

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD OCTOBER 18, 2018
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, October 18, 2018 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Marcelo Valencia and Margaret (Peggy) Danhof.

ABSENT

Trustee Celeste Bermejo

President Danhof left at 8:30 p.m. to attend an early ALA meeting in Chicago.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Nancy Castellanos and Jennie Nguyen.

PUBLIC PRESENT

The following public was present: Jody Hargett, Sean Hickey, Lia Lopez, Andrew Kim, Kyle Harding, John O'Driscoll and Ryan Harter.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

MINUTES OF THE PUBLIC HEARING – September 20, 2018

The minutes of the Public Hearing held September 20, 2018 were presented. A motion to approve the minutes was made by Spindel, seconded by Prodehl. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

MINUTES OF THE BOARD MEETING – September 20, 2018

The minutes of the board meeting held September 20, 2018 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Prodehl. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported about the recent Friends Fall Book Sale. The members-only sale on Friday, October 5 was very successful and grossed \$498.75. During the sale, the Friends received seven new members and had 16 membership renewals. Sunday's bag sale went over very well. The Friends did a \$100 paid Facebook ad which greatly helped to advertise the book sale throughout Chicagoland. Many customers found out about the book sale through Facebook. Lastly, local Bolingbrook organization African Spectrum once again picked up more books after the sale which grossed \$920. The total for the Fall Book Sale was \$2,615.38.

NEW BUSINESS

Approval of Financial Report for Fiscal Year 2017/2018

Sean Hickey from Lauterbach & Amen gave the Board an overview of the Financial Report. A motion to approve the Financial Report for fiscal year 2017/2018 was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

Approval of 2018 Truth in Taxation Notice

A motion to approve the 2018 Truth in Taxation Notice was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

Approval of Ordinance 2018-3 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2019/2020

A motion to approve Ordinance 2018-3 – Ordinance to levy an additional tax of .02% for fiscal year 2019/2020 was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

Presentation on Bond Refinancing Scenarios

Andrew Kim from PMA Securities discussed the four available refinancing scenarios. Kyle Harding from Chapman & Cutler discussed their firm's role in the bond refinancing process. John O'Driscoll from Tressler also discussed his role as the library attorney in the process. All three firms will work together during the bond refinancing process.

Approval of PMA Securities Agreement and Estimated Bond Issuance Costs

A motion to approve the PMA Securities agreement and estimated bond issuance costs was made by Prodehl, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

Approval of Ordinance 2018-4 – An Ordinance Authorizing Certain Appropriation Transfers in the Fiscal Year 2018/2019 Budget and Appropriation Ordinance Pursuant to Section 30-90 of the Public Library District Act

There was a discussion of the scenarios available and the consensus was to move forward with the option the includes an \$800,000 contribution this year.

A motion to approve Ordinance 2018-4 – An ordinance authorizing certain appropriation transfers in the fiscal year 2018/2019 Budget and Appropriation Ordinance pursuant to Section 30-90 of the Public Library District Act was made by Spindel, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

Approval of Ordinance 2018-5 – Ordinance providing for the issue of not to exceed \$12,000,000 General Obligation Refunding Library Bonds of the District, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof

President Danhof stated that the next item for consideration is the issuance of not to exceed \$12,000,000 general obligation refunding bonds to be issued by the District for the purpose of refunding certain of the District's outstanding bonds and that the Board of Library Trustees will now consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax sufficient to pay the principal and interest thereon.

This ordinance sets forth the parameters for the issuance of said bonds and sale thereof by designated officials of the District and summarized the pertinent terms of said parameters, including the specific parameters governing the manner of sale, length of maturity, rates of interest, purchase price and tax levy for said bonds.

A motion to approve Ordinance 2018-5 – An Ordinance providing for the issue of not to exceed \$12,000,000 General Obligation Refunding Library Bonds of the District, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof was made by Spindel, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

Approval of 2019 Library Closing Schedule

A motion to approve the 2019 Library Closing Schedule was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

Approval of 2019 Board Meeting Schedule

A motion to approve the 2019 Board Meeting Schedule was made by Valencia, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

LIBRARY PROJECTS

Mills reported that two firms responded to the request for proposals for an infrastructure plan and schedule. The responses are being reviewed and Mills anticipates bringing a recommendation to the Board in November.

Mills also reported that some initial plans for the Studio 300 work and the 2nd floor Computer lab work have been received and are being reviewed. Mills also reported that we will be adding an electrical scope to the Studio 300 work, which will add \$500 in fees for Sheehan Nagle Hartray.

President Danhof left at 8:30 p.m. to attend an early ALA meeting in Chicago. Vice President Kalnicky continued on to conduct the board meeting.

CORRESPONDENCE

Both The Bugle and the Herald-News reported about the library's new My Library Rewards program.

TREASURER'S REPORT

The Treasurer's Report for September, 2018 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – October, 2018

Bills paid for the month of October in the amount of \$81,850.66 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia,
NAYES: None
ABSENT: Bermejo, Danhof

Bills Payable Report – October, 2018

Bills payable for the month of October in the amount of \$117,223.24 was presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia,
NAYES: None
ABSENT: Bermejo, Danhof

DIRECTOR'S REPORT – September, 2018

Mills provided an update on the bookmobile, which is in for repairs. Mills also reported that bid specifications for a new bookmobile continue to be developed.

Mills provided an update on the Libraries of Illinois Risk Agency (LIRA) meeting he attended. Mills reported that the insurance renewal looks to be good. Mills also discussed a new type of insurance that is available regarding coverage for violent acts.

Trustee Prodehl asked about the rental of bike locks. Mills responded that we do lend them out as part of our effort to be a LEED Gold building. Lending out bike locks makes it easier for our patrons to bike to the library.

Trustee Newell asked if patrons are using the new Quiet Study Room on the 3rd floor. Mills reported that we are advertising the new space and helping patrons discover it.

Trustee Valencia asked about some declining circulation numbers. Mills discussed the decline in physical media (DVDs and CDs) and also childrens materials. Mills reported that work is being done to make childrens materials more accessible to help with these numbers.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

The Bolingbrook Clergy will be holding their Thanksgiving Service on November 20 at 7 p.m. at Highpoint Church.

On November 14, the Bolingbrook Clergy will be holding a Narcan training session at Highpoint Church.

Community Service Council will hold their annual Take Back the Night event on October 25 at 6 p.m. in their parking lot.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:51 p.m.

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Robert A. Kalnicky
Vice President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS

