rock, Country, R&B, Alternative
- There were **5 new actives users** in the past month

## Processing & Repair

- New cases: 154
- RFIDs/Stingrays: 55
- Repairs: 83
- New artwork: 33
- Stolen: 4
- DVDs/CDs: 226
- Processed (spine & pocket): 1497
- New stickers: 1282
- Discard & de-processing: 3187

### Physical Items Added and Withdrawn

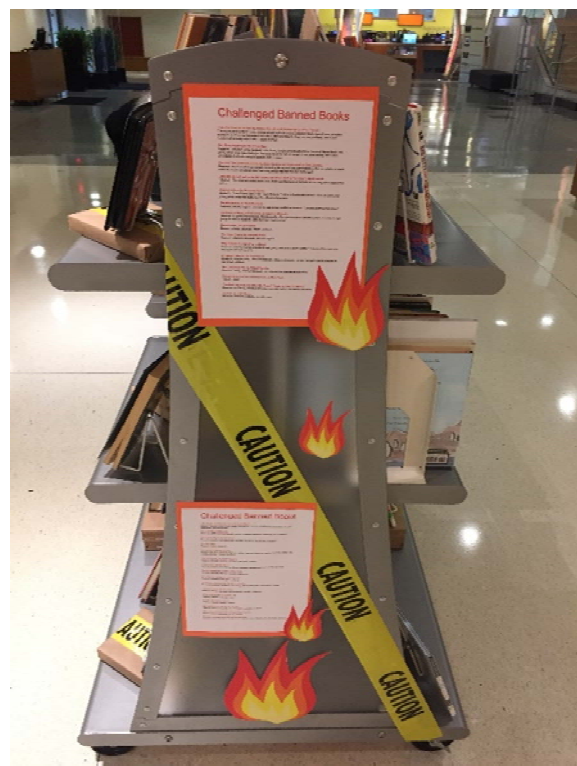
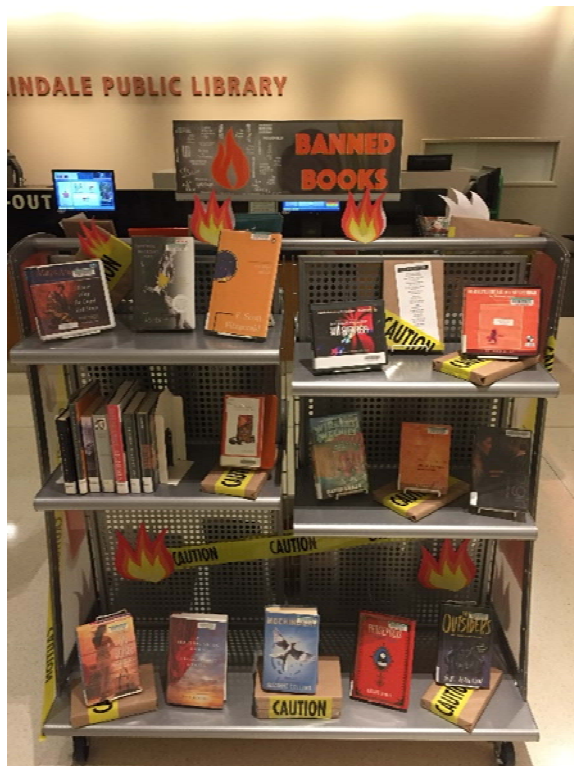
Physical Items	Sep 2018 Added	Sep 2018 Withdrawn
Adult Audiobooks	41	1
Adult Bookmobile Collection	77	0
Adult Fiction	437	617
Adult Non-Fiction	413	125
Foreign Language Adult	21	3
Foreign Language Juvenile	36	5
Foreign Language Young Adult	2	34
Graphic Novels	87	20
Juvenile Audiobooks	17	1
Juvenile Bookmobile Collection	170	9
Juvenile Fiction	143	22
Juvenile Non-Fiction	142	11
Large Print	49	1840
Local Author Collection	0	0
Magazines	293	57
Movies	219	48
Movies - Juvenile	53	19
Music CDs	41	42
Picture Books	113	44
Reference	1	0
STEAMboxes	0	0
Studio 300 Collection	6	3
Technology & Equipment	8	7
Technology & Equipment - Juvenile	0	0
Toys	0	5
Videogames	42	2
Young Adult Audiobooks	4	0
Young Adult Bookmobile Collection	7	0
Young Adult Fiction	37	6
Young Adult Non-Fiction	25	363
<b>TOTALS</b>	<b>2484</b>	<b>3284</b>

## Interlibrary Loan

<b>333</b>	<b>Items Received for our patrons</b> <ul style="list-style-type: none"> <li>• 279 items from IL libraries</li> <li>• 54 items from out of state libraries</li> </ul>
<b>103</b>	<b>Items Sent out to other libraries</b> <ul style="list-style-type: none"> <li>• 62 to IL libraries</li> <li>• 35 to out of state libraries</li> <li>• 6 to XYZ libraries</li> </ul>
<b>385</b>	<b>Items requested by our patrons this month</b> <ul style="list-style-type: none"> <li>• 350 submitted in OCLC</li> <li>• 16 items were too new to request</li> <li>• 7 were available in Pinnacle</li> <li>• 11 were out of country only</li> <li>• 1 non Pinnacle patron</li> <li>• 1 videogame request</li> <li>• 1 Microfilm request</li> </ul>
<b>160</b>	<b>Items requested by OCLC libraries this month</b> <ul style="list-style-type: none"> <li>• 94 from IL libraries</li> <li>• 65 from out of state libraries</li> <li>• 1 out of country libraries</li> </ul>

## Displays

<p><b>Lobby Tree</b></p> <ul style="list-style-type: none"> <li>• 9/11 (Sarah): 41</li> <li>• Batman Day (CMTSD): 30</li> <li>• Football (Brian): 11</li> </ul> <p><b>Lobby Display</b></p> <ul style="list-style-type: none"> <li>• Harry Potter 20<sup>th</sup>: 71</li> <li>• Discover Your Library: 73</li> <li>• Banned Books: 71</li> </ul> <p><b>Popular Picks: 154</b></p> <p><b>3<sup>rd</sup> floor self-check</b></p> <ul style="list-style-type: none"> <li>• Working 9 to 5: 15</li> <li>• Weekend Warriors: 3</li> </ul>	<p><b>Yellow Wall</b></p> <ul style="list-style-type: none"> <li>• Jokes and Riddles: 14</li> <li>• Hispanic Heritage: 18</li> <li>• Halloween: 6</li> </ul> <p><b>Holiday Wall</b></p> <ul style="list-style-type: none"> <li>• When I grow up: 17</li> <li>• Apples: 44</li> <li>• Pirates: 26</li> <li>• Batman: 12</li> <li>• Grandparents: 22</li> <li>• Butterflies: 48</li> <li>• Shapes: 23</li> <li>• Colors: 43</li> <li>• Hispanic heritage: 10</li> <li>• Fall into a good book: 53</li> <li>• Halloween: 113</li> <li>• Fall: 86</li> <li>• Creepy Creatures: 30</li> <li>• Hair Raising Tales: 4</li> <li>• Halloween DVDs: 107</li> <li>• Holiday CSD Bins (1000 Books): 113</li> </ul>
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## **Communications (Melissa Bradley)**

### **Communications General Updates**

- My Library Rewards launched on September 10. In our first week, we had more than 700 sign up.
- Melissa and Sabrina participated in an ILA marketing audit. They both visited other libraries to assess their wayfinding signage and marketing collateral. Our library was also audited, and the information was passed along to the space audit team.
- Melissa, Paul, Nancy, Tasos, Jenny and Christina have been reviewing our space audit document and discussing where and how we can improve library signage and spaces.
- Melissa presented at an ATLAS event about using social media to enhance your customer service engagement.
- Melissa, Juanita and the staff committee finalized work on the Staff Appreciation Party on September 15.
- Steven helped Outreach and Teen Services finalize Beanstack for the Rockin' Reading Race and Great Page Race.
- Steven created new webpages for [Mrs. C's](#) and [Mrs. Welko's](#) book talk lists. These pages are searchable and feature carousels of the books chosen for that month.
- Sabrina finished making new collateral for the Rockin' Reading Race.



### **Media Coverage**

- [The Herald-News](#) mentioned us when covering an event hosted here by an external group.
- Valley View added The Great Page Race to the Community News section of their weekly press release.
- [Will County's WJOL](#) mentioned us as an early voting site in Will County.

## **Strategic Planning**

- Goal Team 2 added a new objective to our current strategic plan. We are planning and implementing a brand redesign campaign for 2020—the library's 50<sup>th</sup> anniversary.
- We continue to send out program evaluation surveys to people who attended our events and programs. Our grand total is 2,675 completed surveys.
  - The most frequent way people hear about our programs is via the website (44.79%) and *The Fountain* newsletter (35.71%).

## **Social Media Paid Ads**

- The Maker Lab video paid ad ended. The ad ran August 2–September 1. We spent \$30, which reached 2,217 people and had 5 messaging conversations.
- The Community Narcan Training paid ad ended. The ad ran September 16–18. We spent \$5, which reached 461 people and had 1 event response.
- The Library Card Sign-up Month paid ad ended. The ad ran September 1–30. We spent \$30, which reached 2,705 people and had 49 post engagements.

## **Social Media Metrics**

- Facebook Metrics
  - 32 new people liked our page
  - 408 people viewed our page
  - 38,655 people saw our content
    - 13,419 people saw our content because a friend shared, liked or engaged with it
  - 2,256 people engaged with our content (clicked, liked, commented or shared)
- Twitter Metrics
  - 1 new followers
  - 284 page views
  - 13,500 tweet impressions
- Instagram Metrics
  - 30 new followers
  - 703 post likes

## **Email Marketing Metrics**

- 6 emails sent
- 114 new subscribers
- Average open rate: 35.23% (industry average is 19.85%)
- Average click rate: 17.02%

## **Human Resources (Lea Pottle)**

### **Staffing and Recruiting**

#### *Open Positions:*

- Building Security Monitor (Full time-1, Part time-2)
- Circulation Services Specialist
- Studio Services Assistant Manager
- Studio Services Specialist

#### *Departures:*

- Steven Blazek, Studio Services Specialist, 9/22/18
- Vincent Pierce, Building Security Monitor, 9/23/18
- Tanya Burton, Building Security Monitor, 9/30/18

### **Training and Development; Lea and Noey**

- Courageous Leadership Webinar Series; Noey
- BlueDirections Webinar; configuration and edits to accounts; Lea, Noey
- DuPage SHRM- Diversity and Inclusion; Noey
- IL SHRM 2018 Annual Conference

### **Employee Handbook Updates; Lea**

- Revised/edited employment policies to be brought to the Board. Reviewed documents with Executive Director, including suggestions made our lawyer

### **Sick Leave Policy Adjustments; Lea and Noey**

- Continued work with Paylocity to move sick leave accruals to their automated system. Review will continue to make sure the transition is accurate.

### **Certified Employee Benefit Specialist (CEBS)**

This month I completed the last of five exams needed to receive my Certified Employee Benefit Specialist (CEBS) certification. The knowledge I gained will assist me in my Human Resources role when reviewing benefit offerings and their effects on staff and the District. I would like to thank Paul and the Board for their support of this continuing education.

## **Information Technology (John Matysek)**

During the month of September, 72 new help desk tickets were created by FPLD staff, and 77 new or existing tickets were solved by IT staff.

Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, worked with vendor Today's Business Solutions (TBS) to install and configure a new cPad device on the coin tower in the Children's department so patrons can pay for their computer printouts directly, no staff intervention required.

Worked with vendor Today's Business Solutions (TBS) to configure and implement a change to the PaperCut printing software used by library patrons so that all Juvenile and Young Adult patrons will each receive a \$1.00 daily credit towards printing costs. The software is configured so that patrons cannot store or roll over the credit limiting it to \$1.00 maximum at any one time.

Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, activated the software for the new My Library Rewards program on all self-check units and public desk workstations so that when patrons check out materials they will begin earning points in the My Library Rewards program.

Along with Christina Theobald attended a meeting with vendor Biblioteca to learn about the latest offerings including updates to their cloudLibrary and self-check programs.

Met with Paul Mills, Nancy Castellanos, and Jeffrey Fisher, to discuss future IT plans and proposed changes for Studio 300.

Attended a webinar by vendor PDQ.com on the latest features of their PDQ Deploy software, which is used to update Windows based patron computers in the library.

Along with Paul Mills, Nancy Castellanos, Tasos Priovolos, Jeffrey Fisher, and Debra Dudek, met with vendors Sheehan, Nagle, Hartray and Pace Systems to discuss proposed changes to Studio 300 and the 2<sup>nd</sup> floor Computer Lab.

Attended a webinar by vendor Cisco discussing their Meraki wireless access points and how the Brooklyn Public Library is utilizing them to improve library services.

Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, upgraded the software on two network appliances and replaced the backup battery on one of them.

Attended a webinar by vendor Malwarebytes on the latest features of their software used by the library to protect against malware, software exploits, and ransomware.

September 2018 District Statistics							Population Total	67683	
<b>Total Circulation Statistics</b>	<b>73,747</b>	<b>Reading Clubs</b>	<b>Adult</b>	<b>Teen</b>	<b>Children</b>	<b>Outreach</b>	<b>Total</b>	<b>Website Visits</b>	<b>Total Facebook Likes</b>
Building/Driveup	59,477	Reading Clubs Offered	0	0	1	0	1	27,350	3,897
Bookmobile	5,065	Reading Clubs Members	0	0	293	0	293	<b>Proctoring</b>	<b>Total Twitter Followers</b>
Digital	9,205	Summer Reading Clubs	0	0	0	0	0	20	760
		Summer Reading Members	0	0	0	0	0	<b>Faxes Sent</b>	<b>Total Instagram Followers</b>
		<b>Collections Totals</b>		<b>Population Served</b>	<b>Building</b>	<b>Outreach</b>	<b>Total</b>	572	691
<b>Interlibrary Loan Requests</b>		New Physical Items	2,484	Total Visits	33,141	2,611	35,752	<b>Scans Sent</b>	<b>Total eNews Subscribers</b>
Items Received for our Patrons	333	New Digital Items	1,228	New Cardholders	445	0	445	3,371	3,560
Items Sent to other Libraries	103	Collection Total	427,340	Active Cardholders	25,239	177	25,416	<b>Pages Printed</b>	<b>COHS Students Enrolled</b>
<b>Circulation Holds Processing</b>		<b>Drive Through</b>		<b>Total Served</b>	61,168	<b>% Served</b>	37.55%	19,028	11
Share Illinois requests filled	9	Visits	746	<b>Computer and Internet Sessions</b>					<b>Monthly Wireless Sessions</b>
Items loaned to Pinnacle libraries	5,379			<b>Studio 300</b>	<b>Children's</b>	<b>Vortex</b>	<b>Lab/Commons</b>	<b>3rd Floor Lab</b>	
Items borrowed from Pinnacle libraries	3,136			354	1,054	350	4,187	0	16,449
<b>Public Use of Meeting Rooms</b>	<b>S300 Audio Booths</b>	<b>Studio 300 GCRs</b>	<b>S300 Video Suites</b>	<b>Meeting Room A, B, 3rd Floor Lab &amp; Board Room</b>	<b>Study Rooms</b>	<b>Free Standing Book Drop Return Totals</b>			
Number of events/uses	187	36	15	38	375	<b>Building Front</b>	<b>Building Rear</b>	<b>Church</b>	<b>Ashbury's</b>
Attendance	296	91	37	496	658	3,665	3,129	1,235	469
<b>Programs</b>	<b>Programs and Tours for Adults</b>				<b>Programs and Tours for Teens</b>				<b>Mobile App Downloads</b>
	<b>Adult/Teen Staff</b>	<b>Outreach Staff</b>	<b>Studio 300 Staff</b>	<b>Total</b>	<b>Adult/Teen Staff</b>	<b>Outreach Staff</b>	<b>Studio 300 Staff</b>	<b>Total</b>	IOS: 3,339
Numbered offered	45	5	25	75	33	0	0	33	Android: 702
Attendance	670	380	112	1,162	2682	0	0	2,682	
Programming hours	80	10	28	118	50	0	0	50	
<b>Programs</b>	<b>Programs and Tours for Children</b>				<b>Passive Programs for Teens</b>				<b>Total Offered</b>
	<b>Children's Staff</b>	<b>Outreach Staff</b>	<b>Studio 300 Staff</b>	<b>Total</b>	<b>Adult/Teen Staff</b>	<b>Outreach Staff</b>	<b>Studio 300 Staff</b>	<b>Total</b>	336
Numbered offered	53	155	1	209	310	0	0	310	<b>Total Attendance</b>
Attendance	1,581	5,085	14	6680	11	0	0	11	13,679
Programming Hours	37.25	116	1	154.25	X	X	X	X	<b>Total Programming Hours</b>
	<b>Passive Programs for Children</b>				<b>Cross-Department Programs/Tours and Streaming Media Video Stats for All Ages</b>				<b>341</b>
	<b>Children's Staff</b>	<b>Outreach Staff</b>	<b>Studio 300 Staff</b>	<b>Total</b>	<b>Building</b>	<b>Offsite</b>	<b>Virtual</b>	<b>Total</b>	
Numbered offered	118	0	0	118	14	0	5	19	
Attendance	402	0	0	402	266	0	2,889	3,155	
Programming hours	X	X	X	X	19	0	X	19	
<b>Reference/Library Info</b>	<b>Studio 300</b>	<b>Circulation</b>	<b>2nd Flr. Media</b>	<b>Vortex</b>	<b>3rd Floor</b>	<b>Outreach</b>	<b>Children's Svcs.</b>	<b>Total</b>	
Reference Total	441	41	531	166	634	1,115	818	3,746	
Library Information	123	947	454	184	601	121	2,156	4,586	
One on One Assistance (Scheduled)	31	0	51	0	26	0	0	108	
<b>Comparison to Previous Year</b>	<b>This Year</b>	<b>Last Year</b>	<b>% change</b>	<b>Comparison to Previous Year</b>	<b>This Year</b>	<b>Last Year</b>	<b>% change</b>	*Includes virtual programs	
Circulation	73,740	77,454	-4.80%	Reference Questions	3,746	5,033	-25.57%		
Visitors	35,752	36,896	-3.10%	Computer Usage	5,494	7,837	-29.90%		
Card Holders	25,416	29,526	-13.92%	Wireless Sessions	16,449	8,475	94.09%		
Room Bookings	651	695	-6.33%	Program Attendance*	13,679	9,497	44.03%		