

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
February 20, 2020 | 7 p.m.
300 West Briarcliff Road | Bolingbrook | Board Room (2nd Floor)

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
 - a. Board Meeting – January 16, 2020
5. Comments from the Public
6. Friends of the Library
7. New Business – Action Items
 - a. Approval of Intergovernmental Agreement for Library Service with Valley View School District
 - b. Approval to Seek Requests for Proposals for Staff Use Computers
 - c. Approval of Home Delivery Policy
8. Library Projects
9. Correspondence
10. Treasurer's Report
11. Bills for Approval
 - a. Bills Paid Report – February, 2020
 - b. Bills Payable Report – February, 2020
12. Director's Report – February, 2020
13. Unfinished Business
14. Reports
 - a. Building
 - b. Finance
 - c. Strategic
 - d. Personnel
15. Announcements
16. Adjournment

February 2020 Agenda Background

Paul Mills

7. New Business – Action Items

- a. Approval of Intergovernmental Agreement for Library Service with Valley View School District

This intergovernmental agreement (IGA) would serve as our formal agreement with Valley View School District for the provision of teacher and faculty cards. This would be a renewal of the agreement that is set to expire this year.

Suggested Motion: Motion to approve Intergovernmental Agreement for Library Service with Valley View School District.

- b. Approval to Seek Requests for Proposals for Staff Use Computers

Our Windows computers for staff use are original to our library's construction and it is time to replace them. I am recommending that we seek proposals to replace these computers.

Suggested Motion: Motion to approve seeking requests for proposals for staff use computers.

- c. Approval of Home Delivery Policy

This draft policy for Home Delivery includes the following features:

- Guidelines for the service
- Regulations for staff safety

Our attorney has reviewed this draft policy and had no suggestions.

Suggested Motion: Motion to approve the Home Delivery Policy.

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD JANUARY 16, 2020
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, January 16, 2020 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Marcelo Valencia and Margaret (Peggy) Danhof.

ABSENT

Trustee Celeste Bermejo is currently in the Philippines and could not attend the meeting.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Nancy Korczak, Lea Pottle, Amina Ali and Ann Burkiewicz.

PUBLIC PRESENT

The following public was present: Jody Hargett, Emilie Burkiewicz, Mollie Burkiewicz and Samantha Burkiewicz.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

MINUTES OF THE BOARD MEETING – December 19, 2019

The minutes of the board meeting held December 19, 2019 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Newell. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

MINUTES OF THE EXECUTIVE SESSION – December 19, 2019

The minutes of the Executive Session held December 19, 2019 were presented. A motion to approve the minutes was made by Spindel, seconded by Newell. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

EMPLOYEE RECOGNITION

President Danhof recognized Ann Burkiewicz for her 20 years of service and presented her with a certificate and award.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett provided an update on the Friends of the Library. The Friends donated scholarships for three patrons to attend a Bolingbrook STEM program.

A local Bolingbrook organization donated 40 boxes of books to the Friends. The Friends are currently sorting the items.

NEW BUSINESS

Approval to Seek Requests for Proposals for Audit Services

Mills noted that the agreement with our current auditor has concluded and it is time to seek proposals for auditing services.

A motion to approve to seek requests for proposals for audit services was made by Spindel, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

Approval to Seek Requests for Proposals for Multi-Function Duplicating Devices and Services

Mills reported that the current lease with our copier and printer vendor is coming to an end this year and it is time to seek proposals for a new lease.

A motion to approve to seek requests for proposals for multi-function duplicating devices and services was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

Approval of Revised Anti-Harassment and Anti-Discrimination Policy Section for the Employee Handbook

Lea Pottle, HR Manager, reported that this draft revision incorporates necessary changes required by recent Illinois legislation.

A motion to repeal the existing Anti-Harassment and Anti-Discrimination Policy Section in the Employee Handbook and approve the revised Anti-Harassment and Anti-Discrimination for the Employee Handbook was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

Approval of Revised Use of Staff Library Accounts Section for the Employee Handbook

Pottle noted that the change to this draft policy is designed to bring it in line with the District's new Fine Free status.

A motion to repeal the existing Use of Staff Library Accounts Section of the Employee Handbook and approve the revised Use of Staff Library Accounts Section for the Employee Handbook was made by Kalnicky, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

Approval of Request to Travel for Trustees to 2020 American Library Association Annual Conference in Chicago, IL – June 25-30, 2020

A motion to approve the request to travel for trustees to the 2020 American Library Association Annual Conference in Chicago, IL during June 25-30, 2020 was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

Approval of Request to Travel for Trustees to 2020 Illinois Library Association Legislative Meet-ups

A motion to approve the request to travel for trustees to the 2020 Illinois Library Association Legislative Meet-ups was made by Newell, seconded by Spindel.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES: None
ABSENT: Bermejo

LIBRARY PROJECTS

Executive Director Mills reported that Meeting Room C is now available for patron use. A few minor items are on the punch list and it is anticipated they will be completed soon.

CORRESPONDENCE

The Board received thank you card from retired Outreach Services Manager Marianne Thompson.

TREASURER'S REPORT

The Treasurer's Report for December, 2019 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – January, 2020

Bills paid for the month of January in the amount of \$57,952.28 was presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES:	Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES:	None
ABSENT:	Bermejo

Bills Payable Report – January, 2020

Bills payable for the month of January in the amount of \$2,506,368.20 was presented for approval. Motion to approve was made by Spindel, seconded by Newell.

AYES:	Prodehl, Kalnicky, Spindel, Newell, Valencia, Danhof
NAYES:	None
ABSENT:	Bermejo

DIRECTOR'S REPORT – January, 2020

Director Mills reported that there were significant issues with the installation of the new security gates and he has been working with the vendor to resolve them.

Trustee Kalnicky asked about the library's transfer from BMO Harris to Bolingbrook Bank & Trust. Mills reported that it is progressing well and most accounts have been transferred over.

The next Staff In-Service Day will take place on February 7. Trustees Kalnicky and Prodehl will be the morning speakers.

Trustee Prodehl inquired about the Romanian story time.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

The library is holding a Winter Carnival after-hours event on Saturday, January 18 to kick off the 50th anniversary celebration.

ADJOURNMENT

A consensus was taken and the Board adjourned at 7:57 p.m.

Approved: _____
Steven J. Prodehl, Secretary

Margaret J. (Peggy) Danhof, President

INTERGOVERNMENTAL AGREEMENT FOR LIBRARY SERVICES

THIS AGREEMENT made and effective July 1, 2020, by Valley View School District hereinafter referred to as the "SCHOOL DISTRICT," and the Fountaindale Public Library District hereinafter referred to as the "LIBRARY DISTRICT."

W I T N E S S E T H:

WHEREAS, the LIBRARY DISTRICT listed above is a public library district established pursuant to the Public Library District Act, 75 ILCS 16/1-1, et seq., and is hereby contracting with an Illinois public agency; and

WHEREAS, pursuant to Article VII, Section 10 of the Illinois Constitution of 1970, the Intergovernmental Agreement Act, 5 ILCS 220/1 et seq., and the Illinois Compiled Statutes pertaining to libraries, specifically, 75 ILCS 16/30-55.40 for public library districts, the Governing Body of each of the said entities is empowered and authorized to enter into intergovernmental agreements for library services with other agencies;

NOW, THEREFORE, in consideration of the mutual undertaking and covenants of the Parties hereto as herein set forth, and for other good and valuable considerations, the receipt and sufficiency of which are hereby mutually acknowledged, the parties hereto agree as follows:

1. Library Services

The LIBRARY DISTRICT agrees to make its facilities, equipment, and materials available to the teachers and faculty at schools in the LIBRARY DISTRICT's service area subject to the terms and conditions of this Intergovernmental Agreement and as may otherwise be mutually agreed upon between the LIBRARY DISTRICT and the SCHOOL DISTRICT which is reduced to writing and incorporated as an amendment to this Intergovernmental Agreement. The LIBRARY DISTRICT shall consider such requests pursuant to its regular policies/procedures regarding building use by outside groups subject to any limitations set forth herein or in any amendment hereto.

2. Title to Property

The LIBRARY DISTRICT shall retain title to all the personal property it owned prior to the effective date of this Intergovernmental Agreement, including but not limited to, books, periodicals, furnishings, and equipment ("Property"), and to Property it purchases with its own funds after the effective date of this Intergovernmental Agreement.

3. Library Users

All holders of a valid library card granted under this Intergovernmental Agreement shall be allowed to use the LIBRARY DISTRICT's facilities and Property per the LIBRARY DISTRICT's general policies.

4. Financial

The LIBRARY DISTRICT reserves the right to reduce any or all general LIBRARY DISTRICT services at the LIBRARY DISTRICT during the term of this Intergovernmental Agreement.

The SCHOOL DISTRICT shall offer publicity opportunities for LIBRARY DISTRICT programs, events and services to its faculty, staff, students, and their parents. This is in exchange for the costs associated with the provision of LIBRARY DISTRICT utilities, general maintenance and upkeep, supplies, etc. and is in the interest of equity.

The SCHOOL DISTRICT shall also pay the LIBRARY DISTRICT for the loss or damage to any LIBRARY DISTRICT materials under this Intergovernmental Agreement upon any invoice by the LIBRARY DISTRICT within thirty (30) days of receipt of said invoice and agree to abide by rights and responsibilities outlined in Appendix A.

5. Amendments to Intergovernmental Agreement

This Intergovernmental Agreement may be amended by mutual consent, providing that the Party desiring the amendment shall give the other Party written notice of such proposed amendment. This Intergovernmental Agreement may only be amended in writing and after formal approval at a public meeting has been given by both Party's Boards and signed by authorized representatives of each Board. Any amendment to this Intergovernmental Agreement must be reduced to writing, signed by authorized representatives of each Board, and attached to this Intergovernmental Agreement.

6. Term and Renewal of Intergovernmental Agreement

This Intergovernmental Agreement shall be in full force and effect from July 1, 2020 ("Effective Date"), and shall continue for the period of three years ("Term") and renewed or terminated at the end of the Term unless terminated earlier pursuant to the terms of this Paragraph 6.

Either undersigned party may terminate this Intergovernmental Agreement during the Term without cause provided thirty (30) days' written notice has been given to the other undersigned party.

7. Savings Clause

It is mutually understood and agreed that all agreements and covenants herein, including all addenda, are severable and that in the event any of them shall be held invalid by a court of competent jurisdiction, this Intergovernmental Agreement shall be interpreted as if such invalid agreement, covenant, or addendum were not contained herein.

8. Notice

Any notice required to be given under this Intergovernmental Agreement shall be sufficient if it is in writing and sent by mail, to the LIBRARY DISTRICT Board of Trustees at 300 West Briarcliff Road, Bolingbrook, IL, 60440, and to the SCHOOL DISTRICT's address at 801 West Normantown Road, Romeoville, IL, 60446.

IN WITNESS WHEREOF, the Parties hereto have caused this Intergovernmental Agreement to be executed by their respective Presidents and Secretaries pursuant to Resolutions duly adopted by the Boards of the LIBRARY DISTRICT and SCHOOL DISTRICT as of the day and year first above written.

For: Valley View Community Unit
School District 365U

For: Fountaindale Public Library District

BY:_____ BY:_____

ATTEST:

ATTEST:

BY:_____ BY:_____

DATE:_____ DATE:_____

APPENDIX A

Rights and Responsibilities of Teacher Cards

- To obtain a Teacher Card, the School District or each individual School must submit a list of all teachers to the Fountaindale Public Library District. Cards cannot be issued without a list of teachers sent from the district or from each individual school.
- Teacher Cards can only be used at the LIBRARY and are issued for August-July of the current school year.
- While issued to a teacher, their school district is the actual card holder and is responsible for paying for any items that are lost or damaged. Lost and damaged fees for items will be charged to the school or district.
- The SCHOOL must update the LIBRARY immediately of any changes to the list of teachers previously submitted at the start of the school year.
- New cards cannot be issued and previous cards cannot be renewed for each individual School until any fees owed for lost or damaged items are paid.
- Each year the Library will renew cards of any teachers who remain on the approved list of teachers received from the district or school.
- This card will permit teachers to place holds and take materials out of the LIBRARY without using their personal library card. It will also give them access to LIBRARY online resources and to LIBRARY spaces.
- Materials will be checked out for four weeks, and may be renewed in person, by phone or online, if there are no holds placed against them.

Fountaindale Public Library District

Fountaindale Public Library District | 300 West Briarcliff Road | Bolingbrook, IL 60440 | www.fountaindale.org

Computer Request for Proposals

Fountaindale Public Library District will accept proposals for the following list of PC hardware and accessories. Visit www.fountaindale.org to view this document online.

Quantity of 95 of numbered items 1 thru 5

1. HP EliteDesk 800 G5 Desktop Mini PC 65W
 - Windows 10 Pro 64
 - Intel® Core™ i7-9700 Processor (3.0GHz, up to 4.7GHz w/Boost, 12MB Cache, 2666MHz, 8 core, 65W) + Intel® UHD Graphics 630
 - 16 GB (1x16GB) DDR4-2666 DIMM Memory
 - 512 GB PCIe SSD
 - 2 DisplayPort and 1 HDMI port
 - HP Wired STANDARD USB Keyboard (NOT Business Slim version)
 - HP Wired Optical USB Mouse
 - HP 4 Yr Next Business Day Onsite Extended Warranty for Desktops
2. HP Desktop Mini Security Dual VESA Sleeve
3. HP Desktop Mini DVD-Writer ODD Module (comp w/HP EliteDesk 800 G5 Desktop Mini PC)
4. HP Integrated Work Center for Desktop Mini and Thin Client
5. TP-Link UH700 Black USB 3.0 7-Port Hub with Power Adapter

Quantity of 125 of numbered item 6

6. HP EliteDisplay E243 23.8-Inch Monitor

Quantity of 12 of numbered item 7

7. HP EliteDisplay E243p 23.8-Inch Monitor with Sure View Privacy Screen

Quantity of 95 of numbered item 8

8. HP S101 Speaker Bar (compatible with both E243 and E243p monitors)

Fountaindale Public Library District

Fountaindale Public Library District | 300 West Briarcliff Road | Bolingbrook, IL 60440 | www.fountaindale.org

Quantity of 20 of numbered item 9

9. HP ProBook 650 G5 Notebook PC
- Windows 10 Pro 64
 - Intel® Core™ i7-8565U processor with Intel® UHD Graphics 620
 - 15.6" diagonal LED IPS eDP Anti-Glare UWVA FHD, 250 nits (1920x1080) for HD Webcam
 - Integrated HD 720p webcam
 - 8 GB DDR4-2400 PC4 SO-DIMM memory (1 DIMM)
 - 256 GB PCIe SSD
 - DVD±RW Dual-Layer drive
 - Advanced keyboard with numeric keypad; Dual-point, spill-resistant with multi-touch gesture support - Backlit
 - Intel® AX200 Wi-Fi 6 (2x2) and Bluetooth® 5 Combo, non-vPro™
 - Active SmartCard Reader
 - Video port – VGA
 - 45-watt Smart AC Adapter, right-angle connector, nPFC
 - 1.8m Power Cord with C5 connector
 - 3-cell 48 WHr Long Life Battery
 - HP 3 year Next Business Day Onsite Hardware Support for HP Notebooks
 - No WWAN Broadband Wireless
 - No Fingerprint Reader
 - No Near Field Communication (No NFC)

Quantity of 50 of numbered item 10

10. HP Wired Optical USB Mouse

Quantity of 25 of numbered item 11

11. HP Wired STANDARD USB Keyboard (NOT Business Slim version)

Quantity of 35 of numbered items 12 and 13

12. Honeywell Hyperion 1300G Handheld Bar Code Reader USB Black
13. Honeywell Black flex-neck stand for 1300G Handheld Bar Code Reader

Quantity of 20 of numbered item 14

14. Targus 15.6" CityLite Briefcase TBT053US

Fountaindale Public Library District

Fountaindale Public Library District | 300 West Briarcliff Road | Bolingbrook, IL 60440 | www.fountaindale.org

Questions are due by 3 p.m. on Friday, March 6, 2020.

Proposals are due no later than 3 p.m. on Monday, March 16, 2020.

Submissions should be marked attention: **"FPLD Computer Proposals 2020"**

Submissions must be sent to: pmills@fountaindale.org

Late proposals shall be rejected and returned to the proposer. This deadline is absolute and proposals received after the due date and time shall not be considered. Proposers must select a method of delivery that ensures proposals will be delivered to the correct location by the due date and time.

Proposals must be submitted for all of the hardware. Proposals must include costs for each model of computer and specified accessories as well as a total cost and shipping (if any). Proposals must be held firm for 60 days. Delivery must be accomplished within 60 days of award. Please callout if any items or specifications would preclude delivery within this 60-day timeframe. Proposal documents, information, and answers to questions may be obtained by contacting pmills@fountaindale.org

Proposals will be opened on Tuesday, March 17, 2020 at 9 a.m. in Meeting Room C at 300 West Briarcliff Road, Bolingbrook, Illinois 60440.

The award date will be Thursday, April 16, 2020 at the Board Meeting.

Fountaindale Public Library District reserves the right to reject all proposals or to waive any or all technicalities in any proposals in its best interest.

All guarantees and warranties should be stated in writing and submitted as part of the proposal.

The successful respondent(s) will be expected to enter into a contract with the Library pursuant to the documents that include the RFP, the vendor's proposal, the summary of negotiation, and any and all other additional materials submitted by the vendor. The only official answer or position of the Library will be the one stated in writing.

FOUNTAINDALE PUBLIC LIBRARY DISTRICT HOME DELIVERY POLICY

The Fountaindale Public Library District provides Home Delivery service to residents of the Library District to serve the needs of the Library and the Fountaindale community. Use of the Home Delivery service is governed by the policy established by the Library Board of Trustees and any applicable rules or regulations adopted by the Library. The Executive Director as the executor of the policy for the Board of Trustees has discretion in determining what use is “in the best interest of the Library” and is authorized to act accordingly, including limiting the use of the Home Delivery service by individuals whose activities interfere with Library operations, adversely affect public safety, or cause public disturbances. The Board of Trustees may modify, amend or supplement this policy, as it deems necessary and appropriate.

LIMITS FOR USE

Home Delivery service is available to residents of the Fountaindale Public Library District who are unable to visit the Library or Bookmobile. Patrons of all ages are eligible for Home Delivery service if they are confined to their residences either temporarily due to illness or accident, or permanently due to illness, disability, or other mobility issues.

GUIDELINES

Patrons applying for Home Delivery service must have a library card in good standing. If a patron does not have a library card, the staff member making the first contact will require the patron to fill out a library card application and issue the library card to the patron during the first delivery. Patrons may apply to receive Home Delivery services by submitting an application on the Library’s website or request a copy of the form from Outreach Services staff. After submission of the form, the Outreach Services Manager shall review the application, and determine whether or not the applicant qualifies for Home Delivery service. If the patron qualifies for Home Delivery service, Library staff will set up an intake appointment to discuss the service and its policies. Dates for temporary Home Delivery service must be provided in writing by the patron and approved by the Outreach Services Manager.

Patrons registered for Home Delivery service may request material by using the library’s online catalog or by calling or emailing the Outreach Services Department. There is no fee for Home Delivery service. Deliveries will be scheduled depending on the availability of staff and preference of the patron.

Replacement costs of borrowed items that are lost or damaged are the responsibility of the home delivery patron.

Home Delivery patrons must provide a safe and appropriate environment for Library staff who make deliveries to their residences. Library staff will not provide assistance with activities of daily living or advice on financial or personal matters.

REGULATIONS

Library staff may choose to not enter a home, to leave a home immediately, and/or to recommend suspension of Home Delivery service if any of the following conditions exist:

- Any person in the home presents threatening, obscene, or abusive behavior, language, gestures, or images.
- Any person in the home is not dressed properly or is in revealing attire.
- Any person in the home harasses Library staff.
- Any person in the home is engaging in illegal activity.
- Any person in the home exhibits signs of illness that may endanger the health of the Library staff.
- Pets are not confined, with the exception of service animals trained to assist a disabled person, as long as the service animals are behaving in a safe manner.
- Pets behave aggressively to or bite Library staff.
- There is no clear and safe pathway to the home (e.g., snow must be shoveled and ice removed)
- The conditions of the home and/or property are unsafe or unsanitary.
- Home Delivery service will not be provided during inclement weather, as determined by the Outreach Services Manager.
- Other conditions or circumstances in which the Library staff are not being treated with dignity or respect or feel that their safety is in jeopardy.

If Library staff must leave the patron's home sooner than planned, or if Library staff deny service or recommend suspension of service due to the occurrence of any of the above, the Library staff shall provide the Manager of Outreach Services, the Deputy Director, and Executive Director of the Library with notice of why such action occurred. Failure to comply with Library policies, rules and regulations (including this policy) will be grounds for suspension of Home Delivery service for the patron.

APPEAL AND REVIEW

A person who feels his or her Home Delivery privileges have been wrongly limited or suspended may appeal the decision in writing to the Executive Director within 30 days of receiving notification. The decision of the Executive Director will be final.

The Board of Trustees of the Fountaindale Public Library District will review the Home Delivery service policy and regulations periodically and reserve the right to amend them at any time. The Board authorizes the Executive Director to waive regulations under appropriate circumstances. The Executive Director is the chief person empowered to make decisions regarding the use of Home Delivery services. The Executive Director has delegated the authority to approve Home Delivery service requests to the Outreach Services Department staff.

Any appeals for changes to, or exceptions to, any portion of the Home Delivery policy will be considered. An individual wishing to file an appeal shall submit it to the Executive Director in writing. The Executive Director will respond in writing.

DRAFT FEBRUARY 20, 2020



Bolingbrook Fountaindale Library reveals new card design to celebrate 50th anniversary

By [Ryan Ostry](#), Staff Reporter

Three winners were chosen from three different categories for the library's new card design.

To celebrate its 50th anniversary, Bolingbrook Fountaindale Library has three new library card designs. Fountaindale Library in Bolingbrook is celebrating its 50th anniversary and because of that is giving a special gift to its patrons.

In order to commemorate its 50th anniversary, Fountaindale has revealed three new library card designs.

"We've made an effort to grow with our community which is why I think we've been successful for the past 50 years," said Communications Manager Melissa Bradley. "Our goal as a staff is to just keep meeting the needs of our community."

The library district first opened in 1970 in a small classroom inside Park View School, which is now R.C. Hill Elementary School in Romeoville. In August 2008, the Romeoville building was transferred to the then Des Plaines Valley Library that is now White Oak Public Library District. In 2009, the groundbreaking for the new Bolingbrook Library was held and the new library opened on March 7, 2011, and the old building was demolished.

To celebrate the milestone, the public had to come to a conclusion about which library card was going to be utilized going forward, and the cards were designed by members of the community during last fall's library card design contest.

During the fall contest, more than 70 entries for new card designs were submitted, and the staff narrowed down the three best designs to choose from.

The three categories that the designs fell into for choosing the new library card were from ages 12 and younger, ages 13 through 17 and then anyone 18 or older.

After the three designs were narrowed down, they were then put online for public voting where one winner was chosen from each category. "We have about 36,000 people actively with library cards," Bradley said. "This design was pretty cool because the public got to pick the three cards."

The three winners that were eventually chosen from the contest were Alissa Melville, Cara Sortino and Dominic Guidice.

"All three of the designs were absolutely gorgeous and we couldn't be more excited for the winners and the designs themselves," Bradley said. "They really all did such a wonderful job on them."

In one of Fountaindale's most recent events to go along with the new library card design, they hosted a Winter Carnival that featured a performance and meet and greet with "Frozen" princesses Anna and Elsa.

Also with the carnival, there was laser tag, a balloon sculpture live art show, live music and games and prizes.

"The Winter Carnival was a huge success because we had more than 1,000 people in line to not just see the carnival, but see the new library card designs as well," Bradley said.

Other events that will take place this year because of the 50th anniversary will include a Maker Faire, Summer Adventure and a birthday themed Summer Adventure.

The new library designed cards are free of charge for those who want to see the designs or obtain one. To get a new library card, someone must be resident of the library district and present two forms of ID that shows a current address.

"It's been so fun to see how everybody has their own favorite design," Bradley said. "Each design represents something different in the library so I also think that's why they have been so popular so far too."

Fountaindale Public Library District

Cash and Investment

January 31, 2020

	Beginning Balance	Net Change-YTD	Ending Balance
Cash and Investments			
Cash			
Cash Checking/Wintrust Operating	\$0.00	\$641,360.03	\$641,360.03
Cash Checking/BMO Operating	\$783,397.51	(\$505,154.26)	\$278,243.25
Cash Checking/Payroll	\$186,644.40	(\$77.94)	\$186,566.46
Petty Cash	\$2,429.25	\$18.45	\$2,447.70
Total Cash	\$972,471.16	\$136,146.28	\$1,108,617.44
Investments			
Investment - General Fund/Wintrust MM	\$6,677,388.60	(\$1,234,897.50)	\$5,442,491.10
Investment - IL Funds/General	\$70,052.78	\$817.96	\$70,870.74
Investment - IL Funds/INB/E-Pay	\$57,746.31	\$4,487.01	\$62,233.32
Investment - Special Reserve/Wintrust MM	\$2,042,408.59	\$25,835.45	\$2,068,244.04
Investment - Working Cash/Wintrust MM	\$1,074,669.45	(\$7,668.97)	\$1,067,000.48
Investment - Special Reserve/PMA	\$15,260,952.35	\$133,403.63	\$15,394,355.98
Total Investments	\$25,183,218.08	(\$1,078,022.42)	\$24,105,195.66
Bond Fund			
4-1211-40 Invest/Wintrust MM Account	\$1,447,597.04	(\$1,275,113.23)	\$172,483.81
Total Bond Fund	\$1,447,597.04	(\$1,275,113.23)	\$172,483.81
Building Project Fund			
9-1211-90 Invest/Wintrust MM Account	\$10,613.02	(\$7,516.46)	\$3,096.56
Total Building Project Fund	\$10,613.02	(\$7,516.46)	\$3,096.56
Total Cash and Investments	\$27,613,899.30	(\$2,224,505.83)	\$25,389,393.47

Special Res. PMA - 2.16%
General - IL Fund - 1.685%
Money Market Wintrust - 1.78%

Fountaindale Public Library District

Revenue Report

January 31, 2020

	Current Month	Year to Date	Percent Collected	Budgeted Receipts	Uncollected Receipts
Revenue					
Revenue Funds 1-8					
Property Tax - Will - 2018	\$0.00	\$4,137,715.51	99.49 %	\$4,158,849.00	\$21,133.49
Property Tax Dupage 2018	\$0.00	\$83,059.36	97.86 %	\$84,874.00	\$1,814.64
Property Tax Will - 2019 - Est.	\$0.00	\$0.00	0.00 %	\$4,278,200.00	\$4,278,200.00
Property Tax Dupage - 2019 - Est.	\$0.00	\$0.00	0.00 %	\$87,310.00	\$87,310.00
Other Tax	\$22,199.12	\$88,351.95	78.86 %	\$112,040.00	\$23,688.05
Interest	\$79,496.80	\$266,406.82	66.27 %	\$402,030.00	\$135,623.18
Fines	\$4,658.97	\$30,346.73	46.69 %	\$65,000.00	\$34,653.27
Copy Machines	\$596.35	\$4,114.80	51.44 %	\$8,000.00	\$3,885.20
Fax Machine	\$590.94	\$4,145.92	59.23 %	\$7,000.00	\$2,854.08
Book Sales	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Printing	\$1,865.53	\$14,849.82	74.25 %	\$20,000.00	\$5,150.18
Miscellaneous	\$140.50	\$12,467.04	108.41 %	\$11,500.00	(\$967.04)
Reimbursements	\$0.00	\$5,443.36	120.96 %	\$4,500.00	(\$943.36)
Board Reimbursements	\$0.00	\$0.00	0.00 %	\$250.00	\$250.00
Leases	\$0.00	\$0.00	0.00 %	\$300.00	\$300.00
Grant Income	\$0.00	\$84,603.75	99.71 %	\$84,854.00	\$250.25
General Fund Balance Contrib.	\$0.00	\$0.00	0.00 %	\$632,000.00	\$632,000.00
Total Operating Funds	\$109,548.21	\$4,731,505.06	47.52 %	\$9,956,707.00	\$5,225,201.94
Building Project Fund Revenue					
Proceeds From Bond Sale	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Interest Building Project Fund	\$12.37	\$130.51	0.00 %	\$0.00	(\$130.51)
Total Building Project Fund	\$12.37	\$130.51	0.00 %	\$0.00	(\$130.51)
Bond Fund					
Property Tax - Will 2018	\$0.00	\$1,108,691.82	99.48 %	\$1,114,516.00	\$5,824.18
Property Tax - Dupage 2018	\$0.00	\$22,417.90	98.56 %	\$22,745.00	\$327.10
Property Tax - Will 2019 - Est.	\$0.00	\$0.00	0.00 %	\$1,907,636.64	\$1,907,636.64
Property Tax - Dupage 2019 - Est.	\$0.00	\$0.00	0.00 %	\$38,931.36	\$38,931.36
Interest Bond Fund	\$2,086.16	\$20,158.47	201.58 %	\$10,000.00	(\$10,158.47)
Interest Rebate Payment - BAB	\$83,321.43	\$166,377.22	100.16 %	\$166,112.00	(\$265.22)
General Fund Balance Contrib. to Escrow	\$0.00	\$655,000.00	21.83 %	\$3,000,000.00	\$2,345,000.00
Total Bond Fund	\$85,407.59	\$1,972,645.41	31.51 %	\$6,259,941.00	\$4,287,295.59
Total Revenue	\$194,968.17	\$6,704,280.98	41.34 %	\$16,216,648.00	\$9,512,367.02

Fountaindale Public Library District

Expenditure Report

January 31, 2020

	Current Month	Year to Date	% Expended	Working Budget	Unexpended Budget
Expenditures					
Total Expenditures - Operating Funds					
General Fund Expenditures					
Personnel Expense	\$491,829.39	\$2,591,947.47	53.46 %	\$4,848,800.00	\$2,256,852.53
Contractual Services	\$64,687.66	\$255,338.79	42.66 %	\$598,500.00	\$343,161.21
Supplies & Utilities	\$35,041.47	\$267,025.00	44.47 %	\$600,400.00	\$333,375.00
Library Materials	\$37,130.26	\$497,655.29	40.17 %	\$1,238,967.00	\$741,311.71
Capital Expenditures	\$86,077.41	\$434,710.95	37.54 %	\$1,157,900.00	\$723,189.05
Miscellaneous	\$3,918.33	\$21,899.90	29.20 %	\$75,000.00	\$53,100.10
Per Capita Grant	\$0.00	\$0.00	0.00 %	\$84,604.00	\$84,604.00
Other Grant Expenditures	\$0.00	\$0.00	0.00 %	\$500.00	\$500.00
Escrow Expenditures	\$0.00	\$655,000.00	21.83 %	\$3,000,000.00	\$2,345,000.00
Total General Fund Expenditures	\$718,684.52	\$4,723,577.40	40.70 %	\$11,604,671.00	\$6,881,093.60
Other Fund Expenditures					
Audit Fund Expenditures	\$0.00	\$8,800.00	73.33 %	\$12,000.00	\$3,200.00
Liability Insurance Fund Expenditures	\$75,880.00	\$83,806.68	87.76 %	\$95,500.00	\$11,693.32
Soc Sec/IMRF Fund Expenditures	\$57,959.14	\$352,637.32	45.80 %	\$770,000.00	\$417,362.68
Special Reserve Fund Expenditures	\$0.00	\$0.00	0.00 %	\$40.00	\$40.00
Maintenance Fund Expenditures	\$41,321.47	\$154,565.15	48.15 %	\$321,000.00	\$166,434.85
Total Other Fund Expenditures	\$175,160.61	\$599,809.15	50.05 %	\$1,198,540.00	\$598,730.85
Total Expenditures - Operating Funds	\$893,845.13	\$5,323,386.55	41.58 %	\$12,803,211.00	\$7,479,824.45
Building Project Fund Expenditures	\$0.00	\$7,646.97	72.05 %	\$10,613.00	\$2,966.03
Total Building Project Fund Expenditures	\$0.00	\$7,646.97	72.05 %	\$10,613.00	\$2,966.03
Bond Fund Expenditures					
Principal Payment - 2008	\$800,000.00	\$800,000.00	100.00 %	\$800,000.00	\$0.00
Interest Payment - 2008	\$16,800.00	\$33,600.00	100.00 %	\$33,600.00	\$0.00
Principal Payment - 2009B	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Interest Payment - 2009B	\$0.00	\$252,987.50	50.00 %	\$505,975.00	\$252,987.50
Principal Payment - 2016A	\$90,000.00	\$90,000.00	100.00 %	\$90,000.00	\$0.00
Interest Payment - 2016A	\$94,700.00	\$189,400.00	100.00 %	\$189,400.00	\$0.00
Principal Payment - 2018	\$870,000.00	\$870,000.00	100.00 %	\$870,000.00	\$0.00
Interest Payment - 2018	\$237,525.00	\$475,050.00	100.00 %	\$475,050.00	\$0.00
Principal Payment - 2019	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Interest Payment - 2019	\$53,460.00	\$53,460.00	0.00 %	\$0.00	(\$53,460.00)
Bond - Abatement from General Fund	\$0.00	\$0.00	0.00 %	\$465,784.00	\$465,784.00
Escrow Expense - From General Fund	\$0.00	\$629,481.88	20.98 %	\$3,000,000.00	\$2,370,518.12
Total Bond Fund Expenditures	\$2,162,485.00	\$3,393,979.38	52.79 %	\$6,429,809.00	\$3,035,829.62

Fountaindale Public Library District

Expenditure Report

January 31, 2020

	Current Month	Year to Date	% Expended	Working Budget	Unexpended Budget
Total	\$2,162,485.00	\$3,401,626.35	52.82 %	\$6,440,422.00	\$3,038,795.65
Total Expenditures - All Funds	\$3,056,330.13	\$8,725,012.90	45.34 %	\$19,243,633.00	\$10,518,620.10

Fountaindale Public Library District

Bills Paid - Operating Account

FEBRUARY 2020

Payee Name	Description	Payment Date	Check/Draft Number	Account Number	Payment Amount
Blue Cross Blue Shield of Illinois	Employer Insurance Contribution - February 2020	2/1/2020	53335	1-4192-10	\$25,621.10
Dearborn National Life Insurance Company	Employer Insurance Contribution - February 2020	2/1/2020	53336	1-4192-10	\$541.91
Home Depot	Building Operation Supplies	2/1/2020	53337	8-4357-30	\$14.51
Illinois Municipal Retirement Fund	Employer Contribution - January 2020	2/1/2020	795	5-4142-10	\$45,624.74
LIMRiCC Unemployment Compensation Group	Unemployment Insurance - 4th Quarter Ending 12/31/2019	2/1/2020	53338	3-4143-10	\$386.27
					\$72,188.53


 Jennie Nguyen, Finance Manager

Gross Payroll & FICA Expense - JANUARY 2020

Gross Payroll	\$457,876.32
FICA	\$34,048.72
Total Gross Payroll & FICA	\$491,925.04

Fountaindale Public Library District

Bills Payable Report

February 20, 2020

General Fund Page 1

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
4imprint, Inc.				
	Staff & Board Giveaways - 50th Anni. Mason Jar Tumblers	8089013	1-4735-10	\$ 474.00
	Patron Library Card 50th Anni. Card Keepers w/Keychain	8089769	1-4735-10	2,221.04
	<i>Totals for 4imprint, Inc.</i>			\$ 2,695.04
Allegra Print & Imaging				
	Preschool Round Up Bookmobile Sign	15370	1-4731-10	152.00
	<i>Totals for Allegra Print & Imaging</i>			\$ 152.00
Amazon				
	Video Games - YA	0660346-FEB20	1-4563-26	17.90
	DVD - Adult	0660346-FEB20	1-4557-26	14.99
	Outreach - Various Program Supplies	A65-1920	1-4353-28	42.38
	Finance - Various Desk Supplies	A58-1920	1-4351-10	50.50
	December District Restock - Salt & Coffee Creamer	A60-1920	1-4351-10	32.95
	Finance - Paper Cubes	A57-1920	1-4351-10	29.94
	District Restock - December 2019	A68-1920	1-4351-10	91.26
	Communications - Specialty Printing Paper	A61-1920	1-4371-10	79.98
	CSD - Various Program Supplies	A63-1920	1-4353-20	14.99
	CSD - Various Program Supplies	A63-1920	1-4353-20	9.50
	CSD - Various Program Supplies	A63-1920	1-4353-20	202.33
	ATSD - Vortex Program Supplies	A59-1920	1-4353-24	83.45
	ATSD - Vortex Gaming Supplies	A62-1920	1-4353-24	82.71
	ATSD - Winter Carnival Program Supplies	A56-1920	1-4353-24	309.64
	ATSD - Various Color Tablecloths	A67-1920	1-4353-24	91.94
	Books - Adult Non-Fiction	0660346-FEB20	1-4541-26	13.99
	Books - Adult Fiction	0660346-FEB20	1-4540-26	30.96
	Communications - Library Card Design Winner Frames	A66-1920	1-4735-10	28.99
	<i>Totals for Amazon</i>			\$ 1,228.40
American Library Association				
	Bermejo Membership - 1/31/2020-1/30/2021	2220250	1-4161-16	122.00
	Kalnicky Membership - 12/31/2019-12/30/2020	1271086	1-4161-16	137.00
	Dolley Membership - 1/31/2020-1/30/2021	1111327	1-4161-10	208.00
	<i>Totals for American Library Association</i>			\$ 467.00
AmeriFlex Business Solutions				
	Benefit/Cobra Administration Fees - February 2020	INV308063	1-4253-10	189.55
	<i>Totals for AmeriFlex Business Solutions</i>			\$ 189.55

Fountaindale Public Library District
Bills Payable Report
February 20, 2020

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Amina Ali				
	Meal Per Diem - PLA Conference - 2/26/2020-2/29/2020	AA121719	1-4173-10	\$ 274.50
	<i>Totals for Amina Ali</i>			<u>\$ 274.50</u>
Antonieta Diaz				
	Program - Cajas Tipo Joyero - 3/10/2020	AD031020	1-4571-24	100.00
	<i>Totals for Antonieta Diaz</i>			<u>\$ 100.00</u>
AT & T				
	Internet - January 2020	4297481502	1-4314-14	1,358.56
	<i>Totals for AT & T</i>			<u>\$ 1,358.56</u>
AT & T Mobility - National Business Services				
	Telephone Service - 12/10/2019-1/9/2020	15912490	1-4311-14	254.47
	<i>Totals for AT & T Mobility - National Business Services</i>			<u>\$ 254.47</u>
B&H Photo-Video				
	Studio - Various Equipment	167420096	1-4568-27	2,928.47
	<i>Totals for B&H Photo-Video</i>			<u>\$ 2,928.47</u>
Baker & Taylor				
	Leased Materials	LS20010057	1-4529-26	2,828.75
	Leased Materials	LS20020006	1-4529-26	9,125.00
	<i>Totals for Baker & Taylor</i>			<u>\$ 11,953.75</u>
Baker & Taylor - C009233				
	Library Materials - Shipping Costs	5015911231	1-4519-26	0.52
	Library Materials - Shipping Costs	5015935698	1-4519-26	0.09
	Library Materials - Shipping Costs	5015885599	1-4519-26	1.62
	Library Materials - Shipping Costs	5015963685	1-4519-26	2.29
	Library Materials - Processing Costs	5015911231	1-4518-26	8.05
	Library Materials - Processing Costs	5015935698	1-4518-26	1.15
	Library Materials - Processing Costs	5015885599	1-4518-26	24.15
	Library Materials - Processing Costs	5015963685	1-4518-26	16.10
	Books - Adult Non-Fiction	5015911231	1-4541-26	103.99
	Books - Adult Non-Fiction	5015935698	1-4541-26	18.57
	Books - Adult Non-Fiction	5015885599	1-4541-26	323.98
	Books - Adult Non-Fiction	5015963685	1-4541-26	458.57
	<i>Totals for Baker & Taylor - C009233</i>			<u>\$ 959.08</u>

**Fountaindale Public Library District
Bills Payable Report
February 20, 2020**

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L030107	Donation - Great Page Race	2035018589	1-4575-10	\$ 14.44
	Donation - Great Page Race	2035007676	1-4575-10	100.25
	<i>Totals for Baker & Taylor - L030107</i>			<u>\$ 114.69</u>

Fountaindale Public Library District
Bills Payable Report
February 20, 2020

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420685				
	Books - Juvenile Fiction	2035059684	1-4544-26	\$ 15.58
	Books - Juvenile Fiction	2035033393	1-4544-26	49.62
	Books - Juvenile Fiction	2035046853	1-4544-26	49.31
	Books - Juvenile Fiction	2035023165	1-4544-26	14.37
	Books - Juvenile Fiction	2035012573	1-4544-26	5.39
	Books - Adult Fiction	2035033393	1-4540-29	31.04
	Books - Adult Fiction	2035046853	1-4540-29	14.95
	Books - Adult Fiction	2035023165	1-4540-29	65.55
	Books - Adult Fiction	2035012573	1-4540-29	108.85
	Books - Adult Fiction	2035059684	1-4540-29	48.88
	Books - Adult Non-Fiction	2034986426	1-4541-29	50.56
	Books - Adult Non-Fiction	2035033393	1-4541-29	17.25
	Books - Adult Non-Fiction	2035023165	1-4541-29	32.12
	Books - Adult Large Print	2034986426	1-4543-29	188.13
	Books - Adult Large Print	2035002771	1-4543-29	30.39
	Books - Adult Large Print	2035033393	1-4543-29	47.56
	Books - Adult Large Print	2035023165	1-4543-29	58.08
	Books - Adult Large Print	2035012573	1-4543-29	244.94
	Books - Adult Large Print	2035059684	1-4543-29	73.97
	Books - Juvenile Fiction	2034986426	1-4544-29	63.96
	Books - Juvenile Fiction	2035002771	1-4544-29	58.31
	Books - Juvenile Fiction	2035046853	1-4544-29	14.61
	Books - Juvenile Fiction	2035023165	1-4544-29	17.99
	Books - Juvenile Fiction	2035012573	1-4544-29	22.41
	Books - Juvenile Non-Fiction	2035033393	1-4545-29	51.19
	Books - Juvenile Non-Fiction	2035046853	1-4545-29	19.68
	Books - Juvenile Non-Fiction	2035023165	1-4545-29	9.77
	Books - Juvenile Non-Fiction	2035012573	1-4545-29	107.06
	Books - Juvenile Non-Fiction	2035059684	1-4545-29	45.53
	Books - Juvenile Easy	2034986426	1-4546-29	94.48
	Books - Juvenile Easy	2035002771	1-4546-29	61.98
	Books - Juvenile Easy	2035033393	1-4546-29	10.39
	Books - Juvenile Easy	2035023165	1-4546-29	6.29
	Books - Young Adult Fiction	2034986426	1-4548-29	6.59
	Books - Juvenile World Languages	2035002771	1-4526-29	11.06
	Library Materials - Processing Costs	2034986426	1-4518-29	7.20
	Library Materials - Processing Costs	2035002771	1-4518-29	2.30
	Library Materials - Processing Costs	2035033393	1-4518-29	4.75

Fountaindale Public Library District
Bills Payable Report
February 20, 2020

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420685	(Cont'd)			
	Library Materials - Processing Costs	2035046853	1-4518-29	\$ 2.95
	Library Materials - Processing Costs	2035023165	1-4518-29	6.20
	Library Materials - Processing Costs	2035012573	1-4518-29	10.95
	Library Materials - Processing Costs	2035059684	1-4518-29	6.55
	Library Materials - Shipping Costs	2034986426	1-4519-29	2.02
	Library Materials - Shipping Costs	2035002771	1-4519-29	0.81
	Library Materials - Shipping Costs	2035033393	1-4519-29	1.04
	Library Materials - Shipping Costs	2035046853	1-4519-29	0.49
	Library Materials - Shipping Costs	2035023165	1-4519-29	1.02
	Library Materials - Shipping Costs	2035012573	1-4519-29	2.44
	Library Materials - Shipping Costs	2035059684	1-4519-29	0.92
<i>Totals for Baker & Taylor - L420685</i>				<u>\$ 1,797.48</u>

Fountaindale Public Library District
Bills Payable Report
February 20, 2020

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686				
	Library Materials - Shipping Costs	2035004282	1-4519-26	\$ 16.80
	Library Materials - Shipping Costs	2034989084	1-4519-26	9.68
	Library Materials - Shipping Costs	2034995108	1-4519-26	6.74
	Library Materials - Shipping Costs	2034991929	1-4519-26	3.89
	Library Materials - Shipping Costs	2034974708	1-4519-26	4.06
	Library Materials - Shipping Costs	2034997124	1-4519-26	2.41
	Library Materials - Shipping Costs	2034998945	1-4519-26	2.91
	Library Materials - Shipping Costs	2035006028	1-4519-26	9.71
	Library Materials - Shipping Costs	2035055553	1-4519-26	0.25
	Library Materials - Shipping Costs	2035050081	1-4519-26	8.02
	Library Materials - Shipping Costs	2035041308	1-4519-26	2.98
	Library Materials - Shipping Costs	2035036768	1-4519-26	9.85
	Library Materials - Shipping Costs	2035028314	1-4519-26	4.42
	Library Materials - Shipping Costs	2035018876	1-4519-26	3.58
	Library Materials - Shipping Costs	2035039530	1-4519-26	2.94
	Library Materials - Shipping Costs	2035045991	1-4519-26	9.06
	Library Materials - Shipping Costs	2035010117	1-4519-26	4.66
	Library Materials - Shipping Costs	2035057166	1-4519-26	11.97
	Library Materials - Shipping Costs	2035052546	1-4519-26	5.00
	Library Materials - Shipping Costs	2035054948	1-4519-26	7.23
	Library Materials - Shipping Costs	2035026160	1-4519-26	11.07
	Library Materials - Shipping Costs	2035016333	1-4519-26	10.29
	Library Materials - Shipping Costs	2035012337	1-4519-26	14.71
	Library Materials - Shipping Costs	2035008117	1-4519-26	4.61
	Library Materials - Shipping Costs	2035043968	1-4519-26	8.90
	Library Materials - Shipping Costs	2035063497	1-4519-26	6.14
	Library Materials - Shipping Costs	2035068705	1-4519-26	9.45
	Library Materials - Shipping Costs	2035071112	1-4519-26	5.67
	Library Materials - Shipping Costs	2035059446	1-4519-26	4.07
	Library Materials - Processing Costs	2035004282	1-4518-26	99.65
	Library Materials - Processing Costs	2034989084	1-4518-26	93.80
	Library Materials - Processing Costs	2034995108	1-4518-26	35.05
	Library Materials - Processing Costs	2034991929	1-4518-26	32.80
	Library Materials - Processing Costs	2034974708	1-4518-26	46.55
	Library Materials - Processing Costs	2034997124	1-4518-26	20.30
	Library Materials - Processing Costs	2034998945	1-4518-26	31.60
	Library Materials - Processing Costs	2035006028	1-4518-26	119.75
	Library Materials - Processing Costs	2035055553	1-4518-26	1.95

Fountaindale Public Library District
Bills Payable Report
February 20, 2020

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Library Materials - Processing Costs	2035050081	1-4518-26	\$ 41.45
	Library Materials - Processing Costs	2035041308	1-4518-26	36.95
	Library Materials - Processing Costs	2035036768	1-4518-26	84.40
	Library Materials - Processing Costs	2035028314	1-4518-26	42.60
	Library Materials - Processing Costs	2035018876	1-4518-26	37.60
	Library Materials - Processing Costs	2035039530	1-4518-26	24.35
	Library Materials - Processing Costs	2035045991	1-4518-26	57.85
	Library Materials - Processing Costs	2035010117	1-4518-26	31.35
	Library Materials - Processing Costs	2035057166	1-4518-26	100.95
	Library Materials - Processing Costs	2035052546	1-4518-26	53.05
	Library Materials - Processing Costs	2035054948	1-4518-26	83.60
	Library Materials - Processing Costs	2035026160	1-4518-26	107.85
	Library Materials - Processing Costs	2035016333	1-4518-26	74.75
	Library Materials - Processing Costs	2035012337	1-4518-26	220.85
	Library Materials - Processing Costs	2035008117	1-4518-26	56.05
	Library Materials - Processing Costs	2035043968	1-4518-26	147.50
	Library Materials - Processing Costs	2035063497	1-4518-26	67.15
	Library Materials - Processing Costs	2035068705	1-4518-26	86.05
	Library Materials - Processing Costs	2035071112	1-4518-26	54.40
	Library Materials - Processing Costs	2035059446	1-4518-26	51.35
	Books - Adult World Languages	2034989084	1-4525-26	161.23
	Books - Adult World Languages	2035006028	1-4525-26	189.87
	Books - Adult World Languages	2035036768	1-4525-26	17.97
	Books - Adult World Languages	2035028314	1-4525-26	8.97
	Books - Adult World Languages	2035026160	1-4525-26	14.95
	Books - Adult World Languages	2035016333	1-4525-26	67.52
	Books - Adult World Languages	2035012337	1-4525-26	8.97
	Books - Adult World Languages	2035063497	1-4525-26	39.75
	Books - Adult World Languages	2035068705	1-4525-26	20.93
	Books - Juvenile World Languages	2035004282	1-4526-26	478.31
	Books - Juvenile World Languages	2034995108	1-4526-26	264.82
	Books - Juvenile World Languages	2034997124	1-4526-26	11.49
	Books - Juvenile World Languages	2035036768	1-4526-26	6.29
	Books - Juvenile World Languages	2035039530	1-4526-26	21.45
	Books - Juvenile World Languages	2035045991	1-4526-26	43.32
	Books - Juvenile World Languages	2035010117	1-4526-26	10.49
	Books - Juvenile World Languages	2035026160	1-4526-26	43.51
	Books - Juvenile World Languages	2035016333	1-4526-26	99.24

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Books - Juvenile Fiction	2035004282	1-4544-26	\$ 551.34
	Books - Juvenile Fiction	2034989084	1-4544-26	456.16
	Books - Juvenile Fiction	2034995108	1-4544-26	156.32
	Books - Juvenile Fiction	2034991929	1-4544-26	184.15
	Books - Juvenile Fiction	2034974708	1-4544-26	59.76
	Books - Juvenile Fiction	2034997124	1-4544-26	86.78
	Books - Juvenile Fiction	2034998945	1-4544-26	162.04
	Books - Juvenile Fiction	2035006028	1-4544-26	351.66
	Books - Juvenile Fiction	2035050081	1-4544-26	524.24
	Books - Juvenile Fiction	2035041308	1-4544-26	86.39
	Books - Juvenile Fiction	2035036768	1-4544-26	333.07
	Books - Juvenile Fiction	2035028314	1-4544-26	60.25
	Books - Juvenile Fiction	2035018876	1-4544-26	110.57
	Books - Juvenile Fiction	2035039530	1-4544-26	74.08
	Books - Juvenile Fiction	2035045991	1-4544-26	643.54
	Books - Juvenile Fiction	2035010117	1-4544-26	55.89
	Books - Juvenile Fiction	2035057166	1-4544-26	869.67
	Books - Juvenile Fiction	2035052546	1-4544-26	59.96
	Books - Juvenile Fiction	2035054948	1-4544-26	72.74
	Books - Juvenile Fiction	2035026160	1-4544-26	172.42
	Books - Juvenile Fiction	2035016333	1-4544-26	844.98
	Books - Juvenile Fiction	2035012337	1-4544-26	65.04
	Books - Juvenile Fiction	2035008117	1-4544-26	59.49
	Books - Juvenile Fiction	2035043968	1-4544-26	58.62
	Books - Juvenile Fiction	2035063497	1-4544-26	101.01
	Books - Juvenile Fiction	2035068705	1-4544-26	537.83
	Books - Juvenile Fiction	2035071112	1-4544-26	135.60
	Books - Juvenile Fiction	2035059446	1-4544-26	186.45
	Books - Adult Fiction	2035004282	1-4540-26	232.45
	Books - Adult Fiction	2034989084	1-4540-26	379.94
	Books - Adult Fiction	2034995108	1-4540-26	79.15
	Books - Adult Fiction	2034991929	1-4540-26	177.66
	Books - Adult Fiction	2034974708	1-4540-26	182.97
	Books - Adult Fiction	2034997124	1-4540-26	58.60
	Books - Adult Fiction	2034998945	1-4540-26	20.57
	Books - Adult Fiction	2035006028	1-4540-26	707.32
	Books - Adult Fiction	2035050081	1-4540-26	430.83
	Books - Adult Fiction	2035041308	1-4540-26	109.47

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Books - Adult Fiction	2035036768	1-4540-26	\$ 299.85
	Books - Adult Fiction	2035028314	1-4540-26	256.37
	Books - Adult Fiction	2035018876	1-4540-26	308.63
	Books - Adult Fiction	2035039530	1-4540-26	241.80
	Books - Adult Fiction	2035045991	1-4540-26	360.85
	Books - Adult Fiction	2035010117	1-4540-26	124.34
	Books - Adult Fiction	2035057166	1-4540-26	498.76
	Books - Adult Fiction	2035052546	1-4540-26	562.28
	Books - Adult Fiction	2035054948	1-4540-26	337.30
	Books - Adult Fiction	2035026160	1-4540-26	636.56
	Books - Adult Fiction	2035016333	1-4540-26	460.24
	Books - Adult Fiction	2035012337	1-4540-26	1,559.55
	Books - Adult Fiction	2035008117	1-4540-26	402.36
	Books - Adult Fiction	2035043968	1-4540-26	1,558.71
	Books - Adult Fiction	2035063497	1-4540-26	646.91
	Books - Adult Fiction	2035068705	1-4540-26	416.71
	Books - Adult Fiction	2035071112	1-4540-26	220.78
	Books - Adult Fiction	2035059446	1-4540-26	316.71
	Books - Adult Large Print	2035004282	1-4543-26	73.04
	Books - Adult Large Print	2034989084	1-4543-26	71.32
	Books - Adult Large Print	2034991929	1-4543-26	47.84
	Books - Adult Large Print	2035006028	1-4543-26	96.87
	Books - Adult Large Print	2035041308	1-4543-26	36.00
	Books - Adult Large Print	2035036768	1-4543-26	16.80
	Books - Adult Large Print	2035028314	1-4543-26	33.45
	Books - Adult Large Print	2035010117	1-4543-26	46.96
	Books - Adult Large Print	2035057166	1-4543-26	31.19
	Books - Adult Large Print	2035052546	1-4543-26	30.39
	Books - Adult Large Print	2035026160	1-4543-26	125.45
	Books - Adult Large Print	2035016333	1-4543-26	17.99
	Books - Adult Large Print	2035012337	1-4543-26	31.94
	Books - Adult Large Print	2035008117	1-4543-26	48.04
	Books - Adult Large Print	2035063497	1-4543-26	18.60
	Books - Adult Large Print	2035068705	1-4543-26	17.40
	Books - Adult Large Print	2035059446	1-4543-26	29.44
	Books - Juvenile Non-Fiction	2035004282	1-4545-26	856.43
	Books - Juvenile Non-Fiction	2034989084	1-4545-26	81.23
	Books - Juvenile Non-Fiction	2034991929	1-4545-26	75.70

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Books - Juvenile Non-Fiction	2034998945	1-4545-26	\$ 21.84
	Books - Juvenile Non-Fiction	2035006028	1-4545-26	208.36
	Books - Juvenile Non-Fiction	2035050081	1-4545-26	246.23
	Books - Juvenile Non-Fiction	2035041308	1-4545-26	32.76
	Books - Juvenile Non-Fiction	2035036768	1-4545-26	193.50
	Books - Juvenile Non-Fiction	2035028314	1-4545-26	158.38
	Books - Juvenile Non-Fiction	2035018876	1-4545-26	38.38
	Books - Juvenile Non-Fiction	2035039530	1-4545-26	5.59
	Books - Juvenile Non-Fiction	2035045991	1-4545-26	9.77
	Books - Juvenile Non-Fiction	2035010117	1-4545-26	86.27
	Books - Juvenile Non-Fiction	2035052546	1-4545-26	76.39
	Books - Juvenile Non-Fiction	2035054948	1-4545-26	96.85
	Books - Juvenile Non-Fiction	2035026160	1-4545-26	197.50
	Books - Juvenile Non-Fiction	2035016333	1-4545-26	45.60
	Books - Juvenile Non-Fiction	2035012337	1-4545-26	22.80
	Books - Juvenile Non-Fiction	2035008117	1-4545-26	145.75
	Books - Juvenile Non-Fiction	2035043968	1-4545-26	11.47
	Books - Juvenile Non-Fiction	2035063497	1-4545-26	21.84
	Books - Juvenile Non-Fiction	2035068705	1-4545-26	29.88
	Books - Juvenile Non-Fiction	2035071112	1-4545-26	45.93
	Books - Juvenile Non-Fiction	2035059446	1-4545-26	12.59
	Books - Juvenile Easy	2035004282	1-4546-26	617.59
	Books - Juvenile Easy	2034989084	1-4546-26	278.10
	Books - Juvenile Easy	2034995108	1-4546-26	705.77
	Books - Juvenile Easy	2034991929	1-4546-26	138.56
	Books - Juvenile Easy	2034974708	1-4546-26	261.98
	Books - Juvenile Easy	2034997124	1-4546-26	66.44
	Books - Juvenile Easy	2034998945	1-4546-26	123.19
	Books - Juvenile Easy	2035006028	1-4546-26	125.93
	Books - Juvenile Easy	2035050081	1-4546-26	199.30
	Books - Juvenile Easy	2035041308	1-4546-26	99.61
	Books - Juvenile Easy	2035036768	1-4546-26	470.88
	Books - Juvenile Easy	2035028314	1-4546-26	135.34
	Books - Juvenile Easy	2035018876	1-4546-26	21.26
	Books - Juvenile Easy	2035039530	1-4546-26	57.85
	Books - Juvenile Easy	2035045991	1-4546-26	396.31
	Books - Juvenile Easy	2035010117	1-4546-26	337.97
	Books - Juvenile Easy	2035057166	1-4546-26	608.71

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Books - Juvenile Easy	2035052546	1-4546-26	\$ 185.26
	Books - Juvenile Easy	2035054948	1-4546-26	81.02
	Books - Juvenile Easy	2035026160	1-4546-26	295.14
	Books - Juvenile Easy	2035016333	1-4546-26	248.61
	Books - Juvenile Easy	2035012337	1-4546-26	392.91
	Books - Juvenile Easy	2035008117	1-4546-26	116.40
	Books - Juvenile Easy	2035043968	1-4546-26	20.68
	Books - Juvenile Easy	2035063497	1-4546-26	116.49
	Books - Juvenile Easy	2035068705	1-4546-26	455.64
	Books - Juvenile Easy	2035071112	1-4546-26	382.62
	Books - Juvenile Easy	2035059446	1-4546-26	61.83
	Books - Young Adult Fiction	2035004282	1-4548-26	28.77
	Books - Young Adult Fiction	2034989084	1-4548-26	20.52
	Books - Young Adult Fiction	2034995108	1-4548-26	17.66
	Books - Young Adult Fiction	2034991929	1-4548-26	19.18
	Books - Young Adult Fiction	2034974708	1-4548-26	22.77
	Books - Young Adult Fiction	2034998945	1-4548-26	24.12
	Books - Young Adult Fiction	2035006028	1-4548-26	54.59
	Books - Young Adult Fiction	2035050081	1-4548-26	52.11
	Books - Young Adult Fiction	2035041308	1-4548-26	58.15
	Books - Young Adult Fiction	2035036768	1-4548-26	72.79
	Books - Young Adult Fiction	2035028314	1-4548-26	52.28
	Books - Young Adult Fiction	2035018876	1-4548-26	21.26
	Books - Young Adult Fiction	2035045991	1-4548-26	41.94
	Books - Young Adult Fiction	2035010117	1-4548-26	18.38
	Books - Young Adult Fiction	2035057166	1-4548-26	167.85
	Books - Young Adult Fiction	2035054948	1-4548-26	32.75
	Books - Young Adult Fiction	2035026160	1-4548-26	137.86
	Books - Young Adult Fiction	2035016333	1-4548-26	107.19
	Books - Young Adult Fiction	2035012337	1-4548-26	130.52
	Books - Young Adult Fiction	2035008117	1-4548-26	45.36
	Books - Young Adult Fiction	2035043968	1-4548-26	83.39
	Books - Young Adult Fiction	2035068705	1-4548-26	76.83
	Books - Young Adult Fiction	2035071112	1-4548-26	81.58
	Books - Young Adult Fiction	2035059446	1-4548-26	56.76
	Books - Young Adult Non-Fiction	2034974708	1-4549-26	11.37
	Books - Young Adult Non-Fiction	2035006028	1-4549-26	10.92
	Books - Young Adult Non-Fiction	2035028314	1-4549-26	10.92

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Books - Young Adult Non-Fiction	2035010117	1-4549-26	\$ 37.21
	Books - Young Adult Non-Fiction	2035008117	1-4549-26	29.86
	Books - Young Adult Non-Fiction	2035043968	1-4549-26	9.00
	Books - Adult Non-Fiction	2035004282	1-4541-26	521.72
	Books - Adult Non-Fiction	2034989084	1-4541-26	488.34
	Books - Adult Non-Fiction	2034995108	1-4541-26	64.64
	Books - Adult Non-Fiction	2034991929	1-4541-26	134.45
	Books - Adult Non-Fiction	2034974708	1-4541-26	215.96
	Books - Adult Non-Fiction	2034997124	1-4541-26	258.69
	Books - Adult Non-Fiction	2034998945	1-4541-26	229.37
	Books - Adult Non-Fiction	2035006028	1-4541-26	197.47
	Books - Adult Non-Fiction	2035055553	1-4541-26	50.60
	Books - Adult Non-Fiction	2035050081	1-4541-26	152.06
	Books - Adult Non-Fiction	2035041308	1-4541-26	173.68
	Books - Adult Non-Fiction	2035036768	1-4541-26	558.13
	Books - Adult Non-Fiction	2035028314	1-4541-26	168.89
	Books - Adult Non-Fiction	2035018876	1-4541-26	216.37
	Books - Adult Non-Fiction	2035039530	1-4541-26	187.38
	Books - Adult Non-Fiction	2035045991	1-4541-26	316.20
	Books - Adult Non-Fiction	2035010117	1-4541-26	160.32
	Books - Adult Non-Fiction	2035057166	1-4541-26	217.96
	Books - Adult Non-Fiction	2035052546	1-4541-26	85.79
	Books - Adult Non-Fiction	2035054948	1-4541-26	824.72
	Books - Adult Non-Fiction	2035026160	1-4541-26	590.49
	Books - Adult Non-Fiction	2035016333	1-4541-26	166.21
	Books - Adult Non-Fiction	2035012337	1-4541-26	729.76
	Books - Adult Non-Fiction	2035008117	1-4541-26	74.13
	Books - Adult Non-Fiction	2035043968	1-4541-26	38.92
	Books - Non-Adult Fiction	2035063497	1-4541-26	283.28
	Books - Adult Non-Fiction	2035068705	1-4541-26	334.96
	Books - Adult Non-Fiction	2035071112	1-4541-26	266.88
	Books - Adult Non-Fiction	2035059446	1-4541-26	150.48
	Books - Professional	2034995108	1-4538-26	59.99
	Books - Professional	2034974708	1-4538-26	57.99
	Books - Professional	2035010117	1-4538-26	55.00
<i>Totals for Baker & Taylor - L420686</i>				\$ 42,359.29

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
BiblioLabs LLC				
	Electronic Audiobooks & Books	1601	1-4520-26	\$ 4,330.00
		<i>Totals for BiblioLabs LLC</i>		<u>\$ 4,330.00</u>
Black History Month Awareness Club Inc.				
	Gold Sponsorship - 2/8/2020	6246-1920	1-4731-10	500.00
		<i>Totals for Black History Month Awareness Club Inc.</i>		<u>\$ 500.00</u>
Blackstone Publishing				
	Audiobooks - Adult	1155704	1-4551-26	104.97
	Audiobooks - Adult	1155600	1-4551-26	183.70
	Audiobooks - Adult	1159567	1-4551-26	311.18
		<i>Totals for Blackstone Publishing</i>		<u>\$ 599.85</u>
Bolingbrook Park District				
	Adams Entertainment - Super Fun Magic Show - 4/28/2020	4/28/2020	1-4572-28	247.00
	Program - Yoga - 3/17/2020	BPD031720	1-4571-24	50.00
	Program - Yoga - 2/27/2020	BPD022720	1-4571-24	50.00
		<i>Totals for Bolingbrook Park District</i>		<u>\$ 347.00</u>
Bradford Systems Corporation				
	Outreach Carriages Shortened	33025-1	1-4651-30	6,250.00
		<i>Totals for Bradford Systems Corporation</i>		<u>\$ 6,250.00</u>
Brooks Cafe				
	ROOTS Cookies, Brownies, Hot Water - 12/28/19	13314	1-4353-20	39.50
	Dec. 2019 Board Meeting Food	13318	1-4355-16	44.00
	Jan. 2020 Board Meeting Food	13316	1-4355-16	47.00
	Donuts w/Director Coffee - 1/7/2020	13315	1-4715-10	12.00
	Donuts w/Director Coffee - 1/21/2020	13317	1-4715-10	12.00
		<i>Totals for Brooks Cafe</i>		<u>\$ 154.50</u>
Business Office Systems				
	Building - Hanger Coat Trees	12314	1-4391-30	576.97
		<i>Totals for Business Office Systems</i>		<u>\$ 576.97</u>
Call One				
	Internet & Telephone - 1/15/2020-2/14/2020	181877	1-4312-14	880.14
	Internet & Telephone - 1/15/2020-2/14/2020	181877	1-4314-14	1,968.00
		<i>Totals for Call One</i>		<u>\$ 2,848.14</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Carolyn Boyer				
	Mileage - 12/3/2019-12/16/2019	CB012920	1-4171-10	\$ 24.71
	Mileage - 1/3/2020-1/28/2020	CB012920	1-4171-10	26.85
	<i>Totals for Carolyn Boyer</i>			\$ 51.56
Carve Out Tomorrow NFP				
	Program - 2020 Maker Faire - 3/21/2020	COT032120	1-4573-24	300.00
	<i>Totals for Carve Out Tomorrow NFP</i>			\$ 300.00
Center Point Large Print				
	Books - Adult Large Print	1753420	1-4543-26	156.39
	Books - Adult Large Print	1750225	1-4543-26	318.78
	<i>Totals for Center Point Large Print</i>			\$ 475.17
Christina Theobald				
	Meal Per Diem - PLA Conference - 2/25/2020-2/29/2020	CT121819	1-4173-10	274.50
	Staff Prizes for In-Service Day	CT020720	1-4711-10	40.00
	<i>Totals for Christina Theobald</i>			\$ 314.50
Christine Thornton				
	Program - Bird & Feather: A Painting Workshop - 3/19/2020	CT031920	1-4573-24	325.00
	<i>Totals for Christine Thornton</i>			\$ 325.00
Comcast Cable				
	Cable - 2/3/2020-3/2/2020	0367494-FEB20	1-4316-14	124.44
	<i>Totals for Comcast Cable</i>			\$ 124.44
Costco.				
	Refill Costco Cash Card	6264-1920	1-1430-10	500.00
	<i>Totals for Costco.</i>			\$ 500.00
Country Magazine				
	Periodicals	0212674113	1-4511-26	14.98
	<i>Totals for Country Magazine</i>			\$ 14.98
Daniel T. Jungclas				
	Program - Genealogy Club Germanic Tips & Tidbits - 3/11/2020	DJ031120	1-4571-24	200.00
	<i>Totals for Daniel T. Jungclas</i>			\$ 200.00
Demco, Inc.				
	CMTSD - Color Coding Labels	6758699	1-4371-12	148.80
	CMTSD - Headphones	6756547	1-4351-10	26.53
	<i>Totals for Demco, Inc.</i>			\$ 175.33

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Diesel Service Center				
	Repair Bkm Back Up Alarm	D065791	1-4235-29	\$ 511.10
	Repair Bkm Lights	D066081	1-4235-29	292.96
		<i>Totals for Diesel Service Center</i>		\$ 804.06
Discount School Supply				
	CSD - Various Craft Supplies	D50753680001	1-4353-20	93.54
		<i>Totals for Discount School Supply</i>		\$ 93.54
Downers Grove Public Library				
	Lost Item - Fireside Catholic Youth Bible	198621426	1-3310-30	36.00
		<i>Totals for Downers Grove Public Library</i>		\$ 36.00
Dynegy Energy Services				
	Electricity - 12/31/2019-1/30/2020	270493920021	1-4321-30	10,965.34
		<i>Totals for Dynegy Energy Services</i>		\$ 10,965.34
EBSCO Subscription Services				
	Catalog Management	1000115884-1	1-4272-12	2,431.00
		<i>Totals for EBSCO Subscription Services</i>		\$ 2,431.00
Elizabeth Portillo				
	Program - Conversational ESL for Adults - 2/24/2020	EP022420	1-4571-24	80.00
	Program - Conversational ESL for Adults - 3/2/2020	EP030220	1-4571-24	80.00
	Program - Conversational ESL for Adults - 3/9/2020	EP030920	1-4571-24	80.00
	Program - Conversational ESL for Adults - 3/16/2020	EP031620	1-4571-24	80.00
	Program - Conversational ESL for Adults - 2/25/2020	EP022520	1-4571-24	40.00
	Program - Conversational ESL for Adults - 3/3/2020	EP030320	1-4571-24	40.00
	Program - Conversational ESL for Adults - 3/10/2020	EP031020	1-4571-24	40.00
	Program - Conversational ESL for Adults - 3/17/2020	EP031720	1-4571-24	40.00
		<i>Totals for Elizabeth Portillo</i>		\$ 480.00
Faronics Technologies USA Inc.				
	Deep Freeze Cloud Subscriptions - 11/14/2019-11/13/2020	INUS0194880	1-4522-14	8,085.00
		<i>Totals for Faronics Technologies USA Inc.</i>		\$ 8,085.00
Fatema Tyebkhan				
	Refund - Previously Lost Materials	FT2364	1-3310-10	40.54
		<i>Totals for Fatema Tyebkhan</i>		\$ 40.54

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Findaway World, LLC				
	Playaway - Juvenile	312156	1-4562-29	\$ 476.10
	Playaway - Juvenile	309941	1-4562-29	306.16
	Launchpads - Juvenile	312012	1-4566-26	69.99
	Launchpads - Juvenile	311258	1-4566-26	106.94
	Launchpads - Juvenile	311250	1-4566-26	69.99
	Launchpads - Juvenile	309388	1-4566-26	139.98
	Launchpads - Juvenile	309165	1-4566-26	279.98
	Launchpads - Juvenile	308842	1-4566-26	1,129.92
	Audiobooks - Juvenile	309850	1-4553-26	424.92
	Audiobooks - Juvenile	312728	1-4553-26	754.94
	Audiobooks - Adult	311032	1-4551-26	19.99
	Audiobooks - Adult	309951	1-4551-26	508.24
	Audiobooks - Adult	312528	1-4551-26	465.79
<i>Totals for Findaway World, LLC</i>				<u>\$ 4,752.94</u>

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Vendor name	Invoice Description	Invoice #	Account #	Amount
First Bankcard				
	Dupage SHRM - Frias - Membership Jan. 2020-Jan. 2021	N7231-FEB20	1-4161-10	\$ 100.00
	Meijer - CSD Tween Program Supplies	N7231-FEB20	1-4353-20	42.67
	American Airlines - Newell - 2020 ALA Midwinter	N7231-FEB20	1-4171-16	648.80
	American Airlines - Danhof - 2020 ALA Midwinter	N7231-FEB20	1-4171-16	648.80
	BB Chamber - 2020 State of Village - 6 Trustees, 4 Staff	N7231-FEB20	1-4173-16	450.00
	Homes to Suites Hilton - Danhof - 2020 Midwinter Hotel	N7231-FEB20	1-4173-16	1,035.65
	Autograph Hotel - Newell - 2020 Midwinter Hotel	N7231-FEB20	1-4173-16	1,157.85
	ALA - Spindel - 2020 Midwinter Meeting - 1/24/2020-1/28/2020	N7231-FEB20	1-4151-16	55.00
	ALA - Danhof - 2020 Midwinter Meeting - 1/24/2020-1/28/2020	N7231-FEB20	1-4151-16	55.00
	ALA - Danhof Reg. - 2020 ALA Conf. - 6/25/2020-6/30/2020	N7231-FEB20	1-4151-16	158.00
	ALA - Spindel Reg. - 2020 ALA Conf. - 6/25/2020-6/30/2020	N7231-FEB20	1-4151-16	160.00
	ALA - Newell Reg. - 2020 ALA Conf. - 6/25/2020-6/30/2020	N7231-FEB20	1-4151-16	223.00
	ILA - Danhof Reg. - 2020 Legislative Meetup - 2/3/2020	N7231-FEB20	1-4151-16	45.00
	JoAnn - ATSD Program Supplies	N7231-FEB20	1-4353-24	11.94
	JoAnn - ATSD Program Supplies	N7231-FEB20	1-4353-24	22.50
	PPP Chicago - 2020 Winter Carnival Anna & Elsa Balance	N7231-FEB20	1-4572-20	300.00
	Walmart - Outreach - Preschool Round Up Supplies	N7231-FEB20	1-4353-28	16.16
	Andersons - Makowski - 18th Annual Children Lit Breakfast	N7231-FEB20	1-4151-10	63.00
	ILA - Korczak - 2020 ILA Legislative Meetup	N7231-FEB20	1-4151-10	25.00
	Andersons - Bennett - 18th Annual Children Lit Breakfast	N7231-FEB20	1-4151-10	63.00
	Andersons - Bauer - 18th Annual Children Lit Breakfast	N7231-FEB20	1-4151-10	63.00
	Dupage SHRM - Frias - Sexual Harassment Training Update	N7231-FEB20	1-4151-10	35.00
	Rogerthattr - All Staff Sexual Harassment Training Module	N7231-FEB20	1-4151-10	1,933.50
	BB Chamber - 2020 State of Village - 6 Trustees, 4 Staff	N7231-FEB20	1-4173-10	300.00
	Blackbaud Forms - Finance - Wintrust Checks	N7231-FEB20	1-4351-10	439.32
	PDQ - Utility SW Update Management	N7231-FEB20	1-4631-14	160.20
	Zendesk - Annual Renewal	N7231-FEB20	1-4631-14	2,203.00
	American Girl Doll - CSD Replacement Circulating Doll	T7780-FEB20	1-4575-10	158.00
	Topaz Labs Software - Studio - Patron Use Software	N7231-FEB20	1-4522-14	99.99
	Zoom - Library Hosted Webinar Usage	N7231-FEB20	1-4522-14	549.90
	Beggars - 2020 Winter Carnival Staff Dinner	N7231-FEB20	1-4711-10	210.65
	Jewel - January Birthday Cake	N7231-FEB20	1-4711-10	38.99
	Facebook - Monthly Promo Ads	N7231-FEB20	1-4731-10	30.05
	Mailchimp - Monthly Subscription	N7231-FEB20	1-4731-10	74.99
	Woobox - Monthly Subscription	N7231-FEB20	1-4731-10	29.00
	Meetup - 6 Month Renewal	N7231-FEB20	1-4731-10	98.94
	Shutterstock - 5 Promo Images	N7231-FEB20	1-4731-10	49.00
	Shutterstock - 5 Promo Images	N7231-FEB20	1-4731-10	49.00

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
First Bankcard	(Cont'd)			
	Netflix - 4/12 Monthly Roku Subscription	T7780-FEB20	1-4523-26	\$ 15.99
	Netflix - 4/12 Monthly Roku Subscription	T7780-FEB20	1-4523-26	15.99
	Netflix - 4/12 Monthly Roku Subscription	T7780-FEB20	1-4523-26	15.99
	HBO Now - 3/12 Monthly Roku Subscription	T7780-FEB20	1-4523-26	14.99
	HBO Now - 3/12 Monthly Roku Subscription	T7780-FEB20	1-4523-26	14.99
	HBO Now - 3/12 Monthly Roku Subscription	T7780-FEB20	1-4523-26	14.99
	HBO Now - 3/12 Monthly Roku Subscription	T7780-FEB20	1-4523-26	14.99
	Meijer - 2020 Winter Carnival LCD & Bingo Prizes	N7231-FEB20	1-4735-10	30.85
	Target - 2020 Winter Carnival LCD & Bingo Prizes	N7231-FEB20	1-4735-10	450.00
	Honey Jam Cafe - Governing Board Meeting	M4566-FEB20	1-4715-10	93.37
	Photopie Backdrops - Studio - 50th Anni. Forest Backdrop	N7231-FEB20	1-4353-27	406.00
	Meijer - Studio - After Hours Oscars Supplies	N7231-FEB20	1-4353-27	123.06
	Blick - Studio - Printing Blocks & Boards	N7231-FEB20	1-4353-27	26.31
	<i>Totals for First Bankcard</i>			\$ 13,041.42
For the Love of Tidy				
	Program - Tidy Up: Home & Life - 3/19/2020	FLT031920	1-4571-24	500.00
	<i>Totals for For the Love of Tidy</i>			\$ 500.00
Fun Express LLC				
	CSD - Various Program Supplies	701165095-01	1-4353-20	238.66
	Outreach - Various Program Supplies	701053169-02	1-4353-28	83.63
	Outreach - Love Connect Game Program Supplies	701211670-01	1-4353-28	17.94
	<i>Totals for Fun Express LLC</i>			\$ 340.23
Gale/Cengage Learning				
	Books - Adult Large Print	69187745	1-4543-26	45.73
	Books - Adult Large Print	69186980	1-4543-26	48.73
	Books - Adult Large Print	69188092	1-4543-26	23.99
	Books - Adult Large Print	69152859	1-4543-26	84.72
	Books - Adult Large Print	69152510	1-4543-26	131.95
	Books - Adult Large Print	69152164	1-4543-26	84.72
	Electronic Audiobooks & Books	69081001	1-4520-26	271.70
	Electronic Audiobooks & Books	69509170	1-4520-26	543.40
	<i>Totals for Gale/Cengage Learning</i>			\$ 1,234.94
Garden Gate				
	Periodicals	0132166141	1-4511-26	41.99
	<i>Totals for Garden Gate</i>			\$ 41.99

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Homer Tree Care, Inc.				
	Tree Pruning	38745	1-4392-30	\$ 600.00
		<i>Totals for Homer Tree Care, Inc.</i>		<u>\$ 600.00</u>
Illinois American Water				
	Irrigation - 12/18/2019-1/21/2020	1025-210003089915	1-4331-30	105.57
	Fire Protection - 1/22/2020-2/18/2020	1025-210003089465	1-4331-30	42.73
		<i>Totals for Illinois American Water</i>		<u>\$ 148.30</u>
Illinois American Water/Bolingbrook				
	Water & Sewer - 12/18/2019-1/21/2020	1025-210003088318	1-4331-30	935.51
		<i>Totals for Illinois American Water/Bolingbrook</i>		<u>\$ 935.51</u>
Illinois Government Finance Officers Association				
	J. Nguyen & Schiller Memberships - 2020	320267	1-4161-10	400.00
		<i>Totals for Illinois Government Finance Officers Association</i>		<u>\$ 400.00</u>
Illinois Library Association				
	J. Nguyen Membership - 3/31/2020-3/30/2021	172959	1-4161-10	40.00
	Dolley Membership - 3/31/2020-3/30/2021	Dolley2020	1-4161-10	100.00
	Spindel - 2020 Legislative Meet-Ups Registration	174422	1-4151-16	25.00
	Bermejo - 2020 Legislative Meet-Ups Registration	174423	1-4151-16	25.00
	Kalnicky Membership - 2/29/2020-2/28/2021	173113	1-4161-16	75.00
		<i>Totals for Illinois Library Association</i>		<u>\$ 265.00</u>
Ilya Kabirov				
	Program - Great Reads Book Club - 2/26/2020	IK022620	1-4571-24	75.00
		<i>Totals for Ilya Kabirov</i>		<u>\$ 75.00</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Ingram Library Services				
	Video Games - YA	43492470	1-4563-26	\$ 37.98
	Video Games - YA	43492471	1-4563-26	56.99
	Video Games - YA	43492474	1-4563-26	351.43
	Video Games - YA	43492475	1-4563-26	284.95
	Video Games - YA	43220171	1-4563-26	465.37
	Video Games - YA	43220172	1-4563-26	170.97
	Video Games - YA	43220175	1-4563-26	284.90
	Video Games - YA	43220178	1-4563-26	37.99
	Video Games - YA	43220179	1-4563-26	37.99
	Donations - Great Page Race	43702314	1-4575-10	12.66
	Donations - Great Page Race	43457063	1-4575-10	9.03
	Donations - Great Page Race	43193463	1-4575-10	82.80
	Donations - Great Page Race	43193464	1-4575-10	72.43
	Donations - Great Page Race	43193465	1-4575-10	134.40
	Donations - Great Page Race	43193466	1-4575-10	14.12
	Donations - Great Page Race	43193467	1-4575-10	13.20
	Donations - Great Page Race	43238454	1-4575-10	22.25
	Donations - Great Page Race	43238455	1-4575-10	88.10
	Books - Juvenile Non-Fiction	43193462	1-4545-26	3.59
	Books - Juvenile Non-Fiction	43109209	1-4545-26	24.61
	Video Games - YA	43702313	1-4563-26	56.94
	Books - Juvenile Storytime & Professional Reference	43109210	1-4547-26	2.39
	Books - Juvenile Fiction	43457064	1-4544-26	33.76
	Books - Juvenile Fiction	43492479	1-4544-26	26.79
	Books - Juvenile Fiction	43109208	1-4544-26	44.96
	Video Games - Adult	43492469	1-4565-26	37.99
	Video Games - Adult	43492477	1-4565-26	56.99
	Video Games - Adult	43220170	1-4565-26	379.86
	Video Games - Adult	43220176	1-4565-26	113.98
	Video Games - Adult	43702311	1-4565-26	256.45
	Video Games - Juvenile	43492468	1-4564-26	28.49
	Video Games - Juvenile	43492472	1-4564-26	199.45
	Video Games - Juvenile	43492473	1-4564-26	151.96
	Video Games - Juvenile	43492476	1-4564-26	75.98
	Video Games - Juvenile	43492478	1-4564-26	113.98
	Video Games - Juvenile	43109211	1-4564-26	118.72
	Video Games - Juvenile	43220169	1-4564-26	322.90
	Video Games - Juvenile	43220173	1-4564-26	104.44

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Ingram Library Services	(Cont'd)			
	Video Games - Juvenile	43220174	1-4564-26	\$ 66.47
	Video Games - Juvenile	43220177	1-4564-26	37.99
	Video Games - Juvenile	43109207	1-4564-26	56.98
	Video Games - Juvenile	43702312	1-4564-26	66.48
	<i>Totals for Ingram Library Services</i>			\$ 4,559.71
ITsavvy LLC				
	Barracuda 3 Year Renewal	01162615	1-4233-14	25,002.00
	Webroot Secure Anywhere 1 Year Renewal	01161419	1-4631-14	2,450.00
	Communications Replacement Printer	01163210	1-4641-14	8,520.00
	<i>Totals for ITsavvy LLC</i>			\$ 35,972.00
Jay Purrazzo				
	Reimburse - New Notary Public fee	JP011520	1-4351-10	17.00
	<i>Totals for Jay Purrazzo</i>			\$ 17.00
Jeffrey P. Fisher				
	Mileage - Soon to be Famous - 1/9/2020	JF011320	1-4171-10	13.80
	Mileage - LACONI Business Partner - 1/23/2020	JF012420	1-4171-10	9.78
	<i>Totals for Jeffrey P. Fisher</i>			\$ 23.58
Jennie Nguyen				
	Per Diem - Downstate IGFOA Conference - 2/27/2020-2/28/2020	JN122619	1-4173-10	82.50
	<i>Totals for Jennie Nguyen</i>			\$ 82.50
Jessica Lorenzana				
	Refund - Previously Lost Materials	JL2144	1-3310-10	93.38
	<i>Totals for Jessica Lorenzana</i>			\$ 93.38
John Albright				
	Refund - Disney Princess Storybook Collection	JA3588	1-3310-10	11.48
	<i>Totals for John Albright</i>			\$ 11.48
John W. Chase				
	Program - CPR AED First Aid Class - 3/7/2020	JWC030720	1-4571-24	250.00
	<i>Totals for John W. Chase</i>			\$ 250.00
Juanita Lennon				
	Reimburse - Banning Ltr Postage, Donuts/Pastries Supplies	JL020520	1-4381-10	20.65
	Reimburse - Banning Ltr Postage, Donuts/Pastries Supplies	JL020520	1-4715-10	12.48
	<i>Totals for Juanita Lennon</i>			\$ 33.13

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Kanopy				
	Electronic Audio Visual	178528	1-4523-26	\$ 412.00
	Electronic Audio Visual	182639 - PPU	1-4523-26	308.00
		<i>Totals for Kanopy</i>		\$ 720.00
Kathryn Spindel				
	Transport Reimburse - 2020 ALA Midwinter 1/23/2020-1/29/2020	KS020620	1-4171-16	315.31
		<i>Totals for Kathryn Spindel</i>		\$ 315.31
Kellie Chase				
	Program - 6 Sewing Classes - 3/9/2020	KC030920	1-4571-24	175.00
		<i>Totals for Kellie Chase</i>		\$ 175.00
Konica Minolta Business Solutions U.S.A., Inc.				
	Maintenance - 1/15/2020-2/14/2020	9006424856	1-4234-14	323.84
	Copy Overage - 12/15/2019-1/14/2020	9006421556	1-4234-14	672.66
		<i>Totals for Konica Minolta Business Solutions U.S.A., Inc.</i>		\$ 996.50
Konica Minolta Premier Finance				
	Leased Equipment - February 2020	406478461	1-4234-14	1,616.00
		<i>Totals for Konica Minolta Premier Finance</i>		\$ 1,616.00
LACONI, Inc.				
	Annual Library Membership - January-December 2020	LACONI - 2020	1-4162-10	100.00
		<i>Totals for LACONI, Inc.</i>		\$ 100.00
Laura Didier				
	Mileage - 1/3/2020-1/30/2020	LD020320	1-4171-10	62.48
		<i>Totals for Laura Didier</i>		\$ 62.48
Library Ideas LLC				
	Books - Juvenile World Languages	74001	1-4526-26	236.70
		<i>Totals for Library Ideas LLC</i>		\$ 236.70
Melisa Martinez				
	Mileage - 1/21/2020 PinKids & 2/4/2020 Assist Mgr Network	MM020720	1-4171-10	54.22
		<i>Totals for Melisa Martinez</i>		\$ 54.22
Melissa Luce				
	Mileage - 1/8/2020-1/17/2020	ML020320	1-4171-10	26.57
	Mileage - 11/4/2019-12/12/2019	ML020320	1-4171-10	10.56
		<i>Totals for Melissa Luce</i>		\$ 37.13

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Christian Montessori Academy	Bolingbrook's Got Talent Gold Sponsor - 3/7/2020	6290-1920	1-4731-10	\$ 200.00
<i>Totals for Midwest Christian Montessori Academy</i>				<u>\$ 200.00</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape				
	CD Music - Adult	98570460	1-4550-26	\$ 42.24
	CD Music - Adult	98570462	1-4550-26	30.01
	CD Music - Adult	98543281	1-4550-26	40.74
	CD Music - Adult	98542906	1-4550-26	27.91
	CD Music - Adult	98542905	1-4550-26	20.33
	CD Music - Adult	98356384	1-4550-26	23.99
	CD Music - Adult	98388248	1-4550-26	49.48
	CD Music - Adult	98356382	1-4550-26	74.99
	CD Music - Adult	98446789	1-4550-26	14.63
	CD Music - Adult	98538970	1-4550-26	77.35
	CD Music - Adult	98538947	1-4550-26	16.43
	CD Music - Adult	98538945	1-4550-26	20.93
	CD Music - Adult	98504758	1-4550-26	27.16
	CD Music - Adult	98504757	1-4550-26	16.43
	CD Music - Adult	98504755	1-4550-26	12.83
	CD Music - Adult	98506031	1-4550-26	118.09
	CD Music - Adult	98510529	1-4550-26	56.34
	CD Music - Adult	98510296	1-4550-26	52.89
	CD Music - Adult	98510797	1-4550-26	16.43
	CD Music - Adult	98510353	1-4550-26	16.43
	CD Music - Adult	98478889	1-4550-26	18.08
	CD Music - Adult	98477135	1-4550-26	176.00
	CD Music - Adult	98477134	1-4550-26	30.61
	CD Music - Adult	98477133	1-4550-26	125.44
	CD Music - Adult	98477131	1-4550-26	37.66
	CD Music - Adult	98477130	1-4550-26	56.57
	CD Music - Adult	98476749	1-4550-26	18.08
	CD Music - Adult	98476748	1-4550-26	125.89
	CD Music - Adult	98476746	1-4550-26	58.82
	CD Music - Adult	98429125	1-4550-26	34.21
	CD Music - Adult	98429059	1-4550-26	30.16
	CD Music - Adult	98429057	1-4550-26	33.01
	CD Music - Adult	98429056	1-4550-26	33.76
	CD Music - Adult	98429055	1-4550-26	32.86
	CD Music - Adult	98429054	1-4550-26	17.33
	CD Music - Adult	98387674	1-4550-26	14.33
	CD Music - Adult	98387659	1-4550-26	72.77
	CD Music - Adult	98387656	1-4550-26	14.33

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	CD Music - Adult	98387655	1-4550-26	\$ 45.39
	CD Music - Adult	98387654	1-4550-26	15.83
	CD Music - Adult	98387653	1-4550-26	16.43
	CD Music - Adult	98387652	1-4550-26	44.34
	CD Music - Adult	98392395	1-4550-26	13.58
	CD Music - Adult	98392116	1-4550-26	12.83
	CD Music - Adult	98392114	1-4550-26	121.62
	CD Music - Adult	98392113	1-4550-26	59.87
	CD Music - Adult	98392112	1-4550-26	60.99
	CD Music - Adult	98392111	1-4550-26	48.39
	CD Music - Adult	98411208	1-4550-26	90.40
	CD Music - Adult	98411203	1-4550-26	41.49
	CD Music - Adult	98441963	1-4550-26	21.83
	CD Music - Adult	98441961	1-4550-26	18.23
	Audiobooks - Juvenile	98474446	1-4553-26	20.29
	Audiobooks - Juvenile	98446913	1-4553-26	35.29
	Audiobooks - Juvenile	98538974	1-4553-26	35.29
	Audiobooks - Juvenile	98538984	1-4553-26	35.29
	Audiobooks - Juvenile	98506038	1-4553-26	35.29
	Audiobooks - Juvenile	98508756	1-4553-26	40.29
	Audiobooks - Juvenile	98510921	1-4553-26	35.29
	Audiobooks - Juvenile	98429135	1-4553-26	61.58
	Audiobooks - Juvenile	98387668	1-4553-26	45.29
	Audiobooks - Juvenile	98387671	1-4553-26	295.03
	Audiobooks - Juvenile	98392119	1-4553-26	20.29
	Audiobooks - Juvenile	98411207	1-4553-26	25.29
	Audiobooks - Juvenile	98441968	1-4553-26	68.58
	Audiobooks - Juvenile	98441965	1-4553-26	115.87
	CD Music - Juvenile	98538948	1-4554-26	12.83
	CD Music - Juvenile	98504759	1-4554-26	77.65
	CD Music - Juvenile	98477132	1-4554-26	15.08
	CD Music - Juvenile	98476747	1-4554-26	16.58
	CD Music - Juvenile	98429121	1-4554-26	118.46
	CD Music - Juvenile	98387663	1-4554-26	11.33
	CD Music - Juvenile	98411204	1-4554-26	96.48
	Audiobooks - Young Adult	98441972	1-4555-26	55.29
	DVD - Adult	98570470	1-4557-26	98.94
	DVD - Adult	98570469	1-4557-26	136.15

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	DVD - Adult	98570468	1-4557-26	\$ 27.23
	DVD - Adult	98570467	1-4557-26	172.40
	DVD - Adult	98570464	1-4557-26	77.42
	DVD - Adult	98570466	1-4557-26	136.15
	DVD - Adult	98543283	1-4557-26	103.15
	DVD - Adult	98542908	1-4557-26	108.32
	DVD - Adult	98543280	1-4557-26	18.88
	DVD - Adult	98542909	1-4557-26	15.98
	DVD - Adult	98543284	1-4557-26	196.10
	DVD - Adult	98541859	1-4557-26	62.94
	DVD - Adult	98542571	1-4557-26	19.73
	DVD - Adult	98474246	1-4557-26	161.07
	DVD - Adult	98474444	1-4557-26	295.53
	DVD - Adult	98474442	1-4557-26	154.15
	DVD - Adult	98474249	1-4557-26	26.98
	DVD - Adult	98474441	1-4557-26	223.84
	DVD - Adult	98474248	1-4557-26	53.96
	DVD - Adult	98474247	1-4557-26	43.21
	DVD - Adult	98474445	1-4557-26	23.48
	DVD - Adult	98474443	1-4557-26	359.99
	DVD - Adult	98445488	1-4557-26	147.57
	DVD - Adult	98446896	1-4557-26	109.17
	DVD - Adult	98446136	1-4557-26	37.76
	DVD - Adult	98446915	1-4557-26	90.78
	DVD - Adult	98445585	1-4557-26	27.23
	DVD - Adult	98446807	1-4557-26	43.96
	DVD - Adult	98447060	1-4557-26	23.64
	DVD - Adult	98447053	1-4557-26	70.44
	DVD - Adult	98446509	1-4557-26	40.94
	DVD - Adult	98449024	1-4557-26	48.42
	DVD - Adult	98538985	1-4557-26	78.54
	DVD - Adult	98537628	1-4557-26	92.21
	DVD - Adult	98538983	1-4557-26	52.94
	DVD - Adult	98538979	1-4557-26	46.96
	DVD - Adult	98538978	1-4557-26	23.48
	DVD - Adult	98538977	1-4557-26	72.44
	DVD - Adult	98538975	1-4557-26	59.19
	DVD - Adult	98538972	1-4557-26	33.22

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	DVD - Adult	98538971	1-4557-26	\$ 46.96
	DVD - Adult	98538949	1-4557-26	23.48
	DVD - Adult	98538689	1-4557-26	129.07
	DVD - Adult	98511002	1-4557-26	43.21
	DVD - Adult	98511060	1-4557-26	31.96
	DVD - Adult	98504969	1-4557-26	91.52
	DVD - Adult	98506036	1-4557-26	23.48
	DVD - Adult	98506030	1-4557-26	23.48
	DVD - Adult	98510339	1-4557-26	26.98
	DVD - Adult	98510991	1-4557-26	65.96
	DVD - Adult	98506039	1-4557-26	23.48
	DVD - Adult	98506043	1-4557-26	31.48
	DVD - Adult	98506042	1-4557-26	52.96
	DVD - Adult	98506040	1-4557-26	132.40
	DVD - Adult	98506041	1-4557-26	168.65
	DVD - Adult	98510236	1-4557-26	132.40
	DVD - Adult	98510993	1-4557-26	268.55
	DVD - Adult	98510205	1-4557-26	375.95
	DVD - Adult	98508356	1-4557-26	313.76
	DVD - Adult	98508355	1-4557-26	195.86
	DVD - Adult	98506046	1-4557-26	22.49
	DVD - Adult	98506045	1-4557-26	103.42
	DVD - Adult	98506044	1-4557-26	98.42
	DVD - Adult	98506034	1-4557-26	283.76
	DVD - Adult	98506033	1-4557-26	272.30
	DVD - Adult	98478887	1-4557-26	35.71
	DVD - Adult	98478886	1-4557-26	43.96
	DVD - Adult	98478885	1-4557-26	33.22
	DVD - Adult	98478884	1-4557-26	67.46
	DVD - Adult	98478883	1-4557-26	132.40
	DVD - Adult	98478882	1-4557-26	21.98
	DVD - Adult	98478881	1-4557-26	61.46
	DVD - Adult	98480646	1-4557-26	25.14
	DVD - Adult	98474630	1-4557-26	67.53
	DVD - Adult	98429128	1-4557-26	21.98
	DVD - Adult	98429127	1-4557-26	30.73
	DVD - Adult	98429126	1-4557-26	54.46
	DVD - Adult	98429122	1-4557-26	55.96

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	DVD - Adult	98429123	1-4557-26	\$ 18.98
	DVD - Adult	98429129	1-4557-26	190.61
	DVD - Adult	98429120	1-4557-26	83.92
	DVD - Adult	98429138	1-4557-26	65.19
	DVD - Adult	98429131	1-4557-26	136.15
	DVD - Adult	98429137	1-4557-26	26.47
	DVD - Adult	98429132	1-4557-26	196.10
	DVD - Adult	98429130	1-4557-26	313.76
	DVD - Adult	98361286	1-4557-26	18.56
	DVD - Adult	98361284	1-4557-26	24.96
	DVD - Adult	98361282	1-4557-26	19.96
	DVD - Adult	98353438	1-4557-26	105.78
	DVD - Adult	98353437	1-4557-26	31.14
	DVD - Adult	98387657	1-4557-26	23.48
	DVD - Adult	98387658	1-4557-26	46.96
	DVD - Adult	98392394	1-4557-26	43.21
	DVD - Adult	98387673	1-4557-26	23.48
	DVD - Adult	98387666	1-4557-26	19.73
	DVD - Adult	98392390	1-4557-26	28.48
	DVD - Adult	98392118	1-4557-26	83.94
	DVD - Adult	98392117	1-4557-26	110.88
	DVD - Adult	98361221	1-4557-26	23.64
	DVD - Adult	98392266	1-4557-26	206.34
	DVD - Adult	98387586	1-4557-26	82.17
	DVD - Adult	98387585	1-4557-26	129.81
	DVD - Adult	98387583	1-4557-26	42.39
	DVD - Adult	98392393	1-4557-26	199.81
	DVD - Adult	98392392	1-4557-26	31.96
	DVD - Adult	98387667	1-4557-26	144.88
	DVD - Adult	98387665	1-4557-26	181.10
	DVD - Adult	98387664	1-4557-26	265.80
	DVD - Adult	98387670	1-4557-26	118.88
	DVD - Adult	98387669	1-4557-26	141.86
	DVD - Adult	98333269	1-4557-26	76.99
	DVD - Adult	98411223	1-4557-26	55.71
	DVD - Adult	98411222	1-4557-26	23.48
	DVD - Adult	98411206	1-4557-26	270.22
	DVD - Adult	98411205	1-4557-26	35.71

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	DVD - Adult	98411202	1-4557-26	\$ 47.94
	DVD - Adult	98411220	1-4557-26	136.15
	DVD - Adult	98411221	1-4557-26	68.96
	DVD - Adult	98447010	1-4557-26	24.98
	DVD - Adult	98446505	1-4557-26	32.96
	DVD - Adult	98438407	1-4557-26	82.17
	DVD - Adult	98438409	1-4557-26	21.39
	DVD - Adult	98441975	1-4557-26	23.48
	DVD - Adult	98441971	1-4557-26	39.46
	DVD - Adult	98441967	1-4557-26	134.13
	DVD - Adult	98441964	1-4557-26	46.96
	DVD - Adult	98441974	1-4557-26	69.69
	DVD - Adult	98441973	1-4557-26	39.46
	DVD - Adult	98429084	1-4557-26	69.78
	DVD - Adult	98429083	1-4557-26	28.89
	DVD - Adult	98429136	1-4557-26	392.20
	DVD - Juvenile	98570472	1-4558-26	17.48
	DVD - Juvenile	98570471	1-4558-26	30.98
	DVD - Juvenile	98543282	1-4558-26	18.98
	DVD - Juvenile	98447030	1-4558-26	35.71
	DVD - Juvenile	98538973	1-4558-26	19.73
	DVD - Juvenile	98537629	1-4558-26	63.30
	DVD - Juvenile	98506037	1-4558-26	15.98
	DVD - Juvenile	98510238	1-4558-26	30.46
	DVD - Juvenile	98511000	1-4558-26	35.47
	DVD - Juvenile	98510980	1-4558-26	196.10
	DVD - Juvenile	98510923	1-4558-26	39.22
	DVD - Juvenile	98478950	1-4558-26	39.46
	DVD - Juvenile	98480833	1-4558-26	78.64
	DVD - Juvenile	98429134	1-4558-26	196.10
	DVD - Juvenile	98429133	1-4558-26	272.30
	DVD - Juvenile	98387661	1-4558-26	65.96
	DVD - Juvenile	98387662	1-4558-26	23.48
	DVD - Juvenile	98411201	1-4558-26	85.61
	DVD - Juvenile	98446155	1-4558-26	136.15
	DVD - Juvenile	98446931	1-4558-26	106.41
	Audiobooks - Adult	98570463	1-4551-26	93.58
	Audiobooks - Adult	98570465	1-4551-26	40.29

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	Audiobooks - Adult	98474447	1-4551-26	\$ 40.29
	Audiobooks - Adult	98474440	1-4551-26	181.16
	Audiobooks - Adult	98538982	1-4551-26	45.29
	Audiobooks - Adult	98538981	1-4551-26	95.58
	Audiobooks - Adult	98538980	1-4551-26	40.29
	Audiobooks - Adult	98538976	1-4551-26	45.29
	Audiobooks - Adult	98504756	1-4551-26	35.29
	Audiobooks - Adult	98506035	1-4551-26	40.29
	Audiobooks - Adult	98510527	1-4551-26	40.29
	Audiobooks - Adult	98508734	1-4551-26	40.29
	Audiobooks - Adult	98510272	1-4551-26	45.29
	Audiobooks - Adult	98478888	1-4551-26	40.29
	Audiobooks - Adult	98429124	1-4551-26	80.58
	Audiobooks - Adult	98387672	1-4551-26	175.16
	Audiobooks - Adult	98392391	1-4551-26	45.29
	Audiobooks - Adult	98441970	1-4551-26	85.58
	Audiobooks - Adult	98441969	1-4551-26	85.58
	Audiobooks - Adult	98441966	1-4551-26	45.29
	Books - Juvenile World Languages	98361283	1-4526-26	13.73
	CD Music - Adult	98478951	1-4550-29	18.08
	CD Music - Adult	98387675	1-4550-29	53.52
	Audiobooks - Adult	98570473	1-4551-29	45.29
	Audiobooks - Adult	98474449	1-4551-29	45.29
	Audiobooks - Adult	98474448	1-4551-29	45.29
	Audiobooks - Adult	98538525	1-4551-29	50.29
	Audiobooks - Adult	98478953	1-4551-29	40.29
	Audiobooks - Adult	98392396	1-4551-29	40.29
	Audiobooks - Adult	98411224	1-4551-29	80.58
	Audiobooks - Adult	98441952	1-4551-29	40.29
	DVD - Adult	98570474	1-4557-29	46.96
	DVD - Adult	98474450	1-4557-29	23.24
	DVD - Adult	98511042	1-4557-29	15.98
	DVD - Adult	98510849	1-4557-29	22.49
	DVD - Adult	98510892	1-4557-29	26.48
	DVD - Adult	98508358	1-4557-29	23.24
	DVD - Adult	98506047	1-4557-29	123.40
	DVD - Adult	98478954	1-4557-29	26.48
	DVD - Adult	98426596	1-4557-29	22.49

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	DVD - Adult	98426593	1-4557-29	\$ 22.49
	DVD - Adult	98387676	1-4557-29	21.74
	DVD - Adult	98411225	1-4557-29	22.49
	DVD - Adult	98411226	1-4557-29	27.23
	DVD - Juvenile	98511062	1-4558-29	22.49
	DVD - Juvenile	98426594	1-4558-29	22.49
	DVD - Juvenile	98447032	1-4558-29	22.49
	<i>Totals for Midwest Tape</i>			\$ 19,532.60
Nancy Korczak				
	Meal Per Diem - PLA Conference - 2/26/2020-2/29/2020	NK121619	1-4173-10	274.50
	Reimburse - Staff In-Service Day Tablecloths	NK020320	1-4353-10	37.17
	<i>Totals for Nancy Korczak</i>			\$ 311.67
Naperville Public Library				
	Lost Item - Patron: Kieswetter	NPL011020	1-3310-30	7.99
	<i>Totals for Naperville Public Library</i>			\$ 7.99
Paul Mills				
	Meal Per Diem - PLA Conference - 2/25/2020-2/29/2020	PM121019	1-4173-10	274.50
	Mileage - LIRA Executive Committee Meeting - 1/30/2020	PM013020	1-4171-10	36.00
	Reimburse - Donuts w/Director Donuts - 1/21/2020	PM012120	1-4715-10	10.85
	Reimburse - Village Census Meeting Donuts - 2/6/2020	PM020620	1-4715-10	14.22
	<i>Totals for Paul Mills</i>			\$ 335.57
PeopleFacts				
	New Hire Background Checks - January 2020	33754-012020	1-4253-10	32.07
	<i>Totals for PeopleFacts</i>			\$ 32.07
Petty Cash - District				
	Certified Mail - Zions Bank - 1/17/2020	USPS011720	1-4381-10	4.05
	<i>Totals for Petty Cash - District</i>			\$ 4.05
Poblocki Sign Company, LLC				
	Meeting Room Signs, Holders, & Installation	101126	1-4391-30	2,514.00
	<i>Totals for Poblocki Sign Company, LLC</i>			\$ 2,514.00
Rainmakers Irrigation				
	Winterization - Fall 2019	101619-35	1-4392-30	590.00
	<i>Totals for Rainmakers Irrigation</i>			\$ 590.00

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Reaching Across Illinois Library System (RAILS)	Serving Our Public 4.0	6280-1920	1-4355-16	\$ 250.00
		<i>Totals for Reaching Across Illinois Library System (RAILS)</i>		<u>\$ 250.00</u>
Recorded Books, Inc.	Electronic Audiobooks & Books	76604260	1-4520-26	4,500.00
		<i>Totals for Recorded Books, Inc.</i>		<u>\$ 4,500.00</u>
Rendel's Inc.	Diagnose Bkm Not Starting & Generator Check	08903	1-4235-29	786.28
		<i>Totals for Rendel's Inc.</i>		<u>\$ 786.28</u>
Robert Pennor	Program - Drawing with Pencils and Charcoals - 2/25/2020	RP022520	1-4571-24	60.00
	Program - Drawing with Pencils and Charcoals - 3/3/2020	RP030320	1-4571-24	60.00
	Program - Drawing with Pencils and Charcoals - 3/10/2020	RP031020	1-4571-24	60.00
	Program - Drawing with Pencils and Charcoals - 3/17/2020	RP031720	1-4571-24	60.00
		<i>Totals for Robert Pennor</i>		<u>\$ 240.00</u>
Ronald Goldie	Program - Monthly Dungeons & Dragons Nights - 3/17/2020	RG031720	1-4573-24	60.00
		<i>Totals for Ronald Goldie</i>		<u>\$ 60.00</u>
Rowman & Littlefield	Books - Adult Non-Fiction	11330454	1-4541-26	207.42
		<i>Totals for Rowman & Littlefield</i>		<u>\$ 207.42</u>
Ruth Newell	Transport Reimburse - 2020 ALA Midwinter 1/22/2020-1/28/2020	RN021120	1-4171-16	85.45
		<i>Totals for Ruth Newell</i>		<u>\$ 85.45</u>
S & S Worldwide, Inc.	CSD - Various Program Craft Supplies	IN100396506	1-4353-20	231.25
		<i>Totals for S & S Worldwide, Inc.</i>		<u>\$ 231.25</u>
Sarah Ann Saltzman	Mileage - 1/13/2020-1/15/2020	SS020320	1-4171-10	14.38
		<i>Totals for Sarah Ann Saltzman</i>		<u>\$ 14.38</u>
Scott McKeever	Refund - Hobbs & Shaw	SM9945	1-3310-30	26.24
		<i>Totals for Scott McKeever</i>		<u>\$ 26.24</u>

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Sebert Landscaping Inc.				
	Snow Maintenance - January 2020	194487	1-4392-30	\$ 2,625.00
	Snow Maintenance - February 2020	197277	1-4392-30	2,625.00
	<i>Totals for Sebert Landscaping Inc.</i>			\$ 5,250.00
Showcases				
	Black DVD Cases	315601	1-4371-12	131.76
	<i>Totals for Showcases</i>			\$ 131.76
Steven Wolak				
	Refund - December 2015 Gift	SW5913	1-3310-30	46.00
	<i>Totals for Steven Wolak</i>			\$ 46.00
Susan K. Maddox				
	Program - Cooking Demonstrations w/Chef Maddox - 3/12/2020	SM031220	1-4571-24	300.00
	<i>Totals for Susan K. Maddox</i>			\$ 300.00
System Wide Automated Network (SWAN)				
	Reciprocal Borrowing & Inter-Library Loans - January 2020	7238	1-3310-30	28.00
	<i>Totals for System Wide Automated Network (SWAN)</i>			\$ 28.00
Team One Repair, Inc.				
	MAXStick Receipt Paper	926171	1-4351-10	957.60
	<i>Totals for Team One Repair, Inc.</i>			\$ 957.60
Terryberry				
	Lennon 10 Year Recognition Items	H01966	1-4153-10	125.22
	<i>Totals for Terryberry</i>			\$ 125.22
The Bugle Newspapers				
	Legal Ad - Audit Services - 1/23/2020	1174845	1-4243-10	33.25
	Legal Ad - Multi Function Duplicating Devices - 1/23/2020	1174846	1-4243-10	33.25
	<i>Totals for The Bugle Newspapers</i>			\$ 66.50
The Magnolia Journal				
	Periodicals	1916484171	1-4511-26	30.00
	<i>Totals for The Magnolia Journal</i>			\$ 30.00
The New York Times				
	Periodicals	088705314	1-4511-26	1,105.00
	<i>Totals for The New York Times</i>			\$ 1,105.00

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Titan Image Group, Inc	Lucky Day Bookmarks	56458	1-4256-10	\$ 587.50
		<i>Totals for Titan Image Group, Inc</i>		\$ 587.50
Today's Business Solutions, Inc.	Fax Program - 4th Quarter - Oct.-Dec. 2019	111119-40	1-4234-14	232.16
		<i>Totals for Today's Business Solutions, Inc.</i>		\$ 232.16
Toni Greathouse	Program - Tuesdays with Toni - 1/21/2020	TG012120	1-4571-24	75.00
	Program - Tuesdays with Toni - 2/18/2020	TG021820	1-4571-24	75.00
	Program - Tuesdays with Toni - 3/17/2020	TG031720	1-4571-24	75.00
		<i>Totals for Toni Greathouse</i>		\$ 225.00
Tressler LLP	Legal Expense - Attorney - December 2019	411942	1-4241-10	1,539.00
	Legal Expense - Attorney - Tax Objection - December 2019	411943	1-4241-10	1,368.00
	Legal Expense - Attorney - January 2020	413006	1-4241-10	874.00
	Legal Expense - Attorney - Tax Objection - January 2020	413009	1-4241-10	2,280.00
		<i>Totals for Tressler LLP</i>		\$ 6,061.00
Unique Management Services, Inc.	Collection Expense - January 2020	590681	1-4245-10	241.65
		<i>Totals for Unique Management Services, Inc.</i>		\$ 241.65
UPS	Shipping - Account Refillment	0000603951050	1-4382-10	2,500.00
		<i>Totals for UPS</i>		\$ 2,500.00
Valley View School District	Bkm & Van Fuel - December 2019	VVSD011520	1-4359-29	101.97
	Bkm & Van Fuel - January 2020	VVSD020320	1-4359-29	324.15
		<i>Totals for Valley View School District</i>		\$ 426.12
Vanguard Energy Services, LLC	Gas Service - 1/1/2020-1/31/2020	G404408020520	1-4322-30	2,537.48
		<i>Totals for Vanguard Energy Services, LLC</i>		\$ 2,537.48
Verizon Wireless	Telephone - 12/17/2019-1/16/2020	9846502217	1-4311-14	546.76
		<i>Totals for Verizon Wireless</i>		\$ 546.76

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Warehouse Direct				
	District Supplies Restock - January 2020	4567079-0	1-4371-10	\$ 33.84
	CMTSD - Sharpies & Tape	4558634-0	1-4351-10	233.30
	District Supplies Restock - January 2020	4567079-0	1-4351-10	453.76
	Security Monitor Staff Sweater	4487323-0	1-4711-10	71.83
	New Hire Staff Sweaters	4557229-0	1-4711-10	136.14
	<i>Totals for Warehouse Direct</i>			<u>\$ 928.87</u>
Wilmette Public Library				
	Lost Item - Assassination of Fred Hampton	198864001	1-3310-30	27.00
	<i>Totals for Wilmette Public Library</i>			<u>\$ 27.00</u>
	Total for Fund 1			<u>\$ 227,829.24</u>

Fountaindale Public Library District
Bills Payable Report
February 20, 2020

Maintenance Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
1000Bulbs.com				
	Building - Fluorescent Bulb Ballast	W02006667	8-4357-30	\$ 126.18
		<i>Totals for 1000Bulbs.com</i>		\$ 126.18
Amazon				
	December District Restock - Salt & Coffee Creamer	A60-1920	8-4357-30	6.45
	Building - Mtg Rm C Vacuum	A64-1920	8-4357-30	179.99
	Building - Brd Rm Vacuum	A64-1920	8-4357-30	179.99
	District Restock - December 2019	A68-1920	8-4357-30	114.88
		<i>Totals for Amazon</i>		\$ 481.31
Best Quality Cleaning, Inc.				
	1/22/2020 Special Cleaning - 1st Fl. Family Washroom	31891	8-4211-30	75.00
	1/18/2020 Special Cleaning - 1st Fl. & 2nd Fl. Women	31890	8-4211-30	150.00
	1/12/2020 Special Cleaning - 3rd Fl. Men's Washroom	31883	8-4211-30	75.00
	Cleaning Service - February 2020	32081	8-4215-30	6,921.00
		<i>Totals for Best Quality Cleaning, Inc.</i>		\$ 7,221.00
Calumet Decorating Services, Inc.				
	Repair, Spot Prime, Paint Outreach Walls	21707	8-4211-30	725.00
		<i>Totals for Calumet Decorating Services, Inc.</i>		\$ 725.00
Cintas Corporation				
	First Aid Restock - January 2020	8404482031	8-4215-30	954.86
		<i>Totals for Cintas Corporation</i>		\$ 954.86
Cintas Corporation #344				
	Weekly Mat Service - 1/9/2020	4039650840	8-4215-30	30.00
	Weekly Mat Service - 1/16/2020	4040208721	8-4215-30	30.00
	Weekly Mat Service - 1/23/2020	4040798724	8-4215-30	30.00
	Weekly Mat Service - 1/30/2020	4041385478	8-4215-30	30.00
	Weekly Mat Service - 2/6/2020	4041999360	8-4215-30	30.00
		<i>Totals for Cintas Corporation #344</i>		\$ 150.00
Culligan Bolingbrook, IL				
	Solar Salt Delivery - 1/31/2020	0102537	8-4215-30	155.29
		<i>Totals for Culligan Bolingbrook, IL</i>		\$ 155.29
Cutting Edge Document Destruction, LLC				
	Records Shred - 2/5/2020	m9027	8-4215-30	30.00
		<i>Totals for Cutting Edge Document Destruction, LLC</i>		\$ 30.00

**Fountaindale Public Library District
Bills Payable Report
February 20, 2020**

Maintenance Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Graybar				
	Building - Light Bulb Stock	9314185651	8-4357-30	\$ 116.04
	Building - Light Bulb Stock	9314306393	8-4357-30	245.82
	<i>Totals for Graybar</i>			<u>\$ 361.86</u>
Groot Industries, Inc.				
	Garbage & Recycling - 2/1/2020-2/29/2020	5088288	8-4215-30	393.47
	<i>Totals for Groot Industries, Inc.</i>			<u>\$ 393.47</u>
H-O-H Water Technology				
	Quarterly Water Treatment - Jan., Feb., March 2020	572123	8-4215-30	250.00
	<i>Totals for H-O-H Water Technology</i>			<u>\$ 250.00</u>
Lutron Services Co., Inc.				
	Platinum Technology Support Plan - 1/2/2020-1/1/2021	18189735	8-4215-30	6,245.00
	<i>Totals for Lutron Services Co., Inc.</i>			<u>\$ 6,245.00</u>
Warehouse Direct				
	Building Supplies - Flags	4543964-0	8-4357-30	332.34
	Building Supplies - January 2020 Restock	4552165-0	8-4357-30	1,068.34
	Building Supplies - Gloves Previously Not Shipped	4553977-0	8-4357-30	15.53
	District Supplies Restock - January 2020	4567079-0	8-4357-30	310.68
	<i>Totals for Warehouse Direct</i>			<u>\$ 1,726.89</u>
	Total for Fund 8			<u>\$ 18,820.86</u>
	Grand Total			<u><u>\$ 246,650.10</u></u>


Jennie Nguyen/Finance Manager

Director

Request for Proposals for Audit Services

Our RFP (Request for Proposals) for Audit Services has been published on our website and in our local newspaper. Publishing the notice in our local newspaper also results in its publication in an online service that collects legal notices from a large number of newspapers, and should thus increase the reach of the notice.

In addition to the publications, information about the RFP was sent directly to 19 firms.

Request for Proposals for Multi-Function Duplicating Devices and Services

Our RFP for copiers and printers has been published in the same manner as the audit RFP. Coincidentally, information about this RFP was also sent directly to the same number of firms (19).

LIRA

The Libraries of Illinois Risk Agency (LIRA) Executive Committee met in January to elect officers and to appoint for an open position. I am happy to report that I have been re-elected Chair and I look forward to another year of serving the cooperative and all of our member libraries.

Deputy Director (Nancy Korczak)

January was a busy month for the Public Services Departments. Everyone came together to host a Winter Carnival which began our yearlong celebration of the 50th anniversary of the library. We have over 700 people in attendance and patrons had fun taking photos with Elsa and Anna, playing laser tag, completing our scavenger hunt, playing bingo and seeing the balloon artist performance. During the carnival we also debuted our new library cards to celebrate this year. Patrons will have the choice of three different designs. The new cards have been very popular and we have seen an increase in patrons coming in to get cards.

January 13th was the first day for our new Outreach Manager, Tana Petrov. She has been adjusting well to her new position and learning all about the department. Tana is eager to learn how to drive our bookmobile and has already passed the written test for her C licenses!

This month I also attended a meeting hosted by the Valley View School District for the committee on Curriculum Inclusivity. Along with other community stakeholders, we came together to discuss ways in which all students in the district can feel included in the curriculum. This is just one step that will lead to future strategic planning for the school district.

From Joyce Arellano's report.

Children's Services Department



Monthly Overview of Children's Services: Winter Break: Winter Wonderland came to an end on January 3. The Park District Preschools came to visit, and we helped Outreach Services give tours of Children's Services. Our Winter Reading Program, *Read to Succeed* is in full swing, with many children completing their reading logs and redeeming prizes. Storytimes resumed on January 13, and we saw old friends and new faces. We kicked off our 50th anniversary with a successful Winter Carnival.

Programming

ARTS & CRAFTS

Arts & Fables: Love, Love, Love! (2 programs, 66 attendance) "We moved the February Arts & Fables to the last day of January because of the Staff Inservice Day. We made a bird out of paper hearts and decorated a bag to put it in for a Valentine's gift." *Debbie S.*



Parent & Child DIY: Paint on Pine (30) "All of the adult/child couples came and chose between the two stencils available. We had multiple couples who have done the program before and were very happy we were offering it again. It was fun to watch the negotiations between the parents and the children for paint color choices. Some wanted to be a big part of the creation and some wanted their child to do it all. Everyone commented about how much fun it was and the adults were asking if this program would be available for the adults in the spring." *Debbie S.*

Let's Create: Pine Trees (37) "We looked at the book *If Picasso Painted a Snowman* and created our own snowmen." *Chris Z.*



READING & WRITING



Graphic Novel Book Club: Real Friends and other friendship stories (3) “One of the girls that attended came because Mrs. C told her about the program. The girl said she was super excited about the planned craft. The second third grader that attended with a parent was a girl that I was able to talk to during a reference/readers’ advisory interview. The components of the program included a book-related DIY project, brief conversation of the book and similar titles while putting together the project, and a booklet of graphic titles that are similar to the book we covered for the day. I included only titles that we owned along

with the call number and a brief description of the title. Overall, I am very grateful and humbled by the work that Mrs. C and the Outreach team does.” *Melisa M.*

Paws to Read (18) “We had 18 readers, our dogs were Hazel, Lily, Spirit, and Charlotte. I love this program, the children are so excited to read to the dogs. The dogs and their handlers are wonderful, they help the children read when they stumble over words.” *Rosemary B.*



HOLIDAYS & CELEBRATIONS





Winter Carnival

"I worked with the balloon artist, Dale Obrochta, as he entertained crowds of people with his balloon/comedy show. He was funny, creative, interactive and engaging, creating a wonderful experience for our patrons. In addition

to the entertainment, we greeted guests with joy and cheer, celebrating our 50th birthday. I, personally, enjoyed the atmosphere, the patrons and all of the excitement that goes along with our special day." *Kathy B.*

What a joy to see so many people celebrate our 50th anniversary! We heard so many wonderful comments from patrons throughout the night including "This is so much fun!" and "We have the best library!" Princesses Anna and Elsa were definitely a huge draw, but patrons seemed to enjoy all the activities from Bingo to balloons to dancing in the lobby. Jennifer and Taylor (the actresses from Party Princess Productions) were so thankful to Building Operations for saving parking spaces in the staff lot for them, to Studio 300 for the beautiful photo op background and photos, and were in awe of the color changing glass along the lobby staircase. It made their performance even more magical, and the princesses commented, "This is the best gig ever!"

MOVIES, MUSIC & ENTERTAINMENT



Mini Movin' and Groovin': Beach Party (3 programs, 113 attendance) "We started with checking our 'Heartbeat' and then learned the dance of the shells, better known as *PuPu Hinuhinu*. After that we surfed in our imagination, shook our hips to *Menehune Beach Bum Boogie*, played some imaginary steel drums and had our compulsory parachute and bubble time. My goal was to share some warmth and sunshine on a mid-winter, gloomy day." *Kathy B.*



STEAM & LEARNING FUN



Adventures in Homeschooling: China (2 programs, 112 attendance)

"Our virtual trip through China began with our slide show emphasizing land mass, population, landscapes, the Great Wall and terracotta warriors and more. Once we got to food, the children tried their hands at chopsticks by moving pom poms from bowl to plate and back again. After that practice, we turned our attention back to the screen for a conversation about the Lunar calendar, Chinese New Year celebrations and finished up with a dragon parade through the children's department. Both groups were lively and excited to participate in our program." *Kathy B.*

A's Tutoring Club (3 programs, 9 attendance) Tutoring resumed at the beginning of the month. Math and reading were the most requested subjects.



Mini Adventures Around the World: China (2 programs, 33 attendance) "We made a paper chain Chinese Dragon, had puppet shows, joined the parade with the [Adventures in Homeschooling] Homeschoolers, read some stories and played parachute. Everyone had a wonderful time." *Rosemary B.*

Roots: Jameson Jenkins & Maya Angelou (25) Makayla and Willie Carter and their mom, Cassandra Grissom presented in place of Judith and Ernie this month. The library had several books and resources on Maya Angelou, however Jameson Jenkins proved to be a challenge! Joyce helped the family conduct research on Jenkins, a former slave, who was a good friend and neighbor of Abraham Lincoln. Judith and Ernie also added information they learned while visiting the Lincoln Home National Historic Site in Springfield. After the presentation, several children



made poetry cubes while a few families found comfortable spots in the Storytime Room to sit down and read Maya Angelou's poems together.

STEAM Family Workshop (44) “All five of my volunteers came and we were busy the whole 2 hours. We did a science experiment on why penguins do not get wet. We had the cubelets out for technology. We had instructions and materials to make a ninja and/or build with Magnatiles for engineering. Art was their own creation with paint and paper. I used some pattern blocks and pattern beads for our math experience. All those that completed something in each area received a small prize. This works well to keep everyone moving through the stations.” *Debbie S.*



TechnoKids: Parent & Child Vinyl Tee Creation (16) “This TechnoKids program took a maker trajectory. The kids learned how to make their own vinyl designs and print their own t-shirts using Silhouette. Some kids designed their own graphics, some kids wanted specific images from the Internet. Monica from Studio 300 made some software adjustments to the designs and ran the vinyl through the machine. Jennifer F. helped the kids weeding the designs. Jeffrey operated the hot plate press. The kids were enthralled to watch their shirts come out from the press and reveal the designs. We got a WOW! for every t-shirt!” *Andreea D.*

GAMING & PLAY

Preschool Activity Time (55) “There was no special event for today’s Preschool Activity Time, so I thought it would be nice to do a coloring station. Instead of a table, we put out an unused display board, added some toddler crayons and printed off some simple coloring sheets. This was a huge success, and we will repeat this.” *Susan F.*



STORYTIMES

Head Start Bilingual Storytime (8) “In the beginning the kids were very shy, didn’t want to communicate, not even look at or pet the teddy bear stuffie that I tried for introduction. I asked their names and what language they prefer to speak. We had a play area with books and toys, and I invited them to play with me. We tossed some beach balls to each other.” *Andreea D.*



Polish Storytime (6) “My theme this month was winter. After the story we did a group activity on the felt board...I picked up each picture and named the clothing and the child put it up on the felt board. Next I passed out dry erase boards and a red marker to all of the kids for a short drawing story. As I read the story, the children drew the different parts, in the end a snowman came to life. Even though it was such a small group I know the children benefited a lot from the experience and had fun.” *Marta M.*



Romanian Storytime (46) “For the program I translated books from our collection: *The Mitten* and *Let’s Make a Snowman*. For both stories, I used felt pieces. On the second part of the program the families worked on a winter lantern. I used the leftover materials from the lamparas I did in December for Diez Deditos. The moms were so delighted with the snow lamps that they shared live video on Facebook. Their video got 542 views and 43 likes.” *Andreea D.*

Public Service

Children’s Services Desk: We answered **1,472** reference questions and **1,525** directional questions this month. We assisted patrons in 1 scheduled one-on-one and 6 unscheduled one-on-one appointments. Our busiest day was Friday, January 3; we assisted with 148 reference questions and 126 directional questions.

1000 Books Before Kindergarten: 12 new children signed up in January, and 2 children completed the program! There are 353 active participants.

Winter Reading Program: Read to Succeed (114) We completed slightly more than one full month of the Winter Reading Program. Patrons seem to be enjoying it, and parents are thankful that we offered a reading program while their children were on Winter Break. Out of the 114 patrons registered, 30 have completed 1 reading log and 14 have completed 2 reading logs.

Baby Packs: We gave away 3 packs but did not send out any birthday cards this month.



Imagination Station: Thanks to the generosity of the Friends of Fountaindale, we added an Imagination Station to the area near Baby Park. We purchased a variety of toys and accessories to go with the station, and “it can be used as a puppet theater, a flannel board or as a small window for different kinds of pretend businesses. The first business we will be putting toys out for is a veterinarian's office.” *Sarah D.*

Stories of the Month:

“Andreea and I met a visitor from Colombia. He is a teacher and does community outreach to promote reading. He was very interested in what we offer here, from books to Baby Packs to reading apps. He shared some information about Fountaindale on his organization’s Facebook page.” *Sarah D.*

A mother of a newborn visited the library to return her items. She admitted they were overdue, as she was busy with the baby and could not get to the library on time. After learning she would not be charged overdue fines she said, "That is so amazing! Thank you so much! You have no idea how much this helps parents like me."

From Amina Ali's report

Circulation Services Department Summary

- As of January 2, 2020, Fountaindale officially stopped charging late fines on items. The Circulation Department is working hard amidst many changes to policy and collection management. By the end of January we are caught up with shelving and shifting projects as well as clearing old overdue fines from patron accounts! We are looking forward to improving access for patrons in the New Year.
- Ann B. celebrated 20 years at Fountaindale and was honored by the Board of Trustees at their January meeting!

Circulation Statistics

New Patrons Registered	205
Holds Pulled From Shelves	9152
Incoming Rails Bins	266

Snags Resolved	76
Snags Retrieval Material Amount	\$1,568.49

Drive Up Statistics		
Total Visits (January 2020)	Previous Month (December 2019)	Previous Year (January 2019)
882	644	932

Total In-House Circulation (January 2020)	2,347
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Activities

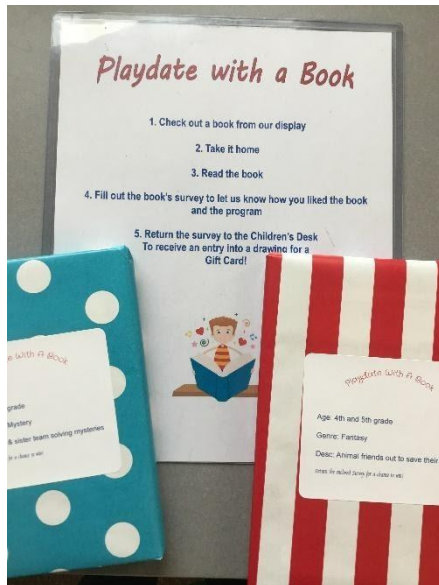
- The Outreach Services Department welcomed Tana Petrov - our new Outreach Services Manager. Tana's first day was January 13th. Tana received a warm welcome; everyone brought food and treats, which contributed to a positive environment within the department in this time of moving into a new management. Tana spent her first three weeks getting used to the department and the library, meeting with outreach staff, receiving training and overview of the rest of the departments. Tana also passed the written test for the class C driver's license.
- 1/8/2020: Marleigha and Randi visited Humphrey Middle School, where they checked out books and had the students complete a craft. Over 116 students participated.
- 1/9/2020: Melissa's program for the seniors at Atria was greatly received. She read 1965 highlights from Reminisce magazine and did a trivia.
- 1/15/2020: Melissa performed a storytime for homeschoolers at Westbrook Christian Church on the theme of "Native American clothing." Melissa read books, showed the children pictures of Native Americans in their attire, discussed how different tribes wear different clothing, played music, and performed a puppet show. Melissa received a compliment from one of the moms on her storytime; the children loved it, especially the puppet show.
- 1/22/2020: Carolyn and Tana participated in a tour of Outreach and Library Express Van for Bloomington Public Library, along with Paul and Nancy. It was great to share ideas with fellow outreach librarians and to learn about the outreach efforts of the Bloomington Public Library.
- During her visits to schools, Cindy did a lot of library promotion this month: Winter Carnival, the new library card designs, the new Graphic Novel Bookclub hosted by Melissa, and the A's Tutoring club. Cindy also reports that Paws to Read was very well received by the kids who were super excited to read to the dogs.
- Laura's programs and storytimes this month were as popular as ever! Some of the themes of her storytimes were: Winter, Feelings, Chinese New Year, and Pirates.



Special Projects

- Marleigha has taken on the new task of working on the vehicle calendar for the department. She will continue to work on entering information in Communico, as well.
- Marleigha has also started working on figuring out the logistics for National Bookmobile Day, which is on April 22nd. She created a Google Document with tasks and shared it with the rest of the department. Everyone will be participating in this event; we are all very excited about it as Marleigha has come up with some new and fresh ideas.

- Laura continued her work on Preschool Round-Up; she reports that everything is going well and as planned.
- Sarah is in the process of working with the Activities Coordinator at Heritage Woods about re-establishing her Book Club discussions starting in March 2020. Sarah created a flyer & printed off several copies to promote the discussions as there will be a change in the dates.
- Sarah is currently working on a "Display of Color" project that will happen February 10th-March 9th. This display will feature books with red covers and the residents at Heritage Woods will be able to enter into a drawing to win a "red prize".
- Cindy created her own picture/flyer of Rosemary's new Program "Playdate with a Book" to help her promote to the kids. They were excited to hear they could possibly win a gift card.



Repairs and Maintenance of Outreach Vehicles

- **1/3/2020 (Rendels):** from Carolyn's report: "When picking up the Bookmobile at Rendels, we were informed that the back step needed to be replaced (at their expense) due to the damage when they towed the vehicle. They indicated they did not know it was an air step and they installed a stationary step that we have to pull out each time we use it. They did the generator maintenance while the Bookmobile was there, as we requested. They could not find any reason why the Bookmobile stopped in the middle of the road. They said it may have been gel in the fuel, although we told them we put in additive to prevent that situation."
- **1/13/2020 (BKM to Diesel Services):** from Carolyn's report: "Staff discovered the backup safety sound did not work on the Bookmobile, so we brought it to Diesel Services to repair. While there we asked that they check it over to see if they could tell why it would have stopped in the road. They could not find any reason. They would search for a new air step, but doubted one would be available due to the age of the vehicle."

From Jeffrey Fisher's report

Studio 300

January 2020 generated this quick snapshot of Studio 300 stats:

- 683 patrons actively used our spaces.
- 3419 items were checked out.
 - 134 of that total circulated out of the lab.
- 201 patrons attended our 33 Orientations, Adult/T(w)een programs, tours, and offsite events.
 - Total programming hours came to 34.5.
- And 17 Non-FPLD people used Studio 300.



At the Winter Carnival **Adriana A.** and **Nikki S.** kept busy the entire evening taking the pictures for the Frozen Princesses Meetup. Check them out on [Flickr](#). **Patrick C.** managed the *StoryCorps* component where patrons shared their library memories. These recordings will be distributed via our Biblioboard platform and on the StoryCorps community website coming soon.

Studio 300 is leading two Learning Circles centered around Travel with Jeffrey taking the Travel Writing group and **Nikki S.** supporting the Travel Photography sessions. Both are getting positive reviews from the participating patrons. We also hosted a small Girl Scout Troop who created custom embroidered badges. The Scouts finished their designs and will return in February to embroider their original badges. We also visited Jamie McGee Elementary during their first STEM fair with 42 people visiting our table.

From Justin C: I worked with Sabrina S. from Communications to create marketing materials for RPM (Record Production Month) which challenges individuals to write and record 10 songs or 35 minutes of original material during the month of February. I also successfully provided one-on-one training sessions for the Carvey, Rødecaster, Photoshop, and basic audio setup. Along with Patrick C. I hosted the monthly open mic held in Meeting Room C this time. The location allowed for a nice presentation acoustically and visually while also providing a way to market the program better.



From McKayla B: I began leading one-on-one training sessions and have enjoyed working with small groups of patrons and teaching them to use the vinyl cutter, heat press, and audio equipment. The most rewarding part has been seeing how proud patrons were of their new skills and how enthusiastic they were about starting their project. I spent my off desk time furthering my knowledge of Photoshop and starting to learn After Effects.

From Monica S: I wrote an instructional outline for the Silhouette Cameo machine training with Anna's help and learned to print and cut stickers and troubleshoot registration mark errors on the machine, too. Also, I learned troubleshooting the standard audio setup with Patrick and practiced digitizing VHS to DVD and to a digital file. I assisted with the *Techno Kids: Vinyl Cutting* program with CSD's Andreea and after learned how to troubleshoot the vinyl cutter. And I started using the embroidery machine. I attended the Kindness Day committee meeting and kept updated on the Basecamp and later volunteered to be on the *One Book; One Community* Committee. After reading a book on Carvey projects, its ideas will help me come up with ideas for future programs. Helped tidy cabinets and studio counters, too. At month's end, I met with Outreach and CMTSD to finish my green sheet.

From Anna G: I taught a fun Teen Makers where we made custom stickers using the Silhouette machine. Also, I trained CSD on using the Silhouette Cameo 3 so they can utilize it for their programs. I helped Ashe from the Vortex prep for her Constellation Cross Stitch class and also repaired some of the studio equipment that needed soldering.

From Patrick C: I co-hosted open mic night with Justin and determined Meeting Room C is our preferred room for the event due to visibility and setup layout. I continued to train patrons on *Video Editing*, *3D printing*, *Audio 101 with Garageband and Logic Pro*, *Podcasting with the Rodecaster*, and the *Vinyl Cutter and Heat Press*. At the *Winter Carnival* I led our Storycorps-based Library Memories where patrons shared their favorite moments and memories at the library. I assembled an illusion-based display for the display case in the studio, printing numerous 3D illusions for patrons to observe. I led Girl Scout Troop #75142 in how to design their own badges in Pages, which will later be made on the embroidery machine. In the last week of the month I finished editing the [Star Wars Celebration](#) highlights video (now on YouTube). I also assisted with Ashe's Constellation Circuit class, instructing the teens on how to stitch their lights and battery to the fabric. Adriana and I recorded the first episode of *Between the Stacks* (twice!), where we discussed the nominees for Best Picture at the Oscars this year in preparation for the *Oscars After Hours* event. During *Acoustic Musician Meetup*, a patron and I experimented with recording techniques as we shared songs.

From Nikki S: I began my second Learning Circle for *Travel Photography* and using feedback from the last program, I now bring equipment into class each time the online material mentions specifics. This allows patrons to apply what they have been reading to physical objects and gain a more hands-on experience. One patron, Ruby, who had never used a DSLR, was able to understand what the material was referencing a lot better once she saw the actual camera.

The *Winter Carnival* event brought about a new learning experience for me: indoor event photography. I was in charge of taking the 'walkaround' photos, and while my framing and composition were accurate, the settings I used were not. With the lighting of the lobby area of the library being as dark as it was, I miscorrected the ISO and the resulting pictures were grainy. Lesson learned, use better settings than Manual. The best of these pictures are [on our Flickr channel](#), though.

From Adriana A: I worked on several projects during January including finishing the *Pillars of the Community* headshots and, after taking 1500+ Princess photos, spending time whittling them down to those posted on [Flickr](#). Also, I co-hosted the KPop meetup event with Randi C. Later in the month, I hosted the *Film Club* in which we discussed *The Shape of Water*. I also worked with Patrick C, to begin filming and editing for our new *Between the Stacks* videos, a monthly Vlog we'll be publishing on YouTube.



From Debra Dudek

Adult and Teen Services



General Comments on the Month

January's largest project focused on our Winter Carnival on Saturday, January 18th. Randi and her team organized a really amazing laser tag area for the evening. Due to staff illnesses, we had to improvise some of our logistical processes.

Our partnership with the local census office has continued to be very positive. We hosted three additional recruiting sessions in Meeting Room A and in the lobby area of the library. Representatives from the local census office also attended the Winter Carnival, and their information was well received by the public.

Programming (includes):

YA Programs:

Randi's Observations: Jenna, Ashe and I spent a lot of time preparing Laser Tag for the Winter Carnival. We collected boxes from staff and CMTSD. We planned on painting paper plates with neon colored paints to make them stand out in the dark. Jenna began wrapping some of the boxes with white craft paper before the event. Our teen volunteers helped design and decorate the plates any way they wanted. We eventually cut them up and used them to cover any unwrapped portion of the boxes. Several members of ATSD including Nic, Jay and Erica helped us decorate our large supply of boxes. Jenna and I make two large forts as well. Unfortunately I hurt my back the day before the event and was sidelined. Jenna, Nic, Debra and Ashe were able to get the room set up and run the event in my place. Jenna writes, "The pictures really don't do it justice, but it was a blast to put together and I hope the patrons had a good time playing."



Teen Programming

- Jenna prepared and presented a craft in January called No-Sew Snow People. We had most of the supplies on hand. We love when we get to utilize some of our leftover supplies. Jenna writes, "It was really fun and I was lucky enough to have a great group of teens show up and make some snow cuties."



- Cathryn Stanek-Whisler was back twice in January. The first time for our rescheduled December craft program, Snowflake Button Art. Teens had their choice of fabric—from felt to several cotton and silk fabrics that were donated by a kind patron. The teens then used hot glue guns to attach buttons to their fabric. Some chose to make snowflakes while others created button hearts or their own initials. They then had the option of putting their creations in a frame or adding a hanging element. It was a smaller class but they all had fun. For her second class, Cathryn showed our teens how to create waterless snow globes. They used ball jars, small figurines and other craft supplies to create their winter scenes. Again the teens got creative, with some using pom poms to create their own colorful, sparkly trees.
- We ended the month with Ashe's program, Light-up Constellation Cross Stitch, and an art class, Watercolor Snowflakes, presented by artist Christine Thornton. Ashe worked with Studio 300 to take her cross stitch class to the next level. Ashe taught the teens how to cross stitch various constellations and then Patrick helped add the LED components. Ashe writes, "I'm so pleased how everything came out! Everyone listened quietly and asked questions about the process as needed. I also was able to learn something new about circuits during Patrick's portion of the class. They came out beautiful!"



- Christine Thornton taught our teens how to draw snowflakes with pencil, then use masking fluid markers to draw them on watercolor paper. They then used flowing watercolor markers to create their final art pieces.
- We had a decent size group attend our January Teen Makers class. This month, Anna showed the group how to create their own stickers using the Silhouette Cameo. They had a lot of fun selecting their images, creating the stickers and then watching the Silhouette cut them out. Each of the seven attendees were able to make one whole sheet of stickers.

Career Online High School:

Currently Enrolled: 5

Currently Enrolled 30 Day Probation: 0

Currently Enrolled Completed 30 Day Probation: 1

Students 75% Through Program: 1

Graduate: 23

Adult Programming:

From Nick Mitchell's Report

January was my first full month at Fountaindale Public Library. For a majority of the month, I was acclimating to all of the ways that we as a library are able to best serve the community. I have met with almost all of the different departments (Buildings Management is the last one I need to meet with) and also had meetings with Paul and Nancy.

Other than the onboarding that I have worked on, I have also spent some time on both the reference desk and the media desk, learning the more specific tasks that each of these desk entail. Much of the time on the reference desk has been used to get people into study rooms and answering many of the reference questions that come our way, whether it is via phone or in person.

From Tony Nguyen's Report

I was excited to meet our new Programming Librarian, Nicholas Mitchel. As we're all getting our bearings, I'm very much looking forward to collaborating with him and Becca Falasz in continuing the quality programming that Fountaindale Public Library District is known for.

Cozy Comfort Cuisine – January 16

Even though there was a cooking demo in December, attendants were excited about Chef Maddox's first program of the year. The dishes that Chef came to demonstrate were warm soups and a chili that are guaranteed to keep folks warm through the winter. That night was also very notable because we had a surprise appearance from board member secretary Steven J. Prodehl and another. They sampled some of Chef's soups and got an earful of positive feedback from the attendants about the quality of the programming provided by the library with Chef Maddox's noted in particular. It was a very great night.

Chess Club for Adults and Teens – January 21

One of the first uses I saw from the newly opened Meeting Room C was hosting the Chess Club. It is normally held inside Meeting Room A but on the night of the 21st, I had more



questions about the Chess Club than I ever had since I started here. The fishbowl effect of having windows on both sides of the meeting room really attracted passing patrons' attention. They observed tutorials being taught to novices, friendly games between patrons, as well as reviewing tactics and strategies of famous chess matches. The program coincidentally had a very nice turn out that night but I'm hoping that now more patrons have seen it, the attendance will increase with the next session of it.

Coffee & Conversations Book club 1/21/2020

Erica Edwards writes – This month we read *Before We Were Yours* by Lisa Wingate. We had 11 attendees. One of the members of the book club told me how much she has been enjoying the books that I select! Last month, I spoke with a woman at the 3rd floor service desk about the book *Where the Crawdads Sing* because I saw that she was holding it in her hands. I told her that we were reading that book for my book club and that everybody really enjoyed it. I asked

her if she was ever interested in becoming a part of a book club because she seemed intrigued. She said that she really would love to join and I so I gave her a copy of *Before We Were Yours* and told her when the meeting would be. Lo and behold she did end up coming to our January book club meeting! She fits in perfectly at our book club and contributed a lot to the discussion. She later thanked me for mentioning it and said that she was very grateful that she found such a great book club to be a part of!

DIY Bird Houses

Rebecca Falasz writes – “January seems to have been a good month for our meeting/study rooms. At the desk I have received a lot of questions about the limits of use for each and how to go about booking these spaces. I think it may be linked to Meeting Room C finally being completed, and patrons can see when events are going on so it causes them to be curious about the room specifically. The rokus are still a pretty big topic as well and I have been getting questions about how to use them, what services they have, etc. And of course, lots of patrons excited to finally be able to check it out for the first time! This month we also had one of Christine Thornton’s watercolor classes, which was almost completely full even though we didn’t think many people would show due to the cold weather. And Cathryn Stanek-Whisler came in to do DIY Birdhouse Key Holders, which the patrons loved! I have attached some photos of my favorites below! It has been a good kick off to 2020 and I can’t wait to continue programming for this year!”



Minecraft Monthly Report – Agnes Babinski

We had another great month! Over four sessions, we had 36 kids total. We started the year in the new Meeting Room C, and it’s been a bit of an adjustment. I think we have a table layout that’s working better now, and the kids seem happy.

Librarian Highlight

Jay Purrazzo

This month I had four one-on-ones, mostly from people who were unable to make the computer classes. They appreciated that the library was able to provide the alternative and enjoyed having someone to personally walk them through the class material. This also allowed us to cover additional questions they had or discuss their specific uses of a given program. Excel in

particular can be used in many different ways and is in high demand by employers. Both individuals who sought Excel one-on-one were learning in preparation for a job interview. While both had years of experience in their chosen field, they needed this one vital skill taught to be competitive. Because only so much can be covered in an hour, I made sure to give them some additional avenues to continue learning such as Hoonit or to at least recommend some tutorial videos that I found interesting.

Librarian Highlight

Erica Edwards

My display "Hibernate with a good book" was up on the 3rd floor from 12/30-1/18. It was very successful and had 26 total checkouts! My display "Book Club Books" will be on the 3rd floor from 1/18-2/1 and as of 1/29 it has 24 total checkouts! I've noticed that nonfiction books do especially well on these displays so I'm going to focus on including more of those going forward. With this display I also focused on being more inclusive by adding books written by authors of color and from members of the LGBT community. I also started including graphic novels and audiobooks. I took the initiative and pulled books for an In Memoriam display for Kobe Bryant in the lobby. I continue curating the new books displays and other displays around the library on a weekly basis.

Specialist Highlight

Roy Herman

For the month of January, I continue to strive to use our online learning courses such as Hoonuit. I am currently studying and taking courses on Office 365. I have been using Ancestry.com as well as I continue to explore my background and so I can be better assistance to help others who may be interested. I continue to strive for all customer resolutions in one visit and to make them happy to be using our library.

Building Operations (Tasos Priovolos)

The entire department assisted setting up and working during Winterfest. This was a huge success and provided a great opportunity to celebrate our 50th anniversary.

Attended How Technology Can Improve Your Disaster Plan webinar hosted by Niche Academy. This webinar was a great opportunity on services available to create or update current disaster plans.

Along with John Matysek and Paul Mills, met with Bibliotheca to discuss the recent security gate installation. Also discussed new mounting options for the gates in order to hide the exposed wire conduits.

Our vendor completed preventative maintenance on our boiler system. These maintenance visits also include replacing certain parts based on the manufacturer's recommendations.

Met with our electrical vendor to discuss options on repairing damaged wiring on our bollards located at the north end of the building.

Our RPZ (Reduced Pressure Zone) assemblies were inspected. This annual inspection is required by local water providers to assure no contaminants go into the community water supply by our mechanical systems.



ZENDESK -

In January, 54 new maintenance tickets were created, and 53 new or existing tickets were completed.

Collection Management & Technical Services (Christina Theobald)

Circulation Increase

We experienced a 3% circulation increase in physical materials for the month of January, which is the highest growth rate encountered in over two and half years. Collections with the highest circulation changes include our Movies & TV collection, with a 7% increase. Other collections that yielded the highest circulation growth include Children's Beginning Readers, Juvenile Graphic Novels and Adult Nonfiction. This increase is attributed to a few factors, including the addition of new materials, weeding out old materials, and the very popular Lucky Day Collection. My team was busy adding over 4,500 new items for circulation this month, while weeding out over 9,800 items that were in poor, outdated condition or no longer in demand. The library also experienced an increase in new cardholders for the month. Additionally, there were more open days this month compared to January 2019.

The library's digital collection increased substantially as well, yielding over 35% usage compared to last January. Combining both physical and digital collection circulations, the library experienced a **6.82% increase in circulation** compared to last January.

New Database Codes

After a year of planning with the Pinnacle Technical Services Committee, we loaded new database codes into our system on New Year's Eve Day. New item collection codes have been implemented, providing an improved patron experience while using the catalog. These new codes also facilitate more consistent cataloging and statistical reporting across all six Pinnacle libraries. Fountaindale also revamped our item statistical codes, enabling better collection analysis for selection and deselection purposes. Furthermore, we also added new item shelf locations that include the floor numbers to enable better wayfinding within our building. Catalogers Chris Castle, Dawne Tuitman and Acquisitions Supervisor Jake Luce have helped significantly with database cleanup after the new codes were loaded. They continue to ensure the new codes are being implemented correctly to instill the integrity of our database.

New Children's Collection: Who was/What was/Where was Books

CMTSD's Brett Luminais coordinated a project to create a new collection in the Children's area. All of the *What was/What is/Where is/Who was/Who is* juvenile nonfiction series books (aka the Bobble Head books) have been collocated and grouped into one section, now located in the front of CSD. These books are shelved face-out on new plastic book holders. Our young patrons can easily flip through the books and see the beautifully illustrated covers. We've

already received a lot of positive feedback from patrons and staff who enjoy finding these books all in one place.



Comparison of Physical Collection Circulation

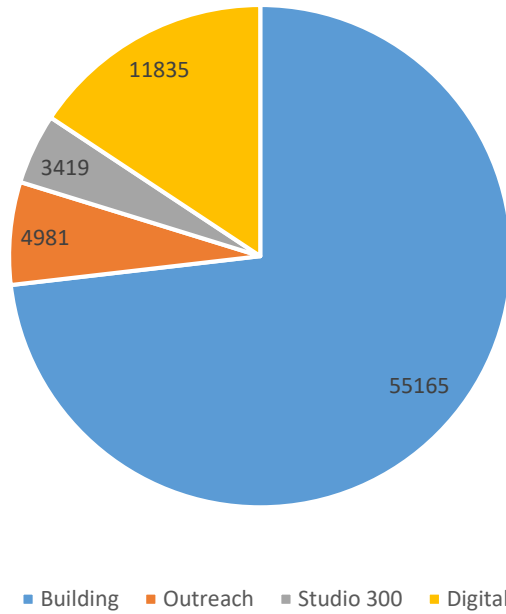
Collections	Jan 2019 Circs	Jan 2020 Circs	Change	% Change
Adult Audiobooks	1086	767	-319	-29%
Adult Fiction	5051	5140	89	2%
Adult Graphic Novels	409	527	118	29%
Adult Nonfiction	4731	5311	580	12%
Adult Video Games	292	430	138	47%
Beginning Readers	1246	2005	759	61%
Interlibrary Loan	277	261	-16	-6%
Juvenile Audiobooks	473	832	359	76%

Juvenile Fiction	5816	4801	-1015	-17%
Juvenile Graphic Novels	1305	1984	679	52%
Juvenile Kits	103	215	112	109%
Juvenile Movies & TV	4739	4161	-578	-12%
Juvenile Nonfiction	3925	3781	-144	-4%
Juvenile Technology & Equipment	188	100	-88	-47%
Juvenile Video Games	776	785	9	1%
Large Print	843	874	31	4%
Local Authors	12	9	-3	-25%
Local History & Genealogy	0	8	8	
Magazines	952	730	-222	-23%
Movies & TV	12057	12844	787	7%
Music	1727	1577	-150	-9%
Picture Books	7921	8121	200	3%
Studio 300	3182	3419	237	7%
Technology & Equipment	1013	1084	71	7%
World Languages Adult	117	161	44	38%
World Languages Juvenile	602	697	95	16%
World Languages Young Adult	10	17	7	70%
Young Adult Audiobooks	63	62	-1	-2%
Young Adult Fiction	1081	915	-166	-15%
Young Adult Graphic Novels	561	744	183	33%
Young Adult Kits	4	11	7	175%
Young Adult Nonfiction	280	282	2	1%
Young Adult Technology & Equipment	0	0	0	
Young Adult Video Games	1029	910	-119	-12%
TOTALS	61871	63565	1694	3%

Circulation by Branches

Branches	Jan 2019	Jan 2020	Change	% Change
Building	53,762	55165	1403	2.61%
Outreach	4502	4981	479	10.64%
Studio 300	3607	3419	-188	-5.21%
Digital	8717	11835	3118	35.77%
TOTALS	70588	75400	4812	6.82%

Circs By Branch

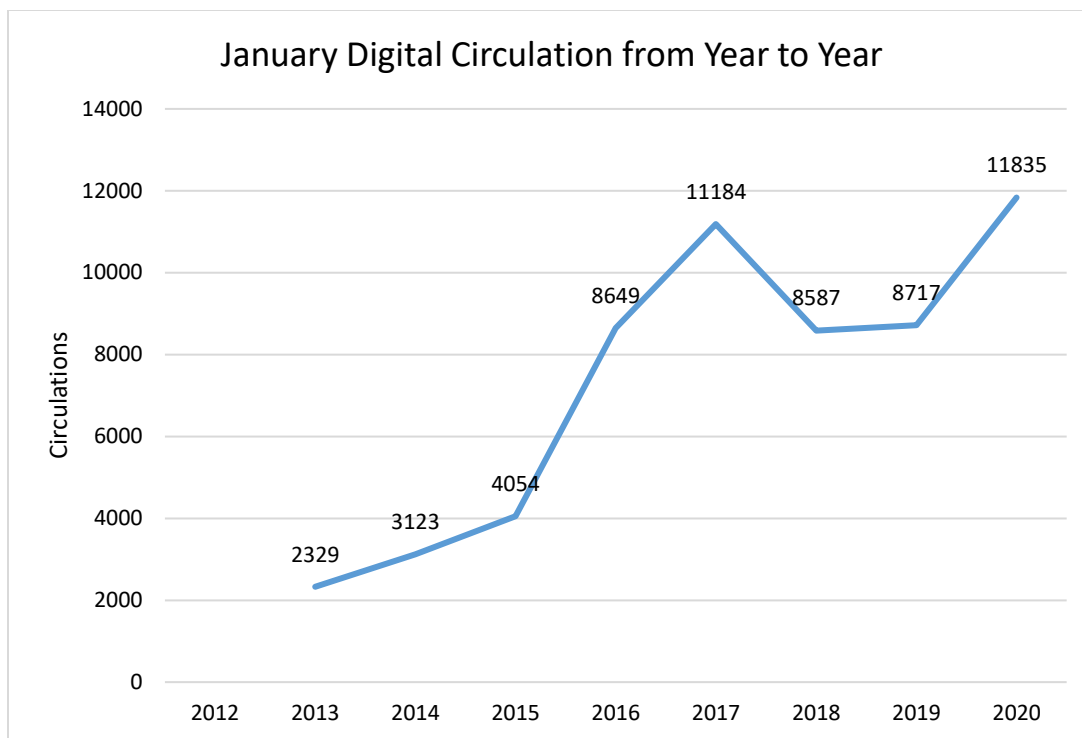


Battle of the AV Formats

Format	Circs		Format	Circs
Blu-ray	3,620	vs.	DVD	13,574
CD Audiobook	697	vs.	Playaway Audiobook	716

Special Collections

Collection	Circs
Lucky Day	1,490
Mobile Hotspots	49
Roku Media Players	32
Dolls	78
STEAMboxes	37

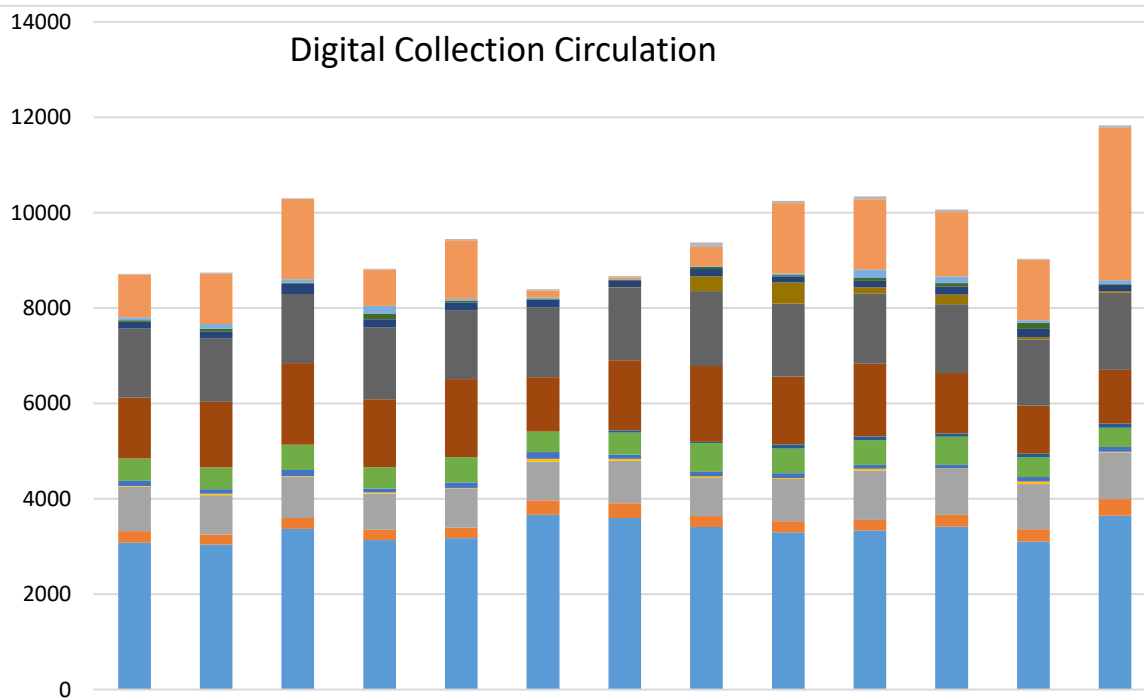


Comparison of Digital Collection Usage

Digital Platform	Jan 2019	Jan 2020	Change	% Changed
Tumblebooks	893	3196	2303	257.89%
OverDrive eAudio	1019	1572	553	54.27%
Hoopla	1454	1620	166	11.42%
Freegal Music Downloads	231	346	115	49.78%
Rbdigital Entertainment	0	70	70	
eRead Illinois eAudio	87	146	59	67.82%
eRead Illinois eBooks	154	204	50	32.47%
PressReader	0	44	44	
BookFlix	14	54	40	285.71%
cloudLibrary Shared	499	523	24	4.81%
cloudLibrary eAudio	120	142	22	18.33%
World Book eBooks	63	80	17	26.98%
OverDrive eBooks	2064	2075	11	0.53%
Rbdigital eAudio	106	107	1	0.94%
Biblioboards	12	11	-1	-8.33%
Kanopy	139	136	-3	-2.16%
cloudLibrary eBooks	316	312	-4	-1.27%
GVRL eBooks	33	11	-22	-66.67%

RBdigital eMags	469	401	-68	-14.50%
Freegal Music Streaming	1046	780	-266	-25.43%
Totals	8719	11830	3111	35.68%

For **January 2020**, digital circulation was **16.77%** of the library's total circulation.



	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20
Book Flix	14	23	11	21	29	30	26	89	49	61	54	15	54
Tumble Books	893	1052	1687	762	1231	146	39	404	1474	1477	1345	1270	3196
World Book eBooks	63	106	71	160	36	33	7	17	39	174	143	54	80
Gale Virtual Ref Library	33	55	25	117	44	13	12	45	21	60	78	132	11
Kanopy	139	134	212	172	164	159	153	154	128	132	168	173	136
PressReader							8	307	443	129	196	44	34
Hoopla	1454	1339	1449	1506	1440	1467	1520	1573	1536	1478	1444	1390	1620
Freegal Music	1277	1377	1712	1423	1636	1140	1469	1591	1421	1523	1268	1010	1126
RBdigital Entertainment							49	27	88	78	67	70	85
RBdigital eMags	469	456	529	449	533	432	460	599	517	515	594	416	401
RB Digital eAudio	106	91	126	86	112	137	91	98	98	82	62	98	107
Biblioboard	12	32	14	22	5	62	36	34	22	41	4	49	11
Cloud Library	933	830	865	752	825	811	893	800	882	1033	978	950	977
eRead Illinois	241	207	231	223	224	306	311	223	235	222	252	261	350
OverDrive	3083	3041	3371	3136	3175	3663	3598	3413	3299	3338	3415	3101	3647

Digital Content Fast Facts – January 2020

Overdrive

- There were **5,184 unique users**, which is a **15.4% growth** from last January.
- **eBooks** accounted for **59.8%** of checkouts, while **eAudio** accounted for **40.2%**.
- **87.4%** of checkouts were for **Adult** titles, **6.4%** were for **Young Adult** titles, and **6.2%** made up **Juvenile** titles.
- During the month, PLC yielded **10,739 active holds** and **23,241 total checkouts**.

cloudLibrary

- There were **235 active users** in the month. **Of those, 27 are new patrons**.
- **86.32%** of checkouts were **Adult titles**, **5.62%** were **Young Adult** titles and **8.06%** were **Juvenile** titles.
- **Pay Per Use eAudio** program yielded **44 circs** from FPLD and **36 circs** from LMPL.

eRead Illinois/Axis 360

- There were **113 active users** for the month, **38** of which are **new users**.
- **eBooks** accounted for **58%** of checkouts, while **eAudio** accounted for **42%**.

Hoopla

- There were **1,620 total circs** borrowed by **395 patrons**. The **average number of circs was 4.10 circs** per patron, with 48 patrons using all 10 circs.
- **Audiobooks** were the most borrowed format, accounting for **52%** of all circs, followed by **eBooks with 21%**, **Movies/TV with 17%**, **Comics with 6%** and **Music with 4%**.
- **Adult Fiction** was the most borrowed category, accounting for **53%** of all circs, followed by **Adult Non-Fiction with 28%** and **Juvenile Fiction with 13%**.

Kanopy

- The **most popular videos** in January were: *The Turin Horse*, *Plot of Fear*, *The Chase*, *Seven Chances*, *Corpo Celeste*, *disobedience*, and *The Italian Job*.
- Our patrons played **136 distinct video titles** and **251 video plays**.
- The site was **visited 1,201 times** and received **1,433 page hits**.
- There were **48 active users**, of which 1 used all 10 video plays.

Freegal

- This month yielded **346 music downloads** and **780 songs streamed**.
- The month's top **streaming music genres**: Pop, Classical, Jazz, Rock, R&B, Country
- The month's top **downloaded music genres**: Classical, Pop, Country, Jazz, Contemporary Country and Rock

Physical Items Added and Withdrawn

Physical Items	Jan 2020 Added	Jan 2020 Withdrawn
Adult Audiobooks	66	704
Adult Fiction	866	316
Adult Graphic Novels	80	2
Adult Nonfiction	773	465
Adult Video Games	6	15
Beginning Readers	102	245
Juvenile Audiobooks	70	85
Juvenile Fiction	265	350
Juvenile Graphic Novels	179	48
Juvenile Kits	1	28
Juvenile Movies & TV	58	835
Juvenile Nonfiction	277	308
Juvenile Technology & Equipment	17	1
Juvenile Video Games	11	19
Large Print	63	900
Local Authors	1	0
Local History & Genealogy	7	0
Magazines	300	2847
Movies & TV	532	274
Music	121	317
Picture Books	475	494
Studio 300	0	0
Technology & Equipment	15	4
World Languages Adult	31	468
World Languages Juvenile	71	63
World Languages Young Adult	0	1
Young Adult Audiobooks	3	11
Young Adult Fiction	106	4
Young Adult Graphic Novels	23	921
Young Adult Technology & Equipment	0	0
Young Adult Video Games	5	77
Totals	4551	9852

Acquisitions

- Purchase Orders created and released: 61
- Purchase Orders closed out and received: 64
- Invoices Paid: 275

Processing & Repairs

- New cases: 179
 - RFIDs/Stingrays: 55
 - Repairs: 93
 - New artwork: 19
 - Stolen: 1 report
 - Disc repairs: 235
 - Processed (spine & pocket): 2660
 - New material spine/pocket corrections: (LC): 3
 - Discard& de-processing: 6265
 - Playaway battery covers: 3
- Total: 7613**

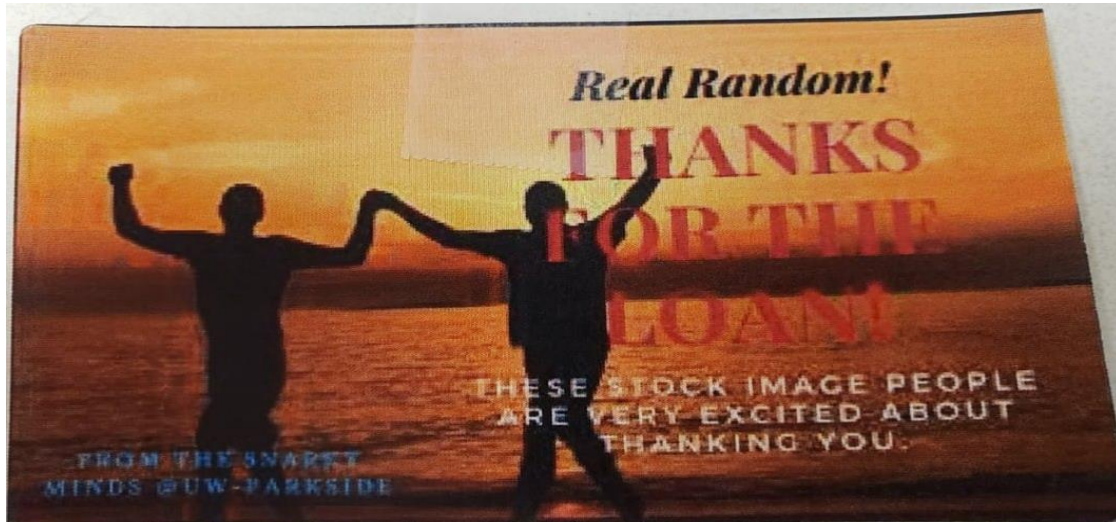
NextReads Newsletters

Subscribers	29 New	1 Unsubscribed	5 Bounced
Newsletters	<ul style="list-style-type: none"> • 405 Items clicked open • January 2020 New Movies highest clicks (297) 	24.42% Mobile Views	75.58% Desktop Views
Emails	<ul style="list-style-type: none"> • 1,184 Sent • 36.81% opened 	Highest Subscribers - New York Times Fiction Bestsellers (92)	Highest Unique Opens – Thrillers and Suspense (28)

Interlibrary Loan

283	Items Received for our patrons <ul style="list-style-type: none"> • 133 items from IL libraries • 50 items from out of state libraries
213	Items Sent out to other libraries <ul style="list-style-type: none"> • 119 to IL libraries • 85 to out of state libraries • 9 to XYZ libraries
336	Items requested by our patrons this month <ul style="list-style-type: none"> • 298 submitted in OCLC • 14 items were too new to request • 9 were available in Pinnacle • 9 were out of country only
353	Items requested by OCLC libraries this month <ul style="list-style-type: none"> • 189 from IL libraries • 164 from out of state libraries

ILL Item returned with this Thank You Card:



CollectionHQ Statistics

CHQ Status	Adult	Young Adult	Juvenile	Totals
Dead - Items that have not circulated in <u>2 years</u> <i>CHQ Recommendation: less than 10%</i>	11,127 Down 749 items 9.34%	996 Down 762 items 6.24%	12,330 Up 1 item 11.5%	24,453 Down 1,410 items 12%
Collection Check - Anything that has not circulated in <u>4 years</u> <i>CHQ Recommendation: less than 10%</i>	193 Down 76 items 1.73%	60 Down 336 items 6.02%	1,395 Up 35 items 11.31%	1,648 Down 377 items 6.74%
Grubby - Items that have circulated <u>75 times or more</u> <i>CHQ Recommendation: less than 10%</i>	14,321 Up 3,924 items 12.02%	574 Down 21 items 5.48%	9,379 Down 1,839 items 8.75%	24,575 Up 2,064 items 10.14%
DOA <i>Items that have been added to the collection in the last 6 months, and only circulated 1 or less times in the last 18 months.</i> <i>US average 16%</i>	3,694 Up 480 items 18.66%	694 Up 68 items 33.05%	1,696 Up 183 items 18.4%	5,393 Up 731 items 19.68%
Turnover <i>January 22, 2019 to January 20, 2020</i>	2.05 Turnover	2.10 Turnover	2.65 Turnover	2.32 Turnover

Displays

Lobby Tree

- Audiobooks (15)
- Fiction You Can Count On (25)
 - Only up for one week

Lobby Display

- Staff Picks (148)
- Fabulous Finds (49) (DOA Titles)
- Holocaust (29)
- Academy Awards (537)

2nd Floor

- California Dreaming (29)
- “B” Movies (92)
- New Year New You (24)

3rd floor self-check

- Book Club Picks (24)
- Hibernate with a Good Book (29)

Children's

- Read to Succeed (137)
- Beauty and the Beast (21)
- Indoor Activities (16)
- Arctic Animals (48)
- Winter (77)
- Step into Reading (62)
- Real Life Heroes (16)
- Chinese New Year (21)
- Dragons (10)
- Internet Safety/Technology (21)
- E Graphic Novels (21)
- Blind Playdate with a Book (38)
- Teeth/Tooth Fairy (18)
- Valentine's Day (41)



Communications (Melissa Bradley)

Communications General Updates

- During the month of January, our collection-focused Google ads had 11,869 impressions and 1,886 clicks to our collection subpages.
- We released our first [Pillars of the Community](#) interview: Mayor Roger Claar.
- Melissa presented our 50th anniversary plans at Rotary Club.
- Melissa worked with the Black History Month Awareness Club to design the program for their annual Community-wide Celebration.
- Melissa did much prep work for the Winter Carnival library card design contest ceremony and BINGO game and worked the event.
- Steven provided Communico and blogging training for staff.
- Sabrina designed another beautiful 28-page issue of *The Fountain*, as well as exciting artwork for our fine free and Summer Adventure campaigns.



Media

- Nancy was highlighted in *The Patch's* ["Working Class Stories"](#) article.
- [The Patch](#) covered a home buying seminar that was held here.
- [The Patch](#), [Herald-News](#), [Times Weekly](#) and [My Suburban Life](#) covered Representative John Connor's Census seminar held here.
- [The Patch](#) covered our Winter Carnival.

Social Media Paid Ads

- The Maker Faire: Makers Wanted paid ad ended. The ad ran December 21–January 15. We spent \$25, which reached 2,867 people and had 85 clicks.
- The CreativeBug paid ad ended. The ad ran December 29–January 31. We spent \$33, which reached 2,474 people and had 137 clicks.

Social Media Metrics

- Facebook Metrics
 - 27 new people liked our page
 - 1,528 people viewed our page
 - 75,339 people viewed our content (reach)
 - 29,443 people saw our content because a friend shared, liked or engaged with it
 - 4,727 people engaged with our content (clicked, liked, commented or shared)
- Twitter Metrics
 - 8 new followers
 - 106 page views
 - 13,400 tweet impressions
- Instagram Metrics
 - 6 new followers
 - 407 post likes
 - 6,388 people viewed our content (reach)

Email Marketing Metrics

- 20 emails sent (This includes weekly blog roundup emails)
- 88 new subscribers (This includes blog subscribers)
- Average open rate: 48.44% (industry average is 19.85%)
- Average click rate: 18.04%

Finance (Jennie Nguyen)

Highlights

- **BMO Accounts** – The second group of accounts at BMO Harris Bank was closed and funds transferred to our new accounts at Bolingbrook Bank & Trust. The operating checking was left open for outstanding transactions. The account will be closed once all transactions have cleared.
- **Bolingbrook Bank & Trust** – Continue to work with our Bolingbrook Bank representatives to review all of the steps needed to update the records for the Library's direct deposits/debits.
- **ACH Deposits and Payment Accounts** – Worked to update the bank account information for several of our accounts which includes both our County's tax distribution, IMRF, insurance vendors, and patron payment vendors.

- **Chase Credit Card Account** – Finalized the account closing of our Chase credit card account.
- **Audit Services RFP** – The Audit RFP was approved by the Board of Trustees at the January 16, 2020 board meeting. The legal notice publication was placed in the Bugle newspaper January 23, 2020 edition.
- **Patron Refunds** – The Finance Team has been working with the Circulation Team and Nancy to resolve the cash drawer balance issue due to the recent Fine Free initiative that started in January 2020. With the Library not collecting the normal level of fine revenue, maintaining the cash drawer balance has become an issue. This is a result from issuing cash refunds for patron account credits at a lower rate of fine collection.
- **Accounting/Reports:** Completed regular monthly financial reports, analysis, and reconciliations

Training:

- 01/30/2020 – IGFOA Webinar: Property Tax Basic for Finance Directors - Nguyen

Human Resources (Lea Pottle)

Staffing and Recruiting

Open Positions:

- Adult and Teen Services Specialist
- CMTSD Aide; Candidate selected. Start date- February 10, 2020
- Finance Aide
- Finance Specialist

New Employee:

- Tana Petrov, Outreach Services Manager, January 13, 2020

Training and Development

- HR Source Roundtable for Libraries; Lea
- Performance Excellence Workshop IMRF/IMEC; Lea
- DuPage SHRM: Sexual Harassment Training; Noey
- Paylocity Demonstration of Recruitment platform; Noey and Lea

Anti-Harassment and Anti-Discrimination Training for Staff

- Researched options for mandatory harassment training for all staff.
- Worked with Goodbye Harassment to set up online training.
- Sent necessary information to all staff regarding the training.
- Training should be completed by February 28, 2020.

LTA Practicum Student

- Coordinated a schedule with Sarah L. who will be completing her LTA practicum at Fountaindale. Sarah will be assisting in different departments throughout the library from February - April, completing 75 hours.

Information Technology (John Matysek)

- During the month of January 124 new help desk tickets were created by FPLD staff, and 125 new or existing tickets were solved by IT staff.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, continued work on reimaging all staff computers from Windows 7 to Windows 10.
- Worked with vendor Today's Business Solutions (TBS) to cutover patron public management software MyPC and PaperCut to a new 2019 Windows Server.
- Met with vendor ITsavvy to discuss configuration details relating to replacing the library's Cisco IronPort Web Security appliance with enhancements to the existing Firewall appliance.
- Along with Randall Hildebrandt, worked with vendor ITsavvy to cutover all staff printing services to a new 2019 Windows Server.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, completed working with vendor Bibliotheca on replacing existing self-check units with new Windows 10 versions.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, completed working with vendor Centech to install and configure My Library Rewards software on the new Windows 10 self-check units.
- Along with Paul Mills, Christina Theobald, Melissa Bradley, and Steven Ford, met to discuss alternative options for the existing item carousels on the library website.
- Along with Randall Hildebrandt, Jose Robles, Nathan Peddicord, Tasos Priovolos, and John Hodur, worked with vendor Bibliotheca on replace existing RFID security gates with a newer model.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, worked with vendor Bibliotheca to troubleshoot software issues on the new Windows 10 self-check units.
- Attended a webinar by vendor Bibliotheca on using libraryconnect, their web-based solution for remote monitoring and configuration of self-check devices and RFID security gates.
- Along with Paul Mills and Tasos Priovolos, met with vendor Bibliotheca to discuss issues related to the installation of the new RFID security gates.
- Worked with vendor ITsavvy to troubleshoot a licensing issue relating to the pending enhancement to the library Firewall appliance.
- Worked with vendor CallOne to resolve an issue with library's primary Internet connection.
- Along with Paul Mills, finalized and published the Request for Proposal (RFP) for Multi-Function Devices, which will yield new printers/copiers for the library in mid-2020.
- Worked with vendor Bibliotheca to troubleshoot various issues relating to the new Windows 10 self-check units, RFID security gates, and libraryconnect service.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, configured and deployed a new webcam for the Information Desk to aid in taking patron pictures for their library card accounts.
- Worked with vendor Bibliotheca to test a possible configuration solution to a software issue effecting the Recommended Reads feature of the new Windows 10 self-check units.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, configured and deployed a new large format poster printer for the Communications Department.

District Statistics					Population Total		67683		
Total Circulation Statistics	75,400	Reading Programs	Adult	Teen	Children	Outreach	Total	Website Visits	Total Facebook Likes
Building/Driveup	58,584	Reading Programs Offered	0	0	2	0	2	28,975	4,404
Bookmobile	4,981	Reading Members	0	0	467	0	467	Proctoring	Total Twitter Followers
Digital	11,835	Summer Reading	0	0	0	0	0	11	834
		Summer Reading Members	0	0	0	0	0	Faxes Sent	Total Instagram Followers
		Collections Totals		Population Served	Building	Outreach	Total	601	1,000
Interlibrary Loan Requests		New Physical Items	4,551	Total Visits	33,000	1,316	35,198	Scans Sent	Total eNews Subscribers
Items Received for our Patrons	283	New Digital Items	1,299	New Cardholders	214	0	214	3,577	5,194
Items Sent to other Libraries	213	Collection Total	431,091	Active Cardholders	24,044	98	24,142	Pages Printed	COHS Students Enrolled
		% Served		All cardholders **	48,025	Drive through visits	882	19,996	5
In-house checkins (Not part of total circ)	2,347	Active cardholders	35.67%	Computer and Internet Sessions					Monthly Wireless Sessions
		All cardholders	70.96%	Studio 300	Children's	Vortex	Lab/Commons	Total	
				129	999	394	3,631	5,153	19,616
Public Use of Meeting Rooms	S300 Audio Booths	Studio 300 GCRs	S300 Video Suites	Meeting Room A, B & Board Room	Study Rooms	Free Standing Book Drop Return Totals			
Number of events/uses	217	58	19	43	397	Building Front	Building Rear	Church	Ashbury's
Attendance	268	112	36	699	671	2,662	3,298	1,259	279
Programs	Programs Adults				Programs Teens				Mobile App Downloads
	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	IOS: 3,959
Numbered offered	41	1	31	73	38	0	1	39	Android: 957
Attendance	481	10	148	639	613	0	11	624	
Programming hours	83	1	31.5	115.5	66	0	1	67	
Programs	Programs Children				Passive Programs for Teens				Total Offered
	Children's Staff	Outreach Staff	Studio 300 Staff	Total	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	328
Numbered offered	55	151	1	207	20	0	0	20	Total Attendance
Attendance	1,397	4,597	42	6036	509	0	0	509	10,023
Programming Hours	38.5	126.5	2	167	X	X	X	X	Total Programming Hours
	Passive Programs for Children				Cross-Department Programs, Tours and Streaming Media Video Stats for All Ages				398
	Children's Staff	Outreach Staff	Studio 300 Staff	Total	Building	Offsite	Virtual	Total	
Numbered offered	165	0	0	165	5	0	4	9	
Attendance	599	0	0	599	700	0	2,024	2,724	
Programming hours		0	0	X	9	0	39	48	
Questions	Studio 300	Circulation	ATSD	Outreach	CSD	Other	Unique Chat	Total	
Reference Total	180	193	1,233	895	1,472	16	104	4,093	
Directional	5	695	1,431	0	1,525	0	0	3,656	
One on One Assistance	65	67	22	0	7	0	0	161	
Comparison to Previous Year	This Year	Last Year	% change	Comparison to Previous Year	This Year	Last Year	% change	*Includes virtual programs ** All cardholders are all patrons in our patron database which gets purged monthly to delete patrons with expired cards of 4 years or older	
Circulation	75,400	70,588	6.82%	Reference Questions	4,093	3,608	13.44%		
Visitors	35,198	29,605	18.89%	Computer Usage	5,153	4,959	3.91%		
Card Holders	24,044	25,103	-4.22%	Wireless Sessions	19,616	16,849	16.42%		
Room Bookings	734	637	15.23%	Program Attendance*	10,023	7,357	36.24%		

Conference/Event Report Form

Name: Kathryn J Spindel

Position: Trustee

Conference/Event Attended: ALA Midwinter Conference 2020

Date: January 24, 2020 to Tuesday January 28, 2020

Location: Philadelphia, PA

List of Sessions:

Friday January 24th : Robeson House Museum

Exhibits opening

Penguin Random House Reception I

Saturday January 25th: ALA Council Orientation

United For Libraries Institute: Trustees, Friends, and Foundations

ALA Council Executive Board Information Session

ALA Council Forum I

Penguin Random House Reception II

Sunday January 26th: ALA-APA meeting

ALA Council I meeting

United For Libraries Board Meeting

Gala Author Tea sponsored by Reference USA

ALA Council Forum II

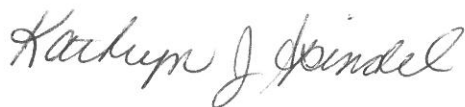
Monday January 27th: ALA Council II meeting

ALA Council Forum III

Tuesday January 28th: ALA Council III meeting

Respectfully Submitted,

Kathryn J Spindel

A handwritten signature in cursive script that reads "Kathryn J Spindel". The signature is written in dark ink and is positioned below the printed name.

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Conference Services Department
Earla J. Jones
ejones@ala.org

ALA American Library Association

February 02, 2020

1180715
Kathryn Spindel
Trustee
Fountaindale Public Library
300 WEST BRIARCLIFF ROAD
BOLINGBROOK, IL, 60440

Dear Kathryn,

This letter confirms your recent registration and attendance at the ALA Midwinter Meeting & Exhibits in Philadelphia, PA January 24-28, 2020.

Cordially,

A handwritten signature in black ink, appearing to read 'Earla J. Jones', with a long, sweeping horizontal stroke extending to the right.

Earla J. Jones, MS, CMP
ALA Conference Services