

FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES

May 18, 2023 | 7 p.m.

300 West Briarcliff Road | Bolingbrook | Margaret J. “Peggy” Danhof Board Room

View the meeting online via YouTube: <https://youtube.com/live/IY-H6b54Zk>

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
  - a. Board Meeting – April 20, 2023
  - b. Executive Session – April 20, 2023
5. Comments from the Public
6. Friends of the Library
7. New Business – Action Items
  - a. Acceptance of Election Results of the April 4, 2023 Consolidated Election
  - b. Administration of Oath of Office for Robert A. Kalnicky
  - c. Administration of Oath of Office for Meraj Alam
  - d. Administration of Oath of Office for Sarah M. Siska
  - e. Nominations for and Election of President Pro Tempore
  - f. Election of Board President
  - g. Election of Board Officers
  - h. Approval of Staff Health Insurance for Fiscal Year 2023/2024
  - i. Approval of Updated Agreement with First Presbyterian Church of DuPage Regarding Book Drop
8. Library Projects
9. Correspondence
10. Treasurer’s Report
11. Bills for Approval
  - a. Bills Paid Report – May, 2023
  - b. Bills Payable Report – May, 2023
12. Director’s Report – April, 2023
13. Unfinished Business
14. Reports
  - a. Building
  - b. Finance
  - c. Strategic
  - d. Internal Board Operations
15. Agenda Building for the Next Meeting
16. Announcements
17. Adjournment

## May 2023 Agenda Background

Paul Mills

### 7. New Business – Action Items

#### a. Acceptance of Election Results of the April 4, 2023 Consolidated Election

The Election Results of Robert Kalnicky and Meraj Alam being elected to the Fountaindale Public Library District Board of Trustees for six-year terms and Sarah Siska being elected to the Fountaindale Public Library District Board of Trustees for a four-term are accepted.

*Suggested Motion: Motion to accept the Election Results of the April 4, 2023 Consolidated Election.*

#### b. Administration of Oath of Office for Robert A. Kalnicky

The oath of office will be administered for Robert A. Kalnicky.

*Suggested Motion: No motion required.*

#### c. Administration of Oath of Office for Meraj Alam

The oath of office will be administered for Meraj Alam.

*Suggested Motion: No motion required.*

#### d. Administration of Oath of Office for Sarah M. Siska

The oath of office will be administered for Sarah M. Siska.

*Suggested Motion: No motion required.*

e. Nominations for and Election of President Pro Tempore

Nominations for the position of President Pro Tempore will be accepted.

*Suggested Motion: Motion to close the nominations for President Pro Tempore.*

A vote will be conducted to elect the President Pro Tempore.

*Suggested Motion: Motion to call a vote for the election of the President Pro Tempore.*

f. Election of Board President

The President Pro Tempore will accept nominations for the position of President and conduct an election for the position of President.

*Suggested Motion: Motion to close the nominations for President.*

A vote will be conducted to elect the President.

*Suggested Motion: Motion to call a vote for the election of the President.*

g. Election of Board Officers

The newly elected President of the Board will conduct elections for the offices of Vice President, Secretary and Treasurer.

*Suggested Motion: Motion to approve a slate of officers by acclamation.*

h. Approval of Health Insurance for Fiscal Year 2023/2024

Please see included memo for an in-depth review.

*Suggested Motion: Motion to fund the allocation for insurance at \$7,300.00 per eligible employee for those employees selecting health insurance and to fund an allocation of \$500.00 for those employees who do not select health insurance but wish to select dental, vision, life or AFLAC products.*

i. Approval of Updated Agreement with First Presbyterian Church of DuPage Regarding Book Drop

Our Library has operated a book drop return on the property of the First Presbyterian Church of DuPage since 2011. In reviewing our records, we realized that we should have an updated agreement regarding the book drop.

*Suggested Motion: Motion to approve the updated agreement with the First Presbyterian Church of DuPage regarding book drop.*

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DUPAGE COUNTIES, ILLINOIS  
HELD APRIL 20, 2023  
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, April 20, 2023 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Robert Kalnicky.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Kathryn Spindel, Bobby Armstrong, Sarah Siska, Meraj Alam and Robert Kalnicky.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Andreea Dobrescu, Brett Luminais, Joyce Arellano, Christina Theobald and Melissa Funsfsinn.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett, Bill Rieser and Jennie Mills.

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky  
NAYES: None  
ABSENT: None

MINUTES OF THE BOARD MEETING – March 16, 2023

The minutes of the board meeting held March 16, 2023 were presented. A motion to approve the minutes was made by Spindel, seconded by Valencia. Minutes were approved as read.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky  
NAYES: None  
ABSENT: None

EMPLOYEE RECOGNITION

President Kalnicky recognized Andreea Dobrescu for her 15 years of service and presented her with a certificate and award. Kalnicky also recognized Brett Luminais for his five years of service with a certificate and pin.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett distributed the Spring Friends Book Sale Report. The Friends reported a grand total of \$2,78.87. This included a combination of admission fees, membership renewals, book sales, bag sales and donations. Hargett reported that the Friends have scheduled the next two book sales. The Fall Book Sale will take place September 29-October 1, 2023 and the Spring Book Sale will be April 5-7, 2024.

NEW BUSINESS

Approval of Secretary Audit Liaisons

A motion to approve the appointment of Trustee Kathryn Spindel and Trustee Meraj Alam as the 2023 Secretary Liaisons was made by Valencia, seconded by Siska.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky  
NAYES: None  
ABSENT: None

Approval of Creation and Membership of Decennial Committee for Local Government Efficiency Act

A motion to approve the creation and membership of the Decennial Committee for the Local Government Efficiency Act with the committee to consist of all seven elected Trustees, resident Margaret J. “Peggy” Danhof, resident Jody Hargett and Executive Director Paul Mills was made by Valencia, seconded by Spindel.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky  
NAYES: None  
ABSENT: None

Review of Space Audit

The space audit report of the library that was prepared by David Vinjamuri was reviewed and discussed.

LIBRARY PROJECTS

Mills updated the Board on the exterior lighting project. Jasco is working on finding the missing bollard. Facilities Manager Tasos Priovolos is working with Jasco and Cooper on the lighting software issues.

CORRESPONDENCE

The Board received a letter from DuPage County regarding the Decennial Committee on Local Government Efficiency Act and its requirements for all Illinois Local Governmental units.

TREASURER'S REPORT

The Treasurer's Report for March, 2023 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – April, 2023

Bills paid for the month of April in the amount of \$55,933.15 was presented for approval. Motion to approve was made by Spindel, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky  
NAYES: None  
ABSENT: None

### Bills Payable Report – April, 2023

Bills payable for the month of April in the amount of \$306,947.07 was presented for approval. Motion to approve was made by Spindel, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky  
NAYES: None  
ABSENT: None

### DIRECTOR'S REPORT – March, 2023

Mills reported that the library will launch our new brand in conjunction with National Library Week. This will also include a revamp of the library's website.

Mills asked about the individual and group photos that were taken in March. The Board would like to see cropped versions of the group photos of options B, A and J.

On Tuesday, April 25 at 7:30 p.m. the Village of Bolingbrook will present a Proclamation for the 2023 National Library Week.

Trustee Valencia asked about the condition of the wooden pillars under the canopy front entrance. Mills responded that he will contact Tasos Priovolos and provide an update.

### UNFINISHED BUSINESS

None.

### REPORTS

Building – The liaisons met last week with Ron McGrath from Tria Architecture, Tasos Priovolos, and Executive Director Mills. They discussed possible upcoming projects including interior lighting replacement to LED, repaving the parking lot, and adding electric car chargers. For the interior lighting project, the staff work areas would be replaced first. Mr. McGrath will be present at the June Board Meeting to further discuss.

Finance – The liaisons met on Monday, April 17 along with Finance Manager Jennie Nguyen and Executive Director Mills.

Strategic Plan – None.

Internal Board Operations – None.



## AGENDA BUILDING FOR THE NEXT MEETING

None.

## ANNOUNCEMENTS

The Board wished Trustee Alam Happy Birthday.

Trustee Valencia mentioned that one of his boxers will be competing at the National Golden Gloves Tournament.

Trustee Siska announced that her daughter will be participating in the Battle of the Books next week.

## EXECUTIVE SESSION

A motion was made by Armstrong, seconded by Siska, to enter Executive Session at 7:33 p.m. for Personnel 5 ILCS 120/2 (c) (1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.”

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky  
NAYES: None  
ABSENT: None

A motion was made by Spindel, seconded by Valencia, to return to Open Session at 7:57 p.m.

## OPEN SESSION

### APPROVAL OF EXECUTIVE DIRECTOR COMPENSATION ADJUSTMENT

A motion to table the decision until the next Board Meeting was made by Siska, seconded by Alam.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky  
NAYES: None  
ABSENT: None

ADJOURNMENT

A motion to adjourn the meeting at 7:58 p.m. was made by Spindel, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky  
NAYES: None  
ABSENT: None

Approved: \_\_\_\_\_  
Marcelo Valencia, Secretary

\_\_\_\_\_  
Robert A. Kalnicky, President

RUN DATE:04/19/23 09:22 AM

CONSOLIDATED ELECTION  
APRIL 4, 2023

	VOTES	PERCENT	FOUNTAINDALE LIBRARY TRUSTEE FULL							VOTES	PERCENT
01 = BALLOTS CAST	5,335		VOTE FOR NOT MORE THAN 2								
FOUNTAINDALE LIBRARY TRUSTEE UNEXP 4YR			05 = ROBERT KALNICKY*							3,794	50.93
VOTE FOR NOT MORE THAN 1			06 = MERAJ ALAM*							3,452	46.34
02 = SARAH SISKI*	4,536	100.00	07 = WRITE-IN							203	2.73
03 = OVER VOTES	0		08 = OVER VOTES							10	
04 = UNDER VOTES	799		09 = UNDER VOTES							3,201	
			01	02	03	04	05	06	07	08	09
0019 DU PAGE PCT 001	1	0	0	1	0	0	0	0	0	0	2
0022 DU PAGE PCT 004	178	156	0	22	116	116	6	1	116		
0023 DU PAGE PCT 005	191	163	0	28	144	114	10	0	114		
0024 DU PAGE PCT 006	220	191	0	29	173	163	1	0	103		
0025 DU PAGE PCT 007	3	2	0	1	2	0	0	0	4		
0026 DU PAGE PCT 008	217	187	0	30	141	139	11	1	141		
0027 DU PAGE PCT 009	142	124	0	18	110	100	3	1	69		
0028 DU PAGE PCT 010	267	234	0	33	170	198	10	0	156		
0029 DU PAGE PCT 011	219	197	0	22	162	151	12	0	113		
0030 DU PAGE PCT 012	215	175	0	40	149	144	2	0	135		
0031 DU PAGE PCT 013	177	159	0	18	128	123	8	0	95		
0032 DU PAGE PCT 014	243	204	0	39	166	159	14	1	145		
0033 DU PAGE PCT 015	247	201	0	46	176	156	6	0	156		
0034 DU PAGE PCT 016	230	187	0	43	149	139	3	1	167		
0035 DU PAGE PCT 017	225	185	0	40	156	148	14	1	130		
0036 DU PAGE PCT 018	197	172	0	25	138	129	8	1	117		
0037 DU PAGE PCT 019	182	156	0	26	134	119	8	0	103		
0038 DU PAGE PCT 020	139	118	0	21	108	95	2	0	73		
0039 DU PAGE PCT 021	190	159	0	31	143	114	8	0	115		
0040 DU PAGE PCT 022	213	176	0	37	157	135	1	0	133		
0041 DU PAGE PCT 023	204	178	0	26	145	134	10	1	117		
0042 DU PAGE PCT 024	211	175	0	36	152	131	7	0	132		
0043 DU PAGE PCT 025	181	150	0	31	124	106	15	1	115		
0044 DU PAGE PCT 026	160	136	0	24	118	102	7	0	93		
0045 DU PAGE PCT 027	180	148	0	32	121	114	6	0	119		
0046 DU PAGE PCT 028	152	137	0	15	103	95	12	0	94		
0047 DU PAGE PCT 029	192	159	0	33	152	118	3	0	111		
0048 DU PAGE PCT 030	161	137	0	24	106	91	8	1	115		
0049 DU PAGE PCT 031	102	88	0	14	78	58	5	0	63		
0050 DU PAGE PCT 032	0	0	0	0	0	0	0	0	0		
0051 DU PAGE PCT 033	35	26	0	9	26	17	0	0	27		
0286 WHEATLAND PCT 019	55	50	0	5	41	38	3	0	28		
0289 WHEATLAND PCT 022	6	6	0	0	6	6	0	0	0		

I, the undersigned do hereby certify that on April 25, 2023, I canvassed the returns of an election held on April 4, 2023 for **FOUNTAINDALE PUBLIC LIBRARY DISTRICT**, and I proclaim that a total of **5,494** voters requested and received ballots and I do further certify the number of votes received for each candidate for this office, **and the winners are denoted with an asterisk next to his or her name.**

I further certify that the above is a true and complete Abstract of Votes and was prepared in my presence on April 25, 2023.

*Lauren Staley Ferry*

Lauren Staley Ferry, County Clerk  
The County of Will, Illinois



**DUPAGE COUNTY CLERK  
ELECTION DIVISION**

**Jean Kaczmarek**  
DuPage County Clerk

**OFFICIAL CANVASS OF VOTES  
FOR THE CONSOLIDATED ELECTION**

CHAPTER 10 ACT 5 / ARTICLE 22-1 OF THE ELECTION CODE

**Consolidated Election  
April 4, 2023**

**State of Illinois  
County of DuPage**

I, Jean Kaczmarek, DuPage County Clerk, do hereby Certify and proclaim that on April 4, 2023, a total of 124,033 Voters requested and received Official Ballots and further Certify that the following is a true and correct copy of the Official Votes cast, tabulated and herein recorded.

I, further, Certify that on April 25, 2023, I canvassed the returns of the Consolidated Election held on April 4, 2023, for the County of DuPage and the foregoing is a true and correct copy of the Abstract of Votes cast in DuPage County in the Consolidated Election held on Tuesday, the 4th day of April, 2023, A.D., and said Abstract was prepared in my presence in the Office of the DuPage County Clerk's, Election Division, and is now on file in my Office.

  
\_\_\_\_\_  
Jean Kaczmarek, County Clerk  
The County of DuPage, Illinois

Dated: April 25, 2023

Consolidated Election

Registered Voters

124033 of 610092 = 20.33%

4/4/2023

Precincts Reporting

930 of 930 = 100.00%

Run Date

04/25/2023

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**BENSENVILLE COMMUNITY PUBLIC LIBRARY DISTRICT - FOR LIBRARY TRUSTEE - (Vote for not more than two)**

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
18	18	100.00%	1,781	10,758	16.56%

Choice	Party	Early Voting		Vote By Mail		Polling		Provisional		Total	
Consuelo Cabral-Marquez		267	100.00%	443	100.00%	679	100.00%	6	100.00%	1,395	100.00%
Cast Votes:		267	100.00%	443	100.00%	679	100.00%	6	100.00%	1,395	100.00%

**BENSENVILLE COMMUNITY PUBLIC LIBRARY DISTRICT-FOR LIBRARY TRUSTEE TO SERVE AN UNEXPIRED 4 YEAR TERM - (Vote for one)**

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
18	18	100.00%	1,781	10,758	16.56%

Choice	Party	Early Voting		Vote By Mail		Polling		Provisional		Total	
Michele Janovsky		146	47.25%	243	51.27%	404	52.06%	1	14.29%	794	50.70%
Jacqueline "Jaci" Charbonneau		163	52.75%	231	48.73%	372	47.94%	6	85.71%	772	49.30%
Cast Votes:		309	100.00%	474	100.00%	776	100.00%	7	100.00%	1,566	100.00%

**FOUNTAINDALE PUBLIC LIBRARY DISTRICT - FOR LIBRARY TRUSTEE - (Vote for not more than two)**

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
4	4	100.00%	159	1,162	13.68%

Choice	Party	Early Voting		Vote By Mail		Polling		Provisional		Total	
Meraj Alam		3	37.50%	50	55.56%	59	47.20%	2	66.67%	114	50.44%
Robert Kalnicky		5	62.50%	40	44.44%	66	52.80%	1	33.33%	112	49.56%
Cast Votes:		8	100.00%	90	100.00%	125	100.00%	3	100.00%	226	100.00%

Consolidated Election

Registered Voters

124033 of 610092 = 20.33%

4/4/2023

Precincts Reporting

930 of 930 = 100.00%

Run Date

04/25/2023

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**FOUNTAINDALE PUBLIC LIBRARY DISTRICT - FOR LIBRARY TRUSTEE TO SERVE AN UNEXPIRED 4 YEAR TERM - (Vote for one)**

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
4	4	100.00%	159	1,162	13.68%

Choice	Party	Early Voting		Vote By Mail		Polling		Provisional		Total	
Sarah Siska		6	100.00%	52	100.00%	77	100.00%	2	100.00%	137	100.00%
Cast Votes:		6	100.00%	52	100.00%	77	100.00%	2	100.00%	137	100.00%

**GLENSIDE PUBLIC LIBRARY DISTRICT - FOR LIBRARY TRUSTEE - (Vote for not more than two)**

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
31	31	100.00%	1,512	18,550	8.15%

Choice	Party	Early Voting		Vote By Mail		Polling		Provisional		Total	
Jessica Breede		93	96.88%	546	97.50%	580	94.00%	11	91.67%	1,230	95.72%
Mohammed Mortoja (W)		3	3.13%	14	2.50%	37	6.00%	1	8.33%	55	4.28%
Cast Votes:		96	100.00%	560	100.00%	617	100.00%	12	100.00%	1,285	100.00%

**GLENSIDE PUBLIC LIBRARY DISTRICT - FOR LIBRARY TRUSTEE TO SERVE AN UNEXPIRED 4 YEAR TERM - (Vote for one)**

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
31	31	100.00%	1,512	18,550	8.15%

Choice	Party	Early Voting		Vote By Mail		Polling		Provisional		Total	
Christine E. Maes (W)		3	100.00%	9	100.00%	34	100.00%	1	100.00%	47	100.00%
No Candidate/Candidato		0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Cast Votes:		3	100.00%	9	100.00%	34	100.00%	1	100.00%	47	100.00%

IN THE MATTER OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT,  
WILL AND DUPAGE COUNTIES, ILLINOIS

OATH OF OFFICE  
AS TRUSTEE OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT,  
WILL AND DUPAGE COUNTIES, ILLINOIS

I, Robert A. Kalnicky, having been duly elected to the office of TRUSTEE of the  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES,  
ILLINOIS, do solemnly swear that I will support the Constitution of the United States, and the  
Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of  
Library Trustee of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND  
DUPAGE COUNTIES, ILLINOIS according to the best of my ability.

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Subscribed and sworn to before me this 18<sup>th</sup> day of May, 2023.

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Marcelo Valencia, Secretary  
Fountaindale Public Library District

(DISTRICT SEAL)

IN THE MATTER OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT,  
WILL AND DUPAGE COUNTIES, ILLINOIS

OATH OF OFFICE  
AS TRUSTEE OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT,  
WILL AND DUPAGE COUNTIES, ILLINOIS

I, Meraj Alam, having been duly elected to the office of TRUSTEE of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Library Trustee of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS according to the best of my ability.

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Subscribed and sworn to before me this 18<sup>th</sup> day of May, 2023.

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Marcelo Valencia, Secretary  
Fountaindale Public Library District

(DISTRICT SEAL)



IN THE MATTER OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT,  
WILL AND DUPAGE COUNTIES, ILLINOIS

OATH OF OFFICE  
AS TRUSTEE OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT,  
WILL AND DUPAGE COUNTIES, ILLINOIS

I, Sarah M. Siska, having been duly elected to the office of TRUSTEE of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Library Trustee of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS according to the best of my ability.

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Subscribed and sworn to before me this 18<sup>th</sup> day of May, 2023.

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Marcelo Valencia, Secretary  
Fountaindale Public Library District

(DISTRICT SEAL)

May 18, 2023

From: Lea Pottle, Human Resources Manager  
To: Board of Trustees  
Subj: Employee Health Insurance Renewal for 2023/2024

### **History**

- 2019/2020 – Total decrease for medical .1% and dental increase by 2.5%  
Board approved annual allocation: \$6,780
- 2020/2021 – Total increase for medical 2% and dental increase by 0%  
Board approved annual allocation: \$6,700
- 2021/2022 – Total decrease for medical .1% and dental increase by 0%  
Board approved annual allocation: \$6,750
- 2022/2023 – Total increase for medical 3.55% and dental increase by 0%  
Board approved annual allocation: \$7,000

### **Background**

- Health insurance coverage is with Blue Cross/Blue Shield of Illinois.
- Current total number of eligible full-time employees is 62.
- An allocation of \$500.00 is available for those employees who do not select health insurance allowing the employee the opportunity to select dental, vision, life or AFLAC products.
- Employees also have an option of additional health plans for an additional cost.
- Family coverage is available at the employee's expense.

### **Discussion**

According to the HR Source 2022 Library Survey, the average percent of premium paid by a library for single coverage PPO from 85 area libraries participating is 82.9%.

### **Medical Renewal**

BCBS of IL issued an initial renewal with a 12.50% increase. Rob Duerr, Account Executive with Alliant Mesirow Insurance Services, worked with the underwriters to revise the renewal bringing it to a 5.94% increase in overall renewal rates. The District is appreciative of Rob's actions on behalf of our organization.

### **Dental Renewal**

BCBS of IL issued an initial renewal with a 3% increase to the District's current dental plan. A revised renewal with a 0% increase was negotiated. The District will continue to offer the same two dental plans for employees.

## Vision Renewal

No change in rates for vision coverage with EyeMed.

## Life and Dependent Life Renewal

No change in rates for Life and Dependent Life renewal with Dearborn National.

The library purchases the life insurance for all benefit eligible employees. The annual premium for this benefit is \$7,179.60.

## Recommendation

*Due to the increase in the renewal rates for medical premiums and no increase in dental premiums, a recommendation is being made for the District to increase the funding from \$7,000 to \$7,300 per employee. This increase will allow us to cover a similar percentage of the cost of benefits as last year. This valuable benefit assists with the recruitment of staff in a competitive market place.*

*Funding will cover the following percentages for Single Medical, Dental, and Vision coverages:*

	Proposed 2023/2024	2022/2023	Employees covered
PPO-Select, Option 1	100%	99.15%	5
PPO-Select, Option 2	97.45%	96.61%	12
HMO	95.96 %	96.92%	15
HDHP w/HSA	86.20%	86.42%	1
PPO+	82.12%	79.93%	8

Currently 11 Staff members do not enroll in the District's Group Medical coverages. It is possible that circumstances may change and they may be eligible to join during the year.

*For those employees who do not elect medical coverage, it is recommended that the \$500.00 allocation continue with options to select Single Dental, Single Vision and Life Insurance. This amount is sufficient to cover the cost for these policies.*

*Suggested Motion: Motion to fund the allocation for insurance at \$7,300.00 per eligible employee for those employees selecting health insurance and to fund an allocation of \$500.00 for those employees who do not select health insurance but wish to select dental, vision, life or AFLAC products.*



300 W. Briarcliff Road  
Bolingbrook, IL 60440  
Phone: 630.759.2102  
Fax: 630.759.6180  
help@fountaindale.org  
fountaindale.org

May 18, 2023

Reverend KJ Norris  
First Presbyterian Church of DuPage  
180 North Weber Road  
Bolingbrook, IL 60440

Dear Reverend Norris:

The purpose of this letter of agreement is to outline the scope of services and responsibilities for the library bookdrop that will be installed on the property of the First Presbyterian Church (hereafter referred to as Church) by the Fountaindale Public Library District (hereafter referred to as Library).

#### Services to Be Rendered

The Library will install a bookdrop on the property of the Church. The exact location on the Church's property will be mutually determined.

The Library will be responsible for servicing and maintaining the bookdrop. The Church is responsible for notifying the Library in a timely fashion of any issues they observe with the bookdrop. The Church is also responsible for clearing snow and other obstacles so that the bookdrop remains accessible.

#### Costs

The Library is responsible for all costs related to the installation and servicing of the bookdrop.

#### Termination

This letter of agreement may be terminated by either the Church or the Library with 60 days notice. In the event of termination of this letter of agreement, the Library is responsible for removal of the bookdrop.

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### Board of Trustees

**Robert A. Kalnicky**  
President

**Celeste M. Bermejo**  
Vice President

**Marcelo Valencia**  
Secretary

**Kathryn J. Spindel**  
Treasurer

**Bobby Armstrong**  
Trustee

**Sarah M. Siska**  
Trustee

**Meraj Alam**  
Trustee



Sincerely,

Paul Mills  
Executive Director  
Fountaindale Public Library District  
300 West Briarcliff Road  
Bolingbrook, IL 60440  
630-685-4157  
[pmills@fountaindale.org](mailto:pmills@fountaindale.org)

First Presbyterian Church Acceptance of this Letter of Agreement

\_\_\_\_\_ (authorized signature)

\_\_\_\_\_ (printed name and title)

# Fountaindale Public Library District

## Cash and Investment

April 30, 2023

	<u>Beginning Balance</u>	<u>Net Change-YTD</u>	<u>Ending Balance</u>
Cash and Investments			
Cash			
Cash Checking/Wintrust Operating	\$886,050.73	\$165,834.01	\$1,051,884.74
Cash Checking/Payroll	\$160,870.85	\$39,747.16	\$200,618.01
Petty Cash	\$3,232.09	\$0.00	\$3,232.09
Total Cash	<u>\$1,050,153.67</u>	<u>\$205,581.17</u>	<u>\$1,255,734.84</u>
Investments			
Investment - General Fund/Wintrust MM	\$7,514,793.56	(\$3,158,232.71)	\$4,356,560.85
Investment - IL Funds/General	\$71,415.42	\$2,111.09	\$73,526.51
Investment - IL Funds/INB/E-Pay	\$70,251.02	\$4,134.52	\$74,385.54
Investment - Special Reserve/Wintrust MM	\$3,084,744.36	\$91,509.40	\$3,176,253.76
Investment - Working Cash/Wintrust MM	\$1,075,221.49	\$31,440.01	\$1,106,661.50
Investment - Special Reserve/PMA	\$16,718,917.63	\$252,761.22	\$16,971,678.85
Total Investments	<u>\$28,535,343.48</u>	<u>(\$2,776,276.47)</u>	<u>\$25,759,067.01</u>
Bond Fund			
4-1211-40 Invest/Wintrust MM Account	\$1,795,056.72	(\$1,328,939.57)	\$466,117.15
Total Bond Fund	<u>\$1,795,056.72</u>	<u>(\$1,328,939.57)</u>	<u>\$466,117.15</u>
Total Cash and Investments	<u>\$31,380,553.87</u>	<u>(\$3,899,634.87)</u>	<u>\$27,480,919.00</u>

Special Res. PMA - 1.121%  
General - IL Fund - 4.871%  
Money Market Wintrust - 4.970%

# Fountaindale Public Library District

## Revenue Report

April 30, 2023

	<b>Current Month</b>	<b>Year to Date</b>	<b>Percent Collected</b>	<b>Budgeted Receipts</b>	<b>Uncollected Receipts</b>
Revenue					
Revenue Funds 1-8					
Property Tax - Will - 2022 - Est.	\$0.00	\$0.00	0.00%	\$4,619,459.35	\$4,619,459.35
Property Tax Dupage 2022 - Est.	\$0.00	\$0.00	0.00%	\$94,274.68	\$94,274.68
Property Tax Will - 2021	\$0.00	\$4,427,374.66	99.88%	\$4,432,915.40	\$5,540.74
Property Tax Dupage - 2021	\$0.00	\$87,888.89	97.15%	\$90,467.66	\$2,578.77
Other Tax	\$53,654.45	\$363,975.61	88.69%	\$410,403.00	\$46,427.39
Interest	\$59,132.84	\$582,683.79	97.11%	\$600,000.00	\$17,316.21
Circulation Fees	\$574.27	\$12,099.97	100.83%	\$12,000.00	(\$99.97)
Copy Machines	\$392.80	\$4,497.26	89.95%	\$5,000.00	\$502.74
Fax Machine	\$367.15	\$4,070.92	90.46%	\$4,500.00	\$429.08
Printing	\$1,188.68	\$13,422.10	89.48%	\$15,000.00	\$1,577.90
Miscellaneous	\$644.55	\$22,050.07	88.20%	\$25,000.00	\$2,949.93
Reimbursements	\$1,883.00	\$4,313.04	86.26%	\$5,000.00	\$686.96
Board Reimbursements	\$0.00	\$442.66	88.53%	\$500.00	\$57.34
Leases	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
Grant Income	\$0.00	\$98,897.28	100.00%	\$98,897.00	(\$0.28)
<b>Total Operating Funds</b>	<b>\$117,837.74</b>	<b>\$5,621,716.25</b>	<b>53.99%</b>	<b>\$10,413,417.09</b>	<b>\$4,791,700.84</b>
Bond Fund					
Property Tax - Will 2022 - Est.	\$0.00	\$0.00	0.00%	\$1,526,612.64	\$1,526,612.64
Property Tax - Dupage 2022 - Est.	\$0.00	\$0.00	0.00%	\$31,155.36	\$31,155.36
Property Tax - Will 2021	\$0.00	\$1,482,360.15	99.86%	\$1,484,493.32	\$2,133.17
Property Tax - Dupage 2021	\$0.00	\$29,709.33	98.06%	\$30,295.78	\$586.45
Interest Bond Fund	\$1,733.79	\$46,490.95	66.42%	\$70,000.00	\$23,509.05
<b>Total Bond Fund</b>	<b>\$1,733.79</b>	<b>\$1,558,560.43</b>	<b>49.60%</b>	<b>\$3,142,557.10</b>	<b>\$1,583,996.67</b>
<b>Total Revenue</b>	<b>\$119,571.53</b>	<b>\$7,180,276.68</b>	<b>52.97%</b>	<b>\$13,555,974.19</b>	<b>\$6,375,697.51</b>

# Fountaindale Public Library District

## Expenditure Report

April 30, 2023

	<u>Current Month</u>	<u>Year to Date</u>	<u>% Expended</u>	<u>Working Budget</u>	<u>Unexpended Budget</u>
Expenditures					
Total Expenditures - Operating Funds					
General Fund Expenditures					
Personnel Expense	\$393,020.99	\$3,968,065.47	71.66%	\$5,537,400.00	\$1,569,334.53
Contractual Services	\$74,143.45	\$472,087.88	69.02%	\$684,000.00	\$211,912.12
Supplies & Utilities	\$62,462.23	\$347,888.32	55.82%	\$623,200.00	\$275,311.68
Library Materials	\$107,497.25	\$664,914.15	52.25%	\$1,272,500.00	\$607,585.85
Capital Expenditures	\$24,282.51	\$630,403.96	60.13%	\$1,048,375.00	\$417,971.04
Miscellaneous	\$6,699.91	\$39,192.77	51.57%	\$76,000.00	\$36,807.23
Per Capita Grant	\$0.00	\$0.00	0.00%	\$98,897.00	\$98,897.00
Total General Fund Expenditures	<u>\$668,106.34</u>	<u>\$6,122,552.55</u>	<u>65.55%</u>	<u>\$9,340,372.00</u>	<u>\$3,217,819.45</u>
Other Fund Expenditures					
Audit Fund Expenditures	\$0.00	\$9,260.00	76.53%	\$12,100.00	\$2,840.00
Liability Insurance Fund Expendit	\$0.00	\$102,502.00	65.08%	\$157,500.00	\$54,998.00
Soc Sec/IMRF Fund Expenditures	\$42,863.70	\$528,522.90	73.12%	\$722,825.00	\$194,302.10
Special Reserve Fund Expenditur	\$0.00	\$0.00	0.00%	\$100.00	\$100.00
Maintenance Fund Expenditures	\$35,416.61	\$315,892.56	72.62%	\$435,000.00	\$119,107.44
Total Other Fund Expenditures	<u>\$78,280.31</u>	<u>\$956,177.46</u>	<u>72.03%</u>	<u>\$1,327,525.00</u>	<u>\$371,347.54</u>
Total Expenditures - Operating Funds	<u>\$746,386.65</u>	<u>\$7,078,730.01</u>	<u>66.36%</u>	<u>\$10,667,897.00</u>	<u>\$3,589,166.99</u>
Bond Fund Expenditures					
Principal Payment - 2016A	\$0.00	\$855,000.00	100.00%	\$855,000.00	\$0.00
Interest Payment - 2016A	\$0.00	\$152,300.00	100.00%	\$152,300.00	\$0.00
Principal Payment - 2018	\$0.00	\$1,335,000.00	100.00%	\$1,335,000.00	\$0.00
Interest Payment - 2018	\$0.00	\$325,750.00	100.00%	\$325,750.00	\$0.00
Principal Payment - 2019	\$0.00	\$175,000.00	100.00%	\$175,000.00	\$0.00
Interest Payment - 2019	\$0.00	\$289,800.00	100.00%	\$289,800.00	\$0.00
Total Bond Fund Expenditures	<u>\$0.00</u>	<u>\$3,132,850.00</u>	<u>100.00%</u>	<u>\$3,132,850.00</u>	<u>\$0.00</u>
Total	<u>\$0.00</u>	<u>\$3,132,850.00</u>	<u>100.00%</u>	<u>\$3,132,850.00</u>	<u>\$0.00</u>
Total Expenditures - All Funds	<u>\$746,386.65</u>	<u>\$10,211,580.01</u>	<u>73.99%</u>	<u>\$13,800,747.00</u>	<u>\$3,589,166.99</u>



Fountaindale Pubic Library District  
 Bills Paid - Operating Account  
 May 2023

PAYEE NAME	DESCRIPTION	PAYMENT DATE	CHECK/DRAFT NUMBER	PAYMENT AMOUNT
AFLAC	Employer Contribution - April 2023	05/01/2023	993	\$51.44
Blue Cross Blue Shield of Illinois	Employer Contribution - May 2023	05/01/2023	58974	\$31,290.45
Dearborn National Life Insurance Company	Employer Contribution - May 2023	05/01/2023	58975	\$603.81
Fidelity Security Life Insurance/EYEMED	Employer Contribution - May 2023	05/01/2023	58976	\$174.92
Home Depot	Building Supplies	05/01/2023	58977	\$176.07
Illinois Municipal Retirement Fund	Employer Contribution - April 2023	05/01/2023	995	\$16,218.65
LIMRiCC Unemployment Compensation Group	Unemployment Insurance - 1st Quarter Ending 03/31/2023	05/01/2023	58978	\$2,822.45
				\$51,337.79



\_\_\_\_\_  
 Jennie Nguyen, Finance Manager

<u>Gross Payroll &amp; FICA - April 2023</u>	
Gross Payroll	\$355,843.68
FICA	\$26,511.17
Total Gross Payroll & FICA	\$382,354.85

**Fountaindale Public Library District**  
**Bills Payables Report**  
**May 18, 2023**

**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
<b>4imprint, Inc.</b>	New Logo Belt Bag & Picnic Blanket w/ Strap	10909351	1-4735-10	\$4,781.57
	Various Promotional New Logo Giveaways	11046023	1-4735-10	\$8,592.85
		<i>Subtotal for Vendor</i>		<u><b>\$13,374.42</b></u>
<b>Amazon Capital Services</b>	Books - Adult Fiction, Large Print & Processing/Shipping	11RR-D9NJ-C94D	1-4518-26	\$4.98
	Books - Adult Fiction & Processing/Shipping	16D9-WX7J-4FDK	1-4518-26	\$6.99
	Music - Adult & Processing/Shipping	1CRX-JHV6-D469	1-4518-26	\$17.75
	Music - Adult & Processing/Shipping	1JQH-TWRF-4XM1	1-4518-26	\$3.99
	Books - Young Adult Fiction & Processing/Shipping	1R94-QWH7-6XYD	1-4518-26	\$6.99
	Music - Adult & Processing/Shipping	1Y9F-4R7D-F411	1-4518-26	\$21.96
	Books - Adult Non-Fiction & Adult World Languages	1J9Y-4YTR-1V4P	1-4525-26	\$14.99
	Books - Juvenile World Languages	1C9C-YHVK-7LHT	1-4526-26	\$163.54
	Electronic Devices & Equipment	1DM3-FGYL-GCFC	1-4527-26	\$299.97
	Books - Adult Fiction, Large Print & Processing/Shipping	11RR-D9NJ-C94D	1-4540-26	\$99.51
	Books - Adult Fiction & Processing/Shipping	16D9-WX7J-4FDK	1-4540-26	\$21.00
	Books - Adult Fiction	16K7-1CKK-4LWG	1-4540-26	\$12.68
	Books - Adult Fiction	16RQ-TGK7-F9DY	1-4540-26	\$121.25
	Books - Adult Fiction	1Y3G-P73K-PWL4	1-4540-26	\$353.07
	Books - Adult Non-Fiction	1FRC-3NXF-4LJF	1-4541-26	\$18.74
	Books - Adult Non-Fiction & Adult World Languages	1J9Y-4YTR-1V4P	1-4541-26	\$31.99
	Books - Adult Non-Fiction	1RV4-VXFG-6GFK	1-4541-26	\$50.15
	Books - Adult Non-Fiction	1XH3-GRG6-64MD	1-4541-26	\$25.15
	Books - Adult Fiction, Large Print & Processing/Shipping	11RR-D9NJ-C94D	1-4543-26	\$79.90
	Books - Juvenile Fiction	11PN-MX6N-F4DP	1-4544-26	\$78.93
	Books - Juvenile Fiction	11PN-MX6N-F4DP	1-4544-29	\$20.58
	Books - Young Adult Fiction	1QKD-66W7-QF1V	1-4548-26	\$31.98
	Books - Young Adult Fiction & Processing/Shipping	1R94-QWH7-6XYD	1-4548-26	\$24.99
	Books - Young Adult Non-Fiction	1461-YDFN-G1M7	1-4549-26	\$25.00
	Music - Adult & Processing/Shipping	1CRX-JHV6-D469	1-4550-26	\$580.55
	Music - Adult & Processing/Shipping	1JQH-TWRF-4XM1	1-4550-26	\$339.83
	Music - Adult	1MWL-QMXY-11YC	1-4550-26	\$29.58

**Fountaindale Public Library District  
Bills Payables Report  
May 18, 2023**

**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Music - Adult & Processing/Shipping	1Y9F-4R7D-F411	1-4550-26	\$670.14
	DVD - Adult	14C9-Y4DY-41YK	1-4557-26	\$127.95
	DVD - Adult	14M4-4MM6-3X3J	1-4557-26	\$24.82
	DVD - Adult	16RX-V3RM-71VK	1-4557-26	\$147.87
	DVD - Adult	1TX6-XX6V-6TL7	1-4557-26	\$31.49
	DVD - Adult	1X6P-RLWW-1936	1-4557-26	\$189.85
	DVD - Adult	1XDC-WV3L-KWY6	1-4557-26	\$208.85
	DVD - Adult	1YN9-PPWP-139M	1-4557-26	\$93.75
	DVD - Adult	1X6P-RLWW-1936	1-4557-29	\$19.98
	Juvenile Realia - Musical Egg Shaker Pieces	14DK-743X-J649	1-4569-26	\$124.43
		<i>Subtotal for Vendor</i>		<b>\$4,125.17</b>
<b>American Library Association</b>				
	Mills Membership - 7/1/23-6/30/24	0223754	1-4161-10	\$236.00
		<i>Subtotal for Vendor</i>		<b>\$236.00</b>
<b>Ann Torralba</b>				
	Program - Little Miss Ann - 6/14/23	AT061423	1-4572-28	\$500.00
		<i>Subtotal for Vendor</i>		<b>\$500.00</b>
<b>Association of Bookmobile and Outreach Services</b>				
	Boyer Membership - 5/2/23-5/1/24	05454	1-4161-10	\$49.00
		<i>Subtotal for Vendor</i>		<b>\$49.00</b>
<b>AT &amp; T</b>				
	Internet - April 2023	8202218702	1-4314-14	\$945.36
		<i>Subtotal for Vendor</i>		<b>\$945.36</b>
<b>AT &amp; T Mobility - National Business Services</b>				
	Telephone Service - 3/22/23-4/21/23	21205480	1-4311-14	\$309.92
		<i>Subtotal for Vendor</i>		<b>\$309.92</b>
<b>B&amp;H Photo-Video</b>				
	Soundtools Canvas Bags	212486425	1-4371-27	\$16.20
	Libec Carrying Case	212442852	1-4568-27	\$38.56
		<i>Subtotal for Vendor</i>		<b>\$54.76</b>
<b>Baker &amp; Taylor</b>				
	Catalog Management - 6/1/23-5/31/24	NS23040293	1-4272-12	\$1,864.50

**Fountaindale Public Library District**  
**Bills Payables Report**  
**May 18, 2023**

**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
<i>Subtotal for Vendor</i>				<b>\$1,864.50</b>
<b>Baker &amp; Taylor - 75000139</b>				
	DVD - Adult & Processing/Shipping	H64519570	1-4518-26	\$11.60
	DVD - Adult & Processing/Shipping	H64519570	1-4557-26	\$42.85
<i>Subtotal for Vendor</i>				<b>\$54.45</b>
<b>Baker &amp; Taylor - C009233</b>				
	Books - Adult Non-Fiction	2037423525	1-4541-26	\$52.13
	Books - Adult Non-Fiction	2037456288	1-4541-26	\$1,440.50
	Books - Adult Non-Fiction	2037490959	1-4541-26	\$127.19
<i>Subtotal for Vendor</i>				<b>\$1,619.82</b>
<b>Baker &amp; Taylor - L420685</b>				
	Library Materials - Processing/Shipping	2037431873	1-4518-29	\$11.97
	Library Materials - Processing/Shipping	2037446952	1-4518-29	\$13.23
	Books - Adult Fiction	2037431873	1-4540-29	\$83.95
	Books - Adult Fiction	2037446952	1-4540-29	\$148.90
	Books - Adult Non-Fiction	2037431873	1-4541-29	\$131.93
	Books - Adult Non-Fiction	2037446952	1-4541-29	\$120.76
<i>Subtotal for Vendor</i>				<b>\$510.74</b>
<b>Baker &amp; Taylor - L420686</b>				
	Library Materials - Processing/Shipping	2037421690	1-4518-26	\$38.23
	Library Materials - Processing/Shipping	2037425004	1-4518-26	\$53.05
	Library Materials - Processing/Shipping	2037427905	1-4518-26	\$29.86
	Library Materials - Processing/Shipping	2037430788	1-4518-26	\$38.41
	Library Materials - Processing/Shipping	2037435308	1-4518-26	\$22.50
	Books - Adult Fiction & Processing/Shipping	2037436411	1-4518-26	\$2.15
	Library Materials - Processing/Shipping	2037438412	1-4518-26	\$64.15
	Library Materials - Processing/Shipping	2037446578	1-4518-26	\$56.88
	Library Materials - Processing/Shipping	2037451566	1-4518-26	\$20.66
	Library Materials - Processing/Shipping	2037454416	1-4518-26	\$60.59
	Library Materials - Processing/Shipping	2037468948	1-4518-26	\$73.91
	Library Materials - Processing/Shipping	2037472076	1-4518-26	\$80.81
	Library Materials - Processing/Shipping	2037475210	1-4518-26	\$34.06

**Fountaindale Public Library District  
Bills Payables Report  
May 18, 2023**

**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Library Materials - Processing/Shipping	2037479260	1-4518-26	\$17.76
	Library Materials - Processing/Shipping	2037486249	1-4518-26	\$54.12
	Library Materials - Processing/Shipping	2037489536	1-4518-26	\$34.13
	Books - Adult World Languages	2037451566	1-4525-26	\$17.22
	Books - Adult Fiction	2037421690	1-4540-26	\$376.28
	Books - Adult Fiction	2037425004	1-4540-26	\$398.63
	Books - Adult Fiction	2037427905	1-4540-26	\$272.01
	Books - Adult Fiction	2037430788	1-4540-26	\$374.19
	Books - Adult Fiction	2037435308	1-4540-26	\$292.03
	Books - Adult Fiction & Processing/Shipping	2037436411	1-4540-26	\$34.48
	Books - Adult Fiction	2037438412	1-4540-26	\$588.66
	Books - Adult Fiction	2037446578	1-4540-26	\$430.98
	Books - Adult Fiction	2037451566	1-4540-26	\$213.61
	Books - Adult Fiction	2037454416	1-4540-26	\$464.70
	Books - Adult Fiction	2037468948	1-4540-26	\$774.52
	Books - Adult Fiction	2037472076	1-4540-26	\$498.36
	Books - Adult Fiction	2037475210	1-4540-26	\$371.91
	Books - Adult Fiction	2037479260	1-4540-26	\$127.24
	Books - Adult Fiction	2037486249	1-4540-26	\$573.70
	Books - Adult Fiction	2037489536	1-4540-26	\$260.96
	Books - Adult Non-Fiction	2037421690	1-4541-26	\$134.78
	Books - Adult Non-Fiction	2037425004	1-4541-26	\$257.73
	Books - Adult Non-Fiction	2037427905	1-4541-26	\$75.17
	Books - Adult Non-Fiction	2037430788	1-4541-26	\$330.26
	Books - Adult Non-Fiction	2037435308	1-4541-26	\$50.59
	Books - Adult Non-Fiction	2037438412	1-4541-26	\$264.77
	Books - Adult Non-Fiction	2037446578	1-4541-26	\$504.66
	Books - Adult Non-Fiction	2037451566	1-4541-26	\$97.70
	Books - Adult Non-Fiction	2037454416	1-4541-26	\$187.82
	Books - Adult Non-Fiction	2037468948	1-4541-26	\$307.94
	Books - Adult Non-Fiction	2037472076	1-4541-26	\$140.16
	Books - Adult Non-Fiction	2037475210	1-4541-26	\$97.16

**Fountaindale Public Library District**  
**Bills Payables Report**  
**May 18, 2023**

**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Adult Non-Fiction	2037479260	1-4541-26	\$184.68
	Books - Adult Non-Fiction	2037486249	1-4541-26	\$182.51
	Books - Adult Non-Fiction	2037489536	1-4541-26	\$211.01
	Books - Adult Large Print	2037427905	1-4543-26	\$32.99
	Books - Adult Large Print	2037468948	1-4543-26	\$139.30
	Books - Adult Large Print	2037472076	1-4543-26	\$74.40
	Books - Adult Large Print	2037479260	1-4543-26	\$66.98
	Books - Adult Large Print	2037489536	1-4543-26	\$18.60
	Books - Juvenile Non-Fiction	2037446578	1-4545-26	\$54.36
	Books - Juvenile Non-Fiction	2037489536	1-4545-26	\$30.24
		<i>Subtotal for Vendor</i>		<b><u>\$10,194.56</u></b>
<b>Belynda Head</b>				
	Program - R&B Line Dancing - 6/4/23	BH060423	1-4571-24	\$145.00
		<i>Subtotal for Vendor</i>		<b><u>\$145.00</u></b>
<b>Blackstone Publishing</b>				
	Audiobooks - Adult	2098859	1-4551-26	\$314.99
		<i>Subtotal for Vendor</i>		<b><u>\$314.99</u></b>
<b>Brainfuse, Inc.</b>				
	Education Services - 8/1/23-7/31/24	2011426	1-4521-26	\$15,000.00
		<i>Subtotal for Vendor</i>		<b><u>\$15,000.00</u></b>
<b>Center Point Large Print</b>				
	Books - Adult Large Print	1998324	1-4543-26	\$147.42
		<i>Subtotal for Vendor</i>		<b><u>\$147.42</u></b>
<b>Children's Plus Inc.</b>				
	Books - Juvenile Non-Fiction	228009	1-4545-26	\$201.85
	Books - Juvenile Non-Fiction	228349	1-4545-26	\$60.85
	Books - Juvenile Non-Fiction	228352	1-4545-26	\$67.91
	Books - Juvenile Non-Fiction	228129	1-4545-29	\$21.97
	Books - Juvenile Non-Fiction	228350	1-4545-29	\$12.99
		<i>Subtotal for Vendor</i>		<b><u>\$365.57</u></b>
<b>Comcast Cable</b>				
	Cable - 5/3/23-6/2/23	0367494-MAY23	1-4316-14	\$103.27

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		<i>Subtotal for Vendor</i>		<b>\$103.27</b>
<b>Constellation NewEnergy, Inc.</b>				
	Electricity - 3/30/23-5/2/23	65228063301	1-4321-30	\$13,117.47
		<i>Subtotal for Vendor</i>		<b>\$13,117.47</b>
<b>DeAndre McLaurin</b>				
	2023 Ice Cream Social DJ - 6/6/23	DM060623	1-4571-24	\$217.00
	2023 Ice Cream Social DJ - 6/6/23	DM060623	1-4572-20	\$217.00
	2023 Ice Cream Social DJ - 6/6/23	DM060623	1-4572-28	\$216.00
		<i>Subtotal for Vendor</i>		<b>\$650.00</b>
<b>Demco, Inc.</b>				
	Processing & Repair Materials	7290194	1-4371-12	\$74.20
	Permanent Spine Label Rolls	7294045	1-4371-12	\$90.12
		<i>Subtotal for Vendor</i>		<b>\$164.32</b>
<b>Denyce Peyton</b>				
	Program - Documenting African American Families - 5/24/23	DP052423	1-4571-24	\$175.00
		<i>Subtotal for Vendor</i>		<b>\$175.00</b>
<b>Discount School Supply</b>				
	Various Program Supplies	P42123910101	1-4353-20	\$109.86
		<i>Subtotal for Vendor</i>		<b>\$109.86</b>
<b>Elite Detailing Services, Inc.</b>				
	Bkm, Van & Ford Transit Clean Interior & Exterior - 4/18/23	14658	1-4235-29	\$270.00
		<i>Subtotal for Vendor</i>		<b>\$270.00</b>
<b>Firefly Family Theatre LLC</b>				
	Program - Under The Stars - 6/2/23	FFT060223	1-4572-20	\$425.00
	Program - Under The Stars - 6/3/23	FFT060323	1-4572-20	\$425.00
		<i>Subtotal for Vendor</i>		<b>\$850.00</b>
<b>First Bankcard</b>				
	ALA - Andrus - Conference - 6/24/23	N8770-MAY23	1-4151-10	\$195.00
	ALA - Korczak - Conference - 6/23/23-6/26/23	N8770-MAY23	1-4151-10	\$385.00
	ALA - Dolley - Conference - 6/22/23-6/27/23	N8770-MAY23	1-4151-10	\$385.00
	ALA - Carreno - Conference - 6/24/23-6/26/23	N8770-MAY23	1-4151-10	\$385.00
	ALA - McCormack - Conference - 6/24/23	N8770-MAY23	1-4151-10	\$40.00

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	ALA - Isaac - Conference - 6/26/23	N8770-MAY23	1-4151-10	\$285.00
	Motion Design School - Gonzalez - Blender Fundamentals	N8770-MAY23	1-4151-10	\$149.00
	ALA - Karum - Conference - 6/24/23	N8770-MAY23	1-4151-10	\$285.00
	ALA - Burkiewicz - Conference - 6/24/23	N8770-MAY23	1-4151-10	\$285.00
	ALA - Siska Conference - 6/22/23-6/27/23	N8770-MAY23	1-4151-16	\$240.00
	ALA - Carreno Membership Renewal - 3/30/23-3/29/23	N8770-MAY23	1-4161-10	\$155.00
	Hampton Inn - Petrov - Reaching Forward S. - 4/13/23-4/14/23	P9444-MAY23	1-4173-10	\$138.04
	Jims Truck Inspection - Bkm Annual State Inspection - 4/3/23	P9444-MAY23	1-4235-29	\$38.85
	Glass Storage Jars	A181-2223	1-4256-10	\$22.66
	GotPrint - New Logo ESL/Renewal Postcards & Stickers	N8770-MAY23	1-4256-10	\$201.74
	District Closet Restock - March 2023	A177-2223	1-4351-10	\$634.79
	Finance Organizing Folders	A180-2223	1-4351-10	\$55.49
	Circ Desk Organizers & Various Computer Mouse	A182-2223	1-4351-10	\$39.15
	District Closet Creamer Restock - March 2023	A184-2223	1-4351-10	\$48.36
	Finance FY 23-24 Supplies	A186-2223	1-4351-10	\$92.20
	Blackbaud Forms - Finance - Wintrust Payables Check Restock	N8770-MAY23	1-4351-10	\$740.55
	WeatherTech - Staff In-Service - 2/24/23	N8770-MAY23	1-4353-10	\$173.75
	Costco - Admin Beverages & Library Workers Day - 4/26/23	N8770-MAY23	1-4353-10	\$38.57
	Rosatis - Library Workers Day Dinner - 4/25/23	N8770-MAY23	1-4353-10	\$389.89
	Rosatis - Library Workers Day Lunch - 4/25/23	N8770-MAY23	1-4353-10	\$579.06
	Rosatis - Library Workers Day Late Crew - 4/25/23	N8770-MAY23	1-4353-10	\$66.48
	Costco - Staff In-Service Drinks - 2/24/23	N8770-MAY23	1-4353-10	\$254.28
	Various Program Supplies	A178-2223	1-4353-20	\$231.28
	Walmart - Various Program Supplies	N8770-MAY23	1-4353-20	\$82.12
	Various Program Supplies	A165-2223	1-4353-24	\$67.55
	Vortex Equipment Storage & Teen Spa Day Supplies	A174-2223	1-4353-24	\$426.73
	Book Depot - 2023 Adult Summer Adventure Prizes	N8770-MAY23	1-4353-24	\$112.39
	Jimmy Johns - Senior Social Lunch - 4/6/23	N8770-MAY23	1-4353-24	\$284.16
	Book Depot - 2023 Teen Summer Adventure Prizes	N8770-MAY23	1-4353-24	\$2,016.43
	Dollar Tree - Foil Pans	N8770-MAY23	1-4353-24	\$25.00
	Johansen Farms - Gift Card Prizes	N8770-MAY23	1-4353-24	\$100.00
	Michaels - Pipe Cleaners	N8770-MAY23	1-4353-24	\$4.49



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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Walmart - Toothpicks & Plastic Cups	N8770-MAY23	1-4353-24	\$10.91
	Will County Health Dept. - Feb/March 2023 Temp. Food Permit	N8770-MAY23	1-4353-24	\$46.50
	Costco - Individual Snacks	N8770-MAY23	1-4353-24	\$72.15
	Various Program Supplies	A176-2223	1-4353-27	\$236.36
	Various Program Supplies	A185-2223	1-4353-28	\$605.61
	Walmart - Summer Program Supplies	N8770-MAY23	1-4353-28	\$63.22
	Circ Desk Organizers & Various Computer Mouse	A182-2223	1-4354-14	\$102.80
	Alonti - Trustee Board Dinners - 4/20/23	M4566-MAY23	1-4355-16	\$175.00
	Alonti - Trustee Board Dinners - 2/16/23	N8770-MAY23	1-4355-16	\$193.00
	Canva - Annual Canva Pro Subscription	N8770-MAY23	1-4371-20	\$119.99
	Black Cotton Borrowing Bags	A183-2223	1-4371-27	\$15.99
	Glowforge - Various Acrylic & Draftboard	N8770-MAY23	1-4371-27	\$202.75
	Sewing Parts - Various Sewing Supplies/Parts	N8770-MAY23	1-4371-27	\$86.57
	American Girl - Circ Doll Clothes & Processing/Shipping	T7780-MAY23	1-4518-26	\$15.00
	AP Style Book - Communications Annual Subscription	N8770-MAY23	1-4520-26	\$26.10
	Netflix - 4/12 Additional Roku Monthly Subscriptions	M4566-MAY23	1-4523-26	\$19.99
	Netflix - 4/12 Additional Roku Monthly Subscriptions	N8770-MAY23	1-4523-26	\$19.99
	Netflix - 4/12 Additional Roku Monthly Subscriptions	N8770-MAY23	1-4523-26	\$19.99
	Netflix - 4/6 Outreach Roku Monthly Subscriptions	P9444-MAY23	1-4523-26	\$19.99
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$19.99
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$19.99
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$19.99
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$9.99
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$9.99
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$9.99
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$9.99
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$9.99
	CrunchyRoll - 1/6 Outreach Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$9.99
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$15.99
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$15.99
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$15.99
	HBO Max - 3/12 Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$15.99

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Hulu - 4/12 Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$14.99
	Hulu - 4/12 Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$14.99
	Hulu - 4/12 Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$14.99
	Hulu - 4/12 Additional Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$14.99
	HBO Max - 3/12 Additional Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$15.99
	HBO Max - 3/12 Additional Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$15.99
	HBO Max - 3/12 Additional Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$15.99
	HBO Max - 3/12 Additional Roku Monthly Subscriptions	T7780-MAY23	1-4523-26	\$15.99
	Apple Charging Supplies	A173-2223	1-4568-27	\$221.97
	American Girl - Circ Doll Clothes & Processing/Shipping	T7780-MAY23	1-4569-26	\$92.00
	Spotify - Monthly Storytime Music	N8770-MAY23	1-4631-14	\$15.99
	Dell & LG Monitors	A179-2223	1-4641-14	\$896.97
	Panera - Friends Book Sale Coffee - 4/14/23-4/16/23	N8770-MAY23	1-4711-10	\$19.99
	Panera - Friends Book Sale Breakfast - 4/15/23	N8770-MAY23	1-4711-10	\$36.88
	Costco - Admin Beverages & Library Workers Day - 4/26/23	N8770-MAY23	1-4715-10	\$30.15
	Panera - PIRC Meeting Pastries & Coffee - 4/26/23	N8770-MAY23	1-4715-10	\$88.56
	Decal Girl - New Logo Chromebook Skins	N8770-MAY23	1-4731-10	\$336.23
	Facebook - Monthly Ads	N8770-MAY23	1-4731-10	\$55.39
	MailChimp - Monthly Subscription	N8770-MAY23	1-4731-10	\$69.00
	Font Awesome - Annual Print & Website Subscription	N8770-MAY23	1-4731-10	\$99.00
	GotPrint - New Logo Cards - Request Present, Flickr & Studio	N8770-MAY23	1-4731-10	\$93.31
	GotPrint - New Logo Brochures 1000 Books Before Kindergarten	N8770-MAY23	1-4731-10	\$145.73
	MGPRO & MLFP - Annual Media Library Website Plugin	N8770-MAY23	1-4731-10	\$49.00
	Woobox - Monthly Subscription	N8770-MAY23	1-4731-10	\$29.00
	Chromebook Stick-On Vinyl Numbers	A175-2223	1-4735-10	\$22.98
		<i>Subtotal for Vendor</i>		<b>\$14,314.86</b>
<b>Fun Express LLC</b>				
	Various Program Supplies	72399847301	1-4353-20	\$249.39
	Various Program Supplies	72399847302	1-4353-20	\$99.98
	Various Program Supplies	72407213201	1-4353-24	\$158.74
	2023 Summer Adventure Brown Bear Cardboard Standup	72407229701	1-4575-10	\$41.94
		<i>Subtotal for Vendor</i>		<b>\$550.05</b>

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<b>Gale/Cengage Learning</b>				
	Books - Adult Large Print	81039645	1-4543-26	\$187.14
	Books - Adult Large Print	81061945	1-4543-26	\$100.46
		<i>Subtotal for Vendor</i>		<b>\$287.60</b>
<b>Gary Wenstrup</b>				
	Program - Billy Joel: The Piano Man - 6/15/23	GW061523	1-4571-24	\$225.00
		<i>Subtotal for Vendor</i>		<b>\$225.00</b>
<b>Grasso Graphics, Inc.</b>				
	New Logo "Experience Fountaindale" Welcome Brochures	32442	1-4256-10	\$1,480.48
	6 Various New Logo Brochures	32443	1-4256-10	\$1,273.66
		<i>Subtotal for Vendor</i>		<b>\$2,754.14</b>
<b>HR Source</b>				
	Library Membership - 7/1/23-6/30/24	FY24-59961	1-4162-10	\$1,480.00
		<i>Subtotal for Vendor</i>		<b>\$1,480.00</b>
<b>Illinois American Water</b>				
	Fire Protection - 4/20/23-5/17/23	1025-210003089465	1-4331-30	\$45.95
	Irrigation - 3/24/23-4/19/23	1025-210003089915	1-4331-30	\$332.36
		<i>Subtotal for Vendor</i>		<b>\$378.31</b>
<b>Illinois American Water/Bolingbrook</b>				
	Water & Sewer - 3/18/23-4/19/23	1025-210003088318	1-4331-30	\$791.05
		<i>Subtotal for Vendor</i>		<b>\$791.05</b>
<b>Illinois Library Association</b>				
	Lennon Membership - 7/1/23-6/30/24	212934	1-4161-10	\$75.00
	FPLD Membership - 6/1/23-5/31/24	239966	1-4162-10	\$500.00
		<i>Subtotal for Vendor</i>		<b>\$575.00</b>
<b>Ingram Library Services</b>				
	Library Materials - Processing/Shipping	75395977	1-4518-26	\$74.84
	Library Materials - Processing/Shipping	75399315	1-4518-26	\$31.50
	Library Materials - Processing/Shipping	75438695	1-4518-26	\$41.68
	Library Materials - Processing/Shipping	75464548	1-4518-26	\$39.10
	Library Materials - Processing/Shipping	75518332	1-4518-26	\$35.64
	Library Materials - Processing/Shipping	75527304	1-4518-26	\$144.98

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	Library Materials - Processing/Shipping	75544897	1-4518-26	\$45.30
	Library Materials - Processing/Shipping	75570986	1-4518-26	\$15.54
	Library Materials - Processing/Shipping	75608965	1-4518-26	\$31.54
	Library Materials - Processing/Shipping	75634405	1-4518-26	\$86.18
	Library Materials - Processing/Shipping	75652933	1-4518-26	\$45.62
	Library Materials - Processing/Shipping	75657725	1-4518-26	\$35.98
	Library Materials - Processing/Shipping	75657726	1-4518-26	\$94.68
	Library Materials - Processing/Shipping	75677383	1-4518-26	\$71.90
	Library Materials - Processing/Shipping	75701827	1-4518-26	\$89.60
	Library Materials - Processing/Shipping	75705433	1-4518-26	\$57.08
	Library Materials - Processing/Shipping	75705434	1-4518-26	\$44.38
	Library Materials - Processing/Shipping	75721689	1-4518-26	\$31.38
	Library Materials - Processing/Shipping	75728442	1-4518-26	\$31.16
	Library Materials - Processing/Shipping	75747832	1-4518-26	\$33.10
	Library Materials - Processing/Shipping	75765938	1-4518-26	\$24.82
	Library Materials - Processing/Shipping	75773872	1-4518-26	\$33.56
	Books - Juvenile World Languages	75395977	1-4526-26	\$11.37
	Books - Juvenile World Languages	75399315	1-4526-26	\$29.19
	Books - Juvenile World Languages	75518332	1-4526-26	\$20.91
	Books - Juvenile World Languages	75570986	1-4526-26	\$10.73
	Books - Juvenile World Languages	75677383	1-4526-26	\$148.83
	Books - Juvenile World Languages	75705433	1-4526-26	\$110.81
	Books - Juvenile World Languages	75765938	1-4526-26	\$7.18
	Books - Juvenile World Languages	75395977	1-4526-29	\$10.73
	Books - Juvenile World Languages	75518332	1-4526-29	\$10.14
	Books - Juvenile World Languages	75634405	1-4526-29	\$10.73
	Books - Juvenile World Languages	75677383	1-4526-29	\$39.08
	Books - Juvenile World Languages	75705433	1-4526-29	\$41.03
	Books - Juvenile World Languages	75765938	1-4526-29	\$7.18
	Books - Adult Fiction	75438695	1-4540-26	\$167.86
	Books - Adult Fiction	75464548	1-4540-26	\$10.16
	Books - Adult Fiction	75518332	1-4540-26	\$16.78

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	Books - Adult Fiction	75527304	1-4540-26	\$732.65
	Books - Adult Fiction	75634405	1-4540-26	\$93.90
	Books - Adult Fiction	75657725	1-4540-26	\$147.19
	Books - Adult Fiction	75728442	1-4540-26	\$15.25
	Books - Adult Fiction	75765938	1-4540-26	\$12.99
	Books - Adult Non-Fiction	75395977	1-4541-26	\$16.38
	Books - Adult Non-Fiction	75464548	1-4541-26	\$9.60
	Books - Adult Non-Fiction	75518332	1-4541-26	\$195.60
	Books - Adult Non-Fiction	75527304	1-4541-26	\$316.40
	Books - Adult Non-Fiction	75570986	1-4541-26	\$15.25
	Books - Adult Non-Fiction	75608965	1-4541-26	\$15.25
	Books - Adult Non-Fiction	75705433	1-4541-26	\$86.67
	Books - Adult Large Print	75634405	1-4543-26	\$37.20
	Books - Adult Large Print	75657725	1-4543-26	\$30.59
	Books - Adult Large Print	75728442	1-4543-26	\$31.44
	Books - Juvenile Fiction	75395977	1-4544-26	\$241.45
	Books - Juvenile Fiction	75399315	1-4544-26	\$65.92
	Books - Juvenile Fiction	75438695	1-4544-26	\$67.48
	Books - Juvenile Fiction	75464548	1-4544-26	\$175.91
	Books - Juvenile Fiction	75518332	1-4544-26	\$105.18
	Books - Juvenile Fiction	75527304	1-4544-26	\$298.20
	Books - Juvenile Fiction	75544897	1-4544-26	\$172.21
	Books - Juvenile Fiction	75570986	1-4544-26	\$110.90
	Books - Juvenile Fiction	75608965	1-4544-26	\$151.72
	Books - Juvenile Fiction	75634405	1-4544-26	\$314.48
	Books - Juvenile Fiction	75652933	1-4544-26	\$313.86
	Books - Juvenile Fiction	75657725	1-4544-26	\$197.65
	Books - Juvenile Fiction	75657726	1-4544-26	\$126.36
	Books - Juvenile Fiction	75677383	1-4544-26	\$115.34
	Books - Juvenile Fiction	75701827	1-4544-26	\$328.76
	Books - Juvenile Fiction	75705433	1-4544-26	\$57.40
	Books - Juvenile Fiction	75705434	1-4544-26	\$142.86

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	Books - Juvenile Fiction	75721689	1-4544-26	\$182.50
	Books - Juvenile Fiction	75728442	1-4544-26	\$32.30
	Books - Juvenile Fiction	75747832	1-4544-26	\$505.04
	Books - Juvenile Fiction	75765938	1-4544-26	\$138.75
	Books - Juvenile Fiction	75773872	1-4544-26	\$73.66
	Books - Juvenile Fiction	75395977	1-4544-29	\$13.40
	Books - Juvenile Fiction	75399315	1-4544-29	\$8.38
	Books - Juvenile Fiction	75438695	1-4544-29	\$9.74
	Books - Juvenile Fiction	75464548	1-4544-29	\$30.21
	Books - Juvenile Fiction	75527304	1-4544-29	\$21.24
	Books - Juvenile Fiction	75544897	1-4544-29	\$11.29
	Books - Juvenile Fiction	75570986	1-4544-29	\$23.68
	Books - Juvenile Fiction	75608965	1-4544-29	\$24.28
	Books - Juvenile Fiction	75634405	1-4544-29	\$46.60
	Books - Juvenile Fiction	75657726	1-4544-29	\$42.50
	Books - Juvenile Fiction	75677383	1-4544-29	\$217.21
	Books - Juvenile Fiction	75701827	1-4544-29	\$22.73
	Books - Juvenile Fiction	75721689	1-4544-29	\$5.84
	Books - Juvenile Fiction	75728442	1-4544-29	\$10.16
	Books - Juvenile Fiction	75747832	1-4544-29	\$21.45
	Books - Juvenile Fiction	75765938	1-4544-29	\$13.59
	Books - Juvenile Non-Fiction	75518332	1-4545-26	\$69.58
	Books - Juvenile Non-Fiction	75652933	1-4545-26	\$28.24
	Books - Juvenile Non-Fiction	75657725	1-4545-26	\$11.29
	Books - Juvenile Easy	75395977	1-4546-26	\$228.83
	Books - Juvenile Easy	75399315	1-4546-26	\$10.14
	Books - Juvenile Easy	75438695	1-4546-26	\$128.76
	Books - Juvenile Easy	75464548	1-4546-26	\$195.50
	Books - Juvenile Easy	75518332	1-4546-26	\$33.27
	Books - Juvenile Easy	75527304	1-4546-26	\$320.57
	Books - Juvenile Easy	75544897	1-4546-26	\$181.78
	Books - Juvenile Easy	75570986	1-4546-26	\$48.66

**Fountaindale Public Library District  
Bills Payables Report  
May 18, 2023**

**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Easy	75608965	1-4546-26	\$81.32
	Books - Juvenile Easy	75634405	1-4546-26	\$202.51
	Books - Juvenile Easy	75652933	1-4546-26	\$98.80
	Books - Juvenile Easy	75657725	1-4546-26	\$57.04
	Books - Juvenile Easy	75657726	1-4546-26	\$118.20
	Books - Juvenile Easy	75677383	1-4546-26	\$130.99
	Books - Juvenile Easy	75701827	1-4546-26	\$301.98
	Books - Juvenile Easy	75721689	1-4546-26	\$408.55
	Books - Juvenile Easy	75728442	1-4546-26	\$31.68
	Books - Juvenile Easy	75747832	1-4546-26	\$184.62
	Books - Juvenile Easy	75765938	1-4546-26	\$120.41
	Books - Juvenile Easy	75773872	1-4546-26	\$21.46
	Books - Juvenile Easy	75395977	1-4546-29	\$41.79
	Books - Juvenile Easy	75464548	1-4546-29	\$20.32
	Books - Juvenile Easy	75518332	1-4546-29	\$22.59
	Books - Juvenile Easy	75527304	1-4546-29	\$36.70
	Books - Juvenile Easy	75544897	1-4546-29	\$53.63
	Books - Juvenile Easy	75634405	1-4546-29	\$32.27
	Books - Juvenile Easy	75652933	1-4546-29	\$21.46
	Books - Juvenile Easy	75657726	1-4546-29	\$34.67
	Books - Juvenile Easy	75677383	1-4546-29	\$26.52
	Books - Juvenile Easy	75701827	1-4546-29	\$57.92
	Books - Juvenile Easy	75721689	1-4546-29	\$121.77
	Books - Juvenile Easy	75728442	1-4546-29	\$14.36
	Books - Juvenile Easy	75747832	1-4546-29	\$55.46
	Books - Juvenile Easy	75765938	1-4546-29	\$11.28
	Books - Young Adult Fiction	75395977	1-4548-26	\$160.42
	Books - Young Adult Fiction	75399315	1-4548-26	\$31.56
	Books - Young Adult Fiction	75438695	1-4548-26	\$97.99
	Books - Young Adult Fiction	75464548	1-4548-26	\$66.86
	Books - Young Adult Fiction	75518332	1-4548-26	\$67.52
	Books - Young Adult Fiction	75527304	1-4548-26	\$185.38

**Fountaindale Public Library District  
Bills Payables Report  
May 18, 2023**

**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Young Adult Fiction	75544897	1-4548-26	\$89.75
	Books - Young Adult Fiction	75570986	1-4548-26	\$29.13
	Books - Young Adult Fiction	75608965	1-4548-26	\$81.11
	Books - Young Adult Fiction	75634405	1-4548-26	\$147.17
	Books - Young Adult Fiction	75652933	1-4548-26	\$50.52
	Books - Young Adult Fiction	75657725	1-4548-26	\$10.14
	Books - Young Adult Fiction	75657726	1-4548-26	\$10.73
	Books - Young Adult Fiction	75677383	1-4548-26	\$27.38
	Books - Young Adult Fiction	75701827	1-4548-26	\$26.82
	Books - Young Adult Fiction	75721689	1-4548-26	\$10.73
	Books - Young Adult Fiction	75747832	1-4548-26	\$113.99
	Books - Young Adult Fiction	75765938	1-4548-26	\$20.89
	Books - Young Adult Fiction	75395977	1-4548-29	\$29.92
	Books - Young Adult Fiction	75464548	1-4548-29	\$10.16
	Books - Young Adult Fiction	75544897	1-4548-29	\$11.29
	Books - Young Adult Fiction	75634405	1-4548-29	\$6.59
	Books - Young Adult Fiction	75747832	1-4548-29	\$10.73
	Books - Young Adult Fiction	75765938	1-4548-29	\$9.60
	Books - Young Adult Non-Fiction	75464548	1-4549-26	\$14.27
	Books - Young Adult Non-Fiction	75527304	1-4549-26	\$25.99
	Books - Young Adult Non-Fiction	75634405	1-4549-26	\$30.36
	Books - Young Adult Non-Fiction	75765938	1-4549-26	\$33.53
	Video Games - YA	75657725	1-4563-26	\$617.37
	Video Games - YA	75705433	1-4563-26	\$113.98
	Video Games - YA	75705434	1-4563-26	\$56.99
	Video Games - YA	75728442	1-4563-26	\$118.71
	Video Games - Juvenile	75657725	1-4564-26	\$579.39
	Video Games - Juvenile	75657725	1-4564-29	\$379.92
	Video Games - Adult	75657725	1-4565-26	\$113.98
		<i>Subtotal for Vendor</i>		<b>\$14,944.65</b>
<b>Kellie Chase</b>	Program - Quilts for Kids - 6/12/23	KC061223	1-4571-24	\$210.00



**Fountaindale Public Library District  
Bills Payables Report  
May 18, 2023**

**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Program - Quilts for Kids - 6/14/23	KC061423	1-4571-24	\$210.00
		<i>Subtotal for Vendor</i>		<u><b>\$420.00</b></u>
<b>Konica Minolta</b>	<b>Business Solutions U.S.A., Inc.</b>			
	March Contract: Maintenance - 3/15/23-4/14/23	9009264552	1-4234-14	\$0.35
	July 20 - Oct 24 Contract: Maintenance - 3/1/23-3/31/23	9009288819	1-4234-14	\$52.67
	Local History Room: Maintenance - 4/1/23-4/30/23	9009288820	1-4234-14	\$12.50
	July 20 - Oct 24: Maintenance - 4/1/23-4/30/23	9009297728	1-4234-14	\$99.80
	July 20 - June 24: Overage - 4/1/23-4/30/23	9009297729	1-4234-14	\$1,124.21
	Local History Room: Maintenance - 5/1/23-5/31/23	9009303340	1-4234-14	\$12.50
		<i>Subtotal for Vendor</i>		<u><b>\$1,302.03</b></u>
<b>Konica Minolta</b>	<b>Premier Finance</b>			
	License Plate Sticker Printer Lease - May 2023	499172344	1-4234-14	\$15.66
	Leased Equipment - May 2023	499603306	1-4234-14	\$1,550.18
		<i>Subtotal for Vendor</i>		<u><b>\$1,565.84</b></u>
<b>Laura Didier</b>				
	Outreach Services Mileage - 4/3/23-4/28/23	LD050223	1-4171-10	\$71.45
		<i>Subtotal for Vendor</i>		<u><b>\$71.45</b></u>
<b>Leah D Moon</b>				
	Program - Wood Slice Painting - 6/14/23	LDM061423	1-4573-24	\$215.00
		<i>Subtotal for Vendor</i>		<u><b>\$215.00</b></u>
<b>Literacy DuPage</b>				
	Program - Conversation ESL - 5/24/23	LD052423	1-4571-24	\$100.00
	Program - Conversation ESL - 5/31/23	LD053123	1-4571-24	\$100.00
		<i>Subtotal for Vendor</i>		<u><b>\$200.00</b></u>
<b>Lorena Y Carreno</b>				
	Program - Artesanias en Espanol - 5/23/23	LYC052323	1-4571-24	\$200.00
		<i>Subtotal for Vendor</i>		<u><b>\$200.00</b></u>
<b>Meredith Books</b>				
	Books - Adult Non-Fiction & Processing/Shipping	DLVEWPPB	1-4518-26	\$5.94
	Books - Adult Non-Fiction & Processing/Shipping	DLVEWPPB	1-4541-26	\$29.97
		<i>Subtotal for Vendor</i>		<u><b>\$35.91</b></u>
<b>Midwest Tape</b>				

**Fountaindale Public Library District  
Bills Payables Report  
May 18, 2023**

**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Juvenile & Processing/Shipping	503603685	1-4518-26	\$14.22
	Audiobooks - Adult & Processing/Shipping	503603686	1-4518-26	\$5.30
	Audiobooks - Adult & Processing/Shipping	503603687	1-4518-26	\$4.99
	DVD - Adult & Processing/Shipping	503603688	1-4518-26	\$23.70
	DVD - Adult & Processing/Shipping	503603689	1-4518-26	\$11.97
	DVD - Adult & Processing/Shipping	503603890	1-4518-26	\$23.70
	DVD - Adult & Processing/Shipping	503603891	1-4518-26	\$19.95
	DVD - Adult & Processing/Shipping	503603892	1-4518-26	\$43.65
	DVD - Adult & Processing/Shipping	503603893	1-4518-26	\$43.65
	DVD - Adult & Processing/Shipping	503603894	1-4518-26	\$4.74
	Music - Juvenile & Processing/Shipping	503603895	1-4518-26	\$7.98
	DVD - Juvenile & Processing/Shipping	503603896	1-4518-26	\$76.14
	DVD - Adult & Processing/Shipping	503603897	1-4518-26	\$39.90
	DVD - Adult & Processing/Shipping	503603898	1-4518-26	\$23.70
	Books - Adult Fiction, Non-Fiction & Processing/Shipping	503603899	1-4518-26	\$39.92
	DVD - Adult & Processing/Shipping	503603900	1-4518-26	\$22.78
	DVD - Adult & Processing/Shipping	503603901	1-4518-26	\$70.46
	DVD - Adult & Processing/Shipping	503603902	1-4518-26	\$151.76
	Music - Adult & Processing/Shipping	503603903	1-4518-26	\$52.08
	DVD - Juvenile & Processing/Shipping	503603905	1-4518-26	\$7.98
	DVD - Adult & Processing/Shipping	503603910	1-4518-26	\$8.31
	DVD - Adult & Processing/Shipping	503603911	1-4518-26	\$6.84
	DVD - Adult & Processing/Shipping	503603912	1-4518-26	\$7.98
	DVD - Juvenile & Processing/Shipping	503603913	1-4518-26	\$15.96
	DVD - Adult & Processing/Shipping	503638277	1-4518-26	\$23.70
	DVD - Adult & Processing/Shipping	503638278	1-4518-26	\$26.19
	DVD - Adult & Processing/Shipping	503638279	1-4518-26	\$23.70
	DVD - Adult & Processing/Shipping	503638770	1-4518-26	\$26.19
	DVD - Adult & Processing/Shipping	503638771	1-4518-26	\$23.70
	Audiobooks - Adult & Processing/Shipping	503638772	1-4518-26	\$19.96
	Books - Adult Fiction & Processing/Shipping	503638773	1-4518-26	\$29.94
	Books - Adult Fiction, Non-Fiction & Processing/Shipping	503638774	1-4518-26	\$13.47

**Fountaindale Public Library District  
Bills Payables Report  
May 18, 2023**

**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult & Processing/Shipping	503638775	1-4518-26	\$34.72
	DVD - Adult & Processing/Shipping	503638776	1-4518-26	\$37.94
	DVD - Adult & Processing/Shipping	503638777	1-4518-26	\$33.87
	Music - Adult & Processing/Shipping	503638778	1-4518-26	\$109.55
	Audiobooks - Adult & Processing/Shipping	503638780	1-4518-26	\$5.30
	Music - Adult & Processing/Shipping	503638781	1-4518-26	\$3.99
	DVD - Adult & Processing/Shipping	503638782	1-4518-26	\$11.97
	DVD - Adult & Processing/Shipping	503638783	1-4518-26	\$19.95
	DVD - Adult & Processing/Shipping	503638784	1-4518-26	\$4.74
	Audiobooks - Adult & Processing/Shipping	503638785	1-4518-26	\$4.99
	DVD - Adult & Processing/Shipping	503638786	1-4518-26	\$23.70
	DVD - Adult & Processing/Shipping	503638787	1-4518-26	\$23.70
	DVD - Juvenile & Processing/Shipping	503638788	1-4518-26	\$7.98
	DVD - Adult & Processing/Shipping	503638789	1-4518-26	\$14.22
	DVD - Adult & Processing/Shipping	503638790	1-4518-26	\$4.74
	DVD - Adult & Processing/Shipping	503638791	1-4518-26	\$17.46
	DVD - Adult & Processing/Shipping	503638792	1-4518-26	\$4.74
	DVD - Adult & Processing/Shipping	503638793	1-4518-26	\$17.46
	DVD - Adult & Processing/Shipping	503638798	1-4518-26	\$13.28
	DVD - Adult & Processing/Shipping	503638799	1-4518-26	\$16.62
	DVD - Adult & Processing/Shipping	503665208	1-4518-26	\$4.74
	Books - Adult Fiction & Processing/Shipping	503665209	1-4518-26	\$9.98
	DVD - Adult & Processing/Shipping	503674760	1-4518-26	\$16.26
	Music - Adult & Processing/Shipping	503674761	1-4518-26	\$48.09
	Audiobooks - Adult & Processing/Shipping	503674763	1-4518-26	\$4.99
	DVD - Juvenile & Processing/Shipping	503674764	1-4518-26	\$9.48
	DVD - Juvenile & Processing/Shipping	503674765	1-4518-26	\$9.48
	DVD - Adult & Processing/Shipping	503674766	1-4518-26	\$9.48
	DVD - Adult & Processing/Shipping	503674767	1-4518-26	\$43.65
	DVD - Adult & Processing/Shipping	503674768	1-4518-26	\$9.48
	DVD - Adult & Processing/Shipping	503674769	1-4518-26	\$43.65
	DVD - Juvenile & Processing/Shipping	503674770	1-4518-26	\$4.74

**Fountaindale Public Library District  
Bills Payables Report  
May 18, 2023**

**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult & Processing/Shipping	503674771	1-4518-26	\$23.70
	DVD - Adult & Processing/Shipping	503674772	1-4518-26	\$23.70
	DVD - Adult & Processing/Shipping	503674773	1-4518-26	\$16.26
	DVD - Adult & Processing/Shipping	503674774	1-4518-26	\$43.36
	DVD - Adult & Processing/Shipping	503674775	1-4518-26	\$3.99
	DVD - Adult & Processing/Shipping	503674776	1-4518-26	\$3.99
	DVD - Juvenile & Processing/Shipping	503674777	1-4518-26	\$16.26
	DVD - Adult & Processing/Shipping	503674778	1-4518-26	\$9.76
	DVD - Adult & Processing/Shipping	503674779	1-4518-26	\$6.84
	DVD - Juvenile & Processing/Shipping	503674780	1-4518-26	\$5.42
	DVD - Adult & Processing/Shipping	503674784	1-4518-26	\$11.68
	DVD - Adult & Processing/Shipping	503674785	1-4518-26	\$8.31
	DVD - Adult & Processing/Shipping	503707217	1-4518-26	\$4.74
	Music - Adult & Processing/Shipping	503707218	1-4518-26	\$26.39
	DVD - Adult & Processing/Shipping	503707219	1-4518-26	\$48.78
	DVD - Adult & Processing/Shipping	503707280	1-4518-26	\$32.52
	Audiobooks - Adult & Processing/Shipping	503707281	1-4518-26	\$9.98
	DVD - Juvenile & Processing/Shipping	503707282	1-4518-26	\$9.48
	DVD - Adult & Processing/Shipping	503707283	1-4518-26	\$14.22
	Books - Adult Fiction & Processing/Shipping	503707284	1-4518-26	\$9.98
	DVD - Adult & Processing/Shipping	503707285	1-4518-26	\$10.84
	DVD - Adult & Processing/Shipping	503707286	1-4518-26	\$4.34
	DVD - Adult & Processing/Shipping	503707287	1-4518-26	\$8.68
	DVD - Juvenile & Processing/Shipping	503707288	1-4518-26	\$32.52
	Music - Adult & Processing/Shipping	503707289	1-4518-26	\$4.34
	DVD - Adult & Processing/Shipping	503707291	1-4518-26	\$19.95
	DVD - Adult & Processing/Shipping	503707292	1-4518-26	\$23.70
	DVD - Adult & Processing/Shipping	503707293	1-4518-26	\$19.95
	DVD - Adult & Processing/Shipping	503707294	1-4518-26	\$4.74
	Music - Juvenile & Processing/Shipping	503707295	1-4518-26	\$7.98
	DVD - Adult & Processing/Shipping	503707296	1-4518-26	\$23.70
	DVD - Adult & Processing/Shipping	503707297	1-4518-26	\$23.70

**Fountaindale Public Library District**  
**Bills Payables Report**  
**May 18, 2023**

**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult & Processing/Shipping	503707298	1-4518-26	\$19.95
	DVD - Adult & Processing/Shipping	503707299	1-4518-26	\$23.70
	DVD - Adult & Processing/Shipping	503707300	1-4518-26	\$19.95
	DVD - Adult & Processing/Shipping	503707301	1-4518-26	\$5.42
	DVD - Adult & Processing/Shipping	503707306	1-4518-26	\$3.99
	Books - Adult Fiction, Non-Fiction & Processing/Shipping	503603899	1-4540-26	\$259.94
	Books - Adult Fiction & Processing/Shipping	503638773	1-4540-26	\$249.94
	Books - Adult Fiction, Non-Fiction & Processing/Shipping	503638774	1-4540-26	\$135.98
	Books - Adult Fiction & Processing/Shipping	503665209	1-4540-26	\$93.98
	Books - Adult Fiction & Processing/Shipping	503707284	1-4540-26	\$79.98
	Books - Adult Fiction, Non-Fiction & Processing/Shipping	503603899	1-4541-26	\$79.98
	Books - Adult Fiction, Non-Fiction & Processing/Shipping	503638774	1-4541-26	\$51.99
	Music - Adult & Processing/Shipping	503603903	1-4550-26	\$136.83
	Music - Adult	503633833	1-4550-26	\$40.49
	Music - Adult & Processing/Shipping	503638778	1-4550-26	\$342.80
	Music - Adult & Processing/Shipping	503638781	1-4550-26	\$11.24
	Music - Adult & Processing/Shipping	503674761	1-4550-26	\$145.54
	Music - Adult & Processing/Shipping	503707218	1-4550-26	\$79.29
	Music - Adult & Processing/Shipping	503707289	1-4550-26	\$11.24
	Audiobooks - Adult & Processing/Shipping	503603686	1-4551-26	\$39.99
	Audiobooks - Adult & Processing/Shipping	503603687	1-4551-26	\$34.99
	Audiobooks - Adult & Processing/Shipping	503638772	1-4551-26	\$154.96
	Audiobooks - Adult & Processing/Shipping	503638780	1-4551-26	\$34.99
	Audiobooks - Adult & Processing/Shipping	503638785	1-4551-26	\$26.99
	Audiobooks - Adult & Processing/Shipping	503674763	1-4551-26	\$39.99
	Audiobooks - Adult & Processing/Shipping	503707281	1-4551-26	\$91.98
	Audiobooks - Adult	503603906	1-4551-29	\$39.98
	Audiobooks - Adult	503638795	1-4551-29	\$44.98
	Music - Juvenile & Processing/Shipping	503603895	1-4554-26	\$25.48
	Music - Juvenile & Processing/Shipping	503707295	1-4554-26	\$26.98
	Music - Juvenile	503707304	1-4554-29	\$17.48
	DVD - Adult & Processing/Shipping	503603688	1-4557-26	\$104.95

**Fountaindale Public Library District  
Bills Payables Report  
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**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult & Processing/Shipping	503603689	1-4557-26	\$65.22
	DVD - Adult & Processing/Shipping	503603890	1-4557-26	\$104.95
	DVD - Adult & Processing/Shipping	503603891	1-4557-26	\$108.70
	DVD - Adult & Processing/Shipping	503603892	1-4557-26	\$131.20
	DVD - Adult & Processing/Shipping	503603893	1-4557-26	\$131.20
	DVD - Adult & Processing/Shipping	503603894	1-4557-26	\$22.49
	DVD - Adult & Processing/Shipping	503603897	1-4557-26	\$224.90
	DVD - Adult & Processing/Shipping	503603898	1-4557-26	\$97.45
	DVD - Adult & Processing/Shipping	503603900	1-4557-26	\$95.96
	DVD - Adult & Processing/Shipping	503603901	1-4557-26	\$196.37
	DVD - Adult & Processing/Shipping	503603902	1-4557-26	\$445.22
	DVD - Adult & Processing/Shipping	503603910	1-4557-26	\$26.24
	DVD - Adult & Processing/Shipping	503603911	1-4557-26	\$29.99
	DVD - Adult & Processing/Shipping	503603912	1-4557-26	\$151.48
	DVD - Adult & Processing/Shipping	503638277	1-4557-26	\$112.45
	DVD - Adult & Processing/Shipping	503638278	1-4557-26	\$78.72
	DVD - Adult & Processing/Shipping	503638279	1-4557-26	\$112.45
	DVD - Adult & Processing/Shipping	503638770	1-4557-26	\$78.72
	DVD - Adult & Processing/Shipping	503638771	1-4557-26	\$112.45
	DVD - Adult & Processing/Shipping	503638775	1-4557-26	\$183.92
	DVD - Adult & Processing/Shipping	503638776	1-4557-26	\$137.18
	DVD - Adult & Processing/Shipping	503638777	1-4557-26	\$90.69
	DVD - Adult & Processing/Shipping	503638782	1-4557-26	\$89.97
	DVD - Adult & Processing/Shipping	503638783	1-4557-26	\$149.95
	DVD - Adult & Processing/Shipping	503638784	1-4557-26	\$20.24
	DVD - Adult & Processing/Shipping	503638786	1-4557-26	\$112.45
	DVD - Adult & Processing/Shipping	503638787	1-4557-26	\$112.45
	DVD - Adult & Processing/Shipping	503638789	1-4557-26	\$67.47
	DVD - Adult & Processing/Shipping	503638790	1-4557-26	\$22.49
	DVD - Adult & Processing/Shipping	503638791	1-4557-26	\$52.48
	DVD - Adult & Processing/Shipping	503638792	1-4557-26	\$22.49
	DVD - Adult & Processing/Shipping	503638793	1-4557-26	\$52.48

**Fountaindale Public Library District  
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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult & Processing/Shipping	503638798	1-4557-26	\$37.48
	DVD - Adult & Processing/Shipping	503638799	1-4557-26	\$56.23
	DVD - Adult & Processing/Shipping	503665208	1-4557-26	\$11.99
	DVD - Adult & Processing/Shipping	503674760	1-4557-26	\$52.47
	DVD - Adult & Processing/Shipping	503674766	1-4557-26	\$44.98
	DVD - Adult & Processing/Shipping	503674767	1-4557-26	\$149.95
	DVD - Adult & Processing/Shipping	503674768	1-4557-26	\$44.98
	DVD - Adult & Processing/Shipping	503674769	1-4557-26	\$149.95
	DVD - Adult & Processing/Shipping	503674771	1-4557-26	\$74.95
	DVD - Adult & Processing/Shipping	503674772	1-4557-26	\$74.95
	DVD - Adult & Processing/Shipping	503674773	1-4557-26	\$51.72
	DVD - Adult & Processing/Shipping	503674774	1-4557-26	\$130.42
	DVD - Adult & Processing/Shipping	503674775	1-4557-26	\$19.99
	DVD - Adult & Processing/Shipping	503674776	1-4557-26	\$22.49
	DVD - Adult & Processing/Shipping	503674778	1-4557-26	\$26.99
	DVD - Adult & Processing/Shipping	503674779	1-4557-26	\$37.49
	DVD - Adult & Processing/Shipping	503674784	1-4557-26	\$41.23
	DVD - Adult & Processing/Shipping	503674785	1-4557-26	\$52.48
	DVD - Adult & Processing/Shipping	503707217	1-4557-26	\$20.24
	DVD - Adult & Processing/Shipping	503707219	1-4557-26	\$163.41
	DVD - Adult & Processing/Shipping	503707280	1-4557-26	\$107.94
	DVD - Adult & Processing/Shipping	503707283	1-4557-26	\$44.97
	DVD - Adult & Processing/Shipping	503707285	1-4557-26	\$31.48
	DVD - Adult & Processing/Shipping	503707286	1-4557-26	\$28.79
	DVD - Adult & Processing/Shipping	503707287	1-4557-26	\$47.98
	DVD - Adult & Processing/Shipping	503707291	1-4557-26	\$149.95
	DVD - Adult & Processing/Shipping	503707292	1-4557-26	\$116.20
	DVD - Adult & Processing/Shipping	503707293	1-4557-26	\$149.95
	DVD - Adult & Processing/Shipping	503707294	1-4557-26	\$22.49
	DVD - Adult & Processing/Shipping	503707296	1-4557-26	\$116.20
	DVD - Adult & Processing/Shipping	503707297	1-4557-26	\$86.20
	DVD - Adult & Processing/Shipping	503707298	1-4557-26	\$131.20

**Fountaindale Public Library District  
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**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult & Processing/Shipping	503707299	1-4557-26	\$86.20
	DVD - Adult & Processing/Shipping	503707300	1-4557-26	\$131.20
	DVD - Adult & Processing/Shipping	503707301	1-4557-26	\$11.24
	DVD - Adult & Processing/Shipping	503707306	1-4557-26	\$114.74
	DVD - Adult	503603907	1-4557-29	\$25.73
	DVD - Adult	503603909	1-4557-29	\$24.23
	DVD - Adult	503603914	1-4557-29	\$79.73
	DVD - Adult	503638794	1-4557-29	\$27.23
	DVD - Adult	503638796	1-4557-29	\$54.46
	DVD - Adult	503638797	1-4557-29	\$27.23
	DVD - Adult	503674782	1-4557-29	\$27.23
	DVD - Adult	503674783	1-4557-29	\$19.73
	DVD - Adult	503707303	1-4557-29	\$27.98
	DVD - Adult	503707305	1-4557-29	\$21.98
	DVD - Adult	503707307	1-4557-29	\$118.73
	DVD - Juvenile & Processing/Shipping	503603685	1-4558-26	\$56.22
	DVD - Juvenile & Processing/Shipping	503603896	1-4558-26	\$174.65
	DVD - Juvenile & Processing/Shipping	503603905	1-4558-26	\$32.98
	DVD - Juvenile & Processing/Shipping	503603913	1-4558-26	\$293.96
	DVD - Juvenile & Processing/Shipping	503638788	1-4558-26	\$32.98
	DVD - Juvenile & Processing/Shipping	503674764	1-4558-26	\$37.48
	DVD - Juvenile & Processing/Shipping	503674765	1-4558-26	\$29.98
	DVD - Juvenile & Processing/Shipping	503674770	1-4558-26	\$18.74
	DVD - Juvenile & Processing/Shipping	503674777	1-4558-26	\$15.72
	DVD - Juvenile & Processing/Shipping	503674780	1-4558-26	\$14.99
	DVD - Juvenile & Processing/Shipping	503707282	1-4558-26	\$29.98
	DVD - Juvenile & Processing/Shipping	503707288	1-4558-26	\$94.44
	DVD - Juvenile	503603908	1-4558-29	\$58.12
	DVD - Juvenile	503674781	1-4558-29	\$19.73
	DVD - Juvenile	503707302	1-4558-29	\$19.73
		<i>Subtotal for Vendor</i>		<b>\$11,994.72</b>

**Nancy Korczak**



**Fountaindale Public Library District  
Bills Payables Report  
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**General Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Mileage - RAILS Assistant Directors Meeting - 4/28/23	NK050223	1-4171-10	\$55.95
		<i>Subtotal for Vendor</i>		<u>\$55.95</u>
<b>Naperville Sun</b>	Periodicals	26701857	1-4511-26	\$523.50
		<i>Subtotal for Vendor</i>		<u>\$523.50</u>
<b>OverDrive, Inc.</b>	Universal Class Subscription	04474SB23144633	1-4521-26	\$3,750.00
		<i>Subtotal for Vendor</i>		<u>\$3,750.00</u>
<b>Pace Systems, Inc.</b>	Vortex Display Installation	213433	1-4391-30	\$11,522.00
	Pump Room Network Cabling	213536	1-4651-30	\$8,040.00
		<i>Subtotal for Vendor</i>		<u>\$19,562.00</u>
<b>Patron Point, Inc.</b>	Verify Transaction Fees - 1/1/23-3/31/23	2020	1-4256-10	\$240.90
		<i>Subtotal for Vendor</i>		<u>\$240.90</u>
<b>Peerless Network, Inc.</b>	Telephone & Internet - 4/15/23-5/14/23	20882	1-4312-14	\$496.91
	Telephone & Internet - 4/15/23-5/14/23	20882	1-4314-14	\$1,968.00
		<i>Subtotal for Vendor</i>		<u>\$2,464.91</u>
<b>PeopleFacts</b>	New Hire Background Checks - April 2023	33754-042023	1-4253-10	\$118.77
		<i>Subtotal for Vendor</i>		<u>\$118.77</u>
<b>Petty Cash - District</b>	2nd Floor Copier Refill - 4/19/23	7792-2223	1-4711-10	\$15.00
		<i>Subtotal for Vendor</i>		<u>\$15.00</u>
<b>Playaway Products LLC</b>	Books - Adult Fiction & Processing/Shipping	426604	1-4518-26	\$10.94
	Books - Adult Fiction & Processing/Shipping	426604	1-4540-26	\$65.69
	Books - Juvenile Easy	425378	1-4546-26	\$54.99
	Audiobooks - Adult	426384	1-4551-26	\$115.11
	Audiobooks - Adult	427604	1-4551-26	\$529.19
	Audiobooks - Juvenile	425993	1-4553-26	\$148.94

**Fountaindale Public Library District  
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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Audiobooks - Juvenile	426543	1-4553-26	\$159.89
	Audiobooks - Juvenile	427598	1-4553-26	\$386.46
	Audiobooks - Young Adult	427684	1-4555-26	\$230.22
	Playaway - Juvenile	425972	1-4562-29	\$100.51
	Playaway - Juvenile	427602	1-4562-29	\$360.91
	Launchpads - Juvenile	426206	1-4566-26	\$224.97
		<i>Subtotal for Vendor</i>		<b><u>\$2,387.82</u></b>
<b>Rainmakers Irrigation</b>				
	2023 Spring Irrigation Turn-On	040523	1-4392-30	\$906.00
		<i>Subtotal for Vendor</i>		<b><u>\$906.00</u></b>
<b>REP Industries</b>				
	New Logo Reuseable Book Straps & Processing/Shipping	34477	1-4371-12	\$1,244.00
	New Logo Reuseable Book Straps & Processing/Shipping	34477	1-4518-26	\$46.16
		<i>Subtotal for Vendor</i>		<b><u>\$1,290.16</u></b>
<b>Rhode Island Novelty</b>				
	Various Program Supplies	IN4429220	1-4353-24	\$582.60
	Various Program Supplies	IN4432645	1-4353-24	\$325.00
		<i>Subtotal for Vendor</i>		<b><u>\$907.60</u></b>
<b>Ronald Goldie</b>				
	Program - Dungeons & Dragons - 6/15/23	RG061523	1-4573-24	\$100.00
		<i>Subtotal for Vendor</i>		<b><u>\$100.00</u></b>
<b>Scholastic Inc.</b>				
	2023 Summer Adventure Book Prizes	48477823	1-4353-20	\$3,929.04
	2022 Summer Adventure Backordered Book Prizes	48393258	1-4353-24	\$25.62
	2023 Summer Adventure Book Prizes	48451875	1-4353-24	\$13.65
	2023 Summer Adventure Book Prizes	48491909	1-4353-24	\$1,713.55
		<i>Subtotal for Vendor</i>		<b><u>\$5,681.86</u></b>
<b>Sebert Landscaping Inc.</b>				
	Lawn Maintenance - May 2023	257464	1-4392-30	\$1,970.80
		<i>Subtotal for Vendor</i>		<b><u>\$1,970.80</u></b>
<b>Shaw Media</b>				
	Periodicals	130814	1-4511-26	\$273.00

**Fountaindale Public Library District  
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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		<b>\$273.00</b>
<b>Steven J. Wright</b>				
	Program - Gen Club - Prison & Penitentiary Record - 6/14/23	SJW061423	1-4571-24	\$175.00
		<i>Subtotal for Vendor</i>		<b>\$175.00</b>
<b>Susan K Maddox</b>				
	Program - Cooking Demo with Chef Maddox - 6/8/23	SKM060823	1-4571-24	\$350.00
		<i>Subtotal for Vendor</i>		<b>\$350.00</b>
<b>Tana Petrov</b>				
	Mileage - Reaching Forward South - 4/13/23-4/14/23	TP041823	1-4171-10	\$343.22
		<i>Subtotal for Vendor</i>		<b>\$343.22</b>
<b>Taste of Home</b>				
	Books - Adult Non-Fiction & Processing/Shipping	1062	1-4518-26	\$6.99
	Books - Adult Non-Fiction & Processing/Shipping	1062	1-4541-26	\$28.99
		<i>Subtotal for Vendor</i>		<b>\$35.98</b>
<b>Terryberry</b>				
	Dobrescu 15 Year Recognition Item	M81764	1-4153-10	\$181.76
		<i>Subtotal for Vendor</i>		<b>\$181.76</b>
<b>The Conservation Foundation</b>				
	Program - DIY Pollinator & Mini Herb Garden - 6/8/23	TCF060823	1-4573-24	\$300.00
		<i>Subtotal for Vendor</i>		<b>\$300.00</b>
<b>The Fun Ones Moon Jump, Inc</b>				
	2023 Ice Cream Social Inflatables - 6/6/23	81172	1-4571-24	\$285.00
	2023 Ice Cream Social Inflatables - 6/6/23	81172	1-4572-20	\$285.00
	2023 Ice Cream Social Inflatables - 6/6/23	81172	1-4572-28	\$285.00
	2023 Ice Cream Social Inflatables - 6/6/23	81172	1-4573-24	\$285.00
		<i>Subtotal for Vendor</i>		<b>\$1,140.00</b>
<b>The Shop Bolingbrook</b>				
	New Logo Business Cards 40 FPLD Staff Members & 7 Trustees	71996	1-4351-10	\$2,125.00
	New Logo Business Cards 40 FPLD Staff Members & 7 Trustees	71996	1-4355-16	\$315.00
	3rd Floor New Books & Book Club Kits New Logo Signs	72313	1-4691-10	\$1,764.00
	Reprinted 3rd FI New Books & Book Club Kits New Logo Signs	72827	1-4691-10	\$428.00
	Reprinted 3rd FI New Books & Book Club Kits New Logo Signs	72827	1-4731-10	\$60.00

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
<i>Subtotal for Vendor</i>				<b>\$4,692.00</b>
<b>Today's Business Solutions, Inc.</b>				
	Fax Program - 4th Quarter - October-December 2022	041023-14	1-4234-14	\$201.28
	Simplescan & Vivid Pix Agreement - 6/1/23-5/31/24	14634	1-4234-14	\$855.00
	Kindness Day 2023 Library Cards	041023-25	1-4371-10	\$891.56
	Upgraded All Towers & Kiosks	14704	1-4691-10	\$15,855.00
<i>Subtotal for Vendor</i>				<b>\$17,802.84</b>
<b>Todd Bremner</b>				
	Program - Photography Silhouettes - 4/20/23	TB042023	1-4571-27	\$150.00
<i>Subtotal for Vendor</i>				<b>\$150.00</b>
<b>Top Secret Studios</b>				
	New Logo FPLD Staff & Trustee Apparel	1609	1-4355-16	\$114.24
	New Logo FPLD Staff & Trustee Apparel	1609	1-4711-10	\$3,007.70
<i>Subtotal for Vendor</i>				<b>\$3,121.94</b>
<b>Trane U.S. Inc.</b>				
	Obsolete Building Automation Controller Replacement	313560155	1-4651-30	\$29,783.00
<i>Subtotal for Vendor</i>				<b>\$29,783.00</b>
<b>Tressler LLP</b>				
	Legal Expense - Attorney - April 2023	465123	1-4241-10	\$273.00
<i>Subtotal for Vendor</i>				<b>\$273.00</b>
<b>Unique Management Services, Inc.</b>				
	Collection Expense - April 2023	6112208	1-4245-10	\$354.60
<i>Subtotal for Vendor</i>				<b>\$354.60</b>
<b>Valerie Gugala</b>				
	Program - Sweet Home Chicago - 6/12/23	VG061223	1-4571-24	\$150.00
<i>Subtotal for Vendor</i>				<b>\$150.00</b>
<b>Vanguard Energy Services, LLC</b>				
	Gas Service - 4/1/23-4/30/23	G404408050923	1-4322-30	\$1,108.51
<i>Subtotal for Vendor</i>				<b>\$1,108.51</b>
<b>Verizon Wireless</b>				
	Telephone - 3/17/23-4/16/23	9932729776	1-4311-14	\$539.68
<i>Subtotal for Vendor</i>				<b>\$539.68</b>

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
<b>Village of Bolingbrook</b>				
	Wireless Alarm Monitoring - 5/1/23-4/30/24	70762	1-4221-30	\$1,032.00
	Vehicle Fuel - FY 2022-2023	70528	1-4359-29	\$2,258.60
		<i>Subtotal for Vendor</i>		<b>\$3,290.60</b>
<b>Warehouse Direct</b>				
	Finance New FY Supplies	5479987-0	1-4351-10	\$119.60
	District Inventory Restock - April 2023	5489153-0	1-4351-10	\$137.19
	New Logo FPLD Staff & Trustee Apparel	5463850-0	1-4355-16	\$451.80
	District Inventory Restock - April 2023	5489153-0	1-4371-10	\$38.82
	New Logo FPLD Staff & Trustee Apparel	5463850-0	1-4711-10	\$6,568.70
		<i>Subtotal for Vendor</i>		<b>\$7,316.11</b>
<b>Windy City Ice Cream, LLC</b>				
	2023 Ice Cream Social Ice Cream - 6/6/23	1603278	1-4575-10	\$5,424.00
		<i>Subtotal for Vendor</i>		<b>\$5,424.00</b>
			<b>Totals for Fund 1</b>	<b>\$234,337.72</b>

**Fountaindale Public Library District  
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**Maintenance Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
<b>American Building Services, LLC</b>				
	Various Door Replacement Parts	4049809	8-4211-30	\$3,578.59
		<i>Subtotal for Vendor</i>		<u><b>\$3,578.59</b></u>
<b>Ampest Exterminating, LLC</b>				
	Remove Goose Nest & Eggs	3937	8-4211-30	\$350.00
		<i>Subtotal for Vendor</i>		<u><b>\$350.00</b></u>
<b>Best Quality Cleaning, Inc.</b>				
	Special Cleaning - 2nd FI Mens Restroom - 4/6/23	45477	8-4211-30	\$75.00
	Special Cleaning - 1st FI Computer Area - 4/18/23	45505	8-4211-30	\$75.00
	Saturday Day Porter - May 2023	45765	8-4211-30	\$475.00
	Special Cleaning - CSD 1st FI Restroom - 4/13/23	45792	8-4211-30	\$75.00
	Special Cleanings - 3rd FI Womens Restroom - 4/17 & 4/18/23	45817	8-4211-30	\$150.00
	Special Cleaning - 1st FI Children's Comfort Room - 4/29/23	45818	8-4211-30	\$75.00
	Special Cleaning - 2nd FI Public Computer Lab - 5/3/23	45822	8-4211-30	\$75.00
	Cleaning Service - May 2023	45637	8-4215-30	\$8,980.00
		<i>Subtotal for Vendor</i>		<u><b>\$9,980.00</b></u>
<b>Cintas Corporation</b>				
	First Aid Restock - 4/14/23	8406206955	8-4215-30	\$398.77
		<i>Subtotal for Vendor</i>		<u><b>\$398.77</b></u>
<b>Cintas Corporation #344</b>				
	Weekly Mat Service - 4/12/23	4152296043	8-4215-30	\$31.94
	Weekly Mat Service - 4/19/23	4153001279	8-4215-30	\$31.94
	Weekly Mat Service - 4/26/23	4153706438	8-4215-30	\$31.94
	Weekly Mat Service - 5/3/23	4154384601	8-4215-30	\$34.39
		<i>Subtotal for Vendor</i>		<u><b>\$130.21</b></u>
<b>Cutting Edge Document Destruction, LLC</b>				
	Records Shred - 4/12/23	m23889	8-4215-30	\$30.00
		<i>Subtotal for Vendor</i>		<u><b>\$30.00</b></u>
<b>Filter Services Inc.</b>				
	Various Standard M8 Perfect Pleat Air Filters	INV334616	8-4357-30	\$1,459.19
	Rigid Cell Double Header Filters	INV335933	8-4357-30	\$3,089.96
	Poly Stringwound Tin Core & Liquid Filter	INV336789	8-4357-30	\$462.34

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**Maintenance Fund**

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			<i>Subtotal for Vendor</i>	<b><u>\$5,011.49</u></b>
<b>First Bankcard</b>				
	Easy Keys - Finance Desk Replacement Lock	P7810-MAY23	8-4211-30	\$32.50
	Global Plumbing - Vacuum Breaker Kits	P7810-MAY23	8-4211-30	\$47.13
	Easy Keys - CSD Mobile Pedestal Replacement Lock	P7810-MAY23	8-4211-30	\$24.50
	District Closet Restock - March 2023	A177-2223	8-4357-30	\$137.73
	Easy Keys - Vortex Desk Replacement Lock	P7810-MAY23	8-4357-30	\$20.00
			<i>Subtotal for Vendor</i>	<b><u>\$261.86</u></b>
<b>Flood Bros Disposal Co</b>				
	Garbage & Recycling - April 2023	6728553	8-4215-30	\$326.00
			<i>Subtotal for Vendor</i>	<b><u>\$326.00</u></b>
<b>Flooring Resources Corporation</b>				
	Vortex Inventory Wall Base Repairs	26031	8-4211-30	\$250.80
			<i>Subtotal for Vendor</i>	<b><u>\$250.80</u></b>
<b>Graybar</b>				
	Studio Data Port Plates Replacement & Stock	9331558043	8-4211-30	\$39.31
			<i>Subtotal for Vendor</i>	<b><u>\$39.31</u></b>
<b>H-O-H Water Technology</b>				
	Quarterly Water Treatment - April, May, June 2023	650080	8-4211-30	\$292.14
			<i>Subtotal for Vendor</i>	<b><u>\$292.14</u></b>
<b>Intrinsic Landscaping, Inc.</b>				
	Green Roof Maintenance - May 2023	23-0142	8-4215-30	\$672.94
			<i>Subtotal for Vendor</i>	<b><u>\$672.94</u></b>
<b>Pace Systems, Inc.</b>				
	Meeting Rm B Microphones Tech Support	213581	8-4211-30	\$952.00
			<i>Subtotal for Vendor</i>	<b><u>\$952.00</u></b>
<b>Plunkett's</b>				
	Monthly Pest Control - April 2023	7990434	8-4215-30	\$110.00
			<i>Subtotal for Vendor</i>	<b><u>\$110.00</u></b>
<b>R. J. Kuhn Inc. Plumbing &amp; Heating</b>				
	Clogged Drain Repairs	0000043762	8-4211-30	\$445.00
			<i>Subtotal for Vendor</i>	<b><u>\$445.00</u></b>

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**Maintenance Fund**

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
<b>Tee Jay Service Company, Inc.</b>				
	Main Entrance Sliding Door Service Call - February 2023	196227	8-4211-30	\$3,189.00
		<i>Subtotal for Vendor</i>		<u>\$3,189.00</u>
<b>ULINE</b>				
	3rd Floor "New" Book Signs Velcro Tape Strips	162434067	8-4357-30	\$85.25
		<i>Subtotal for Vendor</i>		<u>\$85.25</u>
<b>Warehouse Direct</b>				
	Sanitary Dispenser Refill	5475882-0	8-4357-30	\$182.72
	Facilities Inventory Restock - March 2023	5475889-0	8-4357-30	\$2,394.05
	Sanitary Dispenser Refill	5482136-0	8-4357-30	\$132.38
	District Inventory Restock - April 2023	5489153-0	8-4357-30	\$52.93
		<i>Subtotal for Vendor</i>		<u>\$2,762.08</u>
			<b>Totals for Fund 8</b>	<u><u>\$28,865.44</u></u>
			<b>Grand Total</b>	<u><u>\$263,203.16</u></u>



Jennie Nguyen/Finance Manager



## **Director**

### **Pinnacle Library Cooperative**

The Governing Board will be revising the current funding formula for PLC to use a rolling average model for the circulation statistic portion. This should lessen the highs and lows that the current formula can produce.

The agreement with Innovatives Interfaces, Inc. for a six-year extension of our Polaris ILS (Integrated Library System) services was also recently finalized. This is the core service that PLC provides for our library and the other five member libraries of PLC, and we are happy to have stability in this area for the next six years.

### **Deputy Director (Nancy Korczak)**

April was a very busy month for our Public Services hosting some amazing programs. The month started with our Children's Department hosting a kid's craft fair where our young patrons were able to sell their own handmade crafts. The craft fair was the culmination of a series of programs where kids learned about business planning and marketing, these programs were a great success thanks to the partnership with Bolingbrook Bank and Trust who helped run the program.

Outreach hosted a National Outreach Day where they were able to promote our Outreach services and roll out library giveaways with our new logo. The program had great attendance and our young patrons were very excited to come and meet Bluey the cartoon character.

We closed out the month with the Get Gardening Expo hosted by our Adult Services Department. The program was well attended and our patrons had the opportunity to learn from visiting organizations such as the Garden Club. Most patrons left the room with one or two seed packets to plant at home.

## **From Tana Petrov's report**

### **Outreach Services**

#### **Outreach General Updates**

- Outreach staff worked on planning our Summer programs for Amazing Adventures at Annerino (Wednesdays) and Visit Your Local Parks (Fridays) in collaboration with the Bolingbrook Park District
- Sarah and Carolyn worked on entering the Outreach Vehicle schedule into Communico for the months of June, July, and August
- Ramon updated the Virtual Activity Kits for Seniors

- Outreach made its last Bookmobile stops at the schools for this school year. We will return to the schools next month to pick up students' materials before summer vacation.
- **From Sarah's report:** *On our last visit to Pioneer we were able to pass out mood changing pencils to each student that came onto the Bookmobile. All of the students were thrilled and told us they couldn't wait to see us next year!*
- Outreach celebrated National Library Outreach Day on April 26 with an event outside the front of the library with our two vehicles.

**From Carolyn's report:** *This was the highlight of the month! There was a crafting table where patrons could get a DIY button from the button makers. Staff had pre-made popular characters that kids could choose from. There were also Bluey coloring sheets. We had the prize table with the prize wheel and a variety of items with our new logo on it, as well as some books and little toys to pick from. Mrs. C did several Storytime sessions for the families that attended. She had many fans happy to see her. The Bookmobile saw a large number of visitors that came on board and was giving away the new branded stickers, card holders, and coloring sheets/crayons. Of course, the celebrity in attendance was Bluey. Thanks to Sarah for becoming Bluey for the day! Patrons and staff alike had a wonderful time on a beautiful day!*

**From Joe's report:** *The library's rebranded logo debuted in the same week as National Outreach Day and Outreach had plenty of awesome swag with our new logo on it to give away. Many patrons commented about liking the library's new logo and especially all of our new giveaways. Ramon and I staffed the Bookmobile during the event and had more than 150 patrons board the vehicle. We assisted patrons with check-outs, reader's advisory, reference questions, replacement cards with our new logo, and locating materials. We also handed-out giveaways and checked-out all of the "Bluey" books that we had on display.*

Below are photos from the event





### Services for Seniors

**Atria at River Trail, Encore, Heritage Woods, Greenleaf and Meadowbrook Manor**

**From Sarah's report:** *Home Delivery Patrons received their spring craft. This craft was the heart door hanging decoration. We passed out 5 out of 15 of the craft kits to these patrons.*

**From Sarah's report:** *Outreach brought the "Blue Book Display" cart to Heritage Woods and now Greenleaf Apartments the entire month of April. We have a total of 9 people with approximately 40 entries so far from both locations participate in this fun activity to win a prize.*

**From Sarah's report:** *On 4/14/23, was the Atria Library Express Van Visit. I was able to make a new library card for a resident. I also was able to use some of my readers' advisory skills to recommend books for this resident to read. During our visit a program "Dogs with Books" came to visit residents at Atria. The dogs listen to residents read or tell stories.*

**From Melissa's report:** *On 4/5/23 I went to Encore to do programming with the memory care residents. I read two short stories to the residents. We talked about our Easter celebrations when we were kids. The last half hour we played games.*

### Services for Preschools

From Laura's report: Programs/Storytimes Presented/ Activities/ Statistics:

*Planned the next STs of the spring including 3 puppet shows:  
Rhyming/Rapunzel/Ramadan, Snakes/Skunk/Shoes, Tiger/Teeth/Tree*

*Presented 21 of my 22 monthly storytimes to my regular 13 preschools & schools as well as at IKEA and Wholey Granoly (Melissa subbed for my Museum visit)*

**Preschool Round-Up:** blog posted March 1st to 31<sup>st</sup>; 12 school participants; 2023 stats were: Total Visits: 313, Unique Visits: 278, Average Time on Page: 7 min, 22 sec (vs 2022 stats: 216 page views, 186 unique visitors, average visitor spent 5:45 on the page); seven responses to the survey

**CSD Community Helpers In-House Storytime:** I think their favorite part was getting in the canoe for “One-Dog Canoe” puppet show but they liked everything else, too. As I was cleaning up, a mom and her 3-year-old came in not knowing they had missed my program so, of course, I gave her daughter a private storytime. And directed her to ASL resources in the library and online for her older daughter.

## Services for Schools

### Elementary Schools Visits and Booktalks From Cindy’s report:

During Spring break I had a program in CSD, Arts and Fables. I chose Egg Layers as my theme, lots of chicken books in storytime, Egg shakers and music to dance around to, and then an open ended, non-conformist art project.

Spring Break month, I presented booktalks via zoom so that I could visit all the schools without skipping anyone. I took advantage of this to feature Geology including a bunch of cool rocks I normally would not be able to carry. Staff members lent me cool crystals, geodes and fossils to show the kids. I also featured books by the author/illustrator Jason Chin. I sat next to him at the Andersons children’s literature breakfast and his presentation there made me investigate his lexicon of books. Impressive, so I shared quite a number of his titles with the kids and sent teachers a speed dating list of all the 20 books I had shown the kids. I also showed the older kids how to access Kanopy. I also showed most grades how to access Scienceflix, so that they could find video and info on geology and other science topics. Bookmobile often visited schools right after my talks this month, and they brought extra books on rocks, fossils, geology concepts with great checkout success! We work well as a team and it was great that the kids got the books they were looking for because staff made sure to bring books on my topic this month.

Judge at the battle of the books -  
Second place team from Wood View (pictured here), RC Hill came in first and McGee 3rd place.



## Bookmobile and Library Express Van Community Visits

**From Ramon's report:** *Touch a Truck was a great event for the Bookmobile. Although the weather was a mix of snow and rain, we had a great turn out for the event. In total, we saw a little over 230 people with a number of checkouts. We also gave out most of the giveaways with our old logo on it. I think the cold weather also worked out in our favor as we were one of the few vehicles that had heat inside. Some of the other vehicles at the event included a firetruck, Colgate, a crane lift and a street cleaner. I would say that the bookmobile was one of the better attended attractions and we definitely had some of the best giveaways for the event.*

## From Jacinto Gonzalez's report

### Studio 300

Here is our **April 2023 key stats:**

- 649 patrons actively **used** our lab.
  - **18** were Non-District Users.
- 1979 items were **checked out**
  - **101** of that total circulated out of the lab
- 49 patrons **attended** our programs.
  - Total programming hours came to **9**
- 49 patrons **completed** our online classes:
  - **28** Orientation
  - **21** Maker Training



## Studio Month Summary:



In April, the Studio opened up the podcast room, the new transformation for GCR D. The idea behind it was to accommodate the growing amount of patrons doing podcasts in the studio. The room has four microphones and a rodecaster set up for plug-and-play without the need to check out any additional equipment. We have had an excellent reception for the room and have received positive feedback from the patrons. Justin spent some time creating videos and taking pictures of the room so it could be used for future promotional material.

April was also the rebrand month in which the library communication department rebranded the library and studio marks. It was exciting as we went around removing anything with the old brand and replacing it with the new one. Staying in the branding theme, Chandler had a successful branding class. That focused on the work needed to brand a product or company beyond just a mark or logo. Ruth and Patrick continue to develop ShortHaus and feel that there is a growing community of filmmakers and short film enthusiasts that have been showing up for them. Ruth also had a program showing how studio equipment can be used to make costumes and props.

Monica had a program showing how versatile the glowforge can be. They focused on how it can create different types of hinges that can be used for creating unique-looking objects. Monica also used some of her off-desk time to learn about photography and wants to help patrons in the future in this field. They are looking for new opportunities to expand their knowledge and skills.

During this month, Adriana and Justin finished removing the old tricastor system from the room, and Adriana took charge of taking the pictures and cataloging all the equipment so we can send it to the auction. Jacinto and Adriana also went through other equipment that had not circulated for a few years and weeded it to make room for the new equipment. They also spent time with IT as the new desktops are set to roll out in May. Lastly, we finalized our programming for the summer and continued to plan our fall programming.

## From Debra Dudek's report

### Adult and Teen Services

#### General Comments on the Month

Our Get Gardening Expo proved to be an excellent way to celebrate the beginning of spring. This year's event was held on Saturday, April 29 from 10 a.m. to 1 p.m., and included community groups, a plant exchange, book displays, seed giveaways, take-and-make crafts, and a prize drawing. Approximately 88 patrons attended the expo, and attracted a wide range of patrons. While seniors made a strong turnout at our expo, younger homeowners, and parents with young children also attended.

I set up the event in Meeting Room A on Friday, April 28. On the day of the event, our programming librarian Nic Mitchel and I welcomed patrons, distributed giveaways, and assisted our visiting organizations. Members of the Bolingbrook Garden Club were very complimentary of last year's event, which helped them recruit five new members.



While there were some slower points, the room flow was pretty consistent and the take-it-make-it crafts and seed packets were well received. The plant exchange was not as successful as we had hoped, so we may drop that aspect of the program next year, or request multiple postings of a plant exchange on the Bolingbrook Friends and Neighbors Facebook page. A few patrons commented they had picked up free plants from this page in the past, and it was the best way to attract people to a library-led plant exchange. Overall, a very good day. Very much looking forward to hosting a similar event next year.

On Saturday, April 8 I assisted the Bolingbrook Historic Preservation Commission with their Easter at the Museum Storytime. Melissa Luce from Outreach did a fantastic job entertaining the attendees, while our commission members provided activity sheets, crafts, yard games, and museum tours. I was asked to dress up as the Easter Bunny, which was super fun. Almost 70 participants attended the event, and my Easter Bunny photos were showing up all over local Facebook pages.

## TEEN PROGRAMMING APRIL 2023

Randi, Teen Services Librarian

### Teen Programming

Andrea planned a **Teen Poetry Contest** for National Poetry Month. This program was run online using Woobox. I worked with Communications to set up the form and created a simple blog post for promotional purposes. Seven teen poets submitted their original poems throughout the month. We asked the ATSD department to vote for their favorite poem. I used Canva to create graphics for each poem and then added those to a Google form for voting. Brianna J, Grade 12, was selected as our winner. Her shooting star poem was the clear favorite. Here is the winning poem and a couple of the other entries. [Melissa Bradley](#) will also be posting the winning entry on social media.



Leah Moon returned in April to host another wonderful art class, **Magical Forest Paintings**. She used special paints and layering techniques to create her art piece. She showed our teens these same techniques. The teens had a fun time creating their own artwork. Check out the results.



## School Services

Hayley and I attended the annual Brooks Middle School Career Fair on April 19. I am so happy that we both could attend this event. This was something that I used to attend with Jeffrey Fisher yearly before the pandemic. It's a great opportunity to promote the library, our programs and services, and to share a little bit about our careers. And hand out free Fountaindale swag. Our bags were a big hit as a lot of the other organizations were giving out free stuff to the students. In fact, we ran out of bags by 10 a.m. Definitely, something we should take note of for next year. All in all, we had over 380 students visit our table throughout the day. It was helpful to have two people sharing their experiences as there were a lot of students asking questions and visiting our table.

## Public Services

We added several new games to the Vortex in addition to Giant Connect 4 (added in March). New board games include Giant Sorry and customized versions of Guess Who. Hayley created two versions of Guess Who including anime and pop culture versions. Giant Connect 4 remains the clear favorite but all of our new games have been played by teens in the Vortex during the month of April.

## Adult Programming

### Computer Classes:

Our department led two computer classes this month. Christopher's Introduction to Excel garnered five attendees, and Brian's Introduction to Microsoft Word garnered four attendees.

**Test Proctoring:** Brian proctored one exam this month.

### Career Online High School:

Currently Enrolled: 2

Currently Enrolled 30 Day Probation: 0

Currently Enrolled Completed 30 Day Probation: 0

Students 75% Through Program: 1

Graduate: 30

## From Nic Mitchel's Report



### Senior Social: Oh, Jackie O! (4-6)

**Attendees: 32**

When we started the Senior Social series in September, we were thinking that this would be a moderately successful set of programs. At the time and even now, I think that those earlier months were good programs, which lined up with their 'good' attendance numbers. But the last few months, the number of attendees has consistently climbed. And all of that culminated in the full roster (and attendance) to this month's Senior Social.



We invited back Jill Gabrielle, the musical performer that writes/directs/and sings in her 1 woman shows. For April she performed a Jackie Onassis program. When the registration for the April Senior Social program opened up, 23 patrons had already signed up, with the last few spots being filled less than 2 days later. There was such a demand that we extended the number of people that could attend from 30 to 32. On the day of the program, every seat was filled.

### **Hollywood Goes to the Library (4-26)**

#### **Attendees: 29**

Working with Dr. Annette Bochenek is always a great time. And with the numerous different programs that she has in her repertoire, she is a solid presenter that is able to be placed anywhere in the calendar and still have patrons interested and attending. When we saw that she had been working on a program that talked about Libraries/Librarians as a focus in the Golden Age of movies, we immediately reached out to schedule her during National Libraries Week. It was a stroke of good luck that she had some nights available during the week that we could schedule her, so we let her chose which one would be the best.

### **Get Gardening Expo (4-29)**

#### **Attendees: 88**

This was the second year that we had done the Get Gardening Expo and I do feel that even though we scaled down the program, it ended up being more successful. One of the first things that we had pulled back from was an in-person craft. It was great last year for the patrons, but we had limited staff to ensure the craft could run at its smoothest. We had decided to still keep the Take and Make craft kits available for pick up at the event, which was really successful compared to last year. We ended this years expo with no kits left, and even had to supplement with the kits that were left over last year.



There was also a large selection of seeds from the last expo that we were able to set out for patrons to take, with both flowering plants and vegetable plants. The Bolingbrook Garden Club, one of the attending organizations, also brought their own collection of seeds for patrons to take with them, which helped when patrons were looking for something they had which we didn't and vice versa. There weren't many people that had attended that didn't walk out with 1 or 2 seed packets, which is exactly what we wanted with that aspect of the program.

There was also the opportunity for attendees to enter to win 1 out of 2 \$50 Johansens gift cards that we had picked up earlier in the week. The idea throughout the planning for both last year's event and this years was trying to bring gardening to the community and to also create an opportunity for the community to see that they didn't have to go to a big box store to get the plants and seeds they needed.

## **Specialist Highlight**

### **Ben**

Tara and I received a comment card from a patron this month for our professionalism and kindness. She's a regular patron who comes in about once a month. This time I got to help her fax something to Poland, which is always a fun puzzle considering all the exit codes and area codes you have to remember to add to the number.

## **Specialist Highlight**

### **Alison**

This month went by quickly! Some Highlights for me included my first Adult program, which was making origami cranes and paper stars. We had 18 registered, and 14 showed up, which I thought was pretty good! The patrons who attended seemed to have fun, as much as origami was a bit frustrating for them. I told them from the beginning, this is not about perfection but about learning something new! Thank you to Taliya for taking pictures for me 😊 I am currently working on planning an adult program for the fall. Taking inspiration from Randi's mini book tin program with the teens!

## **Specialist Highlight**

### **Eyan**

I spent a fair amount of time updating our ATSD pathfinders; while Aysha looked through the bulk of the files to update the logo, she noted a handful of subject areas that had not been updated in quite some time. To that end I updated the "Manga and Graphic Novels for Adults" pathfinder, which formerly was "Manga for adults," however, I ran into an issue where the majority of current published and popular adult manga is not held physically by Fountaindale. An adjustment to include graphic novels as well helped me fill titles.

## **Specialist Highlight**

### **Andrew**

April was a good month for patron interactions. Even with the couple of days the printing services were down and we were rerouting prints to the Vortex, most if not all of the patrons were very understanding of the situation. A few complimented my determined walking pace. Thanks to the IT and Admin departments for sorting it out as quickly as possible.

I wrote a lengthy blog post on a couple of books I've worked through in the last few months. I definitely didn't do all of the projects in the books, especially for the books on Raspberry Pi and Arduino circuit boards, but I did enough to write a coherent blog post. Unfortunately, supply chain issues are making it a little hard to get a single Raspberry Pi as they're prioritizing bulk orders, but as of a few months ago they're aiming to increase the amount of their sales dedicated to individuals.

## From Joyce Arellano's report

### Children's Services

Monthly Overview of Children's Services:

Children's Services offered programming for several large initiatives this month. For Valley View Spring Break week our programs centered around community helpers and featured special visits from Bolingbrook Police Department and Bolingbrook Fire Department. We hosted a craft program to celebrate Eid, to the surprise and delight of many families. A huge win for Strategic Plan Objective 3.1 was the Start-Up Academy for Kids, a four-part program series during Money Smart Week, that resulted from an idea shared by one of our library trustees and the collaborative work between CSD, ATSD and Bolingbrook Bank and Trust.

#### **SPRING BREAK 2023: Community Helpers**

During Valley View's Spring Break, Christina M. coordinated a week-long celebration of community helpers with special guest presenters and fun events for all ages.

We started the week with a special Storytime featuring Bolingbrook Police Department. We celebrated our fabulous Outreach team with Miss Laura IN the Library Storytime and Arts & Fables with Mrs. C.

Our events this week also highlighted mail carriers, healthcare workers, vehicles and things that go, the local artists who created the artwork in the library and the different buildings and structures around Bolingbrook.

We created an activity for kids to tie in to Early Voting at the library. Kids voted for their favorite book genre and character at a cardboard voting booth at the CSD desk.

We ended Spring Break Week with a special visit from the Bolingbrook Fire Department, who helped us with Storytime then gave everyone a tour of the firetruck.



## ARTS & CRAFTS

### DISCOVERING ART: A Sunday Afternoon at Fountaindale (24 attendees)



“The first part of the program was a tour of all the art in the building. I told them all about the [audio art tour] app so that they can take a more detailed tour with the artist talking about their work. For our tour I made a sheet with some facts about the artist and the work and shared that with them as we looked at each piece. The kids were really enthralled with each piece. The kids and parents were so surprised that there was so much art in the building. The tour went so well and took longer than I thought so we ended up with only about 30 minutes to talk about Seurat and try out some pointillism. Despite the shortened time I was able to show them how he ‘blended’ colors with different colored dots and even look

at [A Sunday on La Grande Jatte](#). They were fascinated at how he even framed the painting with different colors. The kids exceeded my expectations and really tried the technique with amazing results!” *Chris Z.*

### ESTUDIO DE MANUALIDADES (13 attendees)



“Families used regular craft materials to create a 3D decoration for the wall: popsicle sticks, felt flowers and animals, crepe paper, pipe cleaners, ribbons and paint. A couple of kids made a connection with other art programs that they had attended and said ‘We are making flowers just like we did in the other program with Ms. Chris!’

Parents were very proud of them that they remembered the other projects and the library art tour.” *Andreea D.*

### PRE-EID CARD PARTY (32 attendees)

CSD received many positive comments in response to this program. *Andreea D.* reported that many families were very appreciative that we offered a program, Take-it Make-it kits and a book display for Eid. A patron filled out the Program Survey after the event and said “Absolutely loved and appreciated the program. It was really nice to see a Muslim holiday be included. Gave a sense of belonging and community.”



“Families signed up to make greeting cards and other crafts for the Muslim holiday Eid al-Fitr that comes at the end of Ramadan. I set up a ‘buffet’ of craft materials and some ideas for cards. Families took the materials they selected to separate tables to work on their projects. A boy made cards for his dad and mom, a girl made a mosque from patterned paper, a mom and son tried out rubber stamps and a boy read one of the

books from Ramadan READY. The mom of one teen volunteer offered to put up the decorations, and she did a fantastic job creating the photo backdrop. At the end of the program, when one of the dads was taking a family photo, I heard him say, ‘Ramadan Kareem!’ with a nice long E, in the spirit of ‘Say cheeeese!’” *Sarah D.*

### **YOUR VOTE COUNTS!**

Since the grownups were early voting in Meeting Room B, CSD held our own election for kids to participate in. Ages 6–11 voted for their favorite book genre. Funny books won over spooky, mystery and school stories. Children were excited to vote in the booth Christina made out of a large cardboard box. Grownups (including some staff members) wanted to vote, too!



### **ROBOTS, ASSEMBLE! (13 attendees)**

“First we talked about solar energy and how it works. The kids were excited they already knew quite a bit about it! We talked about how these robots did not have a battery to collect the solar energy to hold the charge but would have to be run in the sunlight or with the help of a flashlight. The kids did a great job working together to put the robots together. They were so excited to be able to figure out how to assemble and disassemble the robots to make something new.” *Chris Z.*



### **ROOTS: Major Taylor, Professional Cyclist (14 attendees)**

Our kid presenters this month included an 8th grader at Humphrey Middle School and three 5th graders from B.J. Ward. They researched Major Taylor, a professional cyclist, who despite his many accomplishments, was not widely known. After the students' presentation, we moved to the Creativity Park to make a bicycle craft using popsicle sticks and miscellaneous wood pieces. One parent was glad she and her son were in the library that day, as they had not looked at CSD's event calendar. Another child said she hoped she was the best audience member because the program was "the best program ever."



### **START-UP ACADEMY FOR KIDS**

In celebration of Money Smart Week, CSD's librarians teamed up with ATSD and Bolingbrook Bank and Trust to present this four-part series that helped kids learn the basics of starting their own business. The series was very successful and resulted in one comment card and several patrons reaching out to me asking to repeat the program in the future. One parent wrote in the program survey, "My kids had such an empowering and wonderful experience."

A big thank you to Board Vice President Celeste for sharing this program idea with us! It was a hit, and CSD is looking to offer the program again in the future.

### **KIDS CRAFT & VENDOR FAIR (51 attendees)**

We hosted six kid businesses on the day of the event.

Products included:

- Beaded bracelets
- Birdhouses and other wood projects
- Blank notebooks
- Candles
- Friendship bracelets
- Resin keychains and other resin-based accessories



The event drew 51 “shoppers,” including several patrons who dropped in out of curiosity. Thank you to Finance for lending us a cashbox to make change for patrons! One child completely sold out of products after the first hour! All of the kid entrepreneurs earned impressive revenues. A few kids had enough money for the goal they were aiming for (a toy from Target, a pet with basic pet supplies) and others said they have a good start toward their goal (a new laptop and a trip to Florida.)

Diana from Bolingbrook Bank and Trust presented our kid entrepreneurs with special certificates and took photos with the group on stage. After the program, Diana emailed, “Thank you for organizing the event. This was really awesome! I look forward to future opportunities.”

## PUBLIC SERVICE

We answered **528** reference questions and **654** directional questions. We also assisted with 9 one-on-one appointments and 6 teacher requests.

“I showed a grandma they could access ABC Mouse from home. Later she called on the phone and asked how to navigate the website to get access to ABC Mouse. She said, ‘Ms. Andreea, this is such a great resource to offer! My grandchildren don’t want to leave the library because they like it so much! Now they want to come to my house because they can play it!’” *Andreea D.*

## STAFF ACTIVITIES & PROJECTS

### STRATEGIC PLAN

#### Objective 3.1 Report

***Continue to create programs that encourage learning, connecting and creating.***

Objective Lead: Joyce Arellano

Team: Programming Committee Members: Nancy Korczak (Admin), Adriana Alvarez (Studio), Carolyn Boyer (Outreach), Melissa Bradley (Communications), Randi Carreno (ATSD), Sarah Dolley (CSD), Debra Dudek (ATSD), Steven Ford (Communications), Melissa Funfsinn (CSD), Jacinto Gonzalez (Studio), Aysha Haq (ATSD), Christina McCormack (CSD), Nicholas Mitchel (ATSD), Tana Petrov (Outreach)

The Objective 3.1 team met on April 12. The group shared updates on current programming.

Wins for this quarter include the following programs.

Outreach began offering programming for middle school aged students at Furqaan Academy. This is the first time our library has offered programming for this age group at Furqaan.

Outreach and Studio 300 teamed up for Tibbott Elementary’s STEM Fair.

Studio 300’s new ShortHaus program is beginning to see a core group of attendees at programs. Their last Photography Club event also saw a full room of patrons.

Teen Services hosted a successful DIY Mini Boba Tea Keychain event for teens. All the teens that were registered and on the waitlist showed up to the program, which is a rare event!

ATSD's Senior Social continues to be a popular event. The last program featured a one-woman show about Jackie Onassis.

Start-Up Academy for Kids, a collaborative effort between CSD, ATSD and Bolingbrook Bank and Trust, supported local kid entrepreneurs and helped kids learn the basics for starting their own business.

## From Amina Ali's report

### Circulation Services

April was a busy month for us in Circulation. Kate, Jorie, and I worked on a few projects that will go under place this summer. We learned that our Lead Aide, Carol will be retiring at the end of May, it will be bittersweet saying goodbye. As part of the locker project, we had two demos one with AutoLend and the other with Envisionware. Currently, we are leaning towards Smiota lockers and plan to meet with them in May to make sure that logistically they are able to work with our ILS. In addition to that, we had an all Specialist meeting this month, where we also said goodbye to PT Specialist Arianne. At the end of the month, I helped host and attended a LACONI presentation by Michelle Petersen, "Not Who But How". It was a great presentation and would be beneficial to library staff. This was one of three presentations Michelle will be hosting with LACONI this year.

**Kate**, Assistant Manager

The beginning of the month started off busy for Circulation! We wrapped up Early Voting and on election day we helped many patrons look up their polling place.

Carrie made the switch from the Aide Team to the Specialist Team on April 3rd. She has completed her 2 weeks training and has been a great addition to our team. Chuck celebrated his 11th anniversary on April 2nd. After almost 5 years with us, Arianne found another customer service position.

I attended the Vega Meeting, Envisionware Demo, and the Aide meeting.

We were able to have our all Specialist meeting on April 19th as well.

We celebrated National Library Week and patrons have been getting our new library cards, tote bags, and everyone loves the keychain card holders.

Fountaindale hosted the PIRC Meeting on April 26th and while there we had a Message Bee demonstration.

We had a 30% increase in license plate sticker renewals this April, making our renewal total 102.



## Circulation Statistics

<b>New Patrons Registered</b>	<b>199</b>
<b>Holds Pulled From Shelves</b>	<b>5,984</b>

### April 2023 Drive Through Report

	CURRENT MONTH	SAME MONTH LY	INCREASE/DECREASE %
TOTAL VISITS	561	727	-33%
	CURRENT YEAR	YTD LY	
VISITS YTD	6232	7501	-27%
	CURRENT MONTH	LAST YEAR	
BUSIEST DAY/S	4/11, 4/26 32 visits	April 5 50 visits	-36%
BUSIEST TIME PERIOD	3pm-6pm 201 visits	3pm-6pm 284 visits	-29%
TOTAL VISITS	CURRENT YEAR	LY	
9AM-12PM	127	147	-14%
12PM-3PM	156	186	-16%
3PM-6PM	201	284	-29%
6PM-9PM	54	110	-51%

**Summary:** Drive through had 561 visits in April 2023, which is a decrease from the previous month (March 2023) 661 visits total. This is a 15% decrease. Monthly visits were down compared to the same month LY, for a decrease of 33%. The daily average of drive through visits decreased from the previous month 21.3 in March, 18.7 in April. The busiest days at the drive through April 11 and April 26-both days had 32 pickups. The busiest time period was 3pm-6pm, when there were 201 visits in total.

## **Building Operations (Tasos Priovolos)**

We are continuing to interview candidates for the two open Security Guard positions and the Building Technician position in our department. We completed a second round of interviews for our additional Building Technician position.

The final missing bollard was finally received and our contractor has successfully installed it. We are working with the manufacturer for the final requirements needed in order to have the lights operate through the newly installed control system. The manufacturer will be on-site to review the installation and make their final recommended changes and finalize any programming needed.

We turned on our landscaping irrigation system for the season and made any needed repairs to the system from the winter weather.

We recently had our building lightning protection system inspected and deficiencies identified. We are working with our vendor to repair any deficiencies identified and add some items on the roof to our lightning protection system.

Along with other staff, we arranged the building items that were identified as auction items in order to take pictures and make descriptions of these items. The auction should be scheduled sometime in May for various building and studio items.

Worked with Tria Architecture to discuss options and the possible scope of work for our potential parking lot repaving project and interior lighting project. Also met with Tria's civil engineer to discuss stormwater drainage management options from the NW corner of our property. This added scope to our parking lot project will assure the maximum life-span of our parking lot in the future.



### **ZENDESK -**

In April, 74 new maintenance tickets were created, and 68 new or existing tickets were completed.

## **Collection Services (Christina Theobald)**

### **April 2023 Statistics Snapshot**

- Over **5% increase** in digital circulation
- 3,285 new items added to collection; 68 original catalog records created
- 3,188 old & worn items were withdrawn
- 272 interlibrary loans and Find More IL requests received for our patrons
- 237 invoices paid; 126 purchase orders sent; 309 damaged items repaired

### **Staff News**

Congratulations to Collection Services staff that celebrated milestone work anniversaries! Congrats to **Susan Jagiel for 15 years** of service! Congrats to **Chris Castle** and **Brett Luminais for 5 years** of service! Thank you Sue, Chris and Brett for all of your hard work and dedication to our library, our patrons and the Bolingbrook community.

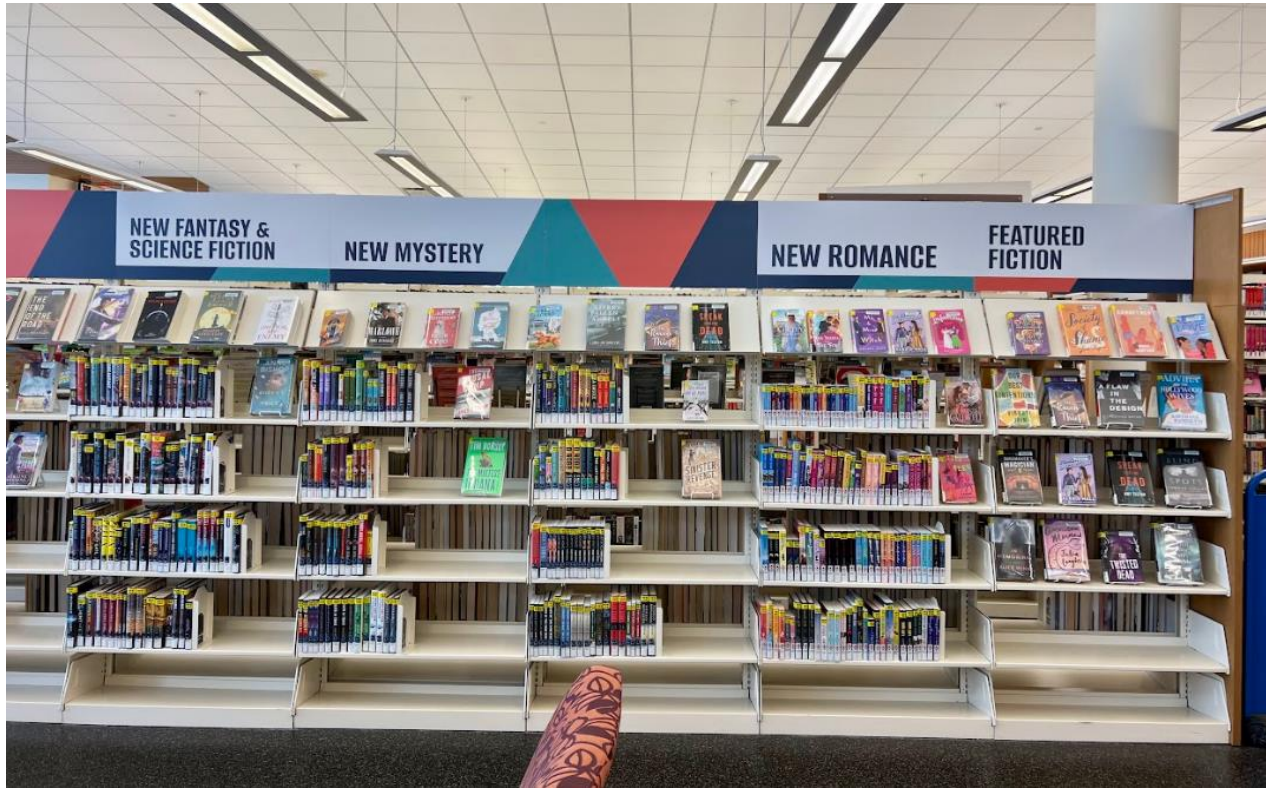


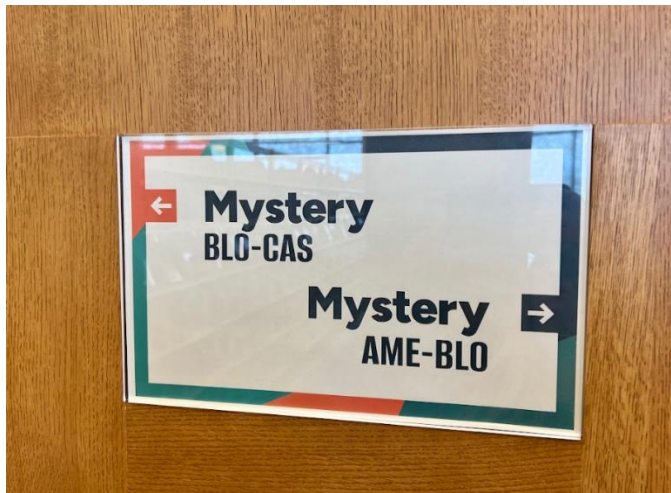
### **PinCollect Spring Forum**

This month we hosted the Spring Pinnacle Collection Development Forum here at Fountaindale. The event yielded a good turnout, as staff from all of the Pinnacle libraries attended either in person or virtually. I served as forum moderator and we had valuable discussions on all things related to collections, including new collections, series, genres, procedures, DEI and general collection development tips and tricks. A few attendees expressed their thanks to me after the forum, saying it was very helpful, especially for staff that are new to collection development.

### **Collections Rebranding**

For the past few months, Collections staff have been collaborating with the Communications team to prepare and update all materials with our new logo and branding, including kit inserts, device tags and logo-branded bags. A big thank you to **Jacob Luce, Katie Strickland and Mary Anderson** for helping us turn over signage the day before the official rebrand launch. The new books signage on the third floor, as well as end cap signs on all of our shelving was updated, and new logo-branded canvas bags were added to our collection.





## Collection Services Staff Reports

From Jacob Luce, *Collection Services Assistant Manager*

For the month of April, I took part in interviewing candidates for the part time Cataloging Specialist position. We decided on a candidate and extended the offer. She accepted and started May 1<sup>st</sup>. In addition to interviewing candidates, I trained the Acquisitions Supervisor on item template creation in Polaris, grid template creation in Baker & Taylor, subfield H creation and how the subfield H ties everything together. Additionally, I provided coverage for adult collection tasks while one of our staff was on leave. These tasks included ordering new movies, covering for Can't Find It, the holds not owned report and the holds ratio report. Furthermore, some materials from a second test cart of Blu-rays and DVDs that was ordered from Baker & Taylor on our new A/V preprocessing account have come in. Baker & Taylor corrected the processing issues that I notified them about from the first cart and the materials look great. Moreover, I established Hulu accounts for our Rokus. We are currently in the process of setting up the patron Roku with Hulu. Additionally, fifteen more portable CD players were added to our A/V collection. I completed the April 2023 new movies carousel for Library Aware, I also started working on the May 2023 new movies carousel. I updated the April eContent stats spreadsheet. I also sent the latest Patron Point report to the Communications Team. I assisted my manager with replacing the "New" signs on the third floor in the New Fiction and New Nonfiction section. Moreover, the rebranding and switch to the new logo has been completed. We have switched over all of our inserts, tags and labels to the new logo.

**From Brett Luminais, *Children's Collection Librarian***

In April, I worked to meet my spending goals, and brought all of my fundlines into a position to successfully complete ordering for this fiscal year by the end of May. I placed orders based on feedback from Outreach staff. I reviewed CSD's Children's Services Public Service Desk Stats document and selected items and materials based on information and feedback received from patrons by CSD staff. I researched egg shakers used in library story time programs, and ordered parts for an egg shaker kit requested by Outreach. I researched TonieBoxes and drafted an order for materials to create 5 TonieBox focused STEAMboxes. I ordered replacement parts for STEAMboxes and repaired 12 STEAMboxes over the course of the month. I also created one new STEAMbox kit and began work on two other brand-new kits. I worked to distribute STEAMbox inserts updated with the new logo, replacing 23 inserts in kits on shelf and taking the rest to Circulation to replace as kits are returned. I updated all the American Girl and Barbie Doll inserts, which had previously not been created or managed by Collections staff. I created Doll inventory sheets for Circulation staff to provide guidance in case items were lost or damaged from the Doll kit, matching them to what had previously been done for STEAMboxes. Circulation did not previously have in-house inventory sheets. I also maintained weeding processes throughout the month, reviewing and weeding 9 carts worth of materials. In particular, I coordinated with Circulation staff to have Dead YA fiction and duplicate YA Fiction pulled to prepare for shifting of overstocked shelves. This project was completed and now the shelves are no longer crowded making browsing easier for patrons and shelving easier for Circulation staff. I continued work on the Star Wars juvenile series subseries project. I pulled titles from ten separate subseries and corrected their call numbers and labels, then worked with our catalogers to make any other appropriate adjustments. The majority of the project is now complete, only two subseries remain now. I coordinated with our Acquisitions Supervisor on the 2024 Award Nominees. On touching base, she let me know there were two titles that were backordered. We worked together to have those orders canceled and to reorder them from Amazon so we were able to receive the titles faster. The 2024 award books are now ready and will be available the first week of May. We also received a positive comment from a patron concerning our new Flash Card kits. The patron has a friend in the hospital who has trouble communicating at the moment and one of our kits was really helpful to his friend. He was thankful we added the new collection.

**From Lynnette Hopwood, *Adult Collection Librarian***

I am finally back after a leave, and I have hit the ground running. I have been busy ordering in all areas of my collection. I am working on finishing spending my budget fund lines by Memorial Day. One area I am focusing on is the titles for Lucky Day. These books have been very popular with the patrons as evidenced by the circulation statistics. Almost 1,000 items have circulated in the month of April! I have also selected titles for the Book Club Kits. I am very excited to see the project starting to come to life. I think that our patrons will benefit from this new collection. The Gardening display has also been popular. There have been 163 items circulated from the display! We partnered with the Bolingbrook Garden Club. They have been providing seed packets for our patrons to take, and they have had to fill it at least once.

**From Chris Castle, *Cataloging Supervisor***

This month, Jake and I researched and created new stat codes for the Book Club Kits. These add the “Book Club” designation to the preexisting stat codes for Adult CD and Playaway Audiobooks, and Adult Fiction and Nonfiction, both regular and large print. These were proposed to PinTech and approved, so they were added to Polaris. The new shelf location “3rd Floor – Book Club Kits” was also created. These kits are planned for a late summer release. Karina and I cataloged the new 2024 award books this month. They are on track to be made available in May. With the training of new staff, the fine code and loan period cleanup project is scheduled to begin in June. Brett and I continued recataloging the Star Wars J Series to add a new second Cutter for easier shelving and browsing. This project is almost complete, with only two subseries left to recatalog. I trained our Cataloging Specialist, Connie, on cataloging Adult Fiction books this month. Her training continues to go well. Karina and I attended a three-part training series on BIBFRAME this month. It conducted a brief overview of cataloging format standards until present which showed the foundations that BIBFRAME was built from, and why it was built. It also introduced us to technology, terms, and formatting we would find used with BIBFRAME. Finally, it demonstrated how current MARC cataloging can translate to BIBFRAME and how it is being implemented in libraries now. It was a very informative course, but I, and the instructor, don’t see BIBFRAME being widely implemented for a while still. Much of this month was dedicated to cataloging backlog items. We were able to reduce the backlog to under 300 items by the end of the month, and I created 49 original records.

**From Bini Issac, *Acquisitions Supervisor***

In April, I started using Amazon invoice numbers to pay our invoices rather than the order ID. I was trained on how to do Windowing and Displaying on all floors. Which in turn I trained my staff on how to do the same too. I learned how to cancel materials on the vendor site for Ingram. I also learned how to use Discrepancy form at Ingram site to let them know and credit us for any faulty/short shipped items. With the increasingly different colored disc coming from Midwest, which was getting harder to scan through our pad, I corresponded with the Midwest representative about applying a second set of RFID tag (for free) on the cover art too, which they agreed on. It was nice to help out the Circulation department by covering the Main desk while they had a meeting. I started my training on how to create Subfield H code and item templates and to apply that to Baker and Taylor carts and grids.

**From Karina Andrus, *Cataloger***

This month, I helped to reduce our backlog down by a significant amount and cleared some space for new bookmobile items. Our 'in processing for 90 days' list is now below 500 items. I also helped catalog the new awards books. I attended a 3-part training series on Bibframe, which was informative. Overall, I created a total of 19 original records.

**From Christine Jason, *Interlibrary Loan Specialist***

I did a refresher on ILL with Brett. He hadn’t really worked with FMI very much so it was very helpful. We discovered something new in FMI, unshipping an item. Two books with very similar titles threw me for a loop and I accidentally scanned the wrong barcode for one record. I went back to the record and saw that we could select undo shipping. This added the record back to the pending section and I was able to scan in the correct barcode and send it on. Nice to learn something new. I also published the Christian

Fiction newsletter with this month's theme being Biblical based fiction. We have some very good authors and I felt they needed the exposure. While Lynnette was gone, I worked on replacement items and had a cart with 50 items for her to review upon return. In addition, I had a LP Christian Fiction cart with 11 items for review. Finally, I worked with a staff member regarding book club due dates. They usually reach out to me to extend the dates in Polaris. I explained that I do request a longer due date in WorldShare but as I do not check out the title, the books are given a standard 3 week check out. I then let them know how they could check the books out for a special due date, thus saving them the time to request renewals from ILL.

### Circulation by Branch

Branch	2022	2023	Change	% Change
Building	45876	45057	-819	-1.79%
Outreach	5035	5881	846	16.80%
Studio	1636	1979	343	20.97%
Digital	9974	10501	527	5.28%
<b>Totals</b>	<b>62521</b>	<b>63418</b>	<b>897</b>	<b>1.43%</b>

### Battle of the AV Formats

Format	Circs	vs.	Format	Circs
Blu-ray	1984	vs.	DVD	6542
CD Audiobook	323	vs.	Playaway Audiobook	652
Vinyl Record	239	vs.	Music CD	742

### Special Collections

Collection	Circs
Backpacks	225
Bluetooth Transmitters	0
Dolls	100
Hotspots	48
Laptops	290
Lucky Day	942
Portable CD Players	12
Portable Record Players	30
Rokus	32
STEAMboxes	83
Tween Book Boxes	10
Vinyl Records & Cases	276



## Physical Collection Circulation

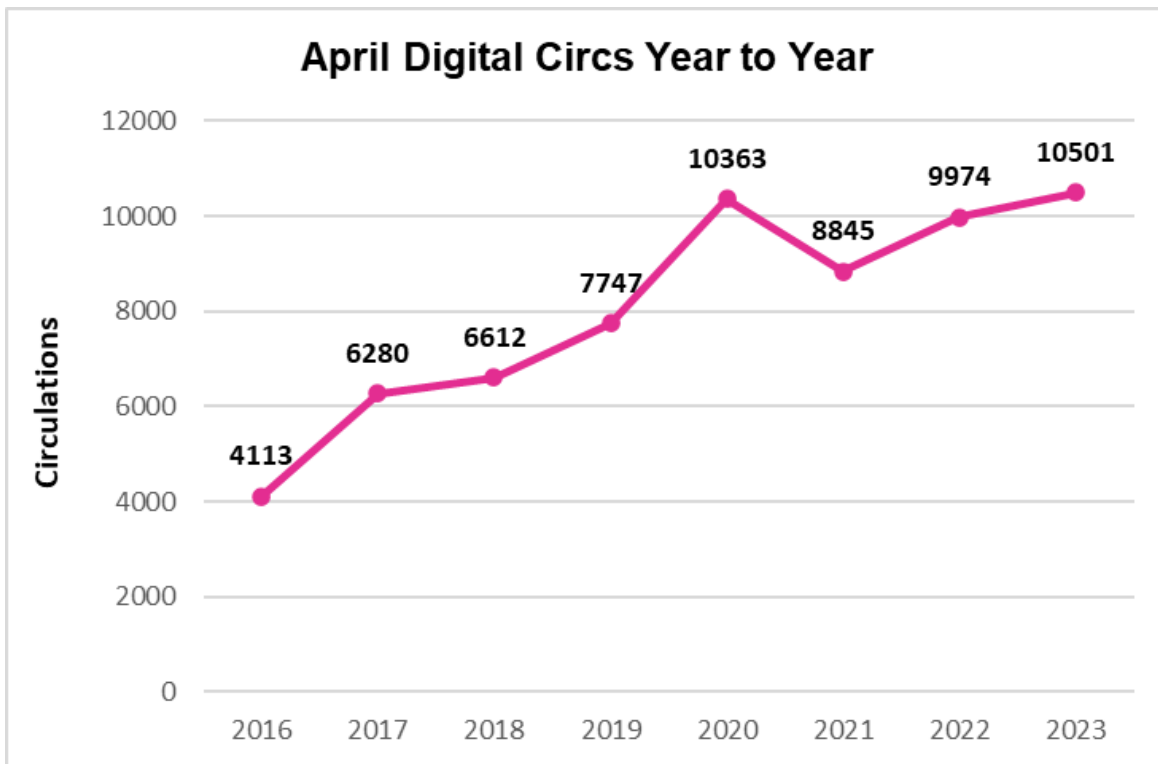
*\*Sorted alphabetically by collection*

Collection	Apr 2022 Circs	Apr 2023 Circs	Change	% Change
Adult Audiobooks	400	360	-40	-10%
Adult Fiction	4651	4236	-415	-9%
Adult Graphic Novels	679	510	-169	-25%
Adult Nonfiction	4418	4588	170	4%
Adult Video Games	433	429	-4	-1%
Beginning Readers	2403	2150	-253	-11%
Interlibrary Loan	288	243	-45	-16%
Juvenile Audiobooks	930	1125	195	21%
Juvenile Fiction	4302	3751	-551	-13%
Juvenile Graphic Novels	2616	3062	446	17%
Juvenile Kits	219	231	12	5%
Juvenile Movies & TV	2949	2163	-786	-27%
Juvenile Nonfiction	3096	3749	653	21%
Juvenile Technology & Equipment	305	376	71	23%
Juvenile Video Games	1099	1030	-69	-6%
Large Print	781	729	-52	-7%
Local Authors	13	9	-4	-31%
Magazines	408	509	101	25%
Movies & TV	6894	6296	-598	-9%
Music	1153	978	-175	-15%
On-the-Fly	11	13	2	18%
Picture Books	8682	9993	1311	15%
Studio 300	1634	1976	342	21%
Technology & Equipment	434	444	10	2%
World Languages Adult	188	211	23	12%
World Languages Juvenile	683	654	-29	-4%
World Languages Young Adult	0	11	11	
Young Adult Audiobooks	26	15	-11	-42%
Young Adult Fiction	901	935	34	4%
Young Adult Graphic Novels	1101	1046	-55	-5%
Young Adult Kits	13	14	1	8%
Young Adult Nonfiction	154	242	88	57%
Young Adult Technology & Equipment	4	0	-4	-100%
Young Adult Video Games	679	839	160	24%
<b>Totals</b>	<b>52547</b>	<b>52917</b>	<b>370</b>	<b>1%</b>

## Digital Collection Usage

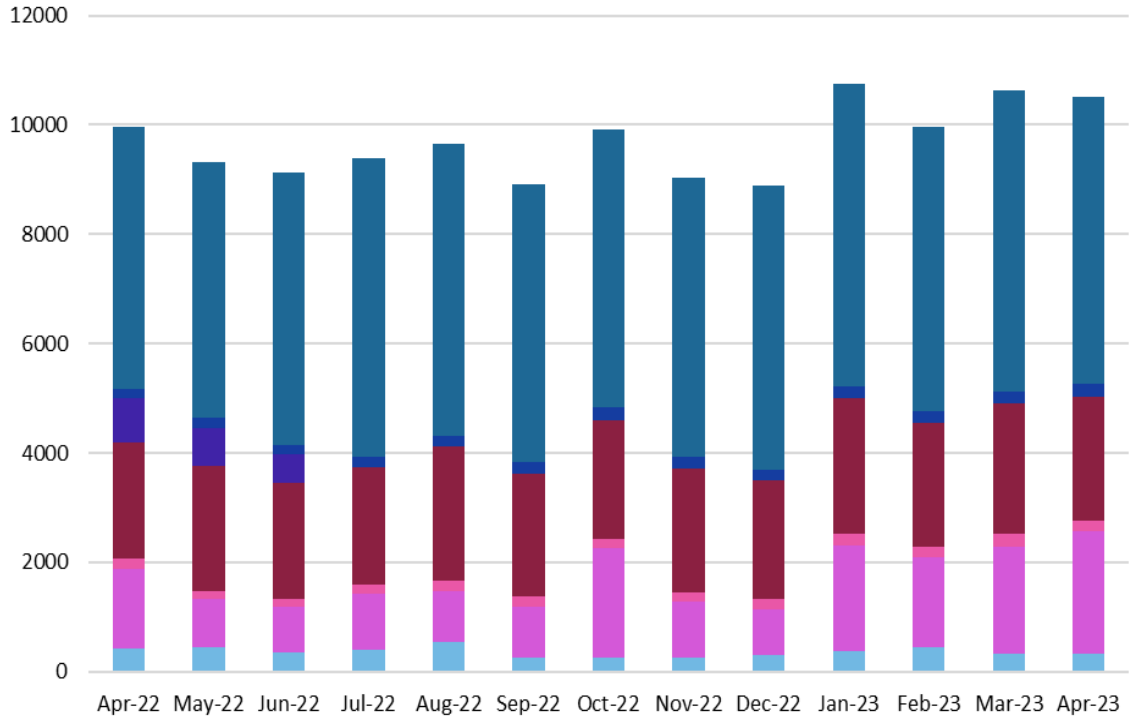
\*Sorted by positive circulation change

Digital Platform	Apr 2022	Apr 2023	Change	% Changed
Freegal	1448	2231	783	54.07%
Libby by OverDrive	4817	5228	411	8.53%
Hoopla	2142	2278	136	6.35%
Axis 360	152	236	84	55.26%
Kanopy	191	201	10	5.24%
PressReader	420	327	-93	-22.14%
cloudLibrary <i>*discontinued effective July 2022</i>	274	0	-274	-100.00%
cloudLibrary Shared <i>*discontinued effective July 2022</i>	530	0	-530	-100.00%
<b>Totals</b>	<b>9974</b>	<b>10501</b>	<b>527</b>	<b>5.28%</b>



For **April**, digital circulation was **16.6%** of the library's total circulation.

### Digital Collection Circulation Over the Year



	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23
Libby	4817	4695	4985	5450	5337	5073	5079	5108	5185	5548	5188	5504	5228
Axis 360	152	171	181	201	203	216	230	230	186	202	211	225	236
Cloud Library	804	700	512	0	0	0	0	0	0	0	0	0	0
Hoopla	2142	2289	2131	2132	2445	2255	2186	2260	2185	2479	2275	2391	2278
Kanopy	191	154	148	179	205	175	159	176	195	213	195	227	201
Freegal Music	1448	870	826	1025	932	924	2004	1020	822	1939	1644	1962	2231
PressReader	420	450	351	394	536	266	255	249	307	373	446	322	327

## Digital Content Fast Facts - March 2023

### Libby by OverDrive

- There were **6,517 active Pinnacle patrons in the month**. Of those, **Fountaindale had 1,173 active patrons, 82 of which are new users**.
- During the month, PLC yielded **31,958 total checkouts**; of those, **5,228 circs** were from Fountaindale patrons.
- Checkouts by Format: eBooks: 49.8%, Audio: 44.2%, eMagazines: 5.9%
- Checkouts by Audience: Adults: 89.2%; Young Adults: 6.3%; Juvenile: 4.4%

### Axis 360

- There were **104 active patrons** for the month, **21** of which are **new users**
- During the month, there were **122 eBook circs** and **114 eAudio circs**
- Checkouts by Format: eBooks: 52%; eAudio: 48%

### Hoopla

- There were **2,278 circs** borrowed by **487 patrons**
- There were **487 active patrons, 32 of which are new users**
- **Audiobooks** were the most borrowed format, accounting for **52%** of all circs, followed by **eBooks with 35%, Movies/TV with 10% and Music with 2%**.
- The top trending titles were *Remarkably Bright Creatures* by Shelby Van Pelt on eAudiobook and *If He Had Been With Me* by Laura Nowlin (eBook)

### Kanopy

- Patrons played **201 distinct video titles** and **358 video plays**
- There were **63 active patrons**
- The **most popular videos** were *The Apartment* which tied with *Kids Behind Bars: Life or Parole* and *The Killing Season* came in a close second.

### Freegal

- This month yielded **2,033 songs streamed** and **198 songs downloaded**
- There were 26 active patrons streaming and 18 patrons downloading
- Top **streaming music genres**: Pop, Rock, R&B
- Top **downloaded music genres**: Pop, Rock, Jazz

## Physical Items Added and Withdrawn

Physical Items	Apr 2023 Added	Apr 2023 Withdrawn
Adult Audiobooks	32	0
Adult Fiction	439	1093
Adult Graphic Novels	4	2
Adult Nonfiction	326	25
Adult Video Games	3	34
Beginning Readers	60	1
Juvenile Audiobooks	93	4
Juvenile Fiction	191	142
Juvenile Graphic Novels	160	356
Juvenile Kits	0	1
Juvenile Movies & TV	109	26
Juvenile Nonfiction	143	41
Juvenile Technology & Equipment	0	0
Juvenile Video Games	7	1
Large Print	79	4
Local Authors	5	0
Local History & Genealogy	4	0
Magazines	231	0
Movies & TV	365	232
Music	76	1
Picture Books	414	648
Studio 300	10	3
Technology & Equipment	65	195
World Languages Adult	77	1
World Languages Juvenile	125	0
World Languages Young Adult	42	0
Young Adult Audiobooks	18	0
Young Adult Fiction	138	320
Young Adult Nonfiction	3	0
Young Adult Technology & Equipment	0	0
Young Adult Video Games	10	56
<b>Totals</b>	<b>3285</b>	<b>3188</b>

## Cataloging

- Items Cataloged and made available: 3285
- Original bibliographic records created: 68
- Magazines & Newspapers processed: 227

### Acquisitions & Processing

- Purchase Orders created: 126
- Invoices Paid: 237
- Boxes Received and Opened: 87
- Items Repaired: 309

### Interlibrary Loan through OCLC

<b>270</b>	<b>Items Received for our patrons</b> <ul style="list-style-type: none"> <li>• 203 items from IL libraries</li> <li>• 67 items from out of state libraries</li> </ul>
<b>194</b>	<b>Items Sent out to other libraries</b> <ul style="list-style-type: none"> <li>• 97 to IL libraries</li> <li>• 95 to out of state libraries</li> <li>• 2 ALA</li> </ul>
<b>319</b>	<b>Items requested by our patrons this month</b> <ul style="list-style-type: none"> <li>• 290 submitted in OCLC</li> <li>• 8 items were too new to request</li> <li>• 12 were available in Pinnacle. Two were placed by staff (one of which was a 10 DVD set), the other by a patron. I do not know about the others.</li> <li>• 9 were out of country only</li> </ul>
<b>300</b>	<b>Items requested by OCLC libraries this month</b> <ul style="list-style-type: none"> <li>• 149 from IL libraries</li> <li>• 149 from out of state libraries</li> <li>• 2 ALA</li> </ul>

### Find More Illinois

<b>2</b>	FMI Items Received for Our Patrons
<b>36</b>	FMI Items Sent Out to Other Libraries
<b>2</b>	FMI Items Requested by Our Patrons
<b>41</b>	FMI Items Requested by Other Libraries

## Weeding & Collection Maintenance

CHQ Status	Adult	Young Adult	Juvenile	Totals
<b>Dead - Items that have not circulated in <u>2</u> years</b> <b>CHQ Recommendation: less than 10%</b>	13,102 11.3%	1,116 8.41%	7,026 7.05%	21,204 9.28%
<b>Collection Check - Anything that has not circulated in <u>4</u> years</b> <b>CHQ Recommendation: less than 10%</b>	265 2.02%	48 4.30%	511 7.27%	824 3.88%
<b>Grubby - Items that have circulated <u>75</u> times or more</b> <b>CHQ Recommendation: less than 10%</b>	8,464 7.66%	434 3.42%	7,242 7.97%	16,140 7.54%
<b>DOA*</b> <b>Items that have been added to the collection in the last 6-18 months, and only circulated 1 or less times.</b>	5,478 28.60%	595 36.00%	3,123 26.18%	9,196 28.09%
<b>Turnover</b> <b>April 26, 2022 to April 24, 2023</b>	2.44	2.59	3.33	2.83

## Display Circs

### **1<sup>st</sup> Floor:**

Lobby Tree: Staff Picks - 34  
Lobby Tree: The Coronation - 5 (only up for 5 days)  
Lobby Cart: Arab American HM - 29  
Lobby Cart: Get Gardening - 153  
Lobby Cart: Money Smart - 50  
Lobby Cart: Cinco de Mayo and Mexican Culture - 813 (only up for 4 days)

### **2<sup>nd</sup> Floor**

2<sup>nd</sup> floor cart: 100 Years of Warner Bros. - 152

### **3<sup>rd</sup> Floor**

Self-Check: Humor - 18  
3<sup>rd</sup> Floor Desk Table: Books About Books - 5  
3<sup>rd</sup> Floor Desk Table: Funny Cookbooks - 8  
3<sup>rd</sup> Floor Desk Table: Star Wars - 2 (only up for 4 days)  
3<sup>rd</sup> Floor Cart: Raining Cats and Dogs - 13  
3<sup>rd</sup> Floor Cart: Poetry Month - 8  
3<sup>rd</sup> Floor Cart: Art - 30  
3<sup>rd</sup> Floor Cart: SAAM - 3  
3<sup>rd</sup> Floor Cart: Reads to Tickle Your Funny Bone - 8 (only up for 4 days)  
3<sup>rd</sup> Floor Nonfiction Doctors - 0  
3<sup>rd</sup> Floor Nonfiction Simplify - 6  
3<sup>rd</sup> Floor Nonfiction Salem Witch Trials - 0  
3<sup>rd</sup> Floor Nonfiction Science - 0  
3<sup>rd</sup> Floor Nonfiction Pie Day - 3  
3<sup>rd</sup> Floor Nonfiction Take a Compliment - 1  
3<sup>rd</sup> Floor Nonfiction Unplug - 4  
3<sup>rd</sup> Floor Nonfiction Books to Celebrate Mom - 4 (only up for 5 days)

### **Children's and Teens**

100 Years of Warner Brothers - 2  
1000 Books Before Kindergarten - 97  
Arab American Heritage Month - 29  
Arts and Crafts - 26  
Cinco de Mayo and Mexican Culture - 19  
Community Helpers - 23  
Dia de los Niños Week - 3  
Earth Day - 21  
Easter and Passover - 0  
Money Smart - 31  
Poetry Month - 8  
Raining Cats and Dogs - 29  
Ramadan and Eid - 31  
Reads to Tickle Your Funny Bone - 6  
Step Into Reading - 70  
Anime Movies - 90  
Teen Reads - 20  
Teen Pop - 62  
YA Create - 14



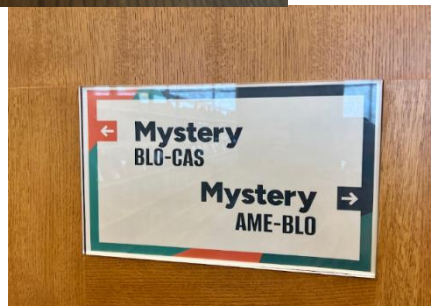
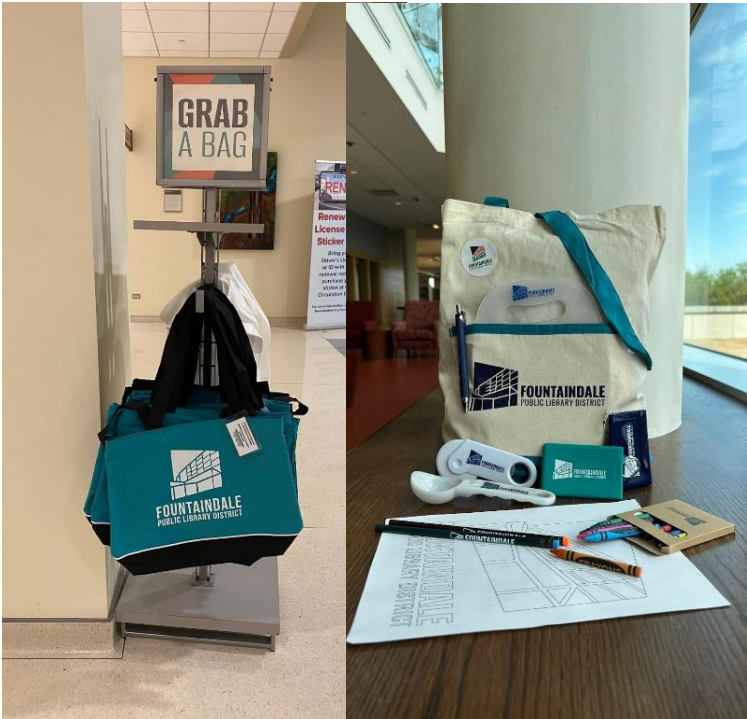
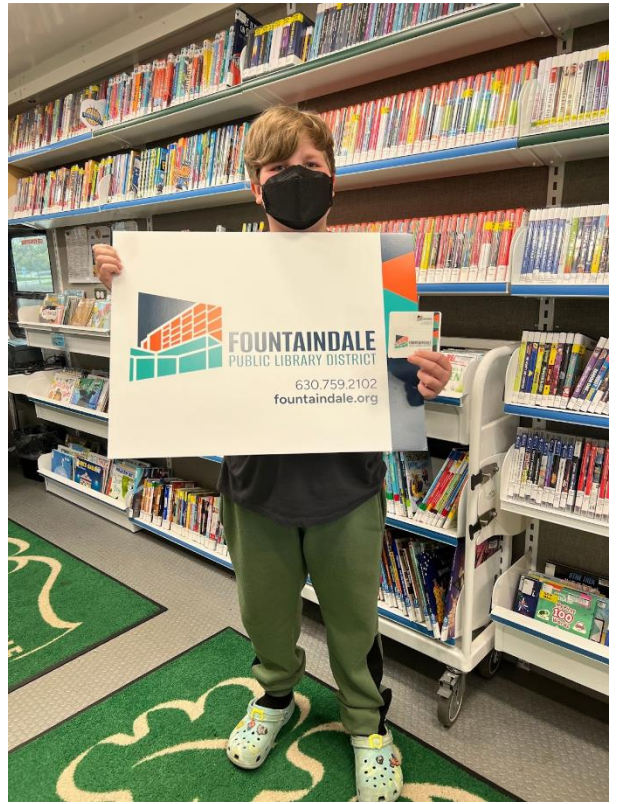


## Communications (Melissa Bradley)

### Communications Highlights

- Our Google Ads had 45,619 impressions and 5,397 clicks.
  - Campaigns with the most impressions:
    - Catalog Items: 28,592 impressions; 3,809 clicks
    - Instagram: 4,312 impressions; 187 clicks
    - Kanopy: 3,232 impressions; 221 clicks
- We auto-renewed 2 library cards with Patron Point.  
*This number is significantly lower than usual because, at the beginning of the pandemic, we bulk renewed everyone's date to July 1.*
- We scheduled, wrote/edited and published 9 blog posts.
- Sabrina continues to serve on the committee for strategic plan objective 3.2: identify and remove barriers to access and explore additional services to increase community engagement.
- Melissa serves as the objective leader of strategic plan objective 1.4: learn about how patrons flow through and engage with the building to inform updates to wayfinding signage.
- Melissa and Sabrina met with Children's Services to revamp the 1,000 Books Before Kindergarten logs for the rebrand.
- Melissa attended the ILA Marketing Forum's meeting and attended their roundtable on new AI software.
- On Monday, April 24, Melissa, Sabrina and Steven launched our rebrand, including the debut of our sleek new logo. This launch was the culmination of almost a year's worth of planning and work from several people across our organization. Our team spent most of the month prepping for the launch as we had to update/redesign more than 100 items with our new branding. This includes everything from our website, emails and app to all of our end cap signs, 3rd-floor new books signs, building signs, brochures and postcards. We also replaced all of our promotional giveaways. For the website, we redesigned the homepage, streamlined the navigation, expanded readers advisory content and overhauled many of our pages.

As part of the launch, we created a bookmark design contest, a 'Guess How Many M&Ms are in the Jar' contest and a coloring sheet of our new logo. We gave away free canvas bags to people who got our new library card and debuted all of our new promotional giveaways at National Library Outreach Day. Our new look has been well received by patrons since we launched. Many people have told us on our social media channels that they love the new look!



## Media

- [Travel Lens](#) included us in their list of *16 Best Things to Do in Bolingbrook*.
- [The Patch](#) covered the Friends of Fountaindale spring Book Sale.
- [The Patch](#) covered the Illinois Department of Agriculture's spongy moth treatment open house located here.
- [The Patch](#) covered our magic show as part of Week of the Young Child.

## Social Media Metrics

- Facebook Metrics
  - 55 new followers
  - 1,989 page views
  - 16,724 people viewed our content (reach)
  - 1,212 engagements (likes, clicks, shares & comments)
- Twitter Metrics
  - 0 new followers
  - 284 page views
  - 593 tweet impressions
- Instagram Metrics
  - 34 new followers
  - 847 post engagements (likes, comments & shares)
  - 10,264 people viewed our content (reach)
  - 20.419 Reels views
- TikTok Metrics
  - 89 new followers
  - 762 post engagements (likes, comments & shares)
  - 5,783 views
- YouTube
  - 5 videos published
  - 11 new subscribers (1,251 total)
  - 4,456 views
  - 172.2 hours of watch time
  - 46,532 impressions (how many times our video thumbnails were shown to viewers on YT.)

## Email Marketing Metrics

- MailChimp Blogs:
  - 3,061 subscribers
  - MailChimp will no longer give us access to our open and click rates unless we upgrade our account.*
- Patron Point
  - Average open rate: 68.55% (industry average is 21.33%)
  - Average click rate: 48.2% (industry average is 2.62%)

## **Finance (Jennie Nguyen)**

### **DebtBook Services**

The Library has contracted services with DebtBooks for their company to review all subscription agreements in relation to the GASB 87/96 reporting requirements. Allyse and I met with the DebtBook project manager to review all of the requirements of DebtBooks as to what they would need to complete their reports. All of the required information was gathered along with a copy of each agreement from all departments. The information was compiled into a database report to be used by DebtBook to complete our online module and reports needed by our auditors.

### **Roku Subscriptions Bundle**

The Library was looking to update their Roku subscription to the Disney+ Hulu bundle which would provide additional services and savings. There was some trouble at the initial start due to Disney's bundle requirements and credentials. The Finance team worked with the Collection Management team to review the Library's options and was able to find a workable solution. Finance updated our subscription worksheet to reflect the updates in order to track the monthly expenditure for the Roku subscriptions.

### **Amazon Business Account**

Collection Management Manager, Christina Theobald, requested assistance from Finance in determining the balance status of their Amazon Business account. Their account is currently set up as a Pay-by-Invoice payment option and separate from the Finance's account with Amazon. Their current balance was a result of their pre-order and some of the orders seem higher on average than others. As a result, she would monitor the order flow of their account to see if there is a trend and adjust accordingly.

Secondly, the Library has been receiving some mysterious boxes with supplies that were not ordered by us but have our address information. Finance is currently working with Amazon to determine the cause of these deliveries.

### **New Logo Apparel & Giveaways**

With the launch of the new Library logo comes many, many new items coming in time for the National Library Week. Finance has created a workflow schedule, as much as possible, to manage the large quantities of new logo products and summer adventure items among the regular supply orders. The one that the staff were most excited about was the new logo apparels. All but one type of apparel was ready to be distributed to our staff. Finance will continue to work with Warehouse Direct as to when the Library can expect delivery.

With the new logo having been officially launched, the question is what to do with the remaining supplies with the old logo. Finance was able to find a new home for our envelopes which has the old logo. Joyce of the Children Service Department was gracious enough to take all four boxes from us and put them to great use for a CSD program. It is always good to have a way to reuse a product without having it go to waste. *Thank you, Joyce!*

## **Human Resources (Lea Pottle)**

### **Staffing and Recruiting**

#### *Open Positions:*

- Circulation Services Specialist
- Facilities Technician
- Security Guard-Customer Service (PT or FT)

#### *Promotion:*

- Carrie Togliatti, Circulation Services Aide was promoted to Circulation Services Specialist, 4/3

#### *New Hires:*

- Elizabeth Moreno, Children's Services Specialist, 5/1
- Isabel Schauer, Cataloging Specialist, 5/1

#### *Resignation:*

- Dulce Porras-Goldstein, Studio Services Specialist, 4/8
- Arianne Borchert, Circulation Services Specialist, 4/28

### **Meetings**

- In-service planning meeting, Lea
- HR Source Advisory Council Meeting, Lea
- Circulation Aide meeting; dress code discussion, Lea

### **Training and Development**

- GWHRA Chapter Meeting; Violence Prevention, webinar, Lea
- Altogether HR 2023, HR Source, Lea
  - Check In Before They Check Out
  - Reinvigorate & Retain: Fostering Strong Mentorships
  - America's Demographic Drought and the War for Talent
  - Employment Law Update

### **LTA Practicum Student- Lea**

Met with the practicum student to review their time in our library. Wrote the final evaluation and submitted it to the student's advisor.

## **Information Technology (John Matysek)**

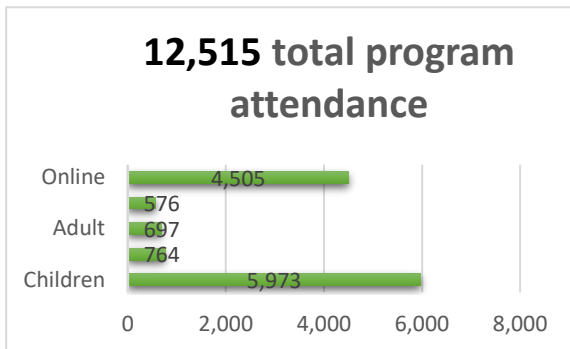
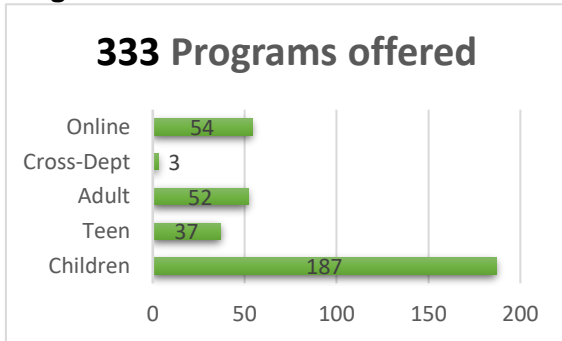
- During the month of April 78 new help desk tickets were created by FPLD staff, and 70 new or existing tickets were solved by IT staff.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, worked with vendor Today's Business Solutions (TBS) on troubleshooting configuration issues with the new lobby printer for patron scanning usage.
- Met with vendor Netrix multiple times for status meetings to discuss the upcoming network switch replacement project.
- Met with vendors ITsavvy and Hewlett Packard Enterprise (HPE) for advanced prep work for patching the library's main storage array.
- Met with vendor AT&T to discuss renewal pricing for the library's existing voice and data circuit, including increasing circuit capacity, and also pricing for replacing the existing data only circuit from vendor Peerless (Call One).
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, worked with vendor Konica Minolta to troubleshoot and resolve issues with the 2<sup>nd</sup> floor Computer Commons printer and 2<sup>nd</sup> floor public copier that rendered both units inoperable.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, worked with Communications on the rebranding project including; desk phones, self-check units, public and staff desktop and laptop computers, online resources such as Google Workspace, Zendesk, MyPC, PaperCut, and TBS web printing service.
- Worked with vendor TBS to upgrade the PaperCut server used for patron printing to patch a severe security vulnerability.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, worked with vendor bibliotheca to troubleshoot an issue with the lobby RFID security gates not communicating with the bibliotheca online library connect portal for status and statistic reporting.
- Met with vendors ITsavvy and Hewlett Packard Enterprise (HPE) for patching the library's main storage array but had to reschedule due to unforeseen potential issues with shutting down the library's firewall management center software.
- Worked with vendor Cisco to verify the effect of shutting down the library's firewall management center software on remote access to the library network.
- Conducted a successful test of shutting down the library's firewall management center software and verifying remote access to the library network is still available.

# Fountaindale Public Library April 2023 Statistics

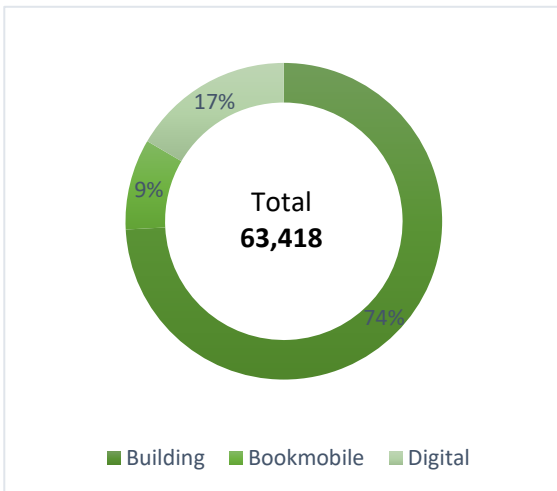
## Membership

30,935 active cardholders      199 new cardholders

## Programs



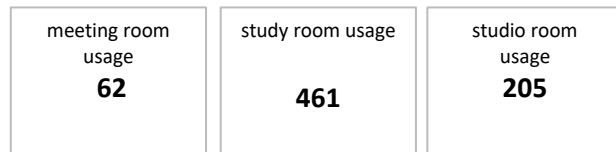
## Circulation



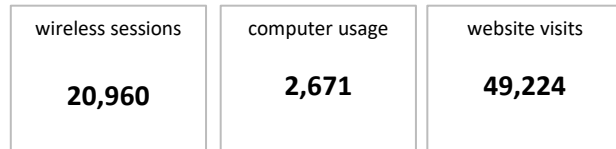
New Physical Items Added : 3,285  
 Interlibrary loans Received : 270  
 Interlibrary loans Sent: 194

## Space

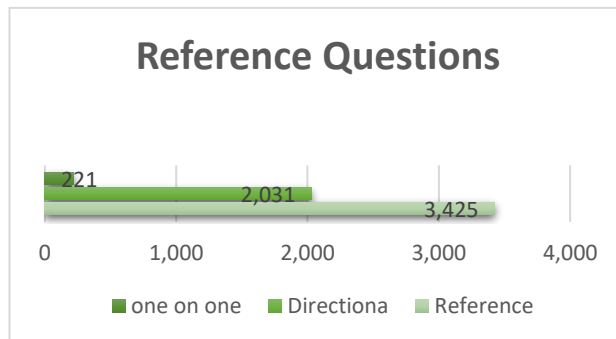
25,136 library visits



## Technology



## Social Media



Comparison	This year	last year	%change
Circulation	63,418	62,521	<b>1.43%</b>
Visitors	23,107	21,794	<b>6.02%</b>
Card holders	30,935	28,324	<b>9.22%</b>
Room bookings	728	616	<b>18.18%</b>
Reference questions	3,425	3,614	<b>-5.23%</b>
computer usage	2,671	2,410	<b>10.83%</b>
wi-fi	20,960	25,799	<b>-18.76%</b>
programs	15,515	5,327	<b>191.25%</b>