

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
May 20, 2021 | 7 p.m.
300 West Briarcliff Road | Bolingbrook | Meeting Room A (1st Floor)
and
Zoom Online Meeting
<https://us02web.zoom.us/j/86523710596>
Phone Number: 1 312 626 6799 Meeting ID: 865 2371 0596

Pursuant to the Governor's Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), the head of the public body has determined that an in person meeting of all of the individual Board members under the Open Meetings Act is not practical or prudent. At least one board member will attend in person. Members of the public may continue to attend the meeting in-person or virtually. Public comment may be emailed to Executive Director Paul Mills (pmills@fountaindale.org) at least two hours prior to the scheduled meeting. Said email will be read by a representative of the Board at said meeting or otherwise placed into the record.

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
 - a. Board Meeting – April 15, 2021
 - b. Executive Session – April 15, 2021
5. Comments from the Public
6. Friends of the Library
7. New Business – Action Items
 - a. Acceptance of Election Results of the April 6, 2021 Consolidated Election
 - b. Administration of Oath of Office for Robert “Bobby” N. Armstrong
 - c. Administration of Oath of Office for Celeste M. Bermejo
 - d. Administration of Oath of Office for Jennifer Korb
 - e. Nominations for and Election of President Pro Tempore
 - f. Election of Board President
 - g. Election of Board Officers
 - h. Approval of Proclamation Honoring Steven J. Prodehl’s Years of Service as a Library Trustee
 - i. Approval of Resolution 2021-1 – Resolution of the Board of Trustees of the Fountaindale Public Library District Dedicating the Board Room to Margaret J. “Peggy” Danhof
 - j. Recess
 - k. Return from Recess
 - l. Approval of Health Insurance for Fiscal Year 2021/2022
8. Library Projects
9. Correspondence
10. Treasurer’s Report
11. Bills for Approval
 - a. Bills Paid Report – Post April, 2021
 - b. Bills Paid Report – May, 2021
 - c. Bills Payable Report – May, 2021
12. Director’s Report – April, 2021
13. Unfinished Business
14. Reports
 - a. Building
 - b. Finance
 - c. Strategic
 - d. Personnel
15. Announcements
16. Adjournment

May 2021 Agenda Background

Paul Mills

7. New Business – Action Items

a. Acceptance of Election Results of the April 6, 2021 Consolidated Election

The Election Results of Robert A. “Bobby” Armstrong, Celeste Bermejo, and Jennifer Korb being elected to the Fountaindale Public Library District Board of Trustees for six year terms are accepted.

Suggested Motion: Motion to accept the Election Results of the April 6, 2021 Consolidated Election.

b. Administration of Oath of Office for Robert “Bobby” N. Armstrong

The oath of office will be administered for Robert “Bobby” N. Armstrong.

Suggested Motion: No motion required.

c. Administration of Oath of Office for Celeste M. Bermejo

The oath of office will be administered for Celeste M. Bermejo.

Suggested Motion: No motion required.

d. Administration of Oath of Office for Jennifer Korb

The oath of office will be administered for Jennifer Korb.

Suggested Motion: No motion required.

e. Nominations for and Election of President Pro Tempore

Nominations for the position of President Pro Tempore will be accepted.

Suggested Motion: Motion to close the nominations for President Pro Tempore.

A vote will be conducted to elect the President Pro Tempore.

Suggested Motion: Motion to call a vote for the election of the President Pro Tempore.

f. Election of Board President

The President Pro Tempore will accept nominations for the position of President and conduct an election for the position of President.

Suggested Motion: Motion to close the nominations for President.

A vote will be conducted to elect the President.

Suggested Motion: Motion to call a vote for the election of the President.

g. Election of Board Officers

The newly elected President of the Board will conduct elections for the offices of Vice President, Secretary, and Treasurer.

Suggested Motion: Motion to approve a slate of officers by acclamation.

h. Approval of Proclamation Honoring Steven J. Prodehl's Years of Service as a Library Trustee

This Proclamation honors Steven J. Prodehl's years of dedicated service as a library trustee to the District and the community the District serves.

Suggested Motion: Motion to approve Proclamation Honoring Steven J. Prodehl's Years of Service as a Library Trustee

- i. Approval of Resolution 2021-1 – Resolution Of The Board Of Trustees Of The Fountaindale Public Library District Dedicating The Board Room To Margaret J. “Peggy” Danhof

This Resolution names the Board Room in honor of Margaret J. “Peggy” Danhof to honor her years of dedicated service to the District and the community the District serves.

Suggested Motion: Motion to approve Resolution 2021-1: Resolution Of The Board Of Trustees Of The Fountaindale Public Library District Dedicating The Board Room To Margaret J. “Peggy” Danhof

- j. Recess

Suggested Motion: Motion to recess.

- k. Return from Recess

Suggested Motion: Motion to return from recess.

- l. Approval of Health Insurance for Fiscal Year 2021/2022

Please see included memo for an in-depth review.

Suggested Motion: Motion to fund the allocation for insurance at \$6,750.00 per eligible employee for those employees selecting health insurance and to fund an allocation of \$500.00 for those employees who do not select health insurance but wish to select dental, vision, life or AFLAC products.

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD APRIL 15, 2021
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, April 15, 2021 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Steven Prodehl, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Marcelo Valencia, Celeste Bermejo and Margaret (Peggy) Danhof.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Allyse Schiller.

Nancy Korczak, Harris Khan, Amina Ali and Jennie Nguyen were present via Zoom.

PUBLIC PRESENT

The following public was present: Jennie Mills, Jennifer Korb and Dan Schiller.

Jody Hargett and Kim Schiller were present via Zoom.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – March 18, 2021

The minutes of the board meeting held March 18, 2021 were presented. A motion to approve the minutes was made by Prodehl, seconded by Valencia. Minutes were approved as read.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

EMPLOYEE RECOGNITION

President Danhof recognized Harris Khan for his five years of service and presented him with a certificate and keychain. Danhof also recognized Allyse Schiller for her five years of service and presented her with a certificate and keychain.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Friend's Nook continues to be profitable with the biggest sellers being cookbooks and large prints. The Friends are looking forward to hosting the Fall Book Sale in October of this year.

NEW BUSINESS

Approval of FMLA Leave Expansion and Emergency Paid Sick Leave Policy Due to COVID-19 Extension Section of the Employee Handbook

Mills highlighted the key aspects of this proposed section of the employee handbook, and noted that the attorney had reviewed it as well.

A motion to approve the FMLA Leave Expansion and Emergency Paid Sick Leave Policy Due to COVID-19 Extension section of the Employee Handbook was made by Newell, seconded by Valencia.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Prep work for the Lower Level fire safety project continues. The project will need to go out to bid. An online auction for old equipment will take place soon.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for March, 2021 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – Post March, 2021

Bills paid for the month of March in the amount of \$159,793.60 was presented for approval. Motion to approve was made by Spindel, seconded by Kalnicky.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Bills Paid Report – April, 2021

Bills paid for the month of April in the amount of \$60,517.75 was presented for approval. Motion to approve was made by Kalnicky, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – April, 2021

Bills payable for the month of April in the amount of \$265,054.32 was presented for approval. Motion to approve was made by Spindel, seconded by Prodehl.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – March, 2021

Mills reported that the new Bookmobile has arrived. The alternator, which is a Freightliner component, needed to be replaced and was handled under warranty.

Mills discussed that the Reaching Across Illinois Library System (RAILS) has ended their quarantine of materials and that the library has followed suit. RAILS is spearheading a statewide database proposal for group purchasing, which has the potential to save the library and many libraries in the state a significant sum.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – The liaisons met on Thursday, April 8. Trustee Newell will have a report for the next board meeting.

ANNOUNCEMENTS

Jennifer Korb introduced herself to the Board as one of the newly elected library trustees. Bobby Armstrong, the other newly elected library trustee was unable to attend the meeting. Korb and Armstrong will be sworn in at the May Board Meeting.

Trustee Bermejo commented that an Israeli self-defense class will be held on Sunday, May 23.

Trustee Newell announced that there will be COVID-19 vaccines available on Sunday, April 18 at Victory Cathedral Church in Bolingbrook. No appointment necessary.

EXECUTIVE SESSION

A motion was made by Kalnicky, seconded by Spindel, to enter Executive Session at 7:32 p.m. for Personnel 5 ILCS 120/2 (c) (1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.”

AYES:	Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES:	None
ABSENT:	None

A motion was made by Spindel, seconded by Bermejo, to return to Open Session at 8 p.m.

OPEN SESSION

APPROVAL OF EXECUTIVE DIRECTOR COMPENSATION ADJUSTMENT

A motion to approve a 3% increase for Executive Director Paul Mills was made by Prodehl, seconded by Newell.

AYES:	Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES:	None
ABSENT:	None

ADJOURNMENT

A motion to adjourn the meeting at 8:07 p.m. was made by Kalnicky, seconded by Newell.

AYES: Prodehl, Kalnicky, Spindel, Newell, Valencia, Bermejo, Danhof
NAYES: None
ABSENT: None

Approved: _____
Steven J. Prodehl, Secretary

Margaret J. (Peggy) Danhof, President

LAUREN STALEY FERRY

WILL COUNTY CLERK

WWW.THEWILLCOUNTYCLERK.COM

302 N. CHICAGO STREET, JOLIET, IL 60432

COCLRK@WILLCOUNTYILLINOIS.COM

815-740-4615

FAX: 815-740-4699

April 27, 2021

To Whom It May Concern:

I am pleased to present you with your Certificate of Results (Abstract of Votes) and Certificates of Election for the winning candidates in the Consolidated Election held on April 6, 2021. Successful Write-In Candidates have been notified and will be required to file their paperwork with our office before they can receive their Certificates of Election. Our office also will file a copy of the Abstract of Votes with the State Board of Elections.

I would like to share a few points with you regarding Statements of Economic Interest (SEIs):

- Successful candidates who were **not** incumbents in the positions for which they ran must file a 2021 Statement of Economic Interest if they are seated in their newly elected positions on or before May 1, 2021. The deadline to file an SEI with the Will County Clerk's Office is June 1.
- Non-incumbents who will be seated after May 1 will not be required to file SEIs until they complete their first calendar year in office.
- Incumbents who did not seek reelection, or were not successful in their bid, but will not be unseated until after May 1, should still complete their SEI if they have not already done so.
- Any filings that candidates provided with their petition packets **will not** fulfill their obligation to file a Statement of Economic Interest as an office holder.


Your district's SEI coordinator should contact the Will County Clerk's Ethics Department to notify us of any newly elected individuals who will take office on or before May 1.

For questions about Election Results, please contact: elections@willcountyillinois.com or (815) 740-4615.

For questions about Statements of Economic Interests, or to notify us of the newly elected officials seated on or before May 1, please contact the Ethics Department: clerkethics@willcountyillinois.com or (815) 740-4628.

I hope this information is helpful. Please don't hesitate to call if you have any questions.

Sincerely,



Lauren Staley Ferry
Will County Clerk

ABSTRACT OF VOTES

RUN DATE:04/21/21 12:30 PM

WILL COUNTY, ILLINOIS
CONSOLIDATED ELECTION
APRIL 6, 2021

OFFICIAL RESULTS

REPORT-EL86 PAGE 089

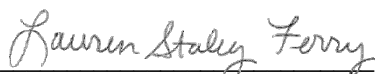
FOUNTAINDALE LIBRARY TRUSTEE										VOTES	PERCENT
VOTE FOR NOT MORE THAN 3											
02 = ROBERT "BOBBY" N. ARMSTRONG*										5,208	23.92
03 = STEVEN J. PRODEHL										3,864	17.75
04 = CELESTE M. BERMEJO*										5,575	25.61
05 = OTIS J. GATLIN										2,916	13.39
06 = JENNIFER KORB*										4,208	19.33
07 = OVER VOTES										36	
08 = UNDER VOTES										7,779	

01 02 03 04 05 06 07 08											

0019 DU PAGE PCT 001		0	0	0	0	0	0	0	0		
0022 DU PAGE PCT 004		287	143	104	149	84	112	1	266		
0023 DU PAGE PCT 005		340	197	150	213	94	147	0	219		
0024 DU PAGE PCT 006		365	195	172	209	105	139	2	269		
0025 DU PAGE PCT 007		1	0	0	1	1	1	0	0		
0026 DU PAGE PCT 008		390	200	142	230	101	163	2	328		
0027 DU PAGE PCT 009		276	142	115	169	81	111	1	207		
0028 DU PAGE PCT 010		508	270	159	286	164	241	2	398		
0029 DU PAGE PCT 011		363	204	147	211	107	145	1	272		
0030 DU PAGE PCT 012		336	180	180	200	80	117	0	251		
0031 DU PAGE PCT 013		365	213	136	229	112	179	1	223		
0032 DU PAGE PCT 014		432	214	158	241	124	187	3	363		
0033 DU PAGE PCT 015		370	205	163	222	102	170	0	248		
0034 DU PAGE PCT 016		452	216	166	240	142	194	2	392		
0035 DU PAGE PCT 017		458	236	163	270	147	212	1	343		
0036 DU PAGE PCT 018		377	224	171	217	106	162	3	242		
0037 DU PAGE PCT 019		329	199	146	190	86	130	0	236		
0038 DU PAGE PCT 020		270	127	96	142	78	111	0	256		
0039 DU PAGE PCT 021		325	179	128	179	99	140	1	247		
0040 DU PAGE PCT 022		400	219	166	226	107	154	2	322		
0041 DU PAGE PCT 023		492	243	181	263	145	210	5	419		
0042 DU PAGE PCT 024		337	173	123	190	117	155	1	250		
0043 DU PAGE PCT 025		314	172	120	177	97	135	1	238		
0044 DU PAGE PCT 026		297	163	128	175	80	127	1	215		
0045 DU PAGE PCT 027		344	171	105	162	127	135	2	326		
0046 DU PAGE PCT 028		282	161	120	155	94	123	0	193		
0047 DU PAGE PCT 029		459	224	169	248	117	189	1	427		
0048 DU PAGE PCT 030		296	149	97	142	107	133	3	251		
0049 DU PAGE PCT 031		279	130	110	155	69	111	0	262		
0050 DU PAGE PCT 032		0	0	0	0	0	0	0	0		
0051 DU PAGE PCT 033		15	1	9	7	3	9	0	16		
0284 WHEATLAND PCT 019		112	54	36	66	31	56	0	93		
0287 WHEATLAND PCT 022		15	4	4	11	9	10	0	7		

I, the undersigned do hereby certify that on April 27, 2021, I canvassed the returns of an election held on April 6, 2021 for FOUNTAINDALE PUBLIC LIBRARY DISTRICT, and I proclaim that a total of **10,164** voters requested and received ballots and I do further certify the number of votes received for each candidate for this office, **and the winners are denoted with an asterisk next to his or her name.**

I further certify that the above is a true and complete Abstract of Votes and was prepared in my presence on April 27, 2021.


Lauren Staley Ferry, County Clerk
The County of Will, Illinois

Fountaindale Public Library District Trustee

Vote for not more than THREE

Reg Vtrs: 1,202

Precincts 4

Total votes: 606

Ballots Counted: 278

	80048	80049	80093	80128	Total
Robert "Bobby" N. Armstrong	33	91	18	6	148
Steven J. Prodehl	30	57	15	5	107
Celeste M. Bermejo	37	90	23	11	161
Otis J. Gatlin	14	31	10	5	60
Jennifer Korb	32	69	18	11	130
Registered Voters	284	699	152	67	1,202
Ballots Counted	68	155	36	19	278



DUPAGE COUNTY CLERK ELECTION DIVISION

Jean Kaczmarek
DuPage County Clerk

April 27, 2021

Dear Local Election Official:

I, Jean Kaczmarek, DuPage County Clerk, do hereby certify that the attached is a correct copy of the canvass and abstract of votes cast at the Consolidated General Election held in DuPage County on Tuesday, April 6, 2021. This canvass was made official Tuesday, April 27, 2021, and is now on file with the Election Division of said office. No action is required by your board.

If DuPage County is the principal county for your jurisdiction and the district overlaps into another county, the canvass contains the results certified by the other county.

If DuPage County is the secondary county for your jurisdiction, the County Clerk's Election Division has already forwarded this canvass information to the principal county. The official proclamation will be made in such county.

In accordance with 10 ILCS (5/6-11) the County Clerk will send a copy to the State Board of Elections.

If you have any questions, please contact the Election Division office.

Sincerely,

A handwritten signature in black ink, reading "Jean Kaczmarek".

Jean Kaczmarek
DuPage County Clerk

CANVASS OF VOTES FOR THE CONSOLIDATED GENERAL ELECTION

CHAPTER 10 ACT 5 / ARTICLE 22-1 OF THE ELECTION CODE

April 6, 2021

I, Jean Kaczmarek, the undersigned Clerk of DuPage County, Illinois, do hereby certify that on Tuesday, April 27, 2021, I canvassed the returns of an election held on April 6, 2021, and I do proclaim that a total of 104,259 voters requested and received ballots and I do further certify that the following is a correct copy of votes received and herein recorded.

Jean Kaczmarek
DuPage County Clerk

Attest

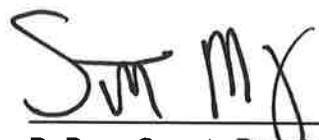


DuPage County Clerk

STATE OF ILLINOIS)
 SS
COUNTY OF DU PAGE)

I, Scott MacKay, Deputy County Clerk in and for said County in the State aforesaid, do hereby certify that the foregoing is a correct copy of the abstract of votes cast at the Election held in said County on Tuesday, the 6th day of April 2021, A.D., which abstract was made by the DuPage County Clerk Election Division of said County and is now on file in my office.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said County this 27th day of April 2021, A.D.



DuPage County Deputy Clerk

Canvass of Votes for the Consolidated General Election

April 6, 2021

AURORA PUBLIC LIBRARY DISTRICT

Aurora Public Library District Trustee

Vote for not more than 7	Prec Cntd 47	Rg Voters 31,747	Ballots Cntd 4,661	14.68 %	Votes
Joseph Filapek					1,855 19.02 %
Paul LaTour					1,590 16.30 %
Matthew J. Orr					1,840 18.87 %
Melinda A. Riddick					2,416 24.77 %
Ryan Cytryn					1,572 16.12 %
W/ Sandeep Londhe					369 3.78 %

BARTLETT PUBLIC LIBRARY DISTRICT

Bartlett Public Library District Trustee

Cook					
Vote for not more than TWO	Prec Cntd 7	Rg Voters 8,110	Ballots Cntd 626	7.72 %	Votes
Margaret "Peggy" Bucaro					374
Lynn DeSmidt					336
Monica Boyer					303
DuPage					
Vote for not more than TWO	Prec Cntd 33	Rg Voters 16,942	Ballots Cntd 1,969	11.62 %	Votes
Margaret "Peggy" Bucaro					1,034 35.04 %
Lynn DeSmidt					941 31.89 %
Monica Boyer					976 33.07 %
District Total	Prec Cntd 40	Rg Voters 25,052	Ballots Cntd 2,595		Total
Margaret "Peggy" Bucaro					1,408
Lynn DeSmidt					1,277
Monica Boyer					1,279

BENSENVILLE COMMUNITY PUBLIC LIBRARY DISTRICT

Bensenville Community Public Library District Trustee

Vote for not more than TWO	Prec Cntd 18	Rg Voters 10,941	Ballots Cntd 1,126	10.29 %	Votes
Linda Weiss					942 100.00 %

Bensenville Community Public Library District Trustee - Unexpired 2 Year Term

Vote for ONE	Prec Cntd 18	Rg Voters 10,941	Ballots Cntd 388	3.55 %	Votes
No Candidate					0 0.00 %

FOUNTAINDALE PUBLIC LIBRARY DISTRICT

Fountaindale Public Library District Trustee

Vote for not more than THREE	Prec Cntd 4	Rg Voters 1,202	Ballots Cntd 278	23.13 %	Votes
Robert "Bobby" N. Armstrong					148 24.42 %
Steven J. Prodehl					107 17.66 %
Celeste M. Bermejo					161 26.57 %
Otis J. Gatlin					60 9.90 %
Jennifer Korb					130 21.45 %

Fountaindale Public Library District Trustee

Vote for not more than THREE

Reg Vtrs: 1,202

Precincts 4

Total votes: 606

Ballots Counted: 278

	80048	80049	80093	80128	Total
Robert "Bobby" N. Armstrong	33	91	18	6	148
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Jennifer Korb	32	69	18	11	130
Registered Voters	284	699	152	67	1,202
Ballots Counted	68	155	36	19	278

Proclamation
Honoring Steven J. Prodehl's Years of Service as a Library Trustee

WHEREAS, Steven Prodehl recently completed over a decade on the Fountaindale Public Library District Board of Trustees; and

WHEREAS, throughout his tenure, he distinguished himself as a dedicated and effective trustee and public official; and

WHEREAS, through his work as a Finance Liaison, he demonstrated excellent stewardship of the Library's financial resources; and

WHEREAS, through his work on this Board, he helped nurture, enhance and perpetuate an important community service, thereby enriching the quality of life in Bolingbrook;

NOW, THEREFORE, BE IT RESOLVED, that this Board expresses to him its sincere appreciation for his wise counsel and sound judgment; commends him for his exemplary service to it and to the Library; and congratulates him for a job well done; and

BE IT FURTHER RESOLVED, that the Board extends to him its heartfelt wishes for continued success and much happiness.

Signed this 20th day of May 2021

Board President

Board Secretary

RESOLUTION 2021-1
RESOLUTION OF THE BOARD OF TRUSTEES OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
DEDICATING THE BOARD ROOM TO MARGARET J. "PEGGY" DANHOF

WHEREAS, Margaret J. "Peggy" Danhof is an active member of the Bolingbrook community; and

WHEREAS, Margaret J. "Peggy" Danhof served on the Fountaindale Public Library District Board of Trustees from 1984 to 1988 and from 1998 to 2021 as a Trustee and Board President; and

WHEREAS, Margaret J. "Peggy" Danhof put her heart and soul into ensuring that the Fountaindale Public Library District served its community through hiring expert staff, cultivating a comprehensive collection, and offering top notch services; and

WHEREAS, Margaret J. "Peggy" Danhof served as Board President during the successful referendum campaign to build our new LEED Gold Library; and

WHEREAS, Margaret J. "Peggy" Danhof has given generously of her time in service to the larger library community through services in the Illinois Library Association and the American Library Association; and

WHEREAS, Margaret J. "Peggy" Danhof was named Trustee of the Year in 2010 by the Illinois Library Association and Outstanding Trustee of the Year in the same year by the American Library Association; and

WHEREAS, Margaret J. "Peggy" Danhof is a dedicated member of the Illinois Library Trustee Forum, having served as President for two terms. Under her leadership, the Forum has expanded its continuing-education offerings for library trustees;

NOW, THEREFORE, be it resolved that the Board of Trustees proclaims that the Board Room be renamed in honor of Margaret J. "Peggy" Danhof.

PASSED THIS 20th day of May, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 20th day of May, 2021

ATTEST:

President, Board of Library Trustees

Secretary, Board of Library Trustees

May 22, 2021

From: Lea Pottle, Human Resources Manager
To: Board of Trustees
Subj: Employee Health Insurance Renewal for 2021/2022

History

- . 2017/2018 – Total decrease for medical 9.92% and dental increase by 2%
Board approved annual allocation: \$6,550
- . 2018/2019 – Total increase for medical 2.1% and dental increase by 5%
Board approved annual allocation: \$6,700
- . 2019/2020 – Total decrease for medical .1% and dental increase by 2.5%
Board approved annual allocation: \$6,780
- . 2020/2021 – Total increase for medical 2% and dental increase by 0%
Board approved annual allocation: \$6,700

Background

- Health insurance coverage is with Blue Cross/Blue Shield of Illinois.
- Current total number of eligible full-time employees is 56.
- An allocation of \$500.00 is available for those employees who do not select health insurance allowing the employee the opportunity to select dental, vision, life or AFLAC products.
- Employees also have an option of additional health plans for an additional cost.
- Family coverage is available at the employee's expense.

Discussion

According to the HR Source 2021 Library Survey, the average percent of premium paid by a library for single coverage PPO from 54 area libraries participating is 82.9%.

Medical Renewal

BCBS of IL issued an initial renewal with a 3.77% increase. Rob Duerr, Account Executive with Alliant Mesirow Insurance Services, worked with the underwriters to revise the renewal bringing it to a .1% decrease in overall renewal rates. The District is appreciative of Rob's actions on behalf of our organization.

Dental Renewal

BCBS of IL issued a flat renewal to the District's current dental plan; average market increase is

between 5-9% for our size segment. This is classified as a favorable renewal. The District will continue to offer the same two dental plans for employees.

Vision Renewal

No change in rates for vision coverage with EyeMed.

Life and Dependent Life Renewal

No change in rates for Life and Dependent Life renewal with Dearborn National.

Recommendation

In reviewing all policies and levels of coverage, it was seen that many of our staff would not receive the benefit of a flat renewal without a change in the District's contribution. For consistency between all eligible staff, a recommendation is being made for the District to increase funding from \$6,700 to \$6,750 annually.

Funding will cover the following percentages for Single Medical, Dental, and Vision coverages:

	Proposed 2021/2022	2020/2021	Employees covered
PPO-Select, Option 1	99.35%	99.33%	6
PPO-Select, Option 2	96.79%	96.64%	18
HMO	95.92%	95.70%	17
HDHP w/HSA	85.87%	87.19%	1
PPO+	78.47%	78.51%	7

Currently 7 Staff members do not enroll in the District's Group Medical coverages. It is possible that circumstances may change and they may be eligible to join during the year.

**The premium for Life Insurance is not included as it is paid for by the library. The annual premium for Life Insurance is \$6,484.80 for all benefit eligible employees.*

For those employees who do not elect medical coverage, it is recommended that the \$500.00 allocation continue with options to select Single Dental, Single Vision and Life Insurance. This amount is sufficient to cover the cost for these policies.

Suggested Motion: Motion to fund the allocation for insurance at \$6,750.00 per eligible employee for those employees selecting health insurance and to fund an allocation of \$500.00 for those employees who do not select health insurance but wish to select dental, vision, life or AFLAC products.

Fountaindale Public Library District

Cash and Investment

April 30, 2021

	<u>Beginning Balance</u>	<u>Net Change-YTD</u>	<u>Ending Balance</u>
Cash and Investments			
Cash			
Cash Checking/Wintrust Operating	\$0.00	\$575,215.68	\$575,215.68
Cash Checking/BMO Operating	\$783,397.51	(\$783,397.51)	\$0.00
Cash Checking/Payroll	\$186,644.40	(\$4,421.45)	\$182,222.95
Petty Cash	\$2,429.25	\$302.84	\$2,732.09
Total Cash	<u>\$972,471.16</u>	<u>(\$212,300.44)</u>	<u>\$760,170.72</u>
Investments			
Investment - General Fund/Wintrust MM	\$6,677,388.60	(\$1,582,577.21)	\$5,094,811.39
Investment - IL Funds/General	\$70,052.78	\$1,179.32	\$71,232.10
Investment - IL Funds/INB/E-Pay	\$57,746.31	\$8,548.36	\$66,294.67
Investment - Special Reserve/Wintrust MM	\$2,042,408.59	\$36,433.22	\$2,078,841.81
Investment - Working Cash/Wintrust MM	\$1,074,669.45	(\$2,201.61)	\$1,072,467.84
Investment - Special Reserve/PMA	\$15,260,952.35	\$335,187.68	\$15,596,140.03
Total Investments	<u>\$25,183,218.08</u>	<u>(\$1,203,430.24)</u>	<u>\$23,979,787.84</u>
Bond Fund			
4-1211-40 Invest/Wintrust MM Account	\$1,447,597.04	(\$1,272,083.14)	\$175,513.90
Total Bond Fund	<u>\$1,447,597.04</u>	<u>(\$1,272,083.14)</u>	<u>\$175,513.90</u>
Building Project Fund			
9-1211-90 Invest/Wintrust MM Account	\$10,613.02	(\$10,613.02)	\$0.00
Total Building Project Fund	<u>\$10,613.02</u>	<u>(\$10,613.02)</u>	<u>\$0.00</u>
Total Cash and Investments	<u><u>\$27,613,899.30</u></u>	<u><u>(\$2,698,426.84)</u></u>	<u><u>\$24,915,472.46</u></u>

Special Res. PMA - 0.71%

General - IL Fund - 0.041%

Money Market Wintrust - 0.090%

Fountaindale Public Library District

Revenue Report

April 30, 2021

	Current Month	Year to Date	Percent Collected	Budgeted Receipts	Uncollected Receipts
Revenue					
Revenue Funds 01/08/2021					
Property Tax - Will - 2020 Est.	\$0.00	\$0.00	0.00%	\$4,371,495.00	\$4,371,495.00
Property Tax Dupage 2020 Est.	\$0.00	\$0.00	0.00%	\$89,214.00	\$89,214.00
Property Tax Will - 2019	\$0.00	\$4,422,395.61	100.04%	\$4,420,765.00	(\$1,630.61)
Property Tax Dupage - 2019	\$0.00	\$85,847.92	95.15%	\$90,220.00	\$4,372.08
Other Tax	\$39,403.41	\$130,245.69	173.61%	\$75,020.00	(\$55,225.69)
Interest	\$1,615.53	\$133,354.79	102.58%	\$130,000.00	(\$3,354.79)
Circulation Fees	\$948.79	\$9,875.89	98.76%	\$10,000.00	\$124.11
Copy Machines	\$313.95	\$3,687.91	73.76%	\$5,000.00	\$1,312.09
Fax Machine	\$560.82	\$4,321.90	86.44%	\$5,000.00	\$678.10
Printing	\$1,635.33	\$13,278.02	88.52%	\$15,000.00	\$1,721.98
Miscellaneous	\$671.75	\$4,467.33	0.00%	\$0.00	(\$4,467.33)
Reimbursements	\$39.95	\$18,525.46	0.00%	\$0.00	(\$18,525.46)
Board Reimbursements	\$0.00	\$87.50	0.00%	\$0.00	(\$87.50)
Leases	\$0.00	\$0.00	0.00%	\$300.00	\$300.00
Grant Income	\$0.00	\$84,603.75	100.00%	\$84,604.00	\$0.25
Total Operating Funds	\$45,189.53	\$4,910,691.77	52.82%	\$9,296,618.00	\$4,385,926.23
Building Project Fund Revenue					
Interest Building Project Fund	\$0.00	\$0.06	0.00%	\$0.00	(\$0.06)
Total Building Project Fund	\$0.00	\$0.06	0.00%	\$0.00	(\$0.06)
Bond Fund					
Property Tax - Will 2020 Est.	\$0.00	\$0.00	0.00%	\$1,907,637.00	\$1,907,637.00
Property Tax - Dupage 2020 Est.	\$0.00	\$0.00	0.00%	\$38,931.00	\$38,931.00
Property Tax - Will 2019	\$0.00	\$1,437,790.87	100.02%	\$1,437,529.00	(\$261.87)
Property Tax - Dupage 2019	\$0.00	\$28,182.98	96.07%	\$29,337.00	\$1,154.02
Interest Bond Fund	\$5.85	\$1,685.12	16.85%	\$10,000.00	\$8,314.88
Total Bond Fund	\$5.85	\$1,467,658.97	42.87%	\$3,423,434.00	\$1,955,775.03
Total Revenue	\$45,195.38	\$6,378,350.80	50.14%	\$12,720,052.00	\$6,341,701.20

Fountaindale Public Library District

Expenditure Report

April 30, 2021

	Current Month	Year to Date	% Expended	Working Budget	Unexpended Budget
Expenditures					
Total Expenditures - Operating Funds					
General Fund Expenditures					
Personnel Expense	\$350,280.47	\$3,675,461.70	77.06%	\$4,769,512.00	\$1,094,050.30
Contractual Services	\$56,186.21	\$352,951.12	62.88%	\$561,297.71	\$208,346.59
Supplies & Utilities	\$35,151.28	\$336,280.51	51.60%	\$651,650.00	\$315,369.49
Library Materials	\$129,385.30	\$735,557.29	56.54%	\$1,301,002.29	\$565,445.00
Capital Expenditures	\$23,858.50	\$273,238.95	25.99%	\$1,051,360.00	\$778,121.05
Miscellaneous	\$8,210.82	\$19,384.14	25.85%	\$75,000.00	\$55,615.86
Per Capita Grant	\$0.00	\$0.00	0.00%	\$84,604.00	\$84,604.00
Total General Fund Expenditures	\$603,072.58	\$5,392,873.71	63.49%	\$8,494,426.00	\$3,101,552.29
Other Fund Expenditures					
Audit Fund Expenditures	\$0.00	\$9,100.00	75.21%	\$12,100.00	\$3,000.00
Liability Insurance Fund Expenditures	\$0.00	\$89,038.80	69.83%	\$127,500.00	\$38,461.20
Soc Sec/IMRF Fund Expenditures	\$53,114.41	\$553,838.28	69.69%	\$794,769.38	\$240,931.10
Special Reserve Fund Expenditures	\$0.00	\$0.00	0.00%	\$40.00	\$40.00
Maintenance Fund Expenditures	\$14,469.59	\$280,693.99	86.10%	\$326,000.00	\$45,306.01
Total Other Fund Expenditures	\$67,584.00	\$932,671.07	74.00%	\$1,260,409.38	\$327,738.31
Total Expenditures - Operating Funds	\$670,656.58	\$6,325,544.78	64.85%	\$9,754,835.38	\$3,429,290.60
Building Project Fund Expenditures					
	\$0.00	\$143.22	100.00%	\$143.22	\$0.00
Total Building Project Fund Expenditures	\$0.00	\$143.22	100.00%	\$143.22	\$0.00
Bond Fund Expenditures					
Principal Payment - 2008	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
Interest Payment - 2008	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
Principal Payment - 2016A	\$0.00	\$890,000.00	100.00%	\$890,000.00	\$0.00
Interest Payment - 2016A	\$0.00	\$187,600.00	100.00%	\$187,600.00	\$0.00
Principal Payment - 2018	\$0.00	\$1,050,000.00	100.00%	\$1,050,000.00	\$0.00
Interest Payment - 2018	\$0.00	\$440,250.00	100.00%	\$440,250.00	\$0.00
Principal Payment - 2019	\$0.00	\$20,000.00	100.00%	\$20,000.00	\$0.00
Interest Payment - 2019	\$0.00	\$291,600.00	100.00%	\$291,600.00	\$0.00
Total Bond Fund Expenditures	\$0.00	\$2,879,450.00	100.00%	\$2,879,450.00	\$0.00
Total	\$0.00	\$2,879,593.22	100.00%	\$2,879,593.22	\$0.00
Total Expenditures - All Funds	\$670,656.58	\$9,205,138.00	72.86%	\$12,634,428.60	\$3,429,290.60

Fountaindale Public Library District

Bills Paid - Operating Account

April 2021

Payee Name	Description	Payment Date	Check/Draft Number	Account Number	Payment Amount
Library Furniture International, Inc.	50% Deposit Balance - Rubber Mats for 8"D Media Shelves	4/23/2021	55327	1-4371-10	\$4,506.00
					\$4,506.00



Jennie Nguyen, Finance Manager

Fountaindale Public Library District

Bills Paid - Operating Account

May 2021

Payee Name	Description	Payment Date	Check/Draft Number	Account Number	Payment Amount
AFLAC	Employer Insurance Contribution - April 2021	5/1/2021	863	1-4192-10	\$12.09
Blue Cross Blue Shield of Illinois	Employer Insurance Contribution - May 2021	5/1/2021	55329	1-4192-10	\$30,090.04
Dearborn National Life Insurance Company	Employer Insurance Contribution - May 2021	5/1/2021	55330	1-4192-10	\$534.33
Fidelity Security Life Insurance/EyeMed	Employer Insurance Contribution - May 2021	5/1/2021	55331	1-4192-10	\$200.07
Illinois Municipal Retirement Fund	Employer Insurance Contribution - April 2021	5/1/2021	865	5-4142-10	\$30,763.32
LIMRICC Unemployment	Unemployment Insurance - 1st Qtr ending 03/31/2021	5/1/2021	55332	3-4143-10	\$4,510.13
OPTO International, Inc.	50% Deposit - Display Island, Acrylic Signs & Module Gondolas	5/1/2021	55333	1-4691-10	\$6,366.78
Summit Bodyworks	Final 10% Payment - Outreach Bookmobile	5/1/2021	55334	1-4613-10	\$40,523.40
United States Treasury	Amended Return 941- as of 09/30/2020 FFCRA Credits	5/1/2021	55335	1-2212-10	\$5,191.97
					<u>\$118,192.13</u>



Jennie Nguyen, Finance Manager

Gross Payroll & FICA Expense - April 2021

Gross Payroll	\$317,377.20
FICA	\$23,494.55
Total Gross Payroll & FICA	<u>\$340,871.75</u>

Fountaindale Public Library District

Bills Payable Report

May 20, 2021

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
4imprint, Inc.				
	Comm. - Student Program Drawstring Bags	8904309	1-4353-24	\$ 240.00
	Comm. - Summer Adventure Prizes	8868227	1-4735-10	2,808.14
	Comm. - Student Program Drawstring Bags	8904309	1-4735-10	240.71
	<i>Totals for 4imprint, Inc.</i>			\$ 3,288.85
Alexander Parks				
	Refund - The Secrets of Winterhouse	AP4503	1-3310-10	16.99
	<i>Totals for Alexander Parks</i>			\$ 16.99
Ali Baig				
	Program - Trivia Night with Baig of Tricks - 6/14/21	AB061421	1-4571-24	75.00
	<i>Totals for Ali Baig</i>			\$ 75.00
Amazon				
	DVD - Adult	0660349-MAY21	1-4557-26	33.58
	DVD - Juvenile	0660349-MAY21	1-4558-26	5.99
	Video Games - YA	0660349-MAY21	1-4563-26	214.85
	Video Games - Adult	0660349-MAY21	1-4565-26	141.81
	Studio - Oscars Program Supplies	A87-2021	1-4353-27	74.93
	Studio - Various Maker Supplies	A82-2021	1-4568-27	129.99
	Studio - Various Maker Supplies	A83-2021	1-4568-27	339.99
	Studio - Various Maker Supplies	A83-2021	1-4568-27	49.79
	Studio - Various Maker Supplies	A82-2021	1-4371-27	145.96
	Studio - Various Maker Supplies	A83-2021	1-4371-27	15.99
	Outreach - Various Program Supplies	A85-2021	1-4353-28	45.01
	Outreach - Various Program Supplies	A85-2021	1-4353-28	83.38
	Outreach - Various Library Supplies	A85-2021	1-4371-28	47.70
	Outreach - Read-A-Palooza Prizes	0660349-MAY21	1-4353-28	25.00
	Circ - Various Office Supplies & Wrists Supports	A81-2021	1-4351-10	55.75
	District Closet Restock - March 2021	A84-2021	1-4351-10	141.67
	CSD - Various Program Supplies	A80-2021	1-4353-20	15.28
	CSD - Various Program Supplies	A80-2021	1-4353-20	107.56
	CSD - Various Program & Cricut Library Supplies	A80-2021	1-4353-20	291.37
	CSD - Various Program Supplies	A80-2021	1-4353-20	8.97
	CSD - Various Program & Cricut Library Supplies	A80-2021	1-4371-20	79.82
	Circ - Various Office Supplies & Wrists Supports	A81-2021	1-4354-14	167.88
	Books - Adult Fiction	0660349-MAY21	1-4540-26	29.48
	Books - Adult Non-Fiction	0660349-MAY21	1-4541-26	201.07
	Books - Juvenile Non-Fiction	0660349-MAY21	1-4545-26	76.14

Fountaindale Public Library District
Bills Payable Report
May 20, 2021

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Amazon		(Cont'd)		
	Books - Young Adult Fiction	0660349-MAY21	1-4548-26	\$ 31.98
	Opening Day Collection	0660349-MAY21	1-4570-29	754.36
	Library Materials - Shipping Costs	0660349-MAY21	1-4519-26	27.12
	<i>Totals for Amazon</i>			\$ 3,342.42
AmeriFlex Business Solutions				
	Benefit/Cobra Administration Fees - May 2021	INV408216	1-4253-10	189.55
	<i>Totals for AmeriFlex Business Solutions</i>			\$ 189.55
Association of Bookmobile and Outreach				
	Boyer Membership - 5/5/21-5/4/22	02675	1-4161-10	49.00
	<i>Totals for Association of Bookmobile and Outreach Services</i>			\$ 49.00
AT & T				
	Internet Agreement - April 2021	5034612607	1-4314-14	977.08
	<i>Totals for AT & T</i>			\$ 977.08
AT & T Mobility - National Business Services				
	Telephone Service - 3/22/21-4/21/21	17813567	1-4311-14	188.41
	<i>Totals for AT & T Mobility - National Business Services</i>			\$ 188.41
B&H Photo-Video				
	Studio - Audio Equipment	187938892	1-4568-27	124.98
	Studio - Various Camera & Sound Equipment	187831445	1-4568-27	2,607.71
	<i>Totals for B&H Photo-Video</i>			\$ 2,732.69
Baker & Taylor				
	Leased Materials	H646595DM	1-4529-26	4,320.28
	Catalog Management	NS21040231	1-4272-12	1,695.00
	<i>Totals for Baker & Taylor</i>			\$ 6,015.28
Baker & Taylor - C009233				
	Books - Adult Non-Fiction	5016884530	1-4541-26	125.78
	Books - Adult Non-Fiction	5016919469	1-4541-26	184.55
	Library Materials - Processing Costs	5016884530	1-4518-26	5.75
	Library Materials - Processing Costs	5016919469	1-4518-26	6.90
	Library Materials - Shipping Costs	5016884530	1-4519-26	0.63
	Library Materials - Shipping Costs	5016919469	1-4519-26	0.92
	<i>Totals for Baker & Taylor - C009233</i>			\$ 324.53

Fountaindale Public Library District
Bills Payable Report
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General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420685				
	Opening Day Collection	2035850646	1-4570-29	\$ 327.68
	Opening Day Collection	2035858199	1-4570-29	295.10
	Library Materials - Processing Costs	2035842933	1-4518-29	10.77
	Library Materials - Processing Costs	2035845901	1-4518-29	28.11
	Library Materials - Processing Costs	2035850646	1-4518-29	15.93
	Library Materials - Processing Costs	2035858199	1-4518-29	21.03
	Library Materials - Processing Costs	2035878513	1-4518-29	16.38
	Library Materials - Processing Costs	2035866475	1-4518-29	16.38
	Library Materials - Processing Costs	2035898982	1-4518-29	14.04
	Library Materials - Processing Costs	2035890553	1-4518-29	21.09
	Library Materials - Processing Costs	2035872867	1-4518-29	10.77
	Library Materials - Processing Costs	2035860662	1-4518-29	12.06
	Library Materials - Processing Costs	2035883797	1-4518-29	17.82
	Library Materials - Processing Costs	2035906595	1-4518-29	19.47
	Library Materials - Shipping Costs	2035883797	1-4519-29	1.55
	Library Materials - Shipping Costs	2035906595	1-4519-29	2.17
	Library Materials - Shipping Costs	2035842933	1-4519-29	1.53
	Library Materials - Shipping Costs	2035845901	1-4519-29	3.16
	Library Materials - Shipping Costs	2035850646	1-4519-29	1.84
	Library Materials - Shipping Costs	2035858199	1-4519-29	2.05
	Library Materials - Shipping Costs	2035878513	1-4519-29	1.98
	Library Materials - Shipping Costs	2035866475	1-4519-29	2.47
	Library Materials - Shipping Costs	2035898982	1-4519-29	2.18
	Library Materials - Shipping Costs	2035890553	1-4519-29	2.23
	Library Materials - Shipping Costs	2035872867	1-4519-29	2.12
	Library Materials - Shipping Costs	2035860662	1-4519-29	2.15
	Opening Day Collection	2035878513	1-4570-29	256.71
	Opening Day Collection	2035866475	1-4570-29	366.85
	Opening Day Collection	2035898982	1-4570-29	296.76
	Opening Day Collection	2035890553	1-4570-29	358.68
	Opening Day Collection	2035872867	1-4570-29	253.34
	Opening Day Collection	2035860662	1-4570-29	180.78
	Opening Day Collection	2035883797	1-4570-29	203.52
	Opening Day Collection	2035906595	1-4570-29	245.18
	Opening Day Collection	2035842933	1-4570-29	152.12
	Opening Day Collection	2035845901	1-4570-29	125.91
	Books - Juvenile World Languages	2035878513	1-4526-29	10.34
	Books - Juvenile World Languages	2035890553	1-4526-29	10.17

Fountaindale Public Library District
Bills Payable Report
May 20, 2021

General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420685	(Cont'd)			
	Books - Juvenile World Languages	2035860662	1-4526-29	\$ 25.11
	Books - Juvenile Fiction	2035842933	1-4544-29	90.89
	Books - Juvenile Fiction	2035850646	1-4544-29	9.50
	Books - Juvenile Fiction	2035858199	1-4544-29	31.33
	Books - Juvenile Fiction	2035878513	1-4544-29	21.99
	Books - Juvenile Fiction	2035866475	1-4544-29	60.08
	Books - Juvenile Fiction	2035898982	1-4544-29	7.47
	Books - Juvenile Fiction	2035872867	1-4544-29	50.72
	Books - Juvenile Fiction	2035860662	1-4544-29	9.77
	Books - Juvenile Fiction	2035883797	1-4544-29	15.19
	Books - Juvenile Fiction	2035906595	1-4544-29	35.99
	Books - Adult Fiction	2035842933	1-4540-29	16.10
	Books - Adult Fiction	2035845901	1-4540-29	16.10
	Books - Adult Fiction	2035850646	1-4540-29	14.95
	Books - Adult Fiction	2035858199	1-4540-29	14.95
	Books - Adult Fiction	2035878513	1-4540-29	32.20
	Books - Adult Fiction	2035872867	1-4540-29	64.39
	Books - Adult Fiction	2035860662	1-4540-29	32.19
	Books - Adult Fiction	2035906595	1-4540-29	32.19
	Books - Adult Non-Fiction	2035845901	1-4541-29	16.10
	Books - Adult Large Print	2035898982	1-4543-29	33.99
	Books - Adult Large Print	2035890553	1-4543-29	35.40
	Books - Adult Large Print	2035872867	1-4543-29	17.99
	Books - Adult Large Print	2035860662	1-4543-29	168.95
	Books - Adult Large Print	2035883797	1-4543-29	31.79
	Books - Adult Large Print	2035906595	1-4543-29	31.19
	Books - Juvenile Non-Fiction	2035883797	1-4545-29	11.47
	Books - Juvenile Easy	2035842933	1-4546-29	47.24
	Books - Juvenile Easy	2035845901	1-4546-29	473.01
	Books - Juvenile Easy	2035850646	1-4546-29	16.14
	Books - Juvenile Easy	2035858199	1-4546-29	67.84
	Books - Juvenile Easy	2035878513	1-4546-29	74.57
	Books - Juvenile Easy	2035866475	1-4546-29	67.70
	Books - Juvenile Easy	2035898982	1-4546-29	97.00
	Books - Juvenile Easy	2035890553	1-4546-29	42.62
	Books - Juvenile Easy	2035872867	1-4546-29	37.29
	Books - Juvenile Easy	2035860662	1-4546-29	13.29
	Books - Juvenile Easy	2035883797	1-4546-29	47.41

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General Fund

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420685	(Cont'd)			
	Books - Juvenile Easy	2035906595	1-4546-29	\$ 89.20
	<i>Totals for Baker & Taylor - L420685</i>			<u>\$ 5,313.72</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686				
	Books - Juvenile Non-Fiction	2035845891	1-4545-26	\$ 167.01
	Books - Juvenile World Languages	2035899102	1-4526-26	25.18
	Books - Juvenile World Languages	2035872763	1-4526-26	55.96
	Books - Juvenile World Languages	2035880872	1-4526-26	11.98
	Books - Adult World Languages	2035847929	1-4525-26	12.57
	Books - Adult World Languages	2035866240	1-4525-26	15.54
	Books - Adult World Languages	2035899102	1-4525-26	18.90
	Books - Adult World Languages	2035906642	1-4525-26	9.57
	Books - Juvenile World Languages	2035842782	1-4526-26	43.97
	Books - Juvenile World Languages	2035852769	1-4526-26	42.16
	Books - Juvenile World Languages	2035857960	1-4526-26	17.05
	Books - Juvenile World Languages	2035875849	1-4526-26	25.33
	Books - Juvenile World Languages	2035890593	1-4526-26	80.67
	Library Materials - Processing Costs	2035899102	1-4518-26	44.61
	Library Materials - Processing Costs	2035883326	1-4518-26	29.64
	Library Materials - Processing Costs	2035872763	1-4518-26	90.00
	Library Materials - Processing Costs	2035909288	1-4518-26	84.78
	Library Materials - Processing Costs	2035906642	1-4518-26	58.86
	Library Materials - Processing Costs	2035887539	1-4518-26	30.24
	Library Materials - Processing Costs	2035880872	1-4518-26	87.76
	Library Materials - Processing Costs	2035842782	1-4518-26	25.08
	Library Materials - Processing Costs	2035845891	1-4518-26	195.57
	Library Materials - Processing Costs	2035847929	1-4518-26	72.75
	Library Materials - Processing Costs	2035843246	1-4518-26	23.67
	Library Materials - Processing Costs	2035852769	1-4518-26	88.23
	Library Materials - Processing Costs	2035860663	1-4518-26	56.08
	Library Materials - Processing Costs	2035857960	1-4518-26	30.33
	Library Materials - Processing Costs	2035863577	1-4518-26	38.61
	Library Materials - Processing Costs	2035868810	1-4518-26	20.76
	Library Materials - Processing Costs	2035875849	1-4518-26	87.42
	Library Materials - Processing Costs	2035866240	1-4518-26	30.93
	Library Materials - Processing Costs	2035890593	1-4518-26	60.68
	Books - Adult Non-Fiction	2035899102	1-4541-26	214.56
	Books - Adult Non-Fiction	2035883326	1-4541-26	71.02
	Books - Adult Non-Fiction	2035872763	1-4541-26	926.48
	Books - Adult Non-Fiction	2035909288	1-4541-26	173.98
	Books - Adult Non-Fiction	2035906642	1-4541-26	449.32
	Books - Adult Non-Fiction	2035887539	1-4541-26	219.37

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Books - Adult Non-Fiction	2035880872	1-4541-26	\$ 312.27
	Books - Adult Non-Fiction	2035860663	1-4541-26	146.84
	Books - Adult Non-Fiction	2035857960	1-4541-26	38.89
	Books - Adult Non-Fiction	2035863577	1-4541-26	44.74
	Books - Adult Non-Fiction	2035868810	1-4541-26	83.79
	Books - Adult Non-Fiction	2035875849	1-4541-26	444.46
	Books - Adult Non-Fiction	2035866240	1-4541-26	80.86
	Books - Adult Non-Fiction	2035890593	1-4541-26	185.91
	Professional Books	2035909288	1-4538-26	55.00
	Books - Adult Fiction	2035842782	1-4540-26	131.64
	Books - Adult Fiction	2035845891	1-4540-26	1,263.51
	Books - Adult Fiction	2035847929	1-4540-26	227.17
	Books - Adult Fiction	2035843246	1-4540-26	214.25
	Books - Adult Fiction	2035852769	1-4540-26	199.04
	Books - Adult Large Print	2035860663	1-4543-26	215.14
	Books - Adult Large Print	2035863577	1-4543-26	36.00
	Books - Adult Large Print	2035868810	1-4543-26	17.99
	Books - Adult Large Print	2035866240	1-4543-26	17.83
	Books - Adult Large Print	2035890593	1-4543-26	53.39
	Books - Adult Fiction	2035860663	1-4540-26	244.32
	Books - Adult Fiction	2035857960	1-4540-26	257.42
	Books - Adult Fiction	2035863577	1-4540-26	160.96
	Books - Adult Fiction	2035868810	1-4540-26	44.89
	Books - Adult Fiction	2035875849	1-4540-26	327.12
	Books - Adult Fiction	2035866240	1-4540-26	141.51
	Books - Adult Fiction	2035890593	1-4540-26	177.48
	Books - Adult Fiction	2035899102	1-4540-26	174.59
	Books - Adult Fiction	2035883326	1-4540-26	145.95
	Books - Adult Fiction	2035872763	1-4540-26	217.91
	Books - Adult Fiction	2035909288	1-4540-26	328.19
	Books - Adult Fiction	2035906642	1-4540-26	427.30
	Books - Adult Fiction	2035887539	1-4540-26	128.81
	Books - Adult Fiction	2035880872	1-4540-26	199.63
	Books - Adult Non-Fiction	2035842782	1-4541-26	13.22
	Books - Adult Non-Fiction	2035845891	1-4541-26	1,170.55
	Books - Adult Non-Fiction	2035847929	1-4541-26	116.37
	Books - Adult Non-Fiction	2035843246	1-4541-26	120.42
	Books - Adult Non-Fiction	2035852769	1-4541-26	268.42

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Books - Young Adult Fiction	2035860663	1-4548-26	\$ 49.44
	Books - Young Adult Fiction	2035857960	1-4548-26	45.39
	Books - Young Adult Fiction	2035863577	1-4548-26	76.15
	Books - Young Adult Fiction	2035868810	1-4548-26	43.08
	Books - Young Adult Fiction	2035875849	1-4548-26	155.98
	Books - Young Adult Fiction	2035866240	1-4548-26	39.23
	Books - Young Adult Fiction	2035890593	1-4548-26	60.00
	Books - Young Adult Fiction	2035899102	1-4548-26	22.90
	Books - Young Adult Fiction	2035883326	1-4548-26	21.26
	Books - Young Adult Fiction	2035872763	1-4548-26	28.40
	Books - Young Adult Fiction	2035909288	1-4548-26	34.28
	Books - Young Adult Fiction	2035906642	1-4548-26	54.53
	Books - Young Adult Fiction	2035887539	1-4548-26	43.67
	Books - Young Adult Fiction	2035880872	1-4548-26	43.34
	Books - Young Adult Non-Fiction	2035845891	1-4549-26	34.48
	Books - Young Adult Non-Fiction	2035852769	1-4549-26	30.79
	Books - Young Adult Non-Fiction	2035857960	1-4549-26	11.49
	Books - Young Adult Non-Fiction	2035863577	1-4549-26	141.93
	Books - Young Adult Non-Fiction	2035875849	1-4549-26	408.16
	Books - Young Adult Non-Fiction	2035890593	1-4549-26	11.39
	Books - Young Adult Non-Fiction	2035899102	1-4549-26	10.77
	Books - Young Adult Non-Fiction	2035909288	1-4549-26	257.29
	Books - Young Adult Non-Fiction	2035906642	1-4549-26	25.59
	Books - Young Adult Non-Fiction	2035887539	1-4549-26	21.11
	Books - Young Adult Non-Fiction	2035880872	1-4549-26	46.38
	Books - Juvenile Non-Fiction	2035857960	1-4545-26	22.98
	Books - Juvenile Non-Fiction	2035875849	1-4545-26	20.00
	Books - Juvenile Non-Fiction	2035890593	1-4545-26	31.84
	Books - Juvenile Fiction	2035899102	1-4544-26	167.87
	Books - Juvenile Fiction	2035883326	1-4544-26	102.90
	Books - Juvenile Fiction	2035872763	1-4544-26	353.03
	Books - Juvenile Fiction	2035909288	1-4544-26	232.48
	Books - Juvenile Fiction	2035906642	1-4544-26	153.85
	Books - Juvenile Fiction	2035887539	1-4544-26	215.58
	Books - Juvenile Fiction	2035880872	1-4544-26	224.96
	Books - Adult Large Print	2035883326	1-4543-26	36.43
	Books - Adult Large Print	2035872763	1-4543-26	36.60
	Books - Adult Large Print	2035909288	1-4543-26	49.19

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Books - Adult Large Print	2035906642	1-4543-26	\$ 18.00
	Books - Adult Large Print	2035880872	1-4543-26	96.13
	Books - Juvenile Fiction	2035842782	1-4544-26	252.24
	Books - Juvenile Fiction	2035845891	1-4544-26	175.80
	Books - Juvenile Fiction	2035847929	1-4544-26	252.31
	Books - Juvenile Fiction	2035852769	1-4544-26	675.35
	Books - Juvenile Fiction	2035860663	1-4544-26	78.44
	Books - Juvenile Fiction	2035857960	1-4544-26	119.60
	Books - Juvenile Fiction	2035863577	1-4544-26	313.52
	Books - Juvenile Fiction	2035868810	1-4544-26	119.18
	Books - Juvenile Fiction	2035875849	1-4544-26	307.92
	Books - Juvenile Fiction	2035866240	1-4544-26	243.26
	Books - Juvenile Fiction	2035890593	1-4544-26	344.22
	Books - Juvenile Non-Fiction	2035872763	1-4545-26	20.00
	Books - Juvenile Non-Fiction	2035887539	1-4545-26	38.97
	Books - Juvenile Non-Fiction	2035880872	1-4545-26	5.99
	Books - Juvenile Easy	2035842782	1-4546-26	203.94
	Books - Juvenile Easy	2035845891	1-4546-26	470.38
	Books - Juvenile Easy	2035847929	1-4546-26	404.09
	Books - Juvenile Easy	2035852769	1-4546-26	117.97
	Books - Juvenile Easy	2035860663	1-4546-26	119.61
	Books - Juvenile Easy	2035857960	1-4546-26	110.50
	Books - Juvenile Easy	2035863577	1-4546-26	134.63
	Books - Juvenile Easy	2035868810	1-4546-26	112.59
	Books - Juvenile Easy	2035875849	1-4546-26	117.30
	Books - Juvenile Easy	2035866240	1-4546-26	197.71
	Books - Juvenile Easy	2035890593	1-4546-26	221.05
	Books - Juvenile Easy	2035899102	1-4546-26	103.63
	Books - Juvenile Easy	2035883326	1-4546-26	229.79
	Books - Juvenile Easy	2035872763	1-4546-26	455.23
	Books - Juvenile Easy	2035909288	1-4546-26	150.70
	Books - Juvenile Easy	2035906642	1-4546-26	156.15
	Books - Juvenile Easy	2035887539	1-4546-26	236.51
	Books - Juvenile Easy	2035880872	1-4546-26	301.92
	Books - Young Adult Fiction	2035842782	1-4548-26	33.90
	Books - Young Adult Fiction	2035845891	1-4548-26	103.41
	Books - Young Adult Fiction	2035847929	1-4548-26	22.41
	Books - Young Adult Fiction	2035852769	1-4548-26	83.40

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Library Materials - Shipping Costs	2035842782	1-4519-26	\$ 3.39
	Library Materials - Shipping Costs	2035899102	1-4519-26	3.69
	Library Materials - Shipping Costs	2035883326	1-4519-26	3.04
	Library Materials - Shipping Costs	2035872763	1-4519-26	10.47
	Library Materials - Shipping Costs	2035909288	1-4519-26	6.41
	Library Materials - Shipping Costs	2035906642	1-4519-26	6.47
	Library Materials - Shipping Costs	2035887539	1-4519-26	4.52
	Library Materials - Shipping Costs	2035880872	1-4519-26	6.21
	Library Materials - Shipping Costs	2035845891	1-4519-26	16.93
	Library Materials - Shipping Costs	2035847929	1-4519-26	5.17
	Library Materials - Shipping Costs	2035843246	1-4519-26	1.67
	Library Materials - Shipping Costs	2035852769	1-4519-26	7.09
	Library Materials - Shipping Costs	2035860663	1-4519-26	4.27
	Library Materials - Shipping Costs	2035857960	1-4519-26	3.12
	Library Materials - Shipping Costs	2035863577	1-4519-26	4.54
	Library Materials - Shipping Costs	2035868810	1-4519-26	2.11
	Library Materials - Shipping Costs	2035875849	1-4519-26	9.03
	Library Materials - Shipping Costs	2035866240	1-4519-26	3.68
	Library Materials - Shipping Costs	2035890593	1-4519-26	5.83
	<i>Totals for Baker & Taylor - L420686</i>			\$ 22,790.53
Blackstone Publishing				
	Audiobooks - Adult	1218607	1-4551-26	45.00
	Audiobooks - Adult	1218094	1-4551-26	303.72
	<i>Totals for Blackstone Publishing</i>			\$ 348.72
Bloomington Public Library				
	Lost Item - Fostering Resilient Learners	BPL6161	1-3310-30	16.17
	<i>Totals for Bloomington Public Library</i>			\$ 16.17
Bolingbrook Park District				
	2021 Parkie's 5k/10k Gold Sponsorship	200	1-4731-10	500.00
	2021 Advertising Agreement Digital Guide	199	1-4731-10	1,980.00
	<i>Totals for Bolingbrook Park District</i>			\$ 2,480.00
BRT Outdoor LLC				
	Digital Billboard - 5/31/21-7/25/21	9094	1-4731-10	2,000.00
	<i>Totals for BRT Outdoor LLC</i>			\$ 2,000.00

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Call One				
	Telephone & Internet - 4/15/21-5/14/21	398913	1-4314-14	\$ 1,968.00
	Telephone & Internet - 4/15/21-5/14/21	398913	1-4312-14	1,082.80
	<i>Totals for Call One</i>			\$ 3,050.80
Cathryn Stanek-Whisler				
	Program - Rainbow Chocolate Bank - 6/14/21	CSW061421	1-4573-24	100.00
	Program - Rainbow Chocolate Bank - 6/14/21	CSW061421	1-4571-24	100.00
	<i>Totals for Cathryn Stanek-Whisler</i>			\$ 200.00
Center Point Large Print				
	Books - Adult Large Print	1841719	1-4543-26	22.17
	Books - Adult Large Print	1837044	1-4543-26	318.78
	Books - Adult Large Print	1840676	1-4543-26	201.33
	Books - Adult Large Print	1848517	1-4543-26	177.96
	Books - Adult Large Print	1841451	1-4543-26	110.85
	<i>Totals for Center Point Large Print</i>			\$ 831.09
Children's Plus Inc.				
	Books - Juvenile Non-Fiction	196564	1-4545-26	651.89
	Books - Juvenile Non-Fiction	195033	1-4545-26	1,532.11
	Books - Juvenile Easy	196465	1-4546-26	35.90
	Books - Juvenile Easy	195502	1-4546-26	310.38
	Books - Juvenile Non-Fiction	196566	1-4545-29	312.32
	Books - Juvenile World Languages	196565	1-4526-26	41.85
	Books - Juvenile World Languages	195676	1-4526-26	35.94
	Library Materials - Shipping Costs	195033	1-4519-26	30.64
	Opening Day Collection	196358	1-4570-29	18.99
	Library Materials - Shipping Costs	195502	1-4519-26	6.21
	Library Materials - Shipping Costs	196566	1-4519-29	6.25
	Library Materials - Shipping Costs	196565	1-4519-26	0.84
	Library Materials - Shipping Costs	196564	1-4519-26	13.04
	Library Materials - Shipping Costs	196465	1-4519-26	0.72
	<i>Totals for Children's Plus Inc.</i>			\$ 2,997.08
Christina Beaird				
	Program - Gen. Club - Old Macdonald Had a Farm - 5/26/21	CB052621	1-4571-24	200.00
	<i>Totals for Christina Beaird</i>			\$ 200.00

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Christine Thornton				
	Program - David Hockney Landscape Drawings - 6/8/21	CT060821	1-4573-24	\$ 125.00
	Program - David Hockney Landscape Drawings - 6/8/21	CT060821	1-4571-24	125.00
	<i>Totals for Christine Thornton</i>			\$ 250.00
Comcast Cable				
	Cable - 5/3/21-6/2/21	0367494-MAY21	1-4316-14	103.02
	<i>Totals for Comcast Cable</i>			\$ 103.02
Constellation NewEnergy, Inc.				
	Electricity - 3/2/21-3/31/21	19814223001	1-4321-30	10,121.31
	Electricity - 3/31/21-4/29/21	20057563501	1-4321-30	11,111.45
	<i>Totals for Constellation NewEnergy, Inc.</i>			\$ 21,232.76
Covers Unlimited Corp.				
	Reupholster Public Chairs 2nd & 3rd Floor	#20210418	1-4651-30	6,395.00
	<i>Totals for Covers Unlimited Corp.</i>			\$ 6,395.00
Create Cut Invent				
	Studio - Maker Supplies	41420 cci	1-4353-27	65.00
	<i>Totals for Create Cut Invent</i>			\$ 65.00
Deltronics Sound Inc.				
	Studio - VCR Audio Repair	39658	1-4568-27	95.00
	<i>Totals for Deltronics Sound Inc.</i>			\$ 95.00
Discount School Supply				
	CSD - Various Program/Craft Supplies	P40362630101	1-4353-20	112.49
	<i>Totals for Discount School Supply</i>			\$ 112.49
ELM USA				
	Collections - Various Colored Pads, Filter, and Compound	38963	1-4371-12	379.95
	<i>Totals for ELM USA</i>			\$ 379.95

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Findaway World, LLC				
	Audiobooks - Adult	347789	1-4551-26	\$ 607.84
	Audiobooks - Juvenile	347577	1-4553-26	44.78
	Audiobooks - Juvenile	348854	1-4553-26	56.66
	Audiobooks - Juvenile	348630	1-4553-26	558.33
	Lauchpads - Juvenile	348658	1-4566-26	417.97
	Playaway - Juvenile	347578	1-4562-29	89.56
	Playaway - Juvenile	348629	1-4562-29	265.03
	Playaway - Juvenile	348855	1-4562-29	44.78
<i>Totals for Findaway World, LLC</i>				<u>\$ 2,084.95</u>

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First Bankcard				
	Panera - April 2021 Donuts & Pastries Coffee & Cookies	N7148-MAY21	1-4715-10	\$ 24.08
	Prusa Research - Studio - MakerLab 3D Printer Kits	N7148-MAY21	1-4568-27	1,131.26
	Meijer - Studio - Oscars Program Supplies	N7148-MAY21	1-4353-27	133.80
	Dollar Tree - Studio - Program, Maker, Book Nook Supplies	N7148-MAY21	1-4353-27	10.00
	Menards - Studio - Program, Maker, Book Nook Supplies	N7148-MAY21	1-4353-27	76.77
	Hobby Lobby - Studio - Program, Maker, Book Nook Supplies	N7148-MAY21	1-4353-27	233.26
	Netflix - Monthly 4/12 Additional Roku Subscription	M4566-MAY21	1-4523-26	17.99
	Netflix - Monthly 4/12 Additional Roku Subscription	N7148-MAY21	1-4523-26	13.99
	Netflix - Monthly 4/12 Additional Roku Subscription	N7148-MAY21	1-4523-26	17.99
	Netflix - Monthly 4/12 Roku Subscription	T7780-MAY21	1-4523-26	17.99
	Netflix - Monthly 4/12 Roku Subscription	T7780-MAY21	1-4523-26	17.99
	Netflix - Monthly 4/12 Roku Subscription	T7780-MAY21	1-4523-26	17.99
	HBO - Monthly 3/12 Roku Subscription	T7780-MAY21	1-4523-26	14.99
	HBO - Monthly 3/12 Roku Subscription	T7780-MAY21	1-4523-26	14.99
	HBO - Monthly 3/12 Roku Subscription	T7780-MAY21	1-4523-26	14.99
	HBO - Monthly 3/12 Roku Subscription	T7780-MAY21	1-4523-26	14.99
	HBO - Monthly 3/12 Roku Subscription	T7780-MAY21	1-4523-26	14.99
	HBO - Monthly 3/12 Additional Roku Subscription	T7780-MAY21	1-4523-26	14.99
	HBO - Monthly 3/12 Additional Roku Subscription	T7780-MAY21	1-4523-26	14.99
	HBO - Monthly 3/12 Additional Roku Subscription	T7780-MAY21	1-4523-26	14.99
	HBO - Monthly 3/12 Additional Roku Subscription	T7780-MAY21	1-4523-26	14.99
	Inventables - Studio - Program, Maker, Book Nook Supplies	N7148-MAY21	1-4371-27	171.52
	Facebook - Monthly Ads	M4566-MAY21	1-4731-10	201.24
	MailChimp - Monthly Subscription	M4566-MAY21	1-4731-10	87.00
	Woobox - Monthly Subscription	M4566-MAY21	1-4731-10	29.00
	Media Library Plus Pro - Comm. - FLPD Website Renewal	N7148-MAY21	1-4731-10	39.00
	Clippercreek - Charging Station Additional Keys	P7810-MAY21	1-4651-30	20.41
	CSD - Doll Collection & Doll Accessories	T7780-MAY21	1-4575-10	324.00
	Alonti - 3/30/21 New BKM Training Lunches	N7148-MAY21	1-4711-10	55.00
	Jewel - Fisher Retirement Cupcakes	N7148-MAY21	1-4711-10	25.00
	Jewel - Frias Farewell Cupcakes	N7148-MAY21	1-4711-10	20.00
	Rosatis - 3/31/21 LL Rear Hall Shifting Project Lunch	P7810-MAY21	1-4711-10	23.64
	Jimmy Johns - 4/1/21 LL Rear Hall Shifting Project Lunch	P7810-MAY21	1-4711-10	42.22
	Avery - Vinyl Record Processing Labels	T7780-MAY21	1-4371-12	121.00
	Library Works - Steven Ford - Enhance Digital Experience Reg	N7148-MAY21	1-4151-10	25.00
	Am. Society Notary - Jansen - Notary Training Registration	N7148-MAY21	1-4151-10	25.00
	Chicago Tribune - Daily Southtown Renewal - 6/1/21-6/1/22	T7780-MAY21	1-4511-26	261.79
	Alonti - April 2021 Board Dinners	N7148-MAY21	1-4355-16	120.00

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
<i>Totals for First Bankcard</i>				\$ 3,423.85
Fun Express LLC				
	CSD - Various Program Supplies	709003567-01	1-4353-24	\$ 66.49
	CSD - Various Program Supplies	709332382-01	1-4353-20	392.83
<i>Totals for Fun Express LLC</i>				\$ 459.32
Gale/Cengage Learning				
	Books - Adult Large Print	74117966	1-4543-26	110.21
	Books - Adult Large Print	74117663	1-4543-26	82.47
	Books - Adult Large Print	74118263	1-4543-26	28.49
	Books - Adult Large Print	74131289	1-4543-26	69.72
	Books - Adult Large Print	74130677	1-4543-26	74.97
	Books - Adult Large Print	74131854	1-4543-26	102.71
	Books - Adult Large Print	74173391	1-4543-26	28.49
	Books - Adult Large Print	73596875	1-4543-26	68.97
<i>Totals for Gale/Cengage Learning</i>				\$ 566.03
Governors State University Library				
	Lost Item - The Principles of Astrology	100	1-3310-30	41.95
<i>Totals for Governors State University Library</i>				\$ 41.95
Holly Sine-Ramsdell				
	Program - Ageless Grace - 6/5/21	HSR060521	1-4571-24	75.00
<i>Totals for Holly Sine-Ramsdell</i>				\$ 75.00
HR Source				
	Library Membership - 7/1/21-6/30/22	FY22-59961	1-4162-10	1,380.00
<i>Totals for HR Source</i>				\$ 1,380.00
Illinois American Water				
	Irrigation - 3/18/21-4/19/21	1025-21000308991E	1-4331-30	115.32
	Fire Protection - 4/1/21-5/19/21	1025-21000308946E	1-4331-30	45.66
<i>Totals for Illinois American Water</i>				\$ 160.98
Illinois American Water/Bolingbrook				
	Water & Sewer - 3/18/21-4/19/21	1025-21000308831E	1-4331-30	355.05
<i>Totals for Illinois American Water/Bolingbrook</i>				\$ 355.05

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Illinois Library Association				
	Bradley Membership - 6/1/21-5/31/22	196553	1-4161-10	\$ 100.00
	Valencia Membership - 5/1/21-4/30/22	196516	1-4161-16	75.00
	Newell Membership - 5/1/21-4/30/22	196621	1-4161-16	75.00
	Prodehl Membership - 5/1/21-4/30/22	196649	1-4161-16	75.00
	<i>Totals for Illinois Library Association</i>			\$ 325.00
Illinois State Genealogical Society (ISGS)				
	Dudek Membership - June 2021-May 2022	6791-2021	1-4161-10	40.00
	<i>Totals for Illinois State Genealogical Society (ISGS)</i>			\$ 40.00
Ilya Kabirov				
	Program - Great Reads Book Club - 5/26/21	IK052621	1-4571-24	75.00
	<i>Totals for Ilya Kabirov</i>			\$ 75.00
Imprint Enterprises, Inc.				
	Collections - RFID Tags	PSI230772	1-4371-12	817.00
	<i>Totals for Imprint Enterprises, Inc.</i>			\$ 817.00
Indian Trails Public Library District				
	Lost Item - Don King: Only in America	205265108	1-3310-30	18.99
	<i>Totals for Indian Trails Public Library District</i>			\$ 18.99

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Ingram Library Services				
	Video Games - YA	52525571	1-4563-26	\$ 151.96
	Video Games - YA	52256367	1-4563-26	113.97
	Video Games - Juvenile	51871914	1-4564-26	256.43
	Video Games - Juvenile	51871912	1-4564-26	28.49
	Video Games - Juvenile	52525563	1-4564-26	75.98
	Video Games - Juvenile	52525565	1-4564-26	227.96
	Video Games - Juvenile	52525567	1-4564-26	28.49
	Video Games - Juvenile	52256363	1-4564-26	47.49
	Video Games - Juvenile	52256365	1-4564-26	104.47
	Books - Juvenile Fiction	51944758	1-4544-29	8.47
	Video Games - Adult	52525568	1-4565-26	170.97
	Video Games - Adult	52525570	1-4565-26	37.99
	Video Games - Adult	52256366	1-4565-26	151.97
	Opening Day Collection	51871913	1-4570-29	123.46
	Opening Day Collection	51871911	1-4570-29	142.47
	Opening Day Collection	52449722	1-4570-29	10.16
	Opening Day Collection	52525562	1-4570-29	37.99
	Opening Day Collection	52525566	1-4570-29	28.49
	Opening Day Collection	52256364	1-4570-29	227.93
	Outreach - Read-A-Palooza Prizes	52449723	1-4353-28	70.98
	Outreach - Read-A-Palooza Prizes	52449724	1-4353-28	20.32
	Outreach - Read-A-Palooza Prizes	51944759	1-4353-28	63.18
	Outreach - Read-A-Palooza Prizes	51871915	1-4353-28	19.20
	Books - Juvenile Fiction	51944760	1-4544-26	54.42
	Books - Juvenile Fiction	51944757	1-4544-26	94.30
	Books - Juvenile Fiction	51944756	1-4544-26	13.49
	Books - Juvenile Fiction	52449725	1-4544-26	11.98
	Books - Juvenile Non-Fiction	51944761	1-4545-26	22.06
	Books - Juvenile Easy	52449721	1-4546-26	20.32
	Books - Juvenile Easy	52256368	1-4546-26	16.18
	Books - Juvenile Easy	52216060	1-4546-26	20.32
	Video Games - Juvenile	52525564	1-4564-29	227.96
	Video Games - Juvenile	52525569	1-4564-29	455.87
	Video Games - Juvenile	52256362	1-4564-29	47.49
<i>Totals for Ingram Library Services</i>				<u>\$ 3,133.21</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
John W. Chase				
	Program - Historical Tour of Isle Royale Nat. Park - 6/8/21	JC060821	1-4571-24	\$ 100.00
	<i>Totals for John W. Chase</i>			<u>\$ 100.00</u>
Kellie Chase				
	Program - Sewing with Kellie Chase - 6/14/21	KC061421	1-4571-24	175.00
	Program - Sewing with Kellie Chase - 5/24/21	KC052421	1-4571-24	175.00
	<i>Totals for Kellie Chase</i>			<u>\$ 350.00</u>
Konica Minolta Business Solutions U.S.A., Inc.				
	Local History Rm Maintenance Revised - 1/21/21-1/31/21	9007707706	1-4234-14	0.18
	Local History Rm Maintenance Revised - 2/1/21/2/28/21	9007707709	1-4234-14	0.50
	July Contract: Overage - 3/1/21-3/31/21	9007648003	1-4234-14	1,044.69
	July Contract: Maintenance - 3/1/21-3/31/21	9007707714	1-4234-14	77.18
	Local History Rm Maintenance Revised - 3/1/21-3/31/21	9007707712	1-4234-14	0.50
	March Contract: Maintenance - 3/15/21-4/14/21	9007693436	1-4234-14	25.36
	July Contract: Overage - 4/1/21-4/30/21	9007726414	1-4234-14	856.88
	Local History Rm Maintenance Revised - 4/1/21-4/30/21	9007707715	1-4234-14	0.50
	Local History Rm Maintenance - 5/1/21-5/31/21	9007733181	1-4234-14	0.50
	<i>Totals for Konica Minolta Business Solutions U.S.A., Inc.</i>			<u>\$ 2,006.29</u>
Konica Minolta Premier Finance				
	Leased Equipment - April 2021	441235157	1-4234-14	1,550.18
	<i>Totals for Konica Minolta Premier Finance</i>			<u>\$ 1,550.18</u>
Laura Didier				
	Reimbursement - Class C License Permit Fee	LD042021	1-4151-10	5.00
	<i>Totals for Laura Didier</i>			<u>\$ 5.00</u>
Lorena Y Carreno				
	Program - Club de Lectura en Espanol - 5/27/21	LYC052721	1-4571-24	75.00
	<i>Totals for Lorena Y Carreno</i>			<u>\$ 75.00</u>
Loyola Marymount University				
	Lost Item - 180 Essential Vocabulary Words for a 6th Grader	647	1-3310-30	60.00
	<i>Totals for Loyola Marymount University</i>			<u>\$ 60.00</u>
Marlen Soto				
	Mileage - 4/23/21	MS042621	1-4171-10	1.12
	<i>Totals for Marlen Soto</i>			<u>\$ 1.12</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape				
	Audiobooks - Adult	500344695	1-4551-26	\$ 50.29
	Audiobooks - Adult	500344679	1-4551-26	45.29
	Audiobooks - Adult	500344674	1-4551-26	35.29
	Audiobooks - Adult	500377601	1-4551-26	45.29
	Audiobooks - Adult	500377598	1-4551-26	90.58
	Audiobooks - Adult	500377593	1-4551-26	35.29
	Audiobooks - Adult	500377592	1-4551-26	45.29
	Audiobooks - Juvenile	500315802	1-4553-26	70.58
	Music - Juvenile	500247860	1-4554-26	14.48
	Music - Juvenile	500247851	1-4554-26	50.94
	Music - Juvenile	500284557	1-4554-26	21.23
	Music - Juvenile	500315804	1-4554-26	27.76
	Audiobooks - Young Adults	500247862	1-4555-26	50.29
	Audiobooks - Young Adults	500284563	1-4555-26	696.64
	Audiobooks - Young Adults	500315901	1-4555-26	85.58
	Audiobooks - Young Adults	500344671	1-4555-26	170.87
	Audiobooks - Young Adults	500341747	1-4555-26	25.29
	Audiobooks - Young Adults	500377595	1-4555-26	50.29
	DVD - Adult	500243404	1-4557-26	79.90
	DVD - Adult	500185754	1-4557-26	172.36
	DVD - Adult	500247876	1-4557-26	291.02
	DVD - Adult	500247875	1-4557-26	110.07
	DVD - Adult	500247864	1-4557-26	40.96
	DVD - Adult	500247863	1-4557-26	181.55
	DVD - Adult	500247861	1-4557-26	51.46
	DVD - Adult	500247858	1-4557-26	35.98
	DVD - Adult	500247850	1-4557-26	122.88
	DVD - Adult	500284551	1-4557-26	45.96
	DVD - Adult	500284558	1-4557-26	433.77
	DVD - Adult	500284561	1-4557-26	60.31
	DVD - Adult	500284562	1-4557-26	95.20
	DVD - Adult	500284564	1-4557-26	124.90
	DVD - Adult	500284572	1-4557-26	101.15
	DVD - Adult	500284571	1-4557-26	34.83
	DVD - Adult	500284570	1-4557-26	108.18
	DVD - Adult	500284566	1-4557-26	93.70
	DVD - Adult	500284565	1-4557-26	109.00
	Audiobooks - Adult	500247857	1-4551-26	45.29

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	Audiobooks - Adult	500247855	1-4551-26	\$ 85.58
	Audiobooks - Adult	500284552	1-4551-26	30.29
	Audiobooks - Adult	500284560	1-4551-26	45.29
	Audiobooks - Adult	500097624	1-4551-26	19.98
	Audiobooks - Adult	500315902	1-4551-26	135.87
	DVD - Juvenile	500315807	1-4558-26	39.46
	DVD - Juvenile	500315910	1-4558-26	218.01
	DVD - Juvenile	500315909	1-4558-26	27.23
	DVD - Juvenile	500315919	1-4558-26	165.92
	DVD - Juvenile	500344698	1-4558-26	80.98
	DVD - Juvenile	500341749	1-4558-26	406.78
	DVD - Juvenile	500344690	1-4558-26	78.92
	DVD - Juvenile	500344693	1-4558-26	37.96
	DVD - Juvenile	500377205	1-4558-26	36.98
	DVD - Juvenile	500377590	1-4558-26	123.11
	DVD - Juvenile	500377599	1-4558-26	58.48
	Music - Adult	500247853	1-4550-26	26.99
	Music - Adult	500268701	1-4550-26	15.74
	Music - Adult	500284553	1-4550-26	10.49
	Music - Adult	500315809	1-4550-26	16.73
	Music - Adult	500344696	1-4550-26	37.96
	Music - Adult	500344670	1-4550-26	14.48
	Music - Adult	500331373	1-4550-26	44.98
	Music - Adult	500363904	1-4550-26	102.72
	Music - Adult	500377602	1-4550-26	398.45
	Music - Adult	500377600	1-4550-26	700.42
	DVD - Adult	500315903	1-4557-26	113.65
	DVD - Adult	500315805	1-4557-26	218.59
	DVD - Adult	500315906	1-4557-26	106.82
	DVD - Adult	500315801	1-4557-26	101.65
	DVD - Adult	500315808	1-4557-26	23.98
	DVD - Adult	500315904	1-4557-26	23.48
	DVD - Adult	500315905	1-4557-26	26.48
	DVD - Adult	500315908	1-4557-26	42.98
	DVD - Adult	500315806	1-4557-26	678.26
	DVD - Adult	500315803	1-4557-26	311.41
	DVD - Adult	500315918	1-4557-26	33.83
	DVD - Adult	500315917	1-4557-26	30.98

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	DVD - Adult	500344691	1-4557-26	\$ 62.94
	DVD - Adult	500344697	1-4557-26	31.96
	DVD - Adult	500344703	1-4557-26	99.99
	DVD - Adult	500344704	1-4557-26	40.58
	DVD - Adult	500344705	1-4557-26	21.83
	DVD - Adult	500344692	1-4557-26	68.19
	DVD - Adult	500344678	1-4557-26	93.92
	DVD - Adult	500344694	1-4557-26	211.84
	DVD - Adult	500344675	1-4557-26	69.69
	DVD - Adult	500344673	1-4557-26	44.98
	DVD - Adult	500344676	1-4557-26	37.96
	DVD - Adult	500341748	1-4557-26	254.99
	DVD - Adult	500344677	1-4557-26	146.13
	DVD - Adult	500344672	1-4557-26	295.72
	DVD - Adult	500377605	1-4557-26	158.88
	DVD - Adult	500377606	1-4557-26	185.88
	DVD - Adult	500377207	1-4557-26	102.22
	DVD - Adult	500377614	1-4557-26	51.82
	DVD - Adult	500377612	1-4557-26	144.39
	DVD - Adult	500377591	1-4557-26	57.69
	DVD - Adult	500377613	1-4557-26	34.83
	DVD - Adult	500377594	1-4557-26	19.73
	DVD - Adult	500377204	1-4557-26	37.96
	DVD - Adult	500377206	1-4557-26	164.59
	DVD - Adult	500377208	1-4557-26	190.09
	DVD - Adult	500377603	1-4557-26	132.40
	DVD - Adult	500377604	1-4557-26	247.84
	DVD - Adult	500377209	1-4557-26	164.36
	DVD - Juvenile	500247859	1-4558-26	97.48
	DVD - Juvenile	500247865	1-4558-26	120.94
	DVD - Juvenile	500247852	1-4558-26	249.97
	DVD - Juvenile	500247856	1-4558-26	104.42
	DVD - Juvenile	500284555	1-4558-26	59.94
	DVD - Juvenile	500284559	1-4558-26	35.71
	DVD - Juvenile	500284556	1-4558-26	404.52
	Audiobooks - Adult	500247870	1-4551-29	45.29
	Audiobooks - Adult	500247869	1-4551-29	40.29
	DVD - Adult	500315913	1-4557-29	19.73

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	DVD - Adult	500315907	1-4557-29	\$ 26.48
	DVD - Juvenile	500247872	1-4558-29	19.73
	DVD - Juvenile	500315916	1-4558-29	114.73
	DVD - Juvenile	500377607	1-4558-29	31.96
	Opening Day Collection	500344699	1-4570-29	52.06
	Opening Day Collection	500344702	1-4570-29	30.23
	Opening Day Collection	500344701	1-4570-29	50.29
	Opening Day Collection	500377609	1-4570-29	30.23
	Opening Day Collection	500377611	1-4570-29	52.96
	Opening Day Collection	500377608	1-4570-29	130.87
	Opening Day Collection	500377610	1-4570-29	29.26
	Opening Day Collection	500247877	1-4570-29	41.48
	Opening Day Collection	500247871	1-4570-29	78.84
	Opening Day Collection	500247866	1-4570-29	21.98
	Opening Day Collection	500247867	1-4570-29	49.29
	Opening Day Collection	500247878	1-4570-29	239.42
	Opening Day Collection	500284567	1-4570-29	128.36
	Opening Day Collection	500284573	1-4570-29	136.96
	Opening Day Collection	500284568	1-4570-29	16.58
	Opening Day Collection	500284569	1-4570-29	39.46
	Music - Juvenile	500247868	1-4554-29	35.71
	Music - Juvenile	500315912	1-4554-29	13.88
	Opening Day Collection	500315915	1-4570-29	30.98
	Opneing Day Collection	500315914	1-4570-29	79.74
	Opening Day Collection	500315920	1-4570-29	273.40
	Opening Day Collection	500315911	1-4570-29	180.16
	<i>Totals for Midwest Tape</i>			\$ 14,908.38
Natasha Chmura				
	Refund - How To Be Good At Math	NC2017	1-3310-30	19.99
	<i>Totals for Natasha Chmura</i>			\$ 19.99
Netrix, LLC				
	New Staff Computers and Accessories	462046	1-4641-14	14,535.00
	<i>Totals for Netrix, LLC</i>			\$ 14,535.00
New Readers Press				
	Periodicals	9475656	1-4511-26	483.60
	<i>Totals for New Readers Press</i>			\$ 483.60

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Nicole Borsellino				
	Refund - Noragami: Stray God	NB8644-01	1-3310-10	\$ 10.99
	Refund - Perfect World	NB8644-02	1-3310-10	7.79
		<i>Totals for Nicole Borsellino</i>		\$ 18.78
Nova Driving School				
	Outreach - 6 Staff 2-Hour Training for New Bookmobile	2794197000025514	1-4151-10	1,400.00
		<i>Totals for Nova Driving School</i>		\$ 1,400.00
Orland Park Public Library				
	Lost Item - Don't You Cry (LT)	31315006666817	1-3310-30	37.99
		<i>Totals for Orland Park Public Library</i>		\$ 37.99
Paddock Publications				
	Periodicals	1788	1-4511-26	49.99
		<i>Totals for Paddock Publications</i>		\$ 49.99
Patron Point, Inc.				
	Verify Auto Checkout Renewals Service - 1/1/21-3/31/21	1208	1-4256-10	296.70
		<i>Totals for Patron Point, Inc.</i>		\$ 296.70
Paul Mills				
	Reimbursement - Donuts w/Director Donuts	PM041921	1-4715-10	11.79
		<i>Totals for Paul Mills</i>		\$ 11.79
Penworthy Company				
	STEAM Boxes	0570634-IN	1-4528-26	220.98
	STEAM Boxes	0570806-IN	1-4528-26	869.92
		<i>Totals for Penworthy Company</i>		\$ 1,090.90
PeopleFacts				
	New Hire Background Checks - April 2021	33754-042021	1-4253-10	87.12
		<i>Totals for PeopleFacts</i>		\$ 87.12
Petty Cash - District				
	Jims Truck Inspection - 2021 New BKM Annual State Inspection	1001	1-4235-29	37.00
	Petrov - New BKM Reflectors	1002	1-4235-29	4.00
		<i>Totals for Petty Cash - District</i>		\$ 41.00
Pinnacle Library Cooperative				
	RefUSA Ref. & EBSCO Databases	21-007	1-4521-26	28,366.22
	OverDrive Platform eBook Services & Collection Development	21-008	1-4805-10	49,702.57
		<i>Totals for Pinnacle Library Cooperative</i>		\$ 78,068.79

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Pitney Bowes Inc.	SendPro C-Series Label Printer	1017860549	1-4342-10	\$ 350.00
		<i>Totals for Pitney Bowes Inc.</i>		<u>\$ 350.00</u>
POS Supply Solutions	Thermal Receipt Paper	186701	1-4351-10	79.95
		<i>Totals for POS Supply Solutions</i>		<u>\$ 79.95</u>
ProQuest LLC	HNP Chicago Tribune Origin Yrs & Global News 6/1/21-5/31/22	70675955	1-4521-26	16,548.48
	African American Heritage & Culturegrams 6/1/21-5/31/22	70675958	1-4521-26	5,374.30
	Fold3 Library Edition - 6/1/21-5/31/22	70675959	1-4521-26	2,371.95
		<i>Totals for ProQuest LLC</i>		<u>\$ 24,294.73</u>
Rainmakers Irrigation	2021 Spring Irrigation System Turn-On	041621-88	1-4392-30	775.00
	2021 Spring Irrigation Turn-On Repair Work	042221-36	1-4392-30	919.60
		<i>Totals for Rainmakers Irrigation</i>		<u>\$ 1,694.60</u>
Robert Pennor	Program - Watercolor Paintings - 6/15/21	RP061521	1-4571-24	75.00
		<i>Totals for Robert Pennor</i>		<u>\$ 75.00</u>
Ronald Goldie	Program - Dungeons & Dragons - 5/22/21	RG052221	1-4573-24	75.00
	Program - Dungeons & Dragons for Teens - 6/10/21	RG061021	1-4573-24	75.00
		<i>Totals for Ronald Goldie</i>		<u>\$ 150.00</u>
S & S Worldwide, Inc.	CSD - Red Cardstock	IN100736483	1-4353-20	4.13
	ATSD - Various Program Supplies	IN100740380	1-4353-24	161.94
		<i>Totals for S & S Worldwide, Inc.</i>		<u>\$ 166.07</u>
Scholastic Inc.	Scholastic Teachables Subscription - 6/5/21-6/4/22	27457052	1-4521-26	1,234.00
		<i>Totals for Scholastic Inc.</i>		<u>\$ 1,234.00</u>
Screaming Galaxy, LLC	Program - Super Stolie Guacamole! - 6/9/21	SG060921	1-4572-28	450.00
		<i>Totals for Screaming Galaxy, LLC</i>		<u>\$ 450.00</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Sebert Landscaping Inc.	Lawn Maintenance - April 2021	219515	1-4392-30	\$ 1,580.00
	<i>Totals for Sebert Landscaping Inc.</i>			\$ 1,580.00
Showcases				
	Collections - CD Jewel Cases	319794	1-4371-12	40.50
	Collections - Single DVD Cases	319873	1-4371-12	933.12
	Collections - Amray II DVD Cases	319881	1-4371-12	142.56
	<i>Totals for Showcases</i>			\$ 1,116.18
Sumayya Ali				
	Refund - Democracy in One Book or Less	SA5548-01	1-3310-10	16.67
	Refund - The Politics Book	SA5548-02	1-3310-10	17.95
	Refund - How Money Works: The Facts Visually Explained	SA5548-03	1-3310-10	11.50
	<i>Totals for Sumayya Ali</i>			\$ 46.12
Susan Ford				
	Reimburse - PLIX Continue Edu. Course Supplies/Materials	SF042621	1-4353-20	71.73
	<i>Totals for Susan Ford</i>			\$ 71.73
Susan K. Maddox				
	Program - Cooking Demo - 06/17/21	SKM061721	1-4571-24	100.00
	Program - Cooking Demo: Everything Cherries - 5/20/21	SKM052021	1-4571-24	100.00
	<i>Totals for Susan K. Maddox</i>			\$ 200.00
Susan Michelle Regis				
	Program - Glass Art with Sue Regis - 6/16/21	SMR061621	1-4571-24	175.00
	<i>Totals for Susan Michelle Regis</i>			\$ 175.00
Suzan J Bates				
	Program - Gen. Club - DNA Results are in! - 6/9/21	SJB060921	1-4571-24	200.00
	<i>Totals for Suzan J Bates</i>			\$ 200.00
Tammy Gibson				
	Program - History of Juneteenth - 6/9/21	TG060921	1-4571-24	225.00
	<i>Totals for Tammy Gibson</i>			\$ 225.00
The Shop Bolingbrook				
	Business Cards - Consalvo	24685	1-4351-10	40.00
	Business Cards - Gonzalez, Armstrong, Waldorf	24149	1-4351-10	120.00
	Service Awards - Danhof & Prodehl	24146	1-4355-16	526.60
	<i>Totals for The Shop Bolingbrook</i>			\$ 686.60

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Trane U.S. Inc.				
	Building - Replaced Failed Controller on Air Handler 2	311599410	1-4651-30	\$ 34,613.00
		<i>Totals for Trane U.S. Inc.</i>		\$ 34,613.00
Tressler LLP				
	Legal Expense - Attorney - April 2021	429795	1-4241-10	418.00
		<i>Totals for Tressler LLP</i>		\$ 418.00
Tria Architecture, Inc.				
	LL Renovations Bidding & Construction Observation	3629	1-4651-30	4,375.00
		<i>Totals for Tria Architecture, Inc.</i>		\$ 4,375.00
ULINE				
	Outreach - Custom Mats for New BKM	132781207	1-4613-10	254.83
	Outreach - Custom Mats for New BKM	132945038	1-4613-10	475.78
		<i>Totals for ULINE</i>		\$ 730.61
Unique Management Services, Inc.				
	Collection Expense - April 2021	601463	1-4245-10	80.55
	Collection Expense - March 2021	600365	1-4256-10	762.70
		<i>Totals for Unique Management Services, Inc.</i>		\$ 843.25
Vanguard Energy Services, LLC				
	Gas Service - 4/1/21-4/30/21	G404408050621	1-4322-30	531.55
	Gas Service - 3/1/21-3/31/21	G404408040621	1-4322-30	1,727.83
		<i>Totals for Vanguard Energy Services, LLC</i>		\$ 2,259.38
Verizon Wireless				
	Telephone - 3/17/21-4/16/21	9877838194	1-4311-14	540.04
		<i>Totals for Verizon Wireless</i>		\$ 540.04
Village of Bolingbrook				
	Wireless Alarm Monitoring - 5/1/21-4/30/22	67065	1-4221-30	1,032.00
		<i>Totals for Village of Bolingbrook</i>		\$ 1,032.00

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Warehouse Direct				
	Communications - Photo Paper Roll	4950336-0	1-4256-10	\$ 295.96
	HR - New Hire Supplies	4939705-0	1-4351-10	260.63
	Outreach - Water	4934650-0	1-4351-10	35.16
	District Closet Restock - April 2021	4950403-0	1-4351-10	424.78
	Essential Supplies - Disinfect Wipe Bucket Program Apr. 2021	4953972-0	1-4351-10	919.80
	District Closet Restock - April 2021 - Hyper Pink Paper	4950372-0	1-4371-10	33.64
	Collection - Bubble Mailers	4934658-0	1-4371-12	186.77
	Board Supplies - Cover Document Folders	4950392-0	1-4355-16	18.89
	<i>Totals for Warehouse Direct</i>			<u>\$ 2,175.63</u>
Winter M. Brambila				
	Program - Charla Literaria - 6/7/21	WMB060721	1-4571-24	25.00
	<i>Totals for Winter M. Brambila</i>			<u>\$ 25.00</u>
Zoobean, Inc.				
	12 Month Beanstack Premium Service - 11/22/20-11/21/21	17079	1-4631-14	2,525.00
	<i>Totals for Zoobean, Inc.</i>			<u>\$ 2,525.00</u>
	Total for Fund 1			<u>\$ 296,546.97</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
1000Bulbs.com				
	Building - Parking Lot Light Bulbs	W02683920	8-4357-30	\$ 65.71
		<i>Totals for 1000Bulbs.com</i>		<u>\$ 65.71</u>
ABCO Electrical Construction & Design LLC				
	Building - Locate & Repair Circuit Short on Bollards	13404-A	8-4211-30	3,117.00
		<i>Totals for ABCO Electrical Construction & Design LLC</i>		<u>\$ 3,117.00</u>
Advanced Parts & Service, Inc.				
	Sanitize & Service Cafe Ice Makers, Coolers & Coffee Machine	214503	8-4211-30	695.20
		<i>Totals for Advanced Parts & Service, Inc.</i>		<u>\$ 695.20</u>
Amazon				
	Building - Table Top Power Strips	A86-2021	8-4357-30	372.45
		<i>Totals for Amazon</i>		<u>\$ 372.45</u>
American Building Services, LLC				
	Building - Staff Entrance Overhead Door Holder	4038597	8-4211-30	254.64
		<i>Totals for American Building Services, LLC</i>		<u>\$ 254.64</u>
Ampest Exterminating, LLC				
	Remove Goose Nest & Eggs	86820	8-4211-30	350.00
		<i>Totals for Ampest Exterminating, LLC</i>		<u>\$ 350.00</u>
Award Emblem Mfg. Co., Inc.				
	Time Capsule Aluminum Engraved Plate	412980	8-4211-30	37.00
		<i>Totals for Award Emblem Mfg. Co., Inc.</i>		<u>\$ 37.00</u>
Best Quality Cleaning, Inc.				
	Special Cleaning - 2nd Fl. Womens Washroom - 4/8/21	37303	8-4211-30	75.00
	Cleaning Service - May 2021	37182	8-4215-30	6,921.00
	Sunday Porter Service - May 2021	37275	8-4215-30	475.00
	Saturday Porter Service - May 2021	37276	8-4215-30	475.00
		<i>Totals for Best Quality Cleaning, Inc.</i>		<u>\$ 7,946.00</u>
Cintas Corporation				
	First Aid Restock - May 2021	8405095463	8-4215-30	351.92
		<i>Totals for Cintas Corporation</i>		<u>\$ 351.92</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Cintas Corporation #344				
	Weekly Mat Service - 4/29/21	4082882358	8-4215-30	\$ 35.97
	Weekly Mat Service - 4/15/21	4081620729	8-4215-30	35.97
	Weekly Mat Service & Bi-Weekly Sanitizer - 4/8/21	4080903525	8-4215-30	96.69
	Weekly Mat Service & Bi-Weekly Sanitizer - 4/22/21	4082272652	8-4215-30	96.69
	Weekly Mat Service - 5/6/21	4083585753	8-4215-30	30.00
	<i>Totals for Cintas Corporation #344</i>			\$ 295.32
Combined Roofing Service				
	Spring Roof Inspection - 3/15/21	10962	8-4215-30	1,719.50
	<i>Totals for Combined Roofing Service</i>			\$ 1,719.50
Culligan Bolingbrook, IL				
	Solar Salt Delivery - April 2021	0119304	8-4215-30	143.59
	<i>Totals for Culligan Bolingbrook, IL</i>			\$ 143.59
Cutting Edge Document Destruction, LLC				
	Records Shred - 5/5/21	m14347	8-4215-30	40.00
	<i>Totals for Cutting Edge Document Destruction, LLC</i>			\$ 40.00
First Bankcard				
	Uline - Lower Level Stock Parts Plastic Bins	P7810-MAY21	8-4211-30	52.42
	Easykeys.com - 2nd Floor Main Desk Cylinder Lock Replacement	P7810-MAY21	8-4211-30	24.00
	<i>Totals for First Bankcard</i>			\$ 76.42
Graybar				
	Building - LCD Graphic Keypad for VFD Controllers	9321111514	8-4211-30	453.96
	Building - Jack Plates & Jacks	9320909641	8-4211-30	281.55
	Building - Interior Building Lights	9321200067	8-4357-30	103.91
	<i>Totals for Graybar</i>			\$ 839.42
Groot Industries, Inc.				
	Garbage & Recycling - 5/1/21-5/31/21	7042239	8-4215-30	413.14
	<i>Totals for Groot Industries, Inc.</i>			\$ 413.14
Hansen Services, Inc.				
	Monthly Pest Control - April 2021	3932726	8-4215-30	110.00
	Monthly Pest Control - May 2021	3933471	8-4215-30	110.00
	<i>Totals for Hansen Services, Inc.</i>			\$ 220.00

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Intrinsic Landscaping, Inc.				
	Green Roof Maintenance - May 2021	21-0090	8-4215-30	\$ 630.23
	Green Roof Maintenance - April 2021	21-0048	8-4215-30	630.23
		<i>Totals for Intrinsic Landscaping, Inc.</i>		<u>\$ 1,260.46</u>
Pace Systems, Inc.				
	Building - Mtg Rm A & Mtg Rm B Repairs	211003	8-4211-30	800.00
		<i>Totals for Pace Systems, Inc.</i>		<u>\$ 800.00</u>
Parkside Insulation Inc.				
	Re-Insulate Duct Seal Repairs & Mechanical Rm Damaged Repair	4624	8-4211-30	1,350.00
		<i>Totals for Parkside Insulation Inc.</i>		<u>\$ 1,350.00</u>
Superior Service Solutions, Inc.				
	Exterior Wash - Various Areas	4561	8-4215-30	3,889.00
		<i>Totals for Superior Service Solutions, Inc.</i>		<u>\$ 3,889.00</u>
Tee Jay Service Company, Inc.				
	Sliding & Auto Swing Door Quarterly Preventive Main. - April	178235	8-4215-30	840.00
		<i>Totals for Tee Jay Service Company, Inc.</i>		<u>\$ 840.00</u>
Tidal Construction Service Inc.				
	Time Capsule Drywall Removal & Rm 221 Coll. Millwork Removal	12806	8-4211-30	2,920.00
		<i>Totals for Tidal Construction Service Inc.</i>		<u>\$ 2,920.00</u>
Warehouse Direct				
	Building - Computer Commons Partitions	4940010-0	8-4211-30	2,644.00
	District Closet Restock - April 2021	4950403-0	8-4357-30	329.31
	District Closet Restock - April 2021 - Correct Bowls	4953191-0	8-4357-30	41.03
		<i>Totals for Warehouse Direct</i>		<u>\$ 3,014.34</u>
		Total for Fund 8		<u>\$ 31,011.11</u>
		Grand Total		<u><u>\$ 327,558.08</u></u>

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Vendor name

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Amount


Jennie Nguyen/Finance Manager

Director

ALA Councilor for ILA

I am happy to share that I have been elected to the position of ALA (American Library Association) Councilor for ILA (Illinois Library Association). In this role I will represent ILA and the libraries it represents to our national association. I am looking forward to serving and I appreciate the Board's support as I undertake this new endeavor.

Deputy Director (Nancy Korczak)

This month we welcomed [Jack Gonzalez](#) as our new Studio 300 manager. Jack is getting to know the department and has already set up meetings with some of our community partners to introduce himself and continue to program together.

Our Outreach department has been working very hard to get our new vehicle ready for our public. They have planned out the shelving arrangements, worked with our Collections Department, IT Department and Communications Department to get the vehicle stocked with books, make sure the technology works well and have a marketing plan ready. We are planning the official ribbon cutting for June 7th.

From Joyce Arellano's Report

Children's Services

Monthly Overview of Children's Services:

In April we offered several special craft and activity kits to tie in to a number of celebrations throughout the month. Children and families enjoyed making piggy banks and learned about Money Smart Week. They made special bookmarks for National Library Week and Earth Day. They created beautiful lanterns for the start of Ramadan. And we highlighted Dia de los Niños by featuring crafts inspired by different countries around the world. Patrons were also excited to see the return of our American Girl and Barbie Dolls.

PROGRAMMING

ACTIVIDADES PARA NIÑOS (YouTube, 50 kits)

- **Unicornios** <https://youtu.be/nVDas-01UWA>
- **Mariquitas** <https://youtu.be/w7JUJdJ-j00>

"The craft connects with books and songs we have in our collection. I recorded the video in Studio 300. I wrote the script for the video in English then I edited it in Spanish." *Andreea D.*

"A patron that comes to the library tagged me on Instagram with this sweet picture of her daughters. They made the Actividades para Niños: Unicornios craft for this month!" *Melisa M.*



DÍA DE LOS NIÑOS CRAFT OF THE DAY (194 kits)

To celebrate Día de los Niños, Melisa and Rosemary planned a full week of crafts inspired by cultures around the world.

- French Hot Air Balloon
- Filipino Jeepney
- Japanese Carp
- Arctic Circle Polar Bear
- Mexican Heritage Inspired Bird

KINDNESS DAY STORY KIT (80 kits)



In 2020, we had a goal of creating the first Kindness Day Book, featuring stories of kindness written by students in the community. The pandemic delayed this project, so we decided to try again this year. To motivate writers we created a kit with a pencil, sticker and “kindness coin” along with the story template and fun Kindness Bingo activity. Thank you to the Communications team for setting up Woobox so patrons could upload their Kindness Stories and for designing the story template and Bingo card! In addition

to Woobox entries, we received several paper and emailed stories from Brooks and Humphrey Middle Schools, Pioneer Elementary, Jamie McGee Elementary, Hidden Oaks Preschool and St. Dominic. The eBook is planned to go live in May and a physical copy of the book will be printed later this year.

HOLIDAYS & CELEBRATIONS

RAMADAN READY (75 kits)



Sarah contacted Sana Mohsin to receive this year's Ramadan READY program kit. We used the materials included in this kit to decorate our display cases and create a special take-home kit for patrons. We also received several free books from the organization and routed them to Collection Services. “A father and two children came to the library and asked for the Ramadan READY kit. The father was very impressed and said that he is very happy that they can do something for the children. I asked the girl how she celebrates Ramadan and she told me a lot about their traditions. Another family said ‘You made our day! You don’t know how happy you made us! This is so nice that you have this craft at the library!’” *Andreea D.*

PUBLIC SERVICE



“A young girl came in looking for *Upside-Down Magic* books. Since I am working my way through reading that series, it was fun talking with her to see what she thought about them. I told her that I was working on the *Upside-Down Magic* program for the summer and that she was the FIRST person to know that it was even happening. She was SO excited and thought that it was so cool that no one else knew about it. She told me ‘If my mask wasn’t on my face, you would see my jaw dropped to the floor. This is amazing!’” *Jen F.*

“As I was preparing for Zoom, [a toddler] handed me a book to read to him. He made me sit down and show him all the pictures. I practiced my Spanish while we sat outside the Storytime Room. What a great way to begin the week of Día.” *Kathy B.*

From Amina Ali's report

Circulation Services

Department Summary

In April, Circulation worked on cleaning up our patron database. Before auto renewals began we purged 473 patrons and at the end of the month, we removed another 3,694 inactive patrons from the system. These are patrons whose library cards expired and had been inactive for three years and over.

At the end of the month was our PIRC meeting, where we discussed adding two additional times to our hold notifications schedule. Currently, our notifications go out three times a day at 9 AM, 1 PM, and 5 PM. We will be adding 11 AM and 3 PM to the schedule to accommodate RAILS, Pick List, and backlog from weekend notifications. In addition, the rest of Pinnacle is getting ready for summer outdoor programming and getting their buildings back to open fully. The next PIRC meeting will be June 23 via Zoom.

Circulation Statistics

New Patrons Registered	114
Holds Pulled From Shelves	7,309

Drive Up Statistics

Total Visits (April 2021) 827	Previous Month (March 2021) 1,033
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Outreach Services



Overview and General Updates

The Outreach team welcomed a new staff member to the department this month - Jack Gordon. Jack has been meeting with staff from other departments and going through training on various aspects of the position. Jack was able to accomplish a lot of tasks in a very short time. We are thrilled to have him join our team!

We have been busy with transitioning outreach services into the new Bookmobile. In addition to receiving operations and driving training, we took the new Bookmobile to Jim's Truck Inspection where the Bookmobile passed the Illinois Vehicle Inspection test. We are becoming more comfortable with operating the new Bookmobile. Each person in the department took

turns driving the Bookmobile to various community and school stops. Jack and Laura passed their written Class C license exam, and will begin driving training in May. Tana and Carolyn, with feedback from the Outreach team, created various operation and maintenance procedures for the new Bookmobile, such as *Fluid Checklist*, *How to Regen the Bookmobile*, and *Daily, Weekly and Monthly Pre and Post Trip Procedures*.

Our team discussed organizing the space and shelves inside the new Bookmobile. We would like to thank our Building Operations manager -Tasos, and our Building Technician - John, who have been providing us with help on various aspects of getting accustomed to the new Bookmobile. John rearranged every single shelf inside the Bookmobile in order to fit our collections. Thank you, Tasos and John!

In addition, in April, we celebrated National Poetry Month at our Bookmobile stops. Sarah created bookmarks with titles of books from our collection that patrons can checkout. Carolyn printed out and prepared "grab-and-go-poems" for patrons to take with them when at the Bookmobile.

Special Projects

- [**2021 Virtual Preschool Round-Up**](#)

Every year, Laura organizes and hosts a Preschool Round-Up at our library where we "round up" representatives from local preschools and daycare centers in one place so that parents can find the right fit for their child in a one-stop-shop experience. Due to the COVID-19 Pandemic, Laura wasn't able to offer this fun event in-person; however, she worked hard to organize a virtual replacement instead, contacting and communicating with our local preschools and day-care center, gathering information about their services and highlighting them in a brochure for all [**2021 Preschool Round Up Participants**](#).

2021 VIRTUAL PRESCHOOL ROUND-UP (MAY 1-29)

May 1, 2021



Wood View Elementary School - One Book, One School



We were invited to celebrate Wood View's One Book, One School event that took place in April. We donated water bottles to the students, and Dennis, Sarah and Melissa created a video to talk about the book the students read through this event - *The World According to Humphrey*. Mrs. C also promoted the book. We were given a shout out on their Instagram account!

With this [2021 National Library Outreach Day](#) video we celebrated all of our outreach patrons and the invaluable role library professionals play to bring library services to those in need. We look forward to providing our outreach patrons with more services with our new Bookmobile.



From Jack Gonzalez's Report

Studio 300

Here are our April 2021 key stats:

- 172 patrons actively used our lab.
 - 25 were Non-FPLD people.
- 1011 items were checked out
 - 46 of that total circulated out of the lab.
- 60 patrons attended our virtual programs.
 - Total programming hours came to 13.
- 17 patrons completed our online classes:
 - Orientation 13
 - Maker Training 4



Patrick

Patrick, Adriana, and Anna discussed Maker supply needs for the rest of the year and prepared the orders for that material. Patrick took apart several of the Audio Interface racks to replace the HP4 Headphone Amps. He continues to research information and tutorials on the Prusa Printer the Studio ordered last month and built a Prusa 3D Printer Youtube Playlist for Staff to familiarize themselves with before the Prusa arrives. Patrick shot, edited, and premiered the StoryCorps-based, Conversation of a Lifetime Video on the Fountaindale Youtube channel on April 19th.

Anna

April was another busy month for the Maker Lab. Three of the new machines have arrived, and we are currently finishing up the niche training. Anna completed the updates to the vinyl training and created the Brother ScanNCut training. The Brother machine is ready to circulate this summer. We have ordered supplies for the next few months of programs. The book nooks for summer reading are coming along nicely. Anna has cut all the wood and will be assembling them this coming month. Anna was also able to help Patrick repair some of the existing equipment and soldered some new parts to our patch bays. The April Makers DIY flowers were a huge success with the patrons.

Justin

In April, Justin recorded more sewing videos with Kellie Chase using the Tricaster video switching system. One of the projects she created consisted of sewing an accordion-style bag to hold accessories. Justin also edited the videos and created an intro and title graphic for future uses. He also assisted CSD with using the Tricaster to record more "Adventures in Homeschooling" videos. Justin watched Ryan Dowd's webinar, "Ornery Teenagers: Compassionately and effectively managing their problem behaviors," where Justin learned about four key insights into teenagers, rewards and respect, unidirectional versus bidirectional respect, and managing teenage behavior. He also led the "Mic Check 1-2, 1-2," program where he taught microphone basics and techniques for making better choices based on recording situations and individuals' needs. Finally, Justin finished the training for Adobe XD which is a vector-based user experience design tool for web and mobile applications.

Monica

Monica learned to use the Brother Scan N Cut and new Sparrow X2 Embroidery machine. She worked with McKayla to film and edit the Sparrow X2 Embroidery machine training. She helped to write the script, film, organize footage, edit videos, record voice overs, and take screen recordings and write the Niche Academy content. She also researched designs for the Book Nook projects and how to build them. Monica has also volunteered to help Collections Services by creating blog posts and videos for how to access magazines on the Libby app.

Ariah

In April, Ariah kept busy by preparing for her first class on landscape and nature photography. This involved doing research, starting a slideshow presentation, and watching LinkedIn Learning videos. She watched and took notes on two of Justin Reznick's landscape photography courses ("Telephoto Landscape" and "Wide-Angle Lenses"). With that, she began planning out how she will decorate the display wall, as this is her first time doing it.

McKayla

She also taught a class about black and white photo restoration, and methods to take preventative care of photos. McKayla also worked on filming and editing videos for instruction on how to utilize our new Eversewn embroidery machine.

Adriana

In April Adriana spent much of her time ensuring that the department continued to run smoothly. Adriana made sure schedules were posted, programming was scheduled and she continued to communicate with staff on day to day matters. Adriana also met with Nancy K. and updated her weekly on the studio as well as ongoing projects. Mid April Jack G. joined the team and Adriana has spent time meeting with Jack to cover training of daily operations and reviewing the department and its ongoing projects. Adriana continued to attend and participate in the Summer Adventure, Programming, and Collection Usage committees. She has been keeping up to date with Anna G. on her book nook projects for summer adventure and establishing a timeline and completion date.

Jack

Jack joined the Studio 300 team in late April. He began to do the training and to meet the team. Jack has been learning about the Fountaindale Library policies and procedures. He has spent time taking the Studio 300 orientation video and training videos to familiarize himself with the culture of the Studio. He also got in contact with representatives of Glowforge to get more information on their product. Glowforge is a laser cutter with a ventilation system that may be possible to add to the maker space for the patrons of Fountaindale to use.

Jack has been working with Adriana to come up with a plan for the Fall programs. He has also been working with Nancy to understand his responsibilities fully. While the library and the Studio staff get to know him, Jack hopes to continue the Studio's legacy and continue to help make it a place that inspires, teaches, and unleashes creativity in our community.

From Debra Dudek's report

Adult and Teen Services

General Comments on the Month

April was a month of recruiting and staff training, as we bid farewell to two team members and acquired a new teen services assistant. We are excited to welcome Amber, who will be working with Randi in the Vortex. Annabel and Nikki have completed their training and are completing all desk assignments scheduled at the 2nd and 3rd floor desks.

The ATSD team is looking forward to the upcoming release of the vinyl records collection. The taskforce has encouraged our department staff to place holds on both record players and albums as they become available in the catalog. Several members of our team have planned to check out two or three items, take them home, and write reviews and recommendations for a July blog post.

Programming (includes):

Teen Virtual Programming



For May, we scheduled several virtual crafting videos with outside presenters. Plentiful Program's Cathryn Stanek-Whisler showed our patrons how to create Fun Jar Toppers. Viewers can transform an ordinary mason jar just by modifying and adding a spring scene to the jar lid (10 YouTube views). Leah Moon's tutorial, DIY Dragon Eggs, debuted on YouTube and was viewed 23 times. In this short, easy tutorial, Leah demonstrated how to simulate

dragon eggs using a plastic egg shape, hot glue and paint.

Our April Teen Crafternoon videos were spring-themed. Adriana in Studio 300 demonstrated how to paint watercolor flowers using various techniques (15 YouTube views) and I recorded an instructional video on how to make your own floral headband (59 Instagram views/1442 YouTube views). In my video, I used silk flowers, ribbon and a hot glue gun to create a simple, but fun headband. I had fun editing the video as well. Adriana was kind enough to show me a few new editing techniques that helped make the video better.

Career Online High School: Statistics

Currently Enrolled: 5

Currently Enrolled 30 Day Probation: 0

Currently Enrolled Completed 30 Day Probation: 0

Students 75% Through Program: 1

Graduate: 25

Adult Programming:

From Nic's report

Sewing: Curling Iron/Flat Iron Travel Case (4/5)

Sewing: Envelope Clutch (4/19)

We continue to host Kellie Chase for an every other week sewing workshop. The consistency of the class's views makes me excited for the day that we will be able to return to in-person programming, but I also worry about having the ability to have the program as accessible to patrons as it is now. I know that Kellie is also excited to have the in-person classes begin again as well, especially with some of the ideas that she wants to present to the class are a little more complicated than what can be translated through a video. I know she has discussed having a hands-on way of assisting attendees for a project.

Five Tools for a Volatile Economy (4/16)

This was a program that Jay had set up for Smart Money Week. Overall, the engagement of the program was good. The patrons stated their appreciation for the information, and I think some of it was even more important with current events showing the theme of the presentation with the GameStop Stock fluctuation happening only a month or so

Atrapasol con Paginas para Colorear (4/19)

Continuing the Spanish language crafts, we had our presenter, Lorena Carreno, make stained glass. A bit of a drop from interactions from last month, but I feel that this would be something that we would want to keep doing for the next few cycles to see if that is a trend or an outlier. I know that we are going to take a break in the summer, but we will bring back the program, hopefully in person, come the fall.

Librarian Highlight

Jay

(Virtual) Money Smart Week

This April I have proudly organized and delivered my own weeklong block of programming! This included contacting five presenters for a full weekday of programming, a display on the 3rd floor, bookmarks, and blog posts from several members of ATSD. Children's also offered one of their "Take-It Make-It" crafts during the week: "DIY Piggy Bank." This was my first big initiative and I consider it mostly a success. This was a great learning experience and I look forward to planning for Money Smart Week 2022!

Librarian Highlight

Erica Edwards

Book Talks

I filmed, edited, and uploaded 1 book talk videos for patrons to enjoy this month! My book talk this month was on the book, "Before the coffee gets cold" by Toshikazu



Kawaguchi. It went live on Thursday, April 1st. It has 20 views so far! You can view the video here: <https://www.youtube.com/watch?v=sgU5iLH2Td4>

I continue to receive a lot of positive feedback on these videos and this month a patron even recognized me from the videos! It was wonderful because then we talked about books for about 15 minutes! The videos have proven to be a great way to provide both virtual and in person readers advisory!

Building Operations (Tasos Priovolos)

Security continues to monitor patron counts at the front door to assure we stay below the threshold recommended by the state for our size building.

All of the library owned equipment in the café were serviced, cleaned, and verified as operational. Since the café was closed for over a year, this was a perfect opportunity to have all equipment checked over by a food-service equipment service company.

Various walls/doors of the library were patched and painted. This is part of the on-going routing maintenance throughout the building.

Electrical circuits and new data circuits were pulled to the Collection Services workroom in preparation for the workstation project. This project will have a few work stations in the middle of the workroom which will require electric and data.

Working with Tria Architecture to finalize the drawings and requirements for the changes in the Lower Level rear hall. Two doors in the rear hall will need to be repositioned due to current emergency egress and ADA requirements. This was identified as a higher priority change during our last facilities assessment.

Additional clear partitions were installed in the Computer Commons. These partitions run along the table and will protect patrons sitting across each other while using the computers.

Security Report From John Hopkins (Security Supervisor)

Staffing

We are still accepting applications and interviewing for the part-time Building Security Monitor (part-time) vacancy from Ishmael Abdullah's departure starting Easter week.

Meeting Room Usage

The library has become busier with warmer weather and many patrons feeling more comfortable in public spaces after being vaccinated. More groups have been using Meeting Room A now that the local election is over.

After development involving all the stakeholders, the security team is now using a fully web-based Google Form for providing the necessary room usage stats to the Executive Assistant, Juanita Lennon. This entirely replaces the outdated, and too easily forgotten paper form, which contained fields for information that was not relevant to the library's needs, and was a needless use of paper. This new Form is in keeping with most of the library's other documentation and reporting methods, and the security team has found it far easier to use than the paper form.

Lobby Scan Station

As security's lobby presence with the podium post is continuing indefinitely, Supervisor John Hopkins and full-time Monitor Dan Mekeel were trained on the new scanning station. Hopkins conducted follow-up training for the other security staff so they will be able to assist patrons with the station as needed. The station has been generally well-received by patrons.

Patron Occupancy Stats

Patron occupancy in April dipped below March's numbers, largely due to the end of the local election. With sunny warmth and rainy weather leading to busier and slower days respectively, third floor study tables and the computer commons buoy the occupancy throughout the day.

Peak occupancy was observed at approximately 60 patrons. Typical occupancy was between 30-45 patrons at any given time. Our current limitations cap the library's patron occupancy at 197; a figure which is still considered improbable to reach during normal operations.

ZENDESK -

In March, 49 new maintenance tickets were created, and 47 new or existing tickets were completed.

Collection Management & Technical Services (Christina Theobald)

April 2021 Statistics Snapshot

- 3,285 new items added to collection
- 4,282 old & worn items were withdrawn
- 364 interlibrary loans processed for our patrons
- 164 purchase orders submitted
- 104 boxes opened and received
- 719 items repaired

#OwnVoices Label and Display

In Collection Services' continued efforts to further facilitate diversity, equity, inclusion and accessibility in our collections, we have rolled out a new label that is being applied to appropriate books to identify #OwnVoices.

#OwnVoices is a term that was coined by the writer Corinne Duyvis, and refers to an author from a marginalized or under-represented group writing about their own experiences or from their own perspective, rather than someone from an outside perspective writing as a character from an underrepresented group.



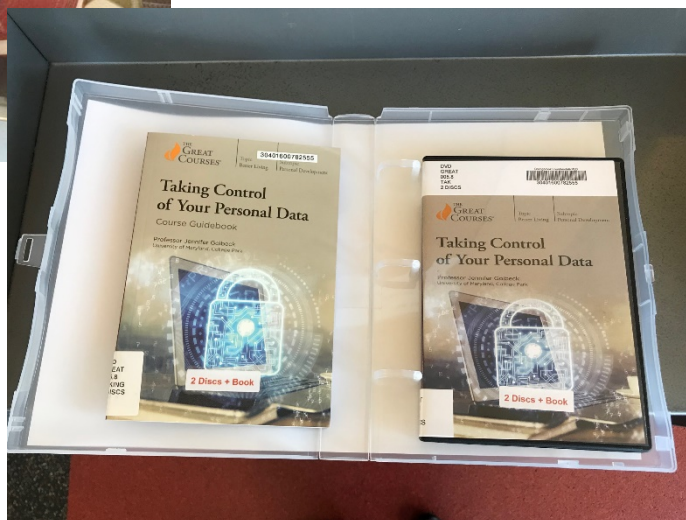
It can be difficult to identify materials that are #OwnVoices by browsing in the library or searching the catalog. By applying physical labels, we're striving to help facilitate better identification and discovery of these materials. The labels are now being applied to books in the Children's, Teen and Adult collections. To coincide with the debut of the new #OwnVoices label, my team also created a temporary display in the Children's area.



Great Courses DVDs Now Available!

For some time, our library has only offered Great Courses content online through our digital platforms. I'm excited to announce that we have just added physical DVD + Book kits for new and popular Great Courses titles! We offer over 50 general interest courses, like *Dog Training 101*, *How to Paint*, *The Art of Investing*, *The Science of Gardening*, *Taking Control of Your Personal Data*, and a series of *Everyday Gourmet* cooking classes. Our local history buffs will enjoy *World War II: Battlefield Europe*, *The Pacific Theater*, and *Discovering Your Roots: an Introduction to Genealogy*.

Great Courses DVDs can be found in the Nonfiction DVD area, sheathed in sleek plastic cases that hold both the DVDs and accompanying book. Great Courses DVDs circulate for 3 weeks and are allowed up to 2 renewals if there are no holds.



Collection Services Staff Updates

From Lynnette Hopwood, *Adult Collection Librarian*

Our collection statistics continue to improve each month. My staff and I have been very busy withdrawing items with zero checkouts in the last two years, shifting the items on the shelves, and pulling items that are in bad condition for replacement. My staff have also been very busy creating displays on all three floors. The Academy Awards display had 177 items checked out in only two weeks! I am also looking forward to our workroom renovation being completed! It will be so nice to have all of our staff back into the department. My two aides have never had a permanent desk since they joined us many years ago. Right now they are currently occupying a desk in another department. In another month they will be able to not only be back in our workroom, but they will have a desk next to me! Our manager, Christina has worked hard to see this come to fruition. Thank you to everyone involved!

From Brett Luminais, *Children's Collection Librarian*

A large focus for April was to spend every collection fund line to 90% or higher. I accomplished this high priority task prior to the end of April and was able to focus on bringing a number of lines closer to between 93% and 95%. Maintaining this level of steady ordering helps to prevent any slowing of work flow in the department; my peers in Acquisitions and Cataloging will not be suddenly overwhelmed with a huge influx of materials. This work will prove essential as we begin closing out the fiscal year and preparing to roll over funds. In the new fiscal year, I become responsible for selection of our Young Adult materials and maintenance of that collection. In preparation, I have been spending additional time with professional review sources; this time has been divided among articles on Young Adult collections and looking at book reviews for relevant materials. I have also been using time this month to review carts of popular teen materials, helping me to become more familiar with Young Adult literature. Additionally, I have met with co-workers who have more familiarity with the collection as it currently stands. They have been an invaluable resource in helping me to familiarize myself with the needs of this collection. Taking this time to review and learn will prove vital in the seamless transfer of duties

in the next fiscal year. Another focus was on display planning. A number of important holidays and events are on the horizon, not least among these is Summer Reading, Pride Month, the 4th of July, Juneteenth, etc. In preparation, I scheduled these displays well ahead of time and created pulling lists in advance. This will allow the display schedule and changes to run more smoothly when these important topics need to be displayed.

From Chris Castle, *Cataloging Supervisor*

During April, I conducted research and attended several meetings with Vinyl Record cataloging as a main topic of discussion. I created a draft of cataloging guidelines to be presented to PinTech for approval. For item record data, it was decided that their shelf location will be “2nd Floor,” they will not be loanable outside the system for ILL, and pickup will be limited to the Main building of Fountaindale. This is due to the more fragile nature of these items to increase their longevity. Approved vinyl genres include classical, country, holiday, jazz, pop, rock, R&B, rap, soundtrack, Spanish, and world. Additionally, Music CD genres were discussed and several were noted as containing only a few items or being able to be combined for easier access. Recataloging and relabeling of some of these CDs is scheduled to take place shortly. The Great Courses collection debuted this month! I completed all of the cataloging for these items, and the Acquisitions team applied the call number labels. Christina and I agreed that they will be cataloged similarly to Nonfiction DVDs. Adwoa completed the relabeling of the back issues of our available magazines this month. The collection of available magazines has now been completely genreified. I trained Karina in cataloging VOX Books as well as Award books. So, during the month of April, we were able to catalog all remaining VOX books as well as all of the available new Award books for 2022. I recataloged the Juvenile Christmas items for the Outreach Holiday collection. The Adult Christmas items are all that remain to be recataloged. I also wrote up preliminary documentation of cataloging procedures for the Outreach Adult and Children’s Holiday collections. Before leaving for retirement, Jeffrey noted that the Studio would like to prioritize adding new items to the collection before examining other items on the Equipment spreadsheet. It was also decided to change the prices of older items to match the lower price of identical newly acquired items, to be more accommodating to patrons using the equipment. Karina, Christina, Brett, and I attended the Diversity, Equity and Inclusion in Cataloging and Collection Development LACONI this month. We learned how different libraries are analyzing their collections to better represent diversity, equality, and inclusion, and the kinds of diversity they are looking for. Karina and I attended a webinar to learn about the changes to the RDA Toolkit, the resource used to search through RDA’s documentation. The presentation was helpful in some ways, but confusing to me because of the changes they are ultimately making.

From Karina Andrus, *Cataloger*

This month involved shifting priorities, such as prioritizing the cataloging of award books, VOX books, and bookmobile items, and shifting items around to make space for painters and electricians doing work in our space. I continued to read books for the Rainbow Book List committee in my personal time. As I come across eligible titles as I’m cataloging, I forward the information to the committee for review. Chris and I spoke with Lynnette about adding books we’ve cataloged to record sets for displays, so we can add any new books we think would be a good fit for upcoming displays. I attended a training session on reserving rooms using Communico, and I also attended two webinars: one about EDI in cataloging and collection development and one about the new RDA toolkit.

From Jacob Luce, *Acquisitions Supervisor*

For the month of April I continued to process invoices and process the various carts of materials for our collection provided to me by our Collection Librarians. Throughout the month we have received and process a lot more of the Outreach Opening Day collection. The vinyl records for our new vinyl collection continue to get received and processed by the Acquisition's Team. They are adding the proper identification tags, barcodes, and the RFID tags. All of the items for the Outreach Department's memory care kits have been received and all the items are with their corresponding category. The backpacks that we intend to circulate have been received and processed. Last, we have officially started using the #OwnVoices genre labels. The workflow that has been put in place to process materials that require the #OwnVoices genre label, has been going smoothly.

From Christine Jason, *Interlibrary Loan Specialist*

I attended two sessions sponsored by *The Rethinking Resource Sharing Initiative (RRSI)*. These open sessions were to discuss the current state of resource sharing along with what the future holds. The bulk of the first session dealt with the Covid pandemic and how it affected ILL services. They also discussed some of the things that were implemented such as electronic "lending" of materials when physical items were not able to be borrowed as well as home delivery and curbside service. Pressures facing Resource Sharing staff was brought up at the second session. I was surprised to learn how many academic libraries were lacking student workers due to students not being on campus. It is something I never thought about until it was brought up. Attendance was high at over 160.

Circulation by Branch

Branch	2020	2021	Change	% Change
Building	612	50931	50319	8222.06%
Outreach	5	1150	1145	22900.00%
Studio 300	0	1011	1011	
Digital	10363	8845	-1518	-14.65%
Totals	10980	61937	50957	464.09%

Battle of the AV Formats

Format	Circs		Format	Circs
Blu-ray	2,373	vs.	DVD	9,608
CD Audiobook	578	vs.	Playaway Audiobook	407

Special Collections

Collection	Circs
Dolls	41
Hotspots	30
Laptops	158
Lucky Day	825
Rokus	65
STEAMboxes	57
Tween Book Boxes	16

Physical Collection Circulation

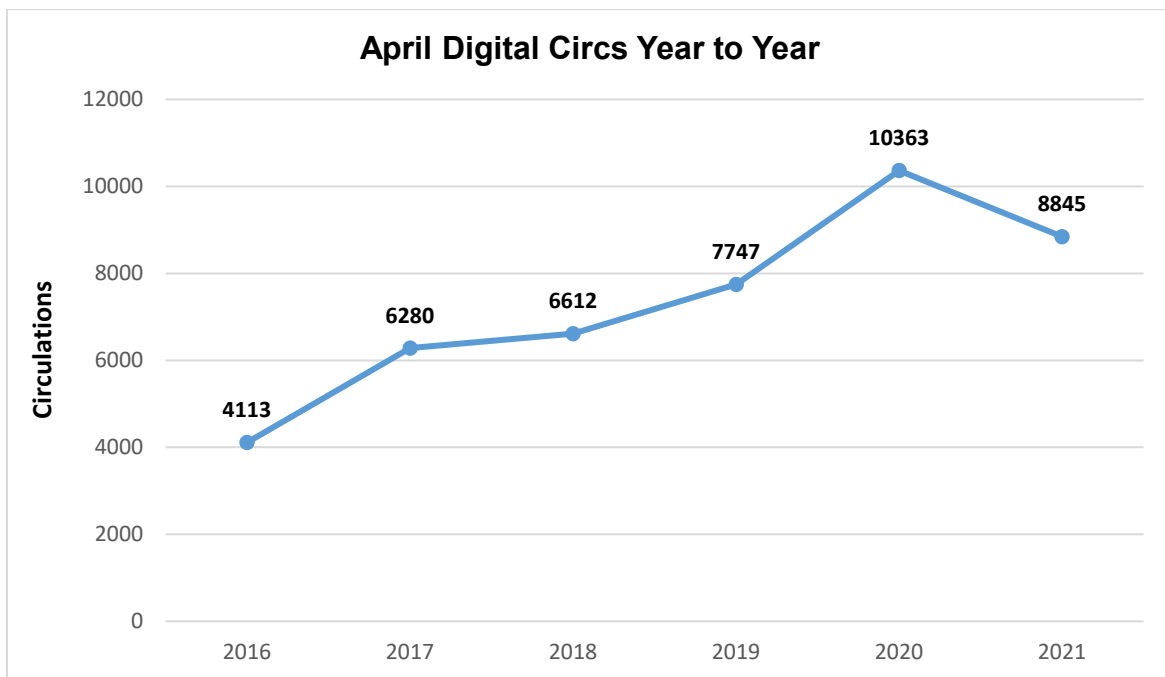
In April 2020, the library's building was closed to the public due to the COVID-19 pandemic. The majority of circulations yielded in April 2020 were due to renewals initiated in the public catalog.

**Sorted alphabetically by collection*

Collections	Apr 2020 Circs	Apr 2021 Circs	Change	% Change
Adult Audiobooks	16	573	557	3481%
Adult Fiction	49	4746	4697	9586%
Adult Graphic Novels	2	925	923	46150%
Adult Nonfiction	67	4865	4798	7161%
Adult Video Games	4	316	312	7800%
Beginning Readers	56	2348	2292	4093%
Interlibrary Loan	1	353	352	35200%
Juvenile Audiobooks	8	719	711	8888%
Juvenile Fiction	20	4001	3981	19905%
Juvenile Graphic Novels	17	2079	2062	12129%
Juvenile Kits	1	106	105	10500%
Juvenile Movies & TV	28	3117	3089	11032%
Juvenile Nonfiction	49	3071	3022	6167%
Juvenile Technology & Equipment	5	156	151	3020%
Juvenile Video Games	2	798	796	39800%
Large Print	0	679	679	
Local Authors	0	12	12	
Local History & Genealogy	0	0	0	
Magazines	2	565	563	28150%
Movies & TV	44	8758	8714	19805%
Music	9	834	825	9167%
On-the-Fly	0	12	12	
Picture Books	154	8262	8108	5265%
Studio 300	0	1012	1012	
Technology & Equipment	9	389	380	4222%
World Languages Adult	12	255	243	2025%
World Languages Juvenile	16	516	500	3125%
World Languages Young Adult	0	12	12	
Young Adult Audiobooks	3	53	50	1667%
Young Adult Fiction	9	1152	1143	12700%
Young Adult Graphic Novels	25	1447	1422	5688%
Young Adult Kits	1	8	7	700%
Young Adult Nonfiction	4	307	303	7575%
Young Adult Technology & Equipment	0	3	3	
Young Adult Video Games	4	643	639	15975%
TOTALS	617	53092	52475	8505%

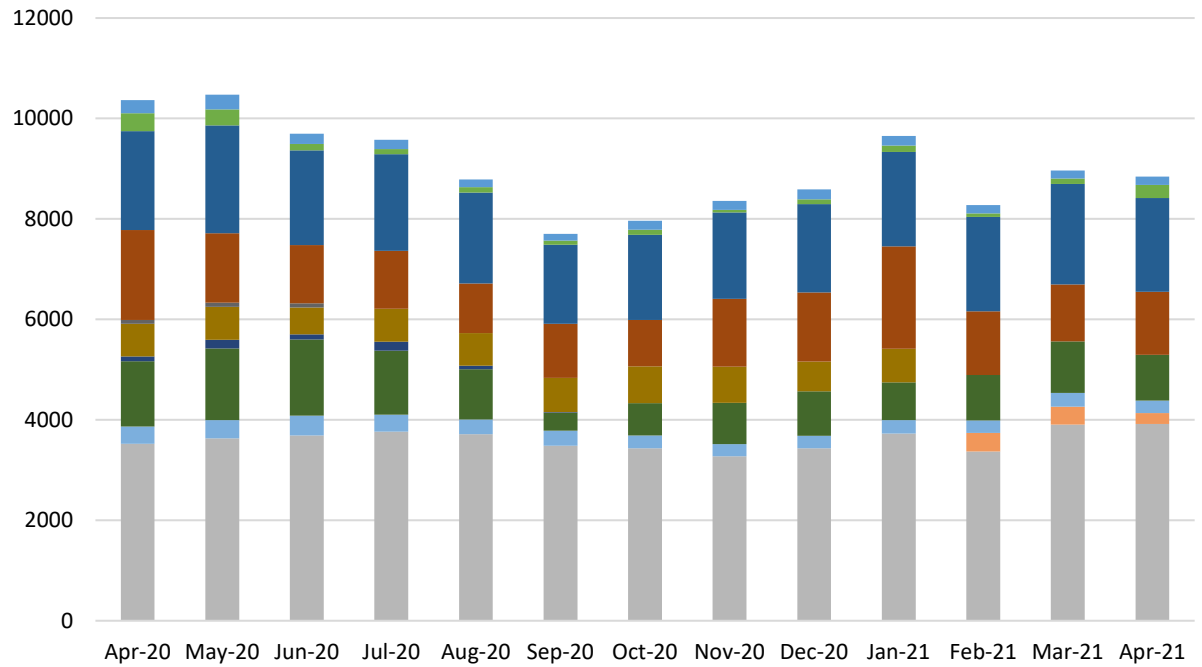
Digital Collection Usage

Digital Platform	Apr 2020	Apr 2021	Change	% Changed
OverDrive	3520	4132	612	17.39%
Rbdigital Entertainment <i>*app discontinued</i>	77	0	-77	-100.00%
PressReader	354	263	-91	-25.71%
Rbdigital eAudio <i>*app discontinued</i>	92	0	-92	-100.00%
Kanopy	261	168	-93	-35.63%
eRead Illinois	348	250	-98	-28.16%
Hoopla	1969	1863	-106	-5.38%
cloudLibrary Shared	741	601	-140	-18.89%
cloudLibrary	560	314	-246	-43.93%
Freegal	1789	1254	-535	-29.90%
Rbdigital eMags <i>*app discontinued</i>	652	0	-652	-100.00%
Totals	10363	8845	-1518	-14.65%



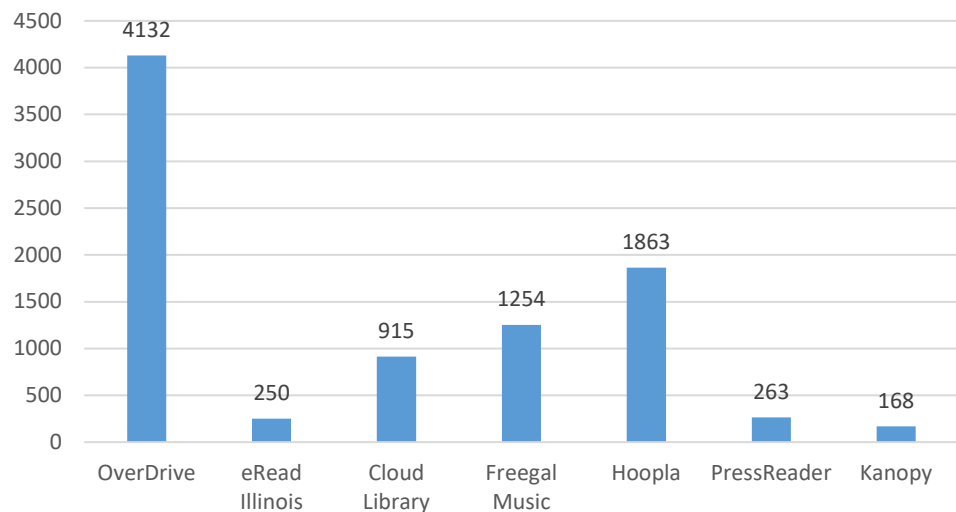
For **April**, digital circulation was **14.3%** of the library's total circulation.

Digital Collection Circulation Over the Year



	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21
Kanopy	261	297	203	183	155	133	177	181	196	192	165	161	168
PressReader	354	318	127	106	105	83	103	52	96	125	68	106	263
Hoopla	1969	2147	1886	1925	1811	1574	1694	1718	1758	1880	1878	2002	1863
Freegal Music	1789	1377	1162	1153	990	1076	925	1355	1373	2035	1272	1134	1254
RBDigital Entertainment	77	83	82	0	0	0	0	0	0	0	0	0	0
RBdigital eMags	652	661	535	655	646	678	732	720	596	671	0	0	0
RB Digital eAudio	92	169	106	177	72	17	0	0	0	0	0	0	0
Cloud Library	1301	1429	1511	1275	1003	356	643	820	883	751	901	1023	915
eRead Illinois	348	364	400	336	290	300	252	242	253	268	249	274	250
OverDrive eMags											368	356	215
OverDrive	3520	3630	3686	3766	3715	3483	3435	3274	3431	3728	3373	3907	3917

Digital Circulation By Platform



Digital Content Fast Facts

Overdrive

- There were **5,027 unique Pinnacle users**, which is a **-14.8% growth** from last year. Of those, **Fountaindale had 792 unique users** in the month.
- During the month, PLC yielded **25,171 total checkouts**; of those, **4132 circs** were from Fountaindale patrons.
- Checkouts by Format: eBooks: 55.7%, audio: 36.7%, eMagazines: 7.6%
- Checkouts by Audience: Adults: 88.3%; Young Adults: 6.5%; Juvenile: 5.2%

eRead Illinois/Axis 360

- There were **99 active users** for the month, **20** of which are **new users**
- During the month, there were **147 eBook circs** and **103 eAudio circs**
- **eBooks** accounted for **59%** of checkouts, while **eAudio** accounted for **41%**.

cloudLibrary

- There were **67 active users** for the month, **16** of which are **new users**
- During the month, there were **139 eBook circs** and **22 eAudio circs**
- There were **601 circs from cloudLink patrons**
- There were **153** instances of **Pay-per-use** titles used

Hoopla

- The **top titles** were *Lego Nexo Knights season 4*, *Still Standing Season 3*, *Call the Midwife season 7* and *American Dirt by Jeanine Cummins (Audiobook)*
- There were **1,863 circs** borrowed by **388 patrons**
- There were **388 unique patrons**, of which **27 new patrons** in the month
- **Audiobooks** were the most borrowed format, accounting for **48%** of all circs, followed by **eBooks with 35%**, **Movies/TV with 13%**

Kanopy

- The **most popular videos** were *Disobedience*, *How the Earth was Made*, *Glenn Murcutt: Spirit of Place* and *Seven Samurai*
- Patrons played **168 distinct video titles** and **371 video plays**
- There were **53 active users** and a total of **228** user accounts

Freegal

- This month yielded **1038 songs streamed** and **216 music downloads**
- Top **streaming music genres**: Pop, Latin Music, Rock
- Top **downloaded music genres**: Rock, Jazz, Country

Physical Items Added and Withdrawn

Items	Apr 2021 Added	Apr 2021 Withdrawn
Adult Audiobooks	39	452
Adult Fiction	321	302
Adult Graphic Novels	13	11
Adult Nonfiction	216	119
Adult Video Games	13	0
Beginning Readers	26	5
Juvenile Audiobooks	153	200
Juvenile Fiction	358	216
Juvenile Graphic Novels	178	6
Juvenile Kits	1	0
Juvenile Movies & TV	158	5
Juvenile Nonfiction	75	233
Juvenile Technology & Equipment	16	1
Juvenile Video Games	31	0
Large Print	161	347
Local Authors	0	0
Local History & Genealogy	5	0
Magazines	264	5
Movies & TV	490	1760
Music	94	79
Picture Books	453	17
Studio 300	0	0
Technology & Equipment	0	1
World Languages Adult	26	0
World Languages Juvenile	89	2
World Languages Young Adult	0	0
Young Adult Audiobooks	1	288
Young Adult Fiction	41	37
Young Adult Nonfiction	18	178
Young Adult Technology & Equipment	0	3
Young Adult Video Games	21	0
TOTALS	3285 Added	4282 Withdrawn

Acquisitions & Processing

- Purchase Orders created and released: 164
- Invoices Paid: 236
- Boxes Received and Opened: 104
- Items Repaired: 719

Cataloging

- Items Cataloged and made available: 3285
- Original bibliographic records created: 20
- Magazines & Newspapers processed: 263

Interlibrary Loan

364	Items Received for our patrons <ul style="list-style-type: none"> • 297 items from IL libraries • 67 items from out of state libraries
223	Items Sent out to other libraries <ul style="list-style-type: none"> • 112 to IL libraries • 100 to out of state libraries • 11 to XYZ libraries
437	Items requested by our patrons this month <ul style="list-style-type: none"> • 406 submitted in OCLC • 21 items were too new to request • 10 were available in Pinnacle • 11 were out of country only
289	Items requested by OCLC libraries this month <ul style="list-style-type: none"> • 159 from IL libraries • 130 from out of state libraries • 1 out of country

Weeding & Collection Maintenance

CHQ Status	Adult	Young Adult	Juvenile	Totals
Dead - Items that have not circulated in <u>2 years</u> CHQ Recommendation: less than 10%	7,342 Down 1,054 Items 6.30%	639 Down 75 Items 4.87%	7,029 Up 843 Items 6.84%	15,010 Up 266 Items 6.46%
Collection Check - Anything that has not circulated in <u>4 years</u> CHQ Recommendation: less than 10%	191 Down 1 Items 2.6%	15 Stayed the same 2.35%	156 Up 9 Items 2.22%	362 Up 8 Items 2.41%
Grubby - Items that have circulated <u>75 times</u> or more CHQ Recommendation: less than 10%	9,739 Down 212 Items 8.36%	579 Up 7 Items 4.41%	10,088 Up 85 Items 9.81%	20,406 Down 120 Items 8.78%

DOA <i>Items that have been added to the collection in the last 6-18 months, and only circulated 1 or less times.</i> <i>US average 16%</i>	5,134 Down 541 Items 31.22%	749 Down 94 Items 41.50%	2,195 Down 395 Items 20.25%	8,078 Down 1,030 Items 27.77%
Turnover <i>April 23, 2020 to April 20, 2021</i>	2.00	2.00	1.97	1.99

Displays

1st Floor:

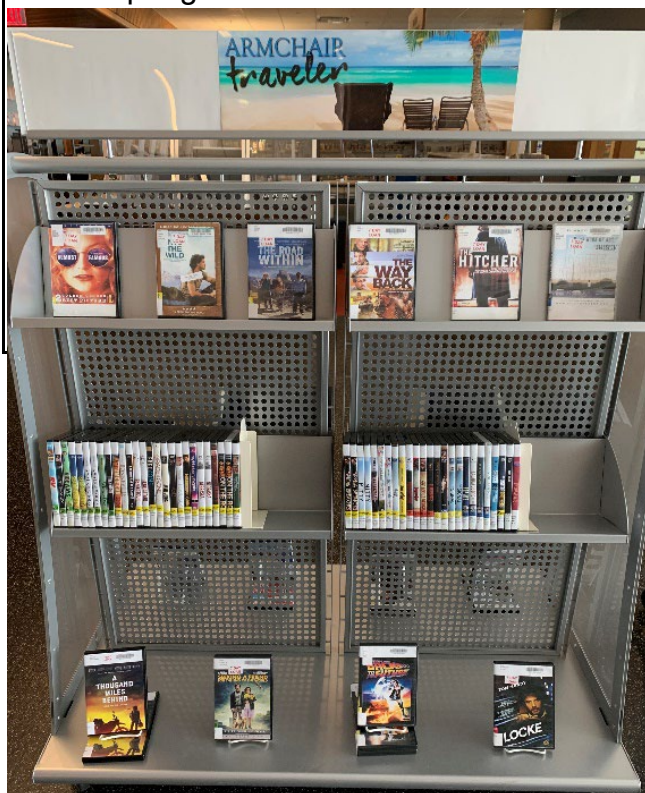
Lobby Cart: Holocaust Remembrance – 37
Lobby Cart: Conversations – 48
Lobby Tree: Staff Picks – 39
Homeschool – 53
Lobby Cart: The Oscars – 177

2nd Floor

2nd Floor Desk Table – 22
2nd floor cart: Armchair Traveler – 53
2nd floor cart: Fabulous Finds – 21

3rd Floor

Self-Check: Book Club Picks – 14
3rd Floor Desk Table – 40
It's a Crime – 27
SAAM – 9
Think Spring – 69



Children's

- 1000 Books Before Kindergarten – 104
- Who Gives a Hoot (owls) – 43
- Bunny Tales (DVDs) – 7
- Step Into Reading – 81
- Poetry Month – 17
- Bunny Tales Books – 23
- Spring Flowers – 39
- #OwnVoices – 27
- Dog Movies – 24
- What's the Buzz (bees) – 25
- Earth Day – 44
- Poetry – 16
- Cindo de Mayo / Mexican Culture – 4
- Valentine's Day – 82
- Cat and Mouse – 23
- Chinese New Year – 40
- Pig Tales – 32
- 1000 Books Before Kindergarten – 46
- Black History Month Juv Fiction – 22
- Bind Playdate with a Book – 35
- Women in STEM – 5
- Step Into Reading – 52
- Diverse Movies – 12
- Puppy Power - 12

Communications (Melissa Bradley)

Communications Highlights

- Our Google Ads had 46,736 impressions and 6,073 clicks.
 - Campaigns with the most impressions:
 - Catalog Items: 33,381 impressions; 3,870 clicks
 - YouTube Channel: 9,766 impressions; 1,743 clicks
 - Digital Collection: 1,302 impressions; 98 clicks
- We auto renewed 226 library cards with Patron Point.
- Melissa and Steven scheduled, wrote/edited and published 14 blog posts.
- Steven and Melissa edited/posted 55 YouTube videos.
 - See YouTube stats below in the social media metrics section.
- Melissa attended the virtual ILA Marketing Forum Mini Conference.
- Melissa coordinated large advertising buys with The Promenade and Spotify to promote Libby eBooks, audiobooks and magazines in May.
- Melissa and Steven created four [Instagram reels](#) which have more than 7,300 views combined.
- Melissa, Steven and Sabrina took promotional photos of our equipment collection and new Bookmobile for upcoming advertisements.



- Sabrina completed the summer edition of *The Fountain* and created collateral for Kindness Day, Preschool Round-Up, Summer Adventure, Money Smart Week and our new welcome brochure.



Media

- [School Library Journal](#) mentioned us in an article about mobile community services.
- [Valley View](#) mentioned us in their April 29 press release when the STEPS students cleaned up trash on Earth Day.
- [The Patch](#) posts all of our blog posts in their Community Corner section.

Social Media Metrics

- Facebook Metrics
 - 5 new followers
 - 732 page views
 - 43,941 people viewed our content (reach)
 - 12,453 people saw our content because a friend shared, liked or engaged with it
 - 1,321 people engaged with our content (clicked, liked, commented or shared)

- Twitter Metrics
 - 3 new followers
 - 143 page views
 - 5,481 tweet impressions
- Instagram Metrics
 - 11 new followers
 - 389 post likes
 - 13,803 people viewed our content (reach)
- YouTube
 - 25 new subscribers
 - 5,601 views
 - 205 hours of watch time
 - 85,633 impressions (How many times our video thumbnails were shown to viewers on YT.)

Email Marketing Metrics

- MailChimp:
 - 23 emails sent (This includes weekly blog roundup emails)
 - 65 new subscribers (This includes blog subscribers)
 - Average open rate: 22.76% (industry average is 21.33%)
 - Average click rate: 3.52% (industry average is 2.62%)
- Patron Point
 - Renewal emails open rate: 39.59%

Finance (Jennie Nguyen)

Studio Fixed Asset Inventory - With the completion of the Studio's massive equipment project to which their equipment worksheet was updated with kits updates, replacement and new asset tag requirements, Finance used their worksheet to update our master spreadsheet and accounting system with the data information. This was a big project which included over 200 changes.

Amazon Business Account - Allyse and I met with an Amazon representative to discuss several issues with the Library's account which includes the pay by invoice limit and delivery issues. Finance had received notification of limit increase of \$44,500 for our pay by invoice option. This option is not being utilized by the Library. This credit limit was changed to \$0. The Amazon delivery person has been leaving packages outside the Library's building even though we had added specific delivery requirements for both Amazon accounts - Collection and Finance. The representative agreed to escalate a ticket in regards to this issue.

Library Furniture International Project - A purchase order for the 8" media shelves rubber mats was received by Finance, which includes a 50% deposit payment and deadline requirement. Due to the date of receipt of the purchase order, I had made special payment arrangements for the 50% deposit requirement prior to our normal payment processing cycle. The remaining payment balance would be paid during the May board meeting. This was completed to ensure there would be no delays in the product delivery for the project.

2nd Floor Cash Register - Finance continues to work with the Adult & Teen Services Department in the classification of transactions which includes purchases, refunds and voids amounts. The internal control process continues to be monitored by Finance. The proper supervisors/managers are notified if any issues arise. Directions for the cash registers are consistently being reviewed by Christopher and Allyse to ensure transactions and reports are accurately processed.

Financial Account Update - Board Trustees - In preparation for the changes in the Board of Trustees, I have contacted our bank service and investment companies for the required authorization forms in order to update the approved signers on the accounts.

New Finance Team Member - Laura Beach - Laura joins the Finance team as our new Finance Aide on April 5th. Laura was introduced to the various areas of operation and was simply amazed at what takes place behind the scene at Fountaindale. Allyse was focused on getting Laura trained on some of the areas of the job position.

Human Resources (Lea Pottle)

Staffing and Recruiting

Open Positions:

- Adult & Teen Services Specialist
- Adult & Teen Services Specialist- Readers Advisory
- Building Security Monitor
- Human Resources Specialist

New Hires:

- Laura Beach, Finance Aide, 4/5
- Jack Gordon, Outreach Services Specialist, 4/5
- Jack Gonzales, Studio Services Manager, 4/19
- Amber Rubio, Teen Services Specialist, 4/26

Departures:

- Noelia Frias, HR Representative, 4/16
- Allyson Palagi, Adult and Teen Services Specialist, 4/22

Annual Medical Insurance Review

- We received our medical renewal for the upcoming fiscal year. Rob Duerr, our Broker was able to negotiate a favorable renewal. More information will be following.

United Way Impact and Investment Council; Lea

I once again had the pleasure of serving on the United Way Impact and Investment Council with the United Way of Will County. Though virtual this year, I had the opportunity to provide input by reviewing funding applications for the council's consideration.

HR Source Advisory Council; Lea

I have volunteered to be on the HR Source Advisory Council. I was able to provide input regarding some of the services HR Source provides. This will be a commitment of two meetings annually and participation in various surveys throughout the year.

Information Technology (John Matysek)

- During the month of April 69 new help desk tickets were created by FPLD staff, and 74 new or existing tickets were solved by IT staff.
- Met with vendor Hewlett Packard Enterprise (HPE) to discuss their hyper-converged infrastructure solution for replacing the library's current main network server and storage hardware.
- Met with a Northbrook Public Library staff member to discuss how Fountaindale was able to convert to a Google for Non-Profits account.
- Along with Randall Hildebrandt and Jose Robles, replaced the 8 UPS (uninterruptable power supply) units located in each floors telecom room with new models after hours.
- Along with Randall Hildebrandt, met with Tana Petrov and Carolyn Boyer on the new Bookmobile to discuss potentially adding a SimpleScan device and current IT needs for the vehicle.
- Along with Jose Robles, began updating the patron hotspot devices to enable usage on the T-Mobile cellular network as their current cellular provider Sprint has been acquired by T-Mobile.
- Met with staff from the Flint, MI Public Library to discuss Fountaindale's experience with using services and equipment from vendor Today's Business Solutions (TBS).
- Met with vendor ITsavvy to discuss pivoting from Dell hardware to HPE hardware for the project to replace the library's main network server and storage infrastructure hardware due to lengthy ongoing difficulties with Dell.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, configured the new cellular router in the new bookmobile.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, worked with vendor Konica Minolta to work on troubleshooting a print quality/performance issue with the multi-function device located in the Collection Services staff workroom.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, worked with vendors CallOne and AT&T to troubleshoot and correct an issue with the library's AT&T phone service.

April 2021 District Statistics						Population Total		67683			
Total Circulation Statistics		61,937	Reading Programs	Adult	Teen	Children	Outreach	Total	Website Visits	Total Facebook Likes	
Building/Driveup		51,942	Reading Programs Offered	0	0	2	0	2	21,355	4,705	
Bookmobile		1,150	Reading Members	0	0	370	0	370	Proctoring	Total Twitter Followers	
Digital		8,845	Summer Reading	0	0	0	0	0	0	888	
Collection Databases		775	Summer Reading Members	0	0	0	0	0	Faxes Sent	Total Instagram Followers	
			Collections Totals		Population Served	Building	Outreach	Total	487	1,221	
Interlibrary Loan Requests			New Physical Items	3,285	Total Visits	15,268	154	16,249	Scans Sent	Total eNews Subscribers	
Items Received for our Patrons		364			New Cardholders	113	1	114	3,872	7,585	
Items Sent to other Libraries		223			Active Cardholders	26,123	49	26,172	Pages Printed	COHS Students Enrolled	
			% Served		All cardholders **	43,698	Drive through visits	827	17,532	5	
In-house checkins (Not part of total circ)		N/A	Active cardholders	38.67%	Computer and Internet Sessions						Monthly Wireless Sessions
			All cardholders	64.56%	Studio 300	Children's	Vortex	Lab/Commons	Chromebooks		
					109	118	0	1,965	15		
Public Use of Meeting Rooms		S300 Audio Booths	Studio 300 GCRs	S300 Video Suites	Meeting Rooms	Study Rooms	Free Standing Book Drop Return Totals				
Number of events/uses		33	12	14	15	258	Building Front	Building Rear	Church	Ashbury's	
Attendance		41	16	24	142	335	3,672	5,170	1,046	111	
Programs	Programs Adults					Programs Teens				Mobile App Downloads	
	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	IOS: 4,511		
Numbered offered		23	0	11	11	4	0	0	4	Android: 880	
Attendance		228	0	60	60	97	0	0	97		
Programming hours		27	0	10.5	10.5	8	0	0	8		
Programs	Programs Children					Passive Programs for Teens/Adults				Total Offered	
	Children's Staff	Outreach Staff	Studio 300 Staff	Total	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	141		
Numbered offered		7	58	0	65	2	4	0	6	Total Attendance	
Attendance		64	1,805	0	1869	80	40	0	120	7,645	
Programming Hours		5	56	0	61	X	X	0	X	Total Programming Hours	
	Passive Programs for Children					Cross-Department Programs, Tours and Streaming Media Video Stats for All Ages				80	
	Children's Staff	Outreach Staff	Studio 300 Staff	Total	Building	Virtual (passive)	Virtual (streaming)	Total			
Numbered offered		43	0	0	43	0	0	61	61		
Attendance		1,599	0	0	1599	0	0	5,619	5,619		
Programming hours		1,599	0	0	X	0	0	0	0		
Questions		Studio 300	Circulation	ATSD	Outreach	CSD	Other	Unique Chat	Total		
Reference Total		277	52	741	486	1,046	1	93	2,696		
Directional		40	211	610	0	250	7	0	1,118		
One on One Assistance		7	72	45	0	37	0	0	161		
Comparison to Previous Year		This Year	Last Year	% change		This Year	Last Year	% change	*Includes virtual programs ** All cardholders are all patrons in our patron database which gets purged monthly to delete patrons with expired cards of 4 years or older		
Circulation		61,973	14,789	319.05%	Reference Questions	2,696	403	568.98%			
Visitors		15,268	0		Computer Usage	2,098	0				
Card Holders		26,123	25,484	2.51%	Wireless Sessions	7,425	774	859.30%			
Room Bookings		332	0		Program Attendance*	7,645	5,423	40.97%			