

FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
October 17, 2019 | 7 p.m.  
300 West Briarcliff Road | Bolingbrook | Board Room (2<sup>nd</sup> Floor)

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
  - a. Public Hearing – September 19, 2019
  - b. Board Meeting – September 19, 2019
5. Comments from the Public
6. Friends of the Library
7. New Business – Action Items
  - a. Acceptance of Financial Report for Fiscal Year 2018/2019
  - b. Approval of Resolution 2019-11 – Truth in Taxation Law Resolution
  - c. Approval of Ordinance 2019-7 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2020/2021
  - d. Presentation on and Approval of Bond Refinancing Scenario
  - e. Approval of Chapman and Cutler LLP Engagement Letter for Services as Bond Counsel and Disclosure Counsel for Bonds
  - f. Approval of Ordinance 2019-8 – An Ordinance providing for the issue of not to exceed \$8,900,000 General Obligation Refunding Library Bonds, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on the bonds and authorizing the sale of the bonds to the purchaser thereof
  - g. Approval of Bring Your Own Device to Work Policy for the Employee Handbook
  - h. Approval of Revised Leave Under the Victims' Economic Security and Safety Act (VESSA) Policy for the Employee Handbook
  - i. Approval of 2020 Library Closing Schedule
  - j. Approval of 2020 Staff Supplemental Floating Holiday
  - k. Approval of 2020 Board Meeting Schedule
  - l. Approval of 2020 Per Capita Grant Application
  - m. Approval of Trustee Service for American Library Association Division Councilor for United for Libraries
8. Library Projects
9. Correspondence
10. Treasurer's Report
11. Bills for Approval
  - a. Bills Paid Report – October, 2019
  - b. Bills Payable Report – October, 2019
12. Director's Report – September, 2019
13. Unfinished Business
14. Reports
  - a. Building
  - b. Finance
  - c. Strategic
  - d. Personnel
15. Announcements
16. Adjournment

## October 2019 Agenda Background

Paul Mills

### 7. New Business – Action Items

#### a. Acceptance of Financial Report for Fiscal Year 2018/2019

The Financial Report is prepared and presented by our auditing firm, Lauterbach & Amen, LLC.

*Suggested Motion: Motion to accept the Financial Report for Fiscal Year 2018/2019.*

#### b. Approval of Resolution 2019-11 – Truth in Taxation Law Resolution

This resolution represents a 4.9% increase request from the previous year's levy. This request will not be funded in full as our District, like other library districts and some other units of local government, is limited by the property tax extension limitation law. By asking for this increase in the levy we will be able to include new growth and properties that are changing hands.

*Suggested Motion: Motion to approve Resolution 2019-11 – Truth in Taxation Law Resolution.*

#### c. Approval of Ordinance 2019-7 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2020/2021

This ordinance represents funds we request every year and the funds are used to maintain our building.

*Suggested Motion: Motion to approve Ordinance 2019-7 – Ordinance to Levy an Additional tax of .02% for Fiscal Year 2020/2021.*

d. Presentation on and Approval of Bond Refinancing Scenario

Andrew Kim, Director of Public Finance for PMA Securities will discuss the refinancing scenario included in the packet.

*Suggested Motion: Motion to approve selected bond refinancing scenario.*

e. Approval of Chapman and Cutler LLP Engagement Letter for Services as Bond Counsel and Disclosure Counsel for Bonds

This engagement letter secures Chapman and Cutler's services as bond counsel and disclosure counsel for the refunding of the taxable General Obligation Library Building Bonds, Series 2009B.

*Suggested Motion: Motion to approve Chapman and Cutler LLP Engagement Letter for services as Bond Counsel and Disclosure Counsel for Bonds.*

f. Approval of Ordinance of Ordinance 2019-8 – An Ordinance providing for the issue of not to exceed \$8,900,000 General Obligation Refunding Library Bonds, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on the bonds and authorizing the sale of the bonds to the purchaser thereof

This ordinance would give the District the potential opportunity to save the taxpayers of the District a significant amount through a refunding and refinancing of the initial bonds the District sold to construct our new library. Please see the included presentation from PMA Securities. The documents provided by Andrew Kim of PMA Securities for the above agenda item provide a good overview of the opportunity.

*Suggested Motion: Motion to approve Ordinance 2019-8 – An Ordinance providing for the issue of not to exceed \$8,900,000 General Obligation Refunding Library Bonds, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on the bonds and authorizing the sale of the bonds to the purchaser thereof*

g. Approval of Bring Your Own Device to Work Policy for the Employee Handbook

On August 26, 2018, the Illinois Wage Payment and Collection Act was amended to require employers to reimburse employees for “all necessary expenses that are incurred by the employee within the employee’s scope of employment and that are directly related to services performed for the employer.” The law went into effect on January 1, 2019.

In interpreting this Act, HR Source has recommended that employers reimburse some portion of expenses associated with an employee’s use of their own devices when the duties of their position requires the use of a cell phone or mobile device.

The District currently does not have a policy to address using personal devices for work so this is being proposed to address that use and to establish a stipend policy.

1. This policy allows for full-time exempt employees to use their personal mobile devices for the purpose of performing job related tasks specific to their position at the discretion of the Executive Director.
2. Employees are not required to use their personal devices.
3. Employees using personal devices must provide the District access to the device for legitimate business purposes such as responding to FOIA requests, security incidents or investigations.
4. Stipend eligibility requirements are defined.
5. Stipend Plan is explained with an employee’s rights and responsibilities, appropriate uses, reimbursement for business calls, cancellation, and no expectation of privacy clauses.
6. If an employee is eligible to receive a stipend, the Mobile Device Stipend Agreement must be agreed to and signed by the employee.

Our attorney has reviewed this draft and it was edited based on his recommendations.

*Suggested Motion: Motion to approve Bring Your Own Device to Work Policy for the Employee Handbook.*



- h. Approval of Revised Leave Under the Victims' Economic Security and Safety Act (VESSA) Policy for the Employee Handbook.

The new Illinois Workplace Transparency Act (WTA) amends the current Victims' Economic Security and Safety Act (VESSA) effective January 1, 2020. The amendment requires employers to grant leave to employees who are victims of gender violence or have family or household members who are victims of gender violence.

1. Our current VESSA policy is being amended to add gender violence to the reasons for leave and for reasonable accommodations.
2. Medical certifications to resume work do not need to be completed on a specific form as long as pertinent information is provided by a healthcare professional.
3. When requesting a reasonable accommodation in conjunction with this policy, the Human Resources Manager should be contacted.

Our attorney has reviewed this draft.

*Suggested Motion: Motion to repeal the existing Leave Under the Victims' Economic Security and Safety Act (VESSA) Policy for the Employee Handbook and approve the revised Leave Under the Victims' Economic Security and Safety Act (VESSA) Policy for the Employee Handbook.*

- i. Approval of 2020 Library Closing Schedule

The draft 2020 Library Closing Schedule features a standard schedule of closed days for us.

*Suggested Motion: Motion to approve the 2020 Library Closing Schedule.*

j. Approval of 2020 Staff Supplemental Floating Holiday

If the Board approves the draft Library Closing Schedule, we will have one holiday that falls on a weekend day – the Fourth of July. Per our Employee Handbook the Board determines whether a holiday that falls on a weekend will be observed on a different day or whether a supplemental floating holiday will be granted. The Board may also choose neither option and have the calendar stand as is.

It is my recommendation that each staff member be given one Supplemental Floating Holiday to be used by December 31, 2020 in place of the Fourth of July Holiday. Each full time staff member would receive one 7.5 hour Supplemental Floating Holidays and each part time staff member would receive one 4 hour Supplemental Floating Holiday. July 4<sup>th</sup> would be an Administrative Day in this scenario. An Administrative Day is a day in which the library is closed but there is no paid Holiday for our staff.

*Suggested Motion: Motion to approve one 7.5 hour Supplemental Floating Holiday for full time staff and one 4 hour Supplemental Floating Holiday for part time staff which must be used by December 31, 2020 with implementation rules to be created by the Executive Director.*

k. Approval of 2020 Board Meeting Schedule

The Board meeting schedule for 2020 is a standard one with every meeting on the third Thursday.

*Suggested Motion: Motion to approve the 2020 Board Meeting Schedule.*

l. Approval of 2020 Per Capita Grant Application

The 2020 Illinois Per Capita Grant Application is complete. At this time we do not have a timetable for when the funds may be disbursed or if we will receive one this fiscal year. We just received the grant for the fiscal year that ended June 30<sup>th</sup>.

*Suggested Motion: Motion to approve the 2020 Illinois Per Capita Grant Application.*

- m. Approval of Trustee Service for American Library Association Division Councilor for United for Libraries

Trustee Kathy Spindel has been asked to serve as American Library Association Division Councilor for United for Libraries.

*Suggested Motion: Motion to approve Trustee Service for American Library Association Division Councilor for United for Libraries.*

MINUTES OF A PUBLIC HEARING  
OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD SEPTEMBER 19, 2019  
BOLINGBROOK, ILLINOIS

A Public Hearing to review the Budget and Appropriation Ordinance Fiscal Year 2019/2020 of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, was held pursuant to notice at the Bolingbrook Library, 300 W. Briarcliff Road, Bolingbrook, Illinois on Thursday, September 19, 2019, at 6:30 p.m.

CALL TO ORDER

The Public Hearing was called to order at 6:30 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Kathryn Spindel, Ruth Newell, Marcelo Valencia, Celeste Bermejo and Margaret (Peggy) Danhof.

ABSENT

Trustee Robert Kalnicky was ill.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon and Nancy Korczak.

PUBLIC PRESENT

The following public was present: Jennie Mills.

President Danhof reviewed the Budget and Appropriation Ordinance.

COMMENTS FROM THE PUBLIC

No comments were made.

ADJOURNMENT

A consensus was taken and the Board adjourned at 6:59 p.m.

Approved: \_\_\_\_\_  
Steven J. Prodehl, Secretary

\_\_\_\_\_  
Margaret J. (Peggy) J. Danhof, President

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD SEPTEMBER 19, 2019  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, September 19, 2019 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Kathryn Spindel, Ruth Newell, Marcelo Valencia, Celeste Bermejo and Margaret (Peggy) Danhof.

ABSENT

Trustee Robert Kalnicky was ill.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Nancy Korczak and Lea Pottle.

PUBLIC PRESENT

The following public was present: Jennie Mills and Jody Hargett.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Valencia.

AYES:	Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES:	None
ABSENT:	Kalnicky

## MINUTES OF THE BOARD MEETING – August 15, 2019

The minutes of the board meeting held August 15, 2019 were presented. A motion to approve the minutes was made by Spindel, seconded by Newell. Minutes were approved as read.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

## COMMENTS FROM THE PUBLIC

No comments were made.

## FRIENDS OF THE LIBRARY

Jody Hargett reported that the Friends are getting ready for the Fall Book Sale. The Friends have received a large amount of donations. Studio 300 provided old equipment to sell at the Book Sale. The Friends will be sending out an email requesting volunteers to work the event. Lastly, the Friends voted to leave their current bank, BMO Harris and move their account to Bolingbrook Bank & Trust.

## NEW BUSINESS

### Approval of Ordinance 2019-6 – Budget & Appropriation Ordinance Fiscal Year 2019/2020

A motion to approve Ordinance 2019-6 Budget & Appropriation Ordinance Fiscal Year 2019/2020 was made by Spindel, seconded by Valencia.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

### Approval of Chief Fiscal Officer's Certificate of Revenues by Source

A motion to approve the Chief Fiscal Officer's Certificate of Revenues by Source was made by Valencia, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

### Approval of Revised Drug and Alcohol Use Policy for the Employee Handbook

Pottle discussed the proposed revisions to the Drug and Alcohol Use Policy for the Employee Handbook in anticipation of the new legislation making recreational marijuana legal in the State of Illinois on January 1, 2020.

A motion to repeal the existing Drug and Alcohol Use Policy section in the Employee Handbook and approve the revised Drug and Alcohol Use Policy for the Employee Handbook was made by Valencia, seconded by Newell.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

### Approval of Revised InterLibrary Loan Policy

Mills discussed the proposed changes to the InterLibrary Loan Policy.

A motion to repeal the existing InterLibrary Loan Policy and approve the revised InterLibrary Loan Policy was made by Spindel, seconded by Valencia.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

### Approval of Revised Meeting Room Policy

Mills discussed the proposed changes to the Meeting Room Policy.

A motion to repeal the existing Meeting Room Policy and approve the revised Meeting Room Policy was made by Prodehl, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky



Approval of Resolution 2019-10 – Resolution Approving Authorized Signers for the Naperville Bank & Trust Safe Deposit Box

Danhof discussed that this resolution lists the individuals who may access the District's new safe deposit box at Naperville Bank & Trust. The list includes Board President Margaret (Peggy) Danhof, Vice President Robert Kalnicky, Executive Director Paul Mills and Finance Manager Jennie Nguyen.

A motion to approve Resolution 2019-10 Resolution Approving Authorized Signers for the Naperville Bank & Trust Safe Deposit Box was made by Spindel, seconded by Valencia.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

Review of Requirements for Fiscal Year 2020 Illinois State Library Per Capita Grant

The Board of Trustees received and reviewed the requirements for the 2020 Illinois State Per Capita Grant which included:

- Review Chapters 11 through Appendices of *Illinois Library Association Trustee Fact File*
- Watch Webjunction webinar, *Getting to the Heart of the Community Through Discovery*
- Review Chapter 3 of *Serving Our Public 3.0: Standards for Illinois Public Libraries*
- Review information about the Digital Public Library of America and the Illinois Digital Archives

Approval of Request to Travel for Trustees to 2020 American Library Association Midwinter Meeting in Philadelphia, PA – January 24-28, 2020

A motion to approve the request to travel for Trustees to the 2020 American Library Association Midwinter was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

Approval of Request to Travel for Executive Director to 2020 Public Library Association Conference in Nashville, TN – February 25-29, 2020

A motion to approve the request to travel for the Executive Director to the 2020 Public Library Association Conference in Nashville, Tennessee from February 25-29, 2020 was made by Spindel, seconded by Valencia.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

## LIBRARY PROJECTS

### Approval of Change Order #1 for the 2<sup>nd</sup> Floor Meeting Room Project

Director Mills gave an update on the 2<sup>nd</sup> Floor Meeting Room project. The walls have been completed and painting and carpeting will begin next week. There is a bit of a lead time on the custom sound panels and doors. The projected completion date is November 1.

Mills discussed Change Order #1, which relocates an existing pipe that interferes with the installation of the new projector screen. The total amount of the change order is \$552.

A motion to approve Change Order #1 for the 2<sup>nd</sup> Floor Meeting Room project was made by Prodehl, seconded by Spindel.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

## CORRESPONDENCE

None.

## TREASURER'S REPORT

The Treasurer's Report for August, 2019 was presented by Treasurer Spindel and will be filed for audit.

## BILLS FOR APPROVAL

### Bills Paid Report – July, 2019

Bills paid for the month of July in the amount of \$5,635.91 was presented for approval. Motion to approve was made by Newell, seconded by Valencia.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

### Bills Paid Report – August, 2019

Bills paid for the month of August in the amount of \$199,167.00 was presented for approval. Motion to approve was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

### Bills Paid Report – September, 2019

Bills paid for the month of September in the amount of \$61,643.63 was presented for approval. Motion to approve was made by Newell, seconded by Valencia.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

### Bills Payable Report – September, 2019

Bills payable for the month of September in the amount of \$215,395.41 was presented for approval. Motion to approve was made by Valencia, seconded by Newell.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

### DIRECTOR'S REPORT – September, 2019

Trustee Prodehl asked about the online auction. The library had recently worked with Obenauf to hold an online auction featuring old audiovisual equipment. The library expects to hold more auctions in the future.

### UNFINISHED BUSINESS

#### Final Approval of Request to Travel for Trustees to 2019 Illinois Library Association Annual Conference in Tinley Park, IL - October 22-24, 2019

A motion for final approval of the request to travel for Trustees to 2019 Illinois Library Association Annual Conference in Tinley Park, Illinois was made by Spindel, seconded by Valencia.

AYES: Prodehl, Spindel, Newell, Valencia, Bermejo, Danhof  
NAYES: None  
ABSENT: Kalnicky

### REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

## ANNOUNCEMENTS

President Danhof wrote a resolution in honor of Trustee Rose E. Mosley from the Maywood Public Library. Ms. Mosely passed away in early September.

## ADJOURNMENT

A consensus was taken and the Board adjourned at 7:47 p.m.

Approved: \_\_\_\_\_  
Steven J. Prodehl, Secretary

\_\_\_\_\_  
Margaret J. (Peggy) Danhof, President



September 16, 2019

Members of the Board of Directors  
Fountaindale Public Library District  
Bolingbrook, Illinois

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Fountaindale Public Library District, Illinois for the year ended June 30, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you September 16, 2019. Professional standards also require that we communicate to you the following information related to our audit.

#### Significant Audit Findings

##### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Library are described in the Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2019. We noted no transactions entered into by the Fountaindale Public Library District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the governmental activities' financial statements was:

Management's estimate of the depreciation expense on capital assets is based on assumed useful lives of the underlying capital assets. We evaluated the key factors and assumptions used to develop the depreciation expense estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

##### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### Significant Audit Findings – Continued

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Any material misstatements detected as a result of audit procedures were corrected by management.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated September 16, 2019.

#### *Management Consultations with Other Independent Auditors*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Library's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Library's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### Other Matters

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Other Matters – Continued

We were engaged to report on the combining and individual fund financial statements and budgetary comparison schedules and supplemental schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory section which accompanies the financial statements but is not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, and we do not express an opinion or provide any assurance on it.

Restrictions on Use

This information is intended solely for the use of the Board of Directors and management of the Library and is not intended to be, and should not be, used by anyone other than these specified parties.

We wish to express our gratitude to the Board of Directors and staff (in particular the Finance Department) of the Fountaindale Public Library District, Illinois for their valuable cooperation throughout the audit engagement.

*Lauterbach & Amen, LLP*  
LAUTERBACH & AMEN, LLP

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

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## ANNUAL FINANCIAL REPORT



FOR THE FISCAL YEAR ENDED  
JUNE 30, 2019



# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

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## **INTRODUCTORY SECTION**

# **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

## **List of Principal Officials June 30, 2019**

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### **BOARD OF TRUSTEES**

Peggy J. Danhof

Kathryn Spindel

Marcelo Valencia

Celeste Bermejo

Steven Prodehl

Ruth Newell

Robert Kalnicky

### **ADMINISTRATION**

Paul Mills, Director

## **FINANCIAL SECTION**

This section includes:

- Independent Auditors' Report
- Management's Discussion and Analysis
- Basic Financial Statements
- Required Supplementary Information
- Combining and Individual Fund Statements and Schedules
- Supplemental Schedules

## **INDEPENDENT AUDITORS' REPORT**

This section includes the opinion of the Library's independent auditing firm.



## **INDEPENDENT AUDITORS' REPORT**

September 16, 2019

Members of the Board of Directors  
Fountaindale Public Library District  
Bolingbrook, Illinois

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Fountaindale Public Library District, Illinois, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Library's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Fountaindale Public Library District, Illinois, as of June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents and budgetary information reported in the required supplementary information as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Fountaindale Public Library District, Illinois' basic financial statements. The introductory section, combining and individual fund financial statements and budgetary comparison schedules, supplemental schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements and budgetary comparison schedules and supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and budgetary comparison schedules and supplemental schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

*Lauterbach & Amen, LLP*  
LAUTERBACH & AMEN, LLP



## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

# **FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

## **Management's Discussion and Analysis June 30, 2019**

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Our discussion and analysis of the Fountaindale Public Library District's financial performance provides an overview of the Library's financial activities for the fiscal year ended June 30, 2019. Please read it in conjunction with the Library's financial statements, which begin on page 13.

### **FINANCIAL HIGHLIGHTS**

- The Library's net position increased from a balance of \$18,050,880 to \$20,802,373, an increase of \$2,751,493 or 15.2 percent.
- During the year, government-wide revenues totaled \$12,307,615, while government-wide expenses totaled \$9,556,122, resulting in an increase to net position of \$2,751,493.
- Total fund balances for the governmental funds were \$27,141,058 at June 30, 2019 compared to \$26,100,398 in the prior year, an increase of \$1,040,660, or 4.0 percent.

### **USING THIS ANNUAL REPORT**

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (on pages 13 - 15) provide information about the activities of the Library as a whole and present a longer-term view of the Library's finances.

Fund financial statements begin on page 16. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Library's operation in more detail than the government-wide statements by providing information about the Library's most significant funds.

### **Government-Wide Financial Statements**

The government-wide financial statements provide readers with a broad overview of the Library's finances, in a matter similar to a private-sector business. The government-wide financial statements can be found on pages 13 - 15 of this report.

The Statement of Net Position reports information on all of the Library's assets/deferred outflows and liabilities/deferred inflows, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Library is improving or deteriorating. Consideration of other nonfinancial factors, such as changes in the Library's property tax base, is needed to assess the overall health of the Library.

# **FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

## **Management's Discussion and Analysis June 30, 2019**

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### **USING THIS ANNUAL REPORT – Continued**

#### **Government-Wide Financial Statements – Continued**

The Statement of Activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

Both of the government-wide financial statements report functions of the Library that are principally supported by taxes and charges for services revenues (governmental activities). The governmental activities of the Library include public library.

#### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Library, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Library only maintains governmental funds.

#### **Governmental Funds**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Library's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between governmental funds and governmental activities.

# **FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

## **Management's Discussion and Analysis June 30, 2019**

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### **USING THIS ANNUAL REPORT – Continued**

#### **Fund Financial Statements – Continued**

##### **Governmental Funds – Continued**

The Library maintains ten individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Debt Service Fund, Special Reserve Fund, and Capital Projects Fund, all of which are considered major funds. Data from the other six governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.

The Library adopts an annual appropriated budget for all of the governmental funds, except the Debt Service Fund, Special Reserve Fund, and Working Cash Fund. A budgetary comparison schedule for these funds has been provided to demonstrate compliance with this budget. The basic governmental fund financial statements can be found on pages 16 - 19 of this report.

##### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 20 - 45 of this report.

##### **Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Library's I.M.R.F. employee pension obligations, Library's retiree benefit plan, and budgetary comparison schedules for the General Fund. Required supplementary information can be found on pages 46 - 50 of this report. The combining statements referred to earlier in connection with non-major governmental funds is presented immediately following the required supplementary information on pensions. Combining and individual fund statements and schedules can be found on pages 51 - 63 of this report.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT

### Management's Discussion and Analysis June 30, 2019

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#### GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of a government's financial position. The following tables show that in the case of the Library, assets/deferred outflows exceeded liabilities/deferred liabilities by \$20,802,373.

	Net Position	
	2019	2018
Current Assets	\$ 32,922,742	31,819,112
Capital Assets	25,375,689	26,063,872
Total Assets	58,298,431	57,882,984
Deferred Outflows	2,891,079	1,704,539
Total Assets/Deferred Outflows	61,189,510	59,587,523
Long-Term Liabilities	31,840,449	31,560,173
Other Liabilities	2,963,635	2,681,751
Total Liabilities	34,804,084	34,241,924
Deferred Inflows	5,583,053	7,294,719
Total Liabilities/Deferred Inflows	40,387,137	41,536,643
Net Position		
Net Investment in Capital Assets	(4,047,707)	(5,452,329)
Restricted	20,440,182	16,771,467
Unrestricted	4,409,898	6,731,742
Total Net Position	20,802,373	18,050,880

A portion of the Library's net position, (\$4,047,707) reflects its investment in capital assets (for example, land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The Library uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Library's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Additionally, \$20,440,182 of the Library's net position represents resources that are subject to external restrictions on how they may be used. The remaining \$4,409,898 represents unrestricted net position and may be used to meet the government's ongoing obligations to citizens and creditors.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT

### Management's Discussion and Analysis June 30, 2019

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#### GOVERNMENT-WIDE FINANCIAL ANALYSIS – Continued

	Change in Net Position	
	2019	2018
Revenues		
Program Revenues		
Charges for Services	\$ 73,164	115,711
Operating & Capital Grants	84,604	52,552
General Revenues		
Property Taxes	11,182,830	10,797,239
Replacement Taxes	130,381	137,025
Investment Income	610,610	330,234
Miscellaneous	226,026	189,236
Total Revenues	12,307,615	11,621,997
Expenses		
Culture and Recreation	8,313,631	8,230,602
Interest & Debt Service	1,242,491	1,359,605
Total Expenses	9,556,122	9,590,207
Change in Net Position	2,751,493	2,031,790
Net Position-Beginning	18,050,880	16,019,090
Net Position-Ending	20,802,373	18,050,880

Net position of the Library's governmental activities increased from a balance of \$18,050,880 to \$20,802,373.

Revenues of \$12,307,615 exceeded expenses of \$9,556,122, resulting in the increase to net position in the current year of \$2,751,493.

#### Governmental Activities

In the current year, governmental net position increased \$2,751,493, an increase of 15.2 percent. Property taxes increased \$385,591 over the prior year (\$10,797,239 in 2018 compared to \$11,182,830 in 2019) and personal property replacement taxes decreased \$6,644 from the prior year (\$137,025 in 2018 compared to \$130,381 in 2019).

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT

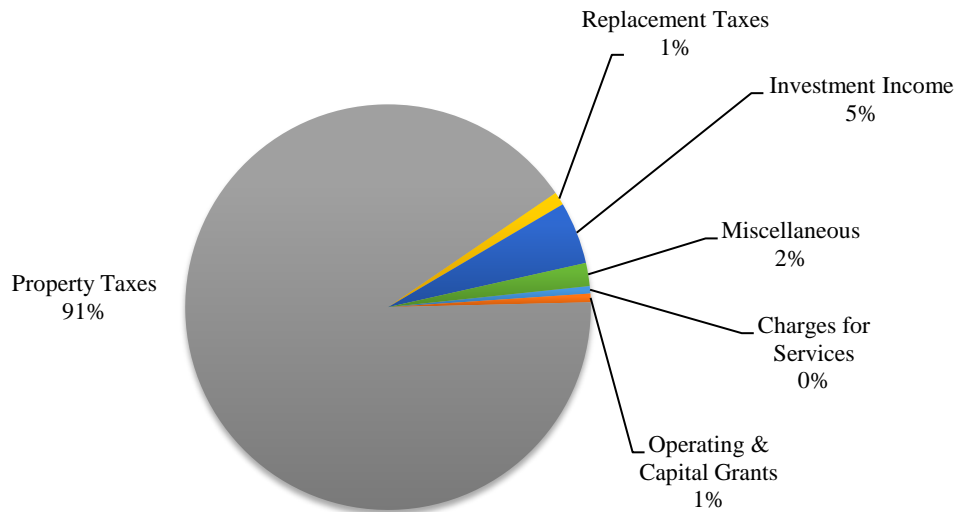
## Management's Discussion and Analysis June 30, 2019

### GOVERNMENT-WIDE FINANCIAL ANALYSIS – Continued

#### Governmental Activities – Continued

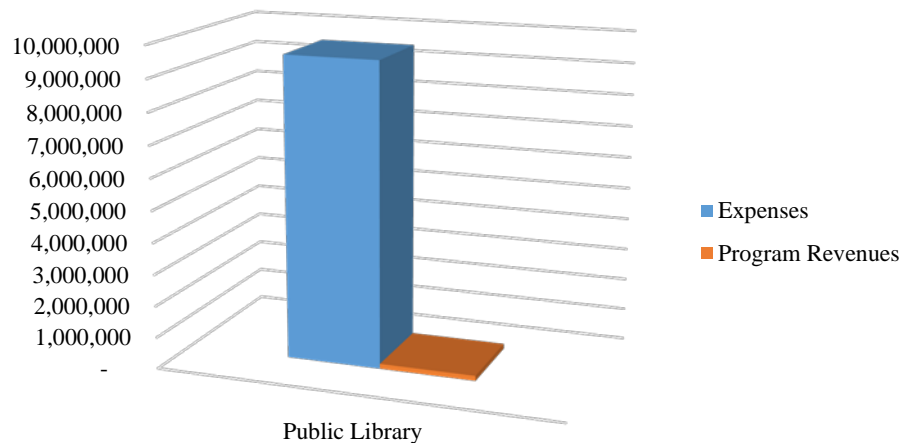
The following table graphically depicts the major revenue sources of the Library. It depicts very clearly the reliance of property taxes to fund governmental activities.

Revenues by Source - June 30, 2019



The 'Expenses and Program Revenues' Table identifies those governmental functions where program expenses greatly exceed revenues. The public library functions charge user fees for services provided. The user fees charged do not cover the expenses, which furthermore signifies the Library's reliance on general revenues such as property taxes and personal property replacement taxes.

Expenses and Program Revenues - June 30, 2019



# **FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

## **Management's Discussion and Analysis June 30, 2019**

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### **FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, the Library uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### **Governmental funds**

The focus of the Library's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the governmental funds reported combined ending fund balances of \$27,141,058 which is 4.0 percent higher than last year's ending fund balance of \$26,100,398.

In the current year, governmental fund balances increased by \$1,040,660. The General Fund reported a decrease of \$2,603,741 due primarily to transfers out to the Debt Service, Special Reserve and Working Cash Funds of \$1,083,513, \$2,500,000 and \$423,046, respectively. The Debt Service Fund reported an increase of \$279,678, due primarily to a transfer in of \$1,083,513 from the General Fund and debt issuance refunding of \$10,545,000 with offsetting debt payments of \$14,528,267. The Special Reserve Fund reported an increase of \$2,887,082, due to a transfer in from the General Fund for future capital projects. The Capital Projects Fund reported a decrease of \$28,891, due to planned capital expenditures.

### **GENERAL FUND BUDGETARY HIGHLIGHTS**

During the year, no supplemental amendments were made to the budget for the General Fund.

The General Fund actual revenues were lower than budgeted revenues. Actual revenues for the current year were \$7,987,366, compared to budgeted revenues of \$8,023,030. This resulted primarily from taxes being budgeted at \$7,694,925 for the year and \$7,585,178 being collected.

The General Fund actual expenditures were lower than budgeted expenditures. Actual expenditures totaled \$6,606,038, while budgeted expenditures totaled \$9,160,767. This resulted from all culture and recreation and capital outlay expenditures being below budgeted expenditures.



## FOUNTAINDALE PUBLIC LIBRARY DISTRICT

### Management's Discussion and Analysis June 30, 2019

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#### CAPITAL ASSETS

The Library's investment in capital assets for its governmental activities as of June 30, 2019 was \$25,375,689 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements and vehicles, furniture and equipment.

The total decrease in the Library's investment in capital assets for the current fiscal year was \$688,183.

	Capital Assets - Net of Depreciation	
	2019	2018
Land	\$ 470,665	470,665
Buildings and Improvements	24,351,081	25,001,012
Vehicles, Furniture and Equipment	553,943	592,195
Total	25,375,689	26,063,872

This year's additions to capital assets included \$41,271 to furniture and equipment.

Additional information on the Library's capital assets can be found in note 3 on page 29 of this report.

#### DEBT ADMINISTRATION

At year-end, the Library had total outstanding debt of \$29,340,000. The following is a comparative statement of outstanding debt:

	Long-Term Debt Outstanding	
	2019	2018
General Obligation Bonds	\$ 29,340,000	32,130,000

Additional information on the Library's long-term debt can be found in Note 3 on pages 30 - 32 of this report.

# **FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

## **Management's Discussion and Analysis June 30, 2019**

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### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

The Library's elected and appointed officials considered many factors when setting the fiscal-year 2020 budget, including the economy, tax rates, and anticipated costs for services. The Library is faced with a similar economic environment as many of the other libraries are faced with.

### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Library's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be directed to the Fountaindale Public Library District, Attention: Paul Mills, Library Director, 300 West Briarcliff Road, Bolingbrook, IL 60440.

## **BASIC FINANCIAL STATEMENTS**

The basic financial Statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

- Government-Wide Financial Statements
- Fund Financial Statements

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Statement of Net Position June 30, 2019

<b>ASSETS</b>	
Current Assets	
Cash and Investments	\$ 27,613,898
Receivables - Net of Allowances	
Property Taxes	5,273,353
Prepays	<u>35,491</u>
Total Current Assets	<u>32,922,742</u>
Noncurrent Assets	
Capital Assets	
Nondepreciable Capital Assets	470,665
Depreciable Capital Assets	31,422,596
Accumulated Depreciation	<u>(6,517,572)</u>
Total Noncurrent Assets	<u>25,375,689</u>
Total Assets	<u>58,298,431</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Loss on Refunding	656,899
Deferred Items - IMRF	2,212,580
Deferred Items - RBP	<u>21,600</u>
Total Deferred Outflows of Resources	<u>2,891,079</u>
Total Assets and Deferred Outflows of Resources	<u>61,189,510</u>

The notes to the financial statements are an integral part of this statement.

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## LIABILITIES

Current Liabilities	
Accounts Payable	\$ 337,391
Accrued Payroll	220,974
Accrued Interest Payable	515,678
Current Portion of Long-Term Debt	1,889,592
Total Current Liabilities	<u>2,963,635</u>
Noncurrent Liabilities	
Compensated Absences Payable	142,918
Net Pension Liability - IMRF	2,961,182
Total OPEB Liability - RBP	499,304
General Obligation Bonds Payable - Net	28,237,045
Total Noncurrent Liabilities	<u>31,840,449</u>
Total Liabilities	<u>34,804,084</u>

## DEFERRED INFLOWS OF RESOURCES

Property Taxes	5,223,319
Deferred Items - IMRF	359,734
Total Deferred Inflows of Resources	<u>5,583,053</u>
 Total Liabilities and Deferred Inflows of Resources	 <u>40,387,137</u>

## NET POSITION

Net Investment in Capital Assets	(4,047,707)
Restricted	
Property Tax Levies	
Audit	9,046
Liability Insurance	63,114
Illinois Municipal Retirement	704,187
Social Security	192,691
Equipping and Maintenance	161,027
Working Cash	1,053,546
Debt Service	942,597
Special Reserve	17,303,361
Capital Projects	10,613
Unrestricted	<u>4,409,898</u>
 Total Net Position	 <u>20,802,373</u>

The notes to the financial statements are an integral part of this statement.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Statement of Activities

For the Fiscal Year Ended June 30, 2019

	Expenses	Program Revenues Charges for Services	Operating Grants	Net (Expense) Revenue and Changes in Net Position
Governmental Activities				
Culture and Recreation	\$ 8,313,631	73,164	84,604	(8,155,863)
Interest on Long-Term Debt	1,242,491	-	-	(1,242,491)
Total Governmental Activities	9,556,122	73,164	84,604	(9,398,354)
		General Revenues		
		Taxes		
		Property Taxes		11,182,830
		Personal Property Replacement		130,381
		Interest		610,610
		Miscellaneous		226,026
				12,149,847
		Change in Net Position		2,751,493
		Net Position - Beginning		18,050,880
		Net Position - Ending		20,802,373

The notes to the financial statements are an integral part of this statement.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Balance Sheet - Governmental Funds June 30, 2019

			Capital Projects			
	General	Debt Service	Special Reserve	Capital Project	Nonmajor	Total
<b>ASSETS</b>						
Cash and Investments	\$ 6,604,496	1,447,597	17,303,361	10,613	2,247,831	27,613,898
Receivables - Net of Allowances						
Property Taxes	3,570,784	1,114,514	-	-	588,055	5,273,353
Due from Other Funds	21,124	-	-	-	-	21,124
Prepays	1,078	-	-	-	34,413	35,491
Total Assets	10,197,482	2,562,111	17,303,361	10,613	2,870,299	32,943,866
<b>LIABILITIES</b>						
Accounts Payable	288,695	-	-	-	48,696	337,391
Accrued Payroll	220,974	-	-	-	-	220,974
Due to Other Funds	-	-	-	-	21,124	21,124
Total Liabilities	509,669	-	-	-	69,820	579,489
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Property Taxes	3,537,028	1,103,836	-	-	582,455	5,223,319
Total Liabilities and Deferred Inflows of Resources	4,046,697	1,103,836	-	-	652,275	5,802,808
<b>FUND BALANCES</b>						
Nonspendable	1,078	-	-	-	34,413	35,491
Restricted	-	1,458,275	17,303,361	10,613	2,183,611	20,955,860
Unassigned	6,149,707	-	-	-	-	6,149,707
Total Fund Balances	6,150,785	1,458,275	17,303,361	10,613	2,218,024	27,141,058
Total Liabilities, Deferred Inflows of Resources and Fund Balances	10,197,482	2,562,111	17,303,361	10,613	2,870,299	32,943,866

The notes to the financial statements are an integral part of this statement.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Reconciliation of Total Governmental Fund Balance to the Statement of Net Position - Governmental Activities

June 30, 2019

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<b>Total Fund Balances</b>	\$ 27,141,058
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Amounts reported in the Statement of Net Position  
are different because:

Capital assets are not financial resources and therefore, are not reported in the funds.	25,375,689
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Deferred Outflows (Inflows) of Resources related to IMRF not reported in the funds.	
Deferred Items - IMRF	1,852,846
Deferred Items - RBP	21,600

Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.	
Compensated Absences Payable	(178,647)
Net Pension Liability - IMRF	(2,961,182)
Total OPEB Liability - RBP	(499,304)
General Obligation Bonds Payable - Net	(30,090,908)
Unamortized Loss on Refunding	656,899
Accrued Interest Payable	<u>(515,678)</u>

<b>Net Position</b>	<u><u>20,802,373</u></u>
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The notes to the financial statements are an integral part of this statement.



**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds  
For the Fiscal Year Ended June 30, 2019**

	General	Debt Service	Capital Projects Special Reserve	Capital Project	Nonmajor	Total
Revenues						
Taxes	\$ 7,585,178	2,475,158	-	-	1,252,875	11,313,211
Intergovernmental	84,604	-	-	-	-	84,604
Fines and Forfeitures	73,164	-	-	-	-	73,164
Interest	184,151	17,409	387,082	844	21,124	610,610
Miscellaneous	60,269	165,757	-	-	-	226,026
Total Revenues	7,987,366	2,658,324	387,082	844	1,273,999	12,307,615
Expenditures						
Current						
Culture and Recreation	6,403,976	-	-	-	1,169,389	7,573,365
Capital Outlay	202,062	-	-	29,369	-	231,431
Debt Service						
Principal Retirement	-	13,335,000	-	-	-	13,335,000
Interest and Fiscal Charges	-	1,193,267	-	-	-	1,193,267
Total Expenditures	6,606,038	14,528,267	-	29,369	1,169,389	22,333,063
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,381,328	(11,869,943)	387,082	(28,525)	104,610	(10,025,448)
Other Financing Sources (Uses)						
Debt Issuance	-	10,545,000	-	-	-	10,545,000
Premium on Issuance	-	731,111	-	-	-	731,111
Loss on Refunding	-	(210,003)	-	-	-	(210,003)
Transfers In	21,490	1,083,513	2,500,000	-	423,046	4,028,049
Transfers Out	(4,006,559)	-	-	(366)	(21,124)	(4,028,049)
	(3,985,069)	12,149,621	2,500,000	(366)	401,922	11,066,108
Net Change in Fund Balances	(2,603,741)	279,678	2,887,082	(28,891)	506,532	1,040,660
Fund Balances - Beginning	8,754,526	1,178,597	14,416,279	39,504	1,711,492	26,100,398
Fund Balances - Ending	6,150,785	1,458,275	17,303,361	10,613	2,218,024	27,141,058

The notes to the financial statements are an integral part of this statement.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities - Governmental Activities

For the Fiscal Year Ended June 30, 2019

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<b>Net Change in Fund Balances</b>	<b>\$ 1,040,660</b>
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Amounts reported in the Statement of Activities  
are different because:

Governmental funds report capital outlays as expenditures. However, in the  
Statement of Activities the cost of those assets is allocated over their estimated  
useful lives and reported as depreciation expense.

Capital Outlays	41,271
Depreciation Expense	(729,454)

The net effect of deferred outflows (inflows) of resources related to the pensions  
not reported in the funds.

Change in Deferred Items - IMRF	2,771,415
Change in Deferred Items - RBP	21,600

The issuance of long-term debt provides current financial resources to  
governmental funds, while the repayment of the principal on long-term  
debt consumes the current financial resources of the governmental funds.

Additions to Compensated Absences Payable	(2,183)
Additions to Net Pension Liability - IMRF	(2,578,770)
Additions to Total OPEB Liability - RBP	(32,714)
Retirement of Debt	13,335,000
Issuance of Debt	(10,545,000)
Debt Issuance Premium	(750,908)
Amortization to Unamortized Loss on Refunding	160,348

Changes to accrued interest on long-term debt in the Statement of Activities  
does not require the use of current financial resources and, therefore, are not  
reported as expenditures in the governmental funds.

20,228
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**Changes in Net Position**

<u><u>2,751,493</u></u>
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The notes to the financial statements are in integral part of this statement.

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2019**

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#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Fountaindale Public Library District (Library) of Illinois primarily serves the District of Bolingbrook in Will and DuPage Counties, Illinois, with the library located in Bolingbrook.

The government-wide financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant of the Library accounting policies established in GAAP and used by the Library are described below.

#### **REPORTING ENTITY**

In determining the financial reporting entity, the Library complies with the provisions of GASB Statement No. 61, “The Financial Reporting Omnibus – an Amendment of GASB Statements No. 14 and No. 34,” and includes all component units that have a significant operational or financial relationship with the Library. Based upon the criteria set forth in the GASB Statement No. 61, there are no component units included in the reporting entity.

#### **BASIS OF PRESENTATION**

##### **Government-Wide Statements**

The Library’s basic financial statements include both government-wide (reporting the Library as a whole) and fund financial statements (reporting the Library’s major funds). The Library only reports governmental activities.

In the government-wide Statement of Net Position, the governmental activities is (a) presented on a consolidated basis, and (b) reported on a full accrual, economic resource basis, which recognizes all long-term assets/deferred outflows and receivables as well as long-term debt/deferred inflows and obligations. The Library’s net position is reported in three parts: net investment in capital assets; restricted; and unrestricted. The Library first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Library’s functions. The functions are supported by general government revenues (property and personal property replacement taxes, certain intergovernmental revenues, interest income, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, which include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

The net costs (by function) are normally covered by general revenue (property and personal property replacement taxes, certain intergovernmental revenues, interest income, etc.).

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

##### **BASIS OF PRESENTATION – Continued**

##### **Government-Wide Statements – Continued**

This government-wide focus is more on the sustainability of the Library as an entity and the change in the Library's net position resulting from the current year's activities.

##### **Governmental Funds**

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Library:

*General fund* is the general operating fund of the Library. It accounts for all revenues and expenditures of the Library which are not accounted for in other funds. The General Fund is a major fund.

*Special revenue funds* are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Library maintains five nonmajor special revenue funds.

*Debt service funds* are used to account for the accumulation of funds for the periodic payment of principal and interest on general long-term debt. The Debt Service Fund is treated as a major fund and is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

*Capital projects funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities. The Library maintains two major capital projects fund. The Special Reserve Fund is used to account for the costs of capital as the Board designates. Funding is generally from excess fund transfers from the General Fund. The Capital Project Fund is used to account for bond proceeds received and expenditures in relation to the District's building project.

*Permanent funds* are used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs, that is, for the benefit of the government or its citizenry. The Library maintains one nonmajor permanent fund.

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2019**

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#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

##### **MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

##### **Measurement Focus**

On the government-wide Statement of Net Position and the Statement of Activities, governmental funds are presented using the economic resources measurement focus as defined below. In the fund financial statements, the “current financial resources” measurement focus is utilized.

The accounting objectives of the “economic resources” measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets/deferred outflows, liabilities/deferred inflows (whether current or noncurrent) associated with their activities are reported.

All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets/deferred outflows and liabilities/deferred inflows are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

##### **Basis of Accounting**

In the government-wide Statement of Net Position and Statement of Activities, governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability/deferred inflow is incurred or economic asset used. Revenues, expenses, gains, losses, assets/deferred outflows, and liabilities/deferred inflows resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available.” Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. The Library recognizes property taxes when they become both measurable and available in accordance with GASB Codification Section P70. A sixty day availability period is used for revenue recognition for all other governmental fund revenues. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are recognized when due.

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2019**

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#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

##### **MEASUREMENT FOCUS AND BASIS OF ACCOUNTING – Continued**

###### **Basis of Accounting – Continued**

In applying the susceptible to accrual concept under the modified accrual basis, those revenues susceptible to accrual are property taxes, interest revenue, and charges for services. All other revenues are not susceptible to accrual because generally they are not measurable until received in cash.

##### **ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY**

###### **Cash and Investments**

For purpose of the Statement of Net Position, the Library's cash and cash equivalents are considered to be cash on hand, demand deposits, and cash with fiscal agent.

Investments are generally reported at fair value. Short-term investments are reported at cost, which approximates fair value. For investments, the District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. All of the Library's investments are in 2a7-like investment pools that are measured at the net asset value per share determined by the pool.

###### **Prepays**

Prepays are valued at cost, which approximates market. The cost of governmental fund-type prepaids are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaids in both the government-wide and fund financial statements.

###### **Deferred Outflows/Inflows of Resources**

Deferred outflow/inflow of resources represents an acquisition/reduction of net position that applies to a future period and therefore will not be recognized as an outflow of resources (expense)/inflow of resources (revenue) until that future time.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2019

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### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

#### ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY – Continued

##### Interfund Receivables, Payables and Activity

Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers.

##### Capital Assets

Capital assets purchased or acquired with an original cost of more than \$5,000 are reported at historical cost or estimated historical cost. Contributed assets are reported at acquisition value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. General capital assets are long-lived assets of the Library as a whole. When purchased, such assets are recorded as expenditures in the governmental funds and capitalized. The valuation basis for general capital assets is historical cost, or where historical cost is not available, estimated historical cost based on replacement costs.

Depreciation on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:

Buildings and Improvements	20 - 40 Years
Vehicles, Furniture and Equipment	7 Years

##### Compensated Absences

The Library accrues accumulated unpaid vacation and associated employee-related costs when earned (or estimated to be earned) by the employee. In accordance with GASB Statement No. 16, no liability is recorded for nonvesting accumulation rights to receive sick pay benefits. However, a liability is recognized for that portion of accumulated sick leave that is estimated to be taken as “terminal leave” prior to retirement. All vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2019**

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#### **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued**

#### **ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY – Continued**

##### **Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as expenses at the time of issuance.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

##### **Net Position**

In the government-wide financial statements, equity is classified as net position and displayed in three components:

Net investment in capital assets – Consists of capital assets, including restricted capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislations.

Unrestricted – All other net position balances that do not meet the definition of “restricted” or “net investment in capital assets.”



## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2019**

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#### **NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

##### **BUDGETARY INFORMATION**

All departments of the Library submit requests for appropriations to the Library Director so that a budget may be prepared. The budget is prepared by fund, function, and activity, and includes information on the past year, current year estimates, and requested appropriations for the next fiscal year. The proposed budget is presented to the governing body for review. The governing body holds public hearings and may add to, subtract from, or change appropriations, but may not change the form of the budget. The Library Director is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the Board. Expenditures may not legally exceed budgeted appropriations at the fund level. During the year no supplementary appropriations were made. The Library does not budget for the Debt Service, Special Reserve and Working Cash Funds.

#### **NOTE 3 – DETAIL NOTES ON ALL FUNDS**

##### **PROPERTY TAXES**

Property taxes for the 2018 levy attach as an enforceable lien on January 1, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and are collected in two installments in April and September. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at 2% of the tax levy, to reflect actual collection experience.

##### **DEPOSITS AND INVESTMENTS**

The Library maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "cash and investments." In addition, investments are separately held by several of the Library's funds.

Permitted Deposits and Investments – Statutes authorize the District to make deposits/invest in commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. Agencies, obligations of States and their political subdivisions, credit union shares, repurchase agreements, commercial paper rated within the three highest classifications by at least two standard rating services, and Illinois Funds.

Illinois Funds is an investment pool managed by the Illinois Public Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. Illinois Funds is not registered with the SEC as an investment company. Investments in Illinois Funds are valued at the share price, the price for which the investment could be sold.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

##### DEPOSITS AND INVESTMENTS – Continued

##### **Interest Rate Risk, Credit Risk, Concentration Risk, and Custodial Credit Risk**

*Deposits and Investments.* At year-end, the carrying amount of the Library's deposits totaled \$27,486,099 and the bank balances totaled \$27,514,909. Additionally, at year-end the Library has \$127,799 invested in the Illinois Funds.

*Interest Rate Risk.* Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Library's investment policy states that the Library invest in primarily short-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio. However, investment purchases mirror daily cash flow needs. Consequently, there is no limit attached to the maturity dates of the investment purchases as a means of managing the Library's exposure to fair value losses arising from increasing interest rates.

*Credit Risk.* Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Library's investment policy does not mitigate credit risk. At year-end, the Library's investments in the Illinois Funds were rated AAAM by Standard & Poor's.

*Concentration Risk.* Concentration of credit risk is the risk of loss attributed to the magnitude of the Library's investment in a single issuer. The Library's investment policy does not mitigate concentration risk. At year-end, the Library does not have any investments over 5 percent of the total cash and investment portfolio (other than investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments).

*Custodial Credit Risk.* In the case of deposits, this is the risk that in the event of a bank failure, the Library's deposits may not be returned to it. The Library's investment policy requires that deposit with financial institutions in excess of FDIC be collateralized with collateral held by an independent third party in the name of the Library. At year-end, the entire amount of the bank balance of the deposits was covered by federal depository or equivalent insurance.

For an investment, this is the risk that in the event of the failure of the counterparty, the Library will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. At year-end, the Library's investments in the Illinois Funds are not subject to custodial credit risk.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

##### INTERFUND TRANSFERS

###### Interfund Transfers

Interfund transfers for the year consisted of the following:

Transfer In	Transfer Out	Amount
General	Capital Project	\$ 366 (1)
General	Nonmajor Governmental	21,124 (1)
Debt Service	General	1,083,513 (2)
Special Reserve	General	2,500,000 (2)
Nonmajor Governmental	General	<u>423,046 (2)</u>
		<u>4,028,049</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and (2) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

###### Interfund Balances

Interfund balance relates to interest income payable to the General Fund from the Working Cash Fund. The composition of interfund balances as of the date of this report, is as follows:

Receivable	Payable	Amount
General	Nonmajor	<u>\$ 21,124</u>

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2019

### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

#### CAPITAL ASSETS

##### Governmental Activities

Governmental capital asset activity for the year was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Nondepreciable Capital Assets				
Land	\$ 470,665	-	-	470,665
Depreciable Capital Assets				
Buildings and Improvements	29,127,554	-	-	29,127,554
Vehicles	124,253	-	-	124,253
Furniture and Equipment	2,129,518	41,271	-	2,170,789
	<u>31,381,325</u>	<u>41,271</u>	<u>-</u>	<u>31,422,596</u>
Less Accumulated Depreciation				
Buildings and Improvements	4,126,542	649,931	-	4,776,473
Vehicles	6,213	-	-	6,213
Furniture and Equipment	1,655,363	79,523	-	1,734,886
	<u>5,788,118</u>	<u>729,454</u>	<u>-</u>	<u>6,517,572</u>
Total Net Depreciable Capital Assets	<u>25,593,207</u>	<u>(688,183)</u>	<u>-</u>	<u>24,905,024</u>
Total Net Capital Assets	<u>26,063,872</u>	<u>(688,183)</u>	<u>-</u>	<u>25,375,689</u>

Depreciation expense of \$729,454 was charged to the culture and recreation function.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Notes to the Financial Statements June 30, 2019

### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

#### LONG-TERM DEBT

##### General Obligation Bonds

The Library issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the Library. General obligation bonds currently outstanding are as follows:

Issue	Beginning Balances	Issuances	Retirements	Ending Balances
General Obligation Library Building Bonds of 2008 (\$10,000,000) due in annual installments of \$800,000 to \$2,960,000 plus interest at 4.20% to 5.00% through February 1, 2020.	\$ 800,000	-	-	800,000
General Obligation Library Building Bonds of 2009 (\$20,750,000) due in annual installments of \$375,000 to \$2,000,000 plus interest at 2.00% to 4.50% through February 1, 2027.	13,250,000	-	11,775,000 * 1,475,000	-
General Obligation Library Building Bonds of 2009B (\$8,750,000) due in annual installments of \$100,000 to \$3,900,000 plus interest at 1.20% to 6.00% through December 1, 2029.	8,525,000	-	-	8,525,000
General Obligation Library Refunding Bonds of 2016A (\$9,775,000) due in annual installments of \$85,000 to \$2,900,000 plus interest at 2.00% through February 1, 2028.	9,555,000	-	85,000	9,470,000
General Obligation Library Refunding Bonds of 2018 (\$10,545,000) due in annual installments of \$870,000 to \$1,625,000 plus interest at 4.00% to 5.00% through February 1, 2027.	-	10,545,000	-	10,545,000
	32,130,000	10,545,000	13,335,000	29,340,000

\* Refunded

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

#### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

##### LONG-TERM DEBT – Continued

##### Long-Term Liability Activity

Payments on the general obligation bonds are made by the Debt Service Fund and the compensated absences, the net pension liability, and the total OPEB liability are generally liquidated by the General Fund. Changes in long-term liabilities during the fiscal year were as follows:

Type of Debt	Beginning Balances	Additions	Deductions	Ending Balances	Amounts Due within One Year
Compensated Absences	\$ 176,464	4,366	2,183	178,647	35,729
Net Pension Liability - IMRF	382,412	2,578,770	-	2,961,182	-
Total OPEB Liability - RBP	466,590	32,714	-	499,304	-
General Obligation Bonds	32,130,000	10,545,000	13,335,000	29,340,000	1,760,000
Plus: Premium on Issuance	-	750,908	-	750,908	93,863
	<u>33,155,466</u>	<u>13,911,758</u>	<u>13,337,183</u>	<u>33,730,041</u>	<u>1,889,592</u>

##### Debt Service Requirements to Maturity

The annual debt service requirements to maturity, including principal and interest, are as follows:

Fiscal Year	General Obligation Bonds	
	Principal	Interest
2020	\$ 1,760,000	1,204,026
2021	1,940,000	1,133,824
2022	2,115,000	1,063,526
2023	2,190,000	984,024
2024	2,350,000	913,526
2025	2,430,000	824,224
2026	2,620,000	745,326
2027	2,810,000	640,374
2028	3,500,000	546,576
2029	3,725,000	453,776
2030	<u>3,900,000</u>	<u>195,000</u>
Total	<u>29,340,000</u>	<u>8,704,202</u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

##### LONG-TERM DEBT – Continued

##### Legal Debt Margin

Chapter 65, Section 5/8-5-1 of the Illinois Compiled Statutes provides, "...no municipality having a population of less than 500,000 shall become indebted in any manner or for any purpose, to an amount, including existing indebtedness in the aggregate exceeding 2.875% on the value of the taxable property therein, to be ascertained by the last assessment for state and county purposes, previous to the incurring of the indebtedness or, until January 1, 1983, if greater, the sum that is produced by multiplying the municipality's 1978 equalized assessed valuation by the debt limitation percentage in effect on January 1, 1979."

Assessed Valuation - 2018	<u>\$ 2,109,887,599</u>
Legal Debt Limit - 2.875% of Assessed Value	60,659,268
Amount of Debt Applicable to Limit	<u>29,340,000</u>
Legal Debt Margin	<u>31,319,268</u>

##### Defeased Debt

On December 11, 2018 the Library issued \$10,545,00 par value General Obligation Library Refunding Bond, Series of 2018 to refund \$11,775,000 of the General Obligation Library Building Bonds Series of 2009. The Library defeased bonds by placing the proceeds of the new bonds in an irrevocable trust to provide for all future debt service payment of the old bonds. Since the requirements that normally satisfy defeasance have been met, the financial statements reflect satisfaction of the original liability through the irrevocable transfer to an escrow agent of an amount computed to be adequate to meet the future debt service requirements of the issue. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the government's basic financial statements. Through this refunding, the Library reduced its total debt service by \$1,507,625 and obtained an economic gain of \$607,270.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

##### NET POSITION

##### Net Investment in Capital Assets

Net investment in capital assets was comprised of the following as of June 30, 2019:

##### Governmental Activities

Capital Assets - Net of Accumulated Depreciation	\$ 25,375,689
Plus:	
Unspent Bond Proceeds	10,613
Loss on Refunding	656,899
Less Capital Related Debt:	
General Obligation Bonds	<u>(30,090,908)</u>
Net Investment in Capital Assets	<u><u>(4,047,707)</u></u>



## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued

##### FUND BALANCES

##### Fund Balance Classifications

In the governmental funds financial statements, the Library considers restricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. The Library first utilizes committed, then assigned and then unassigned fund balance when an expenditure is incurred for purposes for which all three unrestricted fund balances are available. The following is a schedule of fund balance classifications for the governmental funds as of the date of this report:

	General	Debt Service	Capital Projects Special Reserve	Capital Project	Nonmajor	Total
Fund Balances						
Nonspendable						
Prepays	\$ 1,078	-	-	-	34,413	35,491
Restricted						
Audit	-	-	-	-	9,046	9,046
Liability Insurance	-	-	-	-	63,114	63,114
IMRF	-	-	-	-	704,187	704,187
Social Security	-	-	-	-	192,691	192,691
Equipping and Maintenance	-	-	-	-	161,027	161,027
Working Cash	-	-	-	-	1,053,546	1,053,546
Debt Service	-	1,458,275	-	-	-	1,458,275
Special Reserve	-	-	17,303,361	-	-	17,303,361
Capital Projects	-	-	-	10,613	-	10,613
	-	1,458,275	17,303,361	10,613	2,183,611	20,955,860
Unassigned	6,149,707	-	-	-	-	6,149,707
Total Fund Balances	6,150,785	1,458,275	17,303,361	10,613	2,218,024	27,141,058

*Minimum Fund Balance Policy.* It is the goal of the Library to maintain no less than three (3) and no more than ten (10) months of operating expenditures in the General Fund. General Fund balances over the maximum at the end of the fiscal year may be transferred to the Special Reserve Fund through Board resolution.

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2019**

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#### **NOTE 3 – DETAIL NOTES ON ALL FUNDS – Continued**

##### **NET POSITION/FUND BALANCES – Continued**

##### **Fund Balance Classifications – Continued**

*Nonspendable Fund Balance.* Consists of resources that cannot be spent because they are either: a) not in a spendable form; or b) legally or contractually required to be maintained intact.

*Restricted Fund Balance.* Consists of resources that are restricted to specific purposes, that is, when constraints placed on the use of resources are either: a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance.* Consists of resources constrained (issuance of an ordinance) to specific purposes by the government itself, using its highest level of decision-making authority, the Board of Directors; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.

*Assigned Fund Balance.* Consists of amounts that are constrained by the Board of Directors' intent to be used for specific purposes but are neither restricted nor committed. Intent is expressed by a) the Board of Directors itself or b) a body or official to which the Board of Directors has delegated the authority to assign amounts to be used for specific purposes. The District's highest level of decision-making authority is the Board of Directors, who is authorized to assign amounts to a specific purpose.

*Unassigned Fund Balance.* Consists of residual net resources of a fund that has not been restricted, committed, or assigned within the General Fund and deficit fund balances of other governmental funds.

#### **NOTE 4 – OTHER INFORMATION**

##### **CONTINGENT LIABILITIES**

##### **Litigation**

The Library is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the Library's attorney the resolution of these matters will not have a material adverse effect on the financial condition of the Library.

## **FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

### **Notes to the Financial Statements June 30, 2019**

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#### **NOTE 4 – OTHER INFORMATION – Continued**

##### **CONTINGENT LIABILITIES – Continued**

###### **Grants**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Library expects such amounts, if any, to be immaterial.

###### **RISK MANAGEMENT**

The Library is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; natural disasters; and injuries to the Library's employees. These risks are provided for through the District's participation in the Library Insurance Management and Risk Control Cooperative (LIMRiCC). LIMRiCC is a governmental joint venture whose members are Illinois libraries. LIMRiCC manages and funds first party property losses, third party liability claims, boiler and machinery claims, workers' compensation claims, and public official liability claims of its members. The District's participation is limited to unemployment compensation claims only. The District's payments to LIMRiCC are displayed in the financial statements as expenditures in the appropriate fund. The amount of coverage has not decreased nor have the amount of settlements exceeded coverage in the current fiscal prior or any of the past three years.

###### **EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN**

The Library contributes to one defined benefit pension plans, the Illinois Municipal Retirement Fund (IMRF), a defined benefit agent multiple-employer public employee retirement system. IMRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole, but not by individual employer. That report may be obtained online at [www.imrf.org](http://www.imrf.org). The benefits, benefit levels, employee contributions, and employer contributions are governed by Illinois Compiled Statutes (ILCS) and can only be amended by the Illinois General Assembly.

###### **Illinois Municipal Retirement Fund (IMRF)**

###### **Plan Descriptions**

*Plan Administration.* All employees hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 4 – OTHER INFORMATION – Continued

#### EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued

#### Illinois Municipal Retirement Fund (IMRF) – Continued

##### Plan Description – Continued

*Benefits Provided.* IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

IMRF provides two tiers of pension benefits. Employees hired *before* January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired *on or after* January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the *lesser* of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

*Plan Membership.* As of December 31, 2018, the measurement date, the following employees were covered by the benefit terms:

Inactive Plan Members Currently Receiving Benefits	96
Inactive Plan Members Entitled to but not yet Receiving Benefits	86
Active Plan Members	<u>89</u>
Total	<u><u>271</u></u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 4 – OTHER INFORMATION – Continued

#### EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued

#### Illinois Municipal Retirement Fund (IMRF) – Continued

##### Plan Description – Continued

*Contributions.* As set by statute, the Library's Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. For the year-ended June 30, 2019, the Library's contribution was 13.72% of covered payroll.

*Net Pension Liability.* The Library's net pension liability was measured as of December 31, 2018. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

*Actuarial Assumptions.* The total pension liability was determined by an actuarial valuation performed, as of December 31, 2018, using the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Asset Valuation Method	Market
Actuarial Assumptions	
Interest Rate	7.25%
Salary Increases	3.39% - 14.25%
Cost of Living Adjustments	2.50%
Inflation	2.50%

For nondisabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality tables was used with fully generational projection scale MP-2017 (base year 2015). IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality Table applying the same adjustment that were applied for nondisabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 4 – OTHER INFORMATION – Continued

#### EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued

#### Illinois Municipal Retirement Fund (IMRF) – Continued

#### Plan Description – Continued

*Actuarial Assumptions – Continued.* The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target	Long-Term Expected Real Rate of Return
Fixed Income	28.00%	3.75%
Domestic Equities	37.00%	7.15%
International Equities	18.00%	7.25%
Real Estate	9.00%	6.25%
Blended	7.00%	3.20% - 8.50%
Cash and Cash Equivalents	1.00%	2.50%

#### Discount Rate

The discount rate used to measure the total pension liability was 7.25%, the prior year discount rate was 7.50%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that District contributions will be made at rates equal to the difference between the actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all project future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 4 – OTHER INFORMATION – Continued

#### EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued

#### Illinois Municipal Retirement Fund (IMRF) – Continued

##### Discount Rate Sensitivity

The following is a sensitivity analysis of the net pension liability to changes in the discount rate. The table below presents the pension liability of the Library calculated using the discount rate as well as what the Library's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Net Pension Liability	\$ 5,662,382	2,961,182	732,684

##### Changes in the Net Pension Liability

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability (A) - (B)
Balances at December 31, 2017	\$ 21,013,552	20,631,140	382,412
Changes for the year:			
Service Cost	317,686	-	317,686
Interest on the Total Pension Liability	1,541,975	-	1,541,975
Difference Between Expected and Actual Experience of the Total Pension Liability	106,404	-	106,404
Changes of Assumptions	597,041	-	597,041
Contributions - Employer	-	649,343	(649,343)
Contributions - Employees	-	153,873	(153,873)
Net Investment Income	-	(1,253,014)	1,253,014
Benefit Payments, including Refunds of Employee Contributions	(1,225,470)	(1,225,470)	-
Other (Net Transfer)	-	434,134	(434,134)
Net Changes	1,337,636	(1,241,134)	2,578,770
Balances at December 31, 2018	22,351,188	19,390,006	2,961,182

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

#### NOTE 4 – OTHER INFORMATION – Continued

#### EMPLOYEE RETIREMENT SYSTEM – DEFINED BENEFIT PENSION PLAN – Continued

#### Illinois Municipal Retirement Fund (IMRF) – Continued

#### Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2019, the Library recognized pension expense of \$291,311. At June 30, 2019, the Library reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources	Total
Differences Between Expected and Actual Experience	\$ 273,394	(1,348)	272,046
Changes in Assumptions	444,798	(358,386)	86,412
Net difference between projected and actual Earnings on Pension Plan Investments	1,340,756	-	1,340,756
Total Expenses to be Recognized in Future Periods	2,058,948	(359,734)	1,699,214
Pension Contributions Made Subsequent to the Measurement Date	153,632	-	153,632
Total Deferred Amounts Related to IMRF	2,212,580	(359,734)	1,852,846

\$153,632 reported as deferred outflows of resources related to pensions resulting from employer contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the reporting year ended June 30, 2020.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

Fiscal Year	Net Deferred Outflows of Resources
2020	\$ 523,570
2021	287,121
2022	328,364
2023	560,159
2024	-
Thereafter	-
Total	1,699,214



## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 4 – OTHER INFORMATION – Continued

##### OTHER POST-EMPLOYMENT BENEFITS

###### General Information about the OPEB Plan

*Plan Description.* The Library's defined benefit OPEB plan, Retiree Benefits Plan (RBP), provides OPEB for all permanent full-time general employees of the Library. RBP is a single-employer defined benefit OPEB plan administered by the Library. Article 11 of the State Compiled Statutes grants the authority to establish and amend the benefit terms and financing requirements to the Library Board. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

*Benefits Provided.* FPLDRBP provides healthcare benefits for retirees and their dependents. The benefit terms provide for the individual to pay the entire cost of health insurance premiums for non-Medicare-eligible retirees and supplemental health insurance premiums for Medicare-eligible retirees.

*Plan Membership.* As of June 30, 2019, the measurement date, the following employees were covered by the benefit terms:

Inactive Plan Members Currently Receiving Benefits	1
Inactive Plan Members Entitled to but not yet Receiving Benefits	-
Active Plan Members	<u>56</u>
Total	<u><u>57</u></u>

###### Total OPEB Liability

The Library's total OPEB liability was measured as of June 30, 2019, and was determined by an actuarial valuation as of that date.

*Actuarial assumptions and Other Inputs.* The total OPEB liability in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 4 – OTHER INFORMATION – Continued

#### OTHER POST-EMPLOYMENT BENEFITS – Continued

#### Total OPEB Liability – Continued

##### *Actuarial assumptions and Other Inputs – Continued*

Inflation	2.75%
Salary Increases	2.75%
Discount Rate	3.50%
Healthcare Cost Trend Rates	The initial trend rate is based on the 2018 Segal Health Plan Cost Trend Survey. The grading period and ultimate trend rates selected fall within a generally accepted range.
Retirees' Share of Benefit-Related Costs	100% of projected health insurance premiums for retirees

The discount rate was based on a combination of the expected long-term rate of return on plan investments and the municipal bond rate.

Mortality rates follow the Sex Distinct Raw Rates as developed in the RP-2014 Study, with blue collar adjustments. These rates are improved generationally using MP-2016 improvement rates.

#### Change in the Total OPEB Liability

	<u>Total OPEB Liability</u>
Balance at June 30, 2018	<u>\$ 466,590</u>
Changes for the Year:	
Service Cost	10,674
Interest on the Total Pension Liability	17,699
Changes of Benefit Terms	-
Difference Between Expected and Actual Experience	-
Changes of Assumptions or Other Inputs	22,835
Benefit Payments	<u>(18,494)</u>
Net Changes	<u>32,714</u>
Balance at June 30, 2019	<u><u>499,304</u></u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 4 – OTHER INFORMATION – Continued

##### OTHER POST-EMPLOYMENT BENEFITS – Continued

##### Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability, calculated using a Single Discount Rate of 3.50%, as well as what the total OPEB liability would be if it were calculated using a Single Discount Rate that is one percentage point lower or one percentage point higher:

	1% Decrease (2.50%)	Current Discount Rate (3.50%)	1% Increase (4.50%)
Total OPEB Liability	\$ 570,096	499,304	441,019

##### Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability, calculated using a variable Healthcare Trend Rate, as well as what the total OPEB liability would be if it were calculated using a Healthcare Trend Rate that is one percentage point lower or one percentage point higher:

	1% Decrease (Varies)	Healthcare Cost Trend Rates (Varies)	1% Increase (Varies)
Total OPEB Liability	\$ 427,273	499,304	587,072

##### OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2019, the Library recognized OPEB expense of \$29,608. At June 30, 2019, the Library reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Notes to the Financial Statements June 30, 2019

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#### NOTE 4 – OTHER INFORMATION – Continued

#### OTHER POST-EMPLOYMENT BENEFITS – Continued

#### OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB – Continued

	Deferred Outflows of Resources	Deferred Inflows of Resources	Totals
Difference Between Expected and Actual Experience	\$ -	-	-
Change in Assumptions	21,600	-	21,600
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	-	-	-
Total Deferred Amounts Related to OPEB	21,600	-	21,600

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year	Net Deferred Outflows of Resources
2020	\$ 1,235
2021	1,235
2022	1,235
2023	1,235
2024	1,235
Thereafter	15,425
Total	21,600

## **REQUIRED SUPPLEMENTARY INFORMATION**

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Schedule of Employer Contributions  
Illinois Municipal Retirement Fund
- Schedule of Changes in the Employer's Net Pension Liability  
Illinois Municipal Retirement Fund
- Schedule of Changes in the Employer's Total OPEB Liability  
Retiree Benefit Plan
- Budgetary Comparison Schedule  
General Fund

Notes to the Required Supplementary Information

Budgetary Information – Budgets are adopted on a basis consistent with generally accepted accounting principles.

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Illinois Municipal Retirement Fund

#### Required Supplementary Information

#### Schedule of Employer Contributions

June 30, 2019

Fiscal Year	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Excess/ (Deficiency)	Covered Payroll	Contributions as a Percentage of Covered Payroll
2015	\$ 579,121	\$ 607,664	\$ 28,543	\$ 2,939,699	20.67%
2016	566,665	566,665	-	3,105,011	18.25%
2017	651,894	651,894	-	3,275,851	19.90%
2018	628,724	628,724	-	3,371,386	18.65%
2019	483,956	483,956	-	3,527,961	13.72%

#### Notes to the Required Supplementary Information:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level % Pay (Closed)
Remaining Amortization Period	25 Years
Asset Valuation Method	5-Year Smoothed Market, 20% Corridor
Inflation	2.75%
Salary Increases	3.75% - 14.50%
Investment Rate of Return	7.50%
Retirement Age	See the Notes to the Financial Statements
Mortality	MP-2014 (base year 2012)

#### Note:

This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Illinois Municipal Retirement Fund

### Required Supplementary Information Schedule of Changes in the Employer's Net Pension Liability June 30, 2019

	December 31, 2014
Total Pension Liability	
Service Cost	\$ 373,359
Interest	1,314,442
Changes in Benefit Terms	-
Differences Between Expected and Actual Experience	(84,139)
Change of Assumptions	794,569
Benefit Payments, Including Refunds of Member Contributions	(1,038,209)
Net Change in Total Pension Liability	1,360,022
Total Pension Liability - Beginning	17,858,317
Total Pension Liability - Ending	19,218,339
Plan Fiduciary Net Position	
Contributions - Employer	\$ 607,664
Contributions - Members	138,807
Net Investment Income	982,236
Benefit Payments, Including Refunds of Member Contributions	(1,038,209)
Other (Net Transfer)	(71,084)
Net Change in Plan Fiduciary Net Position	619,414
Plan Net Position - Beginning	16,248,097
Plan Net Position - Ending	16,867,511
Employer's Net Pension Liability	\$ 2,350,828
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	87.77%
Covered Payroll	\$ 3,084,592
Employer's Net Pension Liability as a Percentage of Covered Payroll	76.21%

#### Note:

This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

December 31, 2015	December 31, 2016	December 31, 2017	December 31, 2018
333,485	354,744	346,250	317,686
1,412,967	1,461,086	1,517,494	1,541,975
-	-	-	-
(58,124)	51,762	356,937	106,404
23,211	(47,712)	(684,914)	597,041
(1,040,734)	(1,066,555)	(1,164,684)	(1,225,470)
670,805	753,325	371,083	1,337,636
19,218,339	19,889,144	20,642,469	21,013,552
19,889,144	20,642,469	21,013,552	22,351,188
566,665	651,894	619,224	649,343
139,726	148,367	221,031	153,873
83,502	1,165,447	3,290,011	(1,253,014)
(1,040,734)	(1,066,555)	(1,164,684)	(1,225,470)
349,658	179,552	(379,475)	434,134
98,817	1,078,705	2,586,107	(1,241,134)
16,867,511	16,966,328	18,045,033	20,631,140
16,966,328	18,045,033	20,631,140	19,390,006
2,922,816	2,597,436	382,412	2,961,182
85.30%	87.42%	98.18%	86.75%
3,105,011	3,275,851	3,381,888	3,419,392
94.13%	79.29%	11.31%	86.60%



# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Retiree Benefit Plan

### Required Supplementary Information

#### Schedule of Changes in the Employer's Total OPEB Liability

June 30, 2019

	2018	2019
Total OPEB Liability		
Service Cost	\$ 10,276	10,674
Interest	17,298	17,699
Changes in Benefit Terms	-	-
Differences Between Expected and Actual Experience	-	-
Change of Assumptions or Other Inputs	-	22,835
Benefit Payments	(15,889)	(18,494)
Net Change in Total OPEB Liability	11,685	32,714
Total OPEB Liability - Beginning	454,905	466,590
Total OPEB Liability - Ending	466,590	499,304
Covered Payroll	\$ -	-
Total OPEB Liability as a Percentage of Covered Payroll	0.00%	0.00%

#### Notes:

This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

*Changes of Benefit Terms.* There was no change in the retirees' share of health insurance premiums.

*Changes of Assumptions.* Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period. The following are the discount rates used in each period:

Fiscal Year	PPO	H.S.A	HMO
2020	7.10%	7.18%	6.48%
2021	6.80%	6.87%	6.27%
2022	6.50%	6.56%	6.06%
2023	6.20%	6.24%	5.84%
2024	5.90%	5.93%	5.63%
2025	5.60%	5.62%	5.42%
2026	5.30%	5.31%	5.21%
2027	5.00%	5.00%	5.00%
2028	5.00%	5.00%	5.00%
Ultimate	5.00%	5.00%	5.00%

In 2019, there was no change in the healthcare trend rates from the prior year.

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## General Fund

### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2019

	Budget Original and Final	Actual
Revenues		
Taxes	\$ 7,694,925	7,585,178
Intergovernmental	84,604	84,604
Fines and Forfeitures	25,000	73,164
Interest	173,131	184,151
Miscellaneous	45,370	60,269
Total Revenues	8,023,030	7,987,366
Expenditures		
Culture and Recreation		
Personnel Services	5,582,880	4,210,838
Contractual Services	705,048	531,919
Supplies and Utilities	709,800	495,551
Library Materials	1,408,320	1,025,925
Per Capita Grant	102,125	84,854
Miscellaneous	75,600	54,889
Capital Outlay	576,994	202,062
Total Expenditures	9,160,767	6,606,038
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,137,737)	1,381,328
Other Financing Sources (Uses)		
Transfers In	-	21,490
Transfers Out	-	(4,006,559)
	-	(3,985,069)
Net Change in Fund Balance	(1,137,737)	(2,603,741)
Fund Balance - Beginning		8,754,526
Fund Balance - Ending		6,150,785

## **OTHER SUPPLEMENTARY INFORMATION**

Other supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such statements and schedules include:

- Budgetary Comparison Schedules – Major Governmental Funds
- Combining Statements – Nonmajor Governmental Funds
- Budgetary Comparison Schedules – Nonmajor Governmental Funds

# **COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS AND SCHEDULES**

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## **GENERAL FUND**

The General Fund is used to account for all financial resources except those required to be accounted for in another fund.

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## **SPECIAL REVENUE FUNDS**

Special Revenue Fund account for the proceeds of specific revenue sources (other than fiduciary funds or capital project funds) that are legally restricted to expenditure for specified purposes.

### **Audit Fund**

The Audit Fund is used to account for revenues derived from a specific annual property tax levy and expenditures of these monies for the annual audit of the Library.

### **Liability Insurance Fund**

The Liability Insurance Fund is used to account for costs related to all insurance programs, with the exception of employee-related insurance programs.

### **Illinois Municipal Retirement Fund**

The Illinois Municipal Retirement Fund is used to account for the Library's participation in the Illinois Municipal Retirement Fund. Financing is provided by a specific annual property tax levy which produces a sufficient amount to pay the Library's contributions to the fund on behalf of its employees.

### **Social Security Fund**

The Social Security Fund is used to account for revenues derived from a specific annual property tax levy and expenditures of these monies for payment of the employer's portion of Federal Social Security and Medicare taxes.

### **Equipping and Maintenance Fund**

The Equipping and Maintenance Fund is used to account for Library building maintenance and operational related costs.

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# **COMBINING AND INDIVIDUAL FUND FINANCIAL STATEMENTS AND SCHEDULES**

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## **DEBT SERVICE FUND**

Debt Service Funds account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

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## **CAPITAL PROJECTS FUNDS**

Capital Projects Funds account for all resources used for the acquisition of capital facilities by a governmental unit except those financed by Proprietary and Trust Funds.

### **Special Reserve Fund**

The Special Reserve Fund is used to account for the costs of capital as the Board designates. Funding is generally from excess fund transfers from the General Fund.

### **Capital Project Fund**

The Capital Projects Fund is used to account for bond proceeds received and expenditures in relation to the District's building project.

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## **PERMANENT FUND**

Permanent Funds account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs, that is, for the benefit of the government or its citizenry.

### **Working Cash Fund**

The Working Cash Fund is used to account for the financial resources held by the Library to be used for loans for working capital requirement.

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## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### General Fund

#### Schedule of Revenues - Budget and Actual For the Fiscal Year Ended June 30, 2019

	Budget Original and Final	Actual
Taxes		
Property Taxes	\$ 7,360,925	7,193,216
TIF Taxes	225,000	261,581
Replacement Taxes	109,000	130,381
	<u>7,694,925</u>	<u>7,585,178</u>
Intergovernmental		
State Grants	<u>84,604</u>	<u>84,604</u>
Fines and Forfeitures	<u>25,000</u>	<u>73,164</u>
Interest	<u>173,131</u>	<u>184,151</u>
Miscellaneous		
Donations	10,000	10,617
Reimbursements	-	5,900
Other	35,370	43,752
	<u>45,370</u>	<u>60,269</u>
Total Revenues	<u>8,023,030</u>	<u>7,987,366</u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### General Fund

#### Schedule of Expenditures - Budget and Actual For the Fiscal Year Ended June 30, 2019

	Budget Original and Final	Actual
Culture and Recreation		
Personnel Services		
Salaries	\$ 4,976,400	3,783,168
Employee Hospitalization and Medical Insurance	469,680	343,138
Hiring and Placement Expenditures	960	100
Dues	13,440	10,915
Professional Development and Training	45,600	30,054
Mileage and Travel	69,600	40,202
Employee Recognition	4,800	1,525
EAP	2,400	1,736
	<u>5,582,880</u>	<u>4,210,838</u>
Contractual Services		
Equipment Rental and Maintenance	247,200	226,930
Legal Fees and Expenditures	40,200	54,547
Bookmobile Maintenance	25,200	20,525
Circulation Control	120,000	64,867
Payroll Services	21,600	17,162
Professional Services	162,000	112,042
Printing	51,600	-
Catalog Management	28,800	28,110
Bank Service Fees	6,048	5,532
Security	2,400	2,204
	<u>705,048</u>	<u>531,919</u>
Supplies and Utilities		
Telephone	17,400	20,169
Electricity	228,000	163,085
Cable TV	1,800	1,282
Internet Services	49,200	39,870
Gas	60,000	20,823
Water and Sewerage	36,000	21,632
Buildings and Grounds	78,000	68,128
Office Supplies	36,000	19,631

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### General Fund

#### Schedule of Expenditures - Budget and Actual - Continued For the Fiscal Year Ended June 30, 2019

	Budget Original and Final	Actual
Culture and Recreation - Continued		
Supplies and Utilities - Continued		
Library Supplies	\$ 61,200	39,237
Postage and Shipping	32,400	17,032
Computer Supplies	9,600	27,042
Program Supplies	58,800	39,243
Board Supplies	2,400	1,339
Fuel Expenditures - Bookmobile	9,000	2,965
Minor Furniture and Equipment	30,000	14,073
	<u>709,800</u>	<u>495,551</u>
Library Materials	<u>1,408,320</u>	<u>1,025,925</u>
State Grants		
Office and Library Equipment	<u>102,125</u>	<u>84,854</u>
Miscellaneous		
Public Relations	51,600	41,830
Miscellaneous	24,000	13,059
	<u>75,600</u>	<u>54,889</u>
Total Culture and Recreation	<u>8,583,773</u>	<u>6,403,976</u>
Capital Outlay	<u>576,994</u>	<u>202,062</u>
Total Expenditures	<u>9,160,767</u>	<u>6,606,038</u>



# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Capital Project - Capital Projects Fund

### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2019

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Revenues		
Interest	\$ -	844
Expenditures		
Capital Outlay	<u>39,505</u>	<u>29,369</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(39,505)	(28,525)
Other Financing (Uses)		
Transfers Out	<u>-</u>	<u>(366)</u>
Net Change in Fund Balance	<u>(39,505)</u>	(28,891)
Fund Balance - Beginning		<u>39,504</u>
Fund Balance - Ending		<u>10,613</u>

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS****Nonmajor Governmental Funds****Combining Balance Sheet****June 30, 2019**

	Audit	Liability Insurance
<b>ASSETS</b>		
Cash and Investments	\$ 8,994	62,827
Receivables - Net of Allowances		
Property Taxes	5,060	29,350
Prepays	-	34,413
Total Assets	14,054	126,590
<b>LIABILITIES</b>		
Accounts Payable	-	-
Due to Other Funds	-	-
Total Liabilities	-	-
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Property Taxes	5,008	29,063
Total Liabilities and Deferred Inflows of Resources	5,008	29,063
<b>FUND BALANCES</b>		
Nonspendable	-	34,413
Restricted	9,046	63,114
Total Fund Balances	9,046	97,527
Total Liabilities, Deferred Inflows of Resources and Fund Balances	14,054	126,590

Special Revenue			Permanent	
Illinois		Equipping	Fund	
Municipal	Social	and	Working	
Retirement	Security	Maintenance	Cash	Total
725,583	191,600	184,157	1,074,670	2,247,831
283,401	122,461	147,783	-	588,055
-	-	-	-	34,413
1,008,984	314,061	331,940	1,074,670	2,870,299
24,164	-	24,532	-	48,696
-	-	-	21,124	21,124
24,164	-	24,532	21,124	69,820
280,633	121,370	146,381	-	582,455
304,797	121,370	170,913	21,124	652,275
-	-	-	-	34,413
704,187	192,691	161,027	1,053,546	2,183,611
704,187	192,691	161,027	1,053,546	2,218,024
1,008,984	314,061	331,940	1,074,670	2,870,299

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Nonmajor Governmental Funds

### Combining Statement of Revenues, Expenditures and Changes in Fund Balances For the Fiscal Year Ended June 30, 2019

	Audit	Liability Insurance
Revenues		
Property Taxes	\$ 12,128	76,453
Interest	-	-
Total Revenues	12,128	76,453
Expenditures		
Culture and Recreation	8,650	82,539
Excess (Deficiency) of Revenues Over (Under) Expenditures	3,478	(6,086)
Other Financing Sources (Uses)		
Transfers In	-	-
Transfers Out	-	-
Net Change in Fund Balances	3,478	(6,086)
Fund Balances - Beginning	5,568	103,613
Fund Balances - Ending	9,046	97,527

Special Revenue			Permanent	
Illinois		Equipping	Fund	
Municipal	Social	and	Working	
Retirement	Security	Maintenance	Cash	Total
599,718	265,352	299,224	-	1,252,875
-	-	-	21,124	21,124
599,718	265,352	299,224	21,124	1,273,999
483,956	277,616	316,628	-	1,169,389
115,762	(12,264)	(17,404)	21,124	104,610
-	-	-	423,046	423,046
-	-	-	(21,124)	(21,124)
	-	-	401,922	401,922
115,762	(12,264)	(17,404)	423,046	506,532
588,425	204,955	178,431	630,500	1,711,492
704,187	192,691	161,027	1,053,546	2,218,024

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Audit - Special Revenue Fund

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2019

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Revenues		
Property Taxes	\$ 14,663	12,128
Expenditures		
Culture and Recreation		
Contractual Services		
Audit	<u>12,000</u>	<u>8,650</u>
Net Change in Fund Balance	<u><u>2,663</u></u>	3,478
Fund Balance - Beginning		<u>5,568</u>
Fund Balance - Ending		<u><u>9,046</u></u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Liability Insurance - Special Revenue Fund

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2019

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Revenues		
Property Taxes	\$ 98,454	76,453
Expenditures		
Culture and Recreation		
Contractual Services		
Insurance	<u>159,000</u>	<u>82,539</u>
Net Change in Fund Balance	<u>(60,546)</u>	(6,086)
Fund Balance - Beginning		<u>103,613</u>
Fund Balance - Ending		<u>97,527</u>

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Illinois Municipal Retirement - Special Revenue Fund**

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual  
For the Fiscal Year Ended June 30, 2019**

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Revenues		
Property Taxes	\$ 647,324	599,718
Expenditures		
Culture and Recreation		
Personnel Services		
District Share - IMRF	<u>741,060</u>	<u>483,956</u>
Net Change in Fund Balance	<u>(93,736)</u>	115,762
Fund Balance - Beginning		<u>588,425</u>
Fund Balance - Ending		<u>704,187</u>



**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Social Security - Special Revenue Fund**

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual  
For the Fiscal Year Ended June 30, 2019**

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Revenues		
Property Taxes	\$ 293,308	265,352
Expenditures		
Culture and Recreation		
Contractual Services	<u>377,941</u>	<u>277,616</u>
Net Change in Fund Balance	<u>(84,633)</u>	(12,264)
Fund Balance - Beginning		<u>204,955</u>
Fund Balance - Ending		<u>192,691</u>

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Equipping and Maintenance - Special Revenue Fund**

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual  
For the Fiscal Year Ended June 30, 2019**

	<u>Budget</u> <u>Original</u> <u>and Final</u>	<u>Actual</u>
Revenues		
Property Taxes	\$ 307,972	299,224
Expenditures		
Culture and Recreation		
Building Maintenance and Supplies	<u>378,000</u>	<u>316,628</u>
Net Change in Fund Balance	<u>(70,028)</u>	(17,404)
Fund Balance - Beginning		<u>178,431</u>
Fund Balance - Ending		<u>161,027</u>

## **SUPPLEMENTAL SCHEDULES**

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Long-Term Debt Requirements

#### General Obligation Library Building Bonds of 2008

June 30, 2019

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Date of Issue	October 7, 2008
Date of Maturity	February 1, 2020
Authorized Issue	\$10,000,000
Denomination of Bonds	\$5,000
Interest Rates	4.20% - 5.00%
Interest Dates	August 1 and February 1
Principal Maturity Date	February 1
Payable at	Bond Trust Services Corporation

#### CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Requirements			Interest Due on			
	Principal	Interest	Totals	Aug. 1	Amount	Feb. 1	Amount
2020	\$ 800,000	33,600	833,600	2019	16,800	2020	16,800

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Long-Term Debt Requirements

### General Obligation Library Building Bonds of 2009B

June 30, 2019

Date of Issue	December 15, 2009
Date of Maturity	December 1, 2029
Authorized Issue	\$8,750,000
Denomination of Bonds	\$5,000
Interest Rates	1.20% - 6.00%
Interest Dates	August 1 and February 1
Principal Maturity Date	February 1
Payable at	Bond Trust Services Corporation

## CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Requirements			Interest Due on			
	Principal	Interest	Totals	Aug. 1	Amount	Feb. 1	Amount
2020	\$ -	505,976	505,976	2019	252,988	2020	252,988
2021	-	505,974	505,974	2020	252,987	2021	252,987
2022	-	505,976	505,976	2021	252,988	2022	252,988
2023	-	505,974	505,974	2022	252,987	2023	252,987
2024	-	505,976	505,976	2023	252,988	2024	252,988
2025	-	505,974	505,974	2024	252,987	2025	252,987
2026	100,000	505,976	605,976	2025	252,988	2026	252,988
2027	200,000	500,174	700,174	2026	250,087	2027	250,087
2028	600,000	488,576	1,088,576	2027	244,288	2028	244,288
2029	3,725,000	453,776	4,178,776	2028	226,888	2029	226,888
2030	3,900,000	195,000	4,095,000	2029	117,000	2030	78,000
	<u>8,525,000</u>	<u>5,179,352</u>	<u>13,704,352</u>		<u>2,609,176</u>		<u>2,570,176</u>

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Long-Term Debt Requirements

### General Obligation Library Refunding Bonds of 2016A

June 30, 2019

Date of Issue	September 14, 2016
Date of Maturity	February 1, 2028
Authorized Issue	\$9,775,000
Denomination of Bonds	\$5,000
Interest Rate	2.00%
Interest Dates	August 1 and February 1
Principal Maturity Date	February 1
Payable at	Bond Trust Services Corporation

### CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Requirements			Interest Due on			
	Principal	Interest	Totals	Aug. 1	Amount	Feb. 1	Amount
2020	\$ 90,000	189,400	279,400	2019	94,700	2020	94,700
2021	890,000	187,600	1,077,600	2020	93,800	2021	93,800
2022	875,000	169,800	1,044,800	2021	84,900	2022	84,900
2023	855,000	152,300	1,007,300	2022	76,150	2023	76,150
2024	940,000	135,200	1,075,200	2023	67,600	2024	67,600
2025	915,000	116,400	1,031,400	2024	58,200	2025	58,200
2026	895,000	98,100	993,100	2025	49,050	2026	49,050
2027	1,110,000	80,200	1,190,200	2026	40,100	2027	40,100
2028	2,900,000	58,000	2,958,000	2029	29,000	2030	29,000
	<u>9,470,000</u>	<u>1,187,000</u>	<u>10,657,000</u>		<u>593,500</u>		<u>593,500</u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Long-Term Debt Requirements

#### General Obligation Library Refunding Bonds of 2018 June 30, 2019

Date of Issue	December 11, 2018
Date of Maturity	February 1, 2027
Authorized Issue	\$10,545,000
Denomination of Bonds	\$5,000
Interest Rates	4.00% to 5.00%
Interest Dates	August 1 and February 1
Principal Maturity Date	February 1
Payable at	Zions Bancorporation, National Association

#### CURRENT AND LONG-TERM PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Requirements			Interest Due on			
	Principal	Interest	Totals	Aug. 1	Amount	Feb. 1	Amount
2020	\$ 870,000	475,050	1,345,050	2019	237,525	2020	237,525
2021	1,050,000	440,250	1,490,250	2020	220,125	2021	220,125
2022	1,240,000	387,750	1,627,750	2021	193,875	2022	193,875
2023	1,335,000	325,750	1,660,750	2022	162,875	2023	162,875
2024	1,410,000	272,350	1,682,350	2023	136,175	2024	136,175
2025	1,515,000	201,850	1,716,850	2024	100,925	2025	100,925
2026	1,625,000	141,250	1,766,250	2025	70,625	2026	70,625
2027	1,500,000	60,000	1,560,000	2026	30,000	2027	30,000
	<u>10,545,000</u>	<u>2,304,250</u>	<u>12,849,250</u>		<u>1,152,125</u>		<u>1,152,125</u>

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### General Governmental Revenues by Sources - Last Ten Fiscal Years June 30, 2019

	2010	2011	2012	2013
Revenues				
Taxes	\$ 9,628,145	9,132,242	9,094,964	8,402,748
Intergovernmental	63,051	60,550	132,841	2,500
Fines and Forfeitures	61,488	66,046	91,906	108,654
Interest	660,996	325,141	355,025	8,609
Miscellaneous	172,856	2,687,274	20,937	752,745
Total Revenues	10,586,536	12,271,253	9,695,673	9,275,256



2014	2015	2016	2017	2018	2019
9,837,037	10,328,356	10,474,235	10,707,090	10,934,264	11,313,211
154,158	149,904	52,173	1,200	52,552	84,604
127,876	127,122	129,330	115,793	115,711	73,164
39,039	59,038	105,127	115,903	330,234	776,367
208,470	181,932	180,525	195,148	189,236	60,269
10,366,580	10,846,352	10,941,390	11,135,134	11,621,997	12,307,615

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS****General Governmental Expenditures by Function - Last Ten Fiscal Years  
June 30, 2019**

	2010	2011	2012	2013
Expenditures				
Personnel Services	\$ 3,887,167	3,876,924	4,122,022	4,559,078
Contractual Services	548,919	422,076	1,415,511	834,754
Supplies and Utilities	355,752	379,697	380,454	418,785
Insurance	77,469	84,152	89,004	104,866
Library Materials	774,077	856,021	897,635	897,705
State Grant and Miscellaneous	60,856	86,029	52,644	129,580
Capital Outlay	16,544,118	13,948,132	1,564,724	2,560,124
Debt Service	2,047,377	2,232,438	2,283,652	2,672,965
	24,295,735	21,885,469	10,805,646	12,177,857

2014	2015	2016	2017	2018	2019
4,697,621	4,482,024	4,485,351	4,588,565	4,599,356	4,972,410
671,066	684,091	620,573	681,785	729,203	623,108
478,182	438,940	471,976	747,349	812,510	812,179
93,745	92,013	91,802	80,517	84,277	-
913,352	861,089	842,310	837,319	768,541	1,025,925
211,174	210,303	364,095	113,500	178,413	139,743
841,847	361,202	211,347	429,963	510,894	231,431
2,132,465	2,565,465	2,644,653	2,842,195	2,711,908	14,528,267
10,039,452	9,695,127	9,732,107	10,321,193	10,395,102	22,333,063

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS**

**Working Cash Fund Interest Transfer to General Fund  
June 30, 2019**

	2019
Other Financing Sources (Uses)	
Transfer In - General	\$ 21,124
Transfer Out - Working Cash	<u>(21,124)</u>
Net Transfers	<u><u>-</u></u>

Note:  
This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS****Property Tax Levies and Collections - Last Ten Tax Levy Years  
June 30, 2019**

Tax Levy Year	Tax Levied	Total Tax Collections	Percent of Levy Collected	Outstanding/ Delinquent Taxes	Percent of Outstanding/ Delinquent Taxes to Tax Levy
2009	\$ 9,062,571	\$ 9,021,661	99.55%	\$ 40,910	0.45%
2010	8,978,164	8,949,477	99.68%	28,687	0.32%
2011	9,011,980	8,939,549	99.20%	72,431	0.80%
2012	9,452,203	9,048,916	95.73%	403,287	4.27%
2013	10,046,477	9,927,267	98.81%	119,210	1.19%
2014	10,246,945	10,143,812	98.99%	103,133	1.01%
2015	10,473,202	10,461,746	99.89%	11,456	0.11%
2016	10,555,679	10,540,392	99.86%	15,287	0.14%
2017	10,985,591	10,968,472	99.84%	17,119	0.16%
2018*	10,993,404	5,659,433	51.48%	5,333,971	48.52%

\* Levy year 2018 represents only the first installment

Data Source: Office of the County Clerk

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS****Equalized Assessed Valuations - Last Ten Tax Levy Years  
June 30, 2019**

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Tax Levy Year	Will County	DuPage County	Totals
2009	\$ 2,202,769,360	37,289,710	2,240,059,070
2010	2,168,632,645	35,315,590	2,203,948,235
2011	2,021,469,152	42,681,230	2,064,150,382
2012	1,827,559,899	40,060,670	1,867,620,569
2013	1,741,304,157	38,408,250	1,779,712,407
2014	1,726,910,484	38,294,570	1,765,205,054
2015	1,758,120,745	36,565,630	1,794,686,375
2016	1,848,603,770	37,928,540	1,886,532,310
2017	1,957,656,862	39,260,229	1,996,917,091
2018	2,069,408,819	40,478,780	2,109,887,599

# FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

## Ratio of Annual Debt Service Expenditures to Total General Governmental Expenditures Last Ten Fiscal Years June 30, 2019

Fiscal Year	Debt Service Expenditures			General Government	
	Principal	Interest	Totals	Expenditures	Percent of Debt to General Government Expenditures
2010	\$ -	580,394	580,394	23,324,905	2.5%
2011	475,000	1,757,438	2,232,438	21,885,469	10.2%
2012	600,000	1,683,563	2,283,563	10,803,489	21.1%
2013	675,000	1,671,965	2,346,965	12,174,659	19.3%
2014	800,000	1,658,465	2,458,465	10,039,452	24.5%
2015	925,000	1,640,465	2,565,465	9,695,127	26.5%
2016	1,025,000	1,619,654	2,644,654	9,732,107	27.2%
2017	1,310,000	1,532,195	2,842,195	10,321,193	27.5%
2018	1,385,000	1,326,875	2,711,875	10,395,102	26.1%
2019	13,335,000	1,193,267	14,528,267	22,333,063	65.1%

## FOUNTAINDALE PUBLIC LIBRARY DISTRICT, ILLINOIS

### Miscellaneous Statistics

June 30, 2019

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District Established	1970
Form of Government	District Library
Population Served	67,683
Inventory	
Book	200,463
Non-Book	74,079
ebooks, eAudio and eVideo	97,844
Total	372,386
Employees	
Full-Time	56
Part-Time	56



## RESOLUTION NO. 2019-11

### TRUTH IN TAXATION LAW RESOLUTION

**RESOLVED**, by the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois ("Library District") that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the "Truth in Taxation Law":

1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Library District, plus any amount abated by the Library District before extension, upon the final 2018 real estate tax levy of the Library District (2019 tax bill) is \$8,669,973.
2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed to be levied by the Library District for 2019 (2020 tax bill) is \$9,094,802.
3. Based on the foregoing, the estimated percentage increase in the proposed 2019 aggregate levy over the amount of real estate taxes extended upon the final 2018 aggregate levy is 4.9%, and that, accordingly, no public hearing or publication is required under the Truth in Taxation Law.

AYES:

NAYS:

ABSENT:

Passed this 17<sup>th</sup> day of October, 2019.

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Margaret J. "Peggy" Danhof  
President, Board of Trustees

Attested and Filed this 17<sup>th</sup> day of October, 2019.

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Steven J. Prodehl  
Secretary, Board of Trustees

STATE OF ILLINOIS )  
 ) SS  
COUNTIES OF WILL )  
AND DU PAGE )

CERTIFICATION OF AUTHENTICITY

I, Steven J. Prodehl, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Ordinance adopted on the 17<sup>th</sup> day of October, 2019, at a meeting of the Board of Trustees of The Fountaindale Public Library District. I further certify that the Ordinance was published on the day of the 24<sup>th</sup> of October, 2019, in The Bugle Newspaper.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, this 17<sup>th</sup> day of October, 2019.

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Steven J. Prodehl, Secretary  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT,  
WILL AND DU PAGE COUNTIES, ILLINOIS

(SEAL)

### PUBLIC NOTICE

PUBLIC NOTICE is hereby given that, by Ordinance adopted on the 17<sup>th</sup> day of October, 2019, the Board of Trustees of The Fountaindale Public Library District determined to levy a special tax of .02% of the value of all the taxable property in the District, as equalized or assessed by the Department of Revenue, for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs and alterations of library buildings and equipment, said tax levy to be effective for the 2020 – 2021 fiscal year.

The question of levying a 0.02% tax shall be submitted to the electors of the District if a petition is filed with the Board signed by 4092 registered voters in the District asking that the question of levying said 0.02% tax be submitted to the electors of the District. Said petition must be filed within thirty (30) days after publication of this Public Notice. The date of the prospective referendum is March 17, 2020.

A petition form may be obtained from the District Secretary.

The text of said Ordinance is set forth below.

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Steven J. Prodehl, Secretary  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL & DU PAGE COUNTIES, ILLINOIS

ORDINANCE 2019-7

ORDINANCE DETERMINING TO LEVY AN ADDITIONAL  
TAX OF .02% FOR THE 2020 - 2021 FISCAL YEAR

WHEREAS, the Public Library District Act of 1991 (75 ILCS 16/35-5) authorizes the Board of Trustees to levy a special tax in addition to the annual public library district tax for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs and alterations of library buildings and equipment; and

WHEREAS, the amount of said special tax is .02% of the value of all the taxable property in the District as equalized or assessed by the Department of Revenue; and

WHEREAS, the Board of Trustees deems it advisable and necessary to levy said special tax for the 2020 - 2021 Fiscal Year for the purposes hereinbefore set forth.

NOW, THEREFORE, BE IT ORDAINED AND DETERMINED by the Board of Trustees of The Fountaindale Public Library District that for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs and alterations of library buildings and equipment, a special tax of .02% of the value of all taxable property in the District, as equalized or assessed, shall be levied for the Fiscal Year 2020 – 2021.

FURTHER, a copy of this Ordinance shall be published in the Bugle Newspaper within fifteen (15) days after the date of adoption of this Ordinance in the form provided by law and shall be posted at each library operated by the District.

FURTHER, this Ordinance shall be in full force and effect from and after its adoption as provided by law.

ADOPTED this 17<sup>th</sup> day of October, 2019 by the Board of Library Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS.

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Margaret J. (Peggy) Danhof, President  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL & DU PAGE COUNTIES, ILLINOIS

ATTEST:

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Steven J. Prodehl, Secretary



# FOUNTAINDALE PUBLIC LIBRARY DISTRICT

## Updated Plan of Finance

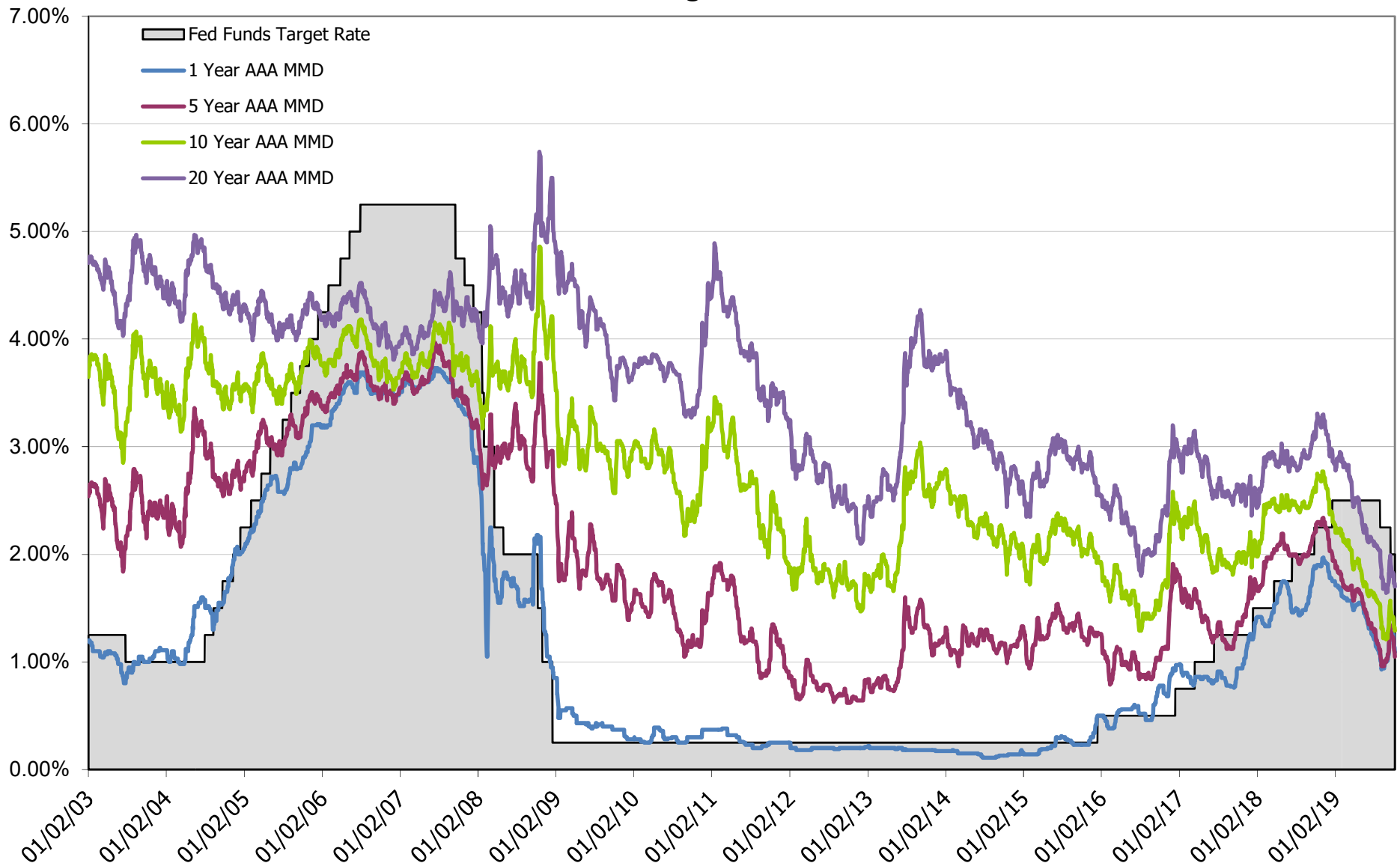
ANDREW KIM  
DIRECTOR, PUBLIC FINANCE  
PMA SECURITIES, INC.

October 17, 2019

# MARKET UPDATE

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## Fed Funds Target Rate vs. MMD



\*The Municipal Market Data "MMD" is a AAA municipal bond market index produced by TM3. As of October 8, 2019.

# PRIOR AND EXISTING LIBRARY DEBT PORTFOLIO

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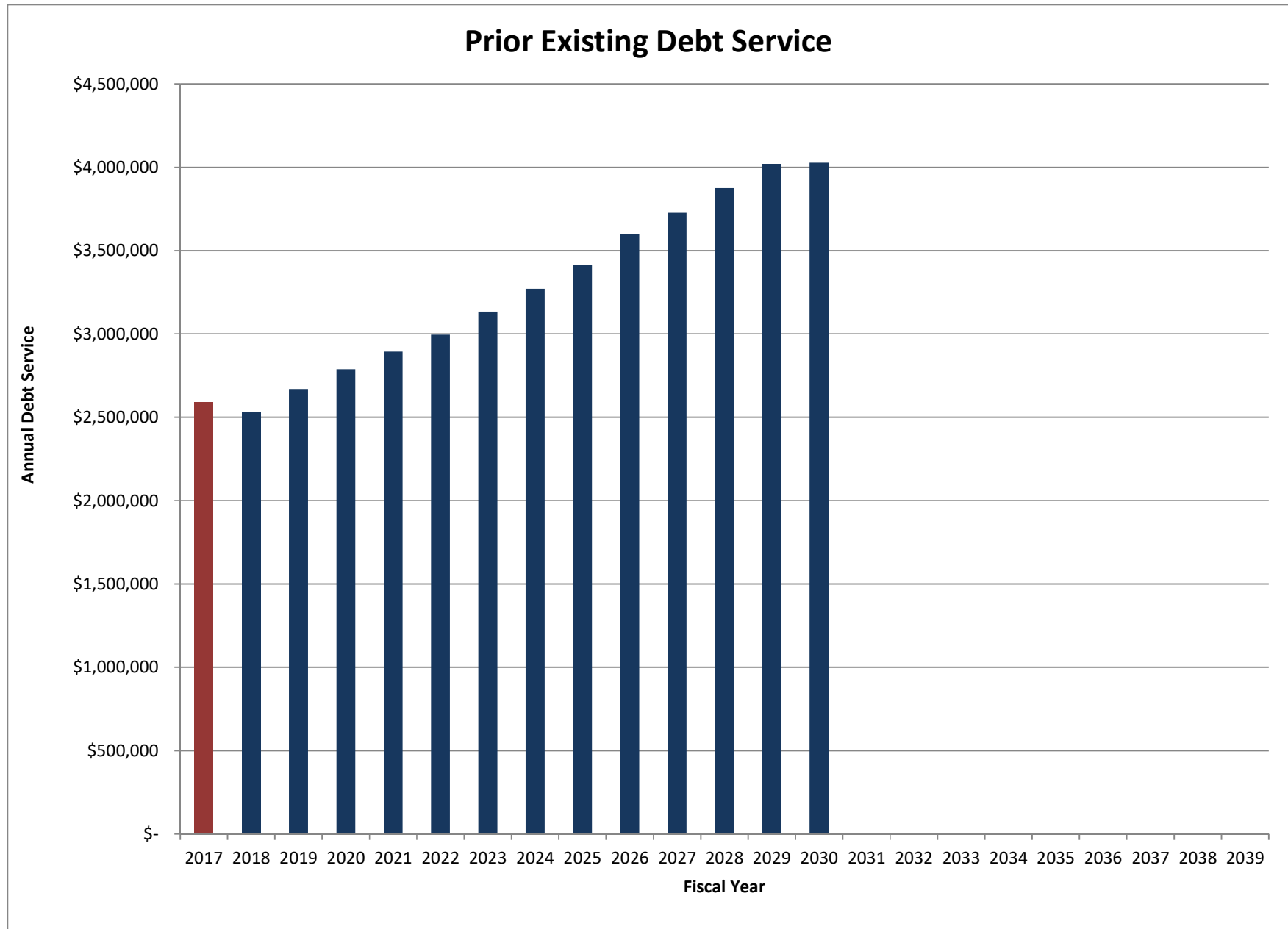
Lewy Year	Fiscal Year	\$10,000,000 GO Library Building Bonds, Series 2008	\$20,750,000 GO Library Building Bonds, Series 2009	\$8,750,000 Taxable GO Library Bonds, Series 2009B	\$9,775,000 GO Refunding Library Bonds, Series 2016A	Total	Ending Principal Balance	Cumulative Principal Retirement as Percent of Total
2018	2020	\$ 800,000	\$ 850,000	\$ -	\$ 90,000	\$ 1,740,000	\$ 28,830,000	5.69%
2019	2021	-	1,025,000	-	890,000	1,915,000	26,915,000	11.96%
2020	2022	-	1,200,000	-	875,000	2,075,000	24,840,000	18.74%
2021	2023	-	1,425,000	-	855,000	2,280,000	22,560,000	26.20%
2022	2024	-	1,550,000	-	940,000	2,490,000	20,070,000	34.35%
2023	2025	-	1,800,000	-	915,000	2,715,000	17,355,000	43.23%
2024	2026	-	2,000,000	100,000	895,000	2,995,000	14,360,000	53.03%
2025	2027	-	1,925,000	200,000	1,110,000	3,235,000	11,125,000	63.61%
2026	2028	-	-	600,000	2,900,000	3,500,000	7,625,000	75.06%
2027	2029	-	-	3,725,000	-	3,725,000	3,900,000	87.24%
2028	2030	-	-	3,900,000	-	3,900,000	-	100.00%
2029	2031	-	-	-	-	-	-	100.00%
2030	2032	-	-	-	-	-	-	100.00%
2031	2033	-	-	-	-	-	-	100.00%
2032	2034	-	-	-	-	-	-	100.00%
<b>Totals:</b>		<u>\$ 800,000</u>	<u>\$ 11,775,000</u>	<u>\$ 8,525,000</u>	<u>\$ 9,470,000</u>	<u>\$ 30,570,000</u>		

Purpose: NM - BLD NM - BLD NM - BLD AR - 08

Call Date: 02/01/18 02/01/19 02/01/20 02/01/25

Amount Callable: \$ 800,000 \$ 11,775,000 \$ 8,525,000 \$ 4,905,000

## General Obligation Debt Service



		\$10,000,000	\$8,750,000						Cumulative
		GO Library	Taxable GO	\$9,775,000	\$10,545,000				Principal
		Building	Library	GO Refunding	GO Refunding				Retirement as
Levy	Fiscal	Bonds,	Bonds,	Library Bonds,	Library Bonds,		Ending Principal		
Year	Year	Series 2008	Series 2009B	Series 2016A	Series 2018	Total	Balance	Percent of Total	
2018	2020	\$ 800,000	\$ -	\$ 90,000	\$ 870,000	\$ 1,760,000	\$ 27,580,000	6.00%	
2019	2021	-	-	890,000	1,050,000	1,940,000	25,640,000	12.61%	
2020	2022	-	-	875,000	1,240,000	2,115,000	23,525,000	19.82%	
2021	2023	-	-	855,000	1,335,000	2,190,000	21,335,000	27.28%	
2022	2024	-	-	940,000	1,410,000	2,350,000	18,985,000	35.29%	
2023	2025	-	-	915,000	1,515,000	2,430,000	16,555,000	43.58%	
2024	2026	-	100,000	895,000	1,625,000	2,620,000	13,935,000	52.51%	
2025	2027	-	200,000	1,110,000	1,500,000	2,810,000	11,125,000	62.08%	
2026	2028	-	600,000	2,900,000	-	3,500,000	7,625,000	74.01%	
2027	2029	-	3,725,000	-	-	3,725,000	3,900,000	86.71%	
2028	2030	-	3,900,000	-	-	3,900,000	-	100.00%	
2029	2031	-	-	-	-	-	-	100.00%	
2030	2032	-	-	-	-	-	-	100.00%	
2031	2033	-	-	-	-	-	-	100.00%	
2032	2034	-	-	-	-	-	-	100.00%	
Totals:		\$ 800,000	\$ 8,525,000	\$ 9,470,000	\$ 10,545,000	\$ 29,340,000			

Purpose: NM - BLD NM - BLD AR - 08 CR - 09

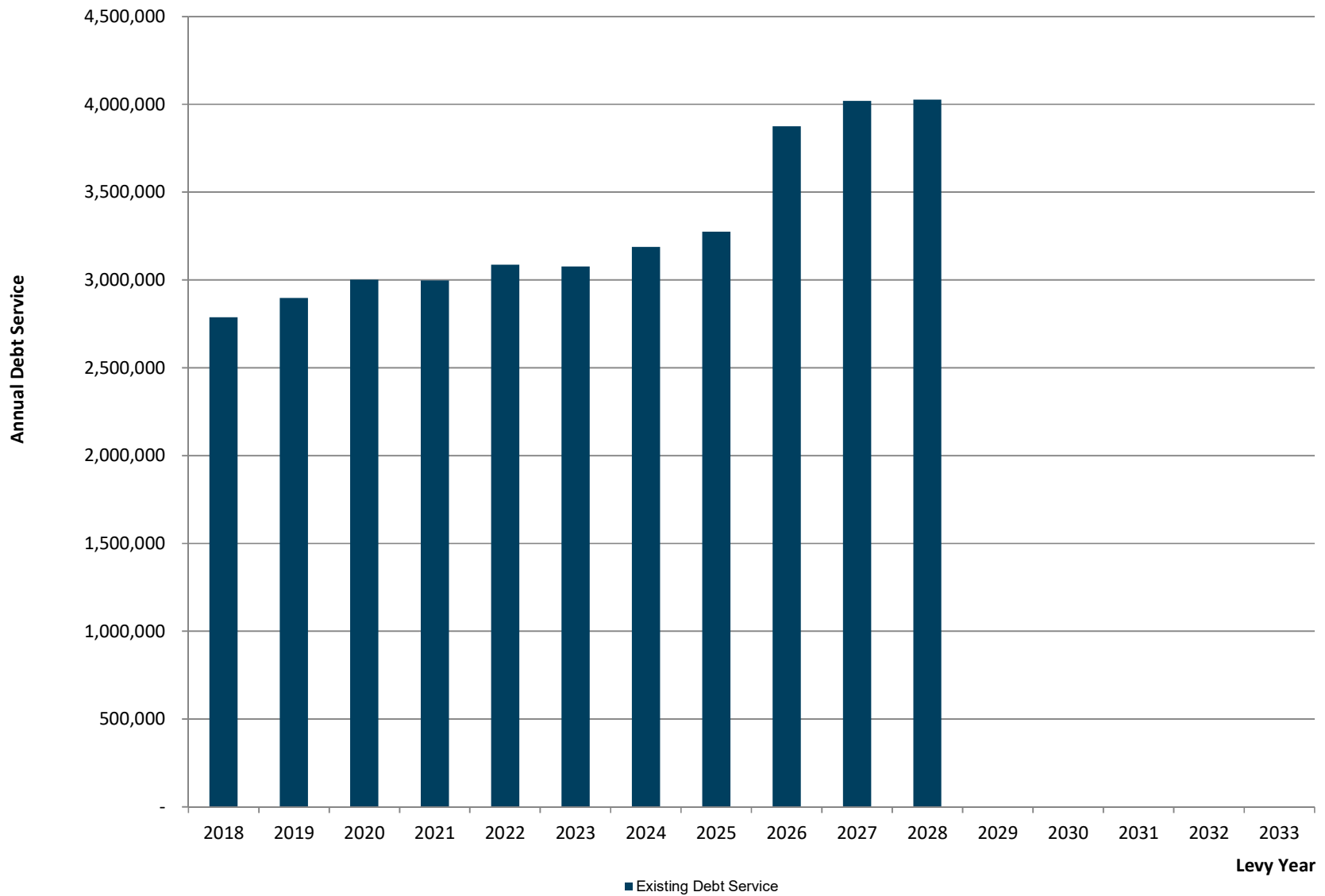
Call Date: 02/01/18 02/01/20 02/01/25 n/a

Amount Callable: \$ 800,000 \$ 8,525,000 \$ 4,905,000 \$ -

## General Obligation Debt Service

				\$8,750,000									
		\$10,000,000	\$20,750,000	Taxable GO									
		GO Library	GO Library	Library		\$9,775,000 GO	\$10,545,000			Total General			
		Building	Building	Bonds,	Series	Refunding	GO Refunding			Obligation			
Ley	Fiscal	Bonds, Series	Bonds,	Series 2009B	2009B BAB	Library Bonds,	Library Bonds,			Bonds Debt	Growth	B&I Tax	
Year	Year	2008	Series 2009	[BABs]	Subsidy	Series 2016A	Series 2018	Total	Service	EAV	Rate	Rate	
2015	2017	\$ 461,240	\$ 1,801,813	\$ 505,975	\$ (177,091)	\$	\$	\$ 2,591,936	\$ 2,591,936	\$ 1,794,686,375	1.67%	0.1444	
2016	2018	33,600	1,894,500	505,975	(177,091)	277,800		2,534,784	2,534,784	1,886,532,310	5.12%	0.1344	
2017	2019	33,600	2,030,500	505,975	(177,091)	276,100		2,669,084	2,669,084	1,996,917,091	5.85%	0.1337	
2018	2020	833,600	-	505,975	(177,091)	279,400	1,345,050	2,786,934	2,786,934	2,109,887,599	5.66%	0.1321	
2019	2021	-	-	505,975	(177,091)	1,077,600	1,490,250	2,896,734	2,896,734	2,109,887,599	0.00%	0.1373	
2020	2022	-	-	505,975	(177,091)	1,044,800	1,627,750	3,001,434	3,001,434	2,109,887,599	0.00%	0.1423	
2021	2023	-	-	505,975	(177,091)	1,007,300	1,660,750	2,996,934	2,996,934	2,109,887,599	0.00%	0.1420	
2022	2024	-	-	505,975	(177,091)	1,075,200	1,682,350	3,086,434	3,086,434	2,109,887,599	0.00%	0.1463	
2023	2025	-	-	505,975	(177,091)	1,031,400	1,716,850	3,077,134	3,077,134	2,109,887,599	0.00%	0.1458	
2024	2026	-	-	605,975	(177,091)	993,100	1,766,250	3,188,234	3,188,234	2,109,887,599	0.00%	0.1511	
2025	2027	-	-	700,175	(175,061)	1,190,200	1,560,000	3,275,314	3,275,314	2,109,887,599	0.00%	0.1552	
2026	2028	-	-	1,088,575	(171,001)	2,958,000	-	3,875,574	3,875,574	2,109,887,599	0.00%	0.1837	
2027	2029	-	-	4,178,775	(158,821)	-	-	4,019,954	4,019,954	2,109,887,599	0.00%	0.1905	
2028	2030	-	-	4,095,000	(68,250)	-	-	4,026,750	4,026,750	2,109,887,599	0.00%	0.1909	
2029	2031	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000	
2030	2032	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000	
2031	2033	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000	
2032	2034	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000	
2033	2035	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000	
2034	2036	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000	
2035	2037	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000	
2036	2038	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000	
2037	2039	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000	
2038	2040	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000	
Total DS From													
Current FY:		\$ 833,600	\$ -	\$ 13,704,350	\$ (1,812,772)	\$ 10,657,000	\$ 12,849,250	\$ 36,231,428	\$ 36,231,428				





# ALTERNATIVE REFUNDING SCENARIOS

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- Library financing objectives
  - Create a flat debt service profile instead of the current structure that increases annually (e.g., \$3.00 million or \$3.25 million annually)
  - Do not extend the final maturity of existing bonds
  - Utilize existing funds-on-hand, as necessary, to meet stated objectives
  - Take advantage of existing call dates to meet objectives and to capture economic savings
- Proposed Plan of Finance
  - Level future debt service payments at **\$3.00 million annually**
  - Requires an estimated District funds contribution of **\$800,000** to the 2018 financing and **\$2.6 million** to the 2019 financing (aggregate of **\$3.4 million**)
  - Aggregate debt service reduction of approximately **\$5.125 million**
    - Updated estimate as of July 24, 2019 (Option 1): \$5.555 million
- Revised Plan of Finance
  - Level future debt service payments at **\$3.25 million annually**
  - Requires an estimated District funds contribution of **\$800,000** to the 2018 financing and approximately **\$655,000** to the proposed 2019 financing
  - The 2018 financing reduced the Library's overall debt service payments by approximately **\$1.5 million**
  - The 2019 financing is expected to reduce the Library's overall debt service payments by an additional **\$1.7 million**
  - The completed plan of finance would result in aggregate debt service reduction of approximately **\$3.2 million**



Estimated homeowner impact for a \$200,000 home

## General Obligation Debt Service

Dated Date:

Nov. 15, 2019

Future Abatements [Exercising the 2016A call option could reduce the size of this abatement.]

Estimated Change in Tax Payment Schedule on a \$200,000 Home due to Restructuring Plan

								[Exercising the								Current		Payment			
								2016A call										Estimated		Schedule on	
								option could										Payment		\$200,000	
								reduce the size										Schedule on		Home due to	
								of this										a \$200,000		Restructuring	
								abatement.]										Home (2)		Plan	
Levy	Fiscal	Bonds, Series	Bonds,	Series 2009B	2009B BAB	Library Bonds,	Library Bonds,	2019 [2009B		Total	Bonds Debt	EAV	Growth	B&I Tax							
Year	Year	2008	Series 2009	[BABs]	Subsidy	Series 2016A	Series 2018	BABs] (1)			Service		Rate	Rate							
2015	2017	\$ 461,240	\$ 1,801,813	\$ 505,975	\$ (177,091)	\$	\$	\$	\$	2,591,936	\$ 2,591,936	\$ 1,794,686,375	1.67%	0.1444							
2016	2018	33,600	1,894,500	505,975	(177,091)	277,800				2,534,784	2,534,784	1,886,532,310	5.12%	0.1344							
2017	2019	33,600	2,030,500	505,975	(177,091)	276,100				2,669,084	2,669,084	1,996,917,091	5.85%	0.1337	84	0					
2018	2020	833,600	-	505,975	(177,091)	279,400	1,345,050	-	-	2,786,934	2,786,934	2,109,887,599	5.66%	0.1321	85.12	0.40					
2019	2021	-	-	-	-	1,077,600	1,490,250	312,263	-	2,880,113	2,880,113	2,109,887,599	0.00%	0.1365	87.96	0.04					
2020	2022	-	-	-	-	1,044,800	1,627,750	316,863	-	2,989,413	2,989,413	2,109,887,599	0.00%	0.1417	91.30	0.31					
2021	2023	-	-	-	-	1,007,300	1,660,750	466,263	-	3,134,313	3,134,313	2,109,887,599	0.00%	0.1486	95.73	0.49					
2022	2024	-	-	-	-	1,075,200	1,682,350	489,663	-	3,247,213	3,247,213	2,109,887,599	0.00%	0.1539	99.17	(0.19)					
2023	2025	-	-	-	-	1,031,400	1,716,850	501,863	-	3,250,113	3,250,113	2,109,887,599	0.00%	0.1540	99.26	(4.36)					
2024	2026	-	-	-	-	993,100	1,766,250	488,263	-	3,247,613	3,247,613	2,109,887,599	0.00%	0.1539	99.19	(10.06)					
2025	2027	-	-	-	-	1,190,200	1,560,000	499,863	-	3,250,063	3,250,063	2,109,887,599	0.00%	0.1540	99.26	(13.96)					
2026	2028	-	-	-	-	2,958,000	-	290,663	-	3,248,663	3,248,663	2,109,887,599	0.00%	0.1540	99.22	(18.52)					
2027	2029	-	-	-	-	-	-	3,249,463	-	3,249,463	3,249,463	2,109,887,599	0.00%	0.1540	99.24	(22.88)					
2028	2030	-	-	-	-	-	-	3,247,388	-	3,247,388	3,247,388	2,109,887,599	0.00%	0.1539	99.18	(23.15)					
2029	2031	-	-	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000							
2030	2032	-	-	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000							
2031	2033	-	-	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000							
2032	2034	-	-	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000							
2033	2035	-	-	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000							
2034	2036	-	-	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000							
2035	2037	-	-	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000							
2036	2038	-	-	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000							
2037	2039	-	-	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000							
2038	2040	-	-	-	-	-	-	-	-	-	-	2,109,887,599	0.00%	0.0000							
Total DS From Current FY:		\$ 833,600	\$ -	\$ 505,975	\$ (177,091)	\$ 10,657,000	\$ 12,849,250	\$ 9,862,550	\$ -	\$ 34,531,284	\$ 34,531,284										

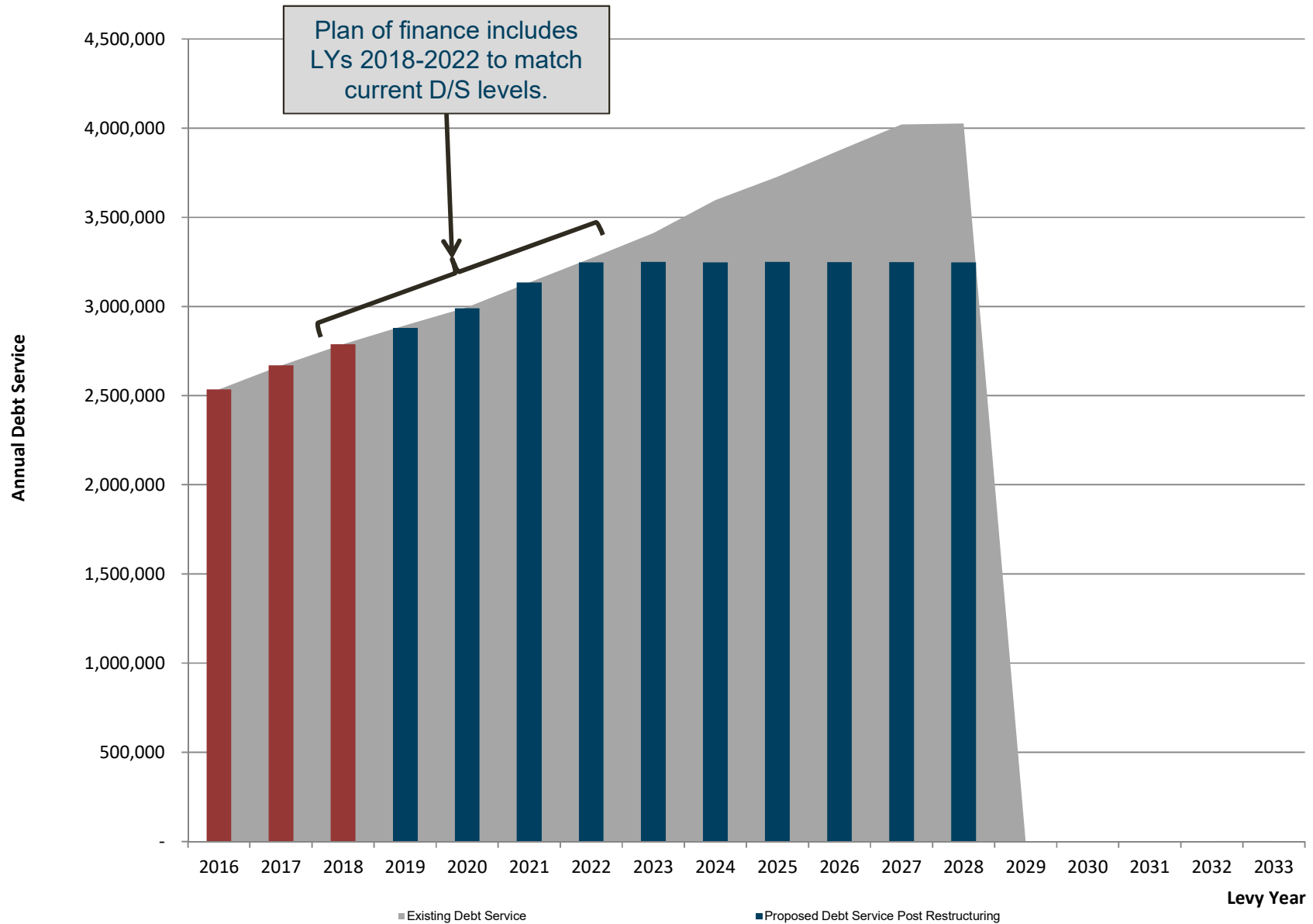
District Funds Contributed to from General Fund:	\$ 617,729	\$ 655,000	\$ 1,272,729
District Funds Contributed to from B&I Fund:	\$ 182,271	\$ 100,631	\$ 282,902
Total Funds Contributed to PayDown Debt Service:	\$ 800,000	\$ 755,631	\$ 1,555,631

\$655,000 => level annual debt service payments @ approximately \$3.245 million per year

(1) Rates based upon the "AAA" MMD index for July 24, 2018 and recent bond sales which PMA believes to be accurate and reliable, plus 0.25%. Estimated TIC = 2.66%.

(2) Many variables may impact this payment, including, but not limited to, exemptions for primary residence homeowners, senior citizens, and disabled and/or returning veterans

Note: Estimated lost interest earnings for each \$1 million contributed over the term of the bonds is approximately \$142,000. Assumes investment rate of 1.42% equal to the 2-year Treasury as of October 8<sup>th</sup>, 2019.



## Estimated Savings Analysis

Date	Total Debt Service	+	Cash Contribution	=	New Net Debt Service	-	Old Net Debt Service	=	Savings
02/01/2020	63,810.97		655,000.00		819,441.88		164,441.88		(655,000.00)
02/01/2021	312,262.50				312,262.50		328,883.76		16,621.26
02/01/2022	316,862.50				316,862.50		328,883.76		12,021.26
02/01/2023	466,262.50				466,262.50		328,883.76		(137,378.74)
02/01/2024	489,662.50				489,662.50		328,883.76		(160,778.74)
02/01/2025	501,862.50				501,862.50		328,883.76		(172,978.74)
02/01/2026	488,262.50				488,262.50		428,883.76		(59,378.74)
02/01/2027	499,862.50				499,862.50		525,113.76		25,251.26
02/01/2028	290,662.50				290,662.50		917,573.76		626,911.26
02/01/2029	3,249,462.50				3,249,462.50		4,019,953.76		770,491.26
02/01/2030	3,247,387.50				3,247,387.50		4,026,750.00		779,362.50
<b>Total</b>	<b>\$9,926,360.97</b>				<b>\$10,681,991.88</b>		<b>\$11,727,135.72</b>		<b>\$1,045,143.84</b>

### PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	2,891,197.76
Effects of changes in Credit Enhancement Expenses	(1,511,823.37)
Net PV Cashflow Savings @ 2.790%(AIC)	1,379,374.39
Total Cash contribution	(755,630.91)
<b>Net Present Value Benefit</b>	<b>\$623,743.48</b>
<b>Net PV Benefit / \$8,525,000 Refunded Principal</b>	<b>7.317%</b>

## Issuance Costs:

The following list identifies the roles, service providers and the expenses associated with the cost of the issuance of the General Obligation Refunding Library Bonds, Series 2019.

Par Amount (Preliminary)		Series 2019	
		\$8,115,000	
		Paid By:	
		Issuer	Underwriter
Financial Advisor <sup>(2)</sup>	PMA Securities, LLC	20,287.50	-
OS Production, Due Diligence, Distribution and Posting	PMA Securities, LLC	2,500.00	-
Bond Counsel	Chapman and Cutler LLP	17,500.00	-
Disclosure Counsel	Chapman and Cutler LLP	10,000.00	-
General/Local Counsel	Tressler, LLP	5,000.00	-
Underwriter's Counsel	N/A	N/A	-
Rating Service <sup>(3)</sup>	S&P Global Ratings	16,000.00	-
Online Auction	Grant Street	N/A	-
Surety Bond	TBD	N/A	-
Bond Registrar/Paying Agent	Zions Bank	500.00	-
Escrow Agent	Zions Bank	250.00	-
Verification Agent	N/A	N/A	-
Purchase Agent	N/A	N/A	-
CUSIP	S&P Global Market Intelligence	N/A	-
Total Cost of Issuance		\$ 72,037.50	\$ -

(1) Does not include the Underwriter's discount which is determined as part of the competitive bidding process or in an RFP if a negotiated sale is chosen. Current assumption 7.25/\$1,000.

(2) FA fee equal to \$2.50 per \$1,000 public offering price.

(3) Good faith estimate



The information contained herein is solely intended to suggest/discuss potentially applicable financing applications and is not intended to be a specific buy/sell recommendation, nor is it an official confirmation of terms. Any terms discussed herein are preliminary until confirmed in a definitive written agreement.

The analysis or information presented herein is based upon hypothetical projections and/or past performance that have certain limitations. No representation is made that it is accurate or complete or that any results indicated will be achieved. In no way is past performance indicative of future results. Changes to any prices, levels, or assumptions contained herein may have a material impact on results. Any estimates or assumptions contained herein represent our best judgment as of the date indicated and are subject to change without notice. Examples are merely representative and are not meant to be all-inclusive. The information set forth herein was gathered from sources which we believe, but do not guarantee, to be accurate. Neither the information, nor any options expressed, constitute a solicitation by us for purposes of sale or purchase of any securities or commodities. Investment/financing decisions by market participants should not be based on this information.

You should consider certain economic risks (and other legal, tax, and accounting consequences) prior to entering into any type of transaction with PMA Securities, LLC or PMA Financial Network, LLC. It is imperative that any prospective client perform its own research and due diligence, independent of us or our affiliates, to determine suitability of the proposed transaction with respect to the aforementioned potential economic risks and legal, tax, and accounting consequences. Our analyses are not and do not purport to be appraisals of the assets, or business of the Issuer or any other entity. PMA makes no representations as to the actual value which may be received in connection with a transaction nor the legal, tax, or accounting effects of consummating a transaction. PMA cannot be relied upon to provide legal, tax, or accounting advice. You should seek out independent and qualified legal, tax, and accounting advice from outside sources. This information has been prepared for informational and educational purposes and does not constitute a solicitation to purchase or sell securities, which may be done only after client suitability is reviewed and determined.

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August 15, 2019

Mr. Paul Mills  
Executive Director  
Fountaindale Public Library District  
300 West Briarcliff Road  
Bolingbrook, Illinois 60440

Re:                               Fountaindale Public Library District,  
                                    Will and DuPage Counties, Illinois (the “*District*”)  
                                    General Obligation Refunding Library Bonds, Series 2019

Dear Paul:

We are pleased to provide an engagement letter for our services as bond counsel and disclosure counsel for the bonds in reference (collectively, the “*Bonds*”). For convenience and clarity, we may refer to the District in its corporate capacity and to you, the District officers (including the governing body of the District) and employees and general and special counsel to the District, collectively as “*you*” (or the possessive “*your*”). You have advised us that the purpose of the issuance of the Bonds is to refund certain outstanding obligations of the District, namely the Taxable General Obligation Library Building Bonds, Series 2009B (Build America Bonds ) (the “*2009B Bonds*”). You are retaining us for the limited purpose of rendering our customary approving legal opinion as described in detail below.

A.       DESCRIPTION OF SERVICES AS BOND COUNSEL

As Bond Counsel, we will work with you and the following persons and firms: the underwriters or other bond purchasers who purchase the Bonds from the District (all of whom are referred to as the “*Bond Purchasers*”), counsel for the Bond Purchasers, financial advisors, trustee, paying agent and bond registrar and their designated counsel (you and all of the foregoing persons or firms, collectively, the “*Participants*”). We intend to undertake each of the following as necessary:

1. Review relevant Illinois law, including pending legislation and other recent developments, relating to the legal status and powers of the District or otherwise relating to the issuance of the Bonds.

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2. Obtain information about the Bond transaction and the nature and use of the facilities or purposes financed with the proceeds of the 2009B Bonds (the “*Project*”).

3. Review the proposed timetable and consult with the Participants as to the issuance of the Bonds in accordance with the timetable.

4. Consider the issues arising under the Internal Revenue Code of 1986, as amended, and applicable tax regulations and other sources of law relating to the issuance of the Bonds on a tax-exempt basis; these issues include, without limitation, ownership and use of the Project, use and investment of Bond proceeds prior to expenditure and security provisions or credit enhancement relating to the Bonds.

5. Prepare or review major Bond documents, including tax compliance certificates, review the bond purchase agreement, if applicable, and, at your request, draft descriptions of the documents which we have drafted. We understand that the Bonds will be sold at competitive sale and that the District will be assisted in the preparation of sale documents and in the process of the sale itself by its financial advisor. As Bond Counsel, we assist you in reviewing only those portions of the official statement or any other disclosure document to be disseminated in connection with the sale of the Bonds involving the description of the Bonds, the security for the Bonds (excluding forecasts, projections, estimates or any other financial or economic information in connection therewith), the description of the federal tax exemption of interest on the Bonds and the “bank-qualified” status of the Bonds.

6. Prepare or review all pertinent proceedings to be considered by the governing body of the District; confirm that the necessary quorum, meeting and notice requirements are contained in the proceedings and draft pertinent excerpts of minutes of the meetings relating to the financing.

7. Attend or host such drafting sessions and other conferences as may be necessary, including a preclosing, if needed, and closing; and prepare and coordinate the distribution and execution of closing documents and certificates, opinions and document transcripts.

8. Render our legal opinion regarding the validity of the Bonds, the source of payment for the Bonds and the federal income tax treatment of interest on the Bonds, which opinion (the “*Bond Opinion*”) will be delivered in written form on the date the Bonds are exchanged for their purchase price (the “*Closing*”). The Bond Opinion will be based on facts and law existing as of its date. Please see the discussion below at Part E. Please note that our opinion represents our legal judgment based upon our review of the law and the facts so supplied to us that we deem relevant and is not a guarantee of a result.

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B. DESCRIPTION OF SERVICES AS DISCLOSURE COUNSEL

As Disclosure Counsel we will:

1. As Disclosure Counsel, we will assist the District in the preparation and compilation of an official statement or any other disclosure document to be disseminated in connection with the sale of the Bonds, including the official Notice of Sale and Bid Form (which may be referred to, collectively, as the “*Official Statement*”). Such assistance will include reviewing the information submitted by other Participants and by submitting our comments to the Official Statement. We understand that the Financial Advisor will circulate drafts of the Official Statement to Participants for their editing and approval.

2. Deliver (a) an opinion to the District to the effect that the Bonds are not required to be registered with the Securities and Exchange Commission and (b) a letter to the District to the effect that, in the course of our engagement on such matter, no facts have come to our attention which lead us to believe that the Official Statement contained as of its date or the date of closing any untrue statement of a material fact or omitted or omits to state a material fact required to be stated therein or necessary in order to make the statements made therein, in the light of the circumstances under which they were made, not misleading.

C. LIMITATIONS; SERVICES WE DO NOT PROVIDE

Our services as Bond Counsel and Disclosure Counsel described above (the “*Services*”) are limited as stated above. Consequently, unless otherwise agreed pursuant to a separate engagement letter, our Services *do not* include:

1. Giving any advice, opinion or representation as to the financial feasibility or the fiscal prudence of issuing the Bonds, including, without limitation, the undertaking of the Project, the investment of Bond proceeds, the making of any investigation of or the expression of any view as to the creditworthiness of the District, of the Project or of the Bonds or the form, content, adequacy or correctness of the financial statements of the District. We will not offer you financial advice in any capacity beyond that constituting services of a traditionally legal nature.

2. Independently establishing the veracity of certifications and representations of you or the other Participants. For example, we will not review the data available on the Electronic Municipal Market Access system website created by the Municipal Securities Rulemaking Board (and commonly known as “EMMA”) to verify the information relating to the Bonds to be provided by the Bond Purchasers, and we will not undertake a review of your website to establish that information contained therein corresponds to that which you provide independently in your certificates or other transaction documents.



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3. Supervising any state, county or local filing of any proceedings held by the governing body of the District incidental to the Bonds.

4. Preparing any of the following — requests for tax rulings from the Internal Revenue Service (the “IRS”), blue sky or investment surveys with respect to the Bonds, state legislative amendments or pursuing test cases or other litigation.

5. Performing an independent investigation to determine the accuracy, completeness or sufficiency of the Official Statement; and, after the execution and delivery of the Bonds, providing advice as to any Securities and Exchange Commission investigations or concerning any actions necessary to assure compliance with any continuing disclosure undertaking. Please see our comments below at Paragraphs (E)(5) and (E)(6).

6. After Closing, providing continuing advice to the District or any other party concerning any actions necessary to assure that interest paid on the Bonds will continue to be tax-exempt; *e.g.*, we will not undertake rebate calculations for the Bonds without a separate engagement for that purpose, we will not monitor the investment, use or expenditure of Bond proceeds or the use of the Project, and we are not retained to respond to IRS audits.

7. Any other services not specifically set forth above in Parts A and B.

D. ATTORNEY-CLIENT RELATIONSHIP; REPRESENTATION OF OTHERS

Upon execution of this engagement letter, the District will be our client, and an attorney-client relationship will exist between us. However, our Services as Bond Counsel and Disclosure Counsel are limited as set forth in this engagement letter, and your execution of this engagement letter will constitute an acknowledgment of those limitations. Also please note that the attorney-client privilege, normally applicable under state law, may be diminished or non-existent for written advice delivered with respect to Federal tax law matters.

This engagement letter will also serve to give you express written notice that from time to time we represent in a variety of capacities and consult with most underwriters, investment bankers, credit enhancers such as bond insurers or issuers of letters of credit, ratings agencies, investment providers, brokers of financial products, financial advisors, banks and other financial institutions and other persons who participate in the public finance market on a wide range of issues. One or more of such firms may be the winning bidder (*i.e.*, become the Bond Purchasers) at the public sale of the Bonds. Prior to execution of this engagement letter we may have consulted with one or more of such firms regarding the Bonds including, specifically, the Bond Purchasers. We are advising you, and you understand that the District consents to our representation of it in this matter, notwithstanding such consultations, and even though parties whose interests are or

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may be adverse to the District in this transaction are clients in other unrelated matters. Your acceptance of the winning bid constitutes consent to these other engagements. Neither our representation of the District nor such additional relationships or prior consultations will affect, however, our responsibility to render an objective Bond Opinion.

Your consent does not extend to any conflict that is not subject to waiver under applicable Rules of Professional Conduct (including Circular 230 discussed below), or to any matter that involves the assertion of a claim against the District or the defense of a claim asserted by the District. In addition, we agree that we will not use any confidential non-public information received from you in connection with this engagement to your material disadvantage in any matter in which we would be adverse to you.

Circular 230 as promulgated by the U.S. Department of Treasury (“*Circular 230*”) provides rules of professional conduct governing tax practitioners. Circular 230 includes provisions regarding conflicts of interest and related consents that in some respects are stricter than applicable state rules of professional conduct which otherwise apply. In particular, Circular 230 requires your consent to conflicts of interest be given in writing within 30 days of the date of this letter. If we have not received all of the required written consents by this date, we may be required under Circular 230 to “promptly withdraw from representation” of the District in this matter.

Further, this engagement letter will also serve to give you express notice that we represent many other municipalities, school districts, park districts, counties, townships, special districts and units of local government both within and outside of the State of Illinois and also the State itself and various of its agencies and authorities (collectively, the “*governmental units*”). Most but not all of these representations involve bond or other borrowing transactions. We have assumed that there are no controversies pending to which the District is a party and is taking any position which is adverse to any other governmental unit, and you agree to advise us promptly if this assumption is incorrect. In such event, we will advise you if the other governmental unit is our client and, if so, determine what actions are appropriate. Such actions could include seeking waivers from both the District and such other governmental unit or withdrawal from representation.

We anticipate that the District will have its general or special counsel available as needed to provide advocacy in the Bond transaction and has had the opportunity to consult with such counsel concerning the conflict consents and other provisions of this letter; and that other Participants will retain such counsel as they deem necessary and appropriate to represent their interests.

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E. OTHER TERMS OF THE ENGAGEMENT; CERTAIN OF YOUR UNDERTAKINGS

Please note our understanding with respect to this engagement and your role in connection with the issuance of the Bonds.

1. In rendering the Bond Opinion and in performing any other Services hereunder, we will rely upon the certified proceedings and other certifications you and other persons furnish us. Other than as we may determine as appropriate to rendering the Bond Opinion, we are not engaged and will not provide services intended to verify the truth or accuracy of these proceedings or certifications. We do not ordinarily attend meetings of the governing body of the District at which proceedings related to the Bonds are discussed or passed unless special circumstances require our attendance.

2. The factual representations contained in those documents which are prepared by us, and the factual representations which may also be contained in any other documents that are furnished to us by you are essential for and provide the basis for our conclusions that there is compliance with State law requirements for the issue and sale of valid bonds and with the Federal tax law for the tax exemption of interest paid on the Bonds. Accordingly, it is important for you to read and understand the documents we provide to you because you will be confirming the truth, accuracy and completeness of matters contained in those documents at the issuance of the Bonds.

3. If the documents contain incorrect or incomplete factual statements, you must call those to our attention. We are always happy to discuss the content or meaning of the transaction documents with you. Any untruth, inaccuracy or incompleteness may have adverse consequences affecting either the tax exemption of interest paid on the Bonds or the adequacy of disclosures made in the Official Statement under the State and Federal securities laws, with resulting potential liability for you. During the course of this engagement, we will further assume and rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security. We understand that you will cooperate with us in this regard.

4. You should carefully review all of the representations you are making in the transaction documents. We are available and encourage you to consult with us for explanations as to what is intended in these documents. To the extent that the facts and representations stated in the documents we provide to you appear reasonable to us, and are not corrected by you, we are then relying upon your signed certifications for their truth, accuracy and completeness.

5. Issuing the Bonds as “securities” under State and Federal securities laws and on a tax-exempt basis is a serious undertaking. As the issuer of the Bonds, the District is obligated under the State and Federal securities laws and the Federal tax laws to disclose all material facts. The District’s lawyers, financial advisers and bankers can assist the District in fulfilling these

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duties, but the District in its corporate capacity, including your knowledge, has the collective knowledge of the facts pertinent to the transaction and the ultimate responsibility for the presentation and disclosure of the relevant information. Further, there are complicated Federal tax rules applicable to tax-exempt bonds. The IRS has an active program to audit such transactions. The documents we prepare are designed so that the Bonds will comply with the applicable rules, but this means you must fully understand the documents, including the representations and the covenants relating to continuing compliance with the federal tax requirements. Accordingly, we want you to ask questions about anything in the documents that is unclear.

6. As noted, the members of the governing body of the District also have duties under the State and Federal securities and tax laws with respect to these matters and should be knowledgeable as to the underlying factual basis for the bond issue size, use of proceeds and related matters.

7. We are also concerned about the adoption by the District of the gift ban provisions of the State Officials and Employees Ethics Act, any special ethics or gift ban ordinance, resolution, bylaw or code provision, any lobbyist registration ordinance, resolution, bylaw or code provision or any special provision of law or ordinance, resolution, bylaw or code provision relating to disqualification of counsel for any reason. We are aware of the provisions of the State Officials and Employees Ethics Act and will assume that you are aware of these provisions as well and that the District has adopted proceedings that are only as restrictive as such Act. However, if the District has stricter provisions than appear in such Act or has adopted such other special ethics or lobbyist provisions, we assume and are relying upon you to advise us of same.

#### F. FEES

As is customary, we will bill our fees as Bond Counsel and Disclosure Counsel on a transactional basis instead of hourly. Factors which affect our billing include: (a) the amount of the Bonds; (b) an estimate of the time necessary to do the work; (c) the complexity of the issue (number of parties, timetable, type of financing, legal issues and so forth); (d) recognition of the partially contingent nature of our fee, since it is customary that in the case no financing is ever completed, we render a greatly reduced statement of charges; and (e) a recognition that we carry the time for services rendered on our books until a financing is completed, rather than billing monthly or quarterly.

Based upon our current understanding of the terms, structure, size and schedule of the proposed financing, the duties we will undertake pursuant to this engagement letter, the time we estimate will be necessary to effectuate the transaction and the responsibilities we will assume, and in accordance with our discussions regarding the Bonds in connection with the District's calendar year 2018 refunding, we expect that our fee will be \$15,000 for Bond Counsel Services

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and \$7,500 for Disclosure Counsel Services. If at any time, we believe that circumstances require an adjustment of this original fee estimate, we will consult with you and prepare an amendment to this engagement letter.

Our statements of charges are customarily rendered and paid at Closing, or in some instances upon or shortly after delivery of the bond transcripts; we generally do not submit any statement for fees prior to the Closing, except in instances where there is a substantial delay from the expected timetable. In such instances, we reserve the right to present an interim statement of charges. If, for any reason, the Bonds are not issued or are issued without the rendition of our Bond Opinion as bond counsel, or our services are otherwise terminated, we expect to negotiate with you a mutually agreeable compensation.

The undersigned will be the attorneys primarily responsible for the firm's services on this Bond issue, with assistance as needed from other members of our bond, securities and tax departments.

G. RISK OF AUDIT BY INTERNAL REVENUE SERVICE

The IRS has an ongoing program of auditing tax-exempt obligations to determine whether, in the view of the IRS, interest on such tax-exempt obligations is excludable from gross income of the owners for federal income tax purposes. We can give no assurances as to whether the IRS might commence an audit of the Bonds or whether, in the event of an audit, the IRS would agree with our opinions. If an audit were to be commenced, the IRS may treat the District as the taxpayer for purposes of the examination. As noted in Paragraph 6 of Part C above, the scope of our representation does not include responding to such an audit. However, if we were separately engaged at the time, and subject to the applicable rules of professional conduct, we may be able to represent the District in the matter.

H. END OF ENGAGEMENT AND POST-ENGAGEMENT; RECORDS

Our representation of the District and the attorney-client relationship created by this engagement letter will be concluded upon the issuance of the Bonds. Nevertheless, subsequent to the Closing, we will prepare and provide the Participants a bond transcript in a CD-ROM format pertaining to the Bonds and make certain that a Federal Information Reporting Form 8038-G is filed.

Please note that you are engaging us as special counsel to provide legal services in connection with a specific matter. After the engagement, changes may occur in the applicable laws or regulations, or interpretations of those laws or regulations by the courts or governmental agencies, that could have an impact on your future rights and liabilities. Unless you engage us

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specifically to provide additional services or advice on issues arising from this matter, we have no continuing obligation to advise you with respect to future legal developments.

This will be true even though as a matter of courtesy we may from time to time provide you with information or newsletters about current developments that we think may be of interest to you. While we would be pleased to represent you in the future pursuant to a new engagement agreement, courtesy communications about developments in the law and other matters of mutual interest are not indications that we have considered the individual circumstances that may affect your rights or have undertaken to represent you or provide legal services.

At your request, to be made at or prior to Closing, any other papers and property provided by the District will be promptly returned to you upon receipt of payment for our outstanding fees and client disbursements. All other materials shall thereupon constitute our own files and property, and these materials, including lawyer work product pertaining to the transaction, will be retained or discarded by us at our sole discretion. You also agree with respect to any documents or information relating to our representation of you in any matter which have been lawfully disclosed to the public in any manner, such as by posting on EMMA, your website, newspaper publications, filings with a County Clerk or Recorder or with the Secretary of State, or otherwise, that we are permitted to make such documents or information available to other persons in our reasonable discretion. Such documents might include (without limitation) legal opinions, official statements, resolutions, or like documents as assembled and made public in a governmental securities offering.

We call your attention to the District's own record keeping requirements as required by the IRS. Answers to frequently asked questions pertaining to those requirements can be found on the IRS' website under frequently asked questions related to tax-exempt bonds at [www.irs.gov](http://www.irs.gov) (click on "Tax Exempt Bond Community", then "Frequently Asked Questions"), and it will be your obligation to comply for at least as long as any of the Bonds (or any future bonds issued to refund the Bonds) are outstanding, plus three years.

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I. YOUR SIGNATURE REQUIRED

If the foregoing terms are acceptable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer not later than 30 days after the date of this letter, retaining the original for your files. Please note that if we perform Services prior to your executing this engagement letter, this engagement letter shall be effective as of the date we have begun rendering the Services. We will provide copies of this letter to certain of the Participants to provide them with an understanding of our role. We look forward to working with you.

Very truly yours,

CHAPMAN AND CUTLER LLP

By Kyle W. Harding  
Kyle W. Harding

By Kelly K. Kost  
Kelly K. Kost

Accepted and Approved:

FOUNTAINDALE PUBLIC LIBRARY  
DISTRICT, WILL AND DUPAGE  
COUNTIES, ILLINOIS

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_, 2019

KWH:jmt

KK:kd

cc: Mr. John O'Driscoll  
Mr. Cedric Gordon  
Mr. Andrew Kim

MINUTES of a regular public meeting of The Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, held at the Fountaindale Public Library Building, 300 West Briarcliff Road, Bolingbrook, Illinois, in said Library District at 7 o'clock P.M., on the 17<sup>th</sup> day of October, 2019.

\* \* \*

The meeting was called to order by the President, and upon the roll being called, Margaret (Peggy) J. Danhof, the President, and the following Trustees were physically present at said location:

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The following Trustees were allowed by a majority of the members of The Board of Library Trustees in accordance with and to the extent allowed by rules adopted by The Board of Library Trustees to attend the meeting by video or audio conference: \_\_\_\_\_

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No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_

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The President announced that the next item for consideration was the issuance of not to exceed \$8,900,000 general obligation refunding bonds to be issued by the District for the purpose of refunding certain of the District's outstanding bonds and that The Board of Library Trustees would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax sufficient to pay the principal and interest thereon. The President then explained that the ordinance sets forth the parameters for the issuance of said bonds and sale thereof by designated officials of the District and summarized the pertinent terms of said parameters,



including the specific parameters governing the manner of sale, length of maturity, rates of interest, purchase price and tax levy for said bonds.

Whereupon Trustee \_\_\_\_\_ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Trustee prior to said meeting and to everyone in attendance at said meeting who requested a copy:

ORDINANCE NO. 2019-8

AN ORDINANCE providing for the issue of not to exceed \$8,900,000 General Obligation Refunding Library Bonds of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, for the purpose of refunding certain outstanding bonds of said Library District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

\* \* \*

WHEREAS, the Fountaindale Public Library District, Will and DuPage Counties, Illinois (the “*District*”), has heretofore issued and has outstanding its Taxable General Obligation Library Building Bonds, Series 2009B, dated December 15, 2009 (the “*Prior Bonds*”); and

WHEREAS, The Board of Library Trustees of the District (the “*Board*”) has determined that it is necessary and desirable to refund all or a portion of the Prior Bonds (said Prior Bonds to be refunded are referred to herein as the “*Refunded Bonds*”) in order to realize debt service savings for the District; and

WHEREAS, the Refunded Bonds shall be fully described in the Escrow Agreement referred to in Section 12 hereof and are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS, the Board has further determined that, in order to refund the Refunded Bonds, it is necessary and desirable to borrow an amount not to exceed \$8,900,000 and issue bonds of the District therefor (the “*Bonds*”); and

WHEREAS, the Bonds shall be payable from a direct annual ad valorem tax levied against all taxable property in the District, without limitation as to rate or amount; and

WHEREAS, the Property Tax Extension Limitation Law of the State of Illinois, as amended (the “*PTELL*”), imposes certain limitations on the “*aggregate extension*” of certain property taxes levied by the District, but provides that the definition of “*aggregate extension*” applicable to the District contained in Section 18-185 of the Property Tax Code of the State of Illinois, as amended,

does not include extensions “made for any taxing district to pay interest or principal on bonds issued to refund or continue to refund those bonds that were approved by referendum”; and

WHEREAS, the Board does hereby find and determine that the Refunded Bonds were approved by referendum; and

WHEREAS, the County Clerks of The Counties of Will and DuPage, Illinois (the “*County Clerks*”), are therefore authorized to extend and collect said tax so levied for the payment of the Bonds without limitation as to rate or amount; and

WHEREAS, in accordance with the terms of the Refunded Bonds, the Refunded Bonds may be called for redemption in advance of their maturity, and it is necessary and desirable to make such call for the redemption of such Refunded Bonds on their earliest practicable call date, and provide for the giving of proper notice to the registered owners of such Refunded Bonds:

NOW, THEREFORE, Be It Ordained by The Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

*Section 2. Authorization.* It is hereby found and determined that the Board has been authorized by law to borrow an amount not to exceed \$8,900,000 upon the credit of the District and as evidence of such indebtedness to issue the Bonds to said amount, the proceeds of the Bonds to be used for the purpose of refunding the Refunded Bonds, and that it is necessary and for the best interests of the District that there be issued an amount not to exceed \$8,900,000 of the Bonds so authorized.

*Section 3. Bond Details.* There be borrowed on the credit of and for and on behalf of the District an amount not to exceed \$8,900,000 for the purpose aforesaid; and that the Bonds shall be issued to said amount, in one or more series, as set forth in the Bond Notification (as defined

herein) therefor. The Bonds shall be designated “General Obligation Refunding Library Bonds” with such series designation as may be appropriate and set forth in the Bond Notification therefor.

The Bonds of any series shall be dated such date (not prior to September 15, 2019, and not later than March 15, 2020) as set forth in the Bond Notification therefor, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations set forth in the Bond Notification therefor (but no single Bond in any series shall represent installments of principal maturing on more than one date), and shall be numbered 1 and upward within any series. The Bonds of any series shall become due and payable (subject to prior redemption as hereinafter described) on February 1 of each of the years (not later than 2030), in the principal amounts (not exceeding \$3,750,000 per year in the aggregate for all series combined) and bearing interest at the rates per annum (not exceeding 5.0% per annum) as set forth in the Bond Notification therefor.

The Bonds of any series shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of such Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable semi-annually commencing with the first interest payment date as set forth in the Bond Notification therefor, and on February 1 and August 1 of each year thereafter to maturity. Interest on each Bond shall be paid by check or draft of the bond registrar and paying agent (which shall be the Purchaser (as hereinafter defined), the Treasurer of the Board or a bank or trust company authorized to do business in the State of Illinois) set forth in the Bond Notification therefor (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office or the principal office, as applicable (the “*Principal Office*”), of the Bond Registrar.

The seal of the District shall be affixed to or imprinted on each of the Bonds, and the Bonds shall be signed by the manual or facsimile signatures of the President and Secretary of the Board, and shall be registered, numbered and countersigned by the manual or facsimile signature of the Treasurer of the Board, as they shall determine, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

*Section 4. Registration of Bonds; Persons Treated as Owners. (a) General.* The District shall cause books (the “*Bond Register*”) for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the Principal Office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District for the Bonds. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the Principal Office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory

to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same series and maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at the Principal Office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same series and maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each series and maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such series and maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15<sup>th</sup> day of the month next preceding the interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental

charge that may be imposed in connection with any transfer or exchange of Bonds, except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

(b) *Global Book-Entry System.* The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the series and maturities of the Bonds determined as described in Section 3 hereof. Upon initial issuance, the ownership of each such Bond may be registered in the Bond Register in the name of Cede & Co., or any successor thereto ("*Cede*"), as nominee of The Depository Trust Company, New York, New York, and its successors and assigns ("*DTC*"). In such event, all of the outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The President and Secretary of the Board, the Library Director of the District and the Bond Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the "*Representation Letter*"), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a "*DTC Participant*") or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice

of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the 15th day of the month next preceding the applicable interest payment date, the name "Cede" in this Ordinance shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Bonds and the Bonds shall no longer



be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At that time, the District may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate universal book-entry system, then the Bonds may be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this Ordinance to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

*Section 5. Redemption. (a) Optional Redemption.* All or a portion of the Bonds due on and after the date, if any, specified in the Bond Notification therefor shall be subject to redemption prior to maturity at the option of the District from any available funds, as a whole or in part, and if in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single series and maturity to be selected by the Bond Registrar), on the date specified in said Bond Notification (but not later than February 1, 2028), and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date. Each series of Bonds may have different optional redemption provisions within the parameters set forth in this paragraph.

(b) *Mandatory Redemption.* The Bonds maturing on the date or dates, if any, indicated in the Bond Notification therefor shall be subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date on February 1 of the years, if any, and in the principal amounts, if any, as indicated in said Bond Notification.

The principal amounts of Bonds to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such Bonds credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the District may determine. In addition, on or prior to the 60th day preceding any mandatory redemption date, the Bond Registrar may, and if directed by the Board shall, purchase Bonds required to be retired on such mandatory redemption date. Any such Bonds so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

(c) *General.* The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The District shall, at least forty-five (45) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar) notify the Bond Registrar of such redemption date and of the principal amount and maturity or maturities of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds of a single series and maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar from the Bonds of such series and maturity by such method of lottery as the Bond Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the District in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

*Section 6. Redemption Procedure.* Unless waived by any holder of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the Principal Office of the Bond Registrar, and
- (6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed at the option of the District shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Bonds will not be redeemed. Otherwise, prior to any redemption date, the District

shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same series and maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

*Section 7. Form of Bond.* The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, “See Reverse Side for Additional Provisions”, shall be omitted and paragraph [6] and the paragraphs thereafter, as may be appropriate, shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED  
NO. \_\_\_\_\_

REGISTERED  
\$ \_\_\_\_\_

**UNITED STATES OF AMERICA**

**STATE OF ILLINOIS**

**COUNTIES OF WILL AND DUPAGE**

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

**GENERAL OBLIGATION REFUNDING LIBRARY BOND, SERIES 20\_\_**

See Reverse Side for Additional Provisions
---

Interest                      Maturity                      Dated  
Rate: \_\_\_\_%      Date: February 1, 20\_\_      Date: \_\_\_\_\_, 20\_\_      [CUSIP: \_\_\_\_\_]

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Fountaindale Public Library District, Will and DuPage Counties, Illinois (the “*District*”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on February 1 and August 1 of each year, commencing \_\_\_\_\_ 1, 20\_\_, and until said Principal Amount is paid. The principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender thereof at the principal [corporate trust] office of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, as bond registrar and paying agent (the “*Bond Registrar*”). Payment of the installments of interest shall be made to the Registered

Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on the 15th day of the month next preceding the interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar. For the prompt payment of this Bond, both principal and interest, at maturity, the full faith, credit and resources of the District are hereby irrevocably pledged.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of Bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax sufficient to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Fountaindale Public Library District, Will and DuPage Counties, Illinois, by its Board of Library Trustees, has caused its corporate seal to be imprinted by facsimile hereon or hereunto affixed, and this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Library Trustees, and to be registered, numbered and countersigned by the manual or duly authorized facsimile signature of the Treasurer of said Board of Library Trustees, all as appearing hereon and as of the Dated Date identified above.

[SEAL]

\_\_\_\_\_  
Margaret (Peggy) J. Danhof, President  
Board of Library Trustees

\_\_\_\_\_  
Steven Prodehl, Secretary  
Board of Library Trustees

Registered, Numbered and Countersigned:

\_\_\_\_\_  
Kathryn Spindel, Treasurer  
Board of Library Trustees

Date of Authentication: \_\_\_\_\_, 20\_\_

CERTIFICATE  
OF  
AUTHENTICATION

Bond Registrar and Paying Agent:

\_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Refunding Library Bonds, Series 20\_\_, of the Fountaindale Public Library District, Will and DuPage Counties, Illinois.

\_\_\_\_\_  
as Bond Registrar

By \_\_\_\_\_  
Authorized Officer

[Form of Bond - Reverse Side]

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

**WILL AND DUPAGE COUNTIES, ILLINOIS**

**GENERAL OBLIGATION REFUNDING LIBRARY BOND, SERIES 20\_\_**

[6] This Bond is issued by the District for the purpose of refunding certain outstanding bonds of the District, in full compliance with and as authorized by the provisions of the Local Government Debt Reform Act of the State of Illinois and the Public Library District Act of 1991 of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by an ordinance duly and properly adopted by The Board of Library Trustees of the District, all as provided by law.

[7] [Optional and Mandatory Redemption provisions, as applicable, will be inserted here.]

[8] [Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the District maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.]

[9] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal [corporate trust] office of the Bond Registrar in \_\_\_\_\_, \_\_\_\_\_, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same



maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[10] The Bonds are issued in fully registered form in the denomination of [\$5,000 each or authorized integral multiples thereof]. This Bond may be exchanged at the principal [corporate trust] office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15<sup>th</sup> day of the month next preceding the interest payment date on such Bond and ending at the opening of business on such interest payment date[, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds].

[11] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

**(ASSIGNMENT)**

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_

\_\_\_\_\_  
attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed: \_\_\_\_\_

NOTICE: The signature on this assignment must correspond with the name of the Registered Owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

*Section 8. Sale of Bonds.* The President of the Board, together with at least one of the Executive Director of the District and Treasurer of the Board (collectively, the “*Designated Representatives*”), are hereby authorized to proceed not later than the 28th day of February, 2020, without any further authorization or direction from the Board, to sell the Bonds in one or more series upon the terms as prescribed in this Ordinance. The Bonds of any series hereby authorized shall be executed as in this Ordinance provided as soon after the delivery of their respective Bond Notification as may be, and thereupon be deposited with the Treasurer of the Board, and, after authentication thereof by the Bond Registrar, be by said Treasurer delivered to the purchaser thereof (the “*Purchaser*”), upon receipt of the purchase price therefor, the same being not less than 97.0% of the principal amount of such Bonds (exclusive of any original issue discount), plus accrued interest, if any, to date of delivery.

The Purchaser for any series of Bonds shall be: (a) pursuant to a competitive sale conducted by PMA Securities, Inc., Naperville, Illinois (“*PMA*”), the best bidder for such Bonds; (b) in a negotiated underwriting, a bank or financial institution listed in the Dealers & Underwriters or Municipal Derivatives sections of the most recent edition of The Bond Buyer’s Municipal Marketplace; or (c) in a private placement, (i) a bank or financial institution authorized to do business in the State of Illinois, (ii) a governmental unit as defined in the Local Government Debt Reform Act of the State of Illinois, as amended, or (iii) an “accredited investor” as defined in Rule 501 of Regulation D as promulgated under the Securities Act of 1933, as amended; *provided, however,* that the Purchaser as set forth in either (b) or (c) shall be selected only upon receipt by the District of the recommendation of PMA that the sale of such Bonds on a negotiated or private placement basis to the Purchaser is in the best interest of the District because of (i) the pricing of such Bonds by the Purchaser, (ii) then current market conditions or (iii) the timing of the sale of

such Bonds; and *further provided*, that the Purchaser as set forth in (c) may be selected through the utilization of a placement agent selected by the Designated Representatives after consultation with PMA if the use of such placement agent is determined by the Designated Representatives to be in the best interest of the District.

Prior to the sale of any series of Bonds, the President of the Board or the Executive Director of the District is hereby authorized to approve and execute a commitment for the purchase of a Municipal Bond Insurance Policy (as hereinafter defined), to further secure such Bonds, as long as the present value of the fee to be paid for the Municipal Bond Insurance Policy (using as a discount rate the expected yield on such Bonds treating the fee paid as interest on such Bonds) is less than the present value of the interest reasonably expected to be saved on such Bonds over the term of such Bonds as a result of the Municipal Bond Insurance Policy.

Upon the sale of any series of Bonds, the Designated Representatives shall prepare a Notification of Sale of such Bonds, which shall include the pertinent details of sale as provided herein (the "*Bond Notification*"). In each Bond Notification, the Designated Representatives shall find and determine that the Bonds described therein have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon the sale of such Bonds does not exceed the maximum rate otherwise authorized by applicable law and that the net present value debt service savings to the District as a result of the issuance of such Bonds (together with any other Bonds previously issued) and the refunding of the Refunded Bonds refunded thereby (together with any other Refunded Bonds previously refunded by Bonds previously issued) is not less than 4.0% of the principal amount of said Refunded Bonds. Each Bond Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in such Bond Notification.

Upon the sale of any series of Bonds, as evidenced by the execution and delivery of the Bond Notification therefor by the Designated Representatives, the President, Secretary and Treasurer of the Board and any other officers of the District, as shall be appropriate, shall be and are hereby authorized and directed to approve or execute, or both, such documents of sale of such Bonds as may be necessary, including, without limitation, the contract for the sale of such Bonds between the District and the Purchaser (the "*Purchase Contract*"). Prior to the execution and delivery of such Purchase Contract, the Designated Representatives shall find and determine that no person holding any office of the District either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the "*Official Statement*") is hereby ratified, approved and authorized; the execution and delivery of the Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, said Preliminary Official Statement, the Official Statement and the Bonds.

*Section 9. Tax Levy.* In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX SUFFICIENT TO PRODUCE THE SUM OF:	
2019	\$4,000,000.00	for principal and interest up to and including February 1, 2021
2020	\$4,000,000.00	for principal and interest
2021	\$4,000,000.00	for principal and interest
2022	\$4,000,000.00	for principal and interest
2023	\$4,000,000.00	for principal and interest
2024	\$4,000,000.00	for principal and interest
2025	\$4,000,000.00	for principal and interest
2026	\$4,000,000.00	for principal and interest
2027	\$4,000,000.00	for principal and interest
2028	\$4,000,000.00	for principal and interest

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall have been collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Notification, the President, Secretary and Treasurer of the Board are hereby authorized to direct the abatement of such taxes to the extent of the excess of such levy in each year over the amount necessary to pay debt service on the Bonds in the following bond year. Proper notice of such abatement shall be filed with the County Clerks in a timely manner to effect such abatement.

*Section 10. Filing of Ordinance and Certificate of Reduction of Taxes.* Forthwith upon the passage of this Ordinance, the Secretary of the Board is hereby directed to file a certified copy of this Ordinance with the County Clerks, and it shall be the duty of the County Clerks to annually in and for each of the years 2019 to 2028, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for library purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general library purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Refunding Bond and Interest Fund of 2019" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

The President, Secretary and Treasurer of the Board be and the same are hereby directed to prepare and file with the County Clerks a Certificate of Reduction of Taxes Heretofore Levied for the Payment of Bonds showing the Refunded Bonds and directing the abatement of the taxes heretofore levied to pay the Refunded Bonds.

*Section 11. Use of Taxes Heretofore Levied.* All proceeds received or to be received from any taxes heretofore levied to pay principal and interest on the Refunded Bonds, including the proceeds received or to be received from the taxes levied for the year 2018 for such purpose, shall be used to pay the principal of and interest on the Refunded Bonds and to the extent that such proceeds are not needed for such purpose because of the establishment of the escrow referred to in Section 12 hereof, the same shall be deposited into the Bond Fund and used to pay principal and interest on the Bonds in accordance with all of the provisions of this Ordinance.

*Section 12. Use of Bond Proceeds; Call of the Refunded Bonds.* Accrued interest, if any, received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. Simultaneously with the delivery of the Bonds, the principal proceeds of the Bonds, together with any premium received from the sale of the Bonds, are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of refunding the Refunded Bonds, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited (i) with Bond Trust Services Corporation, Roseville, Minnesota, as the paying agent for the Prior Bonds or (ii) in escrow pursuant to an Escrow Agreement (the “*Escrow Agreement*”) to be entered into between the District and a bank or trust company authorized to do business in the State of Illinois, as set forth in the Bond Notification (the “*Escrow Agent*”), in substantially the form attached hereto as *Exhibit A* and made a part hereof by this reference, or with such changes therein as shall be approved by the officers of the District executing the Escrow Agreement, such execution to constitute evidence of the approval of such changes, for the purpose of paying the principal of and interest on the Refunded Bonds. The Board approves the form, terms and provisions of the Escrow Agreement and directs the President and Secretary of the Board to execute, attest and deliver the Escrow Agreement in the name and on behalf of the District. Amounts in the escrow may be used to purchase direct obligations of or obligations guaranteed by the full faith and credit of the United States of America (the “*Government Securities*”) to provide for the payment of the principal of and interest on the Refunded Bonds. The Escrow Agent, PMA and the Purchaser are each hereby authorized to act as agent for the District in the purchase of the Government Securities.

At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser or the Bond Registrar on behalf of the District from the proceeds of the Bonds.

In accordance with the redemption provisions of the ordinance authorizing the issuance of the Refunded Bonds, the District by the Board does hereby make provision for the payment of and

does hereby call (subject only to the delivery of the Bonds) the Refunded Bonds for redemption on their earliest practicable call date (not earlier than February 1, 2020) as set forth in the Bond Notification.

*Section 13. Non-Arbitrage and Tax-Exemption.* The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the “Code”), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the “IRS”) of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer of the Board, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make



such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

*Section 14. Designation of Bonds.* The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

*Section 15. List of Bondholders.* The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

*Section 16. Duties of Bond Registrar.* If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar’s standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Bonds as provided herein;
- (d) to cancel and/or destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

*Section 17. Continuing Disclosure Undertaking.* The President of the Board is hereby authorized, empowered and directed to execute and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended (the “*Continuing Disclosure Undertaking*”) in connection with any series of the Bonds. When each Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, such Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of such Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Ordinance, the sole remedy for failure to comply with a Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

*Section 18. Municipal Bond Insurance.* In the event the payment of principal and interest on any of the Bonds is insured pursuant to a municipal bond insurance policy (the “*Municipal Bond Insurance Policy*”) issued by a bond insurer (the “*Bond Insurer*”), and as long as such Municipal Bond Insurance Policy shall be in full force and effect, the District and the Bond Registrar agree to comply with such usual and reasonable provisions regarding presentment and payment of the Bonds, subrogation of the rights of the Bondholders to the Bond Insurer upon payment of the Bonds by the Bond Insurer, amendment hereof, or other terms, as approved by the President of the Board on advice of counsel, his or her approval to constitute full and complete acceptance by the District of such terms and provisions under authority of this Section.

*Section 19. Record-Keeping Policy and Post-Issuance Compliance Matters.* On July 21, 2016, the Board adopted a record-keeping policy (the “*Policy*”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District the interest on which is excludable from “gross income” for federal income tax purposes (such as the Bonds) or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

*Section 20. Posting.* Within three (3) days after enactment hereof, a true, correct and complete copy of this ordinance shall be posted in a public area of the District library building and shall remain posted for 14 days, and a certified copy hereof shall be maintained at the library operated by the District and such copy shall be made available for public inspection.

*Section 21. Severability.* If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

*Section 22. Repeal.* All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Ordinance shall be in full force and effect forthwith upon its adoption.

ADOPTED:     October 17, 2019

---

Margaret (Peggy) J. Danhof, President  
Board of Library Trustees

Attest:

---

Steven Prodehl, Secretary  
Board of Library Trustees

RECORDED in the District records on October 17, 2019.

POSTED as set forth herein on October 17, 2019.

EXHIBIT A

ESCROW LETTER AGREEMENT

\_\_\_\_\_, 201\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Re: Fountaindale Public Library,  
Will and DuPage Counties, Illinois  
\$ \_\_\_\_\_ General Obligation Refunding Library Bonds, Series 20 \_\_\_\_\_

Ladies and Gentlemen:

The Fountaindale Public Library, Will and DuPage Counties, Illinois (the "*District*"), by an ordinance adopted by The Board of Library Trustees of the District (the "*Board*") on the 17th day of October, 2019 (as supplemented by a notification of sale of bonds dated \_\_\_\_\_, 20\_\_, the "*Bond Ordinance*"), has authorized the issue and delivery of \$ \_\_\_\_\_ General Obligation Refunding Library Bonds, Series 20\_\_\_\_\_, dated \_\_\_\_\_, 20\_\_ (the "*Bonds*"). The District has authorized by the Bond Ordinance that proceeds of the Bonds be used to pay and redeem on February 1, 2020, \$ \_\_\_\_\_ of the District's outstanding and unpaid Taxable General Obligation Library Building Bonds, Series 2009B, dated December 15, 2009, maturing on February 1 of the years and in the amounts and bearing interest as follows:

MATURITY	PRINCIPAL AMOUNT	INTEREST RATE
February 1, 2028	\$	%
February 1, 2029		%
December 1, 2029		%

(the "*Refunded Bonds*").

The District hereby deposits with you \$ \_\_\_\_\_ from the proceeds of the Bonds and \$ \_\_\_\_\_ from funds of the District on hand and lawfully available (collectively, the "*Deposit*") and you are hereby instructed as follows with respect thereto:

1. [Upon deposit, you are directed to hold the Deposit in an irrevocable trust fund account (the "*Trust Account*") for the District to the benefit of the holders of the Refunded Bonds.] [Upon deposit, you are directed to purchase U.S. Treasury Securities State and Local Government Series Certificates of Indebtedness in the amount of

\$ \_\_\_\_\_ and maturing as described on *Exhibit A* hereto (the “*Securities*”). You are further instructed to fund a beginning cash escrow deposit on demand in the amount of \$ \_\_\_\_\_. The beginning deposit and the Securities are to be held in an irrevocable trust fund account (the “*Trust Account*”) for the District to the benefit of the holders of the Refunded Bonds.]

2. [You shall hold the Deposit in the Trust Account in cash for the sole and exclusive benefit of the holders of the Refunded Bonds until redemption of the Refunded Bonds on February 1, 2020, is made.] [You shall hold the Securities and any interest income or profit derived therefrom and any uninvested cash in the Trust Account for the sole and exclusive benefit of the holders of the Refunded Bonds until redemption of the Refunded Bonds on February 1, 2020, is made.]

3. You shall promptly collect the principal, interest or profit from the proceeds deposited in the Trust Account and promptly apply the same as necessary to the payment of the Refunded Bonds as herein provided.

4. The District has called the Refunded Bonds for redemption and payment prior to maturity on February 1, 2020. You are hereby directed to provide for and give or cause the Prior Paying Agent (as hereinafter defined) to give timely notice of the call for redemption of the Refunded Bonds. The form and time of the giving of such notice regarding the Refunded Bonds shall be as specified in the ordinance authorizing the issuance of the Refunded Bonds. The District agrees to reimburse you for any actual out-of-pocket expenses incurred in the giving of such notice, but the failure of the District to make such payment shall not in any respect whatsoever relieve you from carrying out any of the duties, terms or provisions of this Agreement.

5. In addition, you are hereby directed to give or cause the Prior Paying Agent to give notice of the call of the Refunded Bonds, on or before the date the notice of such redemption is given to the holders of the Refunded Bonds, to the Municipal Securities Rulemaking Board (the “*MSRB*”) through its Electronic Municipal Market Access system for municipal securities disclosure or through any other electronic format or system prescribed by the MSRB for purposes of Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended. Information with respect to procedures for submitting notice can be found at <https://msrb.org>.

6. You shall remit the sum of \$ \_\_\_\_\_ on February 1, 2020, to Bond Trust Services Corporation, Roseville, Minnesota (the “*Prior Paying Agent*”), such sum being sufficient to pay the principal of and interest on the Refunded Bonds on such date, and such

remittance shall fully release and discharge you from any further duty or obligation thereto under this Agreement.

7. You shall make no payment of fees, due or to become due, of the bond registrar and paying agent on the Bonds or the Refunded Bonds. The District shall pay the same as they become due.

8. If at any time it shall appear to you that the funds on deposit in the Trust Account will not be sufficient to pay the principal of and interest on the Refunded Bonds, you shall notify the District not less than five (5) days prior to such payment date and the District shall make up the anticipated deficit from any funds legally available for such purpose so that no default in the making of any such payment will occur.

9. Upon final disbursement of funds sufficient to pay the Refunded Bonds as hereinabove provided for, you shall transfer any balance remaining in the Trust Account to the District and thereupon this Agreement shall terminate.

Very truly yours,

FOUNTAINDALE PUBLIC LIBRARY DISTRICT,  
WILL AND DUPAGE COUNTIES, ILLINOIS

By \_\_\_\_\_  
Margaret (Peggy) J. Danhof, President  
Board of Library Trustees

By \_\_\_\_\_  
Steven Prodehl, Secretary  
Board of Library Trustees

\_\_\_\_\_, 20\_\_  
Page 4

Accepted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

By \_\_\_\_\_ SPECIMEN \_\_\_\_\_  
Its \_\_\_\_\_



**EXHIBIT A [TO ESCROW AGREEMENT]**

**U.S. TREASURY SECURITIES**

Trustee \_\_\_\_\_ moved and Trustee \_\_\_\_\_ seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Trustees voted AYE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

NAY: \_\_\_\_\_

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of The Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

\_\_\_\_\_  
Steven Prodehl, Secretary  
Board of Library Trustees

STATE OF ILLINOIS     )  
                                      ) SS  
COUNTY OF WILL        )

**CERTIFICATION OF ORDINANCE AND MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of The Board of Library Trustees (the "*Board*") of the Fountaindale Public Library District, Will and DuPage Counties, Illinois (the "*District*"), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 17th day of October, 2019, insofar as same relates to the adoption of Ordinance No. 2019-8 entitled:

AN ORDINANCE providing for the issue of not to exceed \$8,900,000 General Obligation Refunding Library Bonds of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, for the purpose of refunding certain outstanding bonds of said Library District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Library District Act of 1991 of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

I do further certify that within three (3) days after enactment of said ordinance, a true, correct and complete copy of said ordinance was posted in a public area of the District library building and remained posted for 14 days, and a certified copy of said ordinance was maintained at the library operated by the District and such copy was made available for public inspection.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District,  
this 17<sup>th</sup> day of October, 2019.

---

Steven Prodehl, Secretary  
Board of Library Trustees

[SEAL]

STATE OF ILLINOIS     )  
                                      ) SS  
COUNTY OF WILL        )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Will, Illinois (the "*County*"), and as such official I do further certify that on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, there was filed in my office a duly certified copy of Ordinance No. \_\_\_\_\_ entitled:

AN ORDINANCE providing for the issue of not to exceed \$8,900,000 General Obligation Refunding Library Bonds of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, for the purpose of refunding certain outstanding bonds of said Library District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by The Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, on the 17th day of October, 2019, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the County, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

---

County Clerk of The County of Will,  
Illinois

[SEAL]

STATE OF ILLINOIS     )  
                                      ) SS  
COUNTY OF DuPAGE    )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DuPage, Illinois (the "*County*"), and as such official I do further certify that on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, there was filed in my office a duly certified copy of Ordinance No. \_\_\_\_\_ entitled:

AN ORDINANCE providing for the issue of not to exceed \$8,900,000 General Obligation Refunding Library Bonds of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, for the purpose of refunding certain outstanding bonds of said Library District, providing for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by The Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois, on the 17th day of October, 2019, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the County, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

---

County Clerk of The County of DuPage,  
Illinois

[SEAL]

## **Bring Your Own Device to Work Policy- DRAFT**

The Fountaindale Public Library District recognizes that the performance of certain job responsibilities may be enhanced by or may require the use of cellular (cell) phones, smartphones, tablets or other mobile computing devices, hereafter referred to collectively as mobile device.

The District may permit full-time exempt employees to use their personal mobile devices for the purpose of performing job related tasks specific to their position at the discretion of the Executive Director. This policy applies to work performed on a device on the District's behalf during working and nonworking hours, on and off premises.

Employees are not required to use their personal devices. If a device is required for the purpose of performing job related tasks specific to their position, the District may provide one upon the employee's request. Employees should consult the Employer Information and Property policy for further information.

Employees using their personal devices must promptly provide the District with access to the device when requested or required for the District's legitimate business purposes, including in the event of a FOIA request, security incident or investigation.

The District may issue a stipend for those employees who hold positions where the duties of that position require the use of a cell phone or mobile device. A stipend to compensate for business-related costs incurred is meant to off-set the overall costs of the mobile device ownership, not cover those costs in full. The stipend is not considered taxable income to the employee and will be issued monthly through the automated payroll system.

All District owned phones will be paid directly through the District's cell phone provider and not subject to this policy.

### Eligibility Requirements

Employees whose job duties include the frequent need for a mobile device may receive a monthly stipend to cover business-related costs. An employee is eligible for a stipend if at least one of the following criteria is met:

- The job function of the employee requires considerable time outside of his or her assigned office or work area and it is important to the District that he or she is accessible during those times;
- The job function of the employee requires him or her to be accessible outside of scheduled or normal working hours;
- The job function of the employee requires him or her to have wireless data and internet access; and/or
- The employee is designated as a "first responder" to emergencies.

For tablets and/or mobile hot-spots, there is the additional requirement that:

- The specific form factor and/or functionality of the tablet (e.g. larger screen) or mobile computing device (e.g. connectivity while commuting) is crucial to that employee's ability to perform the needed service or job function.

*An employee who occasionally requires a mobile device for business purposes is not eligible for a stipend; however, he or she may submit a record of these expenses for reimbursement.*

### Stipend Plan

If an employee meets the eligibility requirements for a mobile device, as outlined above, a stipend may be requested using the Mobile Device Stipend Agreement form. Once approved by the Executive Director, the stipend amount will be paid monthly through the automated payroll system. As per IRS guidelines, any amount paid will not be taxable.

This stipend does not constitute an increase to base pay, and will not be included in the calculation of percentage increases to base pay due to annual raises, job upgrades, bonuses, benefits based on a percentage of salary, etc.

The stipend will be paid as a flat rate per month, based on the business contact required of the employee's position and the minutes/texts/data needed for the employee to perform his or her job responsibilities. As a stipend, the District will pay only the agreed upon amount, even if monthly costs exceed that amount. A new request form must be submitted if the stipend amount needs to be changed because of documented business purposes.

The stipend is neither permanent nor guaranteed. The District reserves the right to remove an employee from this plan and/or cancel the plan if there is insufficient budget to meet the plan costs.

### Employee Rights & Responsibilities

- The employee is responsible for purchasing a mobile device and establishing a service contract with the provider of his or her choice. The contract is in the name of the employee, who is solely responsible for all payments to the service provider. The employee purchases service and equipment; determines plan choices, service levels, calling areas, service and features; and accepts termination clauses and payment terms.
- Because the mobile device is personally owned, the employee may use the phone for both business and personal purposes as needed. The employee may, at his or her own expense, add extra services or equipment features, as desired.
- If there are problems with service, the staff member is expected to work directly with the carrier for resolution. Support from the District is limited to documentation provided for connecting a personally-owned mobile device to District-provided services, including email, calendar, and contacts.
- An employee receiving a stipend must be able to show, if requested by the Executive Director or Finance Manager, a copy of the monthly access plan charges and business related use to determine if the amount of District compensation is appropriate.



- If the employee terminates the wireless contract at any point, he or she must notify the Executive Director within 5 business days to terminate the stipend.
- The District does not accept any liability for claims, charges or disputes between the service provider and the employee.
- Use of the mobile device in any manner contrary to local, state, or federal laws will constitute misuse, and will result in immediate termination of the stipend.
- Devices covered by this policy are used in part to conduct District business and/or to create, receive, send, or store District data. As a result, the District information contained on devices covered by this policy are subject to District policies, including those pertaining to data security, acceptable computing use, and email.
- An employee receiving a District stipend must comply with Federal, State, and District requirements, and assist the District in providing access to information about or contained on the mobile device covered by this policy in response to requests for such data or information by third parties as required by Federal and/or State law.
- Any mobile device that has data capabilities must be secured based on current District security standards including password protection and encryption. If a device with data capabilities is stolen or missing, it must be reported to the Executive Director, the wireless device service provider, and to the District's Information Technology Manager as soon as possible.
- Employees are expected to delete all District data from the device when their employment with the District is severed, except when required to maintain that data in compliance with a litigation hold notice.

#### Appropriate Use

The District's policies prohibiting harassment, discrimination, and retaliation, namely apply to the use of all devices under this policy. You may not use any device in a manner that may be construed by others as harassing or offensive based on race, national origin, sex, sexual orientation, age, disability, religious beliefs, or any other characteristic protected by applicable federal, state, or local law.

The District prohibits employees from talking, texting, emailing, or otherwise using a mobile or other electronic device, regardless of who owns the device, while operating the District vehicles, machinery, or equipment, or while operating personal vehicles, machinery, or equipment for the District's business or on behalf of the District. Employees must also comply with any applicable federal, state, or local law restricting the use of mobile or other electronic devices while operating vehicles, machinery, or equipment. For their own health and safety and the health and safety of others, employees should not use their devices while operating vehicles, machinery, or equipment of any kind.

#### Reimbursement for Business Calls

If an employee's job duties do not meet the criteria for a mobile device, the employee is not eligible for a stipend. Such employees may request reimbursement for the actual extra expenses of business use on their personal mobile devices. Reimbursement for per-minute "air time" charges for voice service is limited to the total overage charge shown on the invoice; expenses for minutes included in the plan will not be reimbursed. Similarly, reimbursements for data overages applies to the total overages shown on the invoice for that section. The individual

should make personal payment to the provider, and then should submit a request for reimbursement. Reimbursement documentation should identify the business purpose.

#### Cancellation

- Any stipend agreement will be immediately cancelled if an employee receiving a mobile device stipend terminates employment with the District.
- The Executive Director determines the employee is no longer eligible for the stipend.
- The eligible employee no longer has a mobile device or mobile device service plan.
- The eligible employee uses the mobile device in any manner contrary to local, state, or federal laws or District policy.

#### No Expectation of Privacy

All material, data, communications, and information, including but not limited to email (both outgoing and incoming), telephone conversations and voicemail, instant messages, and internet and social media postings and activities created on, received or transmitted by, printed from, or stored or recorded on the device for the District or on behalf of the District is the property of the District, regardless of who owns the device(s) used.

To the fullest extent allowed by law, employees should have no expectation of privacy whatsoever in any of the District content.

An employee who has been found in violation of this policy will be subject to disciplinary action, up to and including termination.

## Mobile Device Stipend Agreement

Employee Name: \_\_\_\_\_ Stipend Start Date: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Monthly Stipend Amount (flat fee): \_\_\_\_\_  
Dept Name: \_\_\_\_\_  
Cell Phone #: \_\_\_\_\_ Cellular Carrier: \_\_\_\_\_

Please use the following table for monthly stipend calculation. Circle all that apply.

Basic Cell Phone	Smartphone			Tablet	Hotspot
	Occasional (10%)	Regular (25%)	Extensive (40%+)		
\$40	\$20	\$40	\$60	\$30	\$30

### Policy Summary

Full-time exempt employees who hold positions that include the need for a mobile device may receive a mobile device stipend to compensate for business-related costs incurred when using their individually-owned devices. The stipend will be considered a non-taxable fringe benefit to the employee. The stipend amount will be determined by an employee's job duties as it relates to mobile device use and access. For more information, read the complete Bring Your Own Device to Work Policy.

### Employee Responsibilities

- The employee is responsible for purchasing a mobile device and establishing a service contract with the provider of his or her choice. The contract is in the name of the employee, who is solely responsible for all payments to the service provider. The employee purchases service and equipment; determines plan choices, service levels, calling areas, service and features; and accepts termination clauses and payment terms.
- Because the mobile device is personally owned, the employee may use the phone for both business and personal purposes as needed. The employee may, at his or her own expense, add extra services or equipment features, as desired.
- If there are problems with service, the staff member is expected to work directly with the carrier for resolution. Support from the District is limited to documentation provided for connecting a personally-owned mobile device to District-provided services, including email, calendar, and contacts.
- An employee receiving a stipend must be able to show, if requested by the Executive Director or Finance Manager, a copy of the monthly access plan charges and business related use to determine if the amount of District compensation is appropriate.
- If the employee terminates the wireless contract at any point, he or she must notify the Executive Director within 5 business days to terminate the stipend.

- The District does not accept any liability for claims, charges or disputes between the service provider and the employee.
- Use of the mobile device in any manner contrary to local, state, or federal laws will constitute misuse, and will result in immediate termination of the stipend.
- Devices covered by this policy are used in part to conduct District business and/or to create, receive, send, or store District data. As a result, the information contained on devices covered by this policy are subject to District policies, including those pertaining to data security, acceptable computing use, and email.
- An employee receiving a District stipend must comply with Federal, State, and District requirements, and assist the District in providing access to information about or contained on the mobile device covered by this policy in response to requests for such data or information by third parties as required by Federal and/or State law.
- Any mobile device that has data capabilities must be secured based on current District security standards including password protection and encryption. If a device with data capabilities is stolen or missing, it must be reported to the Executive Director, the wireless device service provider, and to the District's Information Technology Manager as soon as possible.
- Employees are expected to delete all District data from the device when their employment with the District is severed, except when required to maintain that data in compliance with a litigation hold notice.

#### Employee Certification

By signing below, I certify that I have read, understand, and agree to the Bring Your Own Device to Work Policy and my responsibilities under the policy. I further certify that the above stipend will be used toward expenses that I incur for mobile device usage for business purposes.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

## **Leave Under the Victims' Economic Security and Safety Act (VESSA)-DRAFT**

### Statement of Policy

Eligible employees may use unpaid leave for up to 12 work weeks in a 12-month period for any one or more of the following reasons:

1. Seeking medical attention for, or recovering from, physical or psychological injuries caused by domestic sexual, or gender violence to the employee or the employee's family or household member; or
2. Obtaining services from a victim services organization for the employee or the employee's family or household member; or
3. Obtaining psychological or other counseling for the employee or the employee's family or household member; or
4. Participating in safety planning, temporarily or permanently relocating, or taking other actions to increase the safety of the employee or the employee's family or household member from future domestic, sexual, or gender violence or ensuring economic security; or
5. Seeking legal assistance or remedies to ensure the health and safety of the employee or the employee's family or household member, including preparing for or participating in any civil or criminal legal proceeding related to or derived from domestic, sexual, or gender violence.

### Definitions

1. "12-Month Period" - means a rolling 12-month period measured forward from the date the leave is taken and continuous with each additional leave day taken.
2. "Family or Household Member" – means a spouse, parent, son, daughter, other person related by blood or by present or prior marriage, other person who shares a relationship through a son or daughter, and persons jointly residing in the same household;
3. "Parent"- means the biological parent of an employee or an individual who stood in loco parentis to an employee when the employee was a child.
4. "Son or Daughter"- means a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is under 18 years of age, or is 18 years of age or older and incapable of self-care because of a mental or physical disability.
5. "Domestic, Sexual, or Gender Violence"- means domestic violence, sexual assault, gender violence, or stalking.

### Coverage and Eligibility

Both full and part-time employees are eligible to apply for this leave.

### Intermittent or Reduced Leave

An employee may take leave intermittently (a few days or a few hours at a time) or on a reduced leave schedule.

### Substitution of Time Off

An employee may elect to substitute accrued paid vacation, sick or personal time or any other applicable paid time off for any part of VESSA leave. Such substitution will not extend the employee's total allotment of time off under this policy.

### Notice Requirement

An employee is required to give 48 hours' notice to the District in the event of a foreseeable leave. In unexpected or unforeseeable situations, an employee should provide as much notice as is practicable.

### Certification

1. For leaves taken pursuant to this policy, the employee may be required to submit a certification demonstrating the need for the leave. The certification must be provided by the employee as soon as reasonably possible, but in most cases, within 15 days after requested.
2. The certification requirement may be satisfied by the submission of a sworn statement from the employee and one of the following:
  - Documentation from a victim services organization, attorney, clergy, or a medical or other professional from whom the employee or the family or household member has sought assistance from in addressing domestic, sexual, or gender violence and/or its effects;
  - A police or court record; or
  - Other corroborating evidence.
3. All documentation related to the employee's need for the leave pursuant to this policy will be held in strict confidence and will only be disclosed as required/permitted by law.

### Effects on Benefits

During an approved VESSA leave, the District will maintain your health benefits, as if you continued to be actively employed. If paid leave is substituted for unpaid VESSA leave, the District will deduct your portion of the health plan premium as a regular payroll deduction. If your leave is unpaid, you must pay your portion of the premium during the leave. Your group health care coverage may cease if your premium payment is more than 30 days late. If you do not return to work at the end of the leave period, you may be required to reimburse the District

for the cost of the premiums paid by the District for maintaining coverage during your unpaid leave, unless you cannot return to work because of the continuation, recurrence, or onset of domestic, sexual, or gender violence or other circumstances beyond your control.

### **Job Protection**

If you wish to return to work at the expiration of your leave, you are entitled to return to your same position or to an equivalent position with equivalent pay, benefits and other terms and conditions of employment. If you take leave because of your own medical condition, you are required to provide medical certification that you are fit to resume work. Employees failing to provide the certification will not be permitted to resume work until it is provided.

### **Reasonable Accommodations**

The District will provide reasonable accommodations for employees who are entitled to them under VESSA, unless such accommodations would present an undue hardship for the District.

Reasonable accommodations may be available to applicants and employees and may include adjustment to a job structure, workplace facility, or work requirement, transfer, reassignment, modified schedule, leave, changed telephone number or seating assignment, installation of a lock, implementation of a safety procedure or assistance in documenting domestic, sexual, or gender violence that occurs at the workplace or in work-related settings, in response to actual or threatened domestic, sexual, or gender violence.

A qualified individual is an individual who, but for being a victim of domestic, sexual, or gender violence or with a family or household member who is a victim of domestic, sexual, or gender violence, can perform the essential functions of the employment position that such individual holds or desires.

Should you wish to request a reasonable accommodation pursuant to this policy, you should contact the Human Resources Manager.

## **2020 LIBRARY CLOSING SCHEDULE**

January 1, 2020	Wednesday	New Year's Day	Holiday
April 12, 2020	Sunday	Easter	Administrative Day
May 25, 2020	Monday	Memorial Day	Holiday
July 4, 2020	Saturday	Independence Day	Administrative Day
September 7, 2020	Monday	Labor Day	Holiday
November 25, 2020	Wednesday	Thanksgiving Eve	Close at 5:00 p.m.
November 26, 2020	Thursday	Thanksgiving	Holiday
December 24, 2020	Thursday	Christmas Eve	Holiday
December 25, 2020	Friday	Christmas Day	Holiday
December 31, 2020	Thursday	New Year's Eve	Holiday

Holidays are paid as stated in the Holiday section of the Employee Handbook. Administrative Days are days other than official holidays when the District libraries are closed. Administrative Days are unpaid for non-exempt employees.



NOTICE OF MEETING  
2020 BOARD MEETINGS

The regular meeting of the Board of Library Trustees of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS will be held at Fountaindale Public Library, 300 West Briarcliff Road, Bolingbrook, Illinois 60440 in the Board Room (2nd Floor) at 7 p.m.

Meetings are held on the third Thursday of the month, unless otherwise indicated.

January 16, 2020	July 16, 2020
February 20, 2020	August 20, 2020
March 19, 2020	September 17, 2020
April 16, 2020	October 15, 2020
May 21, 2020	November 19, 2020
June 18, 2020	December 17, 2020

/s/ Steven J. Prodehl  
Secretary, Board of Library Trustees  
FONTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

Approved at the meeting of the Fountaindale Public Library District Board of Trustees held October 17, 2019.



**JESSE WHITE • Secretary of State & State Librarian**

Illinois State Library, Gwendolyn Brooks Building  
300 S. Second St., Springfield, IL 62701-1796

**WWW.CYBERDRIVEILLINOIS.COM**

## Illinois State Library

### ILLINOIS PUBLIC LIBRARY PER CAPITA AND EQUALIZATION AID GRANT APPLICATION

As required by administrative rule, The Illinois Library System Act (23 Ill. Adm. Code 3030.200 (2) (J)), to be eligible for funding, the applying public library shall have completed the Illinois Public Library Annual Report (IPLAR) and the annual certification process to confirm eligibility for grants administered by the Illinois State Library.

In making an application for Public Library Per Capita and Equalization Aid Grants, the Library Board of Trustees agrees to expend the funds received for the purposes outlined in the application as approved by the Illinois State Library, and as stipulated by statute Illinois Library System Act (75 ILCS 10/8 and 10/8.1) and administrative rule Illinois State Library Grant Programs (23 Ill. Adm. Code 3035.115 and 3035.135).

The Library Board of Trustees affirms that all grant funds received as a result of this application shall be used to provide public library service to its community by supplementing the library's regular budget and that it will not reduce, nor cause to have reduced, the public library's levy in the current or next fiscal year.

The Library Board of Trustees agrees that the Illinois State Library or its designee shall have the right to examine any of the records that directly relate to this grant.

☒ By checking this box, I certify 1) that I have the authority to submit this application on behalf of the Library Board of Trustees, and 2) that the statements herein are true, complete and accurate to the best of my knowledge. The Library Board of Trustees is aware that any false, fictitious or fraudulent statement or claims may be subject to civil, criminal or administrative penalties.

1. Legal name of library: Fountaindale Public Library District

2. Library's control number: 30285 Branch number: 00

3. Contact information of the person completing this grant application:

Preparer's name: Paul Mills  
(First name) (Last name)

Preparer's title: Executive Director

Preparer's phone number: (630) 685-4157

Preparer's email: pmills@fountaindale.org

4. **Population Served:** 67,683

All changes in population must be documented and supporting information that details the increase or decrease shall be submitted electronically with this application. Documentation should include one of the following:

- Any U.S. Census certifications (corrections, special census, etc.) that has been filed with the Office of Secretary of State Index Department prior to submission of the application.
- For population changes, annexations or disconnects that are typically not documented by the U.S. Census, the library must submit appropriate and substantial supporting information, including a certified population. Examples include, but are not limited to: documentation from appropriate municipal corporate authorities, a library district's board of trustees, referenda questions and certified results, etc.

Contact the Illinois State Library with any questions.

**5. Standards Chapter Review, Public Service:** The library director and the Board of Trustees shall review Chapter 3, "Personnel," of "Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014." Review the check list at the end of the chapter and report on progress toward meeting any items left unchecked. If all items are checked, please indicate as such.

The Fountaindale Public Library District Board of Trustees reviewed Chapter 3, "Personnel," of Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014. The Board and the Executive Director found that all of the checklist items were satisfied by the Fountaindale Public Library District.

**6. Trustees Fact File:** The Board of Trustees shall review chapters 11-14 and all appendices of the "Trustee Facts File Third or Fourth Edition"— <https://www.cyberdriveillinois.com/departments/library/libraries/pdfs/trusteefacts.pdf>.

As a result of this review, indicate any modification to current practices or policies that may occur in the forthcoming year.

The Fountaindale Public Library District Board of Trustees reviewed chapters 11-14 and all appendices of the "Trustee Facts File Third Edition." The District will continue to evaluate its policies and practices and will be paying particular attention to patron privacy.

7. **Continuing Education:** Library staff and at least one trustee shall have completed an educational program in calendar year 2019 focusing on organization management. The requirement could have been met via live presentation, webinar or free online courses. Providers may include, but are not limited to, the Illinois State Library, an Illinois Library System and the Illinois Library Association. The library may choose to have an in-house staff day and have someone come in to discuss organizational management. Because libraries throughout the state vary in staff size and need, the individual library will decide on the area of focus.

List the organization management program attended and indicate any modification to current practices or policies that may occur in the forthcoming year.

The District chose a webinar from Webjunction regarding Strategic Planning. Here is a direct link

<https://learn.webjunction.org/course/view.php?id=431>

The District will be considering next steps in a Strategic Plan as the current one is coming to a close.

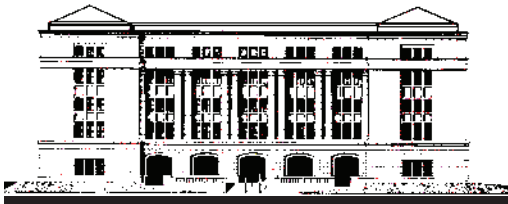
8. **Outreach:** Having familiarized library staff and the Board of Trustees with the Illinois Digital Archives (IDA): <http://www.idaillinois.org/> and the Digital Public Library of America (DPLA): <https://dp.la/>, does the library have a collection of original source materials relevant to Illinois' history and culture that would be appropriate for possible inclusion in the DPLA and the IDA? Would the library like to receive a follow up call from the Illinois State Library? Yes ☐ No ☒

Describe the library's role in the collection, exhibition and promotion of local history in your community.

The District does not have anything at this time, but the District will keep it in mind as opportunities arise.

9. **Planned Use of Funds:** Describe how the library plans to use grant monies in order to meet standards in the most recent edition of "Serving Our Public 3.0: Standards for Illinois Public Libraries." Use general categories in identifying actual planned expenditures.

The District plans to use these funds to expand access to electronic resources for patrons of the District.



**JESSE WHITE • Secretary of State & State Librarian**  
Illinois State Library, Gwendolyn Brooks Building  
300 S. Second St., Springfield, IL 62701-1796  
**WWW.CYBERDRIVEILLINOIS.COM**

## Illinois Public Library Per Capita Grant Expenditures Report

*Per Capita Grant funds must be obligated by June 30 and expended by August 15.*

**Library Name:** Fountaindale Public Library District      **City:** Bolingbrook  
**Control Number:** 30285      **Branch Number:** 00  
**Fiscal Year:** 2018      **Exact amount of Per Capita Grant received:** \$84,603.75

### CHECK EXPENDITURE CATEGORY. EACH CHECKED CATEGORY MUST INCLUDE A BRIEF EXPLANATION.

☒ **Materials** (*materials for all ages, genres and formats, including electronic resources, books on tape, DVD's, CD's, etc.*)

Access to electronic materials through CloudLibrary, OverDrive, and Recorded Books were purchased with these funds.

☐ **Programs** (Summer Reading, Mom & Tot, educational, instructional, etc.)

☐ **Personnel**

☐ **Electronic Access** (databases, resource sharing, LLSAPs, system fees, etc.)

☐ **Continuing Education** (staff and/or board)

☐ **Supplies**

☐ **Equipment** (office equipment, computer software and hardware, etc.)

☐ **Travel**

☐ **Public Relations** (newsletters, media ads, etc.)

☐ **Telecommunications** (phone, fax, internet, cable, etc.)

☐ **Construction – Be specific** (ADA Accessibility, new carpeting and floor coverings, new furnishings, attached shelving, lighting, basic remodeling, energy conservation, electrical, roofing, elevators, ceilings, HVAC, plumbing, doors/windows, fire protection, book drops, circulation desks, security systems, technology wiring, and interior or exterior painting)

☐ **Contractual Services – Be specific** (legal fees, architect fees, consulting fees, etc.)

☐ **Other – Be specific** (insurance, utilities, furniture, Shelving, association fees, lawn maintenance, etc.)

FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
APPROVAL FORM  
FOR  
TRUSTEE SERVICE WITHIN STATE OR NATIONAL ORGANIZATIONS

**Date Submitted:**

10-2-2019

**Trustee Name:**

Kathryn J Spindel

**Name of Organization:**

American Library Association \_\_\_\_\_

\_\_\_\_\_  
**Officer/Committee Assignment(s):**

Division Councilor representing United for Libraries to ALA Council which is the governing body of ALA.

\_\_\_\_\_  
**Appointed By:**

United for Libraries Board

\_\_\_\_\_  
**Term(s) of Service:**

July 1, 2019 to June 30, 2020 \_

**Statement by Trustee:**

I am honored to serve my division – United for Libraries - as their Councilor and act as a liaison between UFL and ALA Council.

**Additional Notes:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature of Trustee:** Kathryn J Spindel

**Date of Board Approval:** \_\_\_\_\_



# For patrons in crises, libraries rewriting role

Some hire social workers, others train staff for ODs

BY ALI SWENSON  
Associated Press

NEW YORK — When Jackie Narkiewicz switched careers and became a librarian, she thought she'd spend her workdays "drinking hot beverages and discussing literature with people."

But during her 16 years as a librarian on New York's Long Island, Narkiewicz also has faced a man threatening to kill her and a patron screaming while cutting her own hair in the bathroom. For her job, Narkiewicz has been trained in CPR and mental health crisis response and carries the opioid overdose antidote naloxone with her.

As libraries nationwide contend with a surge in patrons seeking refuge in the stacks because of poverty, drug addiction or mental illness, a growing number of institutions have social workers on staff.

It's the latest step in an evolution that libraries have been dealing with for years as homelessness and the opioid crisis reach emergency levels and patrons have come to rely on li-

braries as free, safe spaces open to all.

Though homelessness has seen some declines in the U.S. since the recession, it has surged in cities like Seattle, where a homelessness state of emergency and a spike in questions from library patrons about things like housing, transportation and food led the public library system to hire its first full-time social worker in 2018.

Other libraries, unable to afford such a step, have trained librarians to handle certain emergencies themselves. That's caused some debate among library workers about whether they're being asked to adapt to an evolving job or to do work that goes too far beyond their expertise.

"I can get you a phone number, I can get you a book you want, but when you're dealing with mental health issues, I don't feel appropriately trained for it," Narkiewicz said.

A few master's degree programs for aspiring librarians have classes on mental health, but most don't. To help fill in the gaps, an estimated 40-plus library systems have full-time social workers on staff, according to Whole Person Librarianship, an organiza-

tion that tracks such partnerships.

At the Queens Public Library in New York, resident social worker Shantel Johnson oversees a team of library case managers, but she's also available to help librarians communicate with struggling patrons, connect visitors to services or just listen to people.

"They'll open up to staff, and staff is doing 14 different things," Johnson said. She said she regularly helps patrons who are homeless, experiencing abuse or having trouble applying for jobs.

The Queens Public Library also started stationing New York University social work interns in some branches last year, as does the New York Public Library, which got its first interns two years ago.

Library patron Sofia Ciniglio was meeting twice weekly with an intern at a Manhattan branch last year for career advice. But their conversations eventually involved her family, feelings and personal life. The intern introduced Ciniglio to a library where she could learn Braille, which she'd been curious about.

"She was very much a good listener, very attentive, and she knew who I was



BEBETO MATTHEWS/AP

Shantel Johnson, right, is a resident social worker at the Queens Public Library in New York.

and the nuances of how I go about things," Ciniglio said.

The NYPL's librarians, meanwhile, are trained to de-escalate conflicts but aren't asked to do more in-depth mental health crisis training.

Spokeswoman Amy Geduldig notes that the library "is not a social services organization, and its staff are not medical or mental health professionals." The NYPL, the nation's busiest library system, still hasn't hired a full-time licensed social worker.

In some libraries without professional social work help, employees are being asked to take on new tasks.

In small-town Titusville,

Pennsylvania, library director Justin Hoenke recently agreed with his library's board that all staffers should be trained to administer naloxone if needed.

"This is a new requirement of the job," Hoenke said. "If they're not comfortable with it, they kind of have to reevaluate their life and their job. You have to change with the times."

Fobazi Ettarh doesn't see it that way. An academic librarian at Rutgers University in Newark, she said too many expectations can distract librarians from their work, and she personally wouldn't feel comfortable as a first responder to an overdose.

"It would just be a lot for my mental health," she said.

Research suggests other librarians feel the same way. A 2018 survey of librarians in Pennsylvania found many reported they already felt stressed from trying to answer questions from patrons about mental health and social services.

Despite fraught encounters with people in crisis, Narkiewicz, who works part time right now, still hopes to find a full-time job in the library field.

"Some days are really difficult. Some days are amazing and terrific," she said. "It's quite an eye-opening, but an amazing, wonderful career."



# Fountaindale Public Library District

## Cash and Investment

September 30, 2019

	Beginning Balance	Net Change-YTD	Ending Balance
Cash and Investments			
Cash			
Cash Checking	\$771,947.66	\$116,498.32	\$888,445.98
Cash Checking/Payroll	\$186,644.40	(\$9,218.23)	\$177,426.17
Petty Cash	\$2,429.25	\$0.00	\$2,429.25
Total Cash	\$961,021.31	\$107,280.09	\$1,068,301.40
Investments			
Investment - General/BMO Harris MM	\$6,677,388.60	\$1,810,275.27	\$8,487,663.87
Investment - General/IL Funds/MM	\$70,052.78	\$396.28	\$70,449.06
Investment - IL Funds/INB/E-Pay	\$57,746.31	\$1,901.61	\$59,647.92
Investment - Special Reserve/BMO Harris MM	\$2,042,408.59	\$12,499.73	\$2,054,908.32
Investment - Working Cash/BMO Harris MM	\$1,074,669.45	(\$14,555.82)	\$1,060,113.63
Investments - Working Cash/Madison	\$0.00	\$0.00	\$0.00
Investment - Working Cash/MM	\$0.00	\$0.00	\$0.00
Investment - Morgan Stanley - CD/Bond	\$0.00	\$0.00	\$0.00
Investment - Special Reserve/PMA	\$15,260,952.35	\$32,189.63	\$15,293,141.98
Total Investments	\$25,183,218.08	\$1,842,706.70	\$27,025,924.78
Bond Fund			
4-1211-40 Invest/BMO Harris MM Account	\$1,447,597.04	\$568,145.09	\$2,015,742.13
Total Bond Fund	\$1,447,597.04	\$568,145.09	\$2,015,742.13
Building Project Fund			
9-1221-90 Bond Proceeds Invest - 2009	\$0.00	\$0.00	\$0.00
9-1211-90 Invest/BMO Harris MM Account	\$10,613.02	\$64.95	\$10,677.97
Total Building Project Fund	\$10,613.02	\$64.95	\$10,677.97
Total Cash and Investments	\$27,602,449.45	\$2,518,196.83	\$30,120,646.28

Special Res. PMA - 2.26%  
General - IL Fund - 2.136%  
Money Market BMO Harris - 2.267%

# Fountaindale Public Library District

## Revenue Report

September 30, 2019

	Current Month	Year to Date	Percent Collected	Budgeted Receipts	Uncollected Receipts
Revenue					
Revenue Funds 1-8					
Property Tax - Will - 2018	\$3,755,399.56	\$3,955,412.98	95.11 %	\$4,158,849.00	\$203,436.02
Property Tax Dupage 2018	\$34,483.75	\$76,851.44	90.55 %	\$84,874.00	\$8,022.56
Property Tax Will - 2019 - Est.	\$0.00	\$0.00	0.00 %	\$4,278,200.00	\$4,278,200.00
Property Tax Dupage - 2019 - Est.	\$0.00	\$0.00	0.00 %	\$87,310.00	\$87,310.00
Other Tax	\$0.00	\$23,524.55	21.00 %	\$112,040.00	\$88,515.45
Interest	\$37,578.58	\$91,158.99	22.67 %	\$402,030.00	\$310,871.01
Fines	\$5,351.74	\$14,398.53	22.15 %	\$65,000.00	\$50,601.47
Copy Machines	\$521.80	\$1,876.94	23.46 %	\$8,000.00	\$6,123.06
Fax Machine	\$507.95	\$2,002.12	28.60 %	\$7,000.00	\$4,997.88
Book Sales	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Printing	\$2,032.55	\$6,951.88	34.76 %	\$20,000.00	\$13,048.12
Miscellaneous	\$5,871.78	\$9,599.73	83.48 %	\$11,500.00	\$1,900.27
Reimbursements	\$1,308.82	\$2,298.66	51.08 %	\$4,500.00	\$2,201.34
Board Reimbursements	\$0.00	\$0.00	0.00 %	\$250.00	\$250.00
Leases	\$0.00	\$0.00	0.00 %	\$300.00	\$300.00
Grant Income	\$84,603.75	\$84,603.75	99.71 %	\$84,854.00	\$250.25
Total Operating Funds	\$3,927,660.28	\$4,268,679.57	45.78 %	\$9,324,707.00	\$5,056,027.43
Building Project Fund Revenue					
Proceeds From Bond Sale	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Interest Building Project Fund	\$20.11	\$64.95	0.00 %	\$0.00	(\$64.95)
Total Building Project Fund	\$20.11	\$64.95	0.00 %	\$0.00	(\$64.95)
Bond Fund					
Property Tax - Will 2018	\$1,006,251.07	\$1,059,844.23	95.09 %	\$1,114,516.00	\$54,671.77
Property Tax - Dupage 2018	\$9,307.26	\$20,742.39	91.20 %	\$22,745.00	\$2,002.61
Property Tax - Will 2019 - Est.	\$0.00	\$0.00	0.00 %	\$1,907,636.64	\$1,907,636.64
Property Tax - Dupage 2019 - Est.	\$0.00	\$0.00	0.00 %	\$38,931.36	\$38,931.36
Interest Bond Fund	\$2,135.57	\$6,515.18	0.00 %	\$0.00	(\$6,515.18)
Interest Rebate Payment - BAB	\$0.00	\$83,055.79	50.00 %	\$166,112.00	\$83,056.21
Total Bond Fund	\$1,017,693.90	\$1,170,157.59	36.01 %	\$3,249,941.00	\$2,079,783.41
Total Revenue	\$4,945,374.29	\$5,438,902.11	43.25 %	\$12,574,648.00	\$7,135,745.89

# Fountaindale Public Library District

## Expenditure Report

SEPTEMBER 30, 2019

	Current Month	Year to Date	% Expended	Working Budget	Unexpended Budget
Expenditures					
Total Expenditures - Operating Funds					
General Fund Expenditures					
Personnel Expense	\$321,915.16	\$1,112,530.56	22.94 %	\$4,848,800.00	\$3,736,269.44
Contractual Services	\$23,397.95	\$118,578.45	19.81 %	\$598,500.00	\$479,921.55
Supplies & Utilities	\$55,300.33	\$106,521.00	17.74 %	\$600,400.00	\$493,879.00
Library Materials	\$97,609.99	\$175,353.88	14.15 %	\$1,238,967.00	\$1,063,613.12
Capital Expenditures	\$4,816.70	\$230,411.70	19.90 %	\$1,157,900.00	\$927,488.30
Miscellaneous	\$5,471.55	\$9,544.77	12.73 %	\$75,000.00	\$65,455.23
Per Capita Grant	\$0.00	\$0.00	0.00 %	\$84,604.00	\$84,604.00
Other Grant Expenditures	\$0.00	\$0.00	0.00 %	\$500.00	\$500.00
Total General Fund Expenditures	\$508,511.68	\$1,752,940.36	20.37 %	\$8,604,671.00	\$6,851,730.64
Other Fund Expenditures					
Audit Fund Expenditures	\$6,800.00	\$6,800.00	56.67 %	\$12,000.00	\$5,200.00
Liability Insurance Fund Expenditures	\$0.00	\$7,242.63	7.58 %	\$95,500.00	\$88,257.37
Soc Sec/IMRF Fund Expenditures	\$55,401.26	\$159,132.99	20.67 %	\$770,000.00	\$610,867.01
Special Reserve Fund Expenditures	\$0.00	\$0.00	0.00 %	\$40.00	\$40.00
Maintenance Fund Expenditures	\$14,248.82	\$41,217.54	12.84 %	\$321,000.00	\$279,782.46
Total Other Fund Expenditures	\$76,450.08	\$214,393.16	17.89 %	\$1,198,540.00	\$984,146.84
Total Expenditures - Operating Funds	\$584,961.76	\$1,967,333.52	20.07 %	\$9,803,211.00	\$7,835,877.48
Building Project Fund Expenditures					
	\$0.00	\$0.00	0.00 %	\$10,613.00	\$10,613.00
Total Building Project Fund Expenditures	\$0.00	\$0.00	0.00 %	\$10,613.00	\$10,613.00
Bond Fund Expenditures					
Principal Payment - 2008	\$0.00	\$0.00	0.00 %	\$800,000.00	\$800,000.00
Interest Payment - 2008	\$0.00	\$16,800.00	50.00 %	\$33,600.00	\$16,800.00
Principal Payment - 2009	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Interest Payment - 2009	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Principal Payment - 2009B	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Interest Payment - Bond 2009B	\$0.00	\$252,987.50	50.00 %	\$505,975.00	\$252,987.50
Principal Payment - 2016A	\$0.00	\$0.00	0.00 %	\$90,000.00	\$90,000.00
Interest Payment - 2016A	\$0.00	\$94,700.00	50.00 %	\$189,400.00	\$94,700.00
Escrow Expenditures	\$0.00	\$0.00	0.00 %	\$3,000,000.00	\$3,000,000.00
Principal Payment - 2018	\$0.00	\$0.00	0.00 %	\$870,000.00	\$870,000.00
Interest Payment - 2018	\$0.00	\$237,525.00	50.00 %	\$475,050.00	\$237,525.00
Bond - Abatement from General Fund	\$0.00	\$0.00	0.00 %	\$465,784.00	\$465,784.00
Escrow Expense - From General Fund	\$0.00	\$0.00	0.00 %	\$3,000,000.00	\$3,000,000.00
Total Bond Fund Expenditures	\$0.00	\$602,012.50	6.38 %	\$9,429,809.00	\$8,827,796.50

# Fountaindale Public Library District

## Expenditure Report

SEPTEMBER 30, 2019

	Current Month	Year to Date	% Expended	Working Budget	Unexpended Budget
Total	\$0.00	\$602,012.50	6.38 %	\$9,440,422.00	\$8,838,409.50
Total Expenditures - All Funds	\$584,961.76	\$2,569,346.02	13.35 %	\$19,243,633.00	\$16,674,286.98

**Fountaindale Public Library District**  
**Bills Paid - Operating Account**  
OCTOBER 2019

Payee Name	Description	Payment Date	Check/Draft Number	Account Number	Payment Amount
AFLAC	Employer Insurance Contribution - September 2019	10/1/2019	776	1-4192-10	\$20.15
Blue Cross Blue Shield of Illinois	Employer Insurance Contribution - October 2019	10/1/2019	52334	1-4192-10	\$31,011.41
Dearborn National Life Insurance Company	Employer Insurance Contribution - October 2019	10/1/2019	52335	1-4192-10	\$539.97
Fidelity Security Life Insurance/EYEMED	Employer Insurance Contribution - October 2019	10/1/2019	52336	1-4192-10	\$186.40
Home Depot	Building Operation Supplies	10/1/2019	52337	8-4357-30	\$169.74
	Building Maintenance			1-4235-29	\$4.15
Illinois Municipal Retirement Fund	Employer Contribution - September 2019	10/1/2019	778	5-4142-10	\$23,122.84
TruSeal	Grounds - Parking lot Repair and Resurfacing	10/1/2019	52338	1-4292-30	\$17,077.45
					<b><u>\$72,132.11</u></b>

  
\_\_\_\_\_  
Jennie Nguyen, Finance Manager

Gross Payroll & FICA Expense - SEPTEMBER 2019

Gross Payroll	\$285,304.03
FICA	<u>\$21,247.88</u>
Total Gross Payroll & FICA	<b>\$306,551.91</b>

**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 17, 2019**

**General Fund** Page 1

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>1000Bulbs.com</b>	Bookmobile & Building Lighting Ballast	W01802710	1-4235-29	\$ 37.10
	<i>Totals for 1000Bulbs.com</i>			<b>\$ 37.10</b>
<b>4imprint, Inc.</b>	Star Wars Day Craft - Ice Pens	7754154	1-4735-10	808.71
	<i>Totals for 4imprint, Inc.</i>			<b>\$ 808.71</b>
<b>Allyse Schiller</b>	Mileage - 8/9/19-9/27/19	AS093019	1-4171-10	19.02
	<i>Totals for Allyse Schiller</i>			<b>\$ 19.02</b>
<b>Amazon</b>	Finance - "Discard After" Stickers	A18-1920	1-4351-10	37.47
	Finance - Calendars & Organizers	A17-1920	1-4351-10	94.27
	Finance - Theft ID Prevention Rollers	A18-1920	1-4351-10	25.99
	Finance - Planner Refills & Pens	A20-1920	1-4351-10	71.23
	Finance - Small Coin Deposit Bags	A22-1920	1-4351-10	21.89
	Finance - Organizing Folders	A24-1920	1-4351-10	71.96
	IT - Laptop Case	A21-1920	1-4354-14	99.98
	Periodicals	0660346-OCT19	1-4511-26	14.03
	CSD - Program Supplies	A19-20	1-4353-20	12.99
	CSD - Various Library/Program Supplies	A19-1920	1-4353-20	283.87
	CSD - Various Library/Program Supplies	A19-1920	1-4371-20	17.46
	ATSD - Vortex Program Supplies	A14-1920	1-4353-24	208.81
	Books - Adult Fiction	0660346-OCT19	1-4540-26	161.51
	Books - Adult Non-Fiction	0660346-OCT19	1-4541-26	163.82
	Books - Juvenile Easy	0660346-OCT19	1-4546-26	289.91
	Books - Juvenile Storytime & Professional Reference	0660346-OCT19	1-4547-26	15.62
	Video Games - YA	0660346-OCT19	1-4563-26	57.78
	Realia - Juvenile - Storage Bins	0660346-OCT19	1-4569-26	152.89
	CSD - Circulating Doll Collection	A13-1920	1-4575-10	185.64
	CSD - Circulating Doll Collection	A12-1920	1-4575-10	17.76
	CSD - Circulating Doll Collection	A12-1920	1-4575-10	84.71
	2019 Staff Summer Reading Prizes & Genre Fiction Prizes	0660346-OCT19	1-4711-10	474.80
	Promotional Giveaways - Green Keyrings	A16-1920	1-4735-10	155.00
	Studio Maker/Program Supplies	A15-1920	1-4568-27	60.67
	Studio Maker/Program Supplies	A15-1920	1-4353-27	23.68
	Studio Maker/Program Supplies	A15-1920	1-4371-27	65.30
	Electronic Devices & Equipment	0660346-OCT19	1-4527-26	200.07

**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 17, 2019**

**General Fund** Page 2

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Amazon</b>	(Cont'd)			
	STEAM Boxes	0660346-OCT19	1-4528-26	\$ 23.98
	Video Games - Juvenile	0660346-OCT19	1-4564-26	47.86
	<i>Totals for Amazon</i>			<b>\$ 3,140.95</b>
<b>American Library Association</b>				
	Mills, Korczak, Ali, Theobald - 2020 Conf. - 2/25/19-2/29/19	PLA2020	1-4151-10	1,220.00
	Mermbership - Hopwood - 9/1/19-8/31/20	1206497-1920	1-4161-10	287.00
	<i>Totals for American Library Association</i>			<b>\$ 1,507.00</b>
<b>AmeriFlex Business Solutions</b>				
	Benefit/Cobra Administration Fees - October 2019	INV279734	1-2222-10	183.40
	<i>Totals for AmeriFlex Business Solutions</i>			<b>\$ 183.40</b>
<b>Antonieta Diaz</b>				
	Program - Arbolito de Navidad - 11/12/19	AD111219	1-4571-24	100.00
	<i>Totals for Antonieta Diaz</i>			<b>\$ 100.00</b>
<b>AT &amp; T</b>				
	Internet - September 2019	5962689405	1-4314-14	1,361.60
	<i>Totals for AT &amp; T</i>			<b>\$ 1,361.60</b>
<b>AT &amp; T Mobility - National Business Services</b>				
	Telephone Service - 8/22/19-9/21/19	15437332	1-4311-14	258.27
	<i>Totals for AT &amp; T Mobility - National Business Services</i>			<b>\$ 258.27</b>
<b>ATLAS</b>				
	Library Membership - 7/1/19-6/30/20	1920	1-4162-10	50.00
	<i>Totals for ATLAS</i>			<b>\$ 50.00</b>
<b>B&amp;H Photo-Video</b>				
	Studio - Various Equipment	162572012	1-4568-27	2,256.95
	<i>Totals for B&amp;H Photo-Video</i>			<b>\$ 2,256.95</b>
<b>Baker &amp; Taylor - C009233</b>				
	Library Materials - Processing Cost	5015719133	1-4518-26	8.05
	Library Materials - Processing Cost	5015689018	1-4518-26	16.10
	Library Materials - Shipping Costs	5015719133	1-4519-26	0.54
	Library Materials - Shipping Costs	5015689018	1-4519-26	2.12
	Books - Adult Non-Fiction	5015719133	1-4541-26	108.45
	Books - Adult Non-Fiction	5015689018	1-4541-26	423.06
	<i>Totals for Baker &amp; Taylor - C009233</i>			<b>\$ 558.32</b>

**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 17, 2019**

**General Fund**

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Baker &amp; Taylor - L420685</b>				
	Library Materials - Shipping Costs	2034752306	1-4519-29	\$ 1.14
	Library Materials - Shipping Costs	2034760358	1-4519-29	0.81
	Library Materials - Shipping Costs	2034760333	1-4519-29	0.83
	Library Materials - Shipping Costs	2034778692	1-4519-29	0.94
	Library Materials - Shipping Costs	2034781495	1-4519-29	0.39
	Library Materials - Shipping Costs	2034805764	1-4519-29	1.48
	Library Materials - Processing Cost	2034752306	1-4518-29	5.85
	Library Materials - Processing Cost	2034760358	1-4518-29	14.25
	Library Materials - Processing Cost	2034760333	1-4518-29	3.25
	Library Materials - Processing Cost	2034778692	1-4518-29	5.85
	Library Materials - Processing Cost	2034781495	1-4518-29	1.95
	Library Materials - Processing Cost	2034805764	1-4518-29	10.75
	Books - Juvenile World Languages	2034805764	1-4526-29	7.17
	Books - Young Adult/Fiction	2034760358	1-4548-29	162.48
	Books - Young Adult/Fiction	2034778692	1-4548-29	21.83
	Books - Young Adult/Fiction	2034781495	1-4548-29	11.49
	Books - Young Adult/Fiction	2034805764	1-4548-29	45.59
	Books - Adult Fiction	2034752306	1-4540-29	113.80
	Books - Adult Fiction	2034760333	1-4540-29	47.15
	Books - Adult Fiction	2034778692	1-4540-29	73.00
	Books - Adult Fiction	2034781495	1-4540-29	16.09
	Books - Adult Fiction	2034805764	1-4540-29	104.61
	Books - Adult Non-Fiction	2034760333	1-4541-29	36.43
	Books - Adult Non-Fiction	2034778692	1-4541-29	39.26
	Books - Adult Non-Fiction	2034781495	1-4541-29	50.01
	Books - Adult Non-Fiction	2034805764	1-4541-29	66.39
	Books - Adult Large Print	2034752306	1-4543-29	50.78
	Books - Adult Large Print	2034805764	1-4543-29	62.68
	Books - Juvenile Fiction	2034752306	1-4544-29	20.11
	Books - Juvenile Fiction	2034752306	1-4544-29	10.39
	Books - Juvenile Fiction	2034778692	1-4544-29	24.70
	Books - Juvenile Fiction	2034805764	1-4544-29	9.75
	Books - Juvenile Non-Fiction	2034752306	1-4545-29	55.69
	Books - Juvenile Non-Fiction	2034760333	1-4545-29	21.99
	Books - Juvenile Non-Fiction	2034778692	1-4545-29	28.99
	Books - Juvenile Easy	2034752306	1-4546-29	38.47
<i>Totals for Baker &amp; Taylor - L420685</i>				<b>\$ 1,166.34</b>



**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 17, 2019**

**General Fund**

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Baker &amp; Taylor - L420686</b>				
	Library Materials - Processing Cost	2034757639	1-4518-26	\$ 159.65
	Library Materials - Processing Cost	2034774377	1-4518-26	71.35
	Library Materials - Processing Cost	2034779541	1-4518-26	130.15
	Library Materials - Processing Cost	2034782530	1-4518-26	254.80
	Library Materials - Processing Cost	2034786867	1-4518-26	298.40
	Library Materials - Processing Cost	2034760729	1-4518-26	25.25
	Books - Adult World Languages	2034757639	1-4525-26	35.29
	Books - Adult World Languages	2034779541	1-4525-26	23.94
	Books - Adult World Languages	2034782530	1-4525-26	150.28
	Books - Adult World Languages	2034786867	1-4525-26	9.19
	Library Materials - Shipping Costs	2034757639	1-4519-26	13.26
	Library Materials - Shipping Costs	2034774377	1-4519-26	8.76
	Library Materials - Shipping Costs	2034779541	1-4519-26	9.89
	Library Materials - Shipping Costs	2034782530	1-4519-26	19.86
	Library Materials - Shipping Costs	2034786867	1-4519-26	25.00
	Library Materials - Shipping Costs	2034760729	1-4519-26	2.77
	Books - Juvenile World Languages	2034774377	1-4526-26	6.87
	Books - Juvenile World Languages	2034782530	1-4526-26	14.34
	Books - Juvenile World Languages	2034786867	1-4526-26	6.87
	Books - Adult Non-Fiction	2034757639	1-4541-26	503.25
	Books - Adult Non-Fiction	2034774377	1-4541-26	125.34
	Books - Adult Non-Fiction	2034779541	1-4541-26	181.55
	Books - Adult Non-Fiction	2034782530	1-4541-26	43.11
	Books - Adult Non-Fiction	2034786867	1-4541-26	5,328.53
	Books - Adult Non-Fiction	2034760729	1-4541-26	45.98
	Books - Adult Fiction	2034757639	1-4540-26	1,319.48
	Books - Adult Fiction	2034774377	1-4540-26	820.16
	Books - Adult Fiction	2034779541	1-4540-26	1,160.27
	Books - Adult Fiction	2034782530	1-4540-26	805.10
	Books - Adult Fiction	2034786867	1-4540-26	196.66
	Books - Adult Fiction	2034760729	1-4540-26	401.33
	Books - Juvenile Easy	2034757639	1-4546-26	279.37
	Books - Juvenile Easy	2034774377	1-4546-26	174.81
	Books - Juvenile Easy	2034779541	1-4546-26	97.97
	Books - Juvenile Easy	2034782530	1-4546-26	1,138.91
	Books - Juvenile Easy	2034786867	1-4546-26	148.48
	Books - Juvenile Easy	2034760729	1-4546-26	13.98
	Books - Adult Large Print	2034757639	1-4543-26	68.78

**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 17, 2019**

**General Fund**

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Baker &amp; Taylor - L420686</b>	(Cont'd)			
	Books - Adult Large Print	2034774377	1-4543-26	\$ 15.59
	Books - Adult Large Print	2034779541	1-4543-26	48.04
	Books - Juvenile Fiction	2034757639	1-4544-26	172.93
	Books - Juvenile Fiction	2034774377	1-4544-26	440.90
	Books - Juvenile Fiction	2034779541	1-4544-26	304.08
	Books - Juvenile Fiction	2034782530	1-4544-26	893.02
	Books - Juvenile Fiction	2034786867	1-4544-26	88.62
	Books - Juvenile Fiction	2034760729	1-4544-26	21.24
	Books - Juvenile Non-Fiction	2034757639	1-4545-26	42.15
	Books - Juvenile Non-Fiction	2034774377	1-4545-26	43.37
	Books - Juvenile Non-Fiction	2034779541	1-4545-26	97.89
	Books - Juvenile Non-Fiction	2034782530	1-4545-26	64.30
	Books - Juvenile Non-Fiction	2034786867	1-4545-26	20.98
	Books - Juvenile Non-Fiction	2034760729	1-4545-26	30.02
	Books - Young Adult/Fiction	2034757639	1-4548-26	231.53
	Books - Young Adult/Fiction	2034774377	1-4548-26	115.25
	Books - Young Adult/Fiction	2034779541	1-4548-26	64.93
	Books - Young Adult/Fiction	2034782530	1-4548-26	652.94
	Books - Young Adult/Fiction	2034786867	1-4548-26	456.32
	Books - Young Adult/Fiction	2034760729	1-4548-26	41.94
	Books - Young Adult/Non-Fiction	2034774377	1-4549-26	10.34
	Books - Young Adult/Non-Fiction	2034782530	1-4549-26	210.96
	Books - Young Adult/Non-Fiction	2034786867	1-4549-26	11.49
	<i>Totals for Baker &amp; Taylor - L420686</i>			<b>\$ 18,197.81</b>
<b>Belynda Head</b>				
	Program - R&B Line Dancing - 11/10/19	BH111019	1-4571-24	125.00
	<i>Totals for Belynda Head</i>			<b>\$ 125.00</b>
<b>Blackbaud Forms</b>				
	Finance - 1099 Forms & A/P Double Stub Checks	13427	1-4351-10	392.22
	<i>Totals for Blackbaud Forms</i>			<b>\$ 392.22</b>
<b>Bolingbrook Park District</b>				
	Program - Zumba - 10/19/19	BPD101919	1-4571-24	75.00
	Program - Yoga - 10/24/19	BPD102419	1-4571-24	50.00
	Program - Yoga - 10/31/19	BPD103119	1-4571-24	50.00
	Program - Yoga - 11/14/19	BPD111419	1-4571-24	50.00
	<i>Totals for Bolingbrook Park District</i>			<b>\$ 225.00</b>

**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 17, 2019**

**General Fund**

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Bolingbrook Rotary Club</b>	Mills Membership - First Quarter Dues	996-1386	1-4161-10	\$ 57.00
	<i>Totals for Bolingbrook Rotary Club</i>			<u>\$ 57.00</u>
<b>Bolingbrook Signs + Apparel</b>	Alvarez, Pottle, Frias, Martinez, Hildebrandt Business Cards	10717	1-4351-10	200.00
	<i>Totals for Bolingbrook Signs + Apparel</i>			<u>\$ 200.00</u>
<b>Carpet Square Records</b>	Program - Fam Read Night Justin Roberts Concert - 11/20/19	CSR112019	1-4572-20	600.00
	<i>Totals for Carpet Square Records</i>			<u>\$ 600.00</u>
<b>Cathryn Stanek-Whisler</b>	11/11/19 Chalkboard Sign Program Additional Supplies	6126-1920	1-4353-24	18.75
	Program - Faux Stained Glass - 11/20/19	CSW112019	1-4573-24	205.00
	Program - DIY: Fall Chalkboard Signs - 11/11/19	CSW111119	1-4571-24	205.00
	Program - DIY: Clay Pot Scarecrows - 10/22/19	CSW102219	1-4571-24	212.50
	<i>Totals for Cathryn Stanek-Whisler</i>			<u>\$ 641.25</u>
<b>Center Point Large Print</b>	Books - Adult Large Print	1718273	1-4543-26	318.78
	<i>Totals for Center Point Large Print</i>			<u>\$ 318.78</u>

# Fountaindale Public Library District

## Bills Payable Report

### October 17, 2019

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Chase Card Services				
	ELM USA - CMTSD Disc Cleaning Machine Water Pump	N7124-OCT19	1-4341-10	\$ 167.75
	Meijer - ATSD - Terrarium Program Supplies	N7124-OCT19	1-4353-24	44.32
	Meijer - ATSD Various Program Supplies	N7124-OCT19	1-4353-24	105.25
	Meijer - ATSD Various Program Supplies	N7124-OCT19	1-4353-24	67.36
	Office Max/Depot - ATSD School Visit Supplies	N7124-OCT19	1-4353-24	79.99
	Office Max/Depot - ATSD School Visit Supplies	N7124-OCT19	1-4353-24	29.99
	Office Max/Depot - ATSD School Visit Supplies	N7124-OCT19	1-4353-24	39.99
	Fiesta Market - CSD Storytime Apples	M3664-OCT19	1-4353-20	10.78
	Danhof, Bermejo, Prodehl, Valencia - 2019 CSC Gala	N7124-OCT19	1-4173-16	340.00
	Library Congress - Cataloger's Desktop Renewal	N7124-OCT19	1-4272-12	525.00
	ALA - Danhof - 2020 Midwinter	N7124-OCT19	1-4151-16	140.00
	ALA - Newell - 2020 Midwinter	N7124-OCT19	1-4151-16	140.00
	ALA - Spindel - 2020 Midwinter	N7124-OCT19	1-4151-16	138.00
	Amer. Assoc. Notaries - Korczak Notary Supplies	N7124-OCT19	1-4351-10	19.90
	ALA - Korczak PLA Division Membership	M3664-OCT19	1-4161-10	51.33
	IFMA - Priovolos Membership 2019-2020	P3672-OCT19	1-4161-10	479.00
	ALA - Theobald PLA Division Membership	T3680-OCT19	1-4161-10	225.00
	Network for Good - Mills - 2019 CSC Gala	N7124-OCT19	1-4173-10	170.00
	OPTO - Spinner Rack Acrylic Insert Sign Toppers	N7124-OCT19	1-4256-10	45.00
	Delta Sonic - Pathways Parade Rental Vehicle Gas	M3664-OCT19	1-4353-10	38.00
	Enterprise - Pathways Parade Rental Vehicle	M3664-OCT19	1-4353-10	80.73
	Crowscastle - Outreach Puppets	N7124-OCT19	1-4353-28	53.45
	ILA - Dudek 2019 Conference - 10/22/19-10/24/19	N7124-OCT19	1-4151-10	225.00
	Roman Endeavors - Notary 2019 Training Dep. - 10/21 & 11/6	N7124-OCT19	1-4151-10	375.00
	DuPage SHRM - Frias - Gen. in the Workplace - 9/19/19	N7124-OCT19	1-4151-10	35.00
	ALA - Ali - ALA & PLA Division Membership	N7124-OCT19	1-4151-10	151.00
	ILA - J. Luce - 2019 Conf. - 10/22/19-10/24/19	N7124-OCT19	1-4151-10	300.00
	ILA - Luminais - 2019 Conf. - 10/22/19-10/24/19	N7124-OCT19	1-4151-10	300.00
	ILA - Hopwood - 2019 Conf. - 10/22/19-10/24/19	N7124-OCT19	1-4151-10	300.00
	ILA - Castle - 2019 One Day Conf. - 10/24/19	N7124-OCT19	1-4151-10	175.00
	ILA - Theobald - 2019 Conf. - 10/22/19-10/24/19	N7124-OCT19	1-4151-10	300.00
	SafeHarbor - Studio Patron Usage Graphics Software	N7124-OCT19	1-4522-14	309.90
	Paddle.net/Vellum - Studio Patron Usage Vellum Press	N7124-OCT19	1-4522-14	249.99
	Silhouette - Studio Patron Usage Silhouette Studio Designer	N7124-OCT19	1-4522-14	49.99
	Lit & Latte - Studio Patron Usage Scrivener 3 Upgrade	N7124-OCT19	1-4522-14	539.00
	Mailchimp - Monthly Subscription	N7124-OCT19	1-4731-10	65.00
	Woobox - Monthly Subscription	N7124-OCT19	1-4731-10	29.00
	Creative Market - 50 Duotone Photoshop Actions	N7124-OCT19	1-4731-10	12.00

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<b>Chase Card Services</b>	(Cont'd)			
	Target - CSD Circulating Doll Collection	N7124-OCT19	1-4575-10	\$ 39.25
	Amer. Assoc. Notaries - Korczak Notary Public Bond	N7124-OCT19	1-4253-10	30.00
	Jewel - Monthly Birthday Cake	M3664-OCT19	1-4711-10	38.99
	Walgreens - Summer Adventure Survey Respondants Prize	M3664-OCT19	1-4735-10	50.00
	Inventables - Studio Maker/Program Wood & Bits	N7124-OCT19	1-4568-27	127.04
	Adafruit - Studio Maker/Program Speakers	N7124-OCT19	1-4568-27	25.41
	<i>Totals for Chase Card Services</i>			<b>\$ 6,717.41</b>
<b>Christine Thornton</b>				
	Program - Realistic Owls: Drawing Wksp - 11/21/19	CT112119	1-4573-24	325.00
	<i>Totals for Christine Thornton</i>			<b>\$ 325.00</b>
<b>Cindy Consalvo</b>				
	Mileage - 5/23/19-9/26/19	CC100219	1-4171-10	61.89
	<i>Totals for Cindy Consalvo</i>			<b>\$ 61.89</b>
<b>Comcast Cable</b>				
	Cable - 10/3/19-11/2/19	0367494-OCT19	1-4316-14	124.03
	<i>Totals for Comcast Cable</i>			<b>\$ 124.03</b>
<b>Demco, Inc.</b>				
	District Restock - Book Tape	6682846	1-4371-10	26.53
	Outreach - Bookmarks	6687348	1-4353-28	53.90
	<i>Totals for Demco, Inc.</i>			<b>\$ 80.43</b>
<b>Discount School Supply</b>				
	CSD - Various Program/Craft Supplies	D57416990002	1-4371-20	30.01
	CSD - Various Program/Craft Supplies	D57416990002	1-4353-20	410.02
	CSD - Dolls & Book	P38764170101	1-4569-26	103.04
	<i>Totals for Discount School Supply</i>			<b>\$ 543.07</b>
<b>Dynegy Energy Services</b>				
	Electricity - 8/28/19-9/26/19	270493919101	1-4321-30	9,720.12
	<i>Totals for Dynegy Energy Services</i>			<b>\$ 9,720.12</b>
<b>EBSCO Subscription Services</b>				
	MyHeritage Library Edition Subscription - 8/1/19-7/31/20	1000111811-1	1-4521-26	1,764.00
	<i>Totals for EBSCO Subscription Services</i>			<b>\$ 1,764.00</b>
<b>Elite Chess Inc</b>				
	Program - Chess Club for Adults & Teens - 11/19/19	EC111919	1-4571-24	90.00
	<i>Totals for Elite Chess Inc</i>			<b>\$ 90.00</b>

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<b>Elizabeth Portillo</b>				
	Program - Conversational ESL for Adults - 10/21/19	EP102119	1-4571-24	\$ 80.00
	Program - Conversational ESL for Adults - 10/28/19	EP102819	1-4571-24	80.00
	Program - Conversational ESL for Adults - 11/4/19	EP110419	1-4571-24	80.00
	Program - Conversational ESL for Adults - 11/11/19	EP111119	1-4571-24	80.00
	Program - Conversational ESL for Adults - 11/18/19	EP111819	1-4571-24	80.00
	Program - Conversational ESL for Adults - 10/22/19	EP102219	1-4571-24	40.00
	Program - Conversational ESL for Adults - 10/29/19	EP102919	1-4571-24	40.00
	Program - Conversational ESL for Adults - 11/5/19	EP110519	1-4571-24	40.00
	Program - Conversational ESL for Adults - 11/12/19	EP111219	1-4571-24	40.00
	Program - Conversational ESL for Adults - 11/19/19	EP111919	1-4571-24	40.00
	<i>Totals for Elizabeth Portillo</i>			<b>\$ 600.00</b>
<b>Findaway World, LLC</b>				
	Audiobooks - Adult	298117	1-4551-26	503.94
	Launchpads - Juvenile	297281	1-4566-26	139.98
	<i>Totals for Findaway World, LLC</i>			<b>\$ 643.92</b>
<b>Fun Express LLC</b>				
	CSD - Program/Craft Supplies	698327623-01	1-4353-20	132.51
	<i>Totals for Fun Express LLC</i>			<b>\$ 132.51</b>
<b>Gale/Cengage Learning</b>				
	Books - Adult Large Print	68264136	1-4543-26	160.44
	Books - Adult Large Print	68179720	1-4543-26	76.47
	Books - Adult Large Print	68178942	1-4543-26	69.72
	Books - Adult Large Print	68147875	1-4543-26	85.47
	Books - Adult Large Print	68147486	1-4543-26	58.48
	Books - Adult Large Print	68178456	1-4543-26	75.72
	Electronic Audiobooks & Books	68577726	1-4520-26	271.70
	<i>Totals for Gale/Cengage Learning</i>			<b>\$ 798.00</b>
<b>Grasso Graphics, Inc.</b>				
	English & Spanish Rockin' Reading Logs	30436	1-4256-10	1,076.65
	Bkm & Rockin' Reading Race Circle Labels	30457	1-4256-10	1,180.30
	<i>Totals for Grasso Graphics, Inc.</i>			<b>\$ 2,256.95</b>
<b>Homer Tree Care, Inc.</b>				
	Remove Dead Pine & Hanging Branch	37537	1-4392-30	500.00
	<i>Totals for Homer Tree Care, Inc.</i>			<b>\$ 500.00</b>

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<b>Illinois American Water</b>				
	Irrigation - 8/20/19-9/19/19	1025-210003089915	1-4331-30	\$ 1,467.63
	Fire Protection - 9/20/19-10/17/19	1025-210003089465	1-4331-30	42.43
	<i>Totals for Illinois American Water</i>			<b>\$ 1,510.06</b>
<b>Illinois American Water/Bolingbrook</b>				
	Water & Sewer - 8/20/19-9/19/19	1025-210003088318	1-4331-30	941.25
	<i>Totals for Illinois American Water/Bolingbrook</i>			<b>\$ 941.25</b>
<b>Illinois Library Association</b>				
	Schiller Membership - 1/1/20-12/31/20	170509	1-4161-10	75.00
	Danhof Membership - 10/31/19-10/31/20	170703	1-4161-16	75.00
	<i>Totals for Illinois Library Association</i>			<b>\$ 150.00</b>
<b>Ilya Kabirov</b>				
	Program - Great Reads Book Club - 10/23/19	IK102319	1-4571-24	75.00
	Program - Great Reads Book Club - 11/20/19	IK112019	1-4571-24	75.00
	<i>Totals for Ilya Kabirov</i>			<b>\$ 150.00</b>
<b>Indian Prairie Public Library</b>				
	Lost/Damaged Item - DVD "Light"	IPPL083019	1-3310-30	8.00
	<i>Totals for Indian Prairie Public Library</i>			<b>\$ 8.00</b>
<b>Ingram Library Services</b>				
	Video Games - Young Adult	41935165	1-4563-26	427.41
	Staff Summer Reading Prizes 2019	42008384	1-4711-10	11.29
	Staff Summer Reading Prizes 2019	41891993	1-4711-10	15.25
	Video Games - Juvenile	41935166	1-4564-26	85.48
	Video Games - Adult	41935164	1-4565-26	227.87
	<i>Totals for Ingram Library Services</i>			<b>\$ 767.30</b>
<b>ITsavvy LLC</b>				
	Adobe Captivate 11 Month Subscription	01140470	1-4522-14	174.29
	Digital Meeting Room iPads	01140531	1-4641-14	2,744.00
	<i>Totals for ITsavvy LLC</i>			<b>\$ 2,918.29</b>
<b>Jacqueline Melo</b>				
	Refund - Credit on Account	JM2475	1-3310-10	24.94
	<i>Totals for Jacqueline Melo</i>			<b>\$ 24.94</b>
<b>James N. Rachlin</b>				
	Consulting Services - Balance Fund Levels Analysis	FPLD-0919	1-4253-10	3,562.50
	<i>Totals for James N. Rachlin</i>			<b>\$ 3,562.50</b>

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<b>Jennifer A. Warner</b>	Program - Gen. Club - Most Out of Newspapers.com - 11/13/19	JAW111319	1-4571-24	\$ 175.00
	<i>Totals for Jennifer A. Warner</i>			<u>\$ 175.00</u>
<b>Jim's Truck Inspection</b>	Bkmb & Van Bi-Annual State Inspection - 10/18/19	JT030519	1-4235-29	60.00
	<i>Totals for Jim's Truck Inspection</i>			<u>\$ 60.00</u>
<b>Johanna Shapard</b>	Program - Write-A-Book-in-a-Day - 10/19/19	JS101919	1-4571-27	150.00
	<i>Totals for Johanna Shapard</i>			<u>\$ 150.00</u>
<b>John Matysek</b>	Reimburse - Carbon Copy Cloner Pro 5 Upgrade	JM100819	1-4522-14	50.00
	<i>Totals for John Matysek</i>			<u>\$ 50.00</u>
<b>John W. Chase</b>	Program - CPR AED First Aid Class - 11/9/19	JWC110919	1-4571-24	250.00
	<i>Totals for John W. Chase</i>			<u>\$ 250.00</u>
<b>Johnson Controls Security Solutions</b>	Quarterly Security - 10/1/19-12/31/19	33133980	1-4221-30	332.05
	<i>Totals for Johnson Controls Security Solutions</i>			<u>\$ 332.05</u>
<b>Kanopy</b>	Electronic Audio Visual	169087-PPU	1-4523-26	298.00
	<i>Totals for Kanopy</i>			<u>\$ 298.00</u>
<b>Kellie Chase</b>	Program - 6 Sewing Classes - 10/21/19	KC102119	1-4571-24	175.00
	Program - 6 Sewing Classes - 11/6/19	KC	1-4571-24	175.00
	Program - 6 Sewing Classes - 11/18/19	KC111819	1-4571-24	175.00
	<i>Totals for Kellie Chase</i>			<u>\$ 525.00</u>
<b>Kiwanis Club of Bolingbrook-Romeoville</b>	Bradley Membership - 10/1/19-9/30/20	6097-1920	1-4161-10	130.00
	<i>Totals for Kiwanis Club of Bolingbrook-Romeoville</i>			<u>\$ 130.00</u>
<b>Konica Minolta Business Solutions U.S.A., Inc.</b>	Maintenance - 9/15/19-10/14/19	9006061348	1-4234-14	323.84
	Copy Overage - 8/15/19-9/14/19	9006058525	1-4234-14	854.92
	<i>Totals for Konica Minolta Business Solutions U.S.A., Inc.</i>			<u>\$ 1,178.76</u>



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<b>Konica Minolta Premier Finance</b>				
	Leased Equipment - September 2019	394300065	1-4234-14	\$ 1,616.00
	Leased Equipment - October 2019	396737967	1-4234-14	1,616.00
		<i>Totals for Konica Minolta Premier Finance</i>		<u>\$ 3,232.00</u>
<b>Lands' End Business Outfitters</b>				
	Staff Polos	SIN7763207	1-4711-10	287.40
		<i>Totals for Lands' End Business Outfitters</i>		<u>\$ 287.40</u>
<b>Laura Didier</b>				
	Mileage - 9/9/19-9/30/19	LD100219	1-4171-10	88.98
		<i>Totals for Laura Didier</i>		<u>\$ 88.98</u>
<b>Library Ideas LLC</b>				
	Books - Juvenile Easy	72010	1-4546-26	689.10
	Books - Juvenile Easy	72010	1-4546-29	689.10
	Books - Juvenile World Languages	72011	1-4526-26	189.75
		<i>Totals for Library Ideas LLC</i>		<u>\$ 1,567.95</u>
<b>Margaret J. Danhof</b>				
	2019 ILA Conference Per Diem - 10/21/19-10/24/19	MD060619	1-4173-16	196.00
		<i>Totals for Margaret J. Danhof</i>		<u>\$ 196.00</u>
<b>Melissa Bradley</b>				
	Mileage - Kiwanis Meeting - 9/18/19	MB092519	1-4171-10	13.77
		<i>Totals for Melissa Bradley</i>		<u>\$ 13.77</u>

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Midwest Tape				
	Audiobooks - Adult	97980390	1-4551-26	\$ 216.45
	Audiobooks - Adult	97890163	1-4551-26	229.45
	Audiobooks - Adult	97951645	1-4551-26	155.16
	Audiobooks - Adult	97973310	1-4551-26	166.16
	CD Music - Adult	97980398	1-4550-26	14.84
	CD Music - Adult	97980392	1-4550-26	14.24
	CD Music - Adult	97980328	1-4550-26	13.49
	CD Music - Adult	97890167	1-4550-26	15.74
	CD Music - Adult	97890063	1-4550-26	13.04
	CD Music - Adult	97917090	1-4550-26	50.96
	CD Music - Adult	97944318	1-4550-26	64.85
	CD Music - Adult	97972994	1-4550-26	71.05
	CD Music - Adult	97944534	1-4550-26	87.98
	CD Music - Adult	97973306	1-4550-26	90.18
	CD Music - Adult	97916050	1-4550-26	39.18
	CD Music - Adult	97917095	1-4550-26	25.48
	CD Music - Adult	97944523	1-4550-26	29.23
	CD Music - Adult	97951648	1-4550-26	35.97
	CD Music - Adult	97973311	1-4550-26	14.84
	Audiobooks - Adult	97917094	1-4551-26	83.58
	Audiobooks - Adult	97916056	1-4551-26	90.58
	Audiobooks - Adult	97944529	1-4551-26	85.58
	Audiobooks - Adult	97944531	1-4551-26	80.58
	Audiobooks - Adult	97973305	1-4551-26	80.58
	Audiobooks - Adult	97973315	1-4551-26	93.58
	Audiobooks - Juvenile	97890062	1-4553-26	63.58
	Audiobooks - Juvenile	97915498	1-4553-26	30.29
	Audiobooks - Juvenile	97944316	1-4553-26	151.16
	CD Music - Juvenile	97980403	1-4554-26	13.49
	CD Music - Juvenile	97944533	1-4554-26	26.98
	CD Music - Juvenile	97973302	1-4554-26	50.22
	Audiobooks - Young Adult	97980391	1-4555-26	30.29
	Audiobooks - Young Adult	97973303	1-4555-26	76.58
	DVD - Adult	97979145	1-4557-26	66.78
	DVD - Adult	97979146	1-4557-26	42.39
	DVD - Adult	97979148	1-4557-26	17.64
	DVD - Adult	97980329	1-4557-26	66.12
	DVD - Adult	97980396	1-4557-26	45.58

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Midwest Tape	(Cont'd)			
	DVD - Adult	97980400	1-4557-26	\$ 53.53
	DVD - Adult	97951638	1-4557-26	57.78
	DVD - Adult	97951636	1-4557-26	31.04
	DVD - Adult	97951637	1-4557-26	157.86
	DVD - Adult	97973321	1-4557-26	38.64
	DVD - Adult	97973320	1-4557-26	34.89
	DVD - Adult	97950709	1-4557-26	36.58
	DVD - Adult	97890066	1-4557-26	88.62
	DVD - Adult	97890067	1-4557-26	343.07
	DVD - Adult	97890161	1-4557-26	61.62
	DVD - Adult	97890164	1-4557-26	40.33
	DVD - Adult	97890162	1-4557-26	84.79
	DVD - Adult	97889737	1-4557-26	458.82
	DVD - Adult	97916150	1-4557-26	392.83
	DVD - Adult	97916053	1-4557-26	201.48
	DVD - Adult	97973301	1-4557-26	154.16
	DVD - Adult	97944388	1-4557-26	245.37
	DVD - Adult	97944317	1-4557-26	264.48
	DVD - Adult	97972993	1-4557-26	216.77
	DVD - Adult	97917112	1-4557-26	51.03
	DVD - Adult	97859889	1-4557-26	21.39
	DVD - Adult	97916067	1-4557-26	118.74
	DVD - Adult	97944520	1-4557-26	23.54
	DVD - Adult	97944530	1-4557-26	29.08
	DVD - Adult	97944526	1-4557-26	54.87
	DVD - Adult	97944527	1-4557-26	132.24
	DVD - Adult	97944528	1-4557-26	139.30
	DVD - Adult	97944521	1-4557-26	128.95
	DVD - Adult	97916059	1-4557-26	257.90
	DVD - Adult	97916060	1-4557-26	254.32
	DVD - Adult	97916061	1-4557-26	41.08
	DVD - Adult	97916098	1-4557-26	39.58
	DVD - Adult	97916561	1-4557-26	155.32
	DVD - Adult	97916990	1-4557-26	179.20
	DVD - Adult	97917093	1-4557-26	23.54
	DVD - Adult	97917097	1-4557-26	54.87
	DVD - Adult	97917092	1-4557-26	250.40
	DVD - Adult	97916063	1-4557-26	29.08

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Midwest Tape	(Cont'd)			
	DVD - Adult	97916065	1-4557-26	\$ 22.04
	DVD - Adult	97916062	1-4557-26	18.29
	DVD - Adult	97915497	1-4557-26	22.04
	DVD - Adult	97916054	1-4557-26	41.08
	DVD - Adult	97944532	1-4557-26	90.26
	DVD - Adult	97944525	1-4557-26	65.68
	DVD - Adult	97944522	1-4557-26	98.52
	DVD - Adult	97916600	1-4557-26	33.39
	DVD - Adult	97973312	1-4557-26	36.58
	DVD - Adult	97973309	1-4557-26	27.29
	DVD - Adult	97973308	1-4557-26	44.08
	DVD - Adult	97972996	1-4557-26	91.74
	DVD - Adult	97972992	1-4557-26	18.29
	DVD - Adult	97972998	1-4557-26	265.40
	DVD - Adult	97972999	1-4557-26	179.20
	DVD - Adult	97973300	1-4557-26	71.68
	DVD - Adult	97890069	1-4557-26	206.32
	DVD - Adult	97890160	1-4557-26	292.72
	DVD - Adult	97890166	1-4557-26	73.18
	DVD - Adult	97890061	1-4557-26	22.04
	DVD - Adult	97890065	1-4557-26	206.32
	DVD - Adult	97951640	1-4557-26	14.54
	DVD - Adult	97951643	1-4557-26	51.58
	DVD - Adult	97951644	1-4557-26	61.62
	DVD - Adult	97951646	1-4557-26	71.66
	DVD - Juvenile	97980393	1-4558-26	18.29
	DVD - Juvenile	97980401	1-4558-26	73.16
	DVD - Juvenile	97980394	1-4558-26	257.90
	DVD - Juvenile	97980402	1-4558-26	110.52
	DVD - Juvenile	97980397	1-4558-26	73.68
	DVD - Juvenile	97980395	1-4558-26	184.20
	DVD - Juvenile	97890068	1-4558-26	30.58
	DVD - Juvenile	97890165	1-4558-26	8.54
	DVD - Juvenile	97916052	1-4558-26	119.30
	DVD - Juvenile	97950320	1-4558-26	23.64
	DVD - Juvenile	97916066	1-4558-26	47.37
	DVD - Juvenile	97916055	1-4558-26	259.74
	DVD - Juvenile	97944319	1-4558-26	32.83

**Fountaindale Public Library District  
Bills Payable Report  
October 17, 2019**

**General Fund**

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Midwest Tape</b>	(Cont'd)			
	DVD - Juvenile	97917091	1-4558-26	\$ 36.58
	DVD - Juvenile	97916057	1-4558-26	25.79
	DVD - Juvenile	97916058	1-4558-26	109.77
	DVD - Juvenile	97916064	1-4558-26	14.54
	DVD - Juvenile	97949659	1-4558-26	23.64
	DVD - Juvenile	97973304	1-4558-26	35.28
	DVD - Juvenile	97972997	1-4558-26	50.83
	DVD - Juvenile	97972995	1-4558-26	18.29
	DVD - Juvenile	97951641	1-4558-26	14.89
	DVD - Juvenile	97951642	1-4558-26	96.58
	DVD - Juvenile	97951647	1-4558-26	17.64
	Books - Juvenile World Languages	97915779	1-4526-26	19.89
	Books - Juvenile World Languages	97915499	1-4526-26	29.54
	Electronic Audio Visual	97889952	1-4523-26	44,000.00
	Books - Juvenile World Languages	97980327	1-4526-26	51.58
	Books - Juvenile World Languages	97984038	1-4526-26	156.69
	CD Music - Adult	97944535	1-4550-29	27.23
	CD Music - Adult	97973313	1-4550-29	14.84
	Audiobooks - Adult	97890169	1-4551-29	40.29
	Audiobooks - Adult	97890168	1-4551-29	105.58
	Audiobooks - Adult	97916069	1-4551-29	45.29
	Audiobooks - Adult	97944537	1-4551-29	45.29
	DVD - Adult	97916071	1-4557-29	20.54
	DVD - Adult	97944536	1-4557-29	25.79
	DVD - Adult	97916070	1-4557-29	25.79
	DVD - Adult	97917098	1-4557-29	23.54
	DVD - Adult	97917099	1-4557-29	25.04
	DVD - Adult	97973314	1-4557-29	26.54
	DVD - Juvenile	97980404	1-4558-29	25.79
	DVD - Juvenile	97984440	1-4558-29	42.93
	DVD - Juvenile	97951940	1-4558-29	60.87
	DVD - Juvenile	97916068	1-4558-29	32.54
	DVD - Juvenile	97951650	1-4558-29	25.79
<i>Totals for Midwest Tape</i>				<b>\$ 56,171.46</b>

# Fountaindale Public Library District

## Bills Payable Report

### October 17, 2019

**General Fund** Page 17

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Motion Picture Licensing Corporation</b>				
	Movie License Renew CSD & ATSD - 11/1/19-11/1/20	504236204	1-4572-20	\$ 128.18
	Movie License Renew CSD & ATSD - 11/1/19-11/1/20	504236204	1-4353-24	128.18
	<i>Totals for Motion Picture Licensing Corporation</i>			<b>\$ 256.36</b>
<b>Paul Mills</b>				
	Reimburse - Donuts w/Director Donuts - 9/24/19	PM092419	1-4171-10	10.50
	<i>Totals for Paul Mills</i>			<b>\$ 10.50</b>
<b>PeopleFacts</b>				
	New Hire Background Checks - September 2019	33754-092019	1-4253-10	201.44
	<i>Totals for PeopleFacts</i>			<b>\$ 201.44</b>
<b>Petty Cash - District</b>				
	USPS Postage - CSD Program Deposit Priority Mail	AS100819	1-4381-10	7.35
	Carreno Reimburse - ATSD School Visit Additional Supplies	1477	1-4353-24	18.45
	<i>Totals for Petty Cash - District</i>			<b>\$ 25.80</b>
<b>Pinnacle Library Cooperative</b>				
	Library Road Trip Materials	20-008	1-4711-10	500.00
	<i>Totals for Pinnacle Library Cooperative</i>			<b>\$ 500.00</b>
<b>Rainmakers Irrigation</b>				
	Drip Lines, Install Hunter Pro 12" Heads w/Rotate Nozzle	082819-1	1-4392-30	3,900.00
	Replace Leaking Swing Joint	091119-22	1-4392-30	500.00
	<i>Totals for Rainmakers Irrigation</i>			<b>\$ 4,400.00</b>
<b>Red Giant, LLC</b>				
	Magic Bullet Suite & Trapcode Suite Upgrades	00432135	1-4522-14	498.00
	<i>Totals for Red Giant, LLC</i>			<b>\$ 498.00</b>
<b>Robert Pennor</b>				
	Program - Watercolor Pencil Drawing - 10/22/19	RP102219	1-4571-24	60.00
	Program - Watercolor Pencil Drawing - 10/29/19	RP102919	1-4571-24	60.00
	Program - Watercolor Pencil Drawing - 11/5/19	RP110519	1-4571-24	60.00
	Program - Watercolor Pencil Drawing - 11/19/19	RP111919	1-4571-24	60.00
	<i>Totals for Robert Pennor</i>			<b>\$ 240.00</b>
<b>Roman Endeavors</b>				
	13 Library Staff Notary Training Session - 11/6/19	6121-1920	1-4151-10	657.50
	12 Library Staff Notary Training Session - 10/21/19	6120-1920	1-4151-10	592.50
	<i>Totals for Roman Endeavors</i>			<b>\$ 1,250.00</b>

**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 17, 2019**

**General Fund** Page 18

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Ronald Goldie</b>	Program - Monthly Dungeons & Dragons Nights - 11/19/19	RG111919	1-4573-24	\$ 60.00
	<i>Totals for Ronald Goldie</i>			<u>\$ 60.00</u>
<b>S &amp; S Worldwide, Inc.</b>	CSD - Craft & Program Supplies	IN100282388	1-4353-20	209.26
	<i>Totals for S &amp; S Worldwide, Inc.</i>			<u>\$ 209.26</u>
<b>Sebert Landscaping Inc.</b>	Remove Dead Junipers, Install Hydrangeas & Coralbells	S502022	1-4392-30	2,306.00
	Prep Area & Install Sod After Pine Tree Removal	S507105	1-4392-30	168.00
	Lawn Maintenance - October 2019	190504	1-4392-30	1,436.00
	<i>Totals for Sebert Landscaping Inc.</i>			<u>\$ 3,910.00</u>
<b>Shaw Media</b>	Taste of Bolingbrook 1/4 Page Ad	081910071633	1-4731-10	200.00
	<i>Totals for Shaw Media</i>			<u>\$ 200.00</u>
<b>Susan Ford</b>	Mileage - Joyous Way to Learn Wksp - 8/14/19	SF092519	1-4171-10	102.84
	<i>Totals for Susan Ford</i>			<u>\$ 102.84</u>
<b>Susan K. Maddox</b>	Program - Cooking Demonstration w/Chef Maddox - 11/7/19	SKM110719	1-4571-24	300.00
	<i>Totals for Susan K. Maddox</i>			<u>\$ 300.00</u>
<b>Tania Brenner Hess</b>	Program - Lazos Para Decorar par a las Fiestas - 11/5/19	TBH110519	1-4571-24	100.00
	<i>Totals for Tania Brenner Hess</i>			<u>\$ 100.00</u>
<b>Team One Repair, Inc.</b>	Maxstick Receipt Paper Dual Edge Adhesive	885307	1-4351-10	638.40
	<i>Totals for Team One Repair, Inc.</i>			<u>\$ 638.40</u>
<b>Terryberry</b>	Jason 25 Year Anniversary - Delonghi Multi Fry Cooker	G59668	1-4153-10	345.22
	<i>Totals for Terryberry</i>			<u>\$ 345.22</u>
<b>The Bugle Newspapers</b>	Library Card Contest Full Page Ad	1178642	1-4731-10	550.00
	Legal Ad - B&A Ordinance - 9/26/19 - Republished 10/3/19	1178896	1-4243-10	1,100.00
	<i>Totals for The Bugle Newspapers</i>			<u>\$ 1,650.00</u>

**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 17, 2019**

**General Fund** Page 19

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Theodore Yancy</b>				
	Parent/Guardian T. Yancy - "The Last" Refund	TY9256	1-3310-10	\$ 17.29
	<i>Totals for Theodore Yancy</i>			<u>\$ 17.29</u>
<b>Titan Image Group, Inc</b>				
	Lucky Day Bookmarks	55991	1-4256-10	280.00
	<i>Totals for Titan Image Group, Inc</i>			<u>\$ 280.00</u>
<b>Today's Business Solutions, Inc.</b>				
	Annual Licenses & Support 2019-2020	9769R	1-4234-14	9,306.50
	<i>Totals for Today's Business Solutions, Inc.</i>			<u>\$ 9,306.50</u>
<b>Toni Greathouse</b>				
	Program - Tuesdays w/Toni Book Club - 11/19/19	TG111919	1-4571-24	75.00
	<i>Totals for Toni Greathouse</i>			<u>\$ 75.00</u>
<b>Tressler LLP</b>				
	Legal Expense - Attorney - September 2019	408493	1-4241-10	950.00
	Legal Expense - Attorney - Tax Objection - September 2019	408478	1-4241-10	57.00
	<i>Totals for Tressler LLP</i>			<u>\$ 1,007.00</u>
<b>Unique Management Services, Inc.</b>				
	Collection Expense - September 2019	559418	1-4245-10	375.90
	<i>Totals for Unique Management Services, Inc.</i>			<u>\$ 375.90</u>
<b>United Way of Will County</b>				
	Employee Contribution - 3rd Quarter Ending 9/30/19	FPLD-3Q2019	1-2210-10	104.00
	<i>Totals for United Way of Will County</i>			<u>\$ 104.00</u>
<b>UPS</b>				
	Shipping - Account Refillment	0000603951399	1-4382-10	900.00
	<i>Totals for UPS</i>			<u>\$ 900.00</u>
<b>US - Yellow Pages</b>				
	Quarterly Listing - 9/18/19-12/17/19	2489870-40-02	1-4731-10	259.00
	<i>Totals for US - Yellow Pages</i>			<u>\$ 259.00</u>
<b>Valley View School District</b>				
	Bkm & Van Fuel - September 2019	VVSD100319	1-4359-29	265.66
	Bkm & Van Fuel - August 2019	VVSD100319	1-4359-29	192.79
	<i>Totals for Valley View School District</i>			<u>\$ 458.45</u>



**Fountaindale Public Library District**  
**Bills Payable Report**  
**October 17, 2019**

**General Fund** Page 20

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>Vanguard Energy Services, LLC</b>				
	Gas Service - 9/1/19-9/30/19	G404408100319	1-4322-30	\$ 504.10
		<i>Totals for Vanguard Energy Services, LLC</i>		<u>\$ 504.10</u>
<b>Verizon Wireless</b>				
	Telephone Service - 8/17/19-9/16/19	9838273658	1-4311-14	547.27
		<i>Totals for Verizon Wireless</i>		<u>\$ 547.27</u>
<b>Warehouse Direct</b>				
	District Supply Closet Restock	4442707-0	1-4371-10	53.37
	CMTSD - Tape, Markers, Pens, Sheet Protectors	4439082-0	1-4371-12	113.80
	ATSD - Calendars	4395922-0	1-4351-10	319.88
	CMTSD/Circ Calendars	4395939-0	1-4351-10	475.38
	District Supply Restock	4409274-0	1-4351-10	940.34
	District Restock - Twin Pocket Folders	4409347-0	1-4351-10	48.03
	Outreach - Water	4428162-0	1-4351-10	26.37
	CMTSD - Laminate Sheets	4428164-0	1-4351-10	59.67
	District Restock - Paper	4428166-0	1-4351-10	520.40
	District Restock - Sanitizer, Tissue, Clorox Wipes	4433065-0	1-4351-10	132.18
	District Restock - Typewriter Ribbon	4439087-0	1-4351-10	12.18
	District Supply Closet Restock	4442707-0	1-4351-10	848.46
	CMTSD - Tape, Markers, Pens, Sheet Protectors	4439082-0	1-4351-10	237.85
	Staff Sweaters	4409362-0	1-4711-10	185.44
		<i>Totals for Warehouse Direct</i>		<u>\$ 3,973.35</u>
<b>World Book, Inc.</b>				
	Books - Juvenile Non-Fiction	0001598859	1-4545-26	418.00
	Books - Juvenile Fiction	0001598858	1-4544-26	199.00
		<i>Totals for World Book, Inc.</i>		<u>\$ 617.00</u>
		<b>Total for Fund 1</b>		<u><b>\$ 164,623.44</b></u>

# Fountaindale Public Library District

## Bills Payable Report

### October 17, 2019

Maintenance Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<b>1000Bulbs.com</b>				
	Building Supplies - Various Light Bulbs	W01792460	8-4357-30	\$ 403.03
	Bookmobile & Building Lighting Ballast	W01802710	8-4357-30	97.21
		<i>Totals for 1000Bulbs.com</i>		<b>\$ 500.24</b>
<b>Best Quality Cleaning, Inc.</b>				
	Cleaning Service - October 2019	30671	8-4215-30	6,921.00
	Special Clean - 1st FI Women's Restroom - 9/30/19	30800	8-4211-30	75.00
		<i>Totals for Best Quality Cleaning, Inc.</i>		<b>\$ 6,996.00</b>
<b>Chase Card Services</b>				
	Redpark - Meeting Room iPad Signage	P3672-OCT19	8-4211-30	1,186.12
	Batteries Plus - 1st FI AED Batteries	P3672-OCT19	8-4211-30	74.75
	Menards - Pathways Parade Folding Chairs & Floor Mats	P3672-OCT19	8-4357-30	57.94
		<i>Totals for Chase Card Services</i>		<b>\$ 1,318.81</b>
<b>Cintas Corporation</b>				
	First Aid Restock - October 2019	8404318978	8-4215-30	304.54
		<i>Totals for Cintas Corporation</i>		<b>\$ 304.54</b>
<b>Cintas Corporation #344</b>				
	Weekly Mat Service - 9/26/19	4031139350	8-4215-30	30.00
	Weekly Mat Service - 9/19/19	4030619840	8-4215-30	30.00
		<i>Totals for Cintas Corporation #344</i>		<b>\$ 60.00</b>
<b>Culligan Bolingbrook, IL</b>				
	Solar Salt Delivery - 9/5/19	0097944	8-4215-30	155.29
		<i>Totals for Culligan Bolingbrook, IL</i>		<b>\$ 155.29</b>
<b>Graybar</b>				
	Building - Lighting Supplies	9311998264	8-4357-30	157.79
	Building - Bega Bollard Glass Lens	9312279692	8-4357-30	140.24
		<i>Totals for Graybar</i>		<b>\$ 298.03</b>
<b>Groot Industries, Inc.</b>				
	Garbage & Recycling - 10/1/19-10/31/19	3954261	8-4215-30	393.47
		<i>Totals for Groot Industries, Inc.</i>		<b>\$ 393.47</b>
<b>Hansen Services, Inc.</b>				
	Monthly Pest Control - September 2019	3912497	8-4215-30	103.00
		<i>Totals for Hansen Services, Inc.</i>		<b>\$ 103.00</b>

**Fountaindale Public Library District  
Bills Payable Report  
October 17, 2019**

**Maintenance Fund**

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Intrinsic Landscaping, Inc.	Green Roof Maintenance - 8/12/19	19-0377	8-4215-30	\$ 545.05
	Green Roof Maintenance - 9/16/19	19-0468	8-4215-30	754.24
	Totals for Intrinsic Landscaping, Inc.			<u>\$ 1,299.29</u>
Steiner Electric Company	Building - Generator Replacement Parts & Labor	S006455506.001	8-4211-30	2,274.40
	Annual Kohler Generator Maintenance for 2019	S006456685.001	8-4215-30	495.00
	Totals for Steiner Electric Company			<u>\$ 2,769.40</u>
Warehouse Direct	District Supply Closet Restock	4442707-0	8-4357-30	300.45
	District Supply Restock	4409274-0	8-4357-30	329.78
	District Restock - Sanitizer, Tissue, Clorox Wipes	4433065-0	8-4357-30	186.78
	Building - Cleaning Supplies Restock	4433023-0	8-4357-30	744.34
	Building - Correct Changing Liners	4443224-0	8-4357-30	134.56
	Building - Various Size Batteries	4442754-0	8-4357-30	107.91
	Totals for Warehouse Direct			<u>\$ 1,803.82</u>
Total for Fund 8			<u>\$ 16,001.89</u>	
Grand Total			<u>\$ 180,625.33</u>	

  
Jennie Nguyen/Finance Manager

## **Director**

### **Romeoville TIF Meetings**

The Village of Romeoville recently held their TIF (Tax Increment Financing) meetings. Our District is included in four of them and I have attached the latest reports for them as an appendix to this report. I attend the meetings as the representative for our District.

We have the following number of parcels in each TIF –

TIF 2 (Downtown)

1

TIF 4 (Gateway North Upper)

4

TIF 5 (Gateway South Lower)

2

TIF 6 (Bluff Road)

13

At this time the Village of Bolingbrook does not have any TIFs.

### **Bond Refinancing**

Jennie Nguyen and I have been working with Andrew Kim from PMA and other professionals to prepare information for the Board to consider a possible bond refinancing. The work has been interesting and we are looking forward to Andrew's presentation at the October Board Meeting.

### **Pinnacle Library Cooperative**

The Pinnacle Library Cooperative, our consortium of six libraries, recently finalized an intergovernmental agreement for services with the Shorewood-Troy Public Library District. Shorewood-Troy has assumed responsibility for management of Pinnacle's personnel since the consortium's inception and we agreed that it would be best to formalize that arrangement with an agreement.

I have been working with OverDrive, our primary eBook vendor, on a new contract for the Pinnacle Library Cooperative. All six libraries in Pinnacle utilize a shared OverDrive catalog to complement our shared integrated library system, and our OverDrive contract is up for renewal.

Pinnacle has also received our first payment from RAILS this fiscal year. Pinnacle is now recognized as an official consortium of RAILS, and the funding provided per the RAILS formula will be used to fund future capital expenses for the consortium.

Finally, our Pinnacle Library Road Trip has completed and it was very successful! More information may be found later in the report and I have included the infographic that was created to wrap up how the Road Trip went.

### **Deputy Director (Nancy Korczak)**

During the month of September, Fountaindale, along with the other 5 Pinnacle Library hosted the Pinnacle Library Road Trip. Patrons had the opportunity to visit all nine branches of the Pinnacle libraries and get a small souvenir from each branch. Those who visited all nine branches were eligible to receive a completion prize. The program was a great success! We had a total of 334 people pick up souvenirs at our library. We received many positive comments from patrons on how much they enjoyed getting to see other libraries. The committee that organized it met after the program ended and decided to bring it back next year.

In September the Go Green team hosted their annual Craft Exchange. This is a great opportunity from patrons to recycle their unused craft supplies so that others may use them. We received a big amount of donations during the week and had 49 patrons stop by on Sunday visit and take home craft supplies. The Go Green team is always looking for ways to encourage people to reuse and recycle more and this has been a great event.

I had the opportunity this year to once again attend the Day of the Immigrant celebration to promote library services. Cindy and I set up an information table and had the opportunity to speak with 183 visitors. We promoted services such as our Spanish programs, doll and hotspot checkouts and our online services. It was great to see the enthusiastic responses to our services.

### **From Amina Ali's Report**

#### **Circulation Services Department Report**

#### **Library Road Trip 2019**

Fountaindale had a very successful run--along with the other Pinnacle libraries--helping host the Library Roadtrip! Here are all of the statistics from our library:

# of Passports Started	# of Passports Given Out	# of Passports Remaining
220	142	78
# Chairs Started	# of Chairs Given Out	# of Chair Remaining
18	51	0
# Blankets Started	# of Blankets Given Out	# of Blankets Remaining
500	334	157

#### **Circulation Statistics**

<b>New Patrons Registered</b>	<b>548</b>
<b>Holds Pulled From Shelves</b>	<b>5,059</b>
<b>Incoming Rails Bins</b>	<b>236</b>

<b>Snags Resolved</b>	<b>48</b>
<b>Snags Retrieval Material Amount</b>	<b>\$1,387.92</b>

<b>Drive Up Statistics</b>		
<b>Total Visits (September 2019)</b>	<b>Previous Month (August)</b>	<b>Previous Year (September 2018)</b>
<b>739</b>	<b>751</b>	<b>746</b>

### **From Marianne Thompson's Report Outreach Services**

**ADULT VOLUNTEERS:** Two volunteers worked 2 hours during the month of September. I interviewed one candidate during the month, and her background check came back in good standing. We now have 16 adult volunteers.

**FRIENDS:** Friends have received numerous book donations during September. They have many more materials to offer for their fall book sale. In addition, Studio 300 has withdrawn some items, and are donating them to the book sale. The book sale will be held Friday October 11 (4-530pm), Saturday October 12, (9-4 pm), and Sunday October 13, (noon-3pm)

School visits regular fall visits have resumed for Bookmobile & Van service to the public. I completed the teacher library card registrations and received lists from all 12 public schools, 3 private schools, and 4 preschools. I discovered an easier way to determine which teachers no longer work at Valley View, and provided that process to Amina & Kate, in order to delete those accounts. I helped Amina & Kate to update the teacher card process for the Circ staff.

I was excited to see Carolyn in action doing a storytime! She filled in for Laura at Panera Bread Storytime. The theme was the weather. She set up in the middle of the store, which seemed to have more space for the families to gather. A Panera customer complimented Carolyn on her storytime. The customer had been there to purchase food.

Driver training began on September 9 for Carolyn. She is doing very well, and Steve, her trainer says she will be ready for the road test in October!

Several Outreach staff took part in the Brooks Walking Tours. Besides updating accounts, creating replacement or new cards, and changing pin



numbers, we were able to waive fines, and some larger amounts of money for items lost several years ago. It was enjoyable to see the pleased look on the students faces as they realized they could use their library cards again!

**Carolyn:** I presented booktalks at St. Dominic Catholic School on September 30. I prepared two separate talks, one for K-2<sup>nd</sup> and one for 3-5<sup>th</sup>. I saw 123 students and 8 adult listeners total.

I started each session by talking about a few of the Children's Dept. upcoming programs. There was a big interest in the PAWS to READ event on Oct. 5. They wanted to see a dog in the library and be able to read to it. I also promoted Outreach's Rocking Reading Race and talked about how their school was the winner last year. The teachers had already told them about the event and most of the kids were very excited to get started.

**Melissa:** On September 5<sup>th</sup>, I went to Atria to do activities with the memory care residents. I brought some games, books, and my reference quiz book. The residents really enjoy answering questions. Janice, who's in charge of activities, even enjoys answering the questions. Marilyn said she likes it because it keeps her brain thinking. Marilyn also said she looks forward to my visits. She said the next time I come and she is not around, she wants me to have someone go and get her. I really enjoy my visits to Atria.

On September 8<sup>th</sup>, I drove the Bookmobile in the Pathways Parade, with Marianne as my passenger. This was my first time driving in the parade. There didn't seem to be big crowds this year and I think it was due to the rain we had earlier in the day.

On September 23<sup>rd</sup>, I attended a workshop called, Music in Storytime, at the White Oak Public Library in Crest Hill. Jon Lewis, of Mr. Jon and Friends, was our presenter. He use to work at a library, but now he is a singer/songwriter. I enjoyed this workshop. Mr. Lewis entertained us by playing his guitar and singing. He shared his tips and tricks when using music in storytimes. We were all able to share our experiences as well. I got some new ideas that I plan on incorporating in my storytimes.

**Marleigha:** For the first time ever on September 8<sup>th</sup> I participated in the Bolingbrook Pathways Parade. I drove the Van in the parade with Carolyn as my passenger. I really enjoyed this parade and I thought it was a great event for the community.

On September 10 & 11, I participated in the Brooks Walking Tours. I had fun participating in this event. The students were very happy that we were waiving fines, and I waived some really big fines, close to \$130.

September 17<sup>th</sup> I had Communico training. I like Communico, as it requires detailed work, and I enjoy doing this type of work. Steven trained me and Carolyn came to have a refresher. This month I started inputting the department vehicle stops into Communico. I enjoy doing this and I am happy I have something in the department that is "mine" and that I can do to help the department as a whole.



I finished prepping for my third Home Delivery craft for the year. This craft will be DIY Coloring bookmarks. I think the seniors will enjoy this craft and find it relaxing/therapeutic. I look forward to hearing their feedback on this craft.

**Sarah:** This month, we have been going to Greenleaf with the Library Express Van as a lobby stop since the Bookmobile has been used for



driver training. Many of the Greenleaf residents have expressed how they have enjoyed having it inside the building. One of the regular patrons, Ida, even told us how she feels like she doesn't need to ask for help seeing the DVDs since now they are on a level she can see and not have to reach so high on a shelf. Later this month, at an Outreach Staff meeting we were informed that we were given permission to have Greenleaf as a Library Express Van stop instead of the Bookmobile. This will benefit residents who have been struggling to climb up the Bookmobile stairs.



September 28<sup>th</sup>, I attended the Bolingbrook Park District's Fall Fest with Carolyn. I prepped giveaways for this event. It rained on and off all day. Parking at Fall Fest changed due to the weather conditions so we were in the south parking lot near the food vendors and horse drawn buggy ride. We provided our every popular giveaways: mood pencils, pens, coloring page, and magnets. We had several families stop and read a book while on the Bookmobile. 241 visitors came to the Bookmobile.

**Dennis:** The blogging re-shuffle is getting underway, as well as the committee for the Self-Publishing initiative. I am excited to be a part of it and help promote local authors. I hope to be able to talk to patrons more about some of the many services we have at the library that can help with self-publishing.

At Joyfest, the event went very well, with 33 visitors coming to the Bookmobile. Patrons checked out some of the Gospel CDs that we brought with us. Leaving at the end of the event was challenging due to where they had us park at Village Hall. I had to get creative with my exit and had to be extra careful due to all the people walking around while I was turning around. Carolyn did a great job spotting me.

**Laura:** It was a busy month getting back into the school swing of things. My schedule is very different than last year at this time, as I said goodbye to Little Lambs, Peter Pan, Creative Children, BJ Ward, and next month to twice a month Panera storytimes. I have added two very intensive in-house storytimes for the homeschool program (first program had almost 60 attendees!), a preschool storytime at Oak View and 2 additional classes with the Park District. I also attended a fun and informative RAILS workshop about Music in Storytime. Meanwhile, I'm busy planning out my regular themes coming up because the special homeschool content is difficult and time-consuming. Continuing to preview LOTS of material.

Midwest Montessori - My first visit to MCMA since they moved to Peter Pan's old location. Eileen gave me a tour after my storytime and the church did a nice job revamping the building for their use. The Pre-K/KG group is a mix of familiar and unfamiliar faces, with a few of them being pretty antsy and chatty. But they LOVED the puppet show and were generally interactive the entire visit. Good start!

RAILS Music in Storytime workshop with Jon Lewis - Mr. Jon is a Children's performer whose background includes working in Outreach, doing puppet shows, years of storytimes and finally is a full time performer whose music I use in my storytimes. He's very talented! He shared ways to utilize his music (and others) in our storytimes with actions and methods to bring kids back into



focus with his songs. Some of the songs he demonstrated: Wheels on the Bus, Get Your Move On, Movin' Groovin', Popcorn, Snake in the Grass (my favorite), Matilda, 5 Little Monkeys, The Animal Song, Boom Chicka Boom, Going on a Bear Hunt, Dragonfly. This made me review all the music from his 3 albums to categorize each song and note movements he suggested for each. Great workshop!

**Cindy:** Day of the Immigrant Sept 21 saw 183 patrons and we wrote down 10 reference but I'm sure there was more reference than that. We failed to take any photos. It was really nice this year without the wheel. The one table who did have a wheel ended up putting it away as the wind kept blowing it over! We spoke to many patrons about our offerings at the library and they were happy with the giveaways we had. We did bring a lot back. It seemed less crowded this year.

Ms. Hernandez, the LMC Director at Independence, has a bulletin board just for the postings for FPLD. I gave her program flyers as well as quite a few bookmarks in September to hang on it since they have such great info. It turns out that she writes grants for Scholastic Go, and others we have every year so the students can access these databases on the chromebooks. She was super excited to see they are free to access with a FPLD library card.

This month I have collaborated with the Children's Department and created a bulletin board featuring the book/puppet show I have been presenting this month. Leave Me Alone ! by Vera Brosgol In the puppet show the granny has to knit all her grandchildren a sweater for winter, and I've asked the kids to help me make sweaters for everyone by decorating/coloring a sweater and bringing it in to our library to hang on the bulletin board. This year I will be trying to do mostly interactive puppet shows where the kids come up and read a line or two for a character. Leave me Alone ! had 7 parts. If the kids were in grades not reading yet I had a sign with the words and we read together. The more engaged the better they pay attention!



## From Jeffrey Fisher's Report

### Studio 300

Here is a snapshot of the Studio 300 September 2019 stats:

- 803 patrons actively used our spaces.
- 2994 items were checked out.
  - 154 of that total circulated out of the lab.
- 213 total patrons attended our 41 Orientations, Adult/T(w)een programs, tours, and offsite events.
  - Total programming hours came to 40.5.
- 8 Non-FPLD people used Studio 300.
- And there were about 1945 blog page views.



A major focus this month involved launching three new Learning Circles: *Publishing eBooks*, *Taking Better Photographs*, and *HTML/CSS* training. These unique classes combine online coursework from Gale with in-person meetings moderated by Studio 300 staff

(Jeffrey, **Adriana/Nikki**, and **Anna** respectively) and response from patrons continues to be positive. Also this month, we debuted our new *Photography Enthusiasts Club*.

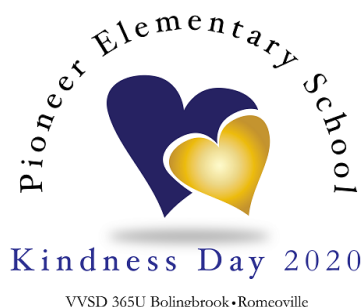
Studio 300 assisted ATSD-Teens with the *Coding: Fashion & Design* class meeting for 8-weeks this fall. This is our first attempt to have a coding class during the school year. Studio staff also led this year's first *Homeschool Teen Tech* youths in making reports using Comic Life software. And Studio 300 hosted the *Boy Scouts Crew 131* for a lengthy tour of the lab, too.

The **Tinker Technology Troupe** met to finalize the date for the next Maker Faire (3/21/20) and to start planning for the fourth annual event. New this year is our plan to invite community members to share their work during the program. By completing an online form they can apply to participate.

**Adriana A.** and Jeffrey interviewed several candidates for the open F/T position and promoted **Patrick C.** to it. He begins his F/T status in early October. This internal promotion meant a vacancy for another P/T Specialist which we were able to fill with a promising candidate from the other interviews. This new staff person is slated to start in mid-October.

Jeffrey joined ATSD, Outreach, and Building and continued to lead the Studio 300 portion of the *Brooks Middle School* library tours showcasing how the youths can take advantage of Studio 300 and other FPLD resources including a website devoted to [Chromebook apps](#).

Jeffrey met with patron Marissa Y. to discuss her plans for the *2020 Kindness Day* and how FPLD can expand our involvement in this important initiative. We held the first of two special Orientations for the *Kindness Day Ambassadors* youth volunteers who will assist with producing videos and other content this year.



He also met with Joyce A. from CSD to discuss future coding class ideas and Randy H. from IT to finalize updates to our Mac software. Jeffrey attended Wordpress blogging training and produced and shared the finished video from this month's Genealogy Club meeting about [Census Records](#), too.

## From Debra Dudek's Report

### Adult and Teen Services

#### General Comments on the Month

This month ATSD welcomed two new staff members into its ranks –Readers Services librarian Erica Edwards and Computer Aide Julia Dziadus. The two new specialists who joined our team earlier in the month Nelly and Roy, are transitioning well into their new roles. Our team met for staff inservice day on October 4 to discuss policy updates, service standards, notary training, and suggestions to our meeting room policy.

Our department underwent Blog training for the new library blog platform. All our bloggers have submitted their bios, photographs, and have undergone training. The new Readers' Services Librarian will undertake her training in early October.

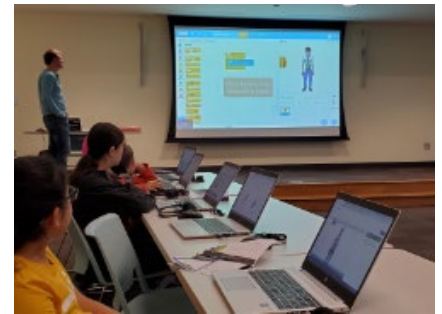
#### Programming (includes):

YA Programs:

**Randi's Observations:** Brooks Middle School walking field trips continued into September. Students in grades 7, 8 and ESL visited our library to update library cards, check out books, get a brief overview of our rules and visit the fabulous Studio 300. Jeffrey Fisher, Nancy Korczak, Tasos Priovolos and the entire Outreach staff worked very hard to entertain and inform both teachers and students. We were able to promote our services and programs, particularly the Library Card Design Contest. All in all, a successful program. The Great Page Race is off to a good start. We registered 1892 students in September. The students have read over 400,000 pages to date. This is our tenth year promoting this program at Brooks, Humphrey and Jane Addams.

### Teen Programming

- Ryan Harter graciously agreed to host his third coding camp at our library. This Google CS First class focuses on projects associated with fashion & design and is open to tweens in grades 5–8. Students are using Scratch to build fashion-related programs like a pattern maker, fashion walk and other stylist tools. We have a smaller group as compared to our other camps but I am pleased that we are able to offer a camp that focuses on the design profession.
- Food programs are always popular with our teen audiences. We decided to hold an Oreo tasting program. Jenna was instrumental in making this happen. She purchased seven different kinds of Oreos, designed the scorecard for the event and took some pictures, too. The kids really had a blast. There were two clear favorites - Mint and Birthday Cake - with Mint ultimately coming out on top as the best tasting Oreo cookie.

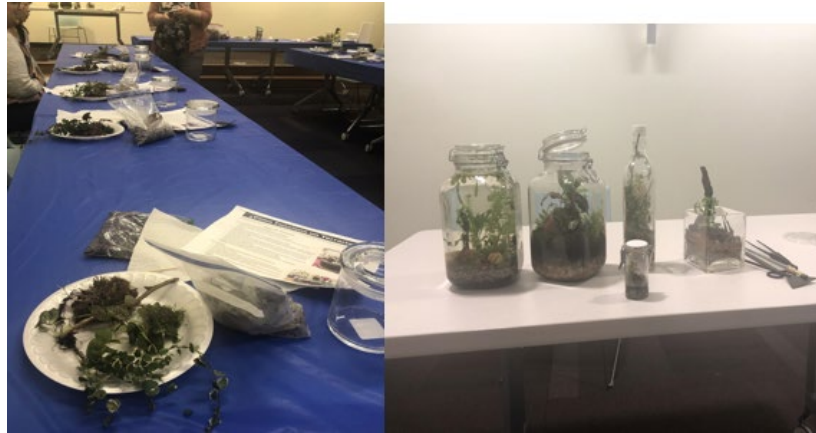


### Adult Programming:

**Maureen's Observations:** Fall programming is in full swing. This month I hired two new presenters, Tania Brenner-Hess for Spanish programs and Brittany Hogan for Aromatherapy. Tania taught our patrons how to build terrariums and Brittany presented information about essential oils.

### Programs

- **9/10/19 - Terrarios Tropicales en Botellas** - Thanks to my programming colleague, Therese Chaves at Plainfield Public Library I was able to offer this Spanish program. Therese put me in contact with fellow employee Tania Brenner- Hess who knows so much about plants and loves to do crafts. She taught them how to make live terrariums and how to care for them. There were 10 patrons in attendance.



### ***Here's an excerpt of Becca's Report***

This month I have noticed things at the desk slowing down since school has started back up. I recall helping one patron with accessing audiobooks through overdrive. I also suggested that they try out our other resources for e-audiobooks as well.

### ***From Tony Nguyen's Report***

General Comments - September was an exciting month for me, as it was when two of my programs were set to happen. First one being called, "Service is a Four Legged Job," presented on the 5th by service dog handler, Pam Osbourne, her retired service dog, Rufus, and writer Jennifer Rae. We had 25 people attend the program. It was a nice program regarding the purpose and training of service dogs and how important of an impact they have on recovering patients. And of course, seeing Rufus in the flesh and having him interact with the attendants was great.







The second program was simply called, “Medieval Swordsmanship,” and that was presented on the 7<sup>th</sup> by representatives of the Chicago Swordplay Guild. 29 people came to attend this event. Bringing their knowledge and equipment, the CSG talked about various topics covering weapons, tactics, philosophy, and history in the context of 15th century Italy. Attendees enjoyed seeing live demonstration of techniques and being allowed to safely handle some of the items brought by the CSG under their supervision. The follow up to this program, “Swordsmanship in the Renaissance,” will be happening November 23<sup>rd</sup>.

I also opened for Chef Maddox’s Cooking Demo on the 12<sup>th</sup> and Fall Painted Wine Glasses on the 24<sup>th</sup>. As always, Chef Maddox’s program brings in a good number of attendees, which was 41 this time around. In it, she talked about food prepping with delicious low carb options for those being conscious about that.



## Specialist Highlight

### Agnes Babinski

When I got back from my vacation, I saw Christina from CMTSD had asked how frequent some of our physical Reference items were being asked for at the 3rd Floor Desk. Our previous stat sheets did not keep stats for individual Reference items, but had them under one broad category. Some of those entries had notes listing which items were viewed, but they were incomplete. The newer stats do track these, and I was able to provide Christina a list covering the last three years. To sum it up – our reference items are rarely checked out:

	FY 2017-2018												FY 2018-2019												FY 2019-2020												
Material	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	
REF - Consumer Reports																					1	2			1												
REF - Haines																																					
REF - Kelly Blue Book						1																															
REF - Kiplingers	1																							1													
REF - Mayo													1																								
REF - Yellowpages															2								2														
REF - Other																																					
Consumer Reports Buyer																						1															

## New Librarian Highlight

### Jay Purrazzo

Two scheduled one-on-one sessions were conducted this month. Both requested help with Facebook. The first patron requested a short tutoring session on using the platform. After further inquiry, she expressed she had no interest in using any of the features of the site, but especially making friends. What she actually wanted was information from a local volunteer chapter that was hosting CPR classes that posted their information on Facebook. The information was also discovered to be on several other sites as well. The second needed help getting into her old account. We learned the account had been deleted. We were able to access another account she created at another library that she forgot existed.

## **New Specialist Highlight Roy Herman**

On 9/9/19, when covering a break in the computer commons, I helped a patron scan and email documents to herself. We needed them in color and in Jpeg format. She was able to save them in a file that she had to send to the state of IL. She was very happy with my help. On 9/10/19, I was able to help cancel a patron from a cooking class that she was enrolled in Communico. I was able to do it by myself without any help. I also have been able to sign people up for programs including my 1<sup>st</sup> grade teacher Kathleen Gogliotti who had come in unexpectedly. It was fun to see her and reconnect.

## **From the Computer Commons By Nabil Alvarez**

This month as well we have a new member to our team, Julia! She is a great addition to the team and is eager to learn. The times I have worked with her I have taught her about closing procedures and how to troubleshoot the computers when they do not reboot correctly. She also shadows me whenever I assist patrons and she even has helped some by herself.

## **From Joyce Arellano's Report**

### **Children's Services**

**Monthly Overview of Children's Services:** Storytimes resumed the week of September 9 with many happy new and returning children! We added new Busy Boxes for in-library use, and new dolls "moved in" to the dollhouse. We welcomed guests who were visiting as part of the Pinnacle Library Road Trip and encouraged our regular visitors to explore the Road Trip, too. We also encouraged our young friends to send in their ideas for the Library Card Design Contest.

### **Programming**

<b>Program</b>	<b>Number of Programs</b>	<b>Attendance/Participants</b>
Active	56	1,639
Passive	137	357
<b>Total</b>	<b>193</b>	<b>1,996</b>

## **ARTS & CRAFTS Let's Create: Trees**

**(21)** "Back to a smaller group. They had a great time with the trees. So many different types of trees from realistic to abstract." *Chris Z.*

**Craft Exchange (1 program, 49 attendance)** "The



donations were a little more balanced this year, with a reasonable amount of yarn in proportion to everything else instead of several heaping tables. Four teens completed the volunteer tasks in about an hour. Most people chose items during the first hour of the exchange, and they seemed happy with the event.” *Sarah D.*

## READING & WRITING

**Writer’s Club: Into the Woods (7)** “It was the first one for the school year so we introduced ourselves and talked a little about creative writing and what we are going to do each month. We warmed up with a would you rather... Would you rather have a magic wand or a time machine. This month we looked at *The Chronicles of Harris Burdick*. The kids looked at the pictures and came up with new titles for the photo and wrote a little bit of a story to go with it. Some of them were a little on the ‘scary’ side. Looking forward to next month’s spooky stories.” *Chris Z.*

## MOVIES, MUSIC & ENTERTAINMENT



**Mini Movin’ and Groovin’ (3 programs, 159 attendance)** “Mini Movin’ & Groovin’ was a walk through the month of September. Labor Day, National Cheese Pizza, National Peanut Day, National Fishing and Hunting Day, etc. We sang our way from one special day to the next, enjoying instruments and dances to all the special days. Big crowds on Friday created a little chaos, but everyone was having fun. Saturday was wonderful, with a greater number of small children for a bit of different tone. Parachute and bubbles at the end always bring smiles to little faces.” *Kathy B.*  
“SO much fun!” *Melisa M.*

**Family Movie: Dumbo (28)** 21 children and 7 adults came to the library to watch Disney’s reboot of *Dumbo*. “This was a large group of people watching *Dumbo* in the story time room. Everyone had a great time!” *Rosemary B.*

## STEAM & LEARNING FUN

**A’s Tutoring Club (3 programs, 9 attendance)** In May we received a Request to Present form from Amudha Madhan offering to coordinate a tutoring program for children. Tutoring services are frequently requested in CSD, so we are excited to try this program. Amudha, a job coach at Joliet Junior College, also works closely with Plainfield East High School and has been coordinating with the Plainfield East National Honor Society students on offering volunteer tutor services. They have been using Creativity Park on Sundays to help K–5 students in a variety of subjects. 9 children were able to get one-on-one help in math, reading, handwriting, and more.

**Roots: The Tuskegee Airmen & Bessie Coleman (20)** Attendance reached an all-time high with 20 patrons! Judith and Ernie were excited to talk about the first African American military aviators and the first African American woman to hold a pilot’s license. The group also learned about the Red Tail Squadron’s Six Guiding Principles and discussed how they can apply the principles to their lives. The children then participated in a DIY foam airplane craft, and it was great to see some of the kids using red markers to design red tails on their airplanes.





**Mini Adventures Around the World: Egypt (2 programs, 72 attendance)** We are teaming up with Outreach to present a special storytime and craft that ties in to the Adventures in Homeschooling theme each month. “Miss Laura read stories, pointed out countries on the map, had a puppet show, and used the flannel board. We had a crocodile craft with a movable head and tail. The children could write their name in hieroglyphics using stamps. Everyone said they had had a great time!” *Rosemary B.*



**iMake (21)** “Melisa and I hosted iMake on 9/23.

We put out two kinds of robots, gears, the light table, a puzzle, cord pen writers, the interactive solar system poster that goes with an iPad app, and a new toddler toy that I had suggested for purchase. I was a little surprised that no one seemed to use the solar system app, since it had been popular during the Luciana party. The other toys were popular, though, and kids seemed to like the new “ball drop” toddler toy as much as they liked the robots.” *Sarah D.*

**STEAM Family Workshop (42)** From Debbie S.’s report: “We had a nice bunch of people and great volunteers! Some of the quotes of the day:

- ‘The volunteers are really helpful’—multiple parents.
- ‘This is really fun’—a husband and wife with 3 kids that built an amazing Construction straw design.
- ‘Does the library do this for schools?’—A teacher parent.
- ‘When is the next one, I want to ask off work so we can come’—parent.
- ‘This is great, you put it all out and watch it take off’—parent
- ‘Did you borrow the robots?’ I explained about the ‘Friends of Library’ and how their activities provide us with some great ‘extra’ opportunities.
- ‘This is probably the most fun thing I’m going to do this weekend’—one of the volunteers.”



**TechnoKids: Internet Safety for Kids (12)** “We discussed how to stay safe online, how to double check the validity of a website before entering information, how to identify safe urls. We discussed images that have been digitally modified. We tried to identify the intention of the creator of these images. The motives were different: to increase the sale of a product, to make a humorous statement, to agitate/confuse the readers or enhance a historical photo for personal use. This exercise was fun and useful. After our discussion we approached these concepts through internet games provided by Google through their Be Internet Awesome game platform. Kids enjoyed the online games.” *Andreea D.*

## GAMING & PLAY



**Preschool Activity Time: Open Play (56)** In addition to social interaction, children used fine and gross motor skills while playing with puzzles, lacing cards, and Bozo buckets. Rosemary and Kathy also incorporated STEM concepts and imaginative play as children “drove” cars on the road-themed floor mat, created castles and structures using Legos and cardboard blocks, and played with the dollhouse and firehouse. Last but not least, children had fun playing with the parachute before saying goodbye.

## JUST FOR TWEENS

**Tween DIY: Access Resources (4)** “This was the first time I had seen kids using some of the eResources, and they really seemed to like the introductory videos on FreedomFlix and TrueFlix. I was a little disappointed that more people did not sign up for the program, but the family liked the resources enough that I hope they will do some word of mouth advertising to other homeschoolers.” *Sarah D.*

**Tween DIY: De-Stress Fest (10)** “5 stayed for the whole program, but I also invited 5 additional kids who were in the department and they stayed long enough to make some stress balls and pop some bubble wrap. We also did some coloring and found favorite songs on YouTube.” *Sarah D.*

## STORYTIMES

**Polish Storytime (1 program, 22 attendance)** “This month, our theme was “Oldies, But Goodies”. We read some popular Polish books that most Polish people grow up with. Storytime



was a huge success, 12 children and 10 adults attended. I was in shock when I saw all of those people come in. I could not believe my eyes. It was a few of my regulars that brought in family and friends with them. At one point during the bubbles, I could feel myself getting a little bit emotional. I was just so happy to see how my program has grown. I remember how frustrated I was last year, that hardly anyone was attending my storytime. But I guess that it takes time to build up your audience.” *Marta M.*

**Romanian Storytime (1 program, 40 attendance)** “We celebrated harvest time with stories, music and crafts about the season. Families made an apple core craft from popsicle sticks and craft paper. I promoted other library programs at the RST and later some moms started to come to Lapsit and Toddler as well.” *Andreea D.*

**Diez Deditos: Latino Art & Culture (2 programs, 58 attendance)** “In the past patrons have expressed interest in having a program where they can revive their traditions with their kids. The Latino Art and Culture is a mini-series of programs that starts in the fall. We explore various Spanish speaking countries and culminates with a celebration of Día de los Muertos. The programs are extended to an hour to give patrons the opportunity to work on a craft in addition to the regular storytime program.” *Andreea D.*



After receiving a Facebook comment on the structure of our Storytime schedule, we've been exploring ways to diversify the Storytimes during the week without creating additional strain on staff and patrons. We are still looking into different options and will hopefully have a solution that we can try next fiscal year.

## Public Service

**CSD Blog:** 11 posts, 473 views, 217 visitors, 4 likes.

**Ellison Dies:** We filled 4 Ellison usage requests this month.

**1000 Books Before Kindergarten** - 8 new children signed up in September. There were no completions this month. Total active participants is 339.

**Teacher Loans:** We prepared 12 orders this month.

## Stories of the Month:

"I've been on the desk a lot lately and getting to know both our regular and not so regular patrons. It's been great to see how much everyone loves the library. I've met a lot of our regulars and I love how welcoming they are to me!" *Melisa M.*



A mother of one of our regular storytime attendees visited the desk to rave about the Playaway Launchpads. "We've been using our old iPad to play the preschool apps, but it broke. Then [her child's teacher] told us 'Did you know the library has kid tablets you can check out?' so we borrowed one yesterday, and we love it!" She also joked, "we are never buying an iPad again!"

Two grandparents participating in the Pinnacle Library Road Trip brought their grandchildren to Fountaindale on 9/6. Fountaindale was one of their last stops on the Road Trip. Before leaving, they shared what a nice experience they had here. Grandpa said, "Out of all the libraries, this has to be the biggest and the friendliest."

"A parent asked me for books to help explain a grandparent's death to a 3-year-old. I suggested *Something Very Sad Happened: A Toddler's Guide to Understanding Death* and it was checked out for the first time." *Sarah D.*

“Early in September, a father came to me very concerned that his first-grader was behind all the other children in his class for reading and he was anxious to get his child up-to-speed. My first reaction to this is to let dad know that reading is developmental and he will be fine, but it is a great idea to take the lead in practice. We looked at our “Early Reader” section, picked up Bob books and then looked in the non-fiction (because smaller children prefer being able to identify with their subject). I also gave a suggestion of reading aloud, slightly above where his son was reading to show the joys of a good book. On September 22, dad and son came back in. After the teacher had confirmed that all-is-well, Dad came in to thank me for all my comfort & direction and let us know that they already are seeing improvement and are looking forward to great things.” *Kathy B.*

## Collection

This month we also started bringing a cart of books into storytimes and programs and encouraging children and families to check out the books after the program.

### **Creativity Park Bulletin Board featuring Vera Brosgol's *Leave Me Alone!***

Our bulletin board is starting to fill up with beautiful, colorful sweaters!



## Dolls

There were **66** doll checkouts this month. Sarah coordinated the purchase of new Barbies and corresponding books. The new dolls have arrived and will hopefully be available for patrons soon!

## Building Operations (Tasos Priovolos)

John Hopkins joined our team as a Building Security Supervisor. We are extremely happy to welcome him to our team!!

Anabel Garcia Silva submitted her resignation as a Building Security Monitor. We wish the best of luck in her future endeavors.

We are currently accepting applications for two Building Security Monitor positions.



Construction continued on the new 2<sup>nd</sup> Floor meeting room. Walls are complete, carpeting was installed, and rough electric is complete. Daily construction management has been required by our department in order to keep the project moving forward.



Parking lot crack filling and re-striping was completed. This was completed as our on-going parking lot maintenance.

We had a successful a/v equipment auction which included old a/v equipment from our meeting rooms. All winning bidders picked up the auction items within a week after the auction.

Along with Paul, hosted a tour with staff members from the Rockford Public Library. This was a great opportunity to showcase our beautiful building.

Attended and presented for Brooks students during their walking field trips.

Met with the electrical engineers to discuss options in providing vehicle charging stations. The building electrical system along with our electrical service will be evaluated and recommendations will be provided.



#### **ZENDESK -**

In September, 56 new maintenance tickets were created, and 54 new or existing tickets were completed.

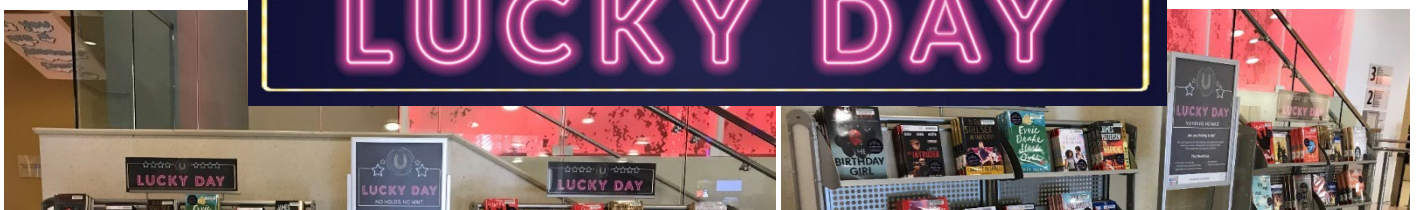
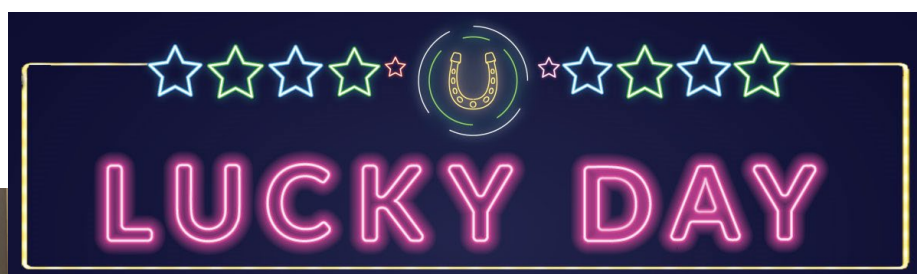
### **Collection Management & Technical Services (Christina Theobald)**

#### **Staff Updates**

- Lauren Jagiel resigned from her position as Collection Development Aide. Her last day was August 29. We wish her the best in all of her future endeavors!
- We have posted two open CMTSD Aide positions and are currently accepting applications.
- Interlibrary Loan Specialist Christine Jason celebrated her 25<sup>th</sup> anniversary at Fountaindale. Congrats, Christine!!

#### **Lucky Day Collection**

We launched our highly anticipated Lucky Day Collection this month!! Lucky Day materials are the newest and most popular books and movies available in the lobby on a first come, first served basis. Patrons can get their hands on the hottest titles and skip the long holds queues. CMTSD, Communications, and Circulation collaborated together to implement and make this collection available to our patrons. In September, we yielded 696 circulations from Lucky Day materials. This has also contributed to our 4% circulation growth in Movies this month, compared to last September. The library has received positive comments in person, on social media, and on comment cards.



### **Fountaindale Collection Usage Committee**

The Collection Usage Committee held their first meeting this month. The Committee's official charge is to investigate and recommend ways to improve and increase circulation in our library. We discussed the structure of the group and formed a small task force assigned to implement the circulation of Roku media players. Listed below are the Collection Usage Committee members for the 2019-2020 fiscal year:

- Christina Theobald (CMTSD Manager & Chair)
- Juanita Lennon (Admin Rep & Secretary)
- Lynnette Hopwood (CMTSD Rep)
- Randi Carreno (ATSD Rep)
- Erica Edwards (ATSD Rep)
- Sarah Dolley (CSD Rep)
- Leigh Ann Voss (Circ Rep)
- Marianne Thompson (Outreach Rep)
- Adriana Alvarez (Studio Rep)
- Melissa Bradley (Comm Rep)

The following staff members have been nominated to serve on the Roku Task Force:

- Christina Theobald (CMTSD & Chair)
- Adriana Alvarez (Studio)
- Jay Purrazzo (ATSD)
- Nathan Peddicord (IT)
- Jose Robles (IT backup)

### **Comparison of Physical Collection Circulation**

**September 2018 to September 2019**

Collection Categories	Sep 2018 Circs	Sep 2019 Circs	Change	% Change
Adult Audiobooks	1072	900	-172	-16%
Adult Bookmobile Collection	259	258	-1	0%
Adult Fiction	4691	4428	-263	-6%
Adult Non-Fiction	4510	4232	-278	-6%
Foreign Language Adult	192	139	-53	-28%
Foreign Language Juvenile	638	564	-74	-12%
Foreign Language Young Adult	34	6	-28	-82%
Graphic Novels	2697	2999	302	11%
Interlibrary Loan	296	302	6	2%
Juvenile Audiobooks	397	403	6	2%
Juvenile Bookmobile Collection	2566	2166	-400	-16%
Juvenile Fiction	5036	4284	-752	-15%
Juvenile Non-Fiction	3909	3764	-145	-4%
Large Print	828	669	-159	-19%
Local Author Collection	6	5	-1	-17%
Magazines	919	734	-185	-20%
Movies	10937	11384	447	4%
Movies - Juvenile	5136	4833	-303	-6%
Music CDs	1688	1394	-294	-17%
On-The-Fly	20	15	-5	-25%
Picture Books	10851	10073	-778	-7%
Reference	11	5	-6	-55%
STEAMboxes	18	43	25	139%
Studio 300 Collection	3115	2992	-123	-4%
Technology & Equipment	1028	1022	-6	-1%
Technology & Equipment - Juvenile	163	236	73	45%
Toys	152	81	-71	-47%
Videogames	1643	1714	71	4%
Young Adult Audiobooks	87	98	11	13%
Young Adult Bookmobile Collection	8	18	10	125%
Young Adult Fiction	1259	1064	-195	-15%
Young Adult Non-Fiction	376	299	-77	-20%
<b>TOTALS</b>	<b>64542</b>	<b>61124</b>	<b>-3418</b>	<b>-5.3%</b>

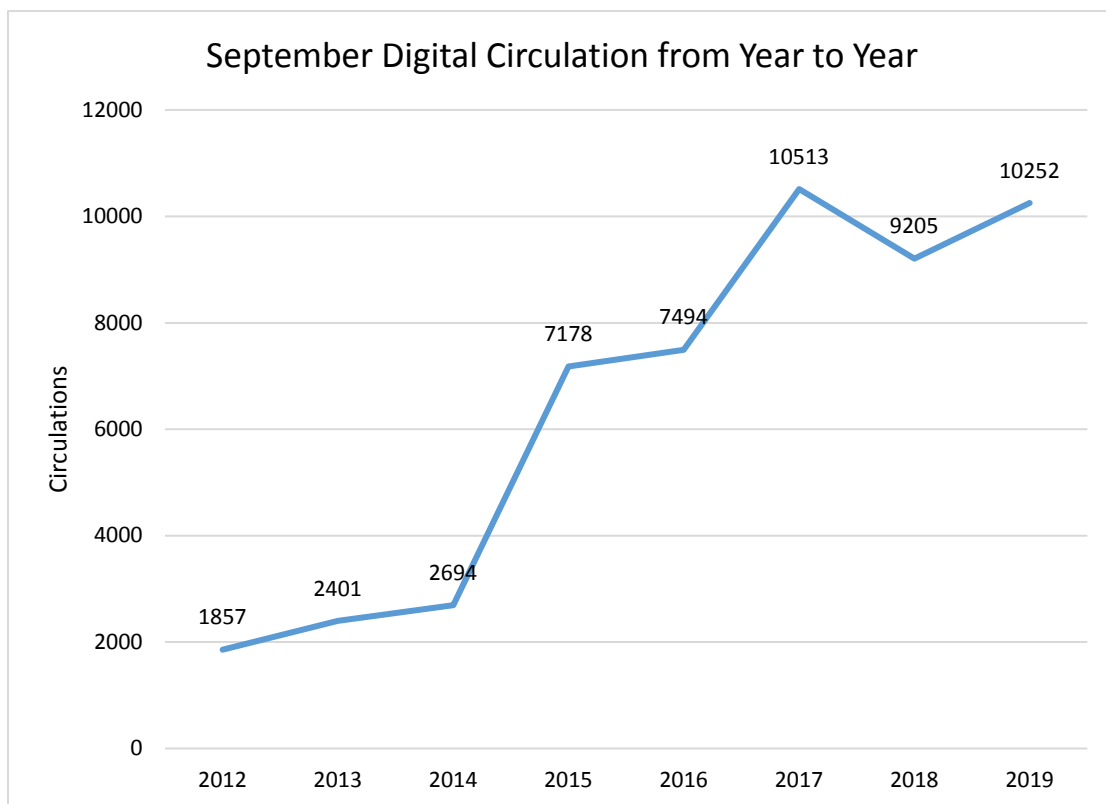
#### Battle of the AV Formats

Format	Circs		Format	Circs
Blu-ray	3,659	<b>vs.</b>	DVD	13,088
CD Audiobook	887	<b>vs.</b>	Playaway Audiobook	752

#### Special Collections

Collection	Circs
Lucky Day	696

Mobile Hotspots	49
Dolls	66
STEAMboxes	43



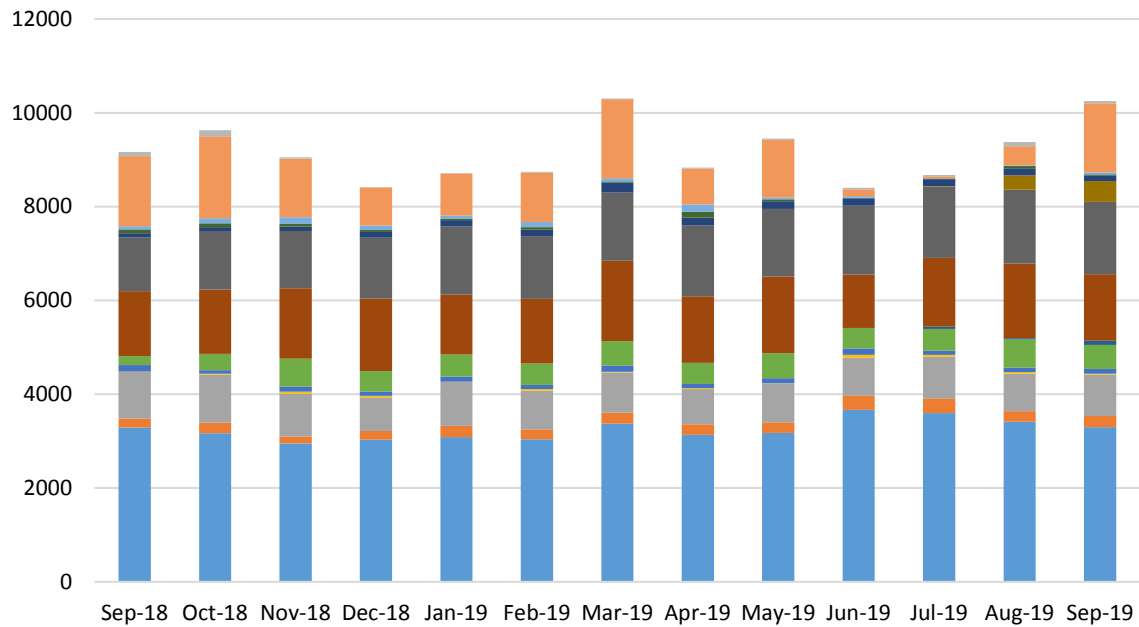
#### Comparison of Digital Collection Usage - September 2018 to September 2019

Digital Platform	Sep 2018	Sep 2019	Change	% Changed
PressReader	0	443	443	
Hoopla	1145	1536	391	34.15%
Rbdigital eMags	192	517	325	169.27%
Freegal Music Downloads	238	377	139	58.40%
OverDrive eAudio	1312	1418	106	8.08%
Rbdigital Entertainment	0	88	88	
eRead Illinois eBooks	104	146	42	40.38%
Kanopy	91	128	37	
cloudLibrary eAudio	103	126	23	22.33%
Biblioboard	5	22	17	340.00%
eRead Illinois eAudio	92	89	-3	-3.26%
Tumblebooks	1494	1474	-20	-1.34%
World Book eBooks	64	39	-25	-39.06%
Rbdigital eAudio	131	98	-33	-25.19%

BookFlix	91	49	-42	-46.15%
cloudLibrary eBooks	312	266	-46	-14.74%
GVRL eBooks	80	21	-59	-73.75%
cloudLibrary Shared	583	490	-93	-15.95%
OverDrive eBooks	1976	1881	-95	-4.81%
Freegal Music Streaming	1151	1044	-107	-9.30%
<b>Totals</b>	<b>9164</b>	<b>10252</b>	<b>1088</b>	<b>11.87%</b>

For **September 2019**, digital circulation was **14.4%** of the library's total circulation.

### Digital Collection Circulation



	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19
Book Flix	91	128	31	2	14	23	11	21	29	30	26	89	49
Tumble Books	1494	1748	1251	813	893	1052	1687	762	1231	146	39	404	1474
World Book eBooks	64	108	140	94	63	106	71	160	36	33	7	17	39
Gale Virtual Ref Library	80	82	52	39	33	55	25	117	44	13	12	45	21
Kanopy	91	83	101	121	139	134	212	172	164	159	153	154	128
PressReader											8	307	443
Hoopla	1145	1248	1218	1296	1454	1339	1449	1506	1440	1467	1520	1573	1536
Freegal Music	1389	1372	1500	1553	1277	1377	1712	1423	1636	1140	1469	1591	1421
RBDigital Entertainment											49	27	88
RBdigital eMags	192	344	596	438	469	456	529	449	533	432	460	599	517
RB Digital eAudio	131	78	105	89	106	91	126	86	112	137	91	98	98
Biblioboard	5	23	41	33	12	32	14	22	5	62	36	34	22
Cloud Library	998	1024	916	713	933	830	865	752	825	811	893	800	882
eRead Illinois	196	223	152	184	241	207	231	223	224	306	311	223	235
OverDrive	3288	3167	2949	3033	3083	3041	3371	3136	3175	3663	3598	3413	3299



## Digital Content Fast Facts - September 2019

### Overdrive

- There were **4,703 unique users**, which is a **13.7% growth** from last September.
- **eBooks** accounted for **58.3%** of checkouts, while **eAudio** accounted for **41.7%**.
- **88.2%** of checkouts were for **Adult** titles, **6.7%** were for **Young Adult** titles, and **5%** made up **Juvenile** titles.
- During the month, Pinnacle had **8,766 active holds** and **21,554 total checkouts**.

### cloudLibrary

- There were **208 active users** in the month. **Of those, 24 are new patrons**.
- **Pay Per Use** program yielded **31 circs** from FPLD and **46 circs** from LMPL.

### eRead Illinois/Axis 360

- There were **95 active users** for the month, **28** of which are **new users**.
- **eBooks** accounted for **62%** of checkouts, while **eAudio** accounted for **38%**.

### Hoopla

- There were **1,536 total circs** borrowed by **375 patrons**. The **average number of circs was 4.1 circs** per patron, with 55 patrons using all 10 circs.
- **Audiobooks** were the most borrowed format, accounting for **51%** of all circs, followed by **eBooks with 21%**, **Movies/TV** with 17%, and **Music with 6%** of circs.
- **Adult Fiction** was the most borrowed category, accounting for **56%** of all circs, followed by **Adult Non-Fiction** with **25%** and **Juvenile Fiction** with **12%**.

### Kanopy

- The **most popular videos** were: *Detachment*, *Scaredy Squirrel*, *Super Size Me 2: Holy Chicken!* and *The Cat Came Back*.
- Our patrons played **128 distinct video titles** and **331 video plays**.
- The site was **visited 1,019 times** and received **1,412 page hits**.
- There were **36 active users**, of which 3 used all 10 video plays.

### Freegal

- This month yielded **377 music downloads** and **1,044 songs streamed**.
- The month's top **streaming music genres**: Pop, Rock, Classical, R&B, Classic Rock
- The month's top **downloaded music genres**: Classical, Pop, Rock, R&B, Metal

### RBdigital Magazines

- The top magazines: *Us Weekly*, *Woman's World*, *PCWorld*, *Prevention*, *Cook's Country*

### PressReader

- Top titles: *Post-Tribune*, *Chicago Tribune*, *The Washington Post*, *Los Angeles Times*, *The Guardian*, and *The Independent*.

## Physical Items Added and Withdrawn

Physical Items	Sep 2019 Added	Sep 2019 Withdrawn
Adult Audiobooks	42	2
Adult Bookmobile Collection	134	507
Adult Fiction	1200	24
Adult Non-Fiction	461	215
Foreign Language Adult	172	0
Foreign Language Juvenile	111	90
Foreign Language Young Adult	2	0
Graphic Novels	100	12
Juvenile Audiobooks	48	74
Juvenile Bookmobile Collection	188	309
Juvenile Fiction	138	149
Juvenile Non-Fiction	119	1190
Large Print	52	2
Local Author Collection	0	0
Magazines	246	1
Movies	540	342
Movies - Juvenile	79	6
Music CDs	27	1
Picture Books	273	38
Reference	6	1
STEAMboxes	0	0
Studio 300 Collection	5	28
Technology & Equipment	19	7
Technology & Equipment - Juvenile	0	5
Toys	0	4
Videogames	6	199
Young Adult Audiobooks	28	92
Young Adult Bookmobile Collection	5	0
Young Adult Fiction	78	388
Young Adult Non-Fiction	9	0
<b>TOTALS</b>	<b>4088</b>	<b>3686</b>

### Acquisitions

- Purchase Orders created and released: 11
- Purchase Orders closed out and received: 58
- Invoices Paid: 193
- Periodical titles removed: 85
- Periodical items removed: 1,117

### Processing & Repair

- New cases: 119

- RFIDs/Stingrays: 52
- Repairs: 52
- New artwork: 15
- Stolen: 7 reports
- Disc repairs: 344
- Processed (spine & pocket): 2844
- New stickers: 1399
- Discard & de-processing: 2882
- Call no. changes: 146

### Interlibrary Loan

<b>303</b>	<b>Items Received for our patrons</b> <ul style="list-style-type: none"> <li>• 241 items from IL libraries</li> <li>• 62 items from out of state libraries</li> </ul>
<b>241</b>	<b>Items Sent out to other libraries</b> <ul style="list-style-type: none"> <li>• 137 to IL libraries</li> <li>• 95 to out of state libraries</li> <li>• 9 to XYZ libraries</li> </ul>
<b>398</b>	<b>Items requested by our patrons this month</b> <ul style="list-style-type: none"> <li>• 365 submitted in OCLC</li> <li>• 12 items were too new to request</li> <li>• 10 were available in Pinnacle</li> <li>• 11 were out of country only</li> </ul>
<b>388</b>	<b>Items requested by OCLC libraries this month</b> <ul style="list-style-type: none"> <li>• 218 from IL libraries</li> <li>• 170 from out of state libraries</li> <li>• 1 out of country</li> </ul>

### CollectionHQ Statistics

CHQ Status	Adult	Young Adult	Juvenile	Totals
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<b>Dead</b> - Items that have not circulated in <u>2 years</u> CHQ Recommendation: less than 10%	10,760 Down 190 items 9.40%	4,195 Down 39 items 21.88%	14,023 Down 987 items 12.83%	30,250 Down 1,272 items 11.91%
<b>Collection Check</b> - Anything that has not circulated in <u>4 years</u> CHQ Recommendation: less than 10%	236 Up 86 items 2.03%	918 Up 42 items 21.88%	1,070 Up 93 items 7.63%	2,224 Up 149 items 7.67%
<b>Grubby</b> - Items that have circulated <u>75</u> times or more CHQ Recommendation: less than 10%	10,407 Up 78 items 9.09%	894 Up 7 items 4.59%	12,286 Up 87 items 11.24%	23,587 Up 172 items 9.7%
<b>DOA</b> Items that have been added to the collection in the last 6 months, and only circulated 1 or less times in the last 18 months. US average 16%	2,086 Down 247 items 15.28%	569 Down 72 items 29.95%	1,263 Down 195 items 17.5%	3,918 Down 571 items 17.20%
<b>Turnover</b> September 25, 2018 to September 23, 2019	2.12 Turnover	1.75 Turnover	2.65 Turnover	2.33 Turnover

### NextReads Newsletters

<b>Subscribers</b>	22 New	0 Unsubscribed	0 Bounced
<b>Newsletters</b>	<ul style="list-style-type: none"> <li>394 Items clicked open</li> <li>Audiobooks and Picture Books tied for the highest clicks 11 Clicks</li> </ul>	31.12% Mobile Views	68.88% Desktop Views
<b>Emails</b>	<ul style="list-style-type: none"> <li>1,163 Sent</li> <li>33.71% opened</li> </ul>	Highest Subscribers - New York Times Fiction Bestsellers (90)	Highest Unique Opens – Mystery 28 opens

### Displays

## Lobby Tree

- Football (36)
- Strange but True (53)

## Lobby Display

- Staff Picks (246)
- Lucky Day (696)

## 2<sup>nd</sup> Floor

- Hallmark (123)
- BBC (16)

## 3<sup>rd</sup> floor self-check

- Book Club Picks (40)

## Holiday

- When I Grow Up (15)
- Fall (129)
- Butterflies (36)
- 100 Books Before Kindergarten (161)
- Library Card Sign Up Month (57)
- Hispanic Heritage (26)
- Hair Raising Tales (21)
- Sesame Street 50<sup>th</sup> Birthday (21)

## Yellow Wall

- Step Into Reading (216)

## Lobby Popup

- Banned Books (43)
- Women in STEM (32)





### Appendix 1: Big 5 Publishers eContent Lending Models

Publisher	Lending Model	Imprints	Top Authors
<b>Hachette Book Group</b>  Owned by Hachette Livre, subsidiary of French Media company, Lagardère	<b>eAudio:</b> eBook: Metered 2 Year License <b>eBook:</b> eBook: Metered 2 Year License (changed in June/July 2019 from perpetual access)	Grand Central Publishing; Little, Brown and Company; Little, Brown Books for Young Readers Center Street; Orbit; Yen Press; Perseus Hachette Audio; Hachette Digital	James Patterson; Sandra Brown; Michael Connelly; David Baldacci; Megan Abbott; Chris Colfer; Jeffery Deaver; David Sedaris;
<b>HarperCollins Publishers</b>  Owned by News Corp. (Rupert Murdoch)	<b>eAudio:</b> One Copy/One User, Perpetual access <b>eBook:</b> Metered 26 Checkouts	HarperCollins; HarperLuxe; Harlequin; Harper One; Harper Perennial; HarperAcademic; Avon Books; Balzer + Bray; Dey Street Books; Greenwillow Books; Broadside Books; HarperCollins Childrens; HarperTeen; Ecco Books; It Books; Newmarket Press; William Morrow; Harper Audio	J.A. Jance; Greg Illes; Neil Gaiman; Karin Slaughter; Daniel Silva; Sarah Dessen; Jacqueline Winspear; Pete Oswald; A.J. Finn; Mark Manson;
<b>Macmillan Publishers</b>	<b>eAudio:</b> One Copy/One User, Perpetual Access <b>eBook:</b> Metered by 1 Year or 2 Year Licenses,	Farrar; Straus and Giroux; Henry Holt and Company; Picador; St. Martin's Press;	Nora Roberts, J. D. Robb; Meg Cabot; M.C. Beaton; Diana Gabaldon; Elizabeth Palmer;

Owned by Verlagsgruppe Georg von Holtzbrinck (German Company)	with 2 Year approx. 43% more in price OR Metered 52 Checkouts or 2 Year License  <b>Plus:</b> 4 month embargo on new eBooks published by Tor imprint; 2 month quantity embargo across all imprints effective November 1, 2019 - (Limit quantity of 1 copy of new eBooks per library/consortium during first 8 weeks)	Tor/Forge; Macmillan Children's Publishing Group; Macmillan Audio	Alex London; Michael Laurence; Bill O'Reilly; Paddy Hirsch; Nevada Barr
<b>Penguin Random House</b>  owned Bertelsmann (German Company)	<b>eAudio:</b> One Copy/One User, Perpetual Access <b>eBook:</b> Metered 36 Checkouts or Metered 2 Year License	Random House Publishing Group; Knopf Doubleday Publishing Group; Crown; Penguin Group U.S.; Dorling Kindersley; Mass Market Paperbacks; Random House Children's Books; Penguin Young Readers Group U.S.	Danielle Steel; Janet Evanovich; Clive Cussler; Debbie Macomber; Nora Roberts; J.R. Ward; E.L. James; Anne Perry Margaret Atwood; Anne Rice; Brad Meltzer; Jodi Picoult; Christine Feehan; David Lagercrantz Salman Rushdie; Bobby Flay; Dr. Seuss;
<b>Simon and Schuster</b>  owned by CBS Corporation	<b>eAudio:</b> Metered 2 Year License and select One copy/One User, Perpetual Access <b>eBook:</b> Metered 2 year License (changed from perpetual access to all metered)	Atria; Free Press; Gallery Books; Howard Books; Pocket Books; Scribner; Simon & Schuster; Threshold Editions Touchstone; Folger Shakespeare Library	Stephen King; Vince Flynn; Jodi Picoult; Mary Higgins Clark; John Lescroart; Anne and Charlotte Bronte; Phillippa Gregory; Karen Kingsbury; Bob Woodward; Shel Silverstein; R.L. Stine; Zane;

## Communications (Melissa Bradley)

### Communications General Updates

- The 50<sup>th</sup> anniversary Library Card Design Contest began and ended. We received 72 entries (46 kids; 11 teens; 15 adults)! The public will choose a winner in October.
- Melissa met with the Bolingbrook Park District to discuss their 50<sup>th</sup> anniversary plans for 2020.
- Melissa and Sabrina had a conference call with Paul, Nancy and Marianne to discuss the exterior design of the new Bookmobile.
- Sabrina worked with Brett to design divider labels for the juvenile DVDs and Blu-rays.
- Melissa and Steven trained the blogging team on WordPress.
- Sabrina completed the design work for the Lucky Day bookmarks and designed a new mobile printing instruction sheet for patrons.



## Media Coverage

- The [Will County Gazette](#) covered our Power of Attorney Summit event.
- [Valley View](#) mentioned our Library Card Design Contest in their weekly eNewsletters. The September 17 issue also mentioned the Bookmobile's visit to Pioneer Elementary.
- [The Patch](#) and The Bugle covered our Library Card Design Contest.
- [The Patch](#) mentioned us their story about a couple who records their podcast in Studio 300.
- [The Patch](#) mentioned the Bookmobile in their Fall Fest coverage.
- [The Patch](#) mentioned our STEAM Family Workshop in their "Four Things to do this Weekend" story.

## Strategic Planning



- Goal Team 2 added a new objective to our current strategic plan. We are planning and implementing a campaign to increase the public's awareness of our services and to celebrate the library's 50<sup>th</sup> anniversary in 2020.
- We continue to send out program evaluation surveys to people who attended our events and programs. Our grand total is 3,451 completed surveys.
  - The most frequent way people hear about our programs is via the website (45.26%) and *The Fountain* newsletter (35.06%).

### **Social Media Paid Ads**

- The AV Equipment Auction paid ad ended. The ad ran September 2–9. We spent \$10, which reached 248 people and had 87 post engagements.
- The Library Card Design Contest paid ad ended. The ad ran September 2–30. We spent \$40, which reached 1,170 people and had 250 post engagements.

### **Social Media Metrics**

- Facebook Metrics
  - 39 new people liked our page
  - 1,116 people viewed our page
  - 47,269 people saw our content
    - 15,968 people saw our content because a friend shared, liked or engaged with it
  - 2,376 people engaged with our content (clicked, liked, commented or shared)
- Twitter Metrics
  - 6 new followers
  - 97 page views
  - 10,900 tweet impressions
- Instagram Metrics
  - 24 new followers
  - 418 post likes

### **Email Marketing Metrics**

- 5 emails sent
- 130 new subscribers
- Average open rate: 33.24% (industry average is 19.85%)
- Average click rate: 14.46%

## **Finance (Jennie Nguyen)**

### ***Highlights***

- **Audit Draft Report:** As reported previously, the field audit concluded in the later part of August. However, that is never the end of the audit. The request for additional information continues until the final draft is completed. I spent much of my time throughout the month of September reviewing drafts and reporting information that the auditors needed to make updates to the draft report. With this change, we had to comment on some additional financial areas.

*What is the purpose of an audit? According to generally accepted auditing standards (GAAS), “the purpose of an audit is to provide financial statement users with an opinion by the auditor on whether the financial statements are presented fairly, in all material respects, in accordance with an applicable financial reporting framework, which enhances the degree of confidence that intended users can place in the financial statements. An audit conducted in accordance with GAAS and relevant ethical requirements enables the auditor to form that opinion.”*

Management plays an important role in producing reliable financial statements by establishing effective internal controls.

- **Budget Ordinance** – The Budget and Appropriation Ordinance (B&A) was passed at the September board meeting. A certified copy of the Budget and Appropriation Ordinance was sent for publication in the September 26, 2019 edition of the Bolingbrook Bugle newspaper. The B&A has been filed with both Will and DuPage Counties.
- **Safe Deposit Box** – The Resolution for the authorized signers at the Naperville Bank & Trust safe deposit box was passed at the September board meeting. The approved Resolution is a key requirement to establishing a new safe deposit with our new financial institution, Bolingbrook Bank & Trust. Bolingbrook Bank & Trust is affiliated with the Wintrust financial organization.
- **JetPay System** – I was working with Nancy Korczak and our Pinnacle ILS Manager, Matt Hammermeister, to determine the best date to “Go Live” for the new ePay payment system, JetPay. Our original “Go Live” date was delayed due to some technical difficulties.
- **Credit Card Services** – I had spent time on a phone conference with Robert Priest discussing the Library’s credit card requirements and to put in place a plan to transition over to the new credit card service company. This step is subpart of the Bank Services RFP.
- **Accounting/Reports:** Completed regular monthly financial reports, analysis, and reconciliations.
- **Finance Team:** Allyse continues to train the new Finance Specialist on the many duties of the position. The team has begun formatting shared documents whereby many of the instructions for the department’s tasks are compiled for easy reference.

## **Human Resources (Lea Pottle)**

### **Staffing and Recruiting**

#### *Open Positions:*

- Building Security Monitor ( 2 positions )
- Children’s Services Specialist
- CMTSD Aide ( 2 positions )

#### *New Employees:*

- John Hopkins, Building Security Supervisor, 9/16

- Julia Dziadus, Adult Services Computer Aide, 9/30
- Erica Edwards, Readers Advisory Librarian, 9/30

*Departures:*

- Rayessa Suarez, Circulation Services Aide, 9/26

**Training and Development;**

- How to Maximize Diversity and Combat Unconscious Bias-Webinar; Lea
- Develop the Coaching Skills of Your Managers and Leaders-Webinar; Lea
- ILA Presenters-Webinar; Lea
- Total Rewards Planning- Workshop, HR Source; Lea

**ILSHRM 2019 Annual Conference;** Lea and Noey

**Keynote Speakers-**

The Second City, Improv Fundamentals for Effective Communication

Yes You Do Have a Crystal Ball: business Megatrends Impacting Human Capital

September 11, 2001- The White House a Crisis Leadership Presentation

Sessions attended by Noey-

- The Non-Obvious solution to the Employee Engagement Equation
- Diversity & Inclusion: What's Food & Beverage got to do With it?
- The HR Professional Competency Model: a Road Map for Success
- Motivating, Growing & Coaching Employees of ALL Generations
- Back to the Basics- Investigations and Documentation
- Harness the Power of Leadership
- Being Heard in a Noisy World: Speaking as an Effective HR Business Partner

Sessions attended by Lea-

- Sex, Drugs & Rock n Roll- Welcome to the New Work Scene
- Managing the Chaos of Diversity and Inclusion
- Emotional Intelligence: Control Emotions to Positively Influence Actions & Performance
- Ethical Leadership 5 point Plan to Calibrate our "Blind Spots"
- Foundational Coaching Skills for Managers/Administrators
- Open, Honest and Direct: a Guide to Getting the Most out of Your People
- 5 Keys to Genuine Employee Engagement

**HR Source: Employment Law Conference 2019;** Lea

- Leading in Times of Crisis
- Managing the Risks of Workplace Violence
- The Straight Dope on Legal Marijuana
- #MeToo: Turning Awareness into Action
- Employment Law Update

**Misc;**

- Pathways Parade; Noey marched in the parade with her son
- Niche Academy; Employee Practice Liability webinar was uploaded to the District's academy for staff viewing; Lea

**Policy Review;**

- Presented the revised Drug and Alcohol Usage policy to the Board for approval.

- During the meeting Trustee Newell had questions regarding how the District addresses “vaping”. Paul and I have since reviewed our staff Smoking policy. In that policy, the District prohibits the use of cigarettes, cigars, vaporizers and smokeless cigarettes or tobacco in the library and throughout the work place.

### **Information Technology (John Matysek)**

- During the month of September 78 new help desk tickets were created by FPLD staff, and 69 new or existing tickets were solved by IT staff.
- Worked with vendor Todays Business Solutions (TBS) to upgrade the server components for the MyPC software used to manage patrons usage of our public computers.
- Attended a webinar by vendor Cisco on their next generation web security service, Umbrella.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, coordinated and provided laptops for staff usage during the final round of Brooks Middle School Walking Tours of the library.
- Along with Paul Mills, met with vendor Konica Minolta for an annual account review.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, worked with vendor Todays Business Solutions (TBS) to troubleshoot and resolve patron authentication issues with MyPC related to the recent upgrade of same.
- Along with Randall Hildebrandt, physically upgraded the memory on the FatPipe WARP network appliance to help address an intermittent caching issue.
- Worked with vendor Todays Business Solutions (TBS) to changeover the web printing solution available for patrons to a new vendor ePRINTit with improved support and at a lower annual cost to Fountaindale.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, worked with vendor Todays Business Solutions (TBS) to troubleshoot and resolve an issue with daily printing credits not being applied to youth patrons, which was caused by the recent MyPC upgrade.
- Met with vendor ITsavvy to review specifics of a proposal to upgrade the library servers Windows operating system, VMware virtual environment, and physical server firmware/software to current versions.
- Met with vendor Bibliotheca for a status update on the recently approved self-check replacement RFP project.
- Met with vendor Netrix, LLC to discuss options for replacing our Cisco web security network appliance which will soon become obsolete and unsupported.
- Worked with vendor Cisco to troubleshoot and correct an issue with the network firewall that was preventing remote access to the library network via VPN (virtual private network) connection.

## **DOWNTOWN TIF REDEVELOPMENT GOALS AND POLICIES**

Comprehensive and coordinated area-wide investment in new public and private improvements and facilities is essential for the successful redevelopment of the Project Area and the elimination of conditions that have impeded redevelopment of the Project Area in the past. Redevelopment of the Project Area will benefit the Village through improvements in the physical environment, an increased tax base, new industrial and commercial opportunities, new jobs and job training opportunities and an increase in the vitality of the Project Area.

### **General Goals to the Village**

- 1) An environment within the Project Area that will contribute more positively to the health, safety and general welfare of the Village, and preserve or enhance the value of properties within and adjacent to the Project Area.
- 2) An active and vital downtown that includes new destination locations and anchor components, development and improvements.
- 3) Termination of the factors that qualified the Project Area as a conservation area and a blighted area.
- 4) An increased real estate tax base for the Village and other taxing district having jurisdiction over the Project Area.
- 5) Assembly of land into parcels of sufficient shape and size for disposition and redevelopment in accordance with the Redevelopment Plan, the Comprehensive Plan and contemporary development needs and standards. To create a cooperative partnership between Village and proposed developers, and users.
- 6) New industrial and commercial development or redevelopment to expand the employment base of the Village.

## **DOWNTOWN TIF REDEVELOPMENT GOALS AND POLICIES**

### **Redevelopment Objectives**

- 1) To reduce or eliminate the conditions which qualify the Project Area as a conservation area and a vacant blighted area and eliminate the influences and manifestations of physical and economic deterioration and obsolescence.
- 2) Create an environment and provide incentives that stimulate private investment in building rehabilitation and new construction.
- 3) Encourage a high-quality appearance of public and private building, right-of-way, and open spaces and encourage high standards of design.
- 4) Encourage coordinated development of parcels and structures in order to achieve efficient design and unified off-street parking and service facilities.
- 5) Where appropriate, provide adequate screening and buffering improvements between different land uses.
- 6) Ensure that industrial development is concentrated in areas of compatible use with minimal impacts on neighboring areas.
- 7) Reuse or redevelop underutilized and obsolete sites.

## **UPPER NORTH GATEWAY TIF REDEVELOPMENT PROJECT AREA GOALS AND OBJECTIVES**

The following goals and objectives are presented for the RPA in accordance with the Village's Zoning Ordinance and the 2001 Comprehensive Plan. The Redevelopment Plan and Project also conform to the Village's comprehensive planning process.

### **General Goals to the Village**

- 1) To provide for implementation of economic development and redevelopment strategies that benefits the Village and its residents.
- 2) To encourage positive and feasible redevelopment of underutilized facilities.
- 3) To strengthen the property tax base of the Village and overlapping tax districts.
- 4) To create new jobs for Village and area residents.
- 5) To coordinate all redevelopment within the Village in a comprehensive manner, avoiding land use conflicts and negative community impacts with redevelopment projects.
- 6) To create a cooperative partnership between Village and proposed developers, and users.
- 7) To provide public infrastructure improvements within the RPA to promote redevelopment efforts, where necessary.

## **UPPER NORTH GATEWAY TIF REDEVELOPMENT PROJECT AREA GOALS AND OBJECTIVES**

### **Specific Objectives for the RPA**

- 1) Community Development — Redevelop the IL 53-Joliet Road corridor, incorporating the historic U.S. 66 theme into such redevelopment.
- 2) Economic Development — Exploit the economic development opportunities that lie along the IL 53 corridor.
- 3) Community Appearance — Develop gateways for the Village at the Joliet Road and IL 53 intersection and other areas to provide a "sense of arrival" in Romeoville and a positive community image.



## **UPPER NORTH GATEWAY TIF REDEVELOPMENT PROJECT AREA GOALS AND OBJECTIVES**

### **Redevelopment Objectives**

The Village's redevelopment objectives propose to enrich to the extent possible the negative impact of the qualification factors which are prevalent in much of the Study Area and enhance retail, commercial, and mixed use opportunities where appropriate. To achieve these objectives, the Village proposes the following guidelines:

- 1) To encourage redevelopment within the RPA that will address the piecemeal development practices, mitigate conditions associated with older building conditions and vacancies, and attract new land uses which are consistent with the existing uses and provide an enhanced tax base to support the entire Village;
- 2) To implement coordinated development/ design practices as set forth in the Village' s comprehensive plan and to promote redevelopment in accordance with current planning standards;
- 3) To assist site assembly and preparation in order to provide for the reuse of properties for this stated purpose;
- 4) To coordinate traffic flow and access to site;
- 5) To improve area appearance; and to install and improve the necessary infrastructure improvements for improved ingress and egress and loading and unloading areas, and to add buffering to single family residential uses for the industrial/ commercial areas, and to support proposed new development in accordance with modern planning standards.

## **LOWER SOUTH GATEWAY TIF REDEVELOPMENT PROJECT AREA GOALS AND OBJECTIVES**

The following goals and objectives are presented for the RPA in accordance with the Village's Zoning Ordinance and the 2001 Comprehensive Plan. The Redevelopment Plan and Project also conform to the Village's comprehensive planning process.

### **General Goals to the Village**

- 1) To provide for implementation of economic development and redevelopment strategies that benefits the Village and its residents,
- 2) To encourage positive and feasible redevelopment of underutilized facilities.
- 3) To strengthen the property tax base of the Village and overlapping tax districts.
- 4) To create new jobs for Village and area residents
- 5) To coordinate all redevelopment within the Village in a comprehensive manner, avoiding land use conflicts and negative community in with redevelopment projects,
- 6) To create a cooperative partnership between Village and proposed developers, and users.
- 7) To provide public infrastructure improvements within the RPA to promote redevelopment efforts, where necessary.

## **LOWER SOUTH GATEWAY TIF REDEVELOPMENT PROJECT AREA GOALS AND OBJECTIVES**

### **Specific Objectives for the RPA**

- 1) Community Development — Redevelop the IL 53 Joliet Road corridor, incorporating the historic U.S. 66 theme into such redevelopment
- 2) Economic Development — Exploit the economic development opportunities that lie along the IL 53 corridor,
- 3) Community Appearance — Develop gateways for the Village at the Joliet Road and IL 53 intersection and other areas to provide a "sense of arrival" in Romeoville and a positive community image.

## **LOWER SOUTH GATEWAY TIF REDEVELOPMENT PROJECT AREA GOALS AND OBJECTIVES**

### **Redevelopment Objectives**

The Village's redevelopment objectives propose to enrich to the extent possible the negative impact of the qualification factors which are prevalent in much of the Study Area and enhance retail, commercial, and mixed use opportunities where appropriate. To achieve these objectives, the Village proposes the following guidelines:

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- 5) To improve area appearance; and to install and improve the necessary infrastructure improvements for improved ingress and egress and loading and unloading areas, and to add buffering to single family residential uses for the industrial/commercial areas, and to support proposed new development in accordance with modern planning standards.

## **BLUFF ROAD TIF REDEVELOPMENT PROJECT AREA GOALS AND OBJECTIVES**

The following goals and objectives are presented for the RPA in accordance with the Village's Zoning Ordinance and the 2017 Comprehensive Plan. The Redevelopment Plan and Project also conform to the Village's comprehensive planning process.

### **General Goals to the Village:**

- 1) To provide for implementation of economic development and redevelopment strategies that benefits the Village and its residents.
- 2) To encourage positive and feasible redevelopment of underutilized facilities.
- 3) To strengthen the property tax base of the Village and overlapping tax districts.
- 4) To create new jobs for Village and area residents.
- 5) To coordinate all redevelopment within the Village in a comprehensive manner, avoiding land use conflicts and negative community impacts with redevelopment projects.
- 6) To create a cooperative partnership between Village and proposed developers, and users.
- 7) To provide public infrastructure improvements within the RPA to promote redevelopment efforts, where necessary.

## **BLUFF ROAD TIF REDEVELOPMENT PROJECT AREA GOALS AND OBJECTIVES**

### **Specific Objectives for the RPA**

- 1) Community Development — Redevelop the IL 53 -Joliet Road corridor, incorporating the historic US. 66 theme into such redevelopment
- 2) Economic Development — Exploit the economic development opportunities that lie along the IL 53 corridor.
- 3) Community Appearance — Developer gateways for the Village at the Joliet Road and IL 53 intersection and other areas to provide a " sense of arrival" in Romeoville and a positive community image.

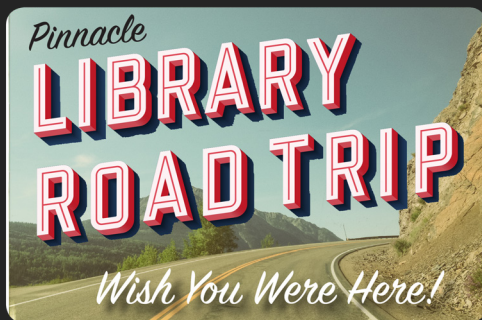
## **BLUFF ROAD TIF REDEVELOPMENT PROJECT AREA GOALS AND OBJECTIVES**

### **Redevelopment Objectives**

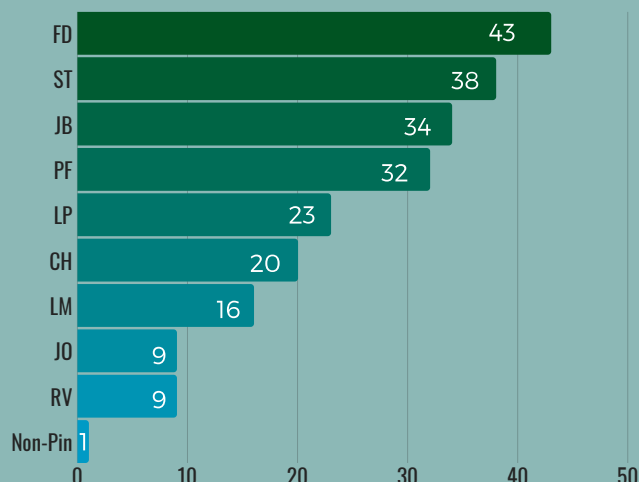
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- 4) To coordinate traffic flow and access to site;
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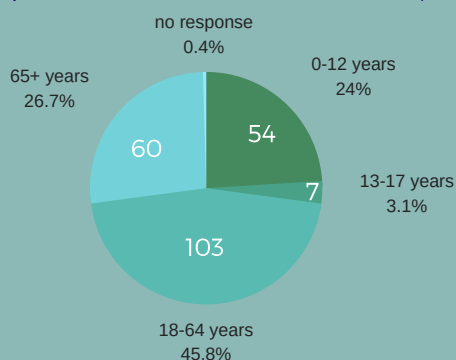
# 2019 WRAP UP



## PARTICIPANT HOME LIBRARIES (FROM PASSPORT COMPLETION PAGE | N=225)



## PARTICIPANT AGES (FROM PASSPORT COMPLETION PAGE | N=225)



**1000**

PASSPORTS ORDERED

**601**

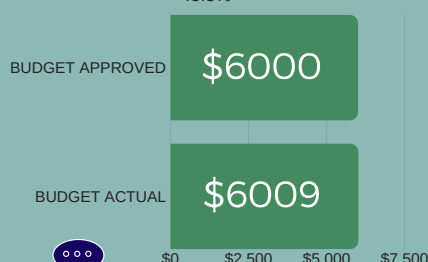
PASSPORTS DISTRIBUTED

**233**

PASSPORTS COMPLETED

**39%**

COMPLETION RATE



## AND THE PEOPLE SAID...

- This was a great idea! My daughters and I really enjoyed visiting all the libraries. It was nice to see the layouts and catch a glimpse of where all our materials come from. A truly wonderful experience.
- I loved this idea! It got me to go to so many libraries I didn't even know existed!

[pinnaclelibraries.org](http://pinnaclelibraries.org) | [#LibraryRoadTrip](https://twitter.com/LibraryRoadTrip)

## 2019 LIBRARY ROAD TRIP HIGHLIGHTS

- The Road Trip was overwhelmingly positive for all libraries involved. Patrons loved it, and 53 of the 225 passport Completion pages contained comments (all positive).
- The planning team was in agreement that patrons may have been enticed into starting the Road Trip because of the appealing completion prize but continued the Road Trip because they really enjoyed it. Patrons loved receiving “souvenirs” at all locations.
- Seniors made up a large number of Road Trippers. The team agreed this was a wonderful event to be able to offer a demographic who might sometimes be underserved with all of the youth/family programming in our libraries.
- The planning team agreed that the Road Trip raised awareness of both individual libraries and the Pinnacle Library Cooperative.
- Of the 265 total completion prize chairs, 233 patrons finished the Road Trip and claimed a chair. (200 chairs in initial order; 65 additional chairs ordered mid-September.)
- Consensus was to repeat the Road Trip in September 2020.

## RECOMMENDATIONS

- We accomplished a lot given that planning did not start until mid-June 2019; however, more planning/lead time is needed in the future.
- The 2nd Annual LRT will need a slightly different spin to attract former and new participants. Suggestions included doing an international Road Trip and tying into the 2020 Olympics and local library communities’ “sister cities.”
- An initial planning meeting will be held in mid-January. The LRT planning team will look to meet with Circ staff, ideally at the June PIRC meeting, to fully bring them into the loop and give them enough time to prep their staff.
- The LRT is aware that PINKIDS would like to coordinate with the Road Trip and possibly offer themed programming.
- To cut costs, discussion was held about producing the passports in house.
- Other suggestions included having a LRT flag at the passport pick up/stamping location in each library and putting a sticker on the back of the passport listing library closings.



September 2019 District Statistics					Population Total		67683			
Total Circulation Statistics		71,376	Reading Programs	Adult	Teen	Children	Outreach	Total	Website Visits	Total Facebook Likes
Building/Driveup		56,845	Reading Programs Offered	0	1	1	0	2	28,174	4,291
Bookmobile		4,279	Reading Members	0	1892	339	0	2231	Proctoring	Total Twitter Followers
Digital		10,252	Summer Reading	0	0	0	0	0		810
			Summer Reading Members	0	0	0	0	0	Faxes Sent	Total Instagram Followers
			Collections Totals		Population Served	Building	Outreach	Total	548	932
Interlibrary Loan Requests			New Physical Items	4,088	Total Visits	29,210	2,041	31,990	Scans Sent	Total eNews Subscribers
Items Received for our Patrons		303	New Digital Items	2,396	New Cardholders	548	0	548	4,622	4,662
Items Sent to other Libraries		241	Collection Total	435,875	Active Cardholders	24,453	115	24,568	Pages Printed	COHS Students Enrolled
			% Served		All cardholders **	49,311	Drive through visits	739	21,131	4
In-house checkins (Not part of total circ)		1399	Active cardholders	36.30%	Computer and Internet Sessions					Monthly Wireless Sessions
			All cardholders	72.86%	Studio 300	Children's	Vortex	Lab/Commons	Total	
					126	1,033	453	3,618	5,230	20,407
Public Use of Meeting Rooms		S300 Audio Booths	Studio 300 GCRs	S300 Video Suites	Meeting Room A, B & Board Room	Study Rooms	Free Standing Book Drop Return Totals			
Number of events/uses		174	58	18	34	469	Building Front	Building Rear	Church	Ashbury's
Attendance		273	135	39	376	749	4,418	3,381	1,250	
		Programs Adults				Programs Teens				Mobile App Downloads
Programs		Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	IOS: 3,739
Numbered offered		43	3	40	86	38	0	0	38	Android: 899
Attendance		624	26	205	855	2754	0	0	2,754	
Programming hours		90	4	39.5	133.5	45	0	0	45	
		Programs Children				Passive Programs for Teens				Total Offered
Programs		Children's Staff	Outreach Staff	Studio 300 Staff	Total	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	352
Numbered offered		56	144	1	201	17	0	0	17	Total Attendance
Attendance		1,639	4,421	8	6068	717	0	0	717	11,438
Programming Hours		39.5	114	1	154.5	X	X	X	X	Total Programming Hours
		Passive Programs for Children				Cross-Department Programs, Tours and Streaming Media Video Stats for All Ages				
		Children's Staff	Outreach Staff	Studio 300 Staff	Total	Building	Offsite	Virtual	Total	
Numbered offered		137	0	0	137	18	0	9	27	
Attendance		357	0	0	357	1,033	0	728	1,761	
Programming hours			0	0	X	21	0	30	51	
Questions		Studio 300	Circulation	ATSD	Outreach	CSD	Other	Unique Chat	Total	
Reference Total		195	84	1,237	2,564	1,357	13	644	6,094	
Directional		12	666	1,368	92	1,382	0	0	3,520	
One on One Assistance		37	14	59	0	11	0	0	121	
Comparison to Previous Year		This Year	Last Year	% change	Comparison to Previous Year	This Year	Last Year	% change	*Includes virtual programs ** All cardholders are all patrons in our patron database which gets purged monthly to delete patrons with expired cards of 4 years or older	
Circulation		71,376	73,706	-3.16%	Reference Questions	6,094	3,746	62.68%		
Visitors		31,990	35,752	-10.52%	Computer Usage	5,230	5,494	-4.81%		
Card Holders		24,568	25,416	-3.34%	Wireless Sessions	20,407	16,449	24.06%		
Room Bookings		726	651	11.52%	Program Attendance*	11,438	13,679	-16.38%		