

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES

July 15, 2021 | 7 p.m.

300 West Briarcliff Road | Bolingbrook | Board Room (2nd Floor)

Zoom Online Meeting | <https://us02web.zoom.us/j/81368376751> | Phone Number: 1 312 626 6799 | Meeting ID: 813 6837 6751

Pursuant to the Governor's Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), the head of the public body has determined that an in person meeting of all of the individual Board members under the Open Meetings Act is not practical or prudent. At least one board member will attend in person. Members of the public may continue to attend the meeting in-person or virtually.

Public comment may be emailed to Executive Director Paul Mills (pmills@fountaindale.org) at least two hours prior to the scheduled meeting. Said email will be read by a representative of the Board at said meeting or otherwise placed into the record.

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
 - a. Board Meeting – June 17, 2021
5. Employee Recognition
 - a. Paul Mills – 10 Years
 - b. Steven Ford – 10 Years
6. Comments from the Public
7. Friends of the Library
8. New Business – Action Items
 - a. Approval of Tentative Budget and Appropriation Ordinance – Fiscal Year July 1, 2021 through June 30, 2022
 - b. Approval of Notice of Public Hearing for Budget and Appropriation Ordinance – September 16, 2021 at 6:30 p.m.
 - c. Approval of Ordinance 2021-2 – An Ordinance Approving Amendments to the Bylaws of the Board of Trustees of the Fountaindale Public Library District
 - d. Approval of Revised Resolution 2021-1 – Resolution of the Board of Trustees of the Fountaindale Public Library District Dedicating the Board Room to Margaret J. “Peggy” Danhof
 - e. Approval of Request for Proposals Consultant Services – Strategic Plan
 - f. Approval of Motion to Declare the Old Bookmobile Surplus Property and Approval of Consignment Agreement with Specialty Vehicle Services, LLC for Sale of the Old Bookmobile
 - g. Approval of Library Closing for Pathways Parade on Sunday, September 12, 2021
 - h. Approval of Appointment of Building Liaisons
 - i. Approval of Appointment of Finance Liaisons
 - j. Approval of Appointment of Strategic Liaisons
 - k. Approval of Appointment of Internal Board Operations Liaisons
9. Library Projects
10. Correspondence
11. Treasurer's Report
12. Bills for Approval
 - a. Bills Paid Report – July, 2021
 - b. Bills Payable Report – July, 2021
13. Director's Report – June, 2021
14. Unfinished Business
15. Liaison Reports
 - a. Building
 - b. Finance
 - c. Strategic
 - d. Internal Board Operations
16. Agenda Building for the Next Meeting
17. Announcements
18. Executive Session
 - a. 5 ILCS 120/2 (c) (21) “Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”
19. Approval of Report on Review of Closed Meeting Minutes
20. Adjournment

July 2021 Agenda Background

Paul Mills

8. New Business – Action Items

- a. Approval of Tentative Budget and Appropriation Ordinance for Fiscal Year July 1, 2021 through June 30, 2022

Please find included in your packet the tentative Budget and Appropriation Ordinance.

Suggested Motion: Motion to approve the Tentative Budget and Appropriation Ordinance for Fiscal Year July 1, 2021 through June 30, 2022.

- b. Approval of Notice of Public Hearing for Budget and Appropriation Ordinance – September 16, 2021 at 6:30 p.m.

The library will have its public hearing for the Budget and Appropriation Ordinance for Fiscal Year July 1, 2021 through June 30, 2022 on Thursday, September 16, 2021.

Suggested Motion: Motion to approve Notice of Public Hearing for Budget and Appropriation Ordinance to be held on September 16, 2021 at 6:30 p.m.

- c. Approval of Ordinance 2021-2 – An Ordinance Approving Amendments to the Bylaws of the Board of Trustees of the Fountaindale Public Library District

This ordinance is the second step in the approval process for revisions to the Bylaws. The Board originally reviewed them at the June 2021 Board Meeting. Per the Bylaws, the approval of changes may not occur until a succeeding meeting, which would be the July 2021 Board Meeting.

Suggested Motion: Motion to approve Ordinance 2021-2 – An Ordinance Approving Amendments to the Bylaws of the Board of Trustees of the Fountaindale Public Library District.

- d. Approval of Revised Resolution 2021-1 – Resolution of the Board of Trustees of the Fountaindale Public Library District Dedicating the Board Room to Margaret J. “Peggy” Danhof

This revised resolution incorporates information about Peggy Danhof’s induction as an ILA Luminary which was inadvertently left off the original resolution. It also incorporates the names of the Board President and Board Secretary.

The Resolution continues to name the Board Room in honor of Margaret J. “Peggy” Danhof to honor her years of dedicated service to the District and the community the District serves.

Suggested Motion: Motion to approve revised Resolution 2021-1 – Resolution of the Board of Trustees of the Fountaindale Public Library District Dedicating the Board Room to Margaret J. “Peggy” Danhof.

- e. Approval of Request for Proposals Consultant Services – Strategic Plan

This request for proposals would be used to solicit proposals for a consultant to assist the District in the creation of a new Strategic Plan. The District completed its last plan prior to the pandemic.

Suggested Motion: Motion to approve the Request for Proposals Consultant Services – Strategic Plan.

- f. Approval of Consignment Agreement with Specialty Vehicle Services, LLC for Sale of the Old Bookmobile

Our new Bookmobile is operational and it is time to sell our old Bookmobile. It is a specialized vehicle and I recommend that we utilized the services of Michael Swendrowski from Specialty Vehicle Services, LLC to sell it. The fee is 10% of the total final sale price of the vehicle.

Suggested Motion: Motion to declare the old Bookmobile surplus property and to approve the consignment agreement with Specialty Vehicle Services, LLC for sale of the old Bookmobile.

- g. Approval of Library Closing for Pathways Parade on Sunday, September 12, 2021

For the past several years the library has closed for the Pathways Parade due to traffic concerns. I recommend that we close for the parade this year as well.

Suggested Motion: Motion to approve closing the library on Sunday, September 12, 2021 if the Pathways Parade is held.

- h. Approval of Building Liaisons

With approval by the Board, President Kalnicky has named **To Be Determined** and **To Be Determined** as the 2021 Building Liaisons.

*Suggested Motion: Motion to name **To Be Determined** and **To Be Determined** as the Building Liaisons.*

- i. Approval of Finance Liaisons

With approval by the Board, President Kalnicky has named **To Be Determined** and **To Be Determined** as the Finance Liaisons.

*Suggested Motion: Motion to name **To Be Determined** and **To Be Determined** as the Finance Liaisons.*

- j. Approval of Strategic Liaisons

With approval by the Board, President Kalnicky has named **To Be Determined** and **To Be Determined** as the Strategic Liaisons.

*Suggested Motion: Motion to name **To Be Determined** and **To Be Determined** as the Strategic Liaisons.*

- k. Approval of Internal Board Operations Liaisons

With approval by the Board, President Kalnicky has named **To Be Determined** and **To Be Determined** as the 2021 Internal Board Operation Liaisons.

*Suggested Motion: Motion to name **To Be Determined** and **To Be Determined** as the Internal Board Operations Liaisons.*

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD JUNE 17, 2021
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, June 17, 2021 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Robert Kalnicky.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Kathryn Spindel, Ruth Newell, Bobby Armstrong, Jennifer Korb Waldorf and Robert Kalnicky.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mill and Juanita Lennon.

Nancy Korczak and Christopher Halverson were present via Zoom.

PUBLIC PRESENT

The following public was present: Jody Hargett, Ron McGrath, and Jennie Mills.

Elisa Medina was present via Zoom.

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – May 20, 2021

The minutes of the board meeting held May 20, 2021 were presented. A motion to approve the minutes was made by Armstrong, seconded by Valencia. Minutes were approved as read.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

EMPLOYEE RECOGNITION

President Kalnicky recognized Christopher Halverson for his 20 years of service and presented him with a certificate, keychain and gift.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett updated the Board. The Friends have been busy cleaning up their inventory. The Friends would like to extend their thanks to the Building Operations Department, especially Tasos Priovolos and John Hodur. They have been very helpful with the Friends work.

The Friends will have a tent set up at the end of Summer Adventure event on Monday, July 26. The Friends will be selling children's books and DVDs.

NEW BUSINESS

Approval of Updated Salary Structure for Fiscal Year 2022

Mills reported that the proposed salary structure increases the midpoint and maximum by 2%.

A motion to approve the salary structure for Fiscal Year 2022 with implementation to be effective as of July 1, 2021 was made by Newell, seconded by Korb Waldorf.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Merit Increase for Fiscal Year 2022

Mills discussed that this recommendation is a continuation of the District's multi-year effort to adjust to changes in the minimum wage as well as to continue the merit increase component.

A motion to approve the standard merit increase of 2% or 85 cents per hour, whichever is greater, to 3% or \$1.00 per hour, whichever is greater, for Fiscal Year 2022 and to approve a standard merit bonus of 2% or 85 cents per hour, whichever is greater, to 3% or \$1.00 per hour, whichever is greater, for Fiscal Year 2022 for staff at or over their position's maximum salary was made by Valencia, seconded by Bermejo.

The level of the merit increase and the merit bonus require reaching the appropriate score in performance evaluation system in order to be granted.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Working Budget for Fiscal Year 2022

Mills discussed several line items in the proposed working budget and highlighted several anticipated building and IT projects.

A motion to approve the working budget for Fiscal Year 2022 was made by Spindel, seconded by Newell.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Ordinance 2021-1 – Ordinance Transferring Funds to Special Reserve Fund

Mills reviewed that this ordinance would transfer \$1,000,000 to the Special Reserve Fund. Mills also discussed the Board approved plan for the Special Reserve Fund.

A motion to approve Ordinance 2021-1 – Ordinance Transferring Funds to the Special Reserve Fund was made by Armstrong, seconded by Korb Waldorf.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Resolution 2021-2 – Resolution Approving Authorized Signers for the Naperville Bank & Trust Safe Deposit Box

Mills reviewed that this resolution updates the names for the Board President and Board Vice President for access to the safe deposit box for the District. Trustee Newell discussed that staff members retained the keys to the box.

A motion to approve Resolution 2021-2 – Resolution Approving Authorized Signers for the Naperville Bank & Trust Safe Deposit Box was made by Valencia, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Bee Liner Lean Services, Inc. Bid for Lower Level Renovations

Principal Architect Ron McGrath from Tria Architecture spoke about the Lower Level Renovations project. Tria Architecture has recommended Bee Liner Lean Services Inc. as the lowest responsible bidder.

A motion to approve Bee Liner Lean Services, Inc. bid for Lower Level renovations was made by Spindel, seconded by Korb Waldorf.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Tria Architecture Proposal for Professional Services – Exterior Lighting Replacement

Ron McGrath also spoke about the exterior lighting replacement project. Tria Architecture will be providing the design, bidding and construction observation services for this project. Mills discussed that parts are becoming more difficult to acquire and that we anticipate savings in our electric bill.

A motion to approve Tria Architecture Proposal for professional services for exterior lighting replacement was made by Spindel, seconded by Bermejo.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Revised Fountaindale Public Library District Trustee Ethics Policy

Newell discussed the changes in the proposed revision of the Trustee Ethics Policy.

A motion to approve the revised Fountaindale Public Library District Ethics Policy was made by Valencia, seconded by Newell.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Review of Ordinance 2021-2 – An Ordinance Approving Amendments to the Bylaws of the Board of Trustees of the Fountaindale Public Library District

Retired President Margaret (Peggy) Danhof and Trustee Ruth Newell reviewed the Bylaws and proposed the changes highlighted in yellow. The Bylaws were also reviewed by our attorney.

Per the Bylaws, revisions may not be approved until the succeeding meeting which is in July.

Approval of Revised Board Liaison Descriptions

A motion to approve the revised Board Liaison descriptions including renaming the Personnel Liaison to Internal Board Operations Liaison was made by Newell, seconded by Spindel.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Approval of Appointment of Secretary Audit Liaisons

The Secretary Audit Liaisons are charged with reviewing the minutes of the Board Meetings of the previous year and to certify that the Board of Trustee records are in order. The review will complete the requirement of the Illinois Public Library Annual Report (IPLAR).

A motion to approve naming Trustee Marcelo Valencia and Trustee Jennifer Korb Waldorf as the 2021 Secretary Audit Liaisons was made by Spindel, seconded by Newell.

AYES:	Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES:	None
ABSENT:	None

LIBRARY PROJECTS

None.

CORRESPONDENCE

Retired Board President Margaret “Peggy” Danhof sent a thank you card to the Board.

Executive Director Mills distributed a brochure for The Third Institute 2021 Speech Competition (in celebration of Juneteenth). In the brochure, the Third Institute thanked the library for the providing on-site and virtual support for the competition.

TREASURER'S REPORT

The Treasurer's Report for May, 2021 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – Post May, 2021

Bills paid for the month of post May in the amount of \$295 was presented for approval. Motion to approve was made by Valencia, seconded by Newell.

AYES:	Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES:	None
ABSENT:	None

Bills Paid Report – June, 2021

Bills paid for the month of June in the amount of \$57,512.39 was presented for approval. Motion to approve was made by Spindel, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

Bills Payable Report – June, 2021

Bills payable for the month of June in the amount of \$475,683.90 was presented for approval. Motion to approve was made by Spindel, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – May, 2021

Mills discussed library operations now that our state is in Phase 5 of the re-opening plan. All meeting rooms except Meeting Room C will be available for patron reservations beginning on Monday, June 21. The Governor's Disaster Proclamation expires on June 26 and it is unclear if it will be extended.

Mills discussed the Spotify ads and the ads at the Promenade that are promoting the library's eBook and eAudiobook services.

Trustee Newell asked about the Ice Cream Social. Mills discussed that it will not be happening this year, but we are looking forward to resuming it next year in partnership with our Park District.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – The liaison title was switched to Internal Board Operations.

AGENDA BUILDING FOR THE NEXT MEETING

None.

ANNOUNCEMENTS

The Community Service Council will be holding their monthly blood drive.

President Kalnicky announced he just passed his real estate broker license test.

Trustee Korb Waldorf announced that she will be in The Theatre on the Hill's production of Guys and Dolls.

ADJOURNMENT

A motion to adjourn the meeting at 8:08 p.m. was made by Valencia, seconded by Armstrong.

AYES:	Valencia, Bermejo, Spindel, Newell, Armstrong, Korb Waldorf, Kalnicky
NAYES:	None
ABSENT:	None

Approved: _____
Marcelo Valencia, Secretary

Robert A. Kalnicky, President

Tentative
Budget and Appropriation Ordinance
of the
Fountaindale Public Library District
Will and Du Page Counties, Illinois
for
Fiscal Year July 1, 2021 to June 30, 2022

Whereas, Paul Mills, Library Director, has been designated by the Board of Trustees to prepare in tentative form a budget and appropriation ordinance for the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, and in accordance with such designation has prepared such tentative budget and appropriation ordinance and on July 15, 2021 such tentative budget and appropriation ordinance was submitted to and inspected by the Board of Library Trustees who thereupon ordered the same filed with the Secretary and ordered the Secretary to make the same conveniently available to public inspection and the Secretary has made said tentative budget and appropriation ordinance conveniently available to public inspection for at least thirty days prior to action thereon; and

Whereas, prior to final action a public hearing was held as to such budget and appropriation ordinance on September 16, 2021, notice of which hearing was given at least thirty days prior thereto by publication in The Bugle, a newspaper regularly circulated in the District, and all other legal requirements having been complied with:

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees, of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS:

SECTION 1. That the following budget containing an estimate of receipts and expenditures of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS be and the same is hereby adopted as the budget of this District for the fiscal year commencing July 1, 2021 and ending June 30, 2022.

Estimated Available Revenue

Estimated Cash on Hand July 1, 2021	
Cash in the Working Cash Fund	\$1,072,497
Cash in the Special Reserve Fund	\$17,676,131
Cash in the General Corporate Fund	\$8,916,885
Cash in the Audit Fund	\$5,687
Cash in the Liability Insurance Fund	\$9,629
Cash in the FICA Fund	\$111,355
Cash in the Illinois Municipal Retirement Fund	\$345,997
Cash in the Building Maintenance Fund	\$171,313
Total Estimated Cash on Hand	\$28,309,494

Cash to be received from 2020 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2020 levy	
Balance, Corporate Tax Levy	\$4,983,570
Balance, Audit Tax Levy	\$3,905
Balance, Liability Insurance Tax Levy	\$35,138
Balance, FICA Tax Levy	\$85,917
Balance, Illinois Municipal Retirement Tax Levy	\$6,539
Balance, Building Maintenance Tax Levy	\$171,871
Total Cash to be received from 2020 Levy	\$5,286,940

Cash to be received from the 2021 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2021 levy	
General Corporate Tax Levy	\$9,029,727
Audit Tax Levy	\$7,078
Liability Insurance Tax Levy	\$63,658
FICA Tax Levy	\$155,724
Illinois Municipal Retirement Tax Levy	\$11,797
Building Maintenance Tax Levy	\$311,402
Total 2021 Levy	\$9,579,386
To be Collected after close of Fiscal Year	\$4,981,281
To be Received during Fiscal Year	\$4,598,105

Other Income:	
Personal Property Replacement Tax	\$117,823
State Per Capita Grant	\$99,833
Interest	\$32,010
Fees	\$14,000
Copy Machines/Printing/Fax	\$25,000
Miscellaneous Income	\$4,500
Donations / Gifts / Grants	\$2,000
Back Taxes and Adjustments	\$20
Total Other Income	\$295,186

Total Estimated Cash Available During the Year including Special Reserve Fund, Working Cash Fund and Bond Proceeds	\$38,489,725
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Note: In addition to the foregoing, there is presently \$1,486,725 on hand in the Library Building Bond and Interest Fund. It is estimated that the following amounts will be received during the fiscal year to pay principal and interest on the September 14, 2016 issue of \$9,775,000, December 11, 2018 issue of \$10,545,000 and the November 25, 2019 issue of \$7,290,000.

Bond Notation

Balance on hand July 1, 2021	\$1,486,745
Cash to be received from 2020 Tax Levy	\$1,730,922
Cash to be received from 2021 Tax Levy	\$1,503,768
Total	\$4,721,435

Estimated Expenditures

Salaries	5,248,800
Total Salaries	\$5,248,800

Prof. Dev. & Training	32,400
Employee Recognition	5,400
Membership Dues	10,800
Dues - Institutional	1,800
Mileage & Transportation	33,000
Room/Board/Meals	19,800
Hiring and Placement	2,400
Insurance Benefit Plan	474,000
EAP	2,400
Total Personnel	\$582,000

Building Security	3,600
Equipment Rental	7,200
Equipment Maintenance	138,000
Leased Equipment	60,000
Bookmobile Maintenance	25,200
Legal Expense - Attorney	50,400
Legal Expense - Publication	3,000
Bank Service Fees	8,520
Payroll Service	25,200
Professional Services	91,200
Communication Contractual Services	71,400
Collection Services	6,000
Internet Services	45,600
Cable TV Services	1,800
Catalog Management	36,000
Computer Circulation Expense	135,600
Total Contractual Services	\$708,720

Telephone Service	13,200
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Telephone Data	15,600
Electricity	205,200
Gas	38,400
Water & Sewer	30,000
Minor Library Equipment	12,600
Minor Office Equipment	6,000
Minor Library Furniture	3,000
Minor Office Furniture	3,000
Office Supplies	48,000
Program Supplies	72,000
Computer Supplies	8,400
Board Supplies	2,400
Fuel Expense Bookmobile	9,000
Library Supplies	75,720
Postage	14,400
Shipping	12,000
Buildings	24,000
Grounds	60,000
Total Supplies & Utilities	\$652,920
Books and AV	982,200
Programs - Adult	49,800
Programs - Children	10,800
Programs - Young Adult	24,000
Special Services/Events	7,200
Donations Expended	4,800
Computer Software	437,400
Total Library Materials	\$1,516,200
Library Equipment - Capital	2,400
Office Equipment - Capital	2,400
Library Furniture - Capital	2,400
Office Furniture - Capital	2,400
Special Projects	24,386
Automated Systems	90,000
PC Computer Equipment	372,000
Buildings - Capital	504,000
Grounds - Capital	24,000
Total Capital Expenditures	\$1,023,986
Miscellaneous	24,000
Public Relation Advertisements	57,600
Total Miscellaneous	\$81,600
Per Capita Grant	99,833
Total Per Capita Grant	\$99,833

Total General Fund	\$9,914,059
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Audit Expense	14,520
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Total Audit Fund	\$14,520
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Unemployment Insurance	36,000
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Workmen's Compensation	36,000
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Liability Insurance	42,000
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Umbrella Policy	60,000
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Treasurer's Bond	9,000
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Total Liability Insurance Fund	\$183,000
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FICA	417,984
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IMRF	456,000
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Total Social Security Fund	\$873,984
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Building Maintenance	360,600
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Building Supplies	43,200
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Total Maintenance Fund	\$403,800
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Total Operating Fund Expenditures	\$11,389,363
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Estimated Cash on Hand at Close of Fiscal Year including Working Cash Fund, Special Reserve Fund, and Bond Proceeds	\$27,100,362
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SECTION 2. That the following amounts, or so much thereof as may be authorized by law and may be needed, be and the same are appropriated for general corporate purposes, audit expense, municipal retirement expense, liability insurance expense and building maintenance expense of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, for the fiscal year commencing July 1, 2021 and ending June 30, 2022.

Estimated Expenditures

Salaries	5,248,800
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Total Salaries	\$5,248,800
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Prof. Dev. & Training	32,400
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Employee Recognition	5,400
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Membership Dues	10,800
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Dues - Institutional	1,800
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Mileage & Transportation	33,000
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Room/Board/Meals	19,800
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Hiring and Placement	2,400
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Insurance Benefit Plan	474,000
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EAP	2,400
Total Personnel	\$582,000

Building Security	3,600
Equipment Rental	7,200
Equipment Maintenance	138,000
Leased Equipment	60,000
Bookmobile Maintenance	25,200
Legal Expense - Attorney	50,400
Legal Expense - Publication	3,000
Bank Service Fees	8,520
Payroll Service	25,200
Professional Services	91,200
Communication Contractual Services	71,400
Collection Services	6,000
Internet Services	45,600
Cable TV Services	1,800
Catalog Management	36,000
Computer Circulation Expense	135,600
Total Contractual Services	\$708,720

Telephone Service	13,200
Telephone Data	15,600
Electricity	205,200
Gas	38,400
Water & Sewer	30,000
Minor Library Equipment	12,600
Minor Office Equipment	6,000
Minor Library Furniture	3,000
Minor Office Furniture	3,000
Office Supplies	48,000
Program Supplies	72,000
Computer Supplies	8,400
Board Supplies	2,400
Fuel Expense Bookmobile	9,000
Library Supplies	75,720
Postage	14,400
Shipping	12,000
Buildings	24,000
Grounds	60,000
Total Supplies & Utilities	\$652,920

Books and AV	982,200
Programs - Adult	49,800
Programs - Children	10,800
Programs - Young Adult	24,000

Special Services/Events	7,200
Donations Expended	4,800
Computer Software	437,400
Total Library Materials	\$1,516,200

Library Equipment - Capital	2,400
Office Equipment - Capital	2,400
Library Furniture - Capital	2,400
Office Furniture - Capital	2,400
Special Projects	24,386
Automated Systems	90,000
PC Computer Equipment	372,000
Buildings - Capital	504,000
Grounds - Capital	24,000
Total Capital Expenditures	\$1,023,986

Miscellaneous	24,000
Public Relation Advertisements	57,600
Total Miscellaneous	\$81,600

Per Capita Grant	99,833
Total Per Capita Grant	\$99,833

Total General Fund	\$9,914,059
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Audit Expense	14,520
Total Audit Fund	\$14,520

Unemployment Insurance	36,000
Workmen's Compensation	36,000
Liability Insurance	42,000
Umbrella Policy	60,000
Treasurer's Bond	9,000
Total Liability Insurance Fund	\$183,000

FICA	417,984
IMRF	456,000
Total Social Security Fund	\$873,984

Building Maintenance	360,600
Building Supplies	43,200
Total Maintenance Fund	\$403,800

Total Operating Fund Expenditures	\$11,389,363
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SECTION 3. That, except for bond proceeds, all unexpended balances of any item or items for which an appropriation is made by this budget and appropriation ordinance may be expended in making up any insufficiency or deficit in any item or items for which an appropriation is made by this ordinance.

SECTION 4. That, except for bond proceeds, all unexpended balances not applied in the manner set forth in Section 3 of this ordinance may be transferred to the special reserve fund created by Ordinance 1981-2 of this District, said fund to accumulate as provided in said Ordinance.

SECTION 5. That a certified copy of this ordinance be published at least once after passage in a newspaper published or circulated in the District.

SECTION 6. This Ordinance is effective immediately upon passage and approval.

Passed by the Board of Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT,
WILL AND DU PAGE COUNTIES, ILLINOIS, this 16th day of September, 2021.

Approved this 16th day of September, 2021.

Robert A. Kalnicky
President of the Board of Trustees of
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

ATTEST:

Marcelo Valencia
Secretary

NOTICE OF PUBLIC HEARING

Notice is hereby given that a tentative budget and appropriation ordinance for THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, for the fiscal year beginning July 1, 2021 and ending June 30, 2022, is on file and conveniently available to public inspection at the Fountaindale Library, 300 West Briarcliff Road, Bolingbrook, Illinois; and with the Secretary of the District, and will so remain on file until final action thereon by the Board of Library Trustees.

Further notice is hereby given that a public hearing on said budget and appropriation ordinance will be held at 6:30 p.m., Thursday, September 16, 2021 at the Fountaindale Public Library, 300 West Briarcliff Road, Bolingbrook Illinois, and that final action will be taken thereon by the Board of Library Trustees at a meeting to be held immediately after said hearing at the time and place aforesaid.

Dated this 15th day of July, 2021.

THE FOUNTAINDALE PUBLIC LIBRARY
DISTRICT, WILL AND DU PAGE
COUNTIES, ILLINOIS

Marcelo Valencia
Secretary of the Board of Library
Trustees of Said District

ORDINANCE 2021-2

AN ORDINANCE APPROVING AMENDMENTS TO THE BYLAWS OF THE BOARD OF TRUSTEES OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT

WHEREAS, the Fountaindale Public Library District, Will and DuPage County, Illinois, is a public body created and existing under the laws of the State of Illinois; and

WHEREAS, the Fountaindale Public Library District desires to make certain amendments to its Bylaws; and

WHEREAS, the Board of Trustees of the Fountaindale Public Library District, Will and DuPage County, Illinois find that approving the Bylaws of the Board of Trustees of the Fountaindale Public Library District attached as Exhibit A is in the best interest of the District;

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE BOARD OF TRUSTEES OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL and DUPAGE COUNTY, ILLINOIS AS FOLLOWS:

Section 1: The foregoing recitals are incorporated in and made a part of this Ordinance as though fully set forth herein.

Section 2: The Bylaws of Fountaindale Public Library District attached as Exhibit A are hereby approved.

Section 3: The Board of Trustees of the Fountaindale Public Library District, Will and DuPage County, Illinois are authorized to take such further actions as may be necessary to carry out the purpose of this Ordinance.

Section 4: All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance are hereby modified or repealed to the extent of such conflict. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

Section 5: This Ordinance shall be in full force and effect from and after its adoption as provided by law.

Adopted by roll call vote this 15th day of July, 2021.

AYES:

NAYS:

ABSTAIN:

ABSENT:

Robert A. Kalnicky
President, Board of Trustees

ATTEST:

Marcelo Valencia
Secretary, Board of Trustees

State of Illinois)
)
Counties of Will)
and DuPage)

SECRETARY’S CERTIFICATE

I, Marcelo Valencia, do hereby certify that I am Secretary of the Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Library District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance 2021-2:

**AN ORDINANCE APPROVING AMENDMENTS TO THE BYLAWS OF
THE BOARD OF TRUSTEES OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT**

adopted at a duly called Regular Meeting of the Board of Library Trustees of the Fountaindale Public Library District, held at 300 W. Briarcliff Road, Bolingbrook, Illinois, in said Library District at 7 p.m. on the 15th day of July, 2021.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Library District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Library District in Bolingbrook, Illinois, this 15th day of July, 2021.

Marcelo Valencia
Secretary, Board of Trustees
Fountaindale Public Library District

(SEAL)

BYLAWS OF THE BOARD OF TRUSTEES OF FOUNTAINDALE PUBLIC LIBRARY DISTRICT

ARTICLE I OFFICE

The principal office of Fountaindale Public Library District shall be located at the Fountaindale Public Library, 300 West Briarcliff Road, Bolingbrook, Illinois, 60440. The District may have such other offices within the boundaries of the District as the business of the District may require from time to time.

ARTICLE II BOARD OF TRUSTEES

SECTION 1. The Board of Trustees shall consist of seven (7) members unless otherwise prescribed by law, such as if a vacancy occurs.

SECTION 2. The term of office for Trustees shall be six (6) years.

SECTION 3. Trustees shall be nominated and elected in accordance with the current Illinois Election Code (10 ILCS 5/1-1 et. seq.) and Public Library District Act of 1991, as amended from time to time (the "Act") (75 ILCS 16/1 et seq.).

SECTION 4. The Trustees shall take their oath of office as prescribed in Illinois law.

SECTION 5. RESIGNATION. Any Trustee may resign at any time by giving written notice to the President or Secretary. Such resignation shall take place effective when the notice is delivered unless the notice specifies a future date; unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. Upon receipt of such resignation, the Board President or designee will notify the Board of the resignation. A vacancy will be declared by the Board pursuant to 75 ILCS 16/30-25.

SECTION 6. CONFLICT OF INTEREST. Subject to the limitations listed in the gift ban section of the State Officials and Employees Ethics Act, 5 ILCS 430/10-10 et seq., Board members and officers will not solicit or accept gifts, loans, gratuities, discounts, favors, hospitality, or services. Trustees who must take an official action that may be construed as conflicting with personal, family, monetary, or employment interests should abstain from official action if there is no reasonable way to eliminate the conflict. Trustees will not engage in economic activity that involves the use or sale of information gained in the course of official duties, in addition to any applicable provisions of the State Officials and Employees Ethics Act, 5 ILCS 430/1-1 et seq.

SECTION 7. RIGHT TO INDEMNIFICATION. The Library will indemnify any present or former Trustees, officers, employees or agents to the fullest extent possible under applicable law against expenses, including attorneys' fees, judgments, fines, settlements and reasonable expenses, actually incurred by such persons relating to their conduct as a Trustee, officer, employee, member or agent of the Library, except that indemnification shall not apply to a breach of the duty of loyalty to the Library; for acts or omissions not in good faith or that involve intentional misconduct or knowing violation of the law; for a transaction from which any such person derived an improper personal benefit; or against judgments, penalties, fines and settlements arising from any proceeding by or in the right of the Library, or against expenses in any such case, where such person shall be adjudged liable to the Library.

SECTION 8. INSURANCE. The Library may purchase and maintain insurance on behalf of any person to the fullest extent permitted by applicable law.

SECTION 9. Trustees shall serve without compensation but shall be reimbursed with District funds for their actual and necessary expenses incurred in the performance of their duties.

SECTION 10. The Trustees acknowledge that the Bylaws and library policies must comply with all applicable laws.

ARTICLE III MEETINGS

SECTION 1. REGULAR MEETINGS. The Board of Trustees shall hold regular monthly meetings, which shall normally be held on the third Thursday of each month at 7 p.m.

SECTION 2. SPECIAL MEETINGS. Special meetings of the Board of Trustees may be called by the President, the Vice President, or by any four (4) Trustees.

SECTION 3. PLACE OF MEETING. The Board of Trustees may designate any place convenient and open to the public as the place of meeting for the regular meeting. The Board of Trustees shall annually prepare a schedule of meetings showing date, time, and place; shall publish this schedule prior to January 1 of each year; and shall post it in the library. The person or persons authorized to call special meetings of the Board of Trustees may designate any place convenient and open to the public as the place for holding any special meeting called by them. If no designation is made, the place of meeting shall be in the 2nd Floor Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois, 60440.

SECTION 4. CONDUCT OF MEETINGS. All meetings of the Board of Trustees, whether regular or special, shall be open to the public and shall be conducted in accordance with the Illinois Open Meetings Act (5 ILCS 120/1-1 et seq.).

SECTION 5. NOTICE OF SPECIAL MEETINGS. In addition to the notice required by the Illinois Open Meetings Act, written or printed notice, stating the place, day, and hour of the special meeting and the purpose or purposes for which the meeting is called, shall be delivered to each Trustee, either personally or by email. If by email, such notice shall be deemed to be delivered when sent to the Trustee's formal Library District email address.

SECTION 6. QUORUM. A quorum at any meeting of the Board of Trustees of this District shall consist of four (4) Trustees. If a quorum is present, the affirmative vote of the majority of Trustees in attendance at the meeting shall be the act of the Board of Trustees, unless a vote of greater number is otherwise required by law.

SECTION 7. VOTING. Each Trustee, including the President of the Board of Trustees, present at a meeting of the Board of Trustees shall be entitled to one (1) vote upon each matter submitted for a vote at the meeting.

SECTION 8. REMOTE ATTENDANCE. If a quorum of the members of the Board is physically present as required by Section 2.01 of the Open Meetings Act, 5 ICLS 120/2.01, the Board may allow a physically absent Trustee to attend the meeting by other means if the Trustee is prevented from physically attending because of personal illness or disability, employment purposes or the business of the public body, or a family or other emergency. However, no Trustee may attend a Board meeting by other means more than five times in any calendar year. "Other means," as used in these regulations, shall mean by video or audio conference. If a Trustee wishes to attend a meeting by other means, the Trustee must notify the recording secretary of the Library District before the meeting unless advance notice is impractical. A Trustee may participate by other means at either an open meeting or a closed meeting of the Board. Written minutes of all Board meetings, whether open or closed, shall include whether the Trustee was physically present or present by means of audio or video conference. As the first item of business, the Trustees who are physically in attendance at a Library Board meeting shall determine, by majority vote, whether a Trustee who is not physically in attendance may participate in that meeting by other means. After such a vote in favor of participation, the remote Trustee may vote on matters before the Board.

SECTION 9. MANNER OF VOTING. All votes on any questions shall be by roll call.

ARTICLE IV OFFICERS

SECTION 1. NUMBER. The officers of the Board of Trustees of the District shall be President, Vice-President, Treasurer, and Secretary. Each office shall be held by a different Trustee.

SECTION 2. ELECTION AND TERM OF OFFICE. Officers of the Board of Trustees shall be elected at the regular May meeting of the Board of Trustees following each biennial election. The term of office shall be two (2) years, ending on April 30 of each odd-numbered year. Each officer shall hold office until a successor shall have been duly elected or appointed.

SECTION 3. VACANCIES. Pursuant to the Public Library District Act of 1991, 75 ILCS 16/30-25, vacancies shall be declared in the office of Trustee by the Board when an elected or appointed Trustee (i) declines, fails, or is unable to serve, (ii) becomes a nonresident of the District, (iii) is convicted of a misdemeanor by failing, neglecting, or refusing to discharge any duty imposed upon him or her by the Act, or (iv) has failed to pay the library taxes levied by the District. Absence without cause from all regular Board meetings for a period of one year shall be a basis for declaring a vacancy. Vacancies shall be filled by appointment by the remaining Trustees until the next regular library election, at which time a Trustee shall be elected for the remainder of the unexpired term. If, however, the vacancy occurs with less than 28 months remaining in the term, and if the vacancy occurs less than 88 days before the next regular scheduled election for this office, then the person so appointed shall serve the remainder of the unexpired term, and no election to fill the vacancy shall be held.

ARTICLE V DUTIES OF THE PRESIDENT

SECTION 1. The President shall be the principal officer of the Board of Trustees.

SECTION 2. The President may sign, with the Secretary or any other proper officer of the Board of Trustees or person authorized by the Board of Trustees, any deeds, mortgages, bonds, contracts, or other instruments that the Board of Trustees has authorized to be executed.

SECTION 3. The President shall preside over all meetings of the Board of Trustees.

SECTION 4. The President shall appoint the chairs and members of any committees deemed necessary by the Board of Trustees.

SECTION 5. The President shall be the ex officio member of any committee established by the Board of Trustees.

SECTION 6. The President shall appoint liaisons to other groups as needed.

SECTION 7. The President shall recommend to the Board an attorney to be retained by the Board for the District.

SECTION 8. With assistance from the Vice President, the President shall prepare an agenda for every meeting of the Board of Trustees.

SECTION 9. The President shall not have nor exercise veto powers.

SECTION 10. When there is a vacancy on the Board of Trustees, the President along with the advice and consent of the Board shall recommend a successor Trustee to be appointed in accordance with the Act.

SECTION 11. The President shall, in general, perform all such other duties as may be prescribed by law, by ordinance, or by resolution of the Board of Trustees and shall take care that such laws, ordinances, and resolutions are faithfully executed.

ARTICLE VI

DUTIES OF THE VICE PRESIDENT

SECTION 1. The Vice President shall preside at all meetings of the Board of Trustees during which the President is absent.

SECTION 2. The Vice President shall assist the President in preparing agendas for meetings of the Board of Trustees.

SECTION 3. The Vice President shall be responsible for organizing workshops, retreats, and in-service days that may be conducted by the Board of Trustees.

SECTION 4. The Vice President shall be responsible for coordinating the long-range planning efforts of the Board of Trustees.

ARTICLE VII

DUTIES OF THE SECRETARY

SECTION 1. The Secretary shall keep the corporate seal and all papers belonging to the District.

SECTION 2. The Secretary shall attend all meetings of the Board of Trustees and keep minutes of such meetings. The minutes shall include the names of those in attendance, the ordinances enacted, resolutions, rules and regulations adopted, and a record of all other pertinent matters that affect the operation of the District. Copies of all papers filed with the Secretary, transcripts from journals and other records and files of the Secretary's office, certified under the corporate seal of the District, shall be evidence in all courts in like manner as if the original were produced.

SECTION 3. The Secretary shall ensure that all notices are duly given as required by law.

SECTION 4. The Secretary shall ensure that the corporate seal of the District is affixed to all documents, the execution of which on behalf of the District under its seal is duly authorized by law.

SECTION 5. The Secretary shall keep a register of the names, home addresses, mailing addresses, and telephone numbers of the Trustees of this District, which information shall be furnished to the Secretary by the several Trustees.

SECTION 6. The Secretary shall record, in a book to be kept for that purpose, all ordinances adopted by the Board of Trustees. At the foot of the record of each ordinance so recorded, a memorandum shall be made showing the date of passage and the date of publication or posting of such ordinance. This record and memorandum, or a certified copy thereof, shall be prima facie evidence of the passing and legal publishing or posting of such ordinances for all purposes whatsoever.

SECTION 7. The records of the Secretary shall be subject to an audit by two (2) other Trustees, appointed by the President, as prescribed in the Act.

SECTION 8. The Secretary shall have the power to administer oaths and affirmations for the purposes of the Act.

SECTION 9. The Secretary may designate a District employee or employees to assist with the aforementioned duties as appropriate.

ARTICLE VIII DUTIES OF THE TREASURER

SECTION 1. The Treasurer of the District shall give bond to the District to faithfully discharge the duties of the office and to account to the District for all District funds coming into the hands of the Treasurer; the bond shall be in such amount and with such sureties as shall be approved by the Board. The amount of the bond shall be based upon a minimum of fifty percent (50%) of the total funds received by the District in the last previous fiscal year. The cost of any surety bond shall be borne by the District. If a bond is not possible, the Treasurer shall ensure that commensurate insurance coverage is provided.

SECTION 2. The Treasurer shall receive all monies belonging to the District and shall keep and maintain accounts and records of the District that reflect all receipts, disbursements, and balances in any of the District funds. These accounts and records shall always be subject to inspection by any member of the Board of Trustees.

SECTION 3. The Treasurer shall promptly deposit or cause to be deposited all monies belonging to the District; such deposits shall be made in the name of the District in such banks or other depositories as shall be selected by the Board of Trustees and pursuant to 75 ILCS 16/35-25.

SECTION 4. The Treasurer shall insure that District funds are fully invested at all times in interest-bearing accounts as shall be approved by the Board of Trustees.

SECTION 5. The Treasurer shall at the end of each and every month, and more often if required by the Board of Trustees, submit an accounting to the Board of Trustees showing the status of the District treasury at the date of such accounting and the balance of funds in the treasury. This accounting shall be accompanied by a statement of all receipts into the treasury and all expenditures made by the treasury on behalf of the District. This accounting and statement shall be filed with the Secretary.

SECTION 6. An audit for each fiscal year shall be conducted by an accountant authorized to practice public accounting under the laws of the State of Illinois.

SECTION 7. In the absence of both the President and the Vice President, the Treasurer shall preside at the Board meeting.

SECTION 8. The Treasurer may designate a District employee or employees to assist with the aforementioned duties as appropriate.

ARTICLE IX

COMMITTEES AND LIAISONS

The Board of Trustees shall meet as a committee of the whole for those activities that require committee action. However, the President may appoint separate committees and/or liaisons to other groups as may be determined by the Board of Trustees.

ARTICLE X

CONTRACTS, CHECKS AND DEPOSITS

SECTION 1. The Board of Trustees may authorize any one or more officers or employees of the District to enter into any contract or execute and deliver any instrument in the name of and on behalf of the District; such authority may be general or confined to specific instances.

SECTION 2. All checks, drafts or other orders for payment of money, notes or other evidences of indebtedness issued in the name of the District shall be signed by such officer or officers of the Board of Trustees or employee or employees of the District and in such manner as shall from time to time be determined by resolution of the Board of Trustees.

SECTION 3. All funds of the District not otherwise employed shall be deposited in a timely manner to the credit of the District in interest-bearing accounts in such banks or other depositories as the Board of Trustees may select.

ARTICLE XI

BOOKS AND RECORDS

The District shall keep correct and complete books and records of account, shall keep minutes of the proceedings of the Board of Trustees, and shall keep a record of the names, addresses, and telephone numbers of the Trustees. To the extent required by law and subject to the Library Records Confidentiality Act (75 ILCS 70/1) and other applicable laws, books and records of the District are open to inspection by any person residing in the District at all reasonable and proper times.

ARTICLE XII
FISCAL YEAR

The fiscal year of the District shall commence on July 1 and close on June 30 of each and every year.

ARTICLE XIII
CORPORATE SEAL

SECTION 1. The Corporate Seal of the District shall be in circular form and so constructed as to impress upon paper around the outer edge of said seal the words "THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT" and in the interior or center of said circle the words "CORPORATE SEAL ILLINOIS"; such seal is hereby adopted and declared to be a seal of the District. Said seal shall be used in all cases where it shall be required by the laws of the United States of America, the law or laws of any of the several States, or in the ordinances of the District.

SECTION 2. Said seal shall be kept in the District office.

ARTICLE XIV
RULES OF PROCEDURE AND ORDER OF BUSINESS

The current edition of *Robert's Rules of Order* shall govern the proceedings of the Board of Trustees except when in conflict with the foregoing rules.

ARTICLE XV
AMENDMENTS

These Bylaws may be amended by an ordinance proposed at any regular meeting of the Board of Trustees which is adopted at the next succeeding meeting.

RESOLUTION 2021-1
RESOLUTION OF THE BOARD OF TRUSTEES OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
DEDICATING THE BOARD ROOM TO MARGARET J. "PEGGY" DANHOF

WHEREAS, Margaret J. "Peggy" Danhof is an active member of the Bolingbrook community; and

WHEREAS, Margaret J. "Peggy" Danhof served on the Fountaindale Public Library District Board of Trustees from 1984 to 1988 and from 1998 to 2021 as a Trustee and Board President; and

WHEREAS, Margaret J. "Peggy" Danhof put her heart and soul into ensuring that the Fountaindale Public Library District served its community through mentoring new trustees, hiring expert staff, cultivating a comprehensive collection, and offering top notch services; and

WHEREAS, Margaret J. "Peggy" Danhof served as Board President during the successful referendum campaign to build our new LEED Gold Library; and

WHEREAS, Margaret J. "Peggy" Danhof has given generously of her time in service to the larger library community through services in the Illinois Library Association and the American Library Association; and

WHEREAS, Margaret J. "Peggy" Danhof was named Trustee of the Year in 2010 by the Illinois Library Association and Outstanding Trustee of the Year in the same year by the American Library Association; and

WHEREAS, Margaret J. "Peggy" Danhof was named an Illinois Library Association Luminary in 2017 to honor the significant contributions she has made to Illinois libraries and to recognize the significant contributions to the Illinois Library Association Endowment on her behalf; and

WHEREAS, Margaret J. "Peggy" Danhof is a dedicated member of the Illinois Library Trustee Forum, having served as President for two terms. Under her leadership, the Forum has expanded its continuing-education offerings for library trustees;

NOW, THEREFORE, be it resolved that the Board of Trustees proclaims that the Board Room be renamed in honor of Margaret J. "Peggy" Danhof.

PASSED THIS 15th day of July, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 15th day of July, 2021

ATTEST:

Robert A. Kalnicky

President, Board of Library Trustees

Marcelo Valencia

Secretary, Board of Library Trustees

**Fountaindale Public Library District
300 West Briarcliff Road
Bolingbrook, IL 60440
www.fountaindale.org**

**Request for Proposals (RFP)
Consultant Services – Strategic Plan
July 22, 2021**

Introduction

The Fountaindale Public Library District is ready to adopt a new Strategic Plan. The District will engage the community in a participatory process to build consensus around a vision for the District for the next three to five years with a focus on how we serve our community inside our building, in our Outreach vehicle, and other means. The plan will address existing conditions and visioning for the future. The plan will be adopted by the District Board of Trustees in order to provide direction to the Board of Trustees, Library Administration, and Staff to implement the Fountaindale community's vision.

Planning Background

The last Strategic Plan was adopted in 2013 and completed in 2019. While this Plan has served the District well, there are new challenges and opportunities facing the District today that demand a fresh look at strategic planning for the District.

Plan Vision

It is expected the Strategic Plan will succinctly address existing conditions and visioning for the future. The plan should be realistic and implementable. The plan should pay particular attention to current and potential spaces, and how they serve the community. The plan should serve as a guideline for future planning decisions.

Qualifications

All firms responding to this request must meet the following minimum requirements:

- Demonstrated experience in strategic planning, public participation, and visioning at the local government level.
- Demonstrated experience in providing strategic planning services within budget, for projects of similar size.
- Proven knowledge of state and national strategic planning standards and best practices.

Scope of Work

The consultant will facilitate a participatory process to draft a new Strategic Plan. The District has a preference for an appreciative inquiry approach to the process. The plan will cover the population and territory encompassed by the boundaries of the District. A map of the District boundaries can be found at <https://www.fountaindale.org/visit/get-a-library-card/>. Trends that impact the District at regional, state, and national level must be considered as well.

It is anticipated the consultant will generally perform the following tasks:

- Establish and implement a community and information strategy with an appreciative inquiry approach so there is appropriate board, staff, and patron involvement in the planning process.
- Research and analyze existing spaces, both internal and external, with the related services and collections to establish existing conditions.
- Develop and facilitate a participatory process to gather community input.
- Formulate and recommend objectives and strategies based on the results of the participatory process.
- Draft a Strategic Plan for the District that covers the next three to five years. The plan will include goals, objectives, and action steps.

Proposed Project Schedule

July 22, 2021	RFP Issued
August 13, 2021	Questions due to the District
August 27, 2021	Questions and Answers published on District website
September 9, 2021	Proposals due to the District
September 2021	Proposals evaluated by District. Interviews with selected firms.
October 21, 2021	RFP Awarded and work begins
May 2022	Project Deliverables completed and given to the District

Budget and Administration

The consultant will be retained by the Fountaindale Public Library District. The project will be managed by the Executive Director. The District expects to enter into a lump sum contract with the selected firm.

Proposal Requirements

All proposals must contain the following information:

1. Firm Details

- a. **Overview:** A brief description of the firm, organization structure, location of principal offices, year firm was established (including former names of the firm), number of professional personnel and other pertinent information.
- b. **References:** A minimum of three examples of the consultant's recent relevant experience with client references. Each example should:
 - demonstrate the firm's capability to successfully complete similar projects;
 - meet schedule deadlines without delays;
 - complete similar projects within a specified budget;
 - list the initial cost estimates for each project and the final project cost with an explanation of any differences; and,
 - detail how closely your projected timeline was followed for each project.
- c. **Project Manager:** The name and relevant experience of the principal or project manager in the firm who will have direct and continued responsibility for the project. This person will be the District's contact on all matters dealing with the project and will handle all day-to-day activities through to completion. If called for an interview, this person is required to attend.
- d. **Staff:** The names and resumes of all staff who will work on the project. Individual resumes shall be limited to two pages and shall detail recent relevant experience. Include each individual's availability for this project. Only individuals who will actually work on the project should be included.
- e. **Sub-Consultants:** If the prime consultant proposes to use subconsultants, the following must be included:
 - The names of any outside consultants and/or sub-consultants and the individuals to be utilized. Include a brief description of their role on the project, an overview of the firm, an organizational chart, and a minimum of three examples of recent relevant experience for each outside consultant/sub-consultant.
 - Resumes of all prime and sub-consultant personnel that will work on the project. Individual resumes shall be limited to two pages and shall detail recent relevant experience. Include each individual's availability for this project. Only individuals who will actually work on the project should be included.
- f. **Conflict of Interest Statement:** Provide a list of any contracts for work which your firm is currently involved in which could be considered a conflict of interest.
- g. **Required District Resources:** Provide a listing of all resources you will need to have supplied by the District.

2. Project Plan

The proposed work plan shall include, at a minimum, the following:

- a. The consultant's understanding of the project and proposed approach to the work.
- b. A detailed list of the items of work to be performed. Each task shall include the personnel, assigned by name and title.
- c. A schedule showing the various tasks and total time frame proposed to complete the project.
- d. Any other relevant information.

3. Costs

Complete costs, including but not limited to any and all communication and travel expenses.

4. Deliverables

A detailed listing and explanation of the proposed deliverables should be included as part of the proposal. At a minimum, the following deliverables are expected:

- a. Process components:
 - Strategic Planning process timeline and overview
 - Board input process, including facilitation and reporting
 - Staff input process, including facilitation and reporting
 - Community input process, including facilitation and reporting
 - Presentations to the Board of Trustees, including interim reports and a final report
- b. Strategic Plan
 - Plan incorporates goals, objectives, and action steps and/or activities for the next three to five years to ensure we are meeting the community's needs
 - Recommended implementation process for Plan

Evaluation Process

The selection team will use, but will not be limited to, the following criteria to evaluate each proposal:

- Adherence to the intent of this RFP.
- Approach to the project and its fit with the community.
- Respondent's qualifications and reputation.
- Prior experience on similar or related types of projects.
- Quality of the proposed project plan and proposed deliverables.

All consultants are advised that in the event of receipt of an adequate number of proposals, which in the opinion of the District require no clarification and/or supplementary information, such proposals may be evaluated without discussion. Hence, proposals should be initially submitted on the most complete and favorable terms which the consultant is capable of offering to the District.

The District may conduct discussions with any consultant who submits an acceptable or potentially acceptable proposal. The District reserves the right to request the consultant to provide additional information during this process.

The District anticipates selecting and may interview two or more consultants. As part of the interview, each respondent will be expected to make a short presentation on the firm's experience and approach to the project. Each respondent should also be prepared to answer

questions related to their experience and their proposal. Interviews are expected to be approximately thirty minutes to one hour in length.

The Fountaindale Public Library District Board of Trustees has final authority to authorize funding and approve a contract with the selected consultant. The Fountaindale Public Library District Board of Trustees reserves the right to reject any and all proposals, waive irregularities and technicalities, and make an award in the best interest of the library. This Request for Proposals does not constitute a commitment by the Library District to award a contract and the Library District reserves the right to cancel this Request for Proposals.

Submission

An electronic copy must be received by 4:00 p.m. on Thursday, September 9, 2021 at:

pmills@fountaindale.org

Please use the following email subject line:

RFP Strategic Plan Response 2021

Late submittals will not be accepted.

Confidentiality

As a unit of local government, the Library District is subject to the Illinois Freedom of Information Act ("FOIA"), 5 ILCS 140/1 et seq. as amended. Therefore, after award of the contract, responses, documents, and materials submitted by the Proposer in response to this RFP will be available for public inspection in accordance with FOIA. Based on the public nature of RFPs, where applicable, a Proposer must inform the Library District, in writing, of the exact materials in the offer which it claims are exempt from disclosure pursuant to FOIA.

Eligibility to Enter into Public Contracts

The successful Proposer must be eligible to enter into public contracts and shall not be barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or any similar offense of "Bid-rigging" or "Bid-rotating" of any state or of the United States.

Consignment Agreement

Agreement made, effective as of July 15, 2021, by and between Fountaindale Public Library District, City of Bolingbrook, State of Illinois, subsequently referred to as "Principal", and Specialty Vehicle Services, of 3312 W. Sycamore St., Franklin, Wisconsin, subsequently referred to as "Consignee".

RECITALS

The parties recite and declare:

- A. Principal conducts a business described as follows: Public Library District.
- B. Principal desires to arrange for the sale of its used Bookmobile ("Specialty Vehicle") throughout the United States and worldwide. This agreement shall encompass the marketing and sale of the aforementioned Specialty Vehicle only.
- C. Consignee has agreed to undertake the marketing of Principal's Specialty Vehicle on the terms set forth in this agreement.

In consideration of the above recitals, the terms and covenants of this agreement, and other valuable consideration, the receipt of which is acknowledged, the parties agree as follows:

1. Appointment. Consignee shall have the right to market the Principal's Specialty Vehicle throughout the United States and other Countries during the term of this agreement.

2. Delivery of Merchandise.

- A. Principal shall release to the purchasing party ("Purchaser") such specialty vehicle that Consignee requires for sale from its place of business at 300 West Briarcliff Road, Bolingbrook, IL 60440.
- B. The Purchaser of such merchandise shall pay all charges incurred to move the Specialty Vehicle to Purchaser's place of business.

3. Sale of Merchandise.

- A. Consignee shall devote its best efforts to the marketing of Principal's merchandise throughout the territory referred to above.
- B. All sales shall be made directly between Principal and Purchaser for cash. Principal may make credit sales on terms, which Principal may approve prior to such sales.
- C. Principal shall fix final sales price.
- D. Consignee shall not market Principal's Specialty Vehicle at less than the authorized prices, which will be reflected in price schedules that will be furnished to Consignee from time to time.

4. Compensation.

- A. Consignee shall be paid an amount equal to ten-percent (10%) of the total final price upon sale.
- B. Principal shall pay Consignee within ten (10) days from receipt of sale proceeds of the Specialty Vehicle.
- C. Principal shall provide evidence of final sales price in the form of verified bill of sale, payment check or bank transfer from Purchaser. Consignee reserves the right to validate stated sales amount using any or all means available to it.

5. Management of Consignee's Business.

- A. Consignee shall have entire charge of the management and operation of its business; it shall furnish all marketing methods, and hire and pay the wages of all assistants and employees required for the operation of its business.
- B. Principal reserves no supervision or control over Consignee in the facilities, employees, and methods to be used and employed by Consignee in carrying out the purposes of this agreement, and shall in no event be responsible for negligence of Consignee or Consignee's employees.

6. Title to Merchandise. Consigned merchandise shall remain the property of Principal until sold in the regular course of business.

7. Employee Benefit Payments. Consignee shall and does accept full and exclusive liability for the payment of any and all premiums, contributions, and taxes for workers' compensation insurance, unemployment insurance, and for pensions, annuities, and retirement benefits, now or later imposed by or pursuant to federal and state laws, which are measured by the wages, salaries, or other remuneration paid to persons employed by Consignee in connection with the performance of this agreement. Consignee shall indemnify Principal against any and all liability for any premiums, taxes, or contributions respecting consignee's employees that may be assessed against Principal. Consignee shall enter into any agreement that has been or may later be prescribed by any federal or state governmental body or authority to effectuate the above-stated purposes.

8. Termination. This agreement is not assignable and may be terminated by either party on thirty (30) days' written notice to the other.

9. Governing Law. It is agreed that this agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Wisconsin.

10. No Waiver. The failure of either party to this agreement to insist on the performance of any of the terms and conditions of this agreement, or the waiver of any breach of any of the terms and conditions of this agreement, shall not be construed as waiving any terms and conditions, but such terms and conditions shall continue and remain in full force and effect as if no forbearance or waiver had occurred.

11. Arbitration of Disputes. All disputes, claims, and questions regarding the rights and obligations of the parties under the terms of this agreement are subject to binding arbitration.

Either party may make a demand for arbitration by filing such demand in writing with the other party within thirty (30) days after the dispute first arises. Subsequently, arbitration shall be conducted by three arbitrators acting under the rules of commercial arbitration of the American Arbitration Association.

12. Attorney Fees. In the event that any demand for binding arbitration is filed in relation to this agreement, the unsuccessful party in the arbitration shall pay to the successful party, in addition to all the sums that either party may be called on to pay, a reasonable sum for the successful party's attorney fees.

13. Effect of Partial Invalidity. The invalidity of any part of this agreement will not and shall not be deemed to affect the validity of any other part. In the event that any provision of this agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and affect as if both parties subsequent to the expungement of the invalid provision had executed them.

14. Entire Agreement. This agreement shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this agreement shall not be binding on either party except to the extent incorporated in this agreement.

15. Modification of Agreement. Any modification of this agreement or additional obligation assumed by either party in connection with this agreement should be binding only if evidenced in a writing signed by each party or an authorized representative of each party.

16. Paragraph Headings. The titles to the paragraphs of this agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this agreement.

17. Counterparts. This agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

18. Signatures. In witness of the above, each party to this agreement has caused it to be executed at Specialty Vehicle Services in Muskego, Wisconsin on the date indicated below.

PRINCIPAL

Signature: _____

Printed Name: *Paul D. Mills*

Title: *Executive Director*

Date: *7/15/2021*

CONSIGNEE

Signature: 

Printed Name: *Michael Swendrowski*

Title: *President*



OFFICE OF THE SECRETARY OF STATE

JESSE WHITE • Secretary of State and State Librarian

June 24, 2021

Mr. Paul Mills, Executive Director
Fountaindale Public Library District
300 West Briarcliff Road
Bolingbrook, Illinois 60440-2844

Dear Mr. Mills:

I am pleased to award the Fountaindale Public Library District a FY2021 Illinois Public Library Per Capita Grant in the amount of \$99,832.43. Over \$7.9 million is being awarded this year.

Illinois Public Library Per Capita and Equalization Aid Grants help ensure public libraries have the resources to address the needs of the community. Libraries count on these grants for important expenses such as purchasing materials, supporting programming and improving technology.

Libraries have until December 31, 2022 to expend these grant funds. The FY2021 expenditures report must be submitted with the FY2023 application, due January 15, 2023.

Our public libraries are truly the cornerstones of our communities. They are a lifesaver for many and are the most reliable resource Illinois citizens have to obtain information.

I am extremely proud of the outstanding service public libraries provide to patrons.

Sincerely,

A handwritten signature in black ink that reads "Jesse White".

Jesse White
Secretary of State and State Librarian

cc: Margaret Danhof
Fountaindale Public Library District Per Capita File

JW:isl

Fountaindale Public Library District

Cash and Investment

June 30, 2021

	<u>Beginning Balance</u>	<u>Net Change-YTD</u>	<u>Ending Balance</u>
Cash and Investments			
Cash			
Cash Checking/Wintrust Operating	\$0.00	\$608,919.97	\$608,919.97
Cash Checking/BMO Operating	\$783,397.51	(\$783,397.51)	\$0.00
Cash Checking/Payroll	\$186,644.40	(\$7,752.99)	\$178,891.41
Petty Cash	\$2,429.25	\$302.84	\$2,732.09
Total Cash	<u>\$972,471.16</u>	<u>(\$181,927.69)</u>	<u>\$790,543.47</u>
Investments			
Investment - General Fund/Wintrust MM	\$6,677,388.60	(\$344,948.59)	\$6,332,440.01
Investment - IL Funds/General	\$70,052.78	\$1,182.81	\$71,235.59
Investment - IL Funds/INB/E-Pay	\$57,746.31	\$8,835.19	\$66,581.50
Investment - Special Reserve/Wintrust MM	\$2,042,408.59	\$36,535.63	\$2,078,944.22
Investment - Working Cash/Wintrust MM	\$1,074,669.45	(\$2,148.78)	\$1,072,520.67
Investment - Special Reserve/PMA	\$15,260,952.35	\$1,384,405.30	\$16,645,357.65
Total Investments	<u>\$25,183,218.08</u>	<u>\$1,083,861.56</u>	<u>\$26,267,079.64</u>
Bond Fund			
4-1211-40 Invest/Wintrust MM Account	\$1,447,597.04	(\$13,169.13)	\$1,434,427.91
Total Bond Fund	<u>\$1,447,597.04</u>	<u>(\$13,169.13)</u>	<u>\$1,434,427.91</u>
Building Project Fund			
9-1211-90 Invest/Wintrust MM Account	\$10,613.02	(\$10,613.02)	\$0.00
Total Building Project Fund	<u>\$10,613.02</u>	<u>(\$10,613.02)</u>	<u>\$0.00</u>
Total Cash and Investments	<u>\$27,613,899.30</u>	<u>\$878,151.72</u>	<u>\$28,492,051.02</u>

Special Res. PMA - 0.622%
General - IL Fund - 0.023%
Money Market Wintrust - 0.070%

Fountaindale Public Library District

Revenue Report as of June 30, 2021

	Current Month	Year to Date	Percent Collected	Budgeted Receipts	Uncollected Receipts
Revenue					
Revenue Funds 1-8					
Property Tax - Will - 2020 Est.	\$3,679,664.91	\$3,754,260.37	85.88%	\$4,371,495.00	\$617,234.63
Property Tax Dupage 2020 Est.	\$81,240.39	\$90,722.12	101.69%	\$89,214.00	(\$1,508.12)
Property Tax Will - 2019	\$0.00	\$4,422,395.61	100.04%	\$4,420,765.00	(\$1,630.61)
Property Tax Dupage - 2019	\$0.00	\$85,847.92	95.15%	\$90,220.00	\$4,372.08
Other Tax	\$0.00	\$181,025.92	241.30%	\$75,020.00	(\$106,005.92)
Interest	\$48,555.47	\$183,409.47	141.08%	\$130,000.00	(\$53,409.47)
Circulation Fees	\$815.75	\$11,401.89	114.02%	\$10,000.00	(\$1,401.89)
Copy Machines	\$511.90	\$4,502.86	90.06%	\$5,000.00	\$497.14
Fax Machine	\$354.14	\$5,360.84	107.22%	\$5,000.00	(\$360.84)
Printing	\$1,494.45	\$16,099.52	107.33%	\$15,000.00	(\$1,099.52)
Miscellaneous	\$196.97	\$5,380.27	0.00%	\$0.00	(\$5,380.27)
Reimbursements	\$106.00	\$18,926.26	0.00%	\$0.00	(\$18,926.26)
Board Reimbursements	\$0.00	\$87.50	0.00%	\$0.00	(\$87.50)
Leases	\$0.00	\$0.00	0.00%	\$300.00	\$300.00
Grant Income	\$0.00	\$84,603.75	100.00%	\$84,604.00	\$0.25
Total Operating Funds	\$3,812,939.98	\$8,864,024.30	95.35%	\$9,296,618.00	\$432,593.70
Building Project Fund Revenue					
Interest Building Project Fund	\$0.00	\$0.06	0.00%	\$0.00	(\$0.06)
Total Building Project Fund	\$0.00	\$0.06	0.00%	\$0.00	(\$0.06)
Bond Fund					
Property Tax - Will 2020 Est.	\$1,204,498.07	\$1,228,916.08	64.42%	\$1,907,637.00	\$678,720.92
Property Tax - Dupage 2020 Est.	\$26,853.30	\$29,987.41	77.03%	\$38,931.00	\$8,943.59
Property Tax - Will 2019	\$0.00	\$1,437,790.87	100.02%	\$1,437,529.00	(\$261.87)
Property Tax - Dupage 2019	\$0.00	\$28,182.98	96.07%	\$29,337.00	\$1,154.02
Interest Bond Fund	\$5.70	\$1,695.64	16.96%	\$10,000.00	\$8,304.36
Total Bond Fund	\$1,231,357.07	\$2,726,572.98	79.64%	\$3,423,434.00	\$696,861.02
Total Revenue	\$5,044,297.05	\$11,590,597.34	91.12%	\$12,720,052.00	\$1,129,454.66

Fountaindale Public Library District

Expenditure Report as of June 30, 2021

	Current Month	Year to Date	% Expended	Working Budget	Unexpended Budget
Expenditures					
Total Expenditures - Operating Funds					
General Fund Expenditures					
Personnel Expense	\$348,519.06	\$4,359,990.96	91.47%	\$4,766,512.00	\$406,521.04
Contractual Services	\$17,396.97	\$380,940.61	68.57%	\$555,547.71	\$174,607.10
Supplies & Utilities	\$55,908.93	\$435,365.39	69.00%	\$630,947.40	\$195,582.01
Library Materials	\$179,771.72	\$1,037,913.04	79.62%	\$1,303,555.29	\$265,642.25
Capital Expenditures	\$123,545.17	\$506,868.32	48.53%	\$1,044,360.00	\$537,491.68
Miscellaneous	\$22,332.88	\$49,803.84	65.19%	\$76,400.00	\$26,596.16
Per Capita Grant	\$34,901.43	\$84,604.00	100.00%	\$84,604.00	\$0.00
Total General Fund Expenditures	\$782,376.16	\$6,855,486.16	81.02%	\$8,461,926.40	\$1,606,440.24
Other Fund Expenditures					
Audit Fund Expenditures	\$0.00	\$9,100.00	75.21%	\$12,100.00	\$3,000.00
Liability Insurance Fund Expenditures	\$0.00	\$93,548.93	73.37%	\$127,500.00	\$33,951.07
Soc Sec/IMRF Fund Expenditures	\$52,188.75	\$659,169.68	82.94%	\$794,769.38	\$135,599.70
Special Reserve Fund Expenditures	\$0.00	\$0.00	0.00%	\$40.00	\$40.00
Maintenance Fund Expenditures	\$26,664.52	\$338,219.43	94.34%	\$358,500.00	\$20,280.57
Total Other Fund Expenditures	\$78,853.27	\$1,100,038.04	85.08%	\$1,292,909.38	\$192,871.34
Total Expenditures - Operating Funds	\$861,229.43	\$7,955,524.20	81.55%	\$9,754,835.78	\$1,799,311.58
Building Project Fund Expenditures					
	\$0.00	\$143.22	100.00%	\$143.22	\$0.00
Total Building Project Fund Expenditures	\$0.00	\$143.22	100.00%	\$143.22	\$0.00
Bond Fund Expenditures					
Principal Payment - 2008	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
Interest Payment - 2008	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
Principal Payment - 2016A	\$0.00	\$890,000.00	100.00%	\$890,000.00	\$0.00
Interest Payment - 2016A	\$0.00	\$187,600.00	100.00%	\$187,600.00	\$0.00
Principal Payment - 2018	\$0.00	\$1,050,000.00	100.00%	\$1,050,000.00	\$0.00
Interest Payment - 2018	\$0.00	\$440,250.00	100.00%	\$440,250.00	\$0.00
Principal Payment - 2019	\$0.00	\$20,000.00	100.00%	\$20,000.00	\$0.00
Interest Payment - 2019	\$0.00	\$291,600.00	100.00%	\$291,600.00	\$0.00
Total Bond Fund Expenditures	\$0.00	\$2,879,450.00	100.00%	\$2,879,450.00	\$0.00
Total	\$0.00	\$2,879,593.22	100.00%	\$2,879,593.22	\$0.00
Total Expenditures - All Funds	\$861,229.43	\$10,835,117.42	85.76%	\$12,634,429.00	\$1,799,311.58

Kathryn J. Spindel/Treasurer

Fountaindale Public Library District
Bills Paid - Operating Account
July 1, 2021

Payee Name	Description	Payment Date	Check/Draft Number	Account Number	Payment Amount
AFLAC	Employer Insurance Contribution - June 2021	7/1/2021	873	1-4192-10	\$12.09
Ali Baig	Program - Trivia Night with Baig of Tricks - 07/12/2021	7/1/2021	55624	1-4571-24	\$75.00
Blue Cross Blue Shield of Illinois	Employer Insurance Contribution - July 2021	7/1/2021	55625	1-4192-10	\$29,730.32
Blythe Martin Productions, Inc.	Program - Miss Jamie From the Farm - 07/07/2021	7/1/2021	55626	1-4572-28	\$450.00
Christine Thornton	Program - Mandala Drawings - 07/13/2021	7/1/2021	55627	1-4571-24	\$125.00
				1-4573-24	\$125.00
Daniel T. Jungclas	Program - Compare 3 Diff. Gen. Programs - 07/14/2021	7/1/2021	55628	1-4571-24	\$200.00
Dearborn National Life Insurance Company	Employer Insurance Contribution - July 2021	7/1/2021	55629	1-4192-10	\$582.43
Fidelity Security Life Insurance/EyeMed	Employer Insurance Contribution - July 2021	7/1/2021	55630	1-4192-10	\$174.37
Holly Sine-Ramsdell	Program - Ageless Grace - 07/03/2021	7/1/2021	55631	1-4571-24	\$75.00
Home Depot	Building Maintenance - Replacement Staff Microwave	7/1/2021	55623	8-4211-30	\$597.45
Illinois Municipal Retirement Fund	Employer Insurance Contribution - June 2021	7/1/2021	875	5-4142-10	\$29,370.83
Kellie Chase	Program - Sewing with Kellie Chase - 07/12/2021	7/1/2021	55632	1-4571-24	\$175.00
Robert Pennor	Program - Watercolor Paintings - 07/13/2021	7/1/2021	55634	1-4571-24	\$75.00
Robert Pennor	Program - Watercolor Paintings - 07/06/2021	7/1/2021	55633	1-4571-24	\$75.00
Ronld Goldie	Program - Dungeons & Dragons for Teens - 07/01/2021	7/1/2021	55635	1-4573-24	\$75.00
Susan K. Maddox	Program - Cooking Demo - 07/15/2021	7/1/2021	55636	1-4571-24	\$100.00
					\$62,017.49


 Jennie Nguyen, Finance Manager

Gross Payroll & FICA Expense -June 2021
 Gross Payroll \$306,902.15
 FICA \$22,645.29
Total Gross Payroll & FICA \$329,547.44

Fountaindale Public Library District

Bills Payable Report

July 15, 2021

General Fund

Page 1

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Ali Baig	Program - Trivia Night with Baig of Tricks - 8/9/21	AB080921	1-4571-24	\$ 75.00
	<i>Totals for Ali Baig</i>			<u>\$ 75.00</u>
Alice Shepard	Refund - Pokemon Adventures: Black 2 & White 2	AS4891	1-3310-30	18.99
	<i>Totals for Alice Shepard</i>			<u>\$ 18.99</u>
Allyse Schiller	Mileage - 4/16/21-6/30/21	AS070521	1-4171-10	11.09
	<i>Totals for Allyse Schiller</i>			<u>\$ 11.09</u>
Amazon	Outreach - Various Party Hats	A124-2021	1-4353-28	37.97
	Outreach - Laminating Pouches	A108-2021	1-4371-28	10.24
	Outreach - Flash Drives & Banker Boxes	A124-2021	1-4371-28	47.98
	Outreach - Various BKM/Van Library Supplies	A127-2021	1-4371-28	72.95
	District Closet Restock - May 2021	A118-2021	1-4351-10	136.81
	Finance - Various Office Supplies	A126-2021	1-4351-10	52.20
	Circ - Battery Charge Checker	A128-2021	1-4351-10	6.99
	Finance - Repositionable Tabs & Highlighters	A129-2021	1-4351-10	17.47
	District Closet Restock - June 2021	A133-2021	1-4371-10	146.88
	CSD - Various Program Supplies	A119-2021	1-4353-20	168.94
	Collections - Vinyl Records Library Supplies	0660346-JULY21	1-4371-12	2,325.60
	ATSD - 2021 Summer Adventure Book Prizes	A116-2021	1-4353-24	407.74
	ATSD - 2021 Summer Adventure Book Prizes	A116-2021	1-4353-24	25.11
	ATSD - 2021 Summer Adventure Book Prizes	A116-2021	1-4353-24	15.53
	ATSD - Various Program Supplies	A123-2021	1-4353-24	54.78
	ATSD - Various Program Supplies	A123-2021	1-4353-24	5.47
	ATSD - Various Teen Program Supplies	A130-2021	1-4353-24	205.55
	ATSD - Program Coffee Supplies	A132-2021	1-4353-24	80.53
	Board - Nameplate Holders	A131-2021	1-4355-16	75.80
	IT - Studio Staff Apple Mouse	A122-2021	1-4354-14	25.98
	Circ - Vertical Mouse & Cord Detanglers	A128-2021	1-4354-14	130.91
	2021 Summer Adventure Adult Book Prizes	A115-2021	1-4521-26	290.84
	Books - Adult Fiction	0660346-JULY21	1-4540-26	336.20
	Books - Adult Non-Fiction	0660346-JULY21	1-4541-26	163.40
	Books - Juvenile Easy	0660346-JULY21	1-4546-26	14.00
	Books - Juvenile Storytime & Professional Reference	0660346-JULY21	1-4547-26	96.69
	Video Games - YA	0660346-JULY21	1-4563-26	59.99

Fountaindale Public Library District
Bills Payable Report
July 15, 2021

General Fund

Page 2

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Amazon	(Cont'd)			
	Donations Expended - Circ Dolls & Gen Books	0660346-JULY21	1-4575-10	\$ 418.66
	Music - Adult	0660346-JULY21	1-4550-26	1,403.99
	Books - Adult Large Print	0660346-JULY21	1-4543-29	143.88
	Video Games - Adult	0660346-JULY21	1-4565-26	94.28
	Studio - Various Program Supplies	A121-2021	1-4353-27	112.80
	Studio - Various Maker Supplies	A117-2021	1-4371-27	349.69
	Studio - Shop Vac Bags	A125-2021	1-4568-27	29.95
	Studio - Shop Vac	A125-2021	1-4568-27	99.99
	Books - Adult World Languages	0660346-JULY21	1-4525-26	19.99
	STEAM Boxes	0660346-JULY21	1-4528-26	160.81
	Electronic Devices & Equipment	0660346-JULY21	1-4527-26	696.74
	Library Materials - Shipping Costs	0660346-JULY21	1-4519-26	178.14
	<i>Totals for Amazon</i>			\$ 8,721.47
American Library Association				
	Martinez Membership - 9/1/21-8/31/22	2054655	1-4161-10	88.00
	<i>Totals for American Library Association</i>			\$ 88.00
AmeriFlex Business Solutions				
	Benefit/Cobra Administration Fees - July 2021	INV421462	1-4253-10	195.70
	<i>Totals for AmeriFlex Business Solutions</i>			\$ 195.70
Apple Inc.				
	IT - Studio Staff Desk Mac Mini's	AF13684393	1-4641-14	3,296.00
	<i>Totals for Apple Inc.</i>			\$ 3,296.00
Ari Wilkins				
	Program - Gen Club - Reconstructing Communities - 8/11/21	AW081121	1-4571-24	200.00
	<i>Totals for Ari Wilkins</i>			\$ 200.00
AT & T				
	Internet Agreement - June 2021	5914343603	1-4314-14	981.80
	<i>Totals for AT & T</i>			\$ 981.80
AT & T Mobility - National Business Services				
	Telephone Service & 2 Replacement Phones - 5/22/21-6/21/21	18079955	1-4311-14	271.84
	<i>Totals for AT & T Mobility - National Business Services</i>			\$ 271.84
B&H Photo-Video				
	Studio - Various Camera & Sound Equipment	190275243	1-4568-27	2,272.94
	<i>Totals for B&H Photo-Video</i>			\$ 2,272.94

Fountaindale Public Library District
Bills Payable Report
July 15, 2021

General Fund

Page 3

<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Backupify, Inc.				
	Google Apps Renewal - 6/30/21-6/29/22	INV00767850	1-4631-14	\$ 1,920.00
		<i>Totals for Backupify, Inc.</i>		<u>\$ 1,920.00</u>
Baker & Taylor				
	Book Leasing - 6/1/21-5/31/22	LS21060069	1-4529-26	22,080.00
		<i>Totals for Baker & Taylor</i>		<u>\$ 22,080.00</u>
Baker & Taylor - C009233				
	Library Materials - Shipping Costs	5017027061	1-4519-26	0.66
	Library Materials - Shipping Costs	5016993813	1-4519-26	6.25
	Library Materials - Processing Costs	5017027061	1-4518-26	9.20
	Library Materials - Processing Costs	5016993813	1-4518-26	17.25
	Books - Adult Non-Fiction	5017027061	1-4541-26	131.40
	Books - Adult Non-Fiction	5016993813	1-4541-26	1,249.47
		<i>Totals for Baker & Taylor - C009233</i>		<u>\$ 1,414.23</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420685				
	Books - Juvenile World Languages	2035961604	1-4526-29	\$ 39.31
	Books - Juvenile World Languages	2035998922	1-4526-29	34.42
	Books - Juvenile World Languages	2036006077	1-4526-29	16.79
	Books - Juvenile World Languages	2036011356	1-4526-29	31.39
	Opening Day Collection	2035961604	1-4570-29	120.71
	Opening Day Collection	2035956175	1-4570-29	66.45
	Opening Day Collection	2035965074	1-4570-29	94.28
	Opening Day Collection	2036022104	1-4570-29	75.95
	Opening Day Collection	2035988367	1-4570-29	137.84
	Opening Day Collection	2035970289	1-4570-29	320.16
	Opening Day Collection	2035983444	1-4570-29	293.73
	Opening Day Collection	2035998922	1-4570-29	81.84
	Opening Day Collection	2035991336	1-4570-29	111.17
	Opening Day Collection	2036006077	1-4570-29	109.67
	Opening Day Collection	2036011356	1-4570-29	53.27
	Books - Juvenile Fiction	2035961604	1-4544-29	9.77
	Books - Juvenile Fiction	2035956175	1-4544-29	19.54
	Books - Juvenile Easy	2035961604	1-4546-29	48.32
	Books - Juvenile Easy	2035956175	1-4546-29	38.47
	Books - Juvenile Easy	2035965074	1-4546-29	85.73
	Books - Juvenile Easy	2035965197	1-4546-29	330.71
	Books - Juvenile Easy	2036022104	1-4546-29	80.66
	Books - Juvenile Easy	2035988367	1-4546-29	93.45
	Books - Juvenile Easy	2035970289	1-4546-29	69.94
	Books - Juvenile Easy	2035983444	1-4546-29	78.14
	Books - Juvenile Easy	2035998922	1-4546-29	43.55
	Books - Juvenile Easy	2035991336	1-4546-29	49.30
	Books - Juvenile Easy	2036006077	1-4546-29	70.34
	Books - Juvenile Easy	2036011356	1-4546-29	16.79
	Books - Young Adult Fiction	2035961604	1-4548-29	10.34
	Books - Young Adult Fiction	2035956175	1-4548-29	163.75
	Books - Young Adult Fiction	2035988367	1-4548-29	10.34
	Books - Young Adult Fiction	2035970289	1-4548-29	41.94
	Books - Young Adult Fiction	2035983444	1-4548-29	11.49
	Books - Young Adult Fiction	2035998922	1-4548-29	11.49
	Books - Young Adult Fiction	2035991336	1-4548-29	10.92
	Books - Young Adult Fiction	2036006077	1-4548-29	10.34
	Books - Young Adult Fiction	2036011356	1-4548-29	86.18

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420685	(Cont'd)			
	Books - Adult Fiction	2035988367	1-4540-29	\$ 32.18
	Books - Adult Fiction	2035970289	1-4540-29	16.68
	Books - Adult Fiction	2035983444	1-4540-29	15.53
	Books - Adult Fiction	2035998922	1-4540-29	16.68
	Books - Adult Fiction	2035991336	1-4540-29	16.10
	Books - Adult Fiction	2036006077	1-4540-29	15.53
	Books - Adult Fiction	2036011356	1-4540-29	155.26
	Books - Adult Non-Fiction	2035961604	1-4541-29	14.95
	Books - Adult Non-Fiction	2035965074	1-4541-29	14.95
	Books - Adult Non-Fiction	2036022104	1-4541-29	14.95
	Books - Adult Non-Fiction	2035988367	1-4541-29	31.66
	Books - Adult Non-Fiction	2035970289	1-4541-29	48.58
	Books - Adult Non-Fiction	2035983444	1-4541-29	50.61
	Books - Adult Non-Fiction	2035991336	1-4541-29	14.99
	Books - Adult Non-Fiction	2036006077	1-4541-29	29.24
	Books - Adult Large Print	2035965074	1-4543-29	74.98
	Books - Adult Large Print	2036022104	1-4543-29	36.99
	Books - Adult Large Print	2035988367	1-4543-29	31.16
	Books - Adult Large Print	2035970289	1-4543-29	325.91
	Books - Adult Large Print	2035983444	1-4543-29	13.19
	Books - Adult Large Print	2035998922	1-4543-29	41.23
	Books - Adult Large Print	2035991336	1-4543-29	18.00
	Books - Adult Large Print	2036006077	1-4543-29	45.51
	Books - Adult Large Print	2036011356	1-4543-29	52.78
	Books - Juvenile Fiction	2035965074	1-4544-29	20.37
	Books - Juvenile Fiction	2036022104	1-4544-29	23.13
	Books - Juvenile Fiction	2035965216	1-4544-29	132.65
	Books - Juvenile Fiction	2035988367	1-4544-29	49.42
	Books - Juvenile Fiction	2035970289	1-4544-29	79.52
	Books - Juvenile Fiction	2035983444	1-4544-29	113.49
	Books - Juvenile Fiction	2035998922	1-4544-29	45.14
	Books - Juvenile Fiction	2035991336	1-4544-29	27.58
	Books - Juvenile Fiction	2036006077	1-4544-29	86.95
	Library Materials - Processing Costs	2035961604	1-4518-29	11.97
	Library Materials - Processing Costs	2035956175	1-4518-29	19.05
	Library Materials - Processing Costs	2036022104	1-4518-29	5.52
	Library Materials - Processing Costs	2035965216	1-4518-29	6.12
	Library Materials - Processing Costs	2035988367	1-4518-29	18.36

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420685	(Cont'd)			
	Library Materials - Processing Costs	2035970289	1-4518-29	\$ 17.07
	Library Materials - Processing Costs	2035983444	1-4518-29	21.12
	Library Materials - Processing Costs	2035998922	1-4518-29	14.04
	Library Materials - Processing Costs	2035991336	1-4518-29	13.26
	Library Materials - Processing Costs	2036006077	1-4518-29	21.36
	Library Materials - Processing Costs	2036011356	1-4518-29	22.65
	Library Materials - Processing Costs	2035965074	1-4518-29	11.19
	Library Materials - Processing Costs	2035965197	1-4518-29	13.80
	Library Materials - Shipping Costs	2036022104	1-4519-29	1.16
	Library Materials - Shipping Costs	2035965216	1-4519-29	0.66
	Library Materials - Shipping Costs	2035988367	1-4519-29	1.93
	Library Materials - Shipping Costs	2035970289	1-4519-29	4.51
	Library Materials - Shipping Costs	2035983444	1-4519-29	2.88
	Library Materials - Shipping Costs	2035998922	1-4519-29	1.37
	Library Materials - Shipping Costs	2035991336	1-4519-29	1.24
	Library Materials - Shipping Costs	2036006077	1-4519-29	1.92
	Library Materials - Shipping Costs	2036011356	1-4519-29	1.98
	Library Materials - Shipping Costs	2035961604	1-4519-29	1.22
	Library Materials - Shipping Costs	2035956175	1-4519-29	1.44
	Library Materials - Shipping Costs	2035965074	1-4519-29	1.45
	Library Materials - Shipping Costs	2035965197	1-4519-29	1.65
<i>Totals for Baker & Taylor - L420685</i>				<u>\$ 4,903.29</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686				
	Library Materials - Shipping Costs	2035965027	1-4519-26	\$ 17.62
	Library Materials - Shipping Costs	2035956562	1-4519-26	12.46
	Library Materials - Processing Costs	2035965027	1-4518-26	214.54
	Library Materials - Shipping Costs	2036013968	1-4519-26	3.39
	Library Materials - Shipping Costs	2036006159	1-4519-26	4.82
	Library Materials - Shipping Costs	2035998532	1-4519-26	25.00
	Library Materials - Shipping Costs	2035995749	1-4519-26	4.07
	Library Materials - Shipping Costs	2035980120	1-4519-26	7.29
	Library Materials - Shipping Costs	2035972593	1-4519-26	5.92
	Library Materials - Shipping Costs	2035975514	1-4519-26	5.62
	Library Materials - Shipping Costs	2035970100	1-4519-26	7.81
	Library Materials - Shipping Costs	2035967461	1-4519-26	6.53
	Library Materials - Shipping Costs	2035965299	1-4519-26	11.64
	Library Materials - Shipping Costs	2035991313	1-4519-26	5.78
	Library Materials - Shipping Costs	2035988366	1-4519-26	10.26
	Library Materials - Shipping Costs	2035983233	1-4519-26	10.04
	Library Materials - Shipping Costs	2035967980	1-4519-26	3.66
	Library Materials - Shipping Costs	2036003574	1-4519-26	12.44
	Library Materials - Shipping Costs	2036011298	1-4519-26	10.45
	Books - Young Adult Fiction	2035965027	1-4548-26	152.21
	Books - Juvenile Easy	2035965027	1-4546-26	820.23
	Library Materials - Processing Costs	2035956562	1-4518-26	139.86
	Library Materials - Processing Costs	2036013968	1-4518-26	53.15
	Library Materials - Processing Costs	2036006159	1-4518-26	40.65
	Library Materials - Processing Costs	2035998532	1-4518-26	403.25
	Library Materials - Processing Costs	2035995749	1-4518-26	46.59
	Library Materials - Processing Costs	2035980120	1-4518-26	69.84
	Library Materials - Processing Costs	2035972593	1-4518-26	84.99
	Library Materials - Processing Costs	2035975514	1-4518-26	66.39
	Library Materials - Processing Costs	2035970100	1-4518-26	54.54
	Library Materials - Processing Costs	2035967461	1-4518-26	116.88
	Library Materials - Processing Costs	2035965299	1-4518-26	93.12
	Library Materials - Processing Costs	2035991313	1-4518-26	64.00
	Library Materials - Processing Costs	2035988366	1-4518-26	109.43
	Library Materials - Processing Costs	2035983233	1-4518-26	104.25
	Library Materials - Processing Costs	2035967980	1-4518-26	14.28
	Library Materials - Processing Costs	2036003574	1-4518-26	120.82
	Library Materials - Processing Costs	2036011298	1-4518-26	124.77

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Books - Juvenile World Languages	2035965027	1-4526-26	\$ 85.74
	Books - Juvenile World Languages	2035998532	1-4526-26	323.74
	Books - Juvenile World Languages	2035980120	1-4526-26	7.77
	Books - Juvenile World Languages	2035972593	1-4526-26	25.18
	Books - Juvenile World Languages	2035970100	1-4526-26	7.77
	Books - Juvenile World Languages	2035967461	1-4526-26	31.83
	Books - Juvenile World Languages	2036003574	1-4526-26	96.27
	Books - Adult World Languages	2035956562	1-4525-26	11.37
	Books - Adult World Languages	2035965027	1-4525-26	18.54
	Books - Adult World Languages	2036013968	1-4525-26	189.28
	Books - Adult World Languages	2035998532	1-4525-26	126.33
	Books - Adult World Languages	2035995749	1-4525-26	8.97
	Books - Adult World Languages	2035980120	1-4525-26	13.77
	Books - Adult World Languages	2035972593	1-4525-26	8.97
	Books - Adult World Languages	2035967461	1-4525-26	10.20
	Books - Adult World Languages	2035965299	1-4525-26	134.08
	Books - Adult World Languages	2035991313	1-4525-26	25.09
	Books - Adult World Languages	2035988366	1-4525-26	79.68
	Books - Adult World Languages	2035983233	1-4525-26	10.17
	Books - Adult Non-Fiction	2035965027	1-4541-26	758.14
	Books - Adult Non-Fiction	2036013968	1-4541-26	127.78
	Books - Adult Non-Fiction	2036006159	1-4541-26	126.87
	Books - Adult Non-Fiction	2035998532	1-4541-26	2,569.30
	Books - Adult Non-Fiction	2035995749	1-4541-26	66.32
	Books - Adult Non-Fiction	2035980120	1-4541-26	259.26
	Books - Adult Non-Fiction	2035972593	1-4541-26	118.08
	Books - Adult Non-Fiction	2035975514	1-4541-26	266.23
	Books - Adult Non-Fiction	2035970100	1-4541-26	89.32
	Books - Adult Non-Fiction	2035967461	1-4541-26	217.84
	Books - Adult Non-Fiction	2035991313	1-4541-26	86.55
	Books - Adult Non-Fiction	2035988366	1-4541-26	470.26
	Books - Adult Non-Fiction	2035983233	1-4541-26	293.59
	Books - Adult Non-Fiction	2036003574	1-4541-26	459.42
	Books - Adult Non-Fiction	2036011298	1-4541-26	269.41
	Books - Adult Large Print	2035956562	1-4543-26	103.97
	Books - Adult Large Print	2035965027	1-4543-26	131.62
	Books - Adult Non-Fiction	2035956562	1-4541-26	1,176.76
	Books - Adult Large Print	2036006159	1-4543-26	48.99

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Books - Adult Large Print	2035998532	1-4543-26	\$ 947.50
	Books - Adult Large Print	2035995749	1-4543-26	29.99
	Books - Adult Large Print	2035972593	1-4543-26	18.00
	Books - Adult Large Print	2035975514	1-4543-26	53.82
	Books - Adult Large Print	2035970100	1-4543-26	226.94
	Books - Adult Large Print	2035967461	1-4543-26	165.95
	Books - Adult Large Print	2035991313	1-4543-26	71.99
	Books - Adult Large Print	2035988366	1-4543-26	18.59
	Books - Adult Large Print	2035983233	1-4543-26	62.20
	Books - Adult Large Print	2036003574	1-4543-26	219.73
	Books - Adult Large Print	2036011298	1-4543-26	629.65
	Books - Juvenile Fiction	2035956562	1-4544-26	488.22
	Books - Adult Fiction	2035956562	1-4540-26	417.25
	Books - Adult Fiction	2035965027	1-4540-26	1,274.21
	Books - Adult Fiction	2036013968	1-4540-26	171.48
	Books - Adult Fiction	2036006159	1-4540-26	254.40
	Books - Adult Fiction	2035998532	1-4540-26	1,639.35
	Books - Adult Fiction	2035995749	1-4540-26	394.07
	Books - Adult Fiction	2035980120	1-4540-26	432.47
	Books - Adult Fiction	2035972593	1-4540-26	435.36
	Books - Adult Fiction	2035975514	1-4540-26	502.31
	Books - Adult Fiction	2035970100	1-4540-26	471.44
	Books - Adult Fiction	2035967461	1-4540-26	546.17
	Books - Adult Fiction	2035991313	1-4540-26	372.77
	Books - Adult Fiction	2035988366	1-4540-26	495.98
	Books - Adult Fiction	2035983233	1-4540-26	574.96
	Books - Adult Fiction	2036003574	1-4540-26	750.21
	Books - Adult Fiction	2036011298	1-4540-26	384.57
	Books - Young Adult Fiction	2035956562	1-4548-26	50.91
	Books - Juvenile Storytime & Professional Reference	2035956562	1-4547-26	13.29
	Books - Juvenile Storytime & Professional Reference	2035965027	1-4547-26	52.18
	Books - Juvenile Storytime & Professional Reference	2035975514	1-4547-26	18.84
	Books - Juvenile Storytime & Professional Reference	2035988366	1-4547-26	9.75
	Books - Young Adult Fiction	2036013968	1-4548-26	13.78
	Books - Young Adult Fiction	2035998532	1-4548-26	33.76
	Books - Young Adult Fiction	2035980120	1-4548-26	44.52
	Books - Young Adult Fiction	2035972593	1-4548-26	170.17
	Books - Young Adult Fiction	2035975514	1-4548-26	20.68

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Baker & Taylor - L420686	(Cont'd)			
	Books - Young Adult Fiction	2035970100	1-4548-26	\$ 53.44
	Books - Young Adult Fiction	2035967461	1-4548-26	100.79
	Books - Young Adult Fiction	2035991313	1-4548-26	31.47
	Books - Young Adult Fiction	2035988366	1-4548-26	54.77
	Books - Young Adult Fiction	2035983233	1-4548-26	167.65
	Books - Young Adult Fiction	2036003574	1-4548-26	43.98
	Books - Young Adult Fiction	2036011298	1-4548-26	496.59
	Books - Young Adult Non-Fiction	2035965027	1-4549-26	49.81
	Books - Young Adult Non-Fiction	2035998532	1-4549-26	15.12
	Books - Young Adult Non-Fiction	2035995749	1-4549-26	80.02
	Books - Young Adult Non-Fiction	2035980120	1-4549-26	50.95
	Books - Young Adult Non-Fiction	2035972593	1-4549-26	20.38
	Books - Young Adult Non-Fiction	2035970100	1-4549-26	11.99
	Books - Young Adult Non-Fiction	2035967461	1-4549-26	10.19
	Books - Young Adult Non-Fiction	2035991313	1-4549-26	22.18
	Books - Young Adult Non-Fiction	2035988366	1-4549-26	20.38
	Books - Young Adult Non-Fiction	2035983233	1-4549-26	10.19
	Books - Young Adult Non-Fiction	2036003574	1-4549-26	8.62
	Books - Juvenile Fiction	2035965027	1-4544-26	181.16
	Books - Juvenile Fiction	2036013968	1-4544-26	30.45
	Books - Juvenile Fiction	2036006159	1-4544-26	154.94
	Books - Juvenile Fiction	2035998532	1-4544-26	791.33
	Books - Juvenile Fiction	2035995749	1-4544-26	115.29
	Books - Juvenile Fiction	2035980120	1-4544-26	332.02
	Books - Juvenile Fiction	2035972593	1-4544-26	91.96
	Books - Juvenile Fiction	2035975514	1-4544-26	115.17
	Books - Juvenile Fiction	2035970100	1-4544-26	466.01
	Books - Juvenile Fiction	2035967461	1-4544-26	111.82
	Books - Juvenile Fiction	2035965299	1-4544-26	808.33
	Books - Juvenile Fiction	2035991313	1-4544-26	178.69
	Books - Juvenile Fiction	2035988366	1-4544-26	246.33
	Books - Juvenile Fiction	2035983233	1-4544-26	394.59
	Books - Juvenile Fiction	2035967980	1-4544-26	731.76
	Books - Juvenile Fiction	2036003574	1-4544-26	420.19
	Books - Juvenile Fiction	2036011298	1-4544-26	180.48
	Books - Juvenile Non-Fiction	2035967461	1-4545-26	32.32
	Books - Juvenile Non-Fiction	2035988366	1-4545-26	21.58
	Books - Juvenile Easy	2035956562	1-4546-26	229.42

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Vendor name	Invoice Description	Invoice #	Account #	Amount
Baker & Taylor - L420686	(Cont'd)			
	Books - Juvenile Easy	2036013968	1-4546-26	\$ 146.21
	Books - Juvenile Easy	2036006159	1-4546-26	379.08
	Books - Juvenile Easy	2035998532	1-4546-26	261.59
	Books - Juvenile Easy	2035995749	1-4546-26	120.30
	Books - Juvenile Easy	2035980120	1-4546-26	318.16
	Books - Juvenile Easy	2035972593	1-4546-26	295.06
	Books - Juvenile Easy	2035975514	1-4546-26	146.29
	Books - Juvenile Easy	2035970100	1-4546-26	235.87
	Books - Juvenile Easy	2035967461	1-4546-26	77.94
	Books - Juvenile Easy	2035965299	1-4546-26	1,386.58
	Books - Juvenile Easy	2035991313	1-4546-26	367.02
	Books - Juvenile Easy	2035988366	1-4546-26	634.94
	Books - Juvenile Easy	2035983233	1-4546-26	495.33
	Books - Juvenile Easy	2036003574	1-4546-26	489.16
	Books - Juvenile Easy	2036011298	1-4546-26	128.45
	<i>Totals for Baker & Taylor - L420686</i>			\$ 36,754.85
Belynda Head				
	Program - R&B Line Dancing - 7/26/21	BH072621	1-4571-24	125.00
	Program - R&B Line Dancing - 8/8/21	BH080821	1-4571-24	125.00
	<i>Totals for Belynda Head</i>			\$ 250.00
Bibliotheca, LLC				
	Electronic Audiobooks & Books - Cloud Prepay	PREPAY-10900	1-4520-26	30,000.00
	<i>Totals for Bibliotheca, LLC</i>			\$ 30,000.00
Bolingbrook Rotary Club				
	Mills Membership - First Quarter Dues 2021-2022	1057	1-4161-10	57.00
	<i>Totals for Bolingbrook Rotary Club</i>			\$ 57.00
Bradford Systems Corporation				
	Building - Collections Rm #221 Shelving Install	35377-1	1-4651-30	4,304.00
	Building - 2nd Floor & Vortex Ranges Install Parts & Labor	35631-1	1-4651-30	22,134.36
	Building - 2nd Floor & Vortex Oak End Panels	35631-2	1-4651-30	19,530.00
	<i>Totals for Bradford Systems Corporation</i>			\$ 45,968.36
Call One				
	Telephone & Internet - 6/15/21-7/14/21	419568	1-4312-14	1,086.79
	Telephone & Internet - 6/15/21-7/14/21	419568	1-4314-14	1,968.00
	<i>Totals for Call One</i>			\$ 3,054.79

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Cathryn Stanek-Whisler				
	Program - Color Your World Art Project - 7/29/21	CSW072921	1-4571-24	\$ 100.00
	Program - Color Your World Art Project - 7/29/21	CSW072921	1-4573-24	100.00
	Program - DIY Confetti Mug - 8/16/21	CSW081621	1-4571-24	100.00
	Program - DIY Confetti Mug - 8/16/21	CSW081621	1-4573-24	100.00
	<i>Totals for Cathryn Stanek-Whisler</i>			\$ 400.00
Center Point Large Print				
	Books - Adult Large Print	1849569	1-4543-26	22.77
	Books - Adult Large Print	1855249	1-4543-26	201.33
	Books - Adult Large Print	1851787	1-4543-26	318.78
	<i>Totals for Center Point Large Print</i>			\$ 542.88
Children's Plus Inc.				
	Books - Juvenile Non-Fiction	199387	1-4545-26	1,040.37
	Books - Juvenile Non-Fiction	198695	1-4545-26	192.43
	Books - Juvenile Non-Fiction	198855	1-4545-26	53.97
	Books - Juvenile Non-Fiction	199066	1-4545-26	1,637.00
	Books - Juvenile Non-Fiction	198694	1-4545-29	46.85
	Books - Juvenile Non-Fiction	199067	1-4545-29	284.77
	Library Materials - Processing Costs	198695	1-4518-26	3.85
	Library Materials - Shipping Costs	198855	1-4519-26	1.08
	Library Materials - Shipping Costs	198694	1-4519-29	0.94
	<i>Totals for Children's Plus Inc.</i>			\$ 3,261.26
Christine Thornton				
	Program - Watercolor Butterflies - 8/10/21	CT081021	1-4571-24	125.00
	Program - Watercolor Butterflies - 8/10/21	CT081021	1-4573-24	125.00
	<i>Totals for Christine Thornton</i>			\$ 250.00
Country Magazine				
	Periodicals	212674113	1-4511-26	12.00
	<i>Totals for Country Magazine</i>			\$ 12.00
Covers Unlimited Corp.				
	Building - Reupholster CSD Benches	#20210623B	1-4691-10	7,056.20
	<i>Totals for Covers Unlimited Corp.</i>			\$ 7,056.20
Daugherty Sales, Inc.				
	Building - Service & Repair Well Pump	30653	1-4651-30	3,165.00
	<i>Totals for Daugherty Sales, Inc.</i>			\$ 3,165.00

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Demco, Inc.				
	Circ - Single-Side Booktruck	11750655	1-4611-10	\$ 540.33
	Collections - Spinners, Sign Displays, & Booktruck	11240307	1-4691-10	8,527.76
	Collections - Imprinted Colored-Coded Paper	6957940	1-4371-12	2,907.00
	District Closet Restock - May 2021	6962540	1-4371-10	63.13
	<i>Totals for Demco, Inc.</i>			\$ 12,038.22
Dennis Raleigh				
	Mileage - 5/10/21-6/29/21	DR070521	1-4171-10	19.21
	<i>Totals for Dennis Raleigh</i>			\$ 19.21
Discount School Supply				
	CSD - Various Program Supplies	D69440780001	1-4353-20	335.36
	<i>Totals for Discount School Supply</i>			\$ 335.36
Findaway World, LLC				
	Audiobooks - Juvenile	354649	1-4553-26	417.61
	Launchpads - Juvenile	354108	1-4566-26	911.94
	Playaway - Juvenile	354646	1-4562-29	319.08
	Audiobooks - Adult	354648	1-4551-26	419.67
	Library Materials - Processing Costs	354646	1-4518-29	6.93
	Library Materials - Processing Costs	354648	1-4518-26	7.92
	Library Materials - Processing Costs	354649	1-4518-26	8.91
	<i>Totals for Findaway World, LLC</i>			\$ 2,092.06

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Vendor name	Invoice Description	Invoice #	Account #	Amount
First Bankcard				
	Michaels - 2021 Summer Adventure Prize Boxes	N7148-JULY21	1-4575-10	\$ 62.94
	Meijer - Outreach New BKM Ribbon Cutting Cupcakes & Water	N7148-JULY21	1-4711-10	51.12
	Rentals Unlimited - New BKM Ribbon Cutting Tent Deposit	N7148-JULY21	1-4711-10	401.31
	Beggars Pizza - After Hours Collection Move Dinner - 6/11/21	N7148-JULY21	1-4711-10	85.00
	Facebook - Monthly Ads	P4566-JULY21	1-4731-10	76.13
	MailChimp - Monthly Subscription	P4566-JULY21	1-4731-10	87.99
	Woobox - Monthly Subscription	P4566-JULY21	1-4731-10	29.00
	Spotify - Comm - Libby Ad Promotions	N7148-JULY21	1-4731-10	300.13
	Spotify - Comm - Libby Ad Promotions	N7148-JULY21	1-4731-10	67.25
	Spotify - Comm - Libby Ad Promotions	N7148-JULY21	1-4731-10	316.53
	Spotify - Comm - Libby Ad Promotions	N7148-JULY21	1-4731-10	267.87
	Spotify - Comm - Libby Ad Promotions	N7148-JULY21	1-4731-10	279.88
	Flickr.com - Comm - Pro Annual Subscription	N7148-JULY21	1-4731-10	59.99
	Spotify - Comm - Libby Ad Promotions	N7148-JULY21	1-4731-10	314.22
	Spotify - Comm - Libby Ad Promotions	N7148-JULY21	1-4731-10	291.26
	Linktree - Comm - Instagram Annual Subscription	N7148-JULY21	1-4731-10	60.00
	Spotify - Comm - Libby Ad Promotions	N7148-JULY21	1-4731-10	356.66
	Spotify - Comm - Libby Ad Promotions	N7148-JULY21	1-4731-10	261.55
	Spotify - Comm - Libby Ad Promotions	N7148-JULY21	1-4731-10	96.53
	June 2021 Donuts & Pastries Supplies - Coffee & Pastries	N7148-JULY21	1-4715-10	27.78
	Inventables - Studio - Various Program Supplies	N7148-JULY21	1-4353-27	42.41
	Prusa - Studio - Various Program Supplies	N7148-JULY21	1-4353-27	85.93
	Netflix - 4/12 Additional Roku Monthly Subscription	P4566-JULY21	1-4523-26	17.99
	Netflix - 4/12 Roku Monthly Subscription	T7780-JULY21	1-4523-26	17.99
	Netflix - 4/12 Roku Monthly Subscription	T7780-JULY21	1-4523-26	17.99
	Netflix - 4/12 Roku Monthly Subscription	T7780-JULY21	1-4523-26	17.99
	HBO Max - 3/12 Roku Monthly Subscription	T7780-JULY21	1-4523-26	14.99
	HBO Max - 3/12 Roku Monthly Subscription	T7780-JULY21	1-4523-26	14.99
	HBO Max - 3/12 Roku Monthly Subscription	T7780-JULY21	1-4523-26	14.99
	HBO Max - 3/12 Roku Monthly Subscription	T7780-JULY21	1-4523-26	14.99
	HBO Max - 3/12 Additional Roku Monthly Subscription	T7780-JULY21	1-4523-26	14.99
	HBO Max - 3/12 Additional Roku Monthly Subscription	T7780-JULY21	1-4523-26	14.99
	HBO Max - 3/12 Additional Roku Monthly Subscription	T7780-JULY21	1-4523-26	14.99
	HBO Max - 3/12 Additional Roku Monthly Subscription	T7780-JULY21	1-4523-26	14.99
	Netflix - 4/12 Additional Roku Monthly Subscription	N7148-JULY21	1-4523-26	13.99
	Netflix - 4/12 Additional Roku Monthly Subscription	N7148-JULY21	1-4523-26	17.99
	Pottle - Library HR Roundtable Sessions - July2021-June2022	N7148-JULY21	1-4151-10	250.00
	Bolingbrook Chamber - Purrazzo - Annual Meet/Lunch - 7/15/21	N7148-JULY21	1-4151-10	25.00

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Vendor name	Invoice Description	Invoice #	Account #	Amount
First Bankcard	(Cont'd)			
	Ikea - 2021 Summer Adventure Prize Reusable Bags	N7148-JULY21	1-4353-24	\$ 201.96
	Walmart - ATSD - Programming Video Craft Supplies	N7148-JULY21	1-4353-24	37.28
	H2O - Mills & Guest - BBQ Celebration Dinner - 7/14/21	N7148-JULY21	1-4173-10	100.00
	American Girl - CSD - Doll Replacement Parts	N7148-JULY21	1-4353-20	227.38
	Michaels - CSD - Various Crafts & Program Supplies	N7148-JULY21	1-4353-20	166.57
	Target - CSD - Gift Card Prizes	N7148-JULY21	1-4353-20	200.00
	Menards - CSD - Various Crafts & Program Supplies	N7148-JULY21	1-4353-20	40.93
	GFS Store - CSD - Various Crafts & Program Supplies	N7148-JULY21	1-4353-20	43.10
	Dollar Tree - CSD - Various Crafts & Program Supplies	N7148-JULY21	1-4353-20	14.00
	Target - CSD - Tween Photo Scavenger Hunt Gift Card Prizes	N7148-JULY21	1-4353-20	15.00
	Target - CSD - Tween Photo Scavenger Hunt Gift Card Prizes	N7148-JULY21	1-4353-20	15.00
	Target - CSD - Tween Photo Scavenger Hunt Gift Card Prizes	N7148-JULY21	1-4353-20	15.00
	Target - CSD - Tween Photo Scavenger Hunt Gift Card Prizes	N7148-JULY21	1-4353-20	15.00
	Target - CSD - Tween Photo Scavenger Hunt Gift Card Prizes	N7148-JULY21	1-4353-20	15.00
	Target - CSD - Tween Photo Scavenger Hunt Gift Card Prizes	N7148-JULY21	1-4353-20	15.00
	H2O - 3 Trustees & Guest - BBQ Celebration Dinner - 7/14/21	N7148-JULY21	1-4173-16	200.00
	Alonti - June 2021 Board Meeting Trustee Dinners	N7148-JULY21	1-4355-16	107.33
	Outreach - DEF & BKM Washer Fluid	N7148-JULY21	1-4235-29	20.97
	The Lubricant Store - Outreach - New BKM Coolant	N7148-JULY21	1-4235-29	102.23
	Mercedes Benz - Outreach - BKM Van Drive & Accel. Issues	N7148-JULY21	1-4235-29	610.40
	<i>Totals for First Bankcard</i>			\$ 6,282.49
Forward Space				
	Building - Cubicle Project Missing Item Parts	6412	1-4651-30	1,213.94
	<i>Totals for Forward Space</i>			\$ 1,213.94
Fun Express LLC				
	CSD - Various Program Supplies	710243179-01	1-4353-20	358.71
	CSD - Various Program Supplies	710118462-01	1-4353-20	532.44
	CSD - Various Program Supplies	710000364-01	1-4353-20	459.03
	<i>Totals for Fun Express LLC</i>			\$ 1,350.18
Gary Kantor				
	Program - Gary Kantor Balloon Twisting - 8/11/21	GK081121	1-4572-28	150.00
	<i>Totals for Gary Kantor</i>			\$ 150.00
Grasso Graphics, Inc.				
	Communications - New Welcome Brochures	31372	1-4731-10	1,052.56
	<i>Totals for Grasso Graphics, Inc.</i>			\$ 1,052.56

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Holly Sine-Ramsdell				
	Program - Ageless Grace - 7/17/21	HSR071721	1-4571-24	\$ 75.00
	Program - Ageless Grace - 8/7/21	HSR080721	1-4571-24	75.00
	<i>Totals for Holly Sine-Ramsdell</i>			\$ 150.00
HR Source				
	2021 Public Library Supplemental Report - Library Survey	13939	1-4253-10	150.00
	<i>Totals for HR Source</i>			\$ 150.00
Illinois American Water				
	Fire Protection - 6/18/21-7/20/21	1025-21000308946E	1-4331-30	45.65
	Irrigation - 5/20/21-6/17/21	1025-21000308991E	1-4331-30	1,734.65
	<i>Totals for Illinois American Water</i>			\$ 1,780.30
Illinois American Water/Bolingbrook				
	Water & Sewer - 5/20/21-6/17/21	1025-21000308831E	1-4331-30	632.55
	<i>Totals for Illinois American Water/Bolingbrook</i>			\$ 632.55
Illinois Government Finance Officers Association				
	Soto - 3 On-Demand Webinars - June 2021	6867-2021	1-4151-10	45.00
	<i>Totals for Illinois Government Finance Officers Association</i>			\$ 45.00
Ilya Kabirot				
	Program - Great Reads Book Club - 7/28/21	IK072821	1-4571-24	75.00
	<i>Totals for Ilya Kabirot</i>			\$ 75.00
Information Today, Inc.				
	Periodicals	3944353-R2	1-4511-26	79.95
	<i>Totals for Information Today, Inc.</i>			\$ 79.95

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Ingram Library Services				
	Books - Adult Fiction	53504401	1-4540-26	\$ 355.34
	Books - Adult Fiction	53458739	1-4540-26	9.89
	Books - Adult Fiction	53433107	1-4540-26	125.32
	Books - Adult Fiction	53426701	1-4540-26	113.48
	Books - Adult Fiction	53327277	1-4540-26	219.18
	ATSD - 2021 Summer Adventure Teen Prizes	53189405	1-4353-24	131.84
	Books - Juvenile Fiction	53189403	1-4544-26	48.38
	Books - Juvenile Fiction	53249780	1-4544-26	46.02
	Outreach - 2021 Read-A-Palooza Prizes	53189407	1-4353-28	21.46
	Books - Juvenile Easy	53189406	1-4546-26	129.28
	Books - Juvenile Easy	53189404	1-4546-26	2.39
	Books - Juvenile Easy	53249789	1-4546-26	68.03
	Books - Juvenile Non-Fiction	53249788	1-4545-26	53.32
	Books - Young Adult Non-Fiction	53426700	1-4549-26	10.77
	Books - Young Adult Non-Fiction	53327276	1-4549-26	13.31
	Books - Young Adult Fiction	53189401	1-4548-26	79.03
	Video Games - Juvenile	53249791	1-4564-26	28.49
	Video Games - Juvenile	53249787	1-4564-26	94.98
	Video Games - Juvenile	53249785	1-4564-26	151.96
	Video Games - Juvenile	53249782	1-4564-26	85.47
	Video Games - Juvenile	53249778	1-4564-26	128.21
	Video Games - Juvenile	53458743	1-4564-26	113.97
	Video Games - Juvenile	53458740	1-4564-26	56.99
	Video Games - Juvenile	53433109	1-4564-26	113.97
	Video Games - YA	53249792	1-4563-26	37.99
	Video Games - YA	53249790	1-4563-26	227.88
	Video Games - YA	53458747	1-4563-26	132.98
	Video Games - YA	53433112	1-4563-26	47.49
	Video Games - YA	53433111	1-4563-26	47.49
	Books - Juvenile Easy	53426702	1-4546-26	31.58
	Books - Young Adult Fiction	53504400	1-4548-26	123.65
	Books - Young Adult Fiction	53504397	1-4548-26	18.41
	Books - Young Adult Fiction	53426699	1-4548-26	111.62
	Books - Young Adult Fiction	53426696	1-4548-26	19.08
	Books - Young Adult Fiction	53327275	1-4548-26	209.48
	Books - Young Adult Fiction	53189402	1-4548-29	56.45
	Video Games - Adult	53249781	1-4565-26	303.94
	Video Games - Adult	53458745	1-4565-26	75.98

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Ingram Library Services	(Cont'd)			
	Video Games - Adult	53458746	1-4565-26	\$ 113.97
	Video Games - Adult	53458742	1-4565-26	170.96
	Video Games - Adult	53433108	1-4565-26	284.94
	Opening Day Collection	53249784	1-4570-29	47.49
	Video Games - Juvenile	53249786	1-4564-29	151.96
	Video Games - Juvenile	53249783	1-4564-29	85.47
	Video Games - Juvenile	53249779	1-4564-29	99.72
	Video Games - Juvenile	53458744	1-4564-29	113.97
	Video Games - Juvenile	53458741	1-4564-29	85.48
	Video Games - Juvenile	53433110	1-4564-29	113.97
	<i>Totals for Ingram Library Services</i>			\$ 4,913.03
ITsavvy LLC				
	IT - Studio Staff Desk Monitors & Keyboards	01272446	1-4354-14	109.12
	IT - Studio Staff Desk Monitors & Keyboards	01272446	1-4641-14	1,792.86
	<i>Totals for ITsavvy LLC</i>			\$ 1,901.98
Jack Gordon				
	Mileage - 6/17/21-6/22/21	JG070521	1-4171-10	20.16
	<i>Totals for Jack Gordon</i>			\$ 20.16
Jason Kollum				
	Program - End of Summer Adventure - 7/26/21	JK072621	1-4572-20	300.00
	<i>Totals for Jason Kollum</i>			\$ 300.00
Johnson Controls Security Solutions				
	Quarterly Security - 7/1/21-9/30/21	36003554	1-4221-30	386.08
	<i>Totals for Johnson Controls Security Solutions</i>			\$ 386.08
kd Repair				
	BKM Preventive Generator Maintenance - 6/18/21	30946	1-4235-29	283.70
	<i>Totals for kd Repair</i>			\$ 283.70
Kellie Chase				
	Program - Sewing with Kellie Chase - 7/26/21	KC072621	1-4571-24	175.00
	Program - Sewing with Kellie Chase - 8/9/21	KC080921	1-4571-24	175.00
	<i>Totals for Kellie Chase</i>			\$ 350.00

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Konica Minolta Business Solutions U.S.A., Inc.				
	Local History Rm Maintenance - 6/1/21-6/30/21	9007807583	1-4234-14	\$ 0.50
	July Contract: Maintenance - 5/1/21-5/31/21	9007800919	1-4234-14	63.25
	July Contract: Overage - 5/1/21-5/31/21	9007801454	1-4234-14	781.77
	March Contract: Maintenance - 5/15/21-6/14/21	9007848633	1-4234-14	1.69
	<i>Totals for Konica Minolta Business Solutions U.S.A., Inc.</i>			\$ 847.21
Konica Minolta Premier Finance				
	Leased Equipment - June 2021	446219651	1-4234-14	1,627.69
	<i>Totals for Konica Minolta Premier Finance</i>			\$ 1,627.69
Laura Didier				
	Mileage - 6/1/21-6/25/21	LD070721	1-4171-10	26.72
	<i>Totals for Laura Didier</i>			\$ 26.72
Leah D. Moon				
	Program - Map Your Favorite Books - 7/16/21	LDM071621	1-4573-24	165.00
	<i>Totals for Leah D. Moon</i>			\$ 165.00
Library Furniture International, Inc.				
	Collections - Rubber Mats	7395	1-4371-10	4,056.00
	<i>Totals for Library Furniture International, Inc.</i>			\$ 4,056.00
Lynnette Hopwood				
	Reimbursement - Drop Dead Fred DVD's	LH060921	1-4557-26	35.98
	<i>Totals for Lynnette Hopwood</i>			\$ 35.98
Melissa Luce				
	Mileage - 6/16/21-6/24/21	ML070521	1-4171-10	41.26
	<i>Totals for Melissa Luce</i>			\$ 41.26

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape				
	Books - Young Adult Fiction	500499752	1-4548-26	\$ 226.45
	Books - Young Adult Fiction	500544976	1-4548-26	221.96
	Audiobooks - Adult	500499755	1-4551-26	50.29
	Audiobooks - Adult	500499759	1-4551-26	130.87
	Audiobooks - Adult	500499387	1-4551-26	506.90
	Audiobooks - Adult	500544975	1-4551-26	130.87
	Audiobooks - Adult	500545527	1-4551-26	90.58
	Audiobooks - Adult	500579472	1-4551-26	88.58
	Audiobooks - Adult	500579479	1-4551-26	45.29
	Music - Juvenile	500499763	1-4554-26	16.73
	Music- Juvenile	500499757	1-4554-26	16.73
	Music - Juvenile	500579476	1-4554-26	27.46
	Music - Juvenile	500617798	1-4554-26	15.98
	Music - Juvenile	500617794	1-4554-26	15.23
	Audiobooks - Young Adult	500579481	1-4555-26	58.29
	DVD - Adult	500499777	1-4557-26	133.96
	DVD - Adult	500499774	1-4557-26	45.41
	DVD - Adult	500499775	1-4557-26	40.58
	DVD - Adult	500499776	1-4557-26	40.58
	DVD - Adult	500499762	1-4557-26	129.62
	DVD - Adult	500499761	1-4557-26	48.46
	DVD - Adult	500499756	1-4557-26	134.13
	DVD - Adult	500499389	1-4557-26	181.63
	DVD - Adult	500499388	1-4557-26	966.12
	DVD - Adult	500499385	1-4557-26	152.13
	DVD - Adult	500545544	1-4557-26	33.98
	DVD - Adult	500545533	1-4557-26	23.98
	DVD - Adult	500545543	1-4557-26	43.98
	DVD - Adult	500544977	1-4557-26	456.04
	DVD - Adult	500579474	1-4557-26	428.16
	DVD - Adult	500579473	1-4557-26	106.15
	DVD - Adult	500579484	1-4557-26	39.46
	DVD - Adult	500579488	1-4557-26	42.46
	DVD - Adult	500579478	1-4557-26	67.45
	DVD - Adult	500579492	1-4557-26	330.24
	DVD - Adult	500579475	1-4557-26	109.90
	DVD - Adult	500579489	1-4557-26	193.60
	DVD - Adult	500579485	1-4557-26	328.24

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	DVD - Adult	500579490	1-4557-26	\$ 121.15
	DVD - Adult	500579499	1-4557-26	24.33
	DVD - Adult	500579493	1-4557-26	12.23
	DVD - Adult	500579477	1-4557-26	40.47
	DVD - Adult	500579487	1-4557-26	59.96
	DVD - Adult	500545522	1-4557-26	161.59
	DVD - Adult	500545523	1-4557-26	234.56
	DVD - Adult	500545531	1-4557-26	63.69
	DVD - Adult	500545526	1-4557-26	116.16
	DVD - Adult	500545532	1-4557-26	61.44
	DVD - Adult	500545521	1-4557-26	54.46
	DVD - Adult	500544978	1-4557-26	70.44
	DVD - Adult	500647611	1-4557-26	236.42
	DVD - Adult	500647609	1-4557-26	87.99
	DVD - Adult	500647610	1-4557-26	36.83
	DVD - Adult	500647608	1-4557-26	42.33
	DVD - Adult	500647603	1-4557-26	92.94
	DVD - Adult	500647601	1-4557-26	40.96
	DVD - Adult	500647600	1-4557-26	95.65
	DVD - Adult	500647599	1-4557-26	189.80
	DVD - Adult	500647598	1-4557-26	204.80
	DVD - Adult	500647597	1-4557-26	39.46
	DVD - Adult	500647595	1-4557-26	59.19
	DVD - Adult	500647592	1-4557-26	504.24
	DVD - Adult	500617835	1-4557-26	91.21
	DVD - Adult	500617834	1-4557-26	24.33
	DVD - Adult	500617829	1-4557-26	151.15
	DVD - Adult	500617828	1-4557-26	151.15
	DVD - Adult	500617825	1-4557-26	61.96
	DVD - Adult	500617824	1-4557-26	158.36
	DVD - Adult	500617821	1-4557-26	49.96
	DVD - Adult	500617822	1-4557-26	112.90
	DVD - Adult	500617820	1-4557-26	52.96
	DVD - Adult	500617799	1-4557-26	74.94
	DVD - Adult	500617793	1-4557-26	159.86
	DVD - Juvenile	500499764	1-4558-26	43.96
	DVD - Juvenile	500499760	1-4558-26	35.16
	DVD - Juvenile	500499758	1-4558-26	126.81

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	DVD - Juvenile	50499751	1-4558-26	\$ 32.08
	DVD - Juvenile	500499750	1-4558-26	71.00
	DVD - Juvenile	500545525	1-4558-26	55.96
	DVD - Juvenile	500545524	1-4558-26	127.13
	DVD - Juvenile	500579494	1-4558-26	20.72
	DVD - Juvenile	500579482	1-4558-26	34.96
	DVD - Juvenile	500579486	1-4558-26	53.29
	DVD - Juvenile	500545529	1-4558-26	63.92
	DVD - Juvenile	500617826	1-4558-26	39.46
	DVD - Juvenile	500617797	1-4558-26	196.32
	Audiobooks - Adult	500617823	1-4551-26	80.58
	Audiobooks - Adult	500617827	1-4551-26	45.29
	Music - Adult	500499386	1-4550-26	33.98
	Music - Adult	500499753	1-4550-26	449.90
	Music - Adult	500545530	1-4550-26	26.71
	Music - Adult	500545528	1-4550-26	28.96
	Music - Adult	500581363	1-4550-26	44.98
	Music - Adult	500579491	1-4550-26	17.48
	Music - Adult	500579483	1-4550-26	31.81
	Music - Adult	500579480	1-4550-26	14.78
	Music - Adult	500544979	1-4550-26	72.25
	Music - Adult	500617795	1-4550-26	89.35
	Music - Adult	500617792	1-4550-26	58.44
	Books - Adult Large Print	500545534	1-4543-29	103.98
	Books - Juvenile Fiction	500499765	1-4544-29	15.23
	Books - Juvenile Fiction	500579495	1-4544-29	7.49
	Music - Adult	500499766	1-4550-29	18.23
	Audiobooks - Adult	500499772	1-4551-29	55.29
	Audiobooks - Adult	500499769	1-4551-29	45.29
	Audiobooks - Adult	500545539	1-4551-29	45.29
	Audiobooks - Adult	500545535	1-4551-29	80.58
	Audiobooks - Adult	500545540	1-4551-29	45.29
	Audiobooks - Adult	500617833	1-4551-29	39.99
	DVD - Adult	500499778	1-4557-29	36.98
	DVD - Adult	500499771	1-4557-29	30.98
	DVD - Adult	500545537	1-4557-29	61.44
	DVD - Adult	500545536	1-4557-29	54.46
	DVD - Adult	500579498	1-4557-29	13.49

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Midwest Tape	(Cont'd)			
	DVD - Adult	500647612	1-4557-29	\$ 63.98
	DVD - Juvenile	500499773	1-4558-29	44.39
	DVD - Juvenile	500499770	1-4558-29	24.33
	DVD - Juvenile	500499768	1-4558-29	17.58
	DVD - Juvenile	500545538	1-4558-29	20.73
	DVD - Juvenile	500545542	1-4558-29	15.98
	DVD - Juvenile	500617831	1-4558-29	66.69
	Music - Juvenile	500579497	1-4554-29	13.73
	Music - Juvenile	500617832	1-4554-29	15.98
	Books - Juvenile World Languages	500617830	1-4526-26	30.23
	Opening Day Collection	500499767	1-4570-29	226.45
	Opening Day Collection	500545541	1-4570-29	135.87
	Library Materials - Processing Costs	500617833	1-4518-29	5.30
	Library Materials - Processing Costs	500545534	1-4518-29	7.00
	Library Materials - Processing Costs	500579495	1-4518-29	3.99
	<i>Totals for Midwest Tape</i>			\$ 12,699.86
Netrix, LLC				
	IT - Remaining Staff PC's & Accessories	462046-2	1-4641-14	129,412.50
	IT - Annual Support Renewal	467418	1-4233-14	5,194.00
	<i>Totals for Netrix, LLC</i>			\$ 134,606.50
OPTO International, Inc.				
	50% Remains - Module Gondolas, Display Island, Acrylic Sign	097555	1-4691-10	6,760.77
	<i>Totals for OPTO International, Inc.</i>			\$ 6,760.77
OverDrive, Inc.				
	Electronic Audiobooks & Books	CD0447421266138	1-4520-26	75,000.00
	Universal Class Subscription	04474SB21250071	1-4521-26	3,750.00
	<i>Totals for OverDrive, Inc.</i>			\$ 78,750.00
Patron Point, Inc.				
	Verify Auto Renewals Service - 4/1/21-6/18/21	1250	1-4256-10	207.90
	<i>Totals for Patron Point, Inc.</i>			\$ 207.90
Paul Mills				
	Reimbursement - June 2021 Donuts w/Director - Donuts	PM062221	1-4715-10	11.79
	<i>Totals for Paul Mills</i>			\$ 11.79

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Vendor name	Invoice Description	Invoice #	Account #	Amount
PeopleFacts				
	New Hire Background Checks - June 2021	33754-062021	1-4253-10	\$ 87.12
		<i>Totals for PeopleFacts</i>		<u>\$ 87.12</u>
Pinnacle Library Cooperative				
	Multiple Platform & Services Maintenance, Subscription, Host	22-001	1-4274-12	75,431.28
		<i>Totals for Pinnacle Library Cooperative</i>		<u>\$ 75,431.28</u>
Pitney Bowes				
	Equipment Lease - 6/30/21-9/29/21	3104755994	1-4231-10	628.59
		<i>Totals for Pitney Bowes</i>		<u>\$ 628.59</u>
Pitney Bowes Inc.				
	Equipment Maintenance - 1/1/21-6/30/21	1018298834	1-4231-10	429.84
		<i>Totals for Pitney Bowes Inc.</i>		<u>\$ 429.84</u>
R. J. Kuhn Inc. Plumbing & Heating				
	Build Maint. - 1st Floor Family Restroom Toilet & Pumps	0000038180	1-4651-30	2,585.20
		<i>Totals for R. J. Kuhn Inc. Plumbing & Heating</i>		<u>\$ 2,585.20</u>
Robert Pennor				
	Program - Watercolor Paintings - 7/20/21	RP072021	1-4571-24	75.00
	Program - Watercolor Paintings - 7/27/21	RP072721	1-4571-24	75.00
	Program - Watercolor Paintings - 8/3/21	RP080321	1-4571-24	75.00
		<i>Totals for Robert Pennor</i>		<u>\$ 225.00</u>
Ronald Goldie				
	Program - Dungeons & Dragons for Teens - 8/4/21	RG080421	1-4573-24	75.00
		<i>Totals for Ronald Goldie</i>		<u>\$ 75.00</u>
S & S Worldwide, Inc.				
	CSD - Chalk, Double Side Tape, Magnetic Strip	IN100791706	1-4353-20	130.51
	CSD - Super Hero Half Mask	IN100778964	1-4353-20	11.34
	CSD - Various Program Supplies	IN100769309	1-4353-20	126.45
	ATSD - Broad Line & Fine Markers	IN100778393	1-4371-24	73.66
		<i>Totals for S & S Worldwide, Inc.</i>		<u>\$ 341.96</u>
Sarah Ann Saltzman				
	Mileage - 6/23/21-6/29/21	SS070521	1-4171-10	34.05
		<i>Totals for Sarah Ann Saltzman</i>		<u>\$ 34.05</u>

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Vendor name	Invoice Description	Invoice #	Account #	Amount
Scholastic Inc.	CSD - 2021 Summer & Fall Program Book Prizes	30793000	1-4353-20	\$ 204.12
	<i>Totals for Scholastic Inc.</i>			\$ 204.12
Sebert Landscaping Inc.	Lawn Maintenance - June 2021	222281	1-4392-30	1,580.00
	<i>Totals for Sebert Landscaping Inc.</i>			\$ 1,580.00
Showcases	Collections - Various Blu-Ray DVD Cases	320250	1-4371-12	158.46
	Collections - Various Blu-Ray DVD Cases	320251	1-4371-12	8,344.30
	<i>Totals for Showcases</i>			\$ 8,502.76
Smart Horizons Career Online Education	3-Month COHS Extension	21-001448	1-4571-24	250.00
	<i>Totals for Smart Horizons Career Online Education</i>			\$ 250.00
St. Bede Abbey and Academy	Program - Ex Uno, Plures: One Dough, Many Breads - 7/21/21	SBA072121	1-4571-24	150.00
	<i>Totals for St. Bede Abbey and Academy</i>			\$ 150.00
Stephen Szabados	Program - Gen Club - American Migration Trails - 7/28/21	SS072821	1-4571-24	200.00
	<i>Totals for Stephen Szabados</i>			\$ 200.00
Suburban Life Media	Periodicals	130814	1-4511-26	195.00
	<i>Totals for Suburban Life Media</i>			\$ 195.00
Susan K. Maddox	Program - Cooking Demo - 8/19/21	SKM081921	1-4571-24	100.00
	<i>Totals for Susan K. Maddox</i>			\$ 100.00
Tana Petrov	Mileage - 5/14/21-6/16/21	TP061821	1-4171-10	35.45
	<i>Totals for Tana Petrov</i>			\$ 35.45
The Bugle Newspapers	Communications - 2021 Summer Adventure Full Page Ad	49117	1-4731-10	550.00
	<i>Totals for The Bugle Newspapers</i>			\$ 550.00
Today's Business Solutions, Inc.	3 Credit Card Readers Service Renew - 7/1/21-6/30/22	11963	1-4234-14	600.00
	<i>Totals for Today's Business Solutions, Inc.</i>			\$ 600.00

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Top Secret Studios				
	2021 Summer Adventure Staff Shirts	1350	1-4735-10	\$ 918.00
	FPLD Charcoal Staff Shirts	1349	1-4711-10	2,791.25
	<i>Totals for Top Secret Studios</i>			\$ 3,709.25
Tressler LLP				
	Legal Expense - Attorney - June 2021	431572	1-4241-10	437.00
	<i>Totals for Tressler LLP</i>			\$ 437.00
Tria Architecture, Inc.				
	LL Renovations Bidding & Construction Observations	3681	1-4651-30	1,520.67
	<i>Totals for Tria Architecture, Inc.</i>			\$ 1,520.67
TruSeal				
	Building - Seal Coat, Crack Filling Pavement Markings	FDPL-521	1-4661-30	15,997.44
	<i>Totals for TruSeal</i>			\$ 15,997.44
Tumbleweed Press, Inc.				
	TumblePlatinum - Renewal 10/15/21-10/15/22	105756	1-4521-26	1,250.00
	<i>Totals for Tumbleweed Press, Inc.</i>			\$ 1,250.00
Unique Management Services, Inc.				
	New Mover Post Cards - June 2021	602845	1-4256-10	862.75
	Collection Expense - June 2021	603133	1-4245-10	313.25
	<i>Totals for Unique Management Services, Inc.</i>			\$ 1,176.00
UPS				
	Shipping - Account Refillment	0000603951261	1-4382-10	400.00
	<i>Totals for UPS</i>			\$ 400.00
US - Yellow Pages				
	Quarterly Listing - 6/16/21-9/14/21	24898701-44-01	1-4731-10	259.00
	<i>Totals for US - Yellow Pages</i>			\$ 259.00
Verizon Wireless				
	Telephone - 5/17/21-6/16/21	9882129336	1-4311-14	540.04
	<i>Totals for Verizon Wireless</i>			\$ 540.04
Warehouse Direct				
	District Inventory Restock - June 2021	4997312-0	1-4351-10	973.97
	Outreach - Bottled Water	4986878-0	1-4351-10	87.90
	Essential Supplies - Disinfect Wipe Bucket Program July 2021	4997356-0	1-4351-10	919.80
	<i>Totals for Warehouse Direct</i>			\$ 1,981.67

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
William Pack				
	Program - Science of Deception & Perception - 7/22/21	WP072221	1-4571-24	\$ 250.00
	<i>Totals for William Pack</i>			<u>\$ 250.00</u>
	Total for Fund 1			<u>\$ 572,387.58</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Ehlers & Associates, Inc.	Bond Series 2016A - Interest Payment	64882	4-4288-40	\$ 84,900.00
		<i>Totals for Ehlers & Associates, Inc.</i>		<u>\$ 84,900.00</u>
Zions Bank	Bond Series 2018 - Interest Payment	2905395-22	4-4289-40	193,875.00
	Bond Series 2019 - Interest Payment	2905398-22	4-4296-40	145,400.00
		<i>Totals for Zions Bank</i>		<u>\$ 339,275.00</u>
		Total for Fund 4		<u>\$ 424,175.00</u>

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
1000Bulbs.com				
	Building - Elevator Bulbs	W02727490	8-4211-30	\$ 21.02
	Building - Light Ballast	W02744555	8-4357-30	98.61
	Building - CSD Lighting Ballasts	W02757104	8-4357-30	59.51
	<i>Totals for 1000Bulbs.com</i>			\$ 179.14
Amazon				
	District Closet Restock - May 2021	A118-2021	8-4357-30	21.34
	District Closet Restock - June 2021	A133-2021	8-4357-30	3.98
	<i>Totals for Amazon</i>			\$ 25.32
Anagnos Door Company, Inc.				
	Building - Serviced Cafe Gate, Garage Door, & Close Button	90679	8-4211-30	2,233.96
	<i>Totals for Anagnos Door Company, Inc.</i>			\$ 2,233.96
B&H Photo-Video				
	Building - Vortex HDMI Cables	190100252	8-4211-30	111.60
	<i>Totals for B&H Photo-Video</i>			\$ 111.60
Best Quality Cleaning, Inc.				
	Cleaning Service - July 2021	37897	8-4215-30	6,921.00
	Saturday Porter Service - July 2021	37985	8-4215-30	475.00
	Special Cleaning - 1st Floor Comfort Room - 6/23/21	38029	8-4211-30	75.00
	Special Cleaning - 3rd Floor Mens Restroom - 6/15/21	38030	8-4211-30	75.00
	<i>Totals for Best Quality Cleaning, Inc.</i>			\$ 7,546.00
Boilersource				
	Building - Boiler #3 Stepper/Ignition Board	80005	8-4211-30	1,500.26
	<i>Totals for Boilersource</i>			\$ 1,500.26
C. Acitelli Heating & Piping Contractors, Inc				
	Building - Replace Boiler #2 Circuit Board	0000035265	8-4211-30	1,435.72
	<i>Totals for C. Acitelli Heating & Piping Contractors, Inc</i>			\$ 1,435.72
Cintas Corporation				
	First Aid Restock - June 2021	8405181049	8-4215-30	345.72
	<i>Totals for Cintas Corporation</i>			\$ 345.72

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Cintas Corporation #344				
	Weekly Mat Service - 5/20/21	4084877642	8-4215-30	\$ 35.97
	Weekly Mat Service - 5/27/21	4085568133	8-4215-30	35.97
	Weekly Mat Service - 6/24/21	4088142886	8-4215-30	35.97
	Weekly Mat Service - 6/17/21	4087548075	8-4215-30	35.97
	Weekly Mat Service - 6/10/21	4086864092	8-4215-30	35.97
	Weekly Mat Service - 6/3/21	4086147488	8-4215-30	35.97
	Weekly Mat Service - 7/1/21	4088808723	8-4215-30	35.97
	<i>Totals for Cintas Corporation #344</i>			\$ 251.79
Filter Services Inc.				
	Building - Various Perfect Pleat Sizes	INV268965	8-4357-30	525.58
	<i>Totals for Filter Services Inc.</i>			\$ 525.58
Graybar				
	Building - Building Lights	9322050244	8-4357-30	381.60
	Building - Studio 300 Light Ballasts	9321696055	8-4211-30	265.47
	<i>Totals for Graybar</i>			\$ 647.07
Groot Industries, Inc.				
	Garbage & Recycling - 7/1/21-7/31/21	7228376	8-4215-30	413.14
	<i>Totals for Groot Industries, Inc.</i>			\$ 413.14
Hansen Services, Inc.				
	Monthly Pest Control - July 2021	3938151	8-4215-30	110.00
	<i>Totals for Hansen Services, Inc.</i>			\$ 110.00
H-O-H Water Technology				
	Quarterly Water Treatment - July, August, September 2021	607926	8-4215-30	260.00
	<i>Totals for H-O-H Water Technology</i>			\$ 260.00
Intrinsic Landscaping, Inc.				
	Green Roof Maintenance - June 2021	21-0192	8-4215-30	630.23
	<i>Totals for Intrinsic Landscaping, Inc.</i>			\$ 630.23
Johnson Controls Fire Protection				
	Building - FPLD Staff Additional Key Cards & Fobs	87815645	8-4357-30	732.50
	<i>Totals for Johnson Controls Fire Protection</i>			\$ 732.50
Top Secret Studios				
	Building - Trustee Vinyl Removal & Install	1357	8-4211-30	49.50
	<i>Totals for Top Secret Studios</i>			\$ 49.50

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<u>Vendor name</u>	<u>Invoice Description</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Amount</u>
Warehouse Direct				
	District Inventory Restock - June 2021	4997312-0	8-4357-30	\$ 160.92
	Building - Emergency Radios Replacement Batteries	4991853-0	8-4357-30	55.57
	Building - Liquid Spill Absorbent	4981551-0	8-4357-30	89.92
	<i>Totals for Warehouse Direct</i>			<u>\$ 306.41</u>
	Total for Fund 8			<u>\$ 17,303.94</u>
			Grand Total	<u><u>\$ 1,013,866.52</u></u>



Jennie Nguyen/Finance Manager

Director

Tentative Budget and Appropriation Ordinance

Enclosed in this month's packet is the tentative Budget and Appropriation Ordinance for Fiscal Year 2021/2022. The working budget approved in June is the budget that we use throughout the year to manage our finances and is summarized in the monthly financial report that is included in the Board Packet. The B & A Ordinance is the formal document that we must publish and has a different format. The numbers in the B & A Ordinance are also increased by 20% in order to provide us flexibility if we must move funds among the line items.

RAILS (Reaching Across Illinois Library System) Board

I completed my second 3 year term on the RAILS Board in June. Seats on the RAILS Board are term limited to two 3 year terms. I very much enjoyed serving on the Board of an organization that provides crucial services for our library and libraries of all types in northern and central Illinois.

Lewis University

We have had several meetings with staff from the Lewis University library and the White Oak Library District to discuss possible partnerships among our three libraries. The conversations have been wonderful in opening up lines of communication with our academic library neighbor.

Agenda Items By Month

At the end of our monthly report we have an updated Agenda Items By Month calendar. The change from the one shared last month is an addition to standard agenda items for the month of September regarding the anticipated ALA conference in January. I would be happy to answer any questions you may have about them.

Deputy Director (Nancy Korczak)

Our Summer adventure program continues to be well received and by the end of June we had 1,136 patrons signed up. Thanks to the donations from our sponsors this year we have a great array of final prizes and were able to do a drawing for a midway prize of the \$150 gift card Target donated this year. Staff have received many positive comments from patrons about the program.

This month I had the opportunity, along with Director Paul Mills to visit the Lewis University Library and take a tour. It was a great meeting and we hope to establish a

partnership with Lewis University to promote events and perhaps host events jointly. This month I also continued to lead the Communico Self-Check task force which is testing the software as a potential future replacement for our self check-out. Testing has been going well and we are compiling a list of questions to send to Communico.

From Tana Petrov's report

Adult and Teen Services

June 2021 Statistics Snapshot:

- 1757 children attended our programs
- 1220 patrons visited our Bookmobile and/or Library Express Van stops
- 1,059 items were picked up from our remote bookdrops
- 911 reference questions were answered by Outreach staff
- 300 adults attended our programs
- 25 senior patrons were provided with books and book club discussion materials
- 15 senior patrons were provided with craft kits
- 13 patrons were provided with Home Delivery Service

Bookmobile visits and summer events

The month of June 2021 marked the beginning of Outreach services transitioning into our new Bookmobile. From Carolyn's report: *"This month saw the beginning of a new era for Outreach and the library with the new Bookmobile officially taking the road. Our first event was at Cavalcade of Planes on June 5th and June 6th. We had a tremendous positive reception of the Bookmobile from the public. People loved the large monitor, the spacious feel on the inside and the brightness of the sky lights and white lights. On Monday, June 7th there was the official ribbon cutting ceremony with dignitaries from the community, library board members, administration, and staff. We are now using the new Boomobile at all our community stops. Outreach is becoming familiar with the new vehicle and excited about bringing it into the community!"*

During the month of June, we continued to shift and weed the collection, and we spent time emptying the old Bookmobile and removing materials into our workroom and the new Bookmobile. In addition to Cavalcade of Planes, we participated in many other events and activities this month. We attended the Park District Summer Concerts, the Will County Vaccination Clinic and the Village Picnic with the Bookmobile, Wednesdays at Winston Woods had a MOPs show, Super Stolie Guacamole, and CSD joined Outreach staff for crafts on different days. Thank you so much to the CSD team for a great collaboration! We also went to Bolingbrook High School where students came on the Bookmobile, and it was great to see them using the new Student Success cards! We went to Tibbott Elementary School where we had a great turn out of summer school classes that visited the Bookmobile and checked out materials.

Tana wrote a blog post to highlight reasons why patrons should visit the new Bookmobile: <https://www.fountaindale.org/2021/06/02/top-five-reasons-to-visit-our-new-bookmobile-this-summer/>



Services for seniors/adults

Dennis recorded and edited a tour of our new Bookmobile this month, making sure to highlight the unique features of the vehicle including its hybrid powertrain and lack of generator: <https://www.youtube.com/watch?v=Xkd0S8PE6hE>

Dennis' virtual video review of the *Series City So Real* also debuted this month on YouTube and Facebook: <https://www.youtube.com/watch?v=CERLIAVpiR0>

We continued to provide Heritage Woods and Atria with books and materials for their book club discussions. From Sarah's report: *"I've continued to work on providing discussion materials and copies of books for the Heritage Woods and Atria Book Clubs. The following books were the ones for this month's book clubs: Squeeze Me, A Thousand Splendid Suns, and Olive, Again. I am currently working on discussion materials and getting copies for next month which will be the following titles: Boys in the Boat, The Late Show, and The Tattooist of Auschwitz."*

Youth Outreach

Laura and Cindy are also doing in person storytimes and booktalks this month. Laura organized and arranged for her Story Stroll in Bulldog Park. Cindy began providing book talks and puppet shows at Tibbott Elementary School and Wood View Elementary School.

Our MOPs group recorded and submitted a puppet show, *Falling for Rapunzel*, for the Fall Fandom Fest event that ATSD is doing. We are also preparing for a big event that will take place in the library's parking lot celebrating the 10th birthday of our MOPs group. Our MOPs group has prepared three puppet shows for our Winston Woods park visits.



From Melissa's report: *On 6/16, Cindy, Laura and I performed a MOPs puppet show called Soup Opera at Winston Woods. The audience seemed to enjoy the show. Patrons were able to come on the bookmobile after the puppet show. CSD was there as well and had crafts for the kids. We had games outside and Laura did a casual story time. The kids had a lot of fun playing with the puppets that Laura brought.*

From J. Gonzalez's report

Studio 300

Here are our June 2021 key stats:

- 101 patrons actively used our lab.
 - 17 were Non District Users.
- 979 items were checked out
- 96 patrons attended our virtual programs.
 - Total programming hours came to 11.
- 26 patrons completed our online classes:
 - 12 Orientation
 - 14 Maker Training

Anna

June started busy. The makers' group went well, and as always, the coloring gift boxes were cute and colorful, and we had 100% attendance. Anna had the Summer wall and advertised our reading program, so the studio is bright and colorful with rainbows and crayons. She finished the Vinyl training course and has the Brother ScanNCut training about halfway done. The book nooks went on the shelves and looked great. Anna completed three of them and wired up LEDs for three others for Monica and Agnes. Anna taught 3 Maker machine classes: the Embroidery machine, the new vinyl cutter, and the Brother ScanNCut. Anna also got our homemade paper youtube video completed and created a new Crafternoon on 3D landscape painting.

Justin

For the Month of June, I created a new consolidated maker training sheet that uses a dropdown to choose the maker course and identifies monthly patron completion. I collaborated with Melissa from communications in acquiring vaccination cardholders with the Fountaindale logo to distribute to patrons to promote the library. I recorded a final sewing video with Kellie Chase using the Tricaster television switching system. One of the projects Kellie demonstrated how to make was a needlebook. Finally, I was interviewed by Alejandra Quiroz, the editorial director of Knowvmads, a magazine for libraries and librarians. I shared information about the resources and programs available at Studio 300.

Monica

Monica spent June learning more about 3D printing and printing items for a role-playing themed display case. She also learned about transcoding footage in Premiere Pro. Monica completed a volunteer project for Collection Services, filming and editing a video about checking out magazines in the Libby app. Monica also volunteered to help Randi Carreno with the Teen/Tween DIY programs. Much of this month has been spent preparing for her digital landscape painting class in July.

Adriana

June was a very busy month for Adriana as she prepared for summer programs. Throughout the month Adriana continued to host Studio 300 zoom programs. She also taught the Take it Make it: Puzzle coasters and Illustrator for Makers classes. Adriana also prepared for the return of Film Club which will transition back to in person in September. She participated and produced the June K-talk and Streaming gameplay videos. In the background Adriana continued to work with staff on revising and updating the maker machine training to incorporate the new machines. As of the beginning of June the Sparrow X and new Vinyl machine training went live, thanks to the efforts of Monica and Anna. Adriana also worked with Anna, continuing to oversee the completion of the book nooks for Summer Adventure. Adriana worked closely with Jack to prepare fall programming which was submitted to communications.

Jack

In the month of June, Jack took courses to better understand audio recording. He also took courses on Adobe Illustrator and began planning for the fall programming. Jack also reached out to the Tinker Troupe to organize and plan to meet again in order to plan events for 2022. He did the blog training with Steven Ford. Jack also attended his first meeting with the Nameless Writers Group and is planning to transition into in person meetings with them starting in September.

From Debra Dudek's report

Adult and Teen Services

General Comments on the Month

June was a busy month of candidate interviews, new staff onboarding, programming planning, Career Online High School website transitions, patron assistance, and Summer Adventure logistics. The first draft of the Fountain newsletter copy was submitted on time and we look forward to editing the upcoming copy.

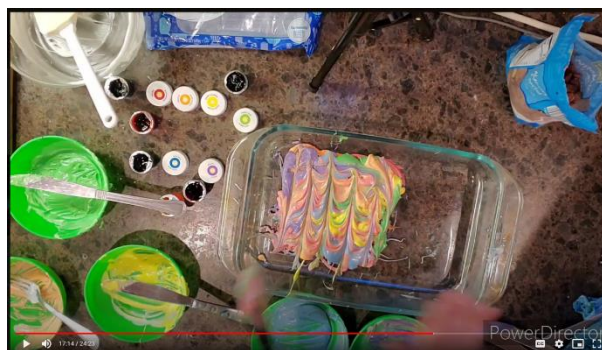
I am exceptionally proud of our Career Online High School students, who are working hard to complete their diplomas in a proactive manner. Three of our four current students should graduate by October, and I have sent correspondence to our previous 2019/2020 graduates to gauge how many individuals would be interested in attending a 2021 graduation ceremony.

In other Career Online High School news, our library has successfully transitioned from the Gale/Cengage onboarding web address to the newly developed Smart Horizons Career Online High School website. Our new COHS Partner Success Manager Shakerra Johnson visited our library on Friday, June 25 to tour our library and discuss our

scholarship sponsor and basic computer assessment processes. She has requested we invite her to any future graduation events, which I assured her we would.

Randi C., Teen Services Librarian **Teen Virtual Programming**

For June, we scheduled several virtual crafting videos with outside presenters. We chose projects that would fit in with our Summer Adventure theme of “Reading Colors Your World.” Plentiful Program’s Cathryn Stanek-Whisler showed our patrons how to create Rainbow Chocolate Bark. Viewers can white chocolate, food coloring and more to create yummy, multicolored chocolate bark. Leah Moon’s tutorial, Coloring Tips & Tricks, showed teens how to take their coloring to the next level. She demonstrated blending colors to create vibrant pieces and a scraping technique that makes colored images shine.



Anabel recorded her first Teen Crafternoon in June. She demonstrated how to create a DIY Phone Case using a printed image and paint. She used a popular anime character for her design—one that really appeals to our teen and adult audiences.

Career Online High School:

Currently Enrolled: 5

Currently Enrolled 30 Day Probation: 0

Currently Enrolled Completed 30 Day Probation: 0

Students 75% Through Program: 3

Graduate: 25

Programming

From Nic M.'s Report

Glass Art with Sue Regis (6/16)

3 Attendees

I was excited to have Sue Regis join us to do a demonstration and talk a bit about her glass art. This was a program that only would have been able to be done through Zoom, due to the amount of equipment needed for Sue to create her art. She is also a local artist, so I thought that if patrons wanted to know more about her work and some of the different workshops she has to offer, I thought that that would be a cool avenue to talk about it. Her program was interesting, but with the venting needed for the demonstration, there was mostly quiet during the demonstration.

From Nicole Duran's Report

Programming

After ordering and receiving the supplies for "Nerdy Origami", "Wax Seals and Hacks", and "Calligraphy 101", we determined that the origami program will be done in person, while the other two will just be videos on YouTube. Additionally, I have received the finished puppet show video from Outreach, and have saved it to the workroom desktop until further notice.

Librarian Highlight

Jay P.

A Historical Tour of Isle Royale National Park - Another program with John Chase. He is a wonderful speaker and while I enjoyed the program, anything to do with kayaking has not been successful. I would like to bring him back for another biking program sometime in the future.

Business Outreach:

I met with chamber staff several times this month to discuss the upcoming Toastmasters group. We have a lot of work ahead to make a functional club, but the promotional meeting on July 12 should bring in more people. G&W Electric said they would be providing nine members, so we have something to start with. I am currently preparing a short 5 minute speech to present during the meeting and I may recruit staff members to bolster the crowd as the first meeting.

I was also able to get out to two chamber networking events at Two Pints and OTOBO. It gave me a chance to connect with members of our business community I would not have met otherwise.

My favorite reference question this month was from someone referred by Childrens who wanted to start an accounting business. She left with a Quickbooks guide, a Nolo guide on starting a business, and the information of SCORE. I showed her how to find a mentor and she was very appreciative. I hope to see her at some of our future workshops.

Librarian Highlight

Brian S.

This month also finally saw the fruition of our Vinyl Record Task Force as our Vinyl Record Collection went live on Record Store Day on Saturday, June 10th at 9:00 a.m. / Opening. The stats have been absolutely fantastic! For the month of June there were 41 Record Cases checked-out, a staggering 49 Record Players checked-out, and over 202 Vinyl Records! That's just about half of the total Vinyl Collection! I am so glad to see such an awesome response from both our patrons and staff alike! It has been an absolute joy and pleasure to work with Christina Theobald of Collections, Ann Burkiewicz of Circulation, and Patrick Clemens of Studio 300 on this project. Their passion and expertise on this project has been absolutely invaluable!

Specialist Highlight

Amber R.

I recorded my first [book babble](#). I did a review on Toil & Trouble: 15 Tales of Women & Witchcraft. It was a really good anthology with several cultural and diverse driven stories from various authors.

I recorded my first [Teen Crafternoon](#) video. This month I did DIY Rainbow Slime. It was a difficult undertaking but the video turned out really well thanks to Randi's editing. I believe it's going up in July.

Specialist Highlight

Kelsey S.

This month I officially switched over to Teen Services! And just before fall programming was due for the newsletter as well, so there was a bit of a crunch to get those all planned and inputted. I completed a blog post on LGBTQIA+ representation in YA Fantasy, and cut and sorted tissue paper for the July teen take-and-make craft. I updated both the content and the look for the Gamer Fiction pathfinder, which was definitely needed, since 5 of the titles recommended in the old one were no longer part of our collection. Finally, I wrote up an outline of materials needed for the creation of an in-house D&D reference materials kit, and filmed a Book Babble segment on *Belle Révolte* by Linsey Miller.

Specialist Highlight

Orton O.

It has been a busy month for me, learning the ropes and all, but everyone has been super supportive and helpful. There has not been a time when I needed help and didn't get it from whatever staff person I turned to, so thanks everyone. I am already starting to feel comfortable in the short time I've been here, so that's a good sign.

Monthly Overview of Children's Services:

We kicked off another year of Summer Adventure. This year's theme is *Reading Colors Your World*. We have already surpassed 2020's total registration! This month we offered more in-person outdoor programming, including Outdoor Storytime, Toddler Obstacle Course and Take-it Make-it with the Outreach team at Winston Woods. The Children's Services Desk was also much busier than last month as we welcomed new families and welcomed back returning families.

PROGRAMMING **NATURE ART (16)**



"The kids had fun doing the different activities and didn't even mind the hot weather. It was really nice to see the kids' happy faces and how engaged they were in the different activities. As I walked by, they would stop me and

yell 'Miss Marta, look at my fairy garden.' 'Miss Marta, look at my colorful caterpillar.'"
Marta M.

READING, WRITING & PUBLISHING STEAM & LEARNING FUN

LET'S GET READY FOR KINDERGARTEN: Literacy (11 kits)



"Marta and I worked on this kit together. We based it loosely off the plans we did for the videos last year. Marta created two activities and I created two activities. I created an activity where the parent would write their child's name in large letters. The child will then crumple up small pieces of tissue paper and glue it to their name. I also created a set of letter cards for matching uppercase and lowercase letters." *Jen F.*

LIVE ROOTS: Dr. Dolores Shockley & Tyrone Hayes (Zoom, 4 attendees)

This month we learned about the first black woman to receive a PhD in Pharmacology, Dr. Dolores Shockley, and "frog scientist" Tyrone Hayes. We also watched a video of Ernie dissecting a frog! After the program, Dr. Judith shared a fun story with CSD staff about a visit to Meijer, and a patron recognized her and Ernie. Dr. Judith said, "A woman came up to us and shouted 'I know you! I watch your videos!'"

GAMING & PLAY

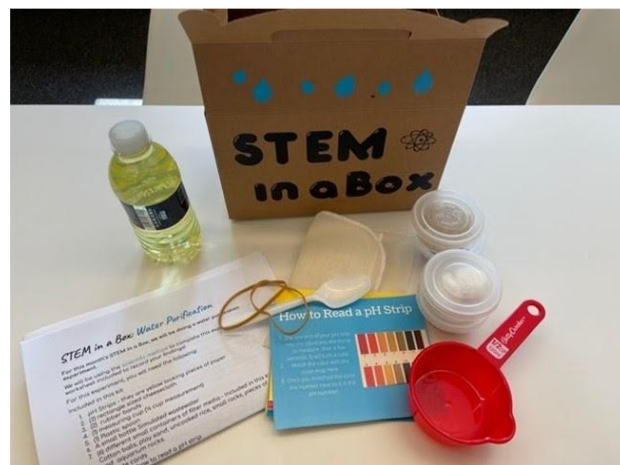
MINI MOVIN' & GROOVIN' (3 programs, 41 attendees)

"Mini Movin' & Groovin' times 3 was so fun. Another day of seeing old friends, making new friends at the library, showing the community what Fountaindale has to offer. With energy and enthusiasm, we danced, sang and shared time with one another." *Kathy B.*



JUST FOR TWEENS STEM IN A BOX (12 kits)

"I talked to a patron, and she said that it was really nice to have essentially an experiment in a box. I am happy she said that because that was my goal with this program—to provide all the necessary tools to do an experiment at home. This month I found a worthy experiment on the NASA [Jet Propulsion] Laboratory website on water purification." *Melisa M.*



READING PROGRAMS



SUMMER ADVENTURE: READING COLORS YOUR WORLD (490)

It is wonderful to see that our registration for June has surpassed the total registration for Summer 2020. High fives, kudos and many thank yous to the Summer Adventure Committee. This year's theme encourages patrons "to be creative, explore art and find beauty in diversity." (iRead) This year we were determined to help children build their home libraries with prize books that serve as "mirrors and windows" featuring characters and topics that children from all cultural backgrounds

can identify with and learn from. Thanks to Gold Sponsor The Third Institute, we were able to come up with a fantastic selection of prize book titles for our families.

OTHER

THE THIRD INSTITUTE'S INAUGURAL SPEECH COMPETITION

Joyce assisted The Third Institute with their first major event, an oratory competition hosted on Zoom for children in grades K through 8. Participants included Valley View School District students and homeschool students that frequently attended our Adventures in Homeschooling program.

From Amina Ali's report

Circulation Services

Since last month, Circulation has continuously been working on streamlining services. As auto renewals of library materials have been going smoothly and our large patron cleanup project is underway. I met with Nancy, Paul, Melissa, and Steven to meet with Patron Point in soon offering our newest service which is online library card registration. This procedure will replace the temporary PAC Reg that we've been using. The Patron Point card registration will require everything that our physical application asks for; if the patron meets certain criteria and lives within our district boundaries, the patron will receive access for three years. If the patron already has a card in our system or does not meet other requirements, they will be asked to reach out to the Circulation for further assistance. We do not have a definite date of when this service will go live.

At the end of the month, PIRC met. We discussed PAC Reg, which is still a new concept for some of our Pinnacle partners. A lot of them are interested in exploring Patron Point's services for auto renewal of library cards and their online library card application. We also discussed changing verbiage in the OPAC from "pending" to "checking shelves" to make it easier for patrons to understand. In the ILS Manager's report, Matt informed us that total circulation increased by 13% within the first couple of months of auto renewing library materials and that we were down by 70% of manual renewals.

PIRC also voted on new committee chairs, Marisa from Plainfield will be the new Chair, Kathy from Lemont will be Vice Chair, and Diane from White Oak will be Secretary. This meeting was my last for serving as Secretary. We also discussed that PIRC would still like to meet via Zoom as some Pinnacle committees are looking to meet in-person. The next PIRC meeting will be August 25, 2021.

Mary, Lead Specialist

June 2021 there was a sizable increase in the number of library cards issued. I verified 246 library card applications for new Fountaindale Library card accounts. There was also an increase in the number of long overdue items returned to the library. There were 11 items not on file that could not be traced back to the last borrower. Found items for June came in at 30 total. We tracked found items as varied as eyeglasses, earbuds, credit cards, and jewelry. Our number of unclaimed holds remained fairly low, and we've had good luck when we contact patrons about these items; usually they've just forgotten to check out their held materials.

I also logged statistics for our automated materials handler (AMH) for mid month and end of month.

Circulation Statistics

New Patrons Registered	247
Holds Pulled From Shelves	4,088

Drive Up Statistics

Drive Up Statistics	
Total Visits (June 2021) 792	Previous Month (May 2021) 774

Building Operations (Tasos Priovolos)

We have reopened Meeting Room B and Board Room for public use and opened the Admin Conference Room for staff use. These rooms were used for various staff projects, temp work areas, and storage.

We are working with Collection Services to move and create signage for the reorganization of some materials on the 2nd and 3rd floors.

Continued moving furniture back out to the public areas since COVID restriction have been lifted. Many pieces of furniture were stored in the Vortex during the restrictions in order to be in compliance of state restrictions.

Worked with our cubicle vendor to coordinate the needed parts to complete the punch-list from our recent cubicle project. Few items were damaged and/or missing from the original cubicle project which need to be replaced and/or installed.

Started a multi-tiered project to replace the sewage ejector pumps and backflow valves from the lower level since this equipment is approximately 10 years old. The multi-tiered approach eliminated closing any section using water (e.g. restrooms, laundry room, janitorial closet, etc.) in the lower level.

Continued working with Tria Architecture to finalize the drawings and requirements for the changes in the Lower Level rear hall. Two doors in the rear hall will need to be repositioned due to current emergency egress and ADA requirements. Public bids were accepted, reviewed, and the lowest bid was awarded the project.

Assisted in coordinating and setting up for the Bookmobile ribbon cutting event. Also assured to secure the parking lot area where the event was being held.

Security Report From John Hopkins (Security Supervisor)

Staffing

Gerardo Marroquin is no longer working as a Building Security Monitor. With the exception of a couple months last year, Gerardo had worked in the security department since November 2019. We wish him luck in his future endeavors!

There are two open part time positions in the department for which we are still accepting applications.

Phase 5

Following the eased restrictions as Illinois entered Phase 5, our team resumed setting up Meeting Room B and the Board Room in addition to Meeting Room A which had long been the only room patrons could reserve. Along with MRB becoming available to patrons, the meeting rooms returned to their full, pre-pandemic capacities, and security has resumed following the original furniture layouts.

The Board Room needed additional preparation to resume use as it had been a staging area for displaced furniture from Meeting Room C (which is still in use by the Collections Department), as well as library-use wipes and hand sanitizer. The Board Room is now suitable for public use.

There are regular bookings for Meeting Rooms A and B, and we anticipate that in time, and once MRC is open again, the meeting rooms will be in as much demand as they were pre-pandemic.

Patron Question Logging

Hopkins has created a form for the security staff to use at the podium to log patron questions. These questions are logged in a similar manner to other departments at the reference desks, and the collated data is logged in a shared spreadsheet.

Miscellaneous

The security team responded to an uptick in patron traffic following the end of the school year, particularly the “limit-testing” behavior of many young teens.

Security staff assisted with setup and breakdown of several programs in June; including the Bookmobile ribbon-cutting ceremony, CSD outdoor summer programming, and the monthly board meeting.

Hopkins attended the monthly Ryan Dowd webinar which covered fights, how to recognize their progressive stages, and effective methods for disrupting a fight to de-escalate before the situation turns to violence.

ZENDESK -

In June, 59 new maintenance tickets were created, and 64 new or existing tickets were completed.

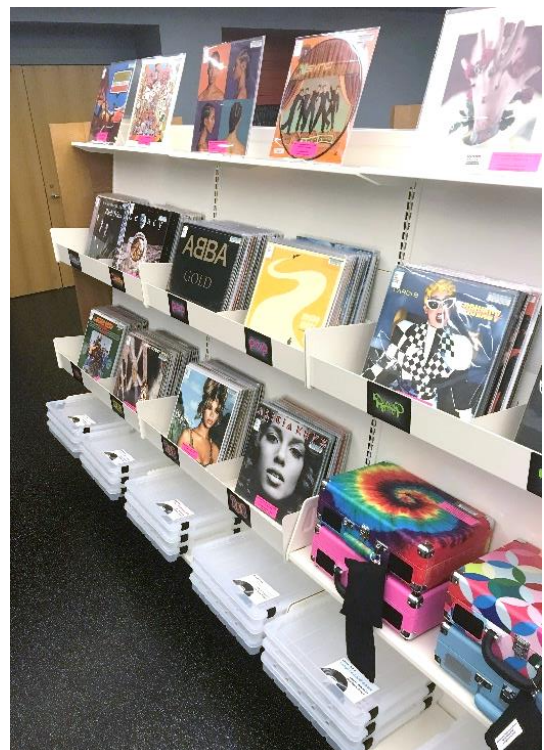
Collection Management & Technical Services (Christina Theobald)

June 2021 Statistics Snapshot

- **5,102 new items** added to collection- a **record breaking number!** On average, we typically add 3,000 new items per month
- **4,971** old & worn items were **withdrawn**
- **292 Vinyl Records** and Player circs; **206 Backpacks** checked out
- **102** original bibliographic **records created**
- **Over 18,000+ materials moved** for relocations and displays

New Vinyl Record Collection

On June 12 we officially launched our new Vinyl Record Collection! The inaugural launch coincided with Record Store Day, a worldwide event that celebrates the art of music, vinyl records and independent record stores. The collection consists of over 450 vinyl records (and growing!) that span multiple genres, including Classical, Country, Holiday, Jazz, Pop, Rock, R&B, Rap, Soundtrack, Spanish and World. We offer the newest releases, classics and older albums. The collection also features over 20 portable record players in a variety of fun colors and patterns, as well as plastic cases that patrons may check out to hold and transport their vinyls.



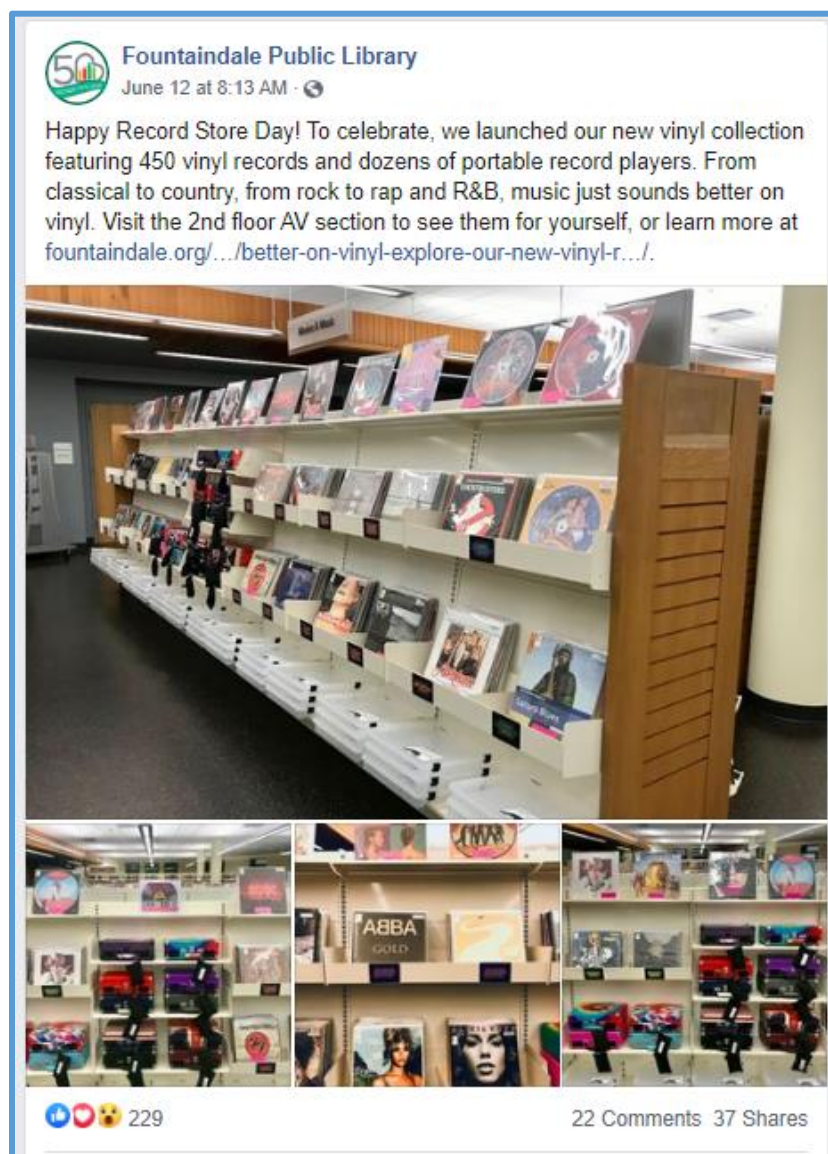
I want to recognize and thank the **Vinyl Record Task Force** for all of their hard work and contributions: **Ann Burkiewicz** (Circulation), **Brian Smallwood** (ATSD), **Patrick Clemens** (Studio), **Christina Theobald** (Collections). I also want to recognize and thank my Collection staff members who worked hard to process, catalog and shelve the collection: **Jacob Luce**, **Chris Castle**, **Christy Oestreich**, **Julie Walker**, **Linda Ciucci**, **Susan Jagiel** and **Anna Gogliotti**.

Opening weekend and the month of June have proven to be a success, as we garnered an overall total of 292 circs! Below is the breakdown by item type:

Vinyl Record Collection Circs – June 2021

Vinyl Records	202
Record Players	49
Record Cases	41
Total	292

Many people expressed their excitement of the collection on Facebook. As of this writing, the post garnered **229 likes, 37 shares and 22 comments**.



"This is AMAZING!!!! I cant wait to listen to vinyl again!"

"LOVE. Records have gotten so expensive."

"This is most excellent – well done, Fountaindale Public Library!"

"WOW! Hope you have some Bob Marley!!"
(Yes we do!)

Backpacks for Checkout

June also marked the launch of our Backpack collection! We have over 100 backpacks available in Children's and on the second floor near the Vortex in fun colors and patterns. The backpacks have proven very popular, as we can't keep them on the stands long enough.

In June we garnered **206 circs** and have received **74 likes, 8 shares and several positive comments** on our Facebook post.



Fountaindale Public Library

June 3 at 9:56 AM · 🌐

Carrying materials home from the library has never been so stylish! This summer, you can check out these fashionable, reusable backpacks for 3 weeks at a time. Backpacks stands are located on the 1st floor near the self-checkout in Children's Services and on the 2nd floor near the Vortex.



👍❤️ 74

4 Comments 8 Shares

"What a great idea. We went yesterday and grabbed 2 with books inside. Than[k] you!"

"This is great, we will definitely grab these next time"

"Love this!"



Collection Relocations and Displays

Collections staff relocated several collections to make them more accessible and discoverable for our patrons. Adult Audiobooks were moved from the third floor to the second floor and further established our Audio Visual area, comprising of Audiobooks, DVDs, Blu-rays, Music CDs and now Vinyl Records. The Spanish and World Language collection was moved from the second floor to the third floor. We swapped the locations of the Adult Graphic Novels and the World Languages, thus enabling us to window the graphic novels and create additional face-out displays of these beautifully illustrated materials. Additionally, we created several new themed displays on the third floor to further enhance discovery of Adult Fiction and Nonfiction books.

I would like to thank and recognize the following Collection Services staff who worked hard to relocate, shelve and create displays of all of these materials: **Lynnette Hopwood, Jake Luce, Christy Oestreich, Julie Walker, Katie Strickland and Mary Anderson.**



Collection Services Staff Updates

From Chris Castle, *Cataloging Supervisor*

The vinyl record collection was officially launched on June 12 to coincide with Record Store Day! During June, I cataloged a total of 105 vinyl records, with 52 requiring original cataloging. When combined with May's totals, I cataloged a total of 267 vinyl records for the starter collection and created 103 original records. Additionally, I cataloged 24 of the new vinyl record players. This month, I cataloged the 28 new pieces of Studio 300 equipment and created 17 original bib records for them. New stat codes were created for 11 collections specifically for Lucky Day materials. This will allow for greater statistical analysis of the Lucky Day collection. It was also decided to drop the call number prefixes of Lucky Day items since it is a small collection, shelved in one area, and arranged based on currency of the material rather than strictly alphabetically and by genre. Jake is currently determining the processing of the first Outreach memory kits, then will hand them over to me for cataloging. These are expected to be completed in July. Final cataloging and call number procedures were also decided for Outreach Adult Holiday materials. I updated the definition of TV Shows to "Content that is episodic or serialized in nature, often airing originally on TV, cable, or streaming meant for entertainment purposes. Includes miniseries. Does not include made for TV movies, movies based on a show, or series meant for educational purposes (e.g. Ken Burns series)." We felt that miniseries, the intent to be serialized, and the entertainment versus educational value needed to be stressed more so patrons will have an easier time finding the TV shows they are looking for in the TV section rather than genre-fied in the Movie section or in nonfiction. YA Series is being phased out and its current contents will be recataloged into the YA Fiction collection. I trained Brett on item record prefixes and the Polaris Label Manager. This will make recataloging projects more efficient and allow catalogers to focus on new materials more. Karina and I attended the WILIUG Spring Conference. Workroom renovations were completed this month, and we got to move back in. The cataloging team is now grouped together along the north wall of the department. New shelves were installed along the north wall for our materials in processing.

From Karina Andrus, *Cataloger*

I moved into my new workstation this month. New shelving was installed along the north wall of our department. I helped decide how we would be organizing materials to be cataloged on them. I continued to keep up with cataloging new materials, bookmobile items, and prioritized patron hold requests, while working to reduce the backlog of materials. I created a checklist for the selectors which will help fill in any gaps in the series we own. If I catalog anything that looks like the series is missing titles, I add it to this list, and they can check it against what they've ordered to make sure we can complete the series.

From Brett Luminais, *Children's Collection Librarian*

This month it has been vital to start preparations for the process of moving the YA collections. So, I have focused primarily on reviewing and weeding titles. I have pulled and reviewed YA Nonfiction titles by Dewey Decimal Classification, beginning with biographies. As of the end of June, I completed reviewing up to the early 600s, with a goal of completing the review process by the end of July. Additionally, I worked to eliminate the YA Series collection, which is very small and unnecessary. As of the end of June, there are only four series left in YA Series, and I will work with our catalogers to fold

these series into our main YA Fiction collection, a more appropriate location for these titles. Part of the move involves relocating our Anime collection to a 54 inch flare frame cart, and as such I have begun collaborating with the Adult Collections Librarian to remove old and underperforming titles from this collection to make relocating this collection a smooth and easy task. During all of this, I have continued to identify materials our patrons will desire and add them into carts for ordering in July, and continued to maintain weeding processes in the Juvenile collections.

From Lynnette Hopwood, *Adult Collection Librarian*

June kept us very busy. We settled into our new (wonderful and lovely) workspaces. We also moved collections around and debuted our vinyl record collection! With all of the changes my staff and I were able to do a lot of face out displays in order to highlight different areas of our collections. I have begun highlighting some of our nonfiction subject areas by the study rooms. Our collection statistics are staying low (which is a good thing) but I would like to lower them even more. By removing items that are out of date, in bad condition, or no longer being checked out we can make room for the new items. This will only increase our circulation statistics.

From Jacob Luce, *Acquisitions Supervisor*

For the month of June I continued to process invoices and process the various carts of materials for our collection provided to me by our Collection Librarians. The Acquisitions team has received and processed a total of 1,149 items of Outreach Opening Day materials. We have received a majority of the titles ordered for Outreach Opening Day. The vinyl records collection was officially launched on June 12th, 2021, to coincide with Record Store Day. The Acquisitions team continues to process the pre-ordered vinyl records that are now arriving. The vinyl record processing continues to go smoothly. The portable vinyl record players have all been processed and are circulating very well. We can barely keep them on the shelves. The portable vinyl record cases are circulating very well, too. The backpacks that were processed by the Acquisitions team were made available to our patrons on June 1st, to correspond with the kick off of summer reading. The backpacks have been getting checked out on a consistent basis. The patrons, especially the juveniles and teens, appear to really enjoy that as another option to the black messenger bags that we offer for checkout. Much of June was spent in preparation of the fiscal year rollover. This included checking on materials that have been cancelled, zeroing out POs, and paying invoices for the current fiscal year.

From Christine Jason, *Interlibrary Loan Specialist*

I began working on suggesting Christian Fiction Large Print titles for Lynnette to review for purchase. I went over the various series and authors that we had in Large Print and looked over what gaps we needed to fill as well as what is coming out new. I learned how to navigate Centerpoint Large Print's website in addition to Baker & Taylor. I was also asked to work on the Christian Fiction newsletter that comes out every other month. I am excited to share new titles as well as spotlighting some older titles with themes such as "Detecting Women" and "Coming to America".

Circulation by Branch

Branch	2020	2021	Change	% Change
Building	26,085	54929	28844	110.58%
Outreach	759	1400	641	84.45%
Studio 300	334	979	645	193.11%
Digital	9698	7,673	-2025	-20.88%
Totals	36,876	64981	28105	76.21%

Battle of the AV Formats

Format	Circs		Format	Circs
Blu-ray	2228	vs.	DVD	9259
CD Audiobook	539	vs.	Playaway Audiobook	485
Vinyl Record	202	vs.	Music CD	925

Special Collections

Collection	Circs
Backpacks	206
Dolls	59
Hotspots	39
Laptops	148
Lucky Day	1027
Rokus	42
STEAMboxes	89
Tween Book Boxes	12
Vinyl Records & Cases	243
Portable Record Players	49

Physical Collection Circulation

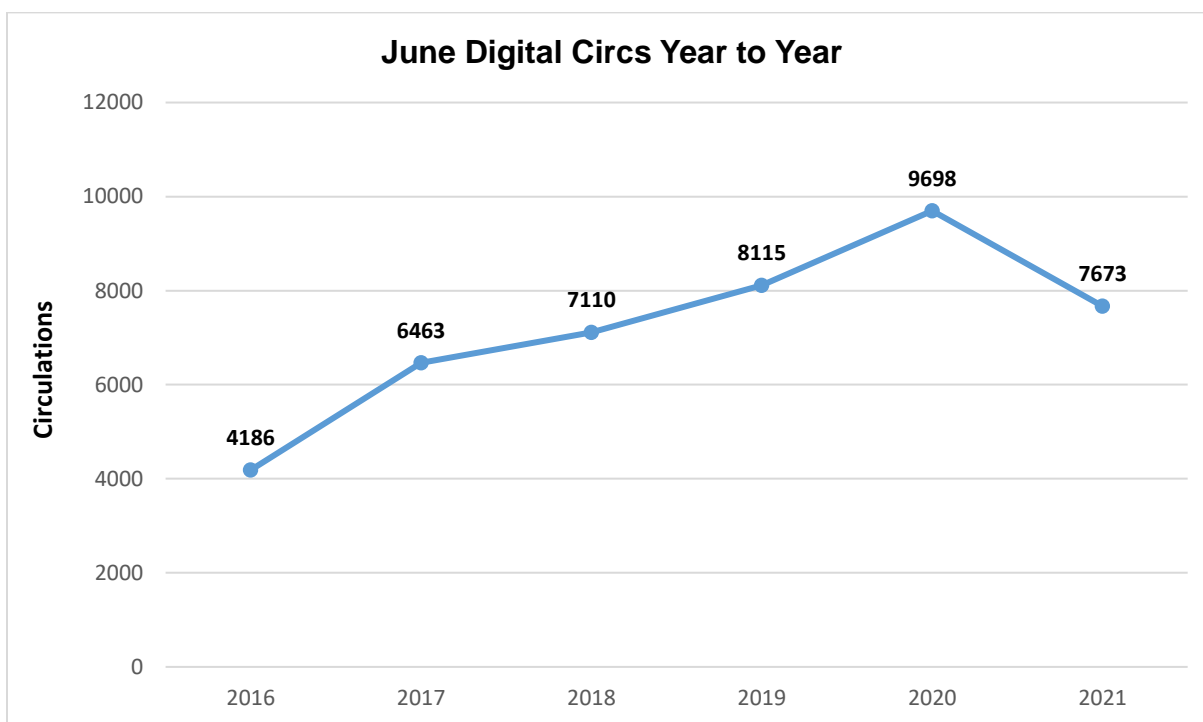
**Library building reopened to the public on June 15, 2020*

**Sorted alphabetically by collection*

Collections	Jun 2020 Circs	Jun 2021 Circs	Change	% Change
Adult Audiobooks	431	565	134	31%
Adult Fiction	3101	5235	2134	69%
Adult Graphic Novels	190	695	505	266%
Adult Nonfiction	2619	4952	2333	89%
Adult Video Games	139	404	265	191%
Beginning Readers	920	2675	1755	191%
Interlibrary Loan	87	271	184	211%
Juvenile Audiobooks	347	866	519	150%
Juvenile Fiction	2661	5102	2441	92%
Juvenile Graphic Novels	855	2325	1470	172%
Juvenile Kits	5	142	137	2740%
Juvenile Movies & TV	1502	3404	1902	127%
Juvenile Nonfiction	1624	2962	1338	82%
Juvenile Technology & Equipment	37	384	347	938%
Juvenile Video Games	311	1135	824	265%
Large Print	431	658	227	53%
Local Authors	1	16	15	1500%
Local History & Genealogy	0	0	0	
Magazines	630	655	25	4%
Movies & TV	5268	7936	2668	51%
Music	657	1123	466	71%
On-the-Fly	6	21	15	250%
Picture Books	3134	9368	6234	199%
Studio 300	330	980	650	197%
Technology & Equipment	59	489	430	729%
World Languages Adult	73	274	201	275%
World Languages Juvenile	136	556	420	309%
World Languages Young Adult	3	23	20	667%
Young Adult Audiobooks	36	37	1	3%
Young Adult Fiction	854	1523	669	78%
Young Adult Graphic Novels	211	1626	1415	671%
Young Adult Kits	0	18	18	
Young Adult Nonfiction	175	225	50	29%
Young Adult Technology & Equipment	3	1	-2	-67%
Young Adult Video Games	342	662	320	94%
TOTALS	27178	57308	30130	111%

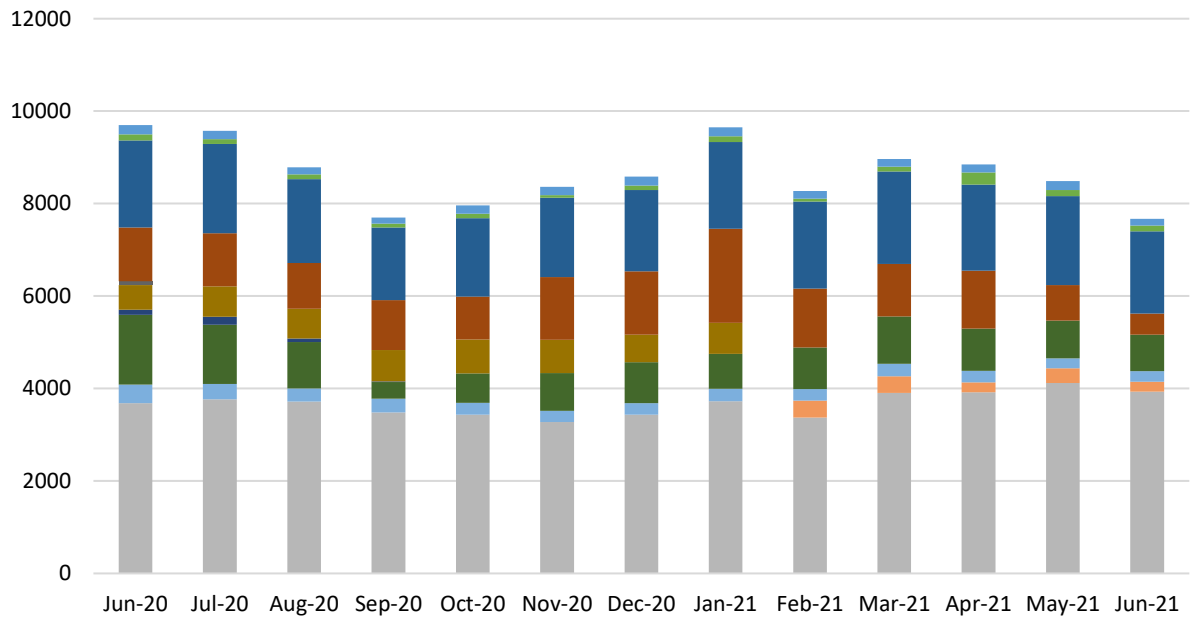
Digital Collection Usage

Digital Platform	Jun 2020	Jun 2021	Change	% Changed
OverDrive	3686	4145	459	12.45%
PressReader	127	121	-6	-4.72%
Kanopy	203	148	-55	-27.09%
Rbdigital Entertainment	82	0	-82	-100.00%
Hoopla	1886	1785	-101	-5.36%
Rbdigital eAudio	106	0	-106	-100.00%
eRead Illinois	400	233	-167	-41.75%
cloudLibrary	556	343	-213	-38.31%
cloudLibrary Shared	955	447	-508	-53.19%
Rbdigital eMags	535	0	-535	-100.00%
Freegal	1162	451	-711	-61.19%
Totals	9698	7673	-2025	-20.88%



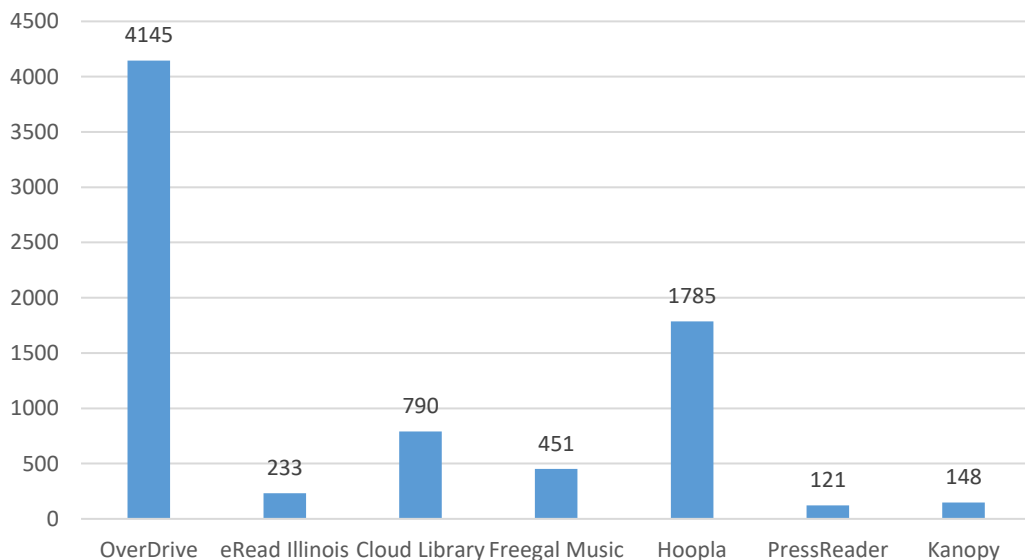
For **June**, digital circulation was **11.8%** of the library's total circulation.

Digital Collection Circulation Over the Year



	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Kanopy	203	183	155	133	177	181	196	192	165	161	168	198	148
PressReader	127	106	105	83	103	52	96	125	68	106	263	126	121
Hoopla	1886	1925	1811	1574	1694	1718	1758	1880	1878	2002	1863	1924	1785
Freegal Music	1162	1153	990	1076	925	1355	1373	2035	1272	1134	1254	772	451
RBDigital Entertainment	82	0	0	0	0	0	0	0	0	0	0	0	0
RBdigital eMags	535	655	646	678	732	720	596	671	0	0	0	0	0
RB Digital eAudio	106	177	72	17	0	0	0	0	0	0	0	0	0
Cloud Library	1511	1275	1003	356	643	820	883	751	901	1023	915	817	790
eRead Illinois	400	336	290	300	252	242	253	268	249	274	250	216	233
OverDrive eMags									368	356	215	316	216
OverDrive	3686	3766	3715	3483	3435	3274	3431	3728	3373	3907	3917	4120	3929

Digital Circulation By Platform



Digital Content Fast Facts

Overdrive

- There were **5,209 unique Pinnacle users**, which is a **-8.6% growth** from last year. Of those, **Fountaindale had 841 unique users** in the month, **67** of which are **new users**
- During the month, PLC yielded **25,722 total checkouts**; of those, **4,145 circs** were from Fountaindale patrons.
- Checkouts by Format: eBooks: 55.4%, audio: 38%, eMagazines: 6.6%
- Checkouts by Audience: Adults: 88.1%; Young Adults: 6.4%; Juvenile: 5.5%

eRead Illinois/Axis 360

- There were **99 active users** for the month, **26** of which are **new users**
- During the month, there were **136 eBook circs** and **97 eAudio circs**
- **eBooks** accounted for **58%** of checkouts, while **eAudio** accounted for **42%**.

cloudLibrary

- There were **79 active users** for the month, **15** of which are **new users**
- During the month, there were **307 eBook circs** and **36 eAudio circs**
- There were **447 circs from cloudLink patrons**
- There were **134** instances of **Pay-per-use** titles used

Hoopla

- The **top trending titles** were The Duchess of Duke Street Season One, Steven Universe Season 1, Still Standing Season 5, Death in Paradise Season 5, Leverage Season 3
- There were **1,785 circs** borrowed by **373 patrons**
- There were **373 unique patrons**, of which **23 new patrons** in the month
- **Audiobooks** were the most borrowed format, accounting for **51%** of all circs, followed by **eBooks with 30%**, **Movies/TV with 12%**

Kanopy

- The **most popular videos** were *Roman Holiday*, *You Are (Not) Small*, *Cleo From 5 to 7* and *Disobedience*.
- Patrons played **148 distinct video titles** and **377 video plays**
- There were **64 active users**

Freegal

- This month yielded **286 songs streamed** and **165 music downloads**
- Top **streaming music genres**: Pop, R&B, Jazz
- Top **downloaded music genres**: Folk, Classical, Pop, Rock

Physical Items Added and Withdrawn

Items	Jun 2021 Added	Jun 2021 Withdrawn
Adult Audiobooks	51	799
Adult Fiction	1506	1266
Adult Graphic Novels	43	3
Adult Nonfiction	448	78
Adult Video Games	1	0
Beginning Readers	23	0
Interlibrary Loan	289	0
Juvenile Audiobooks	9	0
Juvenile Fiction	427	1259
Juvenile Graphic Novels	186	75
Juvenile Kits	0	0
Juvenile Movies & TV	113	0
Juvenile Nonfiction	141	27
Juvenile Technology & Equipment	91	0
Juvenile Video Games	8	0
Large Print	93	4
Local Authors	1	0
Local History & Genealogy	4	0
Magazines	351	3
Movies & TV	396	841
Music	516	67
On-the-Fly	8	0
Picture Books	367	334
Studio 300	30	0
Technology & Equipment	123	2
World Languages Adult	10	49
World Languages Juvenile	13	1
World Languages Young Adult	1	0
Young Adult Audiobooks	11	0
Young Adult Fiction	82	42
Young Adult Nonfiction	27	112
Young Adult Technology & Equipment	0	0
Young Adult Video Games	0	5
TOTALS	5102 Added	4971 Withdrawn

Acquisitions & Processing

- Purchase Orders created and released: 37
- Invoices Paid: 284
- Boxes Received and Opened: 147
- Items Repaired: 429

Cataloging

- Items Cataloged and made available: 5102
- Original bibliographic records created: 102
- Magazines & Newspapers processed: 348

Interlibrary Loan

282	Items Received for our patrons <ul style="list-style-type: none">• 214 items from IL libraries• 68 items from out of state libraries
247	Items Sent out to other libraries <ul style="list-style-type: none">• 113 to IL libraries• 121 to out of state libraries• 13 to XYZ libraries
377	Items requested by our patrons this month <ul style="list-style-type: none">• 329 submitted in OCLC• 10 items were too new to request• 25 were available in Pinnacle• 13 were out of country only
313	Items requested by OCLC libraries this month <ul style="list-style-type: none">• 147 from IL libraries• 166 from out of state libraries• 0 out of country

Weeding & Collection Maintenance

CHQ Status	Adult	Young Adult	Juvenile	Totals
Dead - Items that have not circulated in <u>2</u> years CHQ Recommendation: less than 10%	2,278 Up 125 Items 2.09%	127 Up 18 Items 0.98%	941 Down 6,088 Items 0.91%	3,471 Down 11,539 Items 1.50%
Collection Check - Anything that has not circulated in <u>4</u> years CHQ Recommendation: less than 10%	73 Up 1 Item 3.04%	11 Stayed Same 8.66%	71 Up 7 Items 7.55%	155 Up 8 Items 4.47%
Grubby - Items that have circulated <u>75</u> times or more CHQ Recommendation: less than 10%	9,619 Down 70 Items 8.35%	587 Down 3 Items 4.51%	10,209 Up 171 Items 9.92%	20,415 Down 2 Items 8.83%
DOA* Items that have been added to the collection in the last 6-18 months, and only circulated 1 or less times. US average 16%	58 5.70%	2 3.45%	60 14.93%	120 8.12%

**DOA items have been reduced due to closures for COVID. Items purchased during closure to patrons (closed to patrons less than 75% of library capacity) do not count towards DOA.*

Displays

1st Floor:

Lobby Cart: Juneteenth – 66
Lobby Cart: Conversations – 46
Lobby Tree: Audiobooks – 17
Lobby Cart: Pride – 72
Lobby Cart: America the Beautiful – 25 (only up for 6 days in June)

2nd Floor

2nd Floor Desk Table – 9
2nd floor cart: Isn't It Romantic – 44

3rd Floor

Self-Check: Read the Rainbow – 48
3rd Floor Desk Table – 43
3rd Floor Cart: Hello Summer – 58
3rd Floor Cart: Something Borrowed Something Blue – 6
3rd Floor Cart: When Life Gives You Lemonade – 40
3rd Floor Nonfiction Golden Age of Hollywood – 1
3rd Floor Nonfiction Business Startup – 8
3rd Floor Nonfiction Sweet Treats – 4
3rd Floor Nonfiction Celebrating Fathers – 1
3rd Floor Nonfiction Crime Through Time – 1
3rd Floor Nonfiction Humor – 1
3rd Floor Nonfiction Travel Oddities – 10
3rd Floor Nonfiction LGBTQIA Biographies – 4

Children's

- #Own Voices – 209
- Colorful Animals – 42
- Find and Search Books – 2
- Fourth of July – 36
- Here comes the sun – 5
- In Memory: Eric Carle – 44
- In Memory: Lois Ehlert – 13
- Learn about colors – 45
- Old Movies – 36
- Pride – 23
- Rainbows – 20
- Video Games - 3

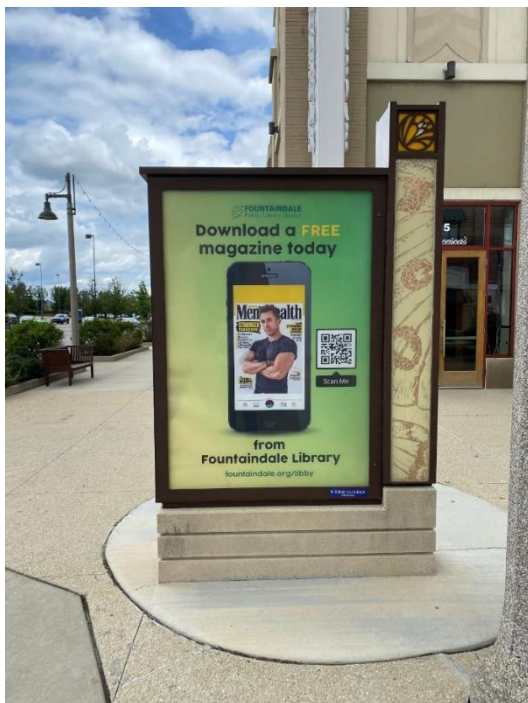




Communications (Melissa Bradley)

Communications Highlights

- Our Google Ads had 62,712 impressions and 6,068 clicks.
 - Campaigns with the most impressions:
 - Catalog Items: 52,914 impressions; 4,606 clicks
 - YouTube Channel: 7,024 impressions; 1,070 clicks
 - LinkedIn Learning: 794 impressions; 73 clicks
- We auto renewed 239 library cards with Patron Point.
- Melissa and Steven scheduled, wrote/edited and published 15 blog posts.
- Melissa and Steven edited/posted 38 YouTube videos.
- Melissa and Steven created seven [Instagram reels](#) which have 12,368 views combined.
- Our Spotify ads promoting Libby ended on June 28. The campaign had a total of 130,661 impressions and 176 clicks.
 - Our billboard ads at The Promenade run until August.



- Melissa and Steven spent most of the month interviewing Outreach and filming at various Outreach events for a video that will debut in July.
- Sabrina designed our beautiful, new welcome brochure, TV slides for the Bookmobile's new TV, flyers for Outreach's Family Fun Friday and MOPs 10+1 Party and promotional materials for our new vinyl collection.



Media

- [Illinois Senate Democrats](#) covered the elected officials who attended our Bookmobile ribbon cutting ceremony.
- [The Patch](#) Wrote about our new Bookmobile.
- [The Patch](#) posts all of our blog posts in their Community Corner section.

Social Media Metrics

- Facebook Metrics ***Facebook removed their analytics tool on July 1, 2021, so I can only access limited data points now.
 - 51 new followers
 - 24,533 people viewed our content (reach)
 - 1,458 engagements (likes, comments & shares)
 - 6,273 link clicks
- Twitter Metrics
 - 3 new followers
 - 397 page views
 - 7,092 tweet impressions
- Instagram Metrics
 - 24 new followers
 - 378 post likes & comments
 - 16,763 people viewed our content (reach)
- YouTube
 - 56 new subscribers (861 total)
 - 2,974 views
 - 158.6 hours of watch time
 - 53,421 impressions (How many times our video thumbnails were shown to viewers on YT.)

Email Marketing Metrics

- MailChimp:
 - 25 emails sent (This includes weekly blog roundup emails)
 - 147 new subscribers (This includes blog subscribers)
 - Average open rate: 23.75% (industry average is 21.33%)
 - Average click rate: 3.33% (industry average is 2.62%)

- Patron Point
 - Renewal emails open rate: 39.35%

Finance (Jennie Nguyen)

- **FY2021 Budget:** I worked with the Managers to review account activity, fiscal year end expenses, and budgets. Received final budget adjustment requests from the Managers for the 2020/2021 fiscal year. I have reviewed the final requests and made adjustments to the budget accordingly. The fiscal year budget adjustments are now finalized and the next step is to prepare the reports for our upcoming annual audit in August 2021.
- **Working Budget FY2022:** Compiled the budget data and presented the draft to the Executive Director for a final review. The working budget was represented at the June 17th board meeting and was approved by the Board of Trustees.
- **Tentative budget:** I reviewed and updated the line items for the budget and prepared the draft for the Tentative Budget & Appropriation Ordinance.
- **Board of Trustee Finance Orientation:** This year we will have two new board members. I worked on creating an orientation packet for the new board members on how the expenditure and revenue data are compiled for the working budget comparison and monthly treasury reports. This is the first time this type of financial orientation packet was created.
- **Audit:** Brian Zabel & Associates P.C. will perform the annual audit for fiscal year that ended June 30, 2021. The audit is scheduled to begin the week of August 2, 2021.
- **Bank/Investment Accounts:** With the change in the Board of Trustee members, all bank and investment accounts needed to be updated. The authorized signers forms were submitted to the Board President, Executive Director, and all other authorized signers for their signatures.
- **iPrime PMA Meeting:** The Executive Director and I met with our PMA representative, Courtney Soesbe, to discuss a proposed investment strategy.
- **Asset Tag Project:** The Finance Team, Allyse, Marlen and Laura, worked on compiling data and asset tagging all of the 90+ LED monitors. .
- **Unclaimed Properties:** Finance worked with the Circulation Manager to review the outstanding patron credits her department has which were 3+ years. The lists were compared to the data of credit that were sent to the State in 2020 and those whereby the patron had picked up their refund check. The records were updated to reflect this change.
- **Essential Product Storage Relocation:** Finance worked with Building Operations to relocate the essential products to the new storage locations. This will allow the Administration conference room to be open for staff room reservations.
- **OPEB (Other Post-Employment Benefits) Report** - I worked with the HR Manager to gather the requested information from Lauterbach & Amen data request for the fiscal year ending June 30, 2021. This report will be included in the annual financial report from the auditing firm.
- **New Fiscal Year Preparations:** The Finance team worked to prepare file folders and records for the new fiscal year.
- **Fiscal Year Closing Preparations:** The Finance team worked to review and prepare the necessary documents for processing all of the FY2021 invoices requested by the District Managers.

Human Resources (Lea Pottle)

Staffing and Recruiting

Open Positions:

- Adult & Teen Services Specialist- Adult Event Programming
- Building Security Monitor (2 positions)
- Circulation Services Aide
- Studio Services Specialist

New Hires:

- Orty Ortwein, Adult and Teen Services Specialist, 6/7
- Andrea Rodriguez, Human Resources Specialist, 6/21
- Erienne Birt, Adult and Teen Services Specialist-Readers Advisory, 7/5
- Matthew Cummins, Circulation Services Aide, 7/5

Transfers:

- Kelsey Schaefflein, Adult and Teen Services Specialist transferred to the Teen Specialist position, 6/14

Departures:

- Gerardo Marroquin, Building Security Monitor, 6/12
- Spencer Avery, Circulation Services Aide, 6/14
- McKayla Braid, Studio Services Specialist, 6/20
- Ethan Mercado, Circulation Services Aide, 6/26

Annual Medical Insurance Renewal; Lea and Andrea

- Processed all benefits during open enrollment.
- Verified benefit selections and payroll deductions.
- Worked with vendors to complete the open enrollment process.

Human Resources Specialist

Andrea Rodriguez joined the Fountaindale team on June 21st. She has been busy learning the position and meeting with department managers to complete her orientation. Even while starting her position in the middle of our benefit open enrollment, Andrea provided valuable assistance to help ensure the process was completed smoothly and on time. I look forward to working with her!

Information Technology (John Matysek)

- During the month of June 101 new help desk tickets were created by FPLD staff, and 97 new or existing tickets were solved by IT staff.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, moved all Collection Services staff workstation equipment back into their newly reconfigured workroom from temporary locations in the Board Room, Meeting Room B, and Meeting Room C.
- Applied a critical patch to the underlying VMware vSphere system software on the main network server.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, deployed all-in-one PC's configured for Summer Adventure sign-up to the public desks on the first, second, and third floors.
- Attended a webinar from vendor Cisco discussing a new web based portal to track Smart Net service support agreements on library owned equipment.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, worked with Outreach Services staff to troubleshoot and reconfigure the external camera display on the new bookmobile.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, configured an all-in-one PC with the self-check software module from vendor Communico for staff testing.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, reactivated and updated the digital meeting room signage for Meeting Rooms A and B, the Board Room, and the Admin Small Conference Room.
- Met with vendors ITsavvy and Hewlett Packard Enterprise (HPE) to discuss configuration of their hyper-converged infrastructure solution for replacing the library's current main network server and storage hardware.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, worked on tracing and identifying the HDMI wiring for the two television displays on the new bookmobile.
- Along with Randall Hildebrandt, Jose Robles, and Nathan Peddicord, began configuration of new staff Mac Mini computers for the Studio Services public desk.

BOARD MEETING AGENDA ITEMS BY MONTH

January	<ul style="list-style-type: none"> • Request to Travel for Trustees to ALA Annual Conference in June • Request to Travel for Executive Director to ALA Annual Conference in June
February	<ul style="list-style-type: none"> • Appointment of Executive Director Evaluation Liaisons
March	<ul style="list-style-type: none"> • Café Agreement Extension
April	<ul style="list-style-type: none"> • Executive Session Director Evaluation
May	<ul style="list-style-type: none"> • Health Insurance for upcoming Fiscal Year starting July 1 • Administration of Oath of Office (if election occurred) • Election of Board Officers (if election occurred)
June	<ul style="list-style-type: none"> • Working Budget for upcoming Fiscal Year starting July 1 • Salary Schedule Review • Merit Increase Review
July	<ul style="list-style-type: none"> • Tentative Budget & Appropriation Ordinance • Notice of Public Hearing for Budget & Appropriation Ordinance in September • Library Closing for Pathways Parade • Request to Travel for Trustees to ILA Annual Conference in October • Executive Session Minutes Review
August	<ul style="list-style-type: none"> • Resolution to Determine Estimate of Funds • Illinois Public Library Annual Report (IPLAR) • Resolution Designating Open Meeting Act Officers • Resolution Designating Freedom of Information Act Officers
September	<ul style="list-style-type: none"> • Public Hearing for Budget & Appropriation (B&A) Ordinance • Budget & Appropriation (B&A) Ordinance for next Fiscal Year • Chief Fiscal Officer's Statement of Revenues by Source • Request to Travel for Trustees to ALA Conference in January • Request to Travel for Executive Director to ALA Annual Conference in January
October	<ul style="list-style-type: none"> • Financial Report for previous Fiscal Year that ended June 30 • Resolution regarding Truth in Taxation Act • Library Closing Schedule for next Calendar Year • Board Meeting Schedule for next Calendar Year
November	<ul style="list-style-type: none"> • Tax Levy Ordinance • Maintenance Ordinance • Non-Resident Fee for next Calendar Year • Statement of Receipts and Disbursements Fiscal Year • Certified List of Trustees & Staff for Statement of Economic Interest
December	<ul style="list-style-type: none"> • Per Capita Grant Application • Executive Session Minutes Review

June 2021 District Statistics						Population Total		67683			
Total Circulation Statistics		64,981	Reading Programs	Adult	Teen	Children	Outreach	Total	Website Visits	Total Facebook Likes	
Building/Driveup		55,908	Reading Programs Offered	0	0	2	0	2	18,848	4,767	
Bookmobile		1,400	Reading Members	0	0	386	0	386	Proctoring	Total Twitter Followers	
Digital		7,673	Summer Reading	1	1	1	0	3	2	885	
Collection Databases			Summer Reading Members	417	240	490	0	1147	Faxes Sent	Total Instagram Followers	
			Collections Totals		Population Served	Building	Outreach	Total	372	1,258	
Interlibrary Loan Requests			New Physical Items	5,102	Total Visits	15,511	143	16,446	Scans Sent	Total eNews Subscribers	
Items Received for our Patrons		282			New Cardholders	246	1	247	3,811	7,734	
Items Sent to other Libraries		247			Active Cardholders	25,996	47	26,043	Pages Printed	COHS Students Enrolled	
			% Served		All cardholders **	41,334	Drive through visits	792	17,583	5	
In-house checkins (Not part of total circ)		N/A	Active cardholders	38.48%	Computer and Internet Sessions						Monthly Wireless Sessions
			All cardholders	61.07%	Studio 300	Children's	Vortex	Lab/Commons	Chromebooks		
					68	301	0	1,933	22	6,298	
Public Use of Meeting Rooms		S300 Audio Booths	Studio 300 GCRs	S300 Video Suites	Meeting Rooms	Study Rooms	Free Standing Book Drop Return Totals				
Number of events/uses		39	18	13	15	224	Building Front	Building Rear	Church	Ashbury's	
Attendance		43	26	19	134	295	4,220	5,736	923	136	
Programs	Programs Adults					Programs Teens				Mobile App Downloads	
	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	IOS: 4,574		
Numbered offered		20	6	11	17	10	0	0	10	Android: 881	
Attendance		195	375	96	471	123	0	0	123		
Programming hours		25	14	11	25	15	0	0	15		
Programs	Programs Children					Passive Programs for Teens/Adults				Total Offered	
	Children's Staff	Outreach Staff	Studio 300 Staff	Total	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	163		
Numbered offered		22	45	0	67	3	4	3	10	Total Attendance	
Attendance		511	2,041	0	2552	150	40	70	260	6,234	
Programming Hours		16.5	54	0	70.5	X	X	X	X	Total Programming Hours	
	Passive Programs for Children					Cross-Department Programs, Tours and Streaming Media Video Stats for All Ages				305	
	Children's Staff	Outreach Staff	Studio 300 Staff	Total	Building	Virtual (passive)	Virtual (streaming)	Total			
Numbered offered		33	0	0	33	4	26	39	69		
Attendance		1,266	0	0	1266	10	26	3,052	3,088		
Programming hours		x	0	0	X	15	13	166	194		
Questions		Studio 300	Circulation	ATSD	Outreach	CSD	Other	Unique Chat	Total		
Reference Total		163	44	1,012	927	1,415	55	71	3,687		
Directional		7	134	571	0	434	141	0	1,287		
One on One Assistance		11	78	58	0	40	0	0	187		
Comparison to Previous Year		This Year	Last Year	% change		This Year	Last Year	% change	*Includes virtual programs ** All cardholders are all patrons in our patron database which gets purged monthly to delete patrons with expired cards of 4 years or older		
Circulation		64,981	37,429	73.61%	Reference Questions	3,687	2,123	73.67%			
Visitors		16,446	6,034	172.56%	Computer Usage	2,324	1,408	65.06%			
Card Holders		25,996	25,696	1.17%	Wireless Sessions	6,298	11,273	-44.13%			
Room Bookings		309	26	1088.46%	Program Attendance*	6,234	6,670	-6.54%			

2020-2021 District Statistics						Population Total		67683			
Total Circulation Statistics		664,671	Reading Programs	Adult	Teen	Children	Outreach	Total	Website Visits	Total Facebook Likes	
Building/Driveup		547,918	Reading Programs Offered	0	1	20	0	21	221,217	55,910	
Bookmobile		13,523	Reading Members	0	14	4,502	0	4,516	Proctoring	Total Twitter Followers	
Digital		103,230	Summer Reading	2	2	2	0	6	16	885	
Collection Databases		10,939	Summer Reading Members	819	486	853	0	2,158	Faxes Sent	Total Instagram Followers	
			Collections Totals		Population Served	Building	Outreach	Total	5,140	1,258	
Interlibrary Loan Requests			New Physical Items	40,448	Total Visits	191,236	2,283	206,289	Scans Sent	Total eNews Subscribers	
Items Received for our Patrons		3,618			New Cardholders	11,232	4	11,236	50,731	7,734	
Items Sent to other Libraries		2,408			Active Cardholders	25,996	47	26,043	Pages Printed	COHS Students Enrolled	
			% Served		All cardholders **	41,334	Drive through visits	12,770	189,772	5	
In-house checkins (Not part of total circ)		N/A	Active cardholders	38.48%	Computer and Internet Sessions						Total Wireless Sessions
		All cardholders	61.07%								
				Studio 300	Children's	Vortex	Lab/Commons	Chromebooks			
				935	2,370	0	19,988	8,012			
Public Use of Meeting Rooms		S300 Audio Booths	Studio 300 GCRs	S300 Video Suites	Meeting Rooms	Study Rooms	Free Standing Book Drop Return Totals				
Number of events/uses		363	141	146	111	1,276	Building Front	Building Rear	Church	Ashbury's	
Attendance		420	193	216	964	1,642	243,413	115,978	10,622	1,691	
		Programs Adults				Programs Teens				Mobile App Downloads	
Programs		Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	IOS: 4,544	
Numbered offered		231	7	147	154	78	0	0	78	Android: 862	
Attendance		3,399	440	696	1,136	1,255	0	0	1,255		
Programming hours		342	17	148	164.5	121	0	0	121		
		Programs Children				Passive Programs for Teens/Adults				Total Offered	
Programs		Children's Staff	Outreach Staff	Studio 300 Staff	Total	Adult/Teen Staff	Outreach Staff	Studio 300 Staff	Total	2,062	
Numbered offered		101	763	0	864	28	37	4	69	Total Attendance	
Attendance		1,598	21,360	0	22958	1,030	359	94	1,483	98,144	
Programming Hours		66	681	0	746.5	X	X	X	X	Total Programming Hours	
		Passive Programs for Children				Cross-Department Programs, Tours and Streaming Media Video Stats for All Ages				4,179	
		Children's Staff	Outreach Staff	Studio 300 Staff	Total	Building	Virtual (passive)	Virtual (streaming)	Total		
Numbered offered		363	5	0	368	25	185	756	966		
Attendance		12,692	146	0	12838	11,409	185	61,201	72,795		
Programming hours		X	X	X	X	171	66	2,910	3,147		
Questions		Studio 300	Circulation	ATSD	Outreach	CSD	Other	Unique Chat	Total		
Reference Total		2,255	701	11,188	6,079	12,348	77	1,435	34,083		
Directional		219	1,938	8,727	0	4,332	148	0	15,364		
One on One Assistance		98	1,516	457	0	375	0	0	2,446		
Comparison to Previous Year		This Year	Last Year	% change		This Year	Last Year	% change	*Includes virtual programs ** All cardholders are all patrons in our patron database which gets purged monthly to delete patrons with expired cards of 4 years or older		
Circulation		664,671	705,403	-5.77%	Reference Questions	34,083	41,005	-16.88%			
Visitors		206,289	307,199	-32.85%	Computer Usage	31,305	47,245	-33.74%			
Card Holders		25,996	25,696	1.17%	Wireless Sessions	122,022	184,357	-33.81%			
Room Bookings		2,037	6,128	-66.76%	Program Attendance*	98,144	97,211	0.96%			