

FOUNTAINDALE PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES

July 20, 2023 | 7 p.m.

300 West Briarcliff Road | Bolingbrook | Margaret J. “Peggy” Danhof Board Room

View the meeting online via YouTube: <https://www.youtube.com/watch?v=m7JvWPfGkA>

1. Call to Order and Roll Call of Trustees
2. Pledge of Allegiance
3. Approval of Agenda
4. Minutes for Approval
 - a. Board Meeting – June 15, 2023
 - b. Executive Session – June 15, 2023
5. Employee Recognition
 - a. Sandy Andes – 5 Years
6. Comments from the Public
7. Friends of the Library
8. New Business – Action Items
 - a. Approval of Tentative Budget and Appropriation Ordinance for Fiscal Year July 1, 2023 through June 30, 2024
 - b. Approval of Notice of Public Hearing for Budget and Appropriation Ordinance – September 21, 2023 at 6:30 p.m.
 - c. Approval of Revised Meeting Room Policy
 - d. Approval of Library Closing for Pathways Parade on Sunday, September 10, 2023
9. Library Projects
10. Correspondence
11. Treasurer’s Report
12. Bills for Approval
 - a. Bills Paid Report – July, 2023
 - b. Bills Payable Report – July, 2023
13. Director’s Report – June, 2023
14. Unfinished Business
15. Reports
 - a. Building
 - b. Finance
 - c. Strategic
 - d. Internal Board Operations
16. Agenda Building for the Next Meeting
17. Announcements
18. Executive Session
 - a. 5 ILCS 120/2 (c) (21) “Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”
19. Approval of Report on Review of Closed Meeting Minutes
20. Adjournment

July 2023 Agenda Background
Paul Mills

8. New Business – Action Items

- a. Approval of Tentative Budget and Appropriation Ordinance for Fiscal Year July 1, 2023 through June 30, 2024

Please find included in your packet the tentative Budget and Appropriation Ordinance.

Suggested Motion: Motion to approve the Tentative Budget and Appropriation Ordinance for Fiscal Year July 1, 2023 through June 30, 2024.

- b. Approval of Notice of Public Hearing for Budget and Appropriation Ordinance – September 21, 2023 at 6:30 p.m.

The library will have its public hearing for the Budget and Appropriation Ordinance for Fiscal Year July 1, 2023 through June 30, 2024 on Thursday, September 21, 2023.

Suggested Motion: Motion to approve Notice of Public Hearing for Budget and Appropriation Ordinance to be held on September 21, 2023 at 6:30 p.m.

c. Approval of Revised Meeting Room Policy

We have made several changes to the draft revised Meeting Room Policy. Here are the highlights.

- Cleaned up language in the Priority for Use section to make it more succinct
- Clarified in greater detail in the Limits of Use section that library contact information was not to be included in publicizing an event held in a library meeting room
- Removed information about the café in the Meeting Room Guidelines section
- Cleaned up language, in general, to make the policy flow better

Our attorney reviewed the policy as well.

Suggested Motion: Motion to repeal the existing Meeting Room Policy and approve the revised Meeting Room Policy.

d. Approval of Library Closing for Pathways Parade on Sunday, September 10, 2023

For the past several years the library has closed for the Pathways Parade due to traffic concerns. I recommend that we close for the parade this year as well.

Suggested Motion: Motion to approve closing the library on Sunday, September 10, 2023.

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD JUNE 15, 2023
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, June 15, 2023 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Robert Kalnicky.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Marcelo Valencia, Celeste Bermejo, Kathryn Spindel, Bobby Armstrong, Sarah Siska, Meraj Alam, and Robert Kalnicky.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Lea Pottle and Tasos Priovolos.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett, Jennie Mills, James Garabedian and Ron McGrath.

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Siska.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING – May 18, 2023

The minutes of the board meeting held May 18, 2023 were presented. A motion to approve the minutes was made by Spindel, seconded by Bermejo. Minutes were approved as read.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett reported that the Friends made \$85 in sales at the Ice Cream Social. Children's books and gardening books were featured. The Friends passed out many free book coupons vouchers out for the Summer Adventure program. The vouchers expire on October 31.

NEW BUSINESS

Presentation by James Garabedian of THG Financial Strategies on Executive Plans

Mr. James Garabedian of THG Financial Strategies presented options for Executive Plans and discussed how they worked.

Presentation by Ron McGrath of Tria Architecture on Proposed Grounds, Parking Lot, Walkway, Vehicle Charging Stations, Interior Lighting and 3rd Floor Projects

Ron McGrath of Tria Architecture presented the Board with proposed projects for the northwest parking lot drainage issue, the complete mill and overlay of the parking lot, the replacements of the concrete entry walkway, the installation of vehicle charging stations, the replacement of interior lighting in staff areas, and the reconfiguration of the Quiet Reading Room, Quiet Study Room and Local History Room on the 3rd Floor.

Approval of Tria Architecture Proposal for Professional Services – North Parking Lot Drainage Renovations

This proposal from Tria includes the design, bidding and construction observation services.

A motion to approve the Tria Architecture proposal for professional services for the north parking lot drainage renovations was made by Armstrong, seconded by Siska.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Tria Architecture Proposal for Professional Services – Mill and Overlay of Existing Parking Lot

This proposal from Tria includes the design, bidding and construction observation services.

A motion to approve the Tria Architecture proposal for professional services for mill and overlay of the existing parking lot was made by Spindel, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Tria Architecture Proposal for Professional Services – EV Charging Stations

This proposal from Tria includes the design, bidding and construction observation services.

A motion to approve the Tria Architecture proposal for professional services for eight EV (Electric Vehicles) charging stations in two locations within the parking lot was made by Armstrong, seconded by Alam.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Tria Architecture Proposal for Professional Services – Entry Sidewalk Replacement

This proposal from Tria includes the design, bidding and construction observation services.

A motion to approve the Tria Architecture proposal for professional services for the entry sidewalk replacement was made by Valencia, seconded by Spindel.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Tria Architecture Proposal for Professional Services – Interior Lighting Replacement

This proposal from Tria includes the design, bidding and construction observation services.

A motion to approve the Tria Architecture proposal for professional services for the replacement of interior lighting of staff spaces was made by Siska, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Tria Architecture Proposal for Professional Services – Quiet Room Interior Design

This proposal from Tria includes the design, bidding and construction observation services for renovation of the Quiet Reading Room, renovation of the existing Local History Room into a meeting room space and renovation of the existing Quiet Study Room into the new Local History Room.

A motion to approve the Tria Architecture for professional services for the Quiet Room interior design was made by Bermejo, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Updated Salary Structure and Salary Adjustment for Fiscal Year 2024

Mills discussed the updated salary structure which moves the midpoint by 10%. The updated salary structure also includes a \$1/hour increase for all staff excluding the Executive Director to keep pace with the increased minimum wage requirement and to avoid compression in our salary scale.

A motion to approve the updated salary structure for Fiscal Year 2024 and the \$1/hour increase for all staff excluding the Executive Director with the implementation to be effective as of July 10, 2023 was made by Spindel, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Merit Increase for Fiscal Year 2024

Mills discussed the proposed merit increase structure for Fiscal Year 2024, which is the same as last year's structure.

A motion to approve the standard merit increase of 4% or \$1 per hour, whichever is greater, to 5% or \$1.25 per hour, whichever is greater, for Fiscal Year 2023 and to approve a standard merit bonus of 4% or \$1 per hour, whichever is greater, to 5% or \$1.25 per hour, whichever is greater, for Fiscal Year 2024 for staff at or over their position's maximum salary was made by Siska, seconded by Spindel.

The level of the merit increase and the merit bonus requires reaching the appropriate score in the performance evaluation system in order to be granted.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Working Budget for Fiscal Year 2024

Mills discussed the proposed Working Budget for Fiscal Year 2024. The proposed budget includes funding for the capital projects discussed earlier in the meeting. The proposed budget also includes an upgrade to the security camera system and replacement funds for the phone system. It also provides for three new positions – one in Childrens Services, one in Outreach Services and one in Collection Services.

A motion to approve the working budget for Fiscal Year 2024 was made by Valencia, seconded by Armstrong.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Ordinance 2023-2 – Ordinance Transferring Funds to Special Reserve Fund

Mills discussed that this ordinance ensures we have proper fund balances.

A motion to approve Ordinance 2023-2 – Ordinance transferring \$2,500,000 from the General Fund to the Special Reserve Fund was made by Spindel, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approval of Resolution 2023-2 – Resolution Authorizing Intervention in Certain Tax Appeal Cases

Mills reported that this resolution enables Tressler LLP to continue to represent the District in tax appeal cases.

A motion to approve Resolution 2023-2 – Resolution authorizing intervention in certain tax appeal cases was made by Valencia, seconded by Spindel.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSNT: None

LIBRARY PROJECTS

The exterior lighting project is near completion. Facilities Manager Tasos Priovolos is still working on software programming.

CORRESPONDENCE

Executive Director Mills received a letter from the Secretary of State’s Office. The letter awards the library with Fiscal Year 2023 Per Capita Grant in the amount of \$98,897.28.

TREASURER'S REPORT

The Treasurer's Report for May, 2023 presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – June, 2023

Bills paid for the month of June in the amount of \$48,303.81 was presented for approval. Motion to approve was made by Siska, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Bills Payable Report – June, 2023

Bills payable for the month of June in the amount of \$346,982.11 was presented for approval. Motion to approve was made by Armstrong, seconded by Siska.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – May, 2023

Mills reported that the legislature passed several laws this year that impact libraries. Mills noted that the Secretary of State and State Librarian is authorized to negotiate eBook prices on behalf of all libraries in the State. The legislature also passed an anti-book ban law that is tied to Per Capita Grant funding.

Mills also reported that many of his representative duties are ending soon, including serving as Pinnacle Library Cooperative Chair and Bolingbrook Rotary Club President. Mills continues to serve as the Illinois Library Association Chapter Counselor for the American Library Association and as Chair of the Libraries of Illinois Risk Agency.

UNFINISHED BUSINESS

None.

REPORTS

Building – None.

Finance – None.

Strategic Plan – The liaisons plan to schedule a meeting soon.

Internal Board Operations – None.

AGENDA BUILDING FOR THE NEXT MEETING

None.

ANNOUNCEMENTS

The Board wished everyone a Happy Father's Day.

Heart Haven Outreach's annual Golf Gala Dinner is on Thursday, July 13.

President Kalnicky asked the Board to save the date for the Community Service Council's Gala on CSC Gala Friday, September 8.

Bolingbrook Juneteenth Celebration will be on Saturday, June 17 from 2–10 p.m. at the Bolingbrook Performing Arts Center.

The Village Picnic will take place on Sunday, June 25.

EXECUTIVE SESSION

A motion was made by Armstrong, seconded by Valencia, to enter Executive Session at 8:19 p.m. for Personnel 5 ILCS 120/2 (c) (1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.”

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

A motion was made by Siska, seconded by Valencia, to return to Open Session at 8:44 p.m.

OPEN SESSION

APPROVAL OF EXECUTIVE DIRECTOR COMPENSATION ADJUSTMENT

A motion to approve a 5% increase for Executive Director Paul Mills was made by Valencia, seconded by Alam.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

ADJOURNMENT

A motion to adjourn the meeting at 8:47 p.m. was made by Armstrong, seconded by Valencia.

AYES: Valencia, Bermejo, Spindel, Armstrong, Siska, Alam, Kalnicky
NAYES: None
ABSENT: None

Approved: _____
Marcelo Valencia, Secretary

Robert A. Kalnicky, President

Tentative
 Budget and Appropriation Ordinance
 of the
 Fountaindale Public Library District
 Will and Du Page Counties, Illinois
 for
 Fiscal Year July 1, 2023 to June 30, 2024

Whereas, Paul Mills, Library Director, has been designated by the Board of Trustees to prepare in tentative form a budget and appropriation ordinance for the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, and in accordance with such designation has prepared such tentative budget and appropriation ordinance and on July 20, 2023 such tentative budget and appropriation ordinance was submitted to and inspected by the Board of Library Trustees who thereupon ordered the same filed with the Secretary and ordered the Secretary to make the same conveniently available to public inspection and the Secretary has made said tentative budget and appropriation ordinance conveniently available to public inspection for at least thirty days prior to action thereon; and

Whereas, prior to final action a public hearing was held as to such budget and appropriation ordinance on September 21, 2023, notice of which hearing was given at least thirty days prior thereto by publication in The Bugle, a newspaper regularly circulated in the District, and all other legal requirements having been complied with:

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees, of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS:

SECTION 1. That the following budget containing an estimate of receipts and expenditures of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS be and the same is hereby adopted as the budget of this District for the fiscal year commencing July 1, 2023 and ending June 30, 2024

Estimated Available Revenue

Estimated Cash on Hand July 1, 2023	
Cash in the Working Cash Fund	\$1,111,745
Cash in the Special Reserve Fund	\$20,215,128
Cash in the General Corporate Fund	\$9,954,054
Cash in the Audit Fund	\$5,411
Cash in the Liability Insurance Fund	\$66,789
Cash in the FICA Fund	\$42,785
Cash in the Illinois Municipal Retirement Fund	\$227,783
Cash in the Building Maintenance Fund	\$58,667
Total Estimated Cash on Hand	\$31,682,362

Cash to be received from 2022 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2022 levy	
Balance, Corporate Tax Levy	\$4,899,774
Balance, Audit Tax Levy	\$3,744
Balance, Liability Insurance Tax Levy	\$27,205
Balance, FICA Tax Levy	\$238,023
Balance, Illinois Municipal Retirement Tax Levy	\$190,724
Balance, Building Maintenance Tax Levy	\$166,492
Total Cash to be received from 2022 Levy	\$5,525,962

Cash to be received from the 2023 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2023 levy	
General Corporate Tax Levy	\$9,114,042
Audit Tax Levy	\$7,678
Liability Insurance Tax Levy	\$53,748
FICA Tax Levy	\$447,896
Illinois Municipal Retirement Tax Levy	\$368,554
Building Maintenance Tax Levy	\$314,807
Total 2023 Levy	\$10,306,725
To be Collected after close of Fiscal Year	\$5,359,497
To be Received during Fiscal Year	\$4,947,228

Other Income:	
Personal Property Replacement Tax	\$424,000
State Per Capita Grant	\$98,897
Interest	\$230,110
Fees	\$15,000
Copy Machines/Printing/Fax	\$25,000
Miscellaneous Income	\$9,000
Donations / Gifts / Grants	\$2,000
Back Taxes and Adjustments	\$12,400
Total Other Income	\$816,407

Total Estimated Cash Available During the Year including Special Reserve Fund, Working Cash Fund and Bond Proceeds	\$42,971,959
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Note: In addition to the foregoing, there is presently \$1,868,968 on hand in the Library Building Bond and Interest Fund. It is estimated that the following amounts will be received

during the fiscal year to pay principal and interest on the September 14, 2016 issue of \$9,775,000, December 11, 2018 issue of \$10,545,000 and the November 25, 2019 issue of \$7,290,000.

Bond Notation

Balance on hand July 1, 2023	\$1,591,295
Cash to be received from 2022 Tax Levy	\$1,799,655
Cash to be received from 2023 Tax Levy	\$5,557,768
Total	\$8,948,718

Estimated Expenditures

Salaries	6,699,600
Total Salaries	\$6,699,600

Prof. Dev. & Training	56,400
Employee Recognition	5,400
Membership Dues	10,800
Dues - Institutional	3,120
Mileage & Transportation	24,000
Room/Board/Meals	33,000
Hiring and Placement	2,400
Insurance Benefit Plan	588,000
EAP	2,400
Total Personnel	\$725,520

Equipment Rental	7,200
Equipment Maintenance	169,200
Leased Equipment	60,000
Outreach Vehicle Maintenance	31,200
Legal Expense - Attorney	48,000
Legal Expense - Publication	5,400
Bank Service Fees	8,520
Payroll Service	30,000
Professional Services	126,000
Communication Contractual Services	96,000
Collection Services	6,000
Internet Services	42,000
Cable TV Services	1,800
Catalog Management	36,000
Computer Circulation Expense	163,200
Total Contractual Services	\$830,520

Telephone Service	13,200
Telephone Data	15,600
Electricity	234,000
Gas	38,400
Water & Sewer	30,000
Minor Library Equipment	6,000
Minor Office Equipment	6,000
Minor Library Furniture	6,000

Minor Office Furniture	6,000
Office Supplies	48,000
Program Supplies	99,000
Computer Supplies	8,400
Board Supplies	3,600
Outreach Fuel Expense	9,000
Library Supplies	80,400
Postage	14,400
Shipping	12,000
Buildings	30,000
Grounds	84,000
Total Supplies & Utilities	\$744,000
Books and AV	1,005,000
Contractual Programs - Adult	51,600
Contractual Programs – Children/Senior	19,200
Contractual Programs - Young Adult	24,000
Special Services/Events	8,400
Donations Expended	9,840
Computer Software	577,200
Total Library Materials	\$1,695,240
Library Equipment - Capital	6,000
Office Equipment - Capital	6,000
Library Furniture - Capital	6,000
Office Furniture - Capital	6,000
Special Projects	42,000
Automated Systems	90,000
PC Computer Equipment	228,000
Buildings - Capital	2,684,000
Grounds - Capital	2,790,000
Total Capital Expenditures	\$5,858,000
Miscellaneous	24,000
Public Relation Advertisements	57,600
Total Miscellaneous	\$81,600
Per Capita Grant	98,897
Total Per Capita Grant	\$98,897
Total General Fund	\$16,733,377
Audit Expense	30,000
Total Audit Fund	\$30,000
Unemployment Insurance	24,000
Workmen's Compensation	24,000
Liability Insurance	42,000
Umbrella Policy	72,000
Treasurer's Bond	9,000
Total Liability Insurance Fund	\$171,000

FICA	535,488
IMRF	368,148
Total Social Security Fund	\$903,636
Building Maintenance	478,200
Building Supplies	54,000
Total Maintenance Fund	\$532,200
Total Operating Fund Expenditures	\$18,370,213

Estimated Cash on Hand at Close of Fiscal Year including
Working Cash Fund, Special Reserve Fund, and Bond Proceeds **\$24,601,746**

SECTION 2. That the following amounts, or so much thereof as may be authorized by law and may be needed, be and the same are appropriated for general corporate purposes, audit expense, municipal retirement expense, liability insurance expense and building maintenance expense of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, for the fiscal year commencing July 1, 2023 and ending June 30, 2024.

Estimated Expenditures

Salaries	6,699,600
Total Salaries	\$6,699,600

Prof. Dev. & Training	56,400
Employee Recognition	5,400
Membership Dues	10,800
Dues - Institutional	3,120
Mileage & Transportation	24,000
Room/Board/Meals	33,000
Hiring and Placement	2,400
Insurance Benefit Plan	588,000
EAP	2,400
Total Personnel	\$725,520

Equipment Rental	7,200
Equipment Maintenance	169,200
Leased Equipment	60,000
Outreach Vehicle Maintenance	31,200
Legal Expense - Attorney	48,000
Legal Expense - Publication	5,400
Bank Service Fees	8,520
Payroll Service	30,000
Professional Services	126,000
Communication Contractual Services	96,000
Collection Services	6,000
Internet Services	42,000
Cable TV Services	1,800
Catalog Management	36,000
Computer Circulation Expense	163,200
Total Contractual Services	\$830,520

Telephone Service	13,200
Telephone Data	15,600
Electricity	234,000
Gas	38,400
Water & Sewer	30,000
Minor Library Equipment	6,000
Minor Office Equipment	6,000
Minor Library Furniture	6,000
Minor Office Furniture	6,000
Office Supplies	48,000
Program Supplies	99,000
Computer Supplies	8,400
Board Supplies	3,600
Outreach Fuel Expense	9,000
Library Supplies	80,400
Postage	14,400
Shipping	12,000
Buildings	30,000
Grounds	84,000
Total Supplies & Utilities	\$744,000
Books and AV	1,005,000
Contractual Programs - Adult	51,600
Contractual Programs – Children/Senior	19,200
Contractual Programs - Young Adult	24,000
Special Services/Events	8,400
Donations Expended	9,840
Computer Software	577,200
Total Library Materials	\$1,695,240
Library Equipment - Capital	6,000
Office Equipment - Capital	6,000
Library Furniture - Capital	6,000
Office Furniture - Capital	6,000
Special Projects	42,000
Automated Systems	90,000
PC Computer Equipment	228,000
Buildings - Capital	2,684,000
Grounds - Capital	2,790,000
Total Capital Expenditures	\$5,858,000
Miscellaneous	24,000
Public Relation Advertisements	57,600
Total Miscellaneous	\$81,600
Per Capita Grant	98,897
Total Per Capita Grant	\$98,897
Total General Fund	\$16,733,377
Audit Expense	30,000

Total Audit Fund	\$30,000
Unemployment Insurance	24,000
Workmen's Compensation	24,000
Liability Insurance	42,000
Umbrella Policy	72,000
Treasurer's Bond	9,000
Total Liability Insurance Fund	\$171,000
FICA	535,488
IMRF	368,148
Total Social Security Fund	\$903,636
Building Maintenance	478,200
Building Supplies	54,000
Total Maintenance Fund	\$532,200
Total Operating Fund Expenditures	\$18,370,213

SECTION 3. That, except for bond proceeds, all unexpended balances of any item or items for which an appropriation is made by this budget and appropriation ordinance may be expended in making up any insufficiency or deficit in any item or items for which an appropriation is made by this ordinance.

SECTION 4. That, except for bond proceeds, all unexpended balances not applied in the manner set forth in Section 3 of this ordinance may be transferred to the special reserve fund created by Ordinance 1981-2 of this District, said fund to accumulate as provided in said Ordinance.

SECTION 5. That a certified copy of this ordinance be published at least once after passage in a newspaper published or circulated in the District.

SECTION 6. This Ordinance is effective immediately upon passage and approval.

Passed by the Board of Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, this 21st day of September, 2023

Approved this 21st day of September, 2023.

Robert A. Kalnicky
President of the Board of Trustees of
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

ATTEST:

Marcelo Valencia
Secretary

NOTICE OF PUBLIC HEARING

Notice is hereby given that a tentative budget and appropriation ordinance for THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, for the fiscal year beginning July 1, 2023 and ending June 30, 2024, is on file and conveniently available to public inspection at the Fountaindale Library, 300 West Briarcliff Road, Bolingbrook, Illinois; and with the Secretary of the District, and will so remain on file until final action thereon by the Board of Library Trustees.

Further notice is hereby given that a public hearing on said budget and appropriation ordinance will be held at 6:30 p.m., Thursday, September 21, 2023 at the Fountaindale Public Library, 300 West Briarcliff Road, Bolingbrook, Illinois, and that final action will be taken thereon by the Board of Library Trustees at a meeting to be held immediately after said hearing at the time and place aforesaid.

Dated this 20th day of July, 2023.

THE FOUNTAINDALE PUBLIC LIBRARY
DISTRICT, WILL AND DU PAGE
COUNTIES, ILLINOIS

Marcelo Valencia
Secretary of the Board of Library
Trustees of Said District

FOUNTAINDALE PUBLIC LIBRARY DISTRICT MEETING ROOM POLICY

Fountaindale Public Library District provides meeting rooms to serve the needs of the library and the Fountaindale community. The Library provides these meeting rooms as a limited public forum to support its informational, educational and recreational mission. The Library will not discriminate in making its premises available for use on the basis of viewpoints expressed by users or the race, national origin, religion, sex, sexual orientation, political affiliations or physical limitations of its users. Use of the meeting rooms is governed by the policy established by the Library Board of Trustees and any applicable rules or regulations adopted by the Library. The Executive Director as the executor of the policy for the Board of Trustees may exercise reasonable discretion in determining what use is in the best interest of the Library and is authorized to act accordingly, including limiting use of the meeting rooms by organizations whose activities interfere with library operations, adversely affect public safety, or cause public disturbances. The Board of Trustees may modify, amend or supplement this policy as it deems necessary and appropriate.

At its discretion, the Board of Trustees may exempt itself or any other organization from the restrictions and requirements of this policy and any applicable rules and regulations regarding use of the meeting rooms.

PRIORITY FOR USE

Priority for reserving use of the meeting rooms is given in the following order to meetings, activities or events held by:

1. Board of Trustees
2. Library staff for library business
3. Friends of the Library
4. Fountaindale library cardholders on a first come, first serve basis

The Library reserves the right to change or cancel meeting room reservations.

LIMITS OF USE

Meeting room applications must be made by a patron 18 years or older whose Fountaindale Public Library card is in good standing according to our Circulation Policy.

The meeting rooms may not be used for private social functions, e.g. private parties, receptions, memorial services, etc.

Programs or gatherings that present a danger to the welfare of the participants, attendees, library staff, patrons and/or the community are prohibited. Programs that would disturb library patrons, impede library staff or endanger the library building or collection or otherwise interfere with the proper functions of the library by causing excessive noise, a safety hazard, a security risk, etc. are prohibited.

Activities in the meeting rooms must stay in the meeting rooms and must not impact the rest of the library and other patrons' use of the library.

Library staff must have free access to meeting rooms at all times. The Library retains the right to monitor all meetings conducted on library premises to ensure compliance with Library rules and regulations.

Use of the meeting rooms by outside agencies does not constitute the Library's endorsement of viewpoints expressed by participants in the program. Announcements implying or stating such endorsement are prohibited. No signage may be set outside the meeting room or on library property, and groups may not block or cover meeting room doors and windows. Publicity for any event in the meeting rooms must clearly state that the organization is the sponsor and the library is the location. Furthermore, the library's contact information including, but not limited to phone numbers and social media, is not to be included in any posts or releases publicizing the event. No group may use the library as a mailing address.

Use of the meeting rooms is limited to one six-hour or less reservation per business or organization every 14 days. This includes different subgroups of the same business or organization. In addition, without limiting the generality of the foregoing, if the participants of a meeting are substantially the same as the participants of a subsequent meeting, this will count the same as a business or organization or as a subgroup. Use of the meeting rooms may be booked in 30-minute increments. Meeting rooms are available for use during library open hours only. Meetings must begin at least 30 minutes after the library opens and end at least 30 minutes before the library closes.

Meeting rooms must be reserved for groups with five or more people.

Use of the meeting rooms must be in compliance with The Executive Director may deny the use of a meeting room at their discretion, based on anticipated availability of parking spaces, the requested time of the event, or other factors that may impair the public's access to library services.

REQUESTING AND RESERVING A MEETING ROOM

Meeting room reservation applications are accepted no more than 90 days in advance and no less than three days in advance. Meeting room reservation requests must be submitted through the website. Library staff will review each request for compliance with the Library's Meeting Room Policy after the reservation has been submitted online. The applicant will receive approval or denial by email.

The Library will terminate meetings, programs or events with attendance that exceeds room capacity. The maximum capacity for each room is dependent on the setup arrangement chosen. Please note that these capacities may be reduced depending on the setup arrangement that is chosen.

A room layout must be selected when reserving a meeting room. Additional resources and equipment must also be requested at that time. Changes must be submitted by contacting the Library and will be accommodated when possible. Groups may not rearrange library furniture or move tables, chairs or other furnishings to or from other parts of the library.

Groups wishing to change the date or time of a meeting, program or event must contact the Library at least three days in advance and will be accommodated when possible.

The Library does not provide storage for any group.

MEETING ROOM GUIDELINES

The reserving library cardholder must check in at the Information Desk and be present throughout the reservation. The room will then be opened and inspected by library staff and the reserving library cardholder for condition. Groups must return to the Information Desk and notify library staff when their meeting is finished. The room will then be inspected for condition.

Meeting rooms are to be left as they are found. Signs and decorations may not be taped or stapled to walls or doors. Only dry erase markers may be used on the whiteboards. Use of glue, paint, glitter, wax, candles and other craft supplies that would create excessive cleanup or any damage is prohibited. If a meeting room requires anything beyond routine light cleaning, fees will be assessed and added to the reserving library cardholder's account.

Food is permitted. Cooking and/or food equipment that involves electricity or open flames is not permitted. Alcohol and/or alcoholic beverages are not permitted.

The responsible library cardholder must announce the location of emergency exits at the beginning of the meeting, program, or event.

EQUIPMENT

Library staff will set up the requested equipment and provide basic use instructions. Library staff will not be present to operate equipment during meetings, programs or events. Late equipment requests will be subject to review and availability. The Library will not provide equipment that has not been requested at least three weekdays in advance of use. Available equipment is listed on the reservation application. Patrons needing help with meeting room technology should request an appointment with library staff.

CANCELLATIONS

Reservations must be canceled at least 24 hours in advance through the website or by emailing the library at meetingrooms@fountaindale.org. Failure to provide 24 hours' notice of a cancellation will be grounds for suspension of meeting room privileges. Patrons who have not arrived within 15 minutes of the scheduled start time will be considered no-shows, and the reservation will be removed. Patrons who show up late will not have extended reservations.

No person or group may assign its reservation to another person or group.

FAILURE TO COMPLY

Individuals or groups presenting and attending meetings, programs and events are subject to all Library policies, rules and regulations. The Library reserves the right to suspend or revoke permission to use the meeting room for any violation of Library policies, rules or regulations. Inclusion of false information on the application form will result in automatic and immediate revocation of permission.

Failure to comply with Library policies, rules and regulations (including this policy) will be grounds for suspension of meeting room privileges for up to six months.

DAMAGES AND LIABILITY

The Library is not responsible for possessions left in a meeting room.

Any individual, group or organization using the meeting rooms shall be held responsible for willful or accidental damage to the library building, grounds, collections or equipment caused by the group or organization, its members or those attending its program. All

individuals, groups or organizations shall indemnify, defend and hold harmless Fountaindale Public Library District, its officers, agents and employees from and against any and all claims, suits, actions of any kind relating to injuries or damage arising from any act or omission of the individual, group or organization's use of the meeting room.

If, on the advice of law enforcement officials, the library staff, Executive Director or Board of Trustees determines that a reasonable possibility of a threat to the safety of library staff, library users or members of the public might occur, based on prior experience with the group or speaker at this library or at other occasions where the group has held meetings that have been disruptive or had a potential for violence, the following shall be required: The individual or group reserving the meeting room shall be required to pay in advance by cashier's check the reasonably estimated cost of any special security measures needed for the meeting, and the individual or group reserving the meeting room shall obtain a special event liability policy for injury or damage to property occurring at the meeting, program or event in the amount of one million dollars, with proof of insurance to be furnished to the Executive Director at least three weekdays beforehand and naming the Library as an additional insured.

APPEAL AND REVIEW

The Board of Trustees of Fountaindale Public Library District will review the Meeting Room Policy and regulations periodically and reserves the right to amend them at any time. The Board authorizes the Executive Director to waive regulations under appropriate circumstances. The Executive Director is the chief person empowered to make decisions regarding the availability and use of the library meeting rooms. The Executive Director may delegate authority to approve meeting room applications.

Any appeals for changes or exceptions to any portion of the Meeting Room Policy will be considered. An individual or organization wishing to file an appeal shall submit it to the Executive Director in writing. The Executive Director will respond in writing.

DRAFT JULY 20, 2023

Fountaindale Public Library District

Cash & Investment Report

June 30, 2023

	Beginning Balance	Net Change - YTD	Ending Balance
Cash and Investments			
Cash			
Cash Checking/Wintrust Operating	\$886,050.73	\$188,319.24	\$1,074,369.97
Cash Checking/Payroll	\$160,870.85	\$90,738.57	\$251,609.42
Petty Cash	\$3,232.09	\$0.00	\$3,232.09
Total Cash	\$1,050,153.67	\$279,057.81	\$1,329,211.48
Investments			
Investment - General Fund/Wintrust MM	\$7,514,793.56	(\$2,476,546.83)	\$5,038,246.73
Investment - IL Funds/General	\$71,415.42	\$2,743.65	\$74,159.07
Investment - IL Funds/INB/E-Pay	\$70,251.02	\$5,198.54	\$75,449.56
Investment - Special Reserve/Wintrust MM	\$3,084,744.36	\$119,970.40	\$3,204,714.76
Investment - Working Cash/Wintrust MM	\$1,075,221.49	\$41,260.38	\$1,116,481.87
Investment - Special Reserve/PMA	\$16,718,917.63	\$2,795,535.40	\$19,514,453.03
Total Investments	\$28,535,343.48	\$488,161.54	\$29,023,505.02
Bond Fund			
4-1211-40 Invest/Wintrust MM Account	\$1,795,056.72	\$132,169.81	\$1,927,226.53
Total Bond Fund	\$1,795,056.72	\$132,169.81	\$1,927,226.53
Total Cash and Investments	\$31,380,553.87	\$899,389.16	\$32,279,943.03

Special Res. PMA - 1.038%
 General - IL Fund - 5.184%
 Money Market Wintrust - 5.299%

Fountaindale Public Library District

Revenue Report

June 30, 2023

	Current Month	Year to Date	Percent Collected	Budgeted Receipts	Uncollected Receipts
Revenue					
Revenue Funds 1-8					
Property Tax - Will - 2022 - Est.	\$4,181,410.94	\$4,664,502.32	100.98%	\$4,619,459.35	(\$45,042.97)
Property Tax Dupage 2022 - Est.	\$87,581.51	\$99,166.55	105.19%	\$94,274.68	(\$4,891.87)
Property Tax Will - 2021	\$0.00	\$4,427,374.66	99.88%	\$4,432,915.40	\$5,540.74
Property Tax Dupage - 2021	\$0.00	\$87,888.89	97.15%	\$90,467.66	\$2,578.77
Other Tax	\$5,364.56	\$457,016.33	111.36%	\$410,403.00	(\$46,613.33)
Interest	\$67,119.62	\$707,659.36	117.94%	\$600,000.00	(\$107,659.36)
Circulation Fees	\$2,435.63	\$15,648.72	130.41%	\$12,000.00	(\$3,648.72)
Copy Machines	\$271.95	\$5,266.91	105.34%	\$5,000.00	(\$266.91)
Fax Machine	\$351.62	\$4,725.75	105.02%	\$4,500.00	(\$225.75)
Printing	\$1,492.91	\$16,606.52	110.71%	\$15,000.00	(\$1,606.52)
Miscellaneous	\$7,237.46	\$36,279.59	145.12%	\$25,000.00	(\$11,279.59)
Reimbursements	\$319.77	\$5,666.67	113.33%	\$5,000.00	(\$666.67)
Board Reimbursements	\$30.32	\$488.98	97.80%	\$500.00	\$11.02
Leases	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
Grant Income	\$0.00	\$98,897.28	100.00%	\$98,897.00	(\$0.28)
Total Operating Funds	\$4,353,616.29	\$10,627,188.53	102.05%	\$10,413,417.09	(\$213,771.44)
Bond Fund					
Property Tax - Will 2022 - Est.	\$1,277,159.63	\$1,424,713.85	93.33%	\$1,526,612.64	\$101,898.79
Property Tax - Dupage 2022 - Est.	\$27,011.73	\$30,584.77	98.17%	\$31,155.36	\$570.59
Property Tax - Will 2021	\$0.00	\$1,482,360.15	99.86%	\$1,484,493.32	\$2,133.17
Property Tax - Dupage 2021	\$0.00	\$29,709.33	98.06%	\$30,295.78	\$586.45
Interest Bond Fund	\$2,826.45	\$51,501.80	73.57%	\$70,000.00	\$18,498.20
Total Bond Fund	\$1,306,997.81	\$3,018,869.90	96.06%	\$3,142,557.10	\$123,687.20
Total Revenue	\$5,660,614.10	\$13,646,058.43	100.66%	\$13,555,974.19	(\$90,084.24)

Fountaindale Public Library District

Expenditure Report

June 30, 2023

	<u>Current Month</u>	<u>Year to Date</u>	<u>% Expended</u>	<u>Working Budget</u>	<u>Unexpended Budget</u>
Expenditures					
Total Expenditures - Operating Funds					
General Fund Expenditures					
Personnel Expense	\$580,557.40	\$4,941,622.12	89.26%	\$5,536,200.00	\$594,577.88
Contractual Services	\$21,862.55	\$507,304.46	73.13%	\$693,710.00	\$186,405.54
Supplies & Utilities	\$27,289.26	\$434,877.17	70.63%	\$615,700.00	\$180,822.83
Library Materials	\$455,056.19	\$1,198,614.52	93.72%	\$1,278,884.00	\$80,269.48
Capital Expenditures	\$38,488.55	\$725,675.47	70.52%	\$1,029,075.00	\$303,399.53
Miscellaneous	\$10,948.34	\$74,676.91	85.35%	\$87,500.00	\$12,823.09
Per Capita Grant	\$98,897.00	\$98,897.00	100.00%	\$98,897.00	\$0.00
Total General Fund Expenditures	\$1,233,099.29	\$7,981,667.65	85.46%	\$9,339,966.00	\$1,358,298.35
Other Fund Expenditures					
Audit Fund Expenditures	\$0.00	\$9,260.00	76.53%	\$12,100.00	\$2,840.00
Liability Insurance Fund Expendit	\$0.00	\$105,324.45	66.87%	\$157,500.00	\$52,175.55
Soc Sec/IMRF Fund Expenditures	\$56,701.05	\$627,942.31	86.87%	\$722,825.00	\$94,882.69
Special Reserve Fund Expenditur	\$0.00	\$0.00	0.00%	\$100.00	\$100.00
Maintenance Fund Expenditures	\$21,337.66	\$366,271.73	83.24%	\$440,000.00	\$73,728.27
Total Other Fund Expenditures	\$78,038.71	\$1,108,798.49	83.21%	\$1,332,525.00	\$223,726.51
Total Expenditures - Operating Funds	\$1,311,138.00	\$9,090,466.14	85.18%	\$10,672,491.00	\$1,582,024.86
Bond Fund Expenditures					
Principal Payment - 2016A	\$0.00	\$855,000.00	100.00%	\$855,000.00	\$0.00
Interest Payment - 2016A	\$0.00	\$152,300.00	100.00%	\$152,300.00	\$0.00
Principal Payment - 2018	\$0.00	\$1,335,000.00	100.00%	\$1,335,000.00	\$0.00
Interest Payment - 2018	\$0.00	\$325,750.00	100.00%	\$325,750.00	\$0.00
Principal Payment - 2019	\$0.00	\$175,000.00	100.00%	\$175,000.00	\$0.00
Interest Payment - 2019	\$0.00	\$289,800.00	100.00%	\$289,800.00	\$0.00
Total Bond Fund Expenditures	\$0.00	\$3,132,850.00	100.00%	\$3,132,850.00	\$0.00
Total	\$0.00	\$3,132,850.00	100.00%	\$3,132,850.00	\$0.00
Total Expenditures - All Funds	\$1,311,138.00	\$12,223,316.14	88.54%	\$13,805,341.00	\$1,582,024.86

Fountaindale Pubic Library District
Bills Paid - Operating Account
July 2023

PAYEE NAME	DESCRIPTION	PAYMENT DATE	CHECK/DRAFT NUMBER	PAYMENT AMOUNT
AFLAC	Employer Contribution - June 2023	07/01/2023	1003	\$51.44
Amber J Rubio	Program - Teen Painting Party - 07/08/2023	07/01/2023	59219	\$200.00
Belynda Head	Program - R&B Line Dancing - 07/09/2023	07/01/2023	59220	\$145.00
Blue Cross Blue Shield of Illinois	Employer Contribution - July 2023	07/01/2023	59221	\$34,751.11
Brian Schaffer	Program - Cool Car Night - 07/06/2023	07/01/2023	59222	\$440.00
DeAndre McLaurin	Program - DJ For Cool Car Night - 07/06/2023	07/01/2023	59223	\$650.00
Dearborn National Life Insurance Company	Employer Contribution - July 2023	07/01/2023	59224	\$623.11
Fidelity Security Life Insurance/EYEMED	Employer Contribution - July 2023	07/01/2023	59225	\$188.80
Illinois Government Finance Officers Association	Training - Advance Government Accounting Seminar - 7/20/2023 - Schiller	07/01/2023	59226	\$150.00
Illinois Municipal Retirement Fund	Employer Contribution - June 2023	07/01/2023	1005	\$24,429.93
Incrediblebats, Inc.	Program - Animals Around the World - 07/17/2023	07/01/2023	59227	\$800.00
Jo Ann Tufo	Program - Illustrating America Norman Rockwell Art - 07/12/2023	07/01/2023	59228	\$200.00
Leah D Moon	Program - Pinecone Flowers - 07/05/2023	07/01/2023	59229	\$215.00
Literacy DuPage	Program - ESL Conversation - 07/05/2023	07/01/2023	59230	\$100.00
Literacy DuPage	Program - ESL Conversation - 07/12/2023	07/01/2023	59231	\$100.00
Literacy DuPage	Program - ESL Conversation - 07/19/2023	07/01/2023	59232	\$100.00
Lorena Y Carreno	Program - Artesanias en Espanol - 07/18/2023	07/01/2023	59233	\$200.00
Morris Taylor	Program - Morris , The Magic Man - 07/14/2023	07/01/2023	59234	\$444.77
Nanny Nikki Music, LLC	Program - Nanny Nikki Music - 07/12/2023	07/01/2023	59235	\$525.00
Ronald Goldie	Program - Dungeons & Dragons - 07/13/2023	07/01/2023	59236	\$100.00
Susan K Maddox	Program - Cooking Demo w/ Chef Maddox - 07/13/2023	07/01/2023	59237	\$350.00
Titan Image Group, Inc	Paper Prepayment - Fall 2023 Newsletter	07/01/2023	59238	\$7,460.00
				<u>\$72,224.16</u>



Jennie Nguyen, Finance Manager

Gross Payroll & FICA - June 2023	
Gross Payroll	\$539,058.99
FICA	\$40,517.86
Total Gross Payroll & FICA	<u>\$579,576.85</u>

Fountaindale Public Library District
Bills Payables Report
July 20, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Algonquin Area Public Library				
	Lost/Damaged Item: "Careers in Finance"	218794417	1-3310-30	\$28.95
		<i>Subtotal for Vendor</i>		<u>\$28.95</u>
Alison Pfaff				
	YA Midwest Mileage 6/22/23 & ALA Conference Meal 6/24/23	AP070623	1-4171-10	\$9.83
	YA Midwest Mileage 6/22/23 & ALA Conference Meal 6/24/23	AP070623	1-4173-10	\$16.75
		<i>Subtotal for Vendor</i>		<u>\$26.58</u>
Allyse Schiller				
	Finance Mileage - 4/7/23-6/30/23	AS070323	1-4171-10	\$17.16
		<i>Subtotal for Vendor</i>		<u>\$17.16</u>
Amazon Capital Services				
	Books - Young Adult Fiction & Processing/Shipping	11JD-HPP4-49WP	1-4518-26	\$6.99
	Video Games - Juvenile & Processing/Shipping	11N7-NFNG-PXNP	1-4518-26	\$10.06
	Books - Adult Non-Fiction	1691-M13H-C3XF	1-4518-26	\$6.99
	Books - Adult Non-Fiction	17H7-X74V-P7NY	1-4518-26	\$3.99
	Books - Young Adult Fiction & Processing/Shipping	19NK-X6FL-7GK3	1-4518-26	\$5.99
	Books - Juvenile Fiction & Processing/Shipping	1DQK-LTLN-676H	1-4518-26	\$7.98
	Books - Adult Non-Fiction & Processing/Shipping	1GQP-DKKR-P4JC	1-4518-26	\$6.99
	Music - Adult & Processing/Shipping	1MDY-133J-QFVT	1-4518-26	\$7.98
	Books - Juvenile Fiction & Processing/Shipping	1VQC-KVTW-3HWT	1-4518-26	\$5.99
	DVD - Adult & Processing/Shipping	1YMF-Y3HY-3RLR	1-4518-26	\$9.99
	Electronic Devices & Equipment	117Y-93DW-M9LC	1-4527-26	\$1,975.86
	Electronic Devices & Equipment	1NKN-79VW-3K3X	1-4527-26	\$7.99
	Electronic Devices & Equipment	1VJH-QMTR-D71P	1-4527-26	\$55.43
	Books - Adult Fiction	113L-WYH4-6P9G	1-4540-26	\$146.06
	Books - Adult Fiction	1RHC-7YVY-DQMQ	1-4540-26	\$47.66
	Books - Adult Fiction	1WJF-M4CJ-6YWN	1-4540-26	\$153.52
	Books - Adult Non-Fiction	1691-M13H-C3XF	1-4541-26	\$17.09
	Books - Adult Non-Fiction	17H7-X74V-P7NY	1-4541-26	\$187.85
	Books - Adult Non-Fiction & Processing/Shipping	1GQP-DKKR-P4JC	1-4541-26	\$17.99
	Books - Adult Non-Fiction	1JYX-943X-3J1N	1-4541-26	\$138.55
	Books - Juvenile Fiction & Processing/Shipping	1DQK-LTLN-676H	1-4544-26	\$216.51
	Books - Juvenile Fiction	1H7G-XHC6-DRVX	1-4544-26	\$228.92

Fountaindale Public Library District
Bills Payables Report
July 20, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Fiction & Processing/Shipping	1VQC-KVTW-3HWT	1-4544-26	\$15.00
	Books - Young Adult Fiction & Processing/Shipping	11JD-HPP4-49WP	1-4548-26	\$9.99
	Books - Young Adult Fiction & Processing/Shipping	19NK-X6FL-7GK3	1-4548-26	\$14.99
	Music - Adult	11JD-HPP4-9KV9	1-4550-26	\$115.01
	Music - Adult	19MJ-4NC3-JLWL	1-4550-26	\$100.72
	Music - Adult	1H97-VW3W-7K7D	1-4550-26	\$24.98
	Music - Adult	1HC7-V1HM-6KFG	1-4550-26	\$115.47
	Music - Adult	1KRD-317N-NPQ9	1-4550-26	\$381.19
	Music - Adult	1L6X-WHPV-DPT1	1-4550-26	\$360.88
	Music - Adult & Processing/Shipping	1MDY-133J-QFVT	1-4550-26	\$636.98
	Music - Adult	1NHF-HJPG-MY79	1-4550-26	\$501.68
	Music - Adult	1VC4-JW19-GFJM	1-4550-26	\$58.97
	Music - Adult	1VYH-LKG4-9XNQ	1-4550-26	\$99.97
	DVD - Adult	11QT-XPF7-RV4V	1-4557-26	\$19.99
	DVD - Adult	1K9F-CHKQ-6J73	1-4557-26	\$101.89
	DVD - Adult	1WX7-7LMJ-3FQP	1-4557-26	\$134.76
	DVD - Adult & Processing/Shipping	1YMF-Y3HY-3RLR	1-4557-26	\$59.92
	Video Games - YA	1NF4-L7X4-9J1K	1-4563-26	\$66.90
	Video Games - Juvenile & Processing/Shipping	11N7-NFNG-PXNP	1-4564-26	\$29.83
	Video Games - Adult	1R7R-79XH-36PR	1-4565-26	\$69.99
	Juvenile Realia - STEAMbox Kits	1H7G-XHC6-49FX	1-4569-26	\$75.84
		<i>Subtotal for Vendor</i>		\$6,261.33
American Building Services, LLC				
	Fire Exit Door #3 Replacement	2022795	1-4651-30	\$1,637.29
	Pump Room Door Replacement	2022797	1-4651-30	\$1,616.50
	Staff Entrance Door #5 Replacement	2022798	1-4651-30	\$3,178.47
		<i>Subtotal for Vendor</i>		\$6,432.26
American Library Association				
	Armstrong Membership - 8/1/23-7/31/24	2308985	1-4161-16	\$70.00
		<i>Subtotal for Vendor</i>		\$70.00
Ann Burkiewicz				
	ALA Conference Mileage & Meal - 6/24/23	AB070623	1-4171-10	\$35.56
	ALA Conference Mileage & Meal - 6/24/23	AB070623	1-4173-10	\$19.50

Fountaindale Public Library District
Bills Payables Report
July 20, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		<u>\$55.06</u>
AT & T				
	Internet - June 2023	9087779703	1-4314-14	\$953.84
		<i>Subtotal for Vendor</i>		<u>\$953.84</u>
AT & T Mobility - National Business Services				
	Telephone Service - 5/22/23-6/21/23	21506220	1-4311-14	\$279.62
		<i>Subtotal for Vendor</i>		<u>\$279.62</u>
ATLAS				
	Library Membership - 7/1/23-6/30/24	2324	1-4162-10	\$50.00
		<i>Subtotal for Vendor</i>		<u>\$50.00</u>
Aysha Haq				
	ALA Conference Mileage, Parking & Meal - 6/24/23	AH070623	1-4171-10	\$75.20
	ALA Conference Mileage, Parking & Meal - 6/24/23	AH070623	1-4173-10	\$10.25
		<i>Subtotal for Vendor</i>		<u>\$85.45</u>
B&H Photo-Video				
	Rip-Tie Ripwrap Tape	213975269	1-4354-14	\$94.00
	Foba Leader Bar	214069988	1-4568-27	\$200.44
		<i>Subtotal for Vendor</i>		<u>\$294.44</u>
Backupify, Inc.				
	Google Apps Renewal - 6/30/23-6/29/24	INV01037748	1-4631-14	\$1,920.00
		<i>Subtotal for Vendor</i>		<u>\$1,920.00</u>
Baker & Taylor				
	Book Leasing Materials - 6/2/23-5/31/24	LS23050129	1-4529-26	\$27,709.50
		<i>Subtotal for Vendor</i>		<u>\$27,709.50</u>
Baker & Taylor - 75000139				
	DVD - Adult & Processing/Shipping	H64774420	1-4518-26	\$5.80
	Music - Adult	H64880110	1-4550-26	\$11.23
	DVD - Adult & Processing/Shipping	H64774420	1-4557-26	\$14.77
		<i>Subtotal for Vendor</i>		<u>\$31.80</u>
Baker & Taylor - C009233				
	Books - Adult Non-Fiction & Processing/Shipping	2037614127	1-4518-26	\$10.43
	Books - Adult Non-Fiction	2037557864	1-4541-26	\$113.64
	Books - Adult Non-Fiction	2037572015	1-4541-26	\$160.52

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Adult Non-Fiction & Processing/Shipping	2037614127	1-4541-26	\$246.93
		<i>Subtotal for Vendor</i>		\$531.52
Baker & Taylor - L420685				
	Library Materials - Processing/Shipping	2037579475	1-4518-26	\$13.81
	Library Materials - Processing/Shipping	2037594255	1-4518-26	\$20.07
	Library Materials - Processing/Shipping	2037609361	1-4518-26	\$14.42
	Books - Adult Fiction & Processing/Shipping	2037532830	1-4518-29	\$2.15
	Library Materials - Processing/Shipping	2037548654	1-4518-29	\$16.69
	Library Materials - Processing/Shipping	2037564888	1-4518-29	\$18.66
	Books - Adult Fiction & Processing/Shipping	2037532830	1-4540-29	\$33.33
	Books - Adult Fiction	2037548654	1-4540-29	\$116.71
	Books - Adult Fiction	2037564888	1-4540-29	\$115.58
	Books - Adult Fiction	2037579475	1-4540-29	\$121.33
	Books - Adult Fiction	2037594255	1-4540-29	\$185.68
	Books - Adult Fiction	2037609361	1-4540-29	\$154.66
	Books - Adult Non-Fiction	2037548654	1-4541-29	\$57.13
	Books - Adult Non-Fiction	2037609361	1-4541-29	\$36.24
	Books - Adult Large Print	2037548654	1-4543-29	\$427.93
	Books - Adult Large Print	2037564888	1-4543-29	\$123.98
	Books - Adult Large Print	2037579475	1-4543-29	\$102.18
	Books - Adult Large Print	2037594255	1-4543-29	\$18.60
	Books - Adult Large Print	2037609361	1-4543-29	\$76.59
		<i>Subtotal for Vendor</i>		\$1,655.74
Baker & Taylor - L420686				
	Library Materials - Processing/Shipping	2037532410	1-4518-26	\$14.45
	Library Materials - Processing/Shipping	2037538840	1-4518-26	\$189.08
	Library Materials - Processing/Shipping	2037542546	1-4518-26	\$62.48
	Library Materials - Processing/Shipping	2037544991	1-4518-26	\$40.47
	Library Materials - Processing/Shipping	2037547642	1-4518-26	\$71.66
	Library Materials - Processing/Shipping	2037552560	1-4518-26	\$172.45
	Library Materials - Processing/Shipping	2037555849	1-4518-26	\$100.72
	Library Materials - Processing/Shipping	2037559309	1-4518-26	\$132.12
	Books - Adult Fiction & Processing/Shipping	2037560086	1-4518-26	\$4.26

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Library Materials - Processing/Shipping	2037564637	1-4518-26	\$124.39
	Library Materials - Processing/Shipping	2037570773	1-4518-26	\$76.23
	Library Materials - Processing/Shipping	2037573156	1-4518-26	\$70.24
	Library Materials - Processing/Shipping	2037575958	1-4518-26	\$30.65
	Library Materials - Processing/Shipping	2037578612	1-4518-26	\$39.80
	Library Materials - Processing/Shipping	2037585894	1-4518-26	\$143.70
	Library Materials - Processing/Shipping	2037588465	1-4518-26	\$41.93
	Library Materials - Processing/Shipping	2037593475	1-4518-26	\$40.44
	Library Materials - Processing/Shipping	2037598012	1-4518-26	\$82.56
	Library Materials - Processing/Shipping	2037600880	1-4518-26	\$78.44
	Library Materials - Processing/Shipping	2037603651	1-4518-26	\$42.24
	Library Materials - Processing/Shipping	2037608837	1-4518-26	\$134.44
	Library Materials - Processing/Shipping	2037612966	1-4518-26	\$57.96
	Library Materials - Processing/Shipping	2037615804	1-4518-26	\$100.81
	Books - Adult Non-Fiction & Processing/Shipping	5018394456	1-4518-26	\$1.13
	Books - Adult World Languages	2037532410	1-4525-26	\$132.21
	Books - Adult World Languages	2037544991	1-4525-26	\$56.28
	Books - Adult World Languages	2037547642	1-4525-26	\$39.90
	Books - Adult World Languages	2037600880	1-4525-26	\$13.77
	Books - Adult World Languages	2037603651	1-4525-26	\$16.17
	Books - Adult Fiction	2037538840	1-4540-26	\$1,303.17
	Books - Adult Fiction	2037542546	1-4540-26	\$474.19
	Books - Adult Fiction	2037544991	1-4540-26	\$262.67
	Books - Adult Fiction	2037547642	1-4540-26	\$350.36
	Books - Adult Fiction	2037552560	1-4540-26	\$374.48
	Books - Adult Fiction	2037555849	1-4540-26	\$789.43
	Books - Adult Fiction	2037559309	1-4540-26	\$592.26
	Books - Adult Fiction & Processing/Shipping	2037560086	1-4540-26	\$60.96
	Books - Adult Fiction	2037564637	1-4540-26	\$574.49
	Books - Adult Fiction	2037570773	1-4540-26	\$765.22
	Books - Adult Fiction	2037573156	1-4540-26	\$516.65
	Books - Adult Fiction	2037575958	1-4540-26	\$259.16
	Books - Adult Fiction	2037578612	1-4540-26	\$333.86

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Adult Fiction	2037585894	1-4540-26	\$1,302.54
	Books - Adult Fiction	2037588465	1-4540-26	\$255.33
	Books - Adult Fiction	2037593475	1-4540-26	\$234.96
	Books - Adult Fiction	2037598012	1-4540-26	\$944.34
	Books - Adult Fiction	2037600880	1-4540-26	\$668.29
	Books - Adult Fiction	2037603651	1-4540-26	\$415.44
	Books - Adult Fiction	2037608837	1-4540-26	\$748.10
	Books - Adult Fiction	2037612966	1-4540-26	\$383.86
	Books - Adult Fiction	2037615804	1-4540-26	\$953.39
	Books - Adult Non-Fiction	2037532410	1-4541-26	\$15.52
	Books - Adult Non-Fiction	2037538840	1-4541-26	\$1,364.97
	Books - Adult Non-Fiction	2037542546	1-4541-26	\$29.90
	Books - Adult Non-Fiction	2037544991	1-4541-26	\$94.16
	Books - Adult Non-Fiction	2037547642	1-4541-26	\$219.01
	Books - Adult Non-Fiction	2037552560	1-4541-26	\$1,916.73
	Books - Adult Non-Fiction	2037555849	1-4541-26	\$308.97
	Books - Adult Non-Fiction	2037559309	1-4541-26	\$895.03
	Books - Adult Non-Fiction	2037564637	1-4541-26	\$613.30
	Books - Adult Non-Fiction	2037570773	1-4541-26	\$117.18
	Books - Adult Non-Fiction	2037573156	1-4541-26	\$242.88
	Books - Adult Non-Fiction	2037575958	1-4541-26	\$160.11
	Books - Adult Non-Fiction	2037578612	1-4541-26	\$191.23
	Books - Adult Non-Fiction	2037585894	1-4541-26	\$286.06
	Books - Adult Non-Fiction	2037588465	1-4541-26	\$311.81
	Books - Adult Non-Fiction	2037593475	1-4541-26	\$234.95
	Books - Adult Non-Fiction	2037598012	1-4541-26	\$184.06
	Books - Adult Non-Fiction	2037600880	1-4541-26	\$144.23
	Books - Adult Non-Fiction	2037603651	1-4541-26	\$36.18
	Books - Adult Non-Fiction	2037608837	1-4541-26	\$653.03
	Books - Adult Non-Fiction	2037612966	1-4541-26	\$266.11
	Books - Adult Non-Fiction	2037615804	1-4541-26	\$173.02
	Books - Adult Non-Fiction & Processing/Shipping	5018394456	1-4541-26	\$28.50
	Books - Adult Large Print	2037538840	1-4543-26	\$311.63

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Adult Large Print	2037542546	1-4543-26	\$68.98
	Books - Adult Large Print	2037544991	1-4543-26	\$19.20
	Books - Adult Large Print	2037547642	1-4543-26	\$102.97
	Books - Adult Large Print	2037552560	1-4543-26	\$81.58
	Books - Adult Large Print	2037555849	1-4543-26	\$36.60
	Books - Adult Large Print	2037564637	1-4543-26	\$41.96
	Books - Adult Large Print	2037570773	1-4543-26	\$140.96
	Books - Adult Large Print	2037573156	1-4543-26	\$35.40
	Books - Adult Large Print	2037575958	1-4543-26	\$77.20
	Books - Adult Large Print	2037578612	1-4543-26	\$18.00
	Books - Adult Large Print	2037585894	1-4543-26	\$18.60
	Books - Adult Large Print	2037593475	1-4543-26	\$34.79
	Books - Adult Large Print	2037600880	1-4543-26	\$18.00
	Books - Adult Large Print	2037608837	1-4543-26	\$118.72
	Books - Adult Large Print	2037612966	1-4543-26	\$63.38
	Books - Adult Large Print	2037615804	1-4543-26	\$95.38
	Books - Juvenile Non-Fiction	2037585894	1-4545-26	\$5.39
	Dube Book Dedication	2037564637	1-4575-10	\$26.59
	Dube Book Dedication	2037570773	1-4575-10	\$21.56
	Dube Book Dedication	2037615804	1-4575-10	\$16.10
		<i>Subtotal for Vendor</i>		\$24,514.06
Belynda Head				
	Program - R&B Line Dancing - 8/6/23	BH080623	1-4571-24	\$145.00
		<i>Subtotal for Vendor</i>		\$145.00
Bini Issac				
	ALA Conference Transportation & Meals - 6/26/23	BI070623	1-4171-10	\$45.25
	ALA Conference Transportation & Meals - 6/26/23	BI070623	1-4173-10	\$16.44
		<i>Subtotal for Vendor</i>		\$61.69
Blackstone Publishing				
	Audiobooks - Adult	2104146	1-4551-26	\$63.80
	Audiobooks - Adult	2104417	1-4551-26	\$82.48
		<i>Subtotal for Vendor</i>		\$146.28
Bolingbrook Rotary Club				

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Mills Membership - First Quarter Dues 2023-2024	1275	1-4161-10	\$70.25
		<i>Subtotal for Vendor</i>		\$70.25
Center Point Large Print				
	Books - Adult Large Print	2018064	1-4543-26	\$147.42
		<i>Subtotal for Vendor</i>		\$147.42
Children's Plus Inc.				
	Books - Juvenile Non-Fiction	229903	1-4545-26	\$127.68
	Books - Juvenile Non-Fiction	230378	1-4545-26	\$75.84
	Books - Juvenile Non-Fiction	231281	1-4545-26	\$228.61
	Books - Juvenile Non-Fiction	231768	1-4545-26	\$14.99
	Books - Juvenile Non-Fiction	231298	1-4545-29	\$101.77
	Books - Juvenile Non-Fiction	231299	1-4545-29	\$35.90
		<i>Subtotal for Vendor</i>		\$584.79
Christina Theobald				
	5/17 PinTech, 5/25 PinDigital & 6/1 WILIUG Pre-Conf Mileage	CT070323	1-4171-10	\$33.27
		<i>Subtotal for Vendor</i>		\$33.27
Cindy Consalvo				
	2/25 Andersons Lit & Outreach Mileage - 1/5/23-6/28/23	CC062923	1-4171-10	\$188.64
		<i>Subtotal for Vendor</i>		\$188.64
Cintas Corporation				
	11 FPLD Staff - First Aid/CPR/AED/Narcan Training - 6/26/23	8406315435	1-4151-10	\$2,142.41
		<i>Subtotal for Vendor</i>		\$2,142.41
Comcast Cable				
	Cable - 7/3/23-8/2/23	0367494-JULY23	1-4316-14	\$103.27
		<i>Subtotal for Vendor</i>		\$103.27
Corporate Artworks, Ltd.				
	Board Members Photos & Name Plates	1201	1-4391-30	\$3,390.00
		<i>Subtotal for Vendor</i>		\$3,390.00
Craftways Corp.				
	Books - Adult Non-Fiction & Processing/Shipping	1020729	1-4518-26	\$6.95
	Books - Adult Non-Fiction & Processing/Shipping	1020729	1-4541-26	\$34.95
		<i>Subtotal for Vendor</i>		\$41.90
Daily Southtown				

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	Periodicals - 6/19/23-6/20/24	74033238	1-4511-26	\$1,199.50
		<i>Subtotal for Vendor</i>		\$1,199.50
Debra Dudek				
	2023 Silent Film Night Snacks	DD060923	1-4353-24	\$52.97
	2023 Cool Car Night Gas Cards	DD070523	1-4353-24	\$500.00
		<i>Subtotal for Vendor</i>		\$552.97
Demco, Inc.				
	Processing & Repair Materials	7320811	1-4371-12	\$227.21
		<i>Subtotal for Vendor</i>		\$227.21
Diane Lorraine Richard				
	Program - Gen Club - Genealogical Gems in Ledgers - 7/26/23	DLR072623	1-4571-24	\$175.00
		<i>Subtotal for Vendor</i>		\$175.00
Discount School Supply				
	Butcher Paper Rolls	P42252290101	1-4353-20	\$659.92
		<i>Subtotal for Vendor</i>		\$659.92
Dynegy Energy Services				
	Electricity - 5/2/23-5/29/23	270493923061	1-4321-30	\$15,091.30
		<i>Subtotal for Vendor</i>		\$15,091.30
EBSCO Subscription Services				
	Allrecipes Subscription - July 2023 - June 2024	1696545	1-4511-26	\$18.00
		<i>Subtotal for Vendor</i>		\$18.00
Elite Detailing Services, Inc.				
	Bkm, Van & Ford Transit Clean Interior & Exterior - 6/15/23	14761	1-4235-29	\$270.00
		<i>Subtotal for Vendor</i>		\$270.00
Findaway World, LLC				
	Launchpads - Juvenile	414112	1-4566-26	\$43.40
		<i>Subtotal for Vendor</i>		\$43.40
First Bankcard				
	Eventcombo - H. Montalvo - YA Midwest - 6/22/23	N8770-JULY23	1-4151-10	\$17.02
	Eventcombo - Pfaff - YA Midwest - 6/22/23	N8770-JULY23	1-4151-10	\$17.02
	ALA - Pfaff - 2023 Conference - 6/24/23	N8770-JULY23	1-4151-10	\$285.00
	ALA - Haq - 2023 Conference - 6/24/23	N8770-JULY23	1-4151-10	\$285.00
	Motion Design School - Gonzalez 3D Motion - 6/22/23-6/29/23	N8770-JULY23	1-4151-10	\$249.00

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Libraryworks - 4 Staff - Increase Library Usage - 6/1/23	T7780-JULY23	1-4151-10	\$100.00
	Southwest - Hopwood Digipalooza Conf Flight - 8/9/23-8/11/23	N8770-JULY23	1-4171-10	\$338.96
	District Restock - May 2023	A215-2223	1-4351-10	\$120.12
	Hyper Yellow & Lime Paper Reems	A222-2223	1-4351-10	\$46.61
	Finance Protective Cases	A227-2223	1-4351-10	\$27.71
	Deputy Director Planner	A228-2223	1-4351-10	\$13.99
	District Restock - June 2023	A229-2223	1-4351-10	\$219.79
	Various Program Supplies	A211-2223	1-4353-20	\$385.25
	Various Program Supplies	A220-2223	1-4353-20	\$333.44
	Various Program Supplies	A224-2223	1-4353-20	\$117.94
	Lowes - Pipe Insulation	N8770-JULY23	1-4353-20	\$3.96
	Party City - Mini Plastic Babies	N8770-JULY23	1-4353-20	\$7.00
	Dollar Tree - Pastic Dolls	N8770-JULY23	1-4353-20	\$3.75
	Dollar Tree - Pastic Dolls	N8770-JULY23	1-4353-20	\$15.00
	Walmart - Campfire Stories Snacks - 7/18/23	N8770-JULY23	1-4353-20	\$16.58
	Various Teen Program Supplies	A216-2223	1-4353-24	\$375.70
	Pressed Flowers & Jars	A223-2223	1-4353-24	\$35.58
	Holi Powder & Purple Powder	A225-2223	1-4353-24	\$258.88
	Walmart - Various Program Supplies	N8770-JULY23	1-4353-24	\$2.80
	Dollar Tree - Various Program Supplies	N8770-JULY23	1-4353-24	\$11.25
	Michaels - Various Program Supplies	N8770-JULY23	1-4353-24	\$17.98
	Hobby Lobby - Various Program Supplies	N8770-JULY23	1-4353-24	\$3.99
	Nobleknight - Bring Your Own Book Game	N8770-JULY23	1-4353-24	\$65.05
	Walmart - After Hours Supplies - 6/16/23	N8770-JULY23	1-4353-24	\$65.81
	Domino's - After Hours Pizza - 6/16/23	N8770-JULY23	1-4353-24	\$148.89
	Walmart - Senior Social Lunch - 6/22/23	N8770-JULY23	1-4353-24	\$38.96
	Tony's Fresh Market - Senior Social Lunch - 6/22/23	N8770-JULY23	1-4353-24	\$99.98
	Various Program Supplies	A219-2223	1-4353-28	\$244.29
	Beggars Pizza - MOP's Party Gift Card	P9444-JULY23	1-4353-28	\$50.00
	Folkmanis - Multiple Puppets	P9444-JULY23	1-4353-28	\$245.18
	Walmart - Playdough Supplies	P9444-JULY23	1-4353-28	\$50.45
	Ethernet Cables, Compressed Air, Asus Hinges	A218-2223	1-4354-14	\$283.80
	Ethernet Cables, NVMe SSD Drive, 2.5" SSD Drive	A230-2223	1-4354-14	\$223.00

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	Alonti - Board Dinners - 6/15/23	M4566-JULY23	1-4355-16	\$192.00
	Avery - Portable A/V Items & Magazine Boxes w/ Shipping Cost	T7780-JULY23	1-4371-12	\$43.50
	Inventables - MDF Wood	N8770-JULY23	1-4371-27	\$80.43
	Glowforge - Draftwood & Hardwoods	N8770-JULY23	1-4371-27	\$184.00
	Glowforge - Air Filter Cartridge	N8770-JULY23	1-4371-27	\$588.00
	Table Covers	A221-2223	1-4371-28	\$52.71
	Smart Sign - Parking Lot Signs	P7810-JULY23	1-4392-30	\$856.77
	Avery - Portable A/V Items & Magazine Boxes w/ Shipping Cost	T7780-JULY23	1-4518-26	\$4.95
	Amazon - Teen Fire Tablet Content Gift Card	T7780-JULY23	1-4520-26	\$700.00
	Amazon - Fire Tablet Content Gift Card	T7780-JULY23	1-4520-26	\$700.00
	Form Publisher - Annual Program Contracts - 6/17/23-6/16/24	N8770-JULY23	1-4521-26	\$79.00
	Netflix - 4/12 Additional Roku Monthly Subscriptions	M4566-JULY23	1-4523-26	\$19.99
	Hulu - 4/12 Additional Roku Monthly Subscriptions	M4566-JULY23	1-4523-26	\$14.99
	Netflix - 4/12 Additional Roku Monthly Subscriptions	N8770-JULY23	1-4523-26	\$19.99
	Netflix - 4/12 Additional Roku Monthly Subscriptions	N8770-JULY23	1-4523-26	\$19.99
	Hulu - 4/12 Additional Roku Monthly Subscriptions	N8770-JULY23	1-4523-26	\$14.99
	Disney Plus - 1/8 Outreach Roku Monthly Subscriptions	P9444-JULY23	1-4523-26	\$19.99
	Disney Plus - 1/8 Outreach Roku Monthly Subscriptions	P9444-JULY23	1-4523-26	\$19.99
	Disney Plus - 1/8 Outreach Roku Monthly Subscriptions	P9444-JULY23	1-4523-26	\$19.99
	Netflix - 4/8 Outreach Roku Monthly Subscriptions	P9444-JULY23	1-4523-26	\$19.99
	Hulu - 1/8 Outreach Roku Monthly Subscriptions	P9444-JULY23	1-4523-26	\$19.99
	Hulu - 1/8 Outreach Roku Monthly Subscriptions	P9444-JULY23	1-4523-26	\$14.99
	Netflix - 2/8 Outreach Roku Monthly Subscriptions	P9444-JULY23	1-4523-26	\$19.99
	Hulu - 1/8 Outreach Roku Monthly Subscriptions	P9444-JULY23	1-4523-26	\$14.99
	Hulu - 1/8 Outreach Roku Monthly Subscriptions	P9444-JULY23	1-4523-26	\$14.99
	Netflix - 2/8 Outreach Roku Monthly Subscriptions	P9444-JULY23	1-4523-26	\$19.99
	CrunchyRoll - 1/8 Outreach Roku Monthly Subscriptions	P9444-JULY23	1-4523-26	\$9.99
	CrunchyRoll - 1/8 Outreach Roku Monthly Subscriptions	P9444-JULY23	1-4523-26	\$9.99
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$19.99
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$19.99
	Netflix - 4/12 Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$19.99
	CrunchyRoll - 1/8 Outreach Monthly Subscriptions	T7780-JULY23	1-4523-26	\$9.99
	CrunchyRoll - 1/8 Outreach Monthly Subscriptions	T7780-JULY23	1-4523-26	\$9.99

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General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	CrunchyRoll - 1/8 Outreach Monthly Subscriptions	T7780-JULY23	1-4523-26	\$9.99
	CrunchyRoll - 1/8 Outreach Monthly Subscriptions	T7780-JULY23	1-4523-26	\$9.99
	CrunchyRoll - 1/8 Outreach Monthly Subscriptions	T7780-JULY23	1-4523-26	\$9.99
	CrunchyRoll - 1/8 Outreach Monthly Subscriptions	T7780-JULY23	1-4523-26	\$9.99
	MAX - 3/12 Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$15.99
	MAX - 3/12 Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$15.99
	MAX - 3/12 Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$15.99
	MAX - 3/12 Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$15.99
	Hulu - 4/12 Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$14.99
	Hulu - 4/12 Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$14.99
	Hulu - 4/12 Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$14.99
	Hulu - 4/12 Additional Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$14.99
	Hulu - 1/8 Outreach Monthly Subscriptions	T7780-JULY23	1-4523-26	\$14.99
	MAX - 3/12 Additional Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$15.99
	MAX - 3/12 Additional Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$15.99
	MAX - 3/12 Additional Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$15.99
	MAX - 3/12 Additional Roku Monthly Subscriptions	T7780-JULY23	1-4523-26	\$15.99
	Yearbook - Bolingbrook High School 2022-2023	T7780-JULY23	1-4541-26	\$130.00
	Sewingparts - Bobbin Case Eversewn	N8770-JULY23	1-4568-27	\$37.48
	Prince Arcades - 2023 Summer Adventure Grand Prizes	N8770-JULY23	1-4575-10	\$15.00
	Prince Arcades - 2023 Summer Adventure Grand Prizes	N8770-JULY23	1-4575-10	\$90.00
	Bass Pro - 2023 Summer Adventure Grand Prizes	N8770-JULY23	1-4575-10	\$100.00
	Michaels - 2023 Summer Adventure Grand Prizes	N8770-JULY23	1-4575-10	\$200.00
	Spotify - Monthly Streaming Music Subscription	N8770-JULY23	1-4631-14	\$15.99
	Apple iPad 64GB	A217-2223	1-4641-14	\$1,079.96
	Staff Pronoun Pins	A214-2223	1-4711-10	\$24.79
	Beggars Pizza - Ice Cream Social Staff Dinner - 6/6/23	N8770-JULY23	1-4711-10	\$399.34
	Meijer - Ice Cream Social Drinks & Snacks - 6/6/23	N8770-JULY23	1-4711-10	\$56.73
	Home Cut Donuts - Donuts w/Director Refreshments - 6/20/23	M4566-JULY23	1-4715-10	\$13.55
	Panera - Donuts & Pastries Drinks & Refreshments - 6/20/23	N8770-JULY23	1-4715-10	\$41.68
	Facebook - Monthly Ads	N8770-JULY23	1-4731-10	\$64.96
	Canva - Outreach Sticker Giveaways	N8770-JULY23	1-4731-10	\$160.00
	MailChimp - Monthly Subscription	N8770-JULY23	1-4731-10	\$69.00

**Fountaindale Public Library District
Bills Payables Report
July 20, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Flickr - Annual Subscription	N8770-JULY23	1-4731-10	\$71.99
	Woobox - Monthly Subscription	N8770-JULY23	1-4731-10	\$29.00
	Linktree - Instagram Profile Links Annual Subscription	N8770-JULY23	1-4731-10	\$90.00
		<i>Subtotal for Vendor</i>		\$11,613.17
Forward Space				
	Bookmobile Desk Chair	8007	1-4391-30	\$484.50
	Circulation Workroom Cubicle Redesign	8068	1-4651-30	\$18,445.02
		<i>Subtotal for Vendor</i>		\$18,929.52
Fun Express LLC				
	Staff In-Service Day Supplies - 8/4/23	72525084701	1-4353-10	\$227.08
	Various Program Supplies	72482642401	1-4353-20	\$498.40
	Various Program Supplies	72482642402	1-4353-20	\$40.99
	Various Program Supplies	725227598-01	1-4353-20	\$147.92
		<i>Subtotal for Vendor</i>		\$914.39
Gale/Cengage Learning				
	Books - Adult Large Print	81194640	1-4543-26	\$98.96
	Books - Adult Large Print	81349970	1-4543-26	\$217.53
	Books - Adult Large Print	81424672	1-4543-26	\$99.71
		<i>Subtotal for Vendor</i>		\$416.20
Glenview Public Library				
	Lost/Damaged Item: "The Dhandho Investor"	31170007546165	1-3310-30	\$32.95
		<i>Subtotal for Vendor</i>		\$32.95
Hayley Montalvo				
	ALA Conference Mileage & Meal - 6/24/23	HM070623-01	1-4171-10	\$77.30
	YA Midwest Mileage - 6/22/23	HM070623-02	1-4171-10	\$9.83
	ALA Conference Mileage & Meal - 6/24/23	HM070623-01	1-4173-10	\$10.50
		<i>Subtotal for Vendor</i>		\$97.63
Heartland Cabinet Supply, Inc.				
	New Rectangular Table Tops	8866	1-4651-30	\$7,098.00
		<i>Subtotal for Vendor</i>		\$7,098.00
Hillside Public Library				
	Lost/Damaged Item: "The Boy and The Beast"	31992002128479	1-3310-30	\$30.00
		<i>Subtotal for Vendor</i>		\$30.00

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General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Huff Company				
	Studio Fabric Wrapped Panels	H-01927DLE	1-4651-30	\$7,170.00
		<i>Subtotal for Vendor</i>		<u>\$7,170.00</u>
Illinois American Water				
	Fire Protection - 6/20/23-7/20/23	1025-210003089465	1-4331-30	\$45.98
		<i>Subtotal for Vendor</i>		<u>\$45.98</u>
Illinois American Water/Bolingbrook				
	Water & Sewer - 5/18/23-6/19/23	1025-210003088318	1-4331-30	\$855.25
		<i>Subtotal for Vendor</i>		<u>\$855.25</u>
Illinois Library Association				
	Mills - 2023 ILA Annual Conference - 10/23/23-10/26/23	248315	1-4151-10	\$350.00
		<i>Subtotal for Vendor</i>		<u>\$350.00</u>
Illinois Secretary of State				
	FPLD Staff: Korczak - Notary Application Renewal Fee	7886-2324	1-4351-10	\$15.00
		<i>Subtotal for Vendor</i>		<u>\$15.00</u>
Ingram Library Services				
	Library Materials - Processing/Shipping	76116833	1-4518-26	\$91.94
	Library Materials - Processing/Shipping	76116834	1-4518-26	\$50.91
	Library Materials - Processing/Shipping	76163564	1-4518-26	\$82.13
	Library Materials - Processing/Shipping	76183477	1-4518-26	\$51.10
	Library Materials - Processing/Shipping	76203838	1-4518-26	\$45.42
	Library Materials - Processing/Shipping	76212929	1-4518-26	\$28.58
	Library Materials - Processing/Shipping	76235846	1-4518-26	\$91.76
	Library Materials - Processing/Shipping	76275596	1-4518-26	\$73.62
	Library Materials - Processing/Shipping	76315034	1-4518-26	\$82.74
	Library Materials - Processing/Shipping	76335701	1-4518-26	\$32.56
	Library Materials - Processing/Shipping	76339035	1-4518-26	\$18.12
	Library Materials - Processing/Shipping	76354278	1-4518-26	\$89.79
	Library Materials - Processing/Shipping	76379332	1-4518-26	\$49.40
	Library Materials - Processing/Shipping	76394113	1-4518-26	\$37.38
	Library Materials - Processing/Shipping	76440541	1-4518-26	\$31.02
	Library Materials - Processing/Shipping	76440542	1-4518-26	\$54.80
	Library Materials - Processing/Shipping	76440543	1-4518-26	\$45.73

Fountaindale Public Library District
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General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Library Materials - Processing/Shipping	76443963	1-4518-26	\$32.36
	Library Materials - Processing/Shipping	76481269	1-4518-26	\$34.94
	Library Materials - Processing/Shipping	76499271	1-4518-26	\$25.70
	Library Materials - Processing/Shipping	76524712	1-4518-26	\$15.90
	Library Materials - Processing/Shipping	76551727	1-4518-26	\$41.46
	Library Materials - Processing/Shipping	76560877	1-4518-26	\$10.92
	Library Materials - Processing/Shipping	76570783	1-4518-26	\$50.12
	Library Materials - Processing/Shipping	76570784	1-4518-26	\$8.28
	Library Materials - Processing/Shipping	76585935	1-4518-26	\$76.61
	Library Materials - Processing/Shipping	76611008	1-4518-26	\$19.34
	Library Materials - Processing/Shipping	76611009	1-4518-26	\$19.82
	Library Materials - Processing/Shipping	76644065	1-4518-26	\$18.12
	Library Materials - Processing/Shipping	76660281	1-4518-26	\$6.44
	Library Materials - Processing/Shipping	76660282	1-4518-26	\$19.98
	Library Materials - Processing/Shipping	76680675	1-4518-26	\$30.51
	Library Materials - Processing/Shipping	76249680	1-4518-29	\$48.56
	Books - Adult World Languages	76212929	1-4525-26	\$63.00
	Books - Juvenile World Languages	76183477	1-4526-26	\$19.20
	Books - Juvenile World Languages	76235846	1-4526-26	\$11.37
	Books - Juvenile World Languages	76275596	1-4526-26	\$10.73
	Books - Juvenile World Languages	76315034	1-4526-26	\$19.16
	Books - Juvenile World Languages	76339035	1-4526-26	\$44.36
	Books - Juvenile World Languages	76379332	1-4526-26	\$20.32
	Books - Juvenile World Languages	76443963	1-4526-26	\$52.40
	Books - Juvenile World Languages	76499271	1-4526-26	\$8.37
	Books - Juvenile World Languages	76116833	1-4526-29	\$11.04
	Books - Juvenile World Languages	76275596	1-4526-29	\$10.73
	Books - Juvenile World Languages	76379332	1-4526-29	\$10.16
	Books - Adult Fiction	76183477	1-4540-26	\$104.28
	Books - Adult Fiction	76235846	1-4540-26	\$558.32
	Books - Adult Fiction	76275596	1-4540-26	\$15.82
	Books - Adult Fiction	76440541	1-4540-26	\$20.55
	Books - Adult Fiction	76443963	1-4540-26	\$71.85

Fountaindale Public Library District
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General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Adult Fiction	76524712	1-4540-26	\$10.16
	Books - Adult Non-Fiction	76183477	1-4541-26	\$11.27
	Books - Adult Non-Fiction	76235846	1-4541-26	\$14.97
	Books - Adult Non-Fiction	76335701	1-4541-26	\$9.60
	Books - Adult Non-Fiction	76660281	1-4541-26	\$36.73
	Books - Adult Non-Fiction	76660282	1-4541-26	\$14.99
	Books - Juvenile Fiction	75812344A	1-4544-26	\$194.77
	Books - Juvenile Fiction	76116833	1-4544-26	\$335.51
	Books - Juvenile Fiction	76183477	1-4544-26	\$274.16
	Books - Juvenile Fiction	76212929	1-4544-26	\$104.16
	Books - Juvenile Fiction	76235846	1-4544-26	\$76.00
	Books - Juvenile Fiction	76275596	1-4544-26	\$413.43
	Books - Juvenile Fiction	76315034	1-4544-26	\$344.34
	Books - Juvenile Fiction	76335701	1-4544-26	\$163.62
	Books - Juvenile Fiction	76339035	1-4544-26	\$277.92
	Books - Juvenile Fiction	76379332	1-4544-26	\$251.05
	Books - Juvenile Fiction	76394113	1-4544-26	\$249.68
	Books - Juvenile Fiction	76440541	1-4544-26	\$183.69
	Books - Juvenile Fiction	76443963	1-4544-26	\$76.57
	Books - Juvenile Fiction	76481269	1-4544-26	\$137.10
	Books - Juvenile Fiction	76499271	1-4544-26	\$373.31
	Books - Juvenile Fiction	76524712	1-4544-26	\$81.28
	Books - Juvenile Fiction	76551727	1-4544-26	\$208.52
	Books - Juvenile Fiction	76585935	1-4544-26	\$194.54
	Books - Juvenile Fiction	76611008	1-4544-26	\$115.38
	Books - Juvenile Fiction	76611009	1-4544-26	\$57.04
	Books - Juvenile Fiction	76644065	1-4544-26	\$131.77
	Books - Juvenile Fiction	76660281	1-4544-26	\$57.75
	Books - Juvenile Fiction	76116833	1-4544-29	\$14.44
	Books - Juvenile Fiction	76183477	1-4544-29	\$10.16
	Books - Juvenile Fiction	76212929	1-4544-29	\$16.94
	Books - Juvenile Fiction	76275596	1-4544-29	\$14.59
	Books - Juvenile Fiction	76315034	1-4544-29	\$16.94

**Fountaindale Public Library District
Bills Payables Report
July 20, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Fiction	76335701	1-4544-29	\$25.17
	Books - Juvenile Fiction	76379332	1-4544-29	\$71.76
	Books - Juvenile Fiction	76481269	1-4544-29	\$26.56
	Books - Juvenile Fiction	76499271	1-4544-29	\$11.04
	Books - Juvenile Fiction	76551727	1-4544-29	\$15.55
	Books - Juvenile Non-Fiction	75812344A	1-4545-26	\$40.64
	Books - Juvenile Non-Fiction	76116834	1-4545-26	\$136.58
	Books - Juvenile Non-Fiction	76163564	1-4545-26	\$46.79
	Books - Juvenile Non-Fiction	76203838	1-4545-26	\$53.84
	Books - Juvenile Non-Fiction	76315034	1-4545-26	\$71.66
	Books - Juvenile Non-Fiction	76339035	1-4545-26	\$42.90
	Books - Juvenile Non-Fiction	76354278	1-4545-26	\$112.23
	Books - Juvenile Non-Fiction	76440541	1-4545-26	\$23.15
	Books - Juvenile Non-Fiction	76440542	1-4545-26	\$37.79
	Books - Juvenile Non-Fiction	76611008	1-4545-26	\$8.45
	Books - Juvenile Non-Fiction	76249680	1-4545-29	\$136.23
	Books - Juvenile Non-Fiction	76440543	1-4545-29	\$29.25
	Books - Juvenile Non-Fiction	76560877	1-4545-29	\$21.82
	Books - Juvenile Easy	75812344A	1-4546-26	\$54.77
	Books - Juvenile Easy	76163564	1-4546-26	\$26.95
	Books - Juvenile Easy	76183477	1-4546-26	\$38.22
	Books - Juvenile Easy	76235846	1-4546-26	\$10.77
	Books - Juvenile Easy	76275596	1-4546-26	\$94.86
	Books - Juvenile Easy	76315034	1-4546-26	\$160.95
	Books - Juvenile Easy	76335701	1-4546-26	\$64.35
	Books - Juvenile Easy	76354278	1-4546-26	\$44.04
	Books - Juvenile Easy	76379332	1-4546-26	\$110.26
	Books - Juvenile Easy	76394113	1-4546-26	\$55.89
	Books - Juvenile Easy	76440541	1-4546-26	\$64.38
	Books - Juvenile Easy	76440542	1-4546-26	\$14.10
	Books - Juvenile Easy	76443963	1-4546-26	\$21.46
	Books - Juvenile Easy	76499271	1-4546-26	\$30.48
	Books - Juvenile Easy	76524712	1-4546-26	\$30.48

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Juvenile Easy	76570783	1-4546-26	\$21.46
	Books - Juvenile Easy	76585935	1-4546-26	\$107.26
	Books - Juvenile Easy	76611008	1-4546-26	\$93.15
	Books - Juvenile Easy	76116833	1-4546-29	\$10.16
	Books - Juvenile Easy	76183477	1-4546-29	\$25.48
	Books - Juvenile Easy	76275596	1-4546-29	\$73.40
	Books - Juvenile Easy	76315034	1-4546-29	\$107.86
	Books - Juvenile Easy	76335701	1-4546-29	\$53.06
	Books - Juvenile Easy	76379332	1-4546-29	\$80.28
	Books - Juvenile Easy	76394113	1-4546-29	\$47.99
	Books - Juvenile Easy	76440541	1-4546-29	\$32.19
	Books - Juvenile Easy	76440543	1-4546-29	\$14.10
	Books - Juvenile Easy	76499271	1-4546-29	\$20.32
	Books - Juvenile Easy	76524712	1-4546-29	\$20.32
	Books - Juvenile Easy	76585935	1-4546-29	\$55.89
	Books - Juvenile Easy	76611008	1-4546-29	\$51.37
	Books - Young Adult Fiction	75812344A	1-4548-26	\$29.47
	Books - Young Adult Fiction	76116833	1-4548-26	\$165.80
	Books - Young Adult Fiction	76116834	1-4548-26	\$54.38
	Books - Young Adult Fiction	76163564	1-4548-26	\$132.68
	Books - Young Adult Fiction	76183477	1-4548-26	\$21.45
	Books - Young Adult Fiction	76203838	1-4548-26	\$90.56
	Books - Young Adult Fiction	76212929	1-4548-26	\$20.78
	Books - Young Adult Fiction	76275596	1-4548-26	\$60.97
	Books - Young Adult Fiction	76315034	1-4548-26	\$88.91
	Books - Young Adult Fiction	76335701	1-4548-26	\$39.47
	Books - Young Adult Fiction	76339035	1-4548-26	\$6.49
	Books - Young Adult Fiction	76354278	1-4548-26	\$200.97
	Books - Young Adult Fiction	76394113	1-4548-26	\$27.61
	Books - Young Adult Fiction	76440541	1-4548-26	\$45.97
	Books - Young Adult Fiction	76440542	1-4548-26	\$162.64
	Books - Young Adult Fiction	76443963	1-4548-26	\$8.44
	Books - Young Adult Fiction	76481269	1-4548-26	\$12.98

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Books - Young Adult Fiction	76524712	1-4548-26	\$11.29
	Books - Young Adult Fiction	76551727	1-4548-26	\$16.17
	Books - Young Adult Fiction	76570783	1-4548-26	\$166.01
	Books - Young Adult Fiction	76585935	1-4548-26	\$57.43
	Books - Young Adult Fiction	76611009	1-4548-26	\$6.49
	Books - Young Adult Fiction	76644065	1-4548-26	\$30.51
	Books - Young Adult Fiction	76660282	1-4548-26	\$64.29
	Books - Young Adult Fiction	76680675	1-4548-26	\$85.93
	Books - Young Adult Fiction	76249680	1-4548-29	\$51.37
	Books - Young Adult Fiction	76440543	1-4548-29	\$20.89
	Books - Young Adult Fiction	76560877	1-4548-29	\$9.03
	Books - Young Adult Fiction	76570784	1-4548-29	\$22.58
	Books - Young Adult Non-Fiction	76116834	1-4549-26	\$38.10
	Books - Young Adult Non-Fiction	76163564	1-4549-26	\$25.49
	Books - Young Adult Non-Fiction	76335701	1-4549-26	\$11.69
	Books - Young Adult Non-Fiction	76570783	1-4549-26	\$14.68
	Books - Young Adult Non-Fiction	76585935	1-4549-26	\$12.99
	Books - Young Adult Non-Fiction	76680675	1-4549-26	\$16.89
	Video Games - YA	76212929	1-4563-26	\$26.99
	Video Games - YA	76339035	1-4563-26	\$411.42
	Video Games - YA	76443963	1-4563-26	\$110.98
	Video Games - YA	76551727	1-4563-26	\$686.33
	Video Games - YA	76660281	1-4563-26	\$215.94
	Video Games - Juvenile	76212929	1-4564-26	\$62.99
	Video Games - Juvenile	76339035	1-4564-26	\$107.98
	Video Games - Juvenile	76551727	1-4564-26	\$110.97
	Video Games - Juvenile	76660281	1-4564-26	\$174.45
	Video Games - Juvenile	76212929	1-4564-29	\$62.99
	Video Games - Juvenile	76551727	1-4564-29	\$56.98
	Video Games - Juvenile	76660281	1-4564-29	\$107.97
	Video Games - Adult	76339035	1-4565-26	\$128.96
	Video Games - Adult	76443963	1-4565-26	\$44.99
	Video Games - Adult	76551727	1-4565-26	\$500.90

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		\$14,130.00
ITsavvy LLC				
	FatPipe WARP Bandwidth 2GB Upgrade	01429575	1-4522-14	\$5,326.70
	New Staff Computers, Monitors & Accessories	01431475	1-4641-14	\$5,749.29
		<i>Subtotal for Vendor</i>		\$11,075.99
Jacob M. Luce				
	5/17 PinTech, 6/1 WILIUG Pre-Conf, 6/2 WILIUG Conf Mile/Toll	JL070323	1-4171-10	\$53.10
		<i>Subtotal for Vendor</i>		\$53.10
Jasco Electric Corporation				
	LED Conversion Project Close-Out	Application #3	1-4651-30	\$57,715.06
		<i>Subtotal for Vendor</i>		\$57,715.06
Jennifer Fredrick				
	CSD Mileage - 5/30/23-6/20/23	JF062923	1-4171-10	\$22.01
		<i>Subtotal for Vendor</i>		\$22.01
John Matysek				
	Reimbursement - New Staff Cisco VoIP Desk Phones	JM062123	1-4641-14	\$89.70
		<i>Subtotal for Vendor</i>		\$89.70
Jorie Karum				
	ALA Conference Meal - 6/24/23	JK062923	1-4173-10	\$15.00
		<i>Subtotal for Vendor</i>		\$15.00
Kanopy				
	Electronic Audio Visual - PPU Credits	KDEP-21070	1-4523-26	\$10,000.00
		<i>Subtotal for Vendor</i>		\$10,000.00
Karina Andrus				
	ALA Conference Mileage & Meal - 6/25/23	KA062723	1-4171-10	\$58.51
	ALA Conference Mileage & Meal - 6/25/23	KA062723	1-4173-10	\$31.00
		<i>Subtotal for Vendor</i>		\$89.51
Kate Thurston				
	Reimbursement - FedEx License Sticker Supplies	KT061323	1-4351-10	\$28.47
		<i>Subtotal for Vendor</i>		\$28.47
Kellie Chase				
	Program - Sewing with Kellie Chase - 7/21/23	KC072123	1-4571-24	\$210.00
	Program - Sewing with Kellie Chase - 7/24/23	KC072423	1-4571-24	\$210.00

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		\$420.00
Konica Minolta Business Solutions U.S.A., Inc.				
	July 20 - June 24 Contract: Overage - 5/1/23-5/31/23	9009350813	1-4234-14	\$1,170.38
	March Contract: Maintenance - 5/15/23-6/14/23	9009374203	1-4234-14	\$1.27
	July 20 - June 24 Contract: Overage - 6/1/23-6/30/23	9009407848	1-4234-14	\$858.46
		<i>Subtotal for Vendor</i>		\$2,030.11
Konica Minolta Premier Finance				
	License Plate Sticker Printer Lease - July 2023	503899759	1-4234-14	\$15.66
	Leased Equipment - July 2023	504241878	1-4234-14	\$1,550.18
		<i>Subtotal for Vendor</i>		\$1,565.84
Laura Didier				
	Outreach Services Mileage - 6/5/23-6/29/23	LD070323	1-4171-10	\$51.18
		<i>Subtotal for Vendor</i>		\$51.18
Leah D Moon				
	Program - Nature Collage - 8/2/23	LDM080223	1-4573-24	\$215.00
		<i>Subtotal for Vendor</i>		\$215.00
Leslie E Goddard				
	Program - Julia Child: Bon Appetit! - 7/27/23	LEG072723	1-4571-24	\$400.00
		<i>Subtotal for Vendor</i>		\$400.00
Library Ideas LLC				
	Freegal Subscription - 7/11/23-7/10/24	99713	1-4523-26	\$14,500.00
		<i>Subtotal for Vendor</i>		\$14,500.00
Lindsey Huato				
	Refund - "Mario Kart 8 Deluxe"	LH0475	1-3310-10	\$59.99
		<i>Subtotal for Vendor</i>		\$59.99
Literacy DuPage				
	Program - ESL Conversation - 7/26/23	LD072623	1-4571-24	\$100.00
	Program - ESL Conversation - 8/2/23	LD080223	1-4571-24	\$100.00
	Program - ESL Conversation - 8/9/23	LD080923	1-4571-24	\$100.00
	Program - ESL Conversation - 8/16/23	LD081623	1-4571-24	\$100.00
		<i>Subtotal for Vendor</i>		\$400.00
Lorena Y Carreno				
	Program - Artesanias en Espanol - 8/15/23	LYC081523	1-4571-24	\$200.00

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		\$200.00
Lynnette Hopwood				
	Per Diem - Digipalooza 2023 - 8/9/23-8/11/23	LH060523	1-4173-10	\$175.50
		<i>Subtotal for Vendor</i>		\$175.50
Marlen Ruiz				
	Refund - "Quien Viene a Cenar, Pequeno Hoo?"	MR9636	1-3310-30	\$10.99
		<i>Subtotal for Vendor</i>		\$10.99
Maxon Computer Inc				
	Cinema 4D, Red Giant, Redshift & ZBrush 1 Year Subscription	16617	1-4522-14	\$2,158.20
		<i>Subtotal for Vendor</i>		\$2,158.20
McCahill Painting Company				
	Power Wash Building, Canopy & Roof Rocks	4539	1-4651-30	\$17,560.00
		<i>Subtotal for Vendor</i>		\$17,560.00
Melanie Albor				
	Refund - "Pete The Cat & The Missing Cupcakes"	MA5477	1-3310-10	\$12.59
		<i>Subtotal for Vendor</i>		\$12.59
Melisa Martinez				
	Program - Paper Crafting With Melisa Martinez - 6/29/23	MM062923	1-4571-24	\$250.00
	Program - Paper Crafting with Melisa Martinez - 7/27/23	MM072723	1-4571-24	\$250.00
		<i>Subtotal for Vendor</i>		\$500.00
Michell Ruiz				
	Refund - "When No One Is Watching: A Thriller"	MR4132-01	1-3310-10	\$10.19
	Refund - "Tiny House: Live Small, Dream Big"	MR4132-02	1-3310-10	\$10.35
		<i>Subtotal for Vendor</i>		\$20.54
Michelle Curry				
	Refund - " Princess Power! Princesses"	MC9610	1-3310-10	\$16.98
		<i>Subtotal for Vendor</i>		\$16.98
Midwest Tape				
	DVD - Adult & Processing/Shipping	503873621	1-4518-26	\$27.10
	DVD - Adult & Processing/Shipping	503873622	1-4518-26	\$13.02
	DVD - Adult & Processing/Shipping	503873623	1-4518-26	\$16.26
	DVD - Adult & Processing/Shipping	503873624	1-4518-26	\$13.02
	Audiobooks - Adult & Processing/Shipping	503873625	1-4518-26	\$9.98

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Music - Adult & Processing/Shipping	503873626	1-4518-26	\$43.75
	DVD - Adult & Processing/Shipping	503873627	1-4518-26	\$5.42
	Music - Adult & Processing/Shipping	503873628	1-4518-26	\$8.68
	Audiobooks - Adult & Processing/Shipping	503873629	1-4518-26	\$4.99
	DVD - Adult & Processing/Shipping	503873630	1-4518-26	\$37.94
	Audiobooks - Adult & Processing/Shipping	503873631	1-4518-26	\$4.99
	Audiobooks - Adult & Processing/Shipping	503873632	1-4518-26	\$24.95
	Music - Adult & Processing/Shipping	503873633	1-4518-26	\$8.68
	DVD - Juvenile & Processing/Shipping	503873634	1-4518-26	\$16.26
	DVD - Adult & Processing/Shipping	503873635	1-4518-26	\$32.52
	DVD - Adult & Processing/Shipping	503873636	1-4518-26	\$5.42
	Music - Adult & Processing/Shipping	503873637	1-4518-26	\$17.36
	DVD - Juvenile & Processing/Shipping	503873638	1-4518-26	\$4.74
	DVD - Adult & Processing/Shipping	503873639	1-4518-26	\$4.34
	DVD - Adult & Processing/Shipping	503873640	1-4518-26	\$16.26
	DVD - Adult & Processing/Shipping	503873641	1-4518-26	\$10.84
	DVD - Adult & Processing/Shipping	503873642	1-4518-26	\$8.68
	DVD - Adult & Processing/Shipping	503873647	1-4518-26	\$72.48
	DVD - Adult & Processing/Shipping	503873648	1-4518-26	\$37.24
	Music - Juvenile & Processing/Shipping	503903869	1-4518-26	\$4.34
	Music - Adult & Processing/Shipping	503907790	1-4518-26	\$22.05
	DVD - Adult & Processing/Shipping	503907792	1-4518-26	\$16.26
	Audiobooks - Adult & Processing/Shipping	503907793	1-4518-26	\$4.99
	DVD - Adult & Processing/Shipping	503907794	1-4518-26	\$13.02
	DVD - Adult & Processing/Shipping	503907795	1-4518-26	\$8.68
	DVD - Adult & Processing/Shipping	503907796	1-4518-26	\$21.68
	Music - Adult & Processing/Shipping	503907797	1-4518-26	\$43.75
	DVD - Adult & Processing/Shipping	503907798	1-4518-26	\$16.26
	Music - Adult & Processing/Shipping	503907799	1-4518-26	\$3.99
	Audiobooks - Adult & Processing/Shipping	503907800	1-4518-26	\$9.98
	DVD - Adult & Processing/Shipping	503907801	1-4518-26	\$22.47
	DVD - Adult & Processing/Shipping	503907803	1-4518-26	\$172.89
	DVD - Adult & Processing/Shipping	503907804	1-4518-26	\$34.65

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Audiobooks - Adult & Processing/Shipping	503935863	1-4518-26	\$9.98
	Music - Adult & Processing/Shipping	503935864	1-4518-26	\$13.02
	Music - Adult & Processing/Shipping	503935866	1-4518-26	\$26.04
	Audiobooks - Adult & Processing/Shipping	503935867	1-4518-26	\$4.99
	DVD - Adult & Processing/Shipping	503935868	1-4518-26	\$10.84
	DVD - Adult & Processing/Shipping	503935869	1-4518-26	\$16.26
	DVD - Adult & Processing/Shipping	503939540	1-4518-26	\$5.42
	Audiobooks - Adult & Processing/Shipping	503939541	1-4518-26	\$4.99
	DVD - Adult & Processing/Shipping	503939542	1-4518-26	\$10.84
	DVD - Adult & Processing/Shipping	503939543	1-4518-26	\$21.59
	Music - Adult & Processing/Shipping	503968027	1-4518-26	\$26.04
	Music - Adult & Processing/Shipping	503968028	1-4518-26	\$60.76
	Music - Adult & Processing/Shipping	503971350	1-4518-26	\$13.37
	DVD - Adult & Processing/Shipping	503971351	1-4518-26	\$5.42
	DVD - Adult & Processing/Shipping	503971352	1-4518-26	\$48.80
	DVD - Adult & Processing/Shipping	503971353	1-4518-26	\$27.10
	DVD - Adult & Processing/Shipping	503971354	1-4518-26	\$39.04
	DVD - Adult & Processing/Shipping	503971355	1-4518-26	\$16.54
	DVD - Juvenile & Processing/Shipping	503971356	1-4518-26	\$27.10
	DVD - Juvenile & Processing/Shipping	503971357	1-4518-26	\$68.32
	DVD - Adult & Processing/Shipping	503971358	1-4518-26	\$68.32
	DVD - Adult & Processing/Shipping	503971359	1-4518-26	\$48.80
	DVD - Adult & Processing/Shipping	503971360	1-4518-26	\$32.52
	DVD - Juvenile & Processing/Shipping	503971361	1-4518-26	\$189.70
	Music - Adult & Processing/Shipping	503971362	1-4518-26	\$17.36
	DVD - Adult & Processing/Shipping	503971363	1-4518-26	\$65.04
	DVD - Adult & Processing/Shipping	503971364	1-4518-26	\$57.48
	DVD - Adult & Processing/Shipping	503971365	1-4518-26	\$8.68
	DVD - Adult & Processing/Shipping	503971366	1-4518-26	\$5.42
	DVD - Adult & Processing/Shipping	503971367	1-4518-26	\$113.82
	DVD - Adult & Processing/Shipping	503971368	1-4518-26	\$5.42
	DVD - Adult & Processing/Shipping	503971369	1-4518-26	\$39.04
	DVD - Adult & Processing/Shipping	503971370	1-4518-26	\$68.32

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult & Processing/Shipping	503971371	1-4518-26	\$17.36
	DVD - Adult & Processing/Shipping	503971372	1-4518-26	\$13.02
	DVD - Adult & Processing/Shipping	503971373	1-4518-26	\$21.70
	DVD - Adult & Processing/Shipping	503971374	1-4518-26	\$16.26
	DVD - Adult & Processing/Shipping	503971375	1-4518-26	\$27.10
	DVD - Adult & Processing/Shipping	503971376	1-4518-26	\$23.45
	DVD - Adult & Processing/Shipping	503971377	1-4518-26	\$70.46
	DVD - Adult & Processing/Shipping	503971378	1-4518-26	\$36.47
	DVD - Adult & Processing/Shipping	503971379	1-4518-26	\$21.70
	DVD - Adult & Processing/Shipping	503971380	1-4518-26	\$70.50
	DVD - Adult & Processing/Shipping	503971381	1-4518-26	\$70.50
	DVD - Juvenile & Processing/Shipping	503971382	1-4518-26	\$10.84
	Music - Juvenile & Processing/Shipping	503971383	1-4518-26	\$13.02
	Music - Adult & Processing/Shipping	503971384	1-4518-26	\$60.76
	DVD - Adult & Processing/Shipping	503971385	1-4518-26	\$21.70
	DVD - Adult & Processing/Shipping	503971386	1-4518-26	\$21.70
	DVD - Juvenile & Processing/Shipping	503971387	1-4518-26	\$10.84
	DVD - Adult & Processing/Shipping	503971388	1-4518-26	\$156.16
	Audiobooks - Adult & Processing/Shipping	503971389	1-4518-26	\$4.99
	DVD - Juvenile & Processing/Shipping	503971391	1-4518-26	\$28.20
	DVD - Adult & Processing/Shipping	503971392	1-4518-26	\$8.68
	Music - Adult & Processing/Shipping	503971393	1-4518-26	\$4.34
	DVD - Adult & Processing/Shipping	503971394	1-4518-26	\$27.10
	DVD - Adult & Processing/Shipping	503971395	1-4518-26	\$27.10
	DVD - Adult & Processing/Shipping	503971396	1-4518-26	\$16.26
	DVD - Adult & Processing/Shipping	503971397	1-4518-26	\$21.70
	DVD - Adult & Processing/Shipping	503971398	1-4518-26	\$21.70
	Music - Juvenile & Processing/Shipping	503971399	1-4518-26	\$4.34
	DVD - Adult & Processing/Shipping	503971400	1-4518-26	\$10.84
	DVD - Juvenile & Processing/Shipping	503971401	1-4518-26	\$10.84
	DVD - Adult & Processing/Shipping	503971402	1-4518-26	\$5.42
	DVD - Adult & Processing/Shipping	503971403	1-4518-26	\$10.84
	DVD - Adult & Processing/Shipping	503971404	1-4518-26	\$5.42

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult & Processing/Shipping	503971405	1-4518-26	\$9.76
	DVD - Adult & Processing/Shipping	503971406	1-4518-26	\$10.84
	DVD - Adult & Processing/Shipping	503971407	1-4518-26	\$5.42
	DVD - Adult & Processing/Shipping	503971408	1-4518-26	\$80.79
	DVD - Adult & Processing/Shipping	503971409	1-4518-26	\$27.93
	DVD - Adult & Processing/Shipping	503971410	1-4518-26	\$16.62
	Music - Adult & Processing/Shipping	503994021	1-4518-26	\$13.02
	Music - Adult & Processing/Shipping	503994022	1-4518-26	\$30.38
	DVD - Adult & Processing/Shipping	503994023	1-4518-26	\$16.26
	DVD - Juvenile & Processing/Shipping	503994024	1-4518-26	\$16.26
	Music - Adult & Processing/Shipping	503994025	1-4518-26	\$30.73
	Music - Juvenile & Processing/Shipping	503994026	1-4518-26	\$4.34
	DVD - Adult & Processing/Shipping	503994027	1-4518-26	\$17.71
	Music - Adult & Processing/Shipping	503994028	1-4518-26	\$22.05
	Audiobooks - Adult & Processing/Shipping	503994100	1-4518-26	\$4.99
	DVD - Adult & Processing/Shipping	503994101	1-4518-26	\$10.84
	DVD - Juvenile & Processing/Shipping	503994102	1-4518-26	\$10.84
	DVD - Adult & Processing/Shipping	503994103	1-4518-26	\$10.84
	Music - Adult & Processing/Shipping	503994104	1-4518-26	\$8.68
	DVD - Adult & Processing/Shipping	503994105	1-4518-26	\$16.26
	DVD - Juvenile & Processing/Shipping	503994106	1-4518-26	\$10.84
	DVD - Adult & Processing/Shipping	503994107	1-4518-26	\$16.26
	DVD - Adult & Processing/Shipping	503994108	1-4518-26	\$13.02
	DVD - Juvenile & Processing/Shipping	503994109	1-4518-26	\$5.42
	Audiobooks - Adult & Processing/Shipping	503994110	1-4518-26	\$4.99
	DVD - Juvenile & Processing/Shipping	503994111	1-4518-26	\$5.42
	DVD - Adult & Processing/Shipping	503994112	1-4518-26	\$8.31
	Music - Adult & Processing/Shipping	503907802	1-4518-29	\$3.99
	Hoopla Advance Digital Payment	503933769	1-4520-26	\$70,000.00
	Music - Adult	503831963	1-4550-26	\$40.48
	Music - Adult	503861654	1-4550-26	\$91.49
	Music - Adult & Processing/Shipping	503873626	1-4550-26	\$132.65
	Music - Adult & Processing/Shipping	503873628	1-4550-26	\$23.23

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Music - Adult & Processing/Shipping	503873633	1-4550-26	\$23.83
	Music - Adult & Processing/Shipping	503873637	1-4550-26	\$49.46
	Music - Adult & Processing/Shipping	503907790	1-4550-26	\$58.90
	Music - Adult & Processing/Shipping	503907797	1-4550-26	\$140.90
	Music - Adult & Processing/Shipping	503907799	1-4550-26	\$10.49
	Music - Adult & Processing/Shipping	503935864	1-4550-26	\$45.42
	Music - Adult & Processing/Shipping	503935866	1-4550-26	\$65.94
	Music - Adult & Processing/Shipping	503968027	1-4550-26	\$69.69
	Music - Adult & Processing/Shipping	503968028	1-4550-26	\$199.36
	Music - Adult & Processing/Shipping	503971350	1-4550-26	\$38.07
	Music - Adult & Processing/Shipping	503971362	1-4550-26	\$47.21
	Music - Adult & Processing/Shipping	503971384	1-4550-26	\$150.61
	Music - Adult & Processing/Shipping	503994021	1-4550-26	\$34.17
	Music - Adult & Processing/Shipping	503994022	1-4550-26	\$75.68
	Music - Adult & Processing/Shipping	503994025	1-4550-26	\$89.48
	Music - Adult & Processing/Shipping	503994028	1-4550-26	\$58.60
	Music - Adult & Processing/Shipping	503994104	1-4550-26	\$25.18
	Music - Adult & Processing/Shipping	503907802	1-4550-29	\$10.49
	Music - Adult & Processing/Shipping	503971393	1-4550-29	\$11.24
	Audiobooks - Adult & Processing/Shipping	503873625	1-4551-26	\$79.98
	Audiobooks - Adult & Processing/Shipping	503873629	1-4551-26	\$44.99
	Audiobooks - Adult & Processing/Shipping	503873631	1-4551-26	\$34.99
	Audiobooks - Adult & Processing/Shipping	503873632	1-4551-26	\$214.95
	Audiobooks - Adult & Processing/Shipping	503907793	1-4551-26	\$39.99
	Audiobooks - Adult & Processing/Shipping	503907800	1-4551-26	\$74.98
	Audiobooks - Adult & Processing/Shipping	503935863	1-4551-26	\$79.98
	Audiobooks - Adult & Processing/Shipping	503935867	1-4551-26	\$59.99
	Audiobooks - Adult & Processing/Shipping	503971389	1-4551-26	\$39.99
	Audiobooks - Adult & Processing/Shipping	503994100	1-4551-26	\$39.99
	Audiobooks - Adult	503873646	1-4551-29	\$49.98
	Audiobooks - Adult & Processing/Shipping	503939541	1-4551-29	\$39.99
	Audiobooks - Adult & Processing/Shipping	503994110	1-4551-29	\$39.99
	Music - Juvenile & Processing/Shipping	503903869	1-4554-26	\$14.24

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Music - Juvenile & Processing/Shipping	503971383	1-4554-26	\$31.47
	Music - Juvenile & Processing/Shipping	503971399	1-4554-26	\$15.29
	Music - Juvenile & Processing/Shipping	503994026	1-4554-26	\$11.69
	DVD - Adult & Processing/Shipping	503873621	1-4557-26	\$83.20
	DVD - Adult & Processing/Shipping	503873622	1-4557-26	\$62.37
	DVD - Adult & Processing/Shipping	503873623	1-4557-26	\$49.47
	DVD - Adult & Processing/Shipping	503873624	1-4557-26	\$62.37
	DVD - Adult & Processing/Shipping	503873627	1-4557-26	\$15.74
	DVD - Adult & Processing/Shipping	503873630	1-4557-26	\$112.43
	DVD - Adult & Processing/Shipping	503873635	1-4557-26	\$117.69
	DVD - Adult & Processing/Shipping	503873636	1-4557-26	\$15.74
	DVD - Adult & Processing/Shipping	503873639	1-4557-26	\$22.49
	DVD - Adult & Processing/Shipping	503873640	1-4557-26	\$67.47
	DVD - Adult & Processing/Shipping	503873641	1-4557-26	\$44.98
	DVD - Adult & Processing/Shipping	503873642	1-4557-26	\$39.98
	DVD - Adult & Processing/Shipping	503873647	1-4557-26	\$191.17
	DVD - Adult & Processing/Shipping	503873648	1-4557-26	\$88.46
	DVD - Adult & Processing/Shipping	503907792	1-4557-26	\$91.47
	DVD - Adult & Processing/Shipping	503907794	1-4557-26	\$59.97
	DVD - Adult & Processing/Shipping	503907795	1-4557-26	\$32.24
	DVD - Adult & Processing/Shipping	503907796	1-4557-26	\$80.96
	DVD - Adult & Processing/Shipping	503907798	1-4557-26	\$38.97
	DVD - Adult & Processing/Shipping	503907801	1-4557-26	\$96.72
	DVD - Adult & Processing/Shipping	503907803	1-4557-26	\$482.81
	DVD - Adult & Processing/Shipping	503907804	1-4557-26	\$138.30
	DVD - Adult & Processing/Shipping	503935868	1-4557-26	\$44.98
	DVD - Adult & Processing/Shipping	503935869	1-4557-26	\$67.47
	DVD - Adult & Processing/Shipping	503939540	1-4557-26	\$14.99
	DVD - Adult & Processing/Shipping	503939543	1-4557-26	\$59.97
	DVD - Adult & Processing/Shipping	503971351	1-4557-26	\$26.24
	DVD - Adult & Processing/Shipping	503971352	1-4557-26	\$149.95
	DVD - Adult & Processing/Shipping	503971353	1-4557-26	\$122.20
	DVD - Adult & Processing/Shipping	503971354	1-4557-26	\$119.96

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<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult & Processing/Shipping	503971355	1-4557-26	\$68.22
	DVD - Adult & Processing/Shipping	503971358	1-4557-26	\$188.93
	DVD - Adult & Processing/Shipping	503971359	1-4557-26	\$134.95
	DVD - Adult & Processing/Shipping	503971360	1-4557-26	\$123.69
	DVD - Adult & Processing/Shipping	503971363	1-4557-26	\$268.38
	DVD - Adult & Processing/Shipping	503971364	1-4557-26	\$196.43
	DVD - Adult & Processing/Shipping	503971365	1-4557-26	\$37.49
	DVD - Adult & Processing/Shipping	503971366	1-4557-26	\$23.99
	DVD - Adult & Processing/Shipping	503971367	1-4557-26	\$376.29
	DVD - Adult & Processing/Shipping	503971368	1-4557-26	\$14.99
	DVD - Adult & Processing/Shipping	503971369	1-4557-26	\$119.96
	DVD - Adult & Processing/Shipping	503971370	1-4557-26	\$209.93
	DVD - Adult & Processing/Shipping	503971371	1-4557-26	\$64.48
	DVD - Adult & Processing/Shipping	503971372	1-4557-26	\$78.72
	DVD - Adult & Processing/Shipping	503971373	1-4557-26	\$126.70
	DVD - Adult & Processing/Shipping	503971374	1-4557-26	\$78.72
	DVD - Adult & Processing/Shipping	503971375	1-4557-26	\$112.45
	DVD - Adult & Processing/Shipping	503971376	1-4557-26	\$149.95
	DVD - Adult & Processing/Shipping	503971377	1-4557-26	\$313.37
	DVD - Adult & Processing/Shipping	503971378	1-4557-26	\$228.67
	DVD - Adult & Processing/Shipping	503971379	1-4557-26	\$118.70
	DVD - Adult & Processing/Shipping	503971380	1-4557-26	\$213.65
	DVD - Adult & Processing/Shipping	503971381	1-4557-26	\$213.65
	DVD - Adult & Processing/Shipping	503971385	1-4557-26	\$104.95
	DVD - Adult & Processing/Shipping	503971386	1-4557-26	\$104.95
	DVD - Adult & Processing/Shipping	503971388	1-4557-26	\$425.84
	DVD - Adult & Processing/Shipping	503971392	1-4557-26	\$52.48
	DVD - Adult & Processing/Shipping	503971394	1-4557-26	\$89.95
	DVD - Adult & Processing/Shipping	503971395	1-4557-26	\$89.95
	DVD - Adult & Processing/Shipping	503971396	1-4557-26	\$38.22
	DVD - Adult & Processing/Shipping	503971397	1-4557-26	\$146.20
	DVD - Adult & Processing/Shipping	503971398	1-4557-26	\$146.20
	DVD - Adult & Processing/Shipping	503971408	1-4557-26	\$227.16

Fountaindale Public Library District
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July 20, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Adult & Processing/Shipping	503971409	1-4557-26	\$86.97
	DVD - Adult & Processing/Shipping	503971410	1-4557-26	\$49.48
	DVD - Adult & Processing/Shipping	503994023	1-4557-26	\$56.22
	DVD - Adult & Processing/Shipping	503994027	1-4557-26	\$68.98
	DVD - Adult & Processing/Shipping	503994101	1-4557-26	\$29.98
	DVD - Adult & Processing/Shipping	503994103	1-4557-26	\$41.98
	DVD - Adult & Processing/Shipping	503994105	1-4557-26	\$112.47
	DVD - Adult & Processing/Shipping	503994107	1-4557-26	\$112.47
	DVD - Adult & Processing/Shipping	503994108	1-4557-26	\$52.77
	DVD - Adult & Processing/Shipping	503994112	1-4557-26	\$26.24
	DVD - Adult	503873643	1-4557-29	\$21.91
	DVD - Adult	503873645	1-4557-29	\$27.91
	DVD - Adult & Processing/Shipping	503939542	1-4557-29	\$44.98
	DVD - Adult & Processing/Shipping	503971400	1-4557-29	\$52.48
	DVD - Adult & Processing/Shipping	503971402	1-4557-29	\$23.24
	DVD - Adult & Processing/Shipping	503971403	1-4557-29	\$44.98
	DVD - Adult & Processing/Shipping	503971404	1-4557-29	\$23.24
	DVD - Adult & Processing/Shipping	503971405	1-4557-29	\$16.49
	DVD - Adult & Processing/Shipping	503971406	1-4557-29	\$45.73
	DVD - Adult & Processing/Shipping	503971407	1-4557-29	\$17.99
	DVD - Juvenile & Processing/Shipping	503873634	1-4558-26	\$15.72
	DVD - Juvenile & Processing/Shipping	503873638	1-4558-26	\$22.49
	DVD - Juvenile & Processing/Shipping	503971356	1-4558-26	\$131.20
	DVD - Juvenile & Processing/Shipping	503971357	1-4558-26	\$209.93
	DVD - Juvenile & Processing/Shipping	503971361	1-4558-26	\$326.04
	DVD - Juvenile & Processing/Shipping	503971382	1-4558-26	\$82.46
	DVD - Juvenile & Processing/Shipping	503971387	1-4558-26	\$29.98
	DVD - Juvenile	503971390	1-4558-26	\$48.74
	DVD - Juvenile & Processing/Shipping	503971391	1-4558-26	\$79.46
	DVD - Juvenile & Processing/Shipping	503994024	1-4558-26	\$66.72
	DVD - Juvenile & Processing/Shipping	503994102	1-4558-26	\$44.98
	DVD - Juvenile & Processing/Shipping	503994106	1-4558-26	\$29.98
	DVD - Juvenile	503873644	1-4558-29	\$10.66

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General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	DVD - Juvenile & Processing/Shipping	503971401	1-4558-29	\$22.48
	DVD - Juvenile & Processing/Shipping	503994109	1-4558-29	\$5.24
	DVD - Juvenile & Processing/Shipping	503994111	1-4558-29	\$14.99
		<i>Subtotal for Vendor</i>		\$85,332.03
Mike Marschalk				
	Facilities Mileage - 6/5/23-6/30/23	MM070523	1-4171-10	\$7.47
		<i>Subtotal for Vendor</i>		\$7.47
Nancy Korczak				
	ALA Conference Mileage, Parking & Meal - 6/24/23-6/25/23	NK062923	1-4171-10	\$124.67
	ALA Conference Mileage, Parking & Meal - 6/24/23-6/25/23	NK062923	1-4173-10	\$23.50
		<i>Subtotal for Vendor</i>		\$148.17
Naperville Public Library				
	Lost/Damaged Item: "The Magic School Bus Gets Crabby"	31318017194027	1-3310-30	\$12.95
	Lost/Damaged Item: "Pride & Prejudice"	3131803239850	1-3310-30	\$22.00
		<i>Subtotal for Vendor</i>		\$34.95
Natasha Lehrer Lewis Art				
	Program - Wet Felted Geode - 8/1/23	NLLA080123	1-4572-20	\$290.00
		<i>Subtotal for Vendor</i>		\$290.00
Netrix, LLC				
	Cisco Duo Security Access License - 6/21/23-6/20/24	DI-004986	1-4631-14	\$1,166.60
		<i>Subtotal for Vendor</i>		\$1,166.60
Nicholas Bartholomew				
	Program - Storm Chasing 101 - 8/10/23	NB081023	1-4571-24	\$295.00
		<i>Subtotal for Vendor</i>		\$295.00
Otis Elevator Company				
	Three Cellular Bridge Elevator Installation	CYS16137001	1-4651-30	\$10,000.00
		<i>Subtotal for Vendor</i>		\$10,000.00
OverDrive, Inc.				
	Content Purchase Account Deposit	CD0447423192263	1-4520-26	\$100,000.00
	Content Purchase Account Deposit	CD0447423202673	1-4520-26	\$47,400.00
		<i>Subtotal for Vendor</i>		\$147,400.00
Pace Systems, Inc.				
	Group Collab Rooms Install & Materials	IN00050848	1-4651-30	\$15,343.19

Fountaindale Public Library District
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General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		\$15,343.19
Patron Point, Inc.				
	Verify Transaction Fees - 4/1/23-6/30/23	2129	1-4256-10	\$137.40
		<i>Subtotal for Vendor</i>		\$137.40
Paul Mills				
	Per Diem - ILA Annual Conference - 10/23/23-10/26/23	PM070623	1-4173-10	\$250.50
		<i>Subtotal for Vendor</i>		\$250.50
Peerless Network, Inc.				
	Telephone & Internet - 6/15/23-7/14/23	25810	1-4312-14	\$497.13
	Telephone & Internet - 6/15/23-7/14/23	25810	1-4314-14	\$1,968.00
		<i>Subtotal for Vendor</i>		\$2,465.13
PeopleFacts				
	New Hire Background Checks - June 2023	33754-062023	1-4253-10	\$241.53
		<i>Subtotal for Vendor</i>		\$241.53
Petty Cash - District				
	2nd Floor Copier Refill - 7/7/23	7893-2324	1-4711-10	\$15.00
		<i>Subtotal for Vendor</i>		\$15.00
Pinnacle Library Cooperative				
	Multiple Platform & Services Maint, Subs, Host FY23-24	24-001	1-4274-12	\$81,939.50
		<i>Subtotal for Vendor</i>		\$81,939.50
Playaway Products LLC				
	Playaway - Juvenile & Processing/Shipping	433589	1-4518-26	\$1.98
	Audiobooks - Juvenile & Processing/Shipping	433657	1-4518-26	\$3.96
	Books - Juvenile Easy	431072	1-4546-26	\$61.74
	Audiobooks - Adult	434011	1-4551-26	\$489.34
	Audiobooks - Juvenile	397971pf	1-4553-26	\$921.86
	Audiobooks - Juvenile	429970	1-4553-26	\$860.30
	Audiobooks - Juvenile & Processing/Shipping	433657	1-4553-26	\$208.01
	Playaway - Juvenile	397969pf	1-4562-29	\$702.59
	Playaway - Juvenile	429967	1-4562-29	\$301.53
	Playaway - Juvenile & Processing/Shipping	433589	1-4562-29	\$105.83
		<i>Subtotal for Vendor</i>		\$3,657.14
Poblocki Sign Company, LLC				

Fountaindale Public Library District
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July 20, 2023

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Facilities - New Logo Lettering Replacements	109559	1-4391-30	\$1,891.00
		<i>Subtotal for Vendor</i>		\$1,891.00
Polonia Bookstore				
	Books - Adult World Languages & Processing/Shipping	74208	1-4518-26	\$35.94
	Books - Adult World Languages & Processing/Shipping	74208	1-4525-26	\$898.40
		<i>Subtotal for Vendor</i>		\$934.34
Preston Chmura				
	Refund - "How To Be An Antiracist"	PC3042	1-3310-10	\$15.26
		<i>Subtotal for Vendor</i>		\$15.26
ProQuest LLC				
	Ancestry Library - 8/1/23-7/31/24	70781323	1-4521-26	\$3,070.54
		<i>Subtotal for Vendor</i>		\$3,070.54
Rainmakers Irrigation				
	Irrigation System Repairs	061923-10	1-4392-30	\$3,425.00
		<i>Subtotal for Vendor</i>		\$3,425.00
Randi Carreno				
	ALA Conference Transportation - 6/25/23	RC070623-02	1-4171-10	\$20.75
	YA Midwest Mileage - 6/22/23	RC070623-03	1-4171-10	\$9.83
	ALA Conference Meals - 6/24/23-6/25/23	RC070623-01	1-4173-10	\$40.00
		<i>Subtotal for Vendor</i>		\$70.58
Reaching Across Illinois Library System (RAILS)				
	PressReader - 7/1/23-6/30/24	10963	1-4520-26	\$8,942.00
	READSquared Prorated Subscription - 7/1/23-3/31/24	10780	1-4631-14	\$858.75
		<i>Subtotal for Vendor</i>		\$9,800.75
Ronald Goldie				
	Program - Dungeons & Dragons - 8/10/23	RG081023	1-4573-24	\$100.00
		<i>Subtotal for Vendor</i>		\$100.00
S & S Worldwide, Inc.				
	Crayola Ultra Clean Washable Crayons	IN101224672	1-4353-20	\$613.50
		<i>Subtotal for Vendor</i>		\$613.50
Saima Nasreen				
	Refund - "So, You Want To Be a Boss?"	SN1460	1-3310-30	\$12.59
		<i>Subtotal for Vendor</i>		\$12.59

**Fountaindale Public Library District
Bills Payables Report
July 20, 2023**

General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Sandy Andes	Book Drops - 4/29/23 & 6/11/23	SA061323	1-4171-10	\$7.34
		<i>Subtotal for Vendor</i>		<u>\$7.34</u>
Sarah Dolley	ALA Conference Mileage, Parking & Meals - 6/23/23-6/27/23	SD070623	1-4171-10	\$313.87
	ALA Conference Mileage, Parking & Meals - 6/23/23-6/27/23	SD070623	1-4173-10	\$49.25
		<i>Subtotal for Vendor</i>		<u>\$363.12</u>
Search, Inc.	Staff In-Service Training - 8/4/23	1700	1-4151-10	\$900.00
		<i>Subtotal for Vendor</i>		<u>\$900.00</u>
Sebert Landscaping Inc.	Plant Removal & Replacements	S570071	1-4661-30	\$8,250.00
		<i>Subtotal for Vendor</i>		<u>\$8,250.00</u>
Securitas Security Services USA, Inc	2023 Ice Cream Social Security Staff - 6/6/23	11341295	1-4253-10	\$962.40
		<i>Subtotal for Vendor</i>		<u>\$962.40</u>
Shaw Media	Periodicals	56598	1-4511-26	\$780.00
		<i>Subtotal for Vendor</i>		<u>\$780.00</u>
Showcases	Processing, Repair Materials & Processing/Shipping	326498	1-4371-12	\$114.90
	Processing, Repair Materials & Processing/Shipping	326517	1-4371-12	\$1,452.00
	Processing, Repair Materials & Processing/Shipping	326498	1-4518-26	\$9.19
	Processing, Repair Materials & Processing/Shipping	326517	1-4518-26	\$116.16
		<i>Subtotal for Vendor</i>		<u>\$1,692.25</u>
Susan K Maddox	Program - Cooking Demo with Chef Maddox - 8/17/23	SKM081723	1-4571-24	\$350.00
		<i>Subtotal for Vendor</i>		<u>\$350.00</u>
Tana Petrov	Per Diem - 2023 ILA Conference Speaker - 10/25/23	TP070523	1-4173-10	\$132.00
		<i>Subtotal for Vendor</i>		<u>\$132.00</u>
Tasos Priovolos	Facilities Mileage - 3/21/23 & 6/25/23	TP070323	1-4171-10	\$25.99

Fountaindale Public Library District
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General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		\$25.99
The Bugle Newspapers				
	Out & About 2023 Special Summer Edition Ad - 6/1/23	821076	1-4731-10	\$550.00
		<i>Subtotal for Vendor</i>		\$550.00
The Conservation Foundation				
	Program - Rain Barrel Painting for Teens - 8/7/23 & 8/9/23	TCF0807&0923	1-4573-24	\$205.00
		<i>Subtotal for Vendor</i>		\$205.00
Theatre-on-the-Hill				
	Ads - Matilda Jr 5/19-5/21 & Rent The Musical 5/26-6/18	230617	1-4731-10	\$600.00
		<i>Subtotal for Vendor</i>		\$600.00
Tidal Construction Services Inc.				
	Lower Level Repairs	13138	1-4651-30	\$4,630.36
		<i>Subtotal for Vendor</i>		\$4,630.36
Today's Business Solutions, Inc.				
	1 Yr Service 3 CC Readers - 7/1/23-6/30/24	14983	1-4234-14	\$600.00
		<i>Subtotal for Vendor</i>		\$600.00
Top Secret Studios				
	New Logo FPLD Trustee Shirt	1629	1-4355-16	\$7.22
	New Logo FPLD Staff Shirts	1630	1-4711-10	\$112.50
		<i>Subtotal for Vendor</i>		\$119.72
TranslateLive LLC				
	ILA Pro Unlimited & Devices	17158	1-4341-10	\$4,398.00
		<i>Subtotal for Vendor</i>		\$4,398.00
Tressler LLP				
	Legal Expense - Attorney - May 2023	467095	1-4241-10	\$1,470.00
	Legal Expense - Tax Objection - May 2023	467096	1-4241-10	\$1,701.00
	Legal Expense - PTAB Macy's Docket - May 2023	467097	1-4241-10	\$735.00
		<i>Subtotal for Vendor</i>		\$3,906.00
Tria Architecture, Inc.				
	2023 Quiet Room Renovations	4569	1-4253-10	\$3,950.00
		<i>Subtotal for Vendor</i>		\$3,950.00
Twisted Fiber Studio				
	Program - String Art with Twisted Fiber Studio - 8/9/23	TFS080923	1-4571-24	\$415.00

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General Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		\$415.00
Unique Management Services, Inc.				
	Collection Expense - June 2023	6114378	1-4245-10	\$374.30
	New Mover Postcards - June 2023	6114015	1-4256-10	\$340.00
		<i>Subtotal for Vendor</i>		\$714.30
US - Yellow Pages				
	Quarterly Listing - 6/14/23-9/12/23	2489870-48-01	1-4731-10	\$259.00
		<i>Subtotal for Vendor</i>		\$259.00
Vanguard Energy Services, LLC				
	Gas Service - 5/1/23-5/31/23	G404408060823	1-4322-30	\$802.47
		<i>Subtotal for Vendor</i>		\$802.47
Verizon Wireless				
	Telephone - 5/17/23-6/16/23	9937474320	1-4311-14	\$539.68
		<i>Subtotal for Vendor</i>		\$539.68
Warehouse Direct				
	District Inventory Restock - May 2023	5509575-0	1-4351-10	\$473.80
	District Inventory Restock - June 2023	5525067-0	1-4351-10	\$53.86
	District Inventory Restock - May 2023	5509575-0	1-4371-10	\$20.34
	District Inventory Restock - June 2023	5525067-0	1-4371-10	\$40.68
	New Logo FPLD Staff Apparel	5523941-0	1-4711-10	\$338.15
		<i>Subtotal for Vendor</i>		\$926.83
			Totals for Fund 1	\$682,030.01

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Bond Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
Ehlers & Associates, Inc.				
	Bond 2016A - Interest Payment	79494	4-4288-40	\$67,600.00
		<i>Subtotal for Vendor</i>		<u>\$67,600.00</u>
Zions Bank				
	Bond Series 2018 - Interest	2905395	4-4289-40	\$136,175.00
	Bond Series 2019 - Interest	2905398	4-4296-40	\$141,400.00
		<i>Subtotal for Vendor</i>		<u>\$277,575.00</u>
			Totals for Fund 4	<u>\$345,175.00</u>

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Maintenance Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
1000Bulbs.com				
	Fluorescent Lamp Recycle Kits	W03654147	8-4357-30	\$758.18
		<i>Subtotal for Vendor</i>		\$758.18
Acore Shelving and Products, Inc.				
	Outreach Cart Wheel Replacements	30705UP	8-4211-30	\$273.00
		<i>Subtotal for Vendor</i>		\$273.00
American Floor Mats				
	3 Black Cubicle Chair Mats	1621155	8-4211-30	\$1,456.53
		<i>Subtotal for Vendor</i>		\$1,456.53
Best Quality Cleaning, Inc.				
	Special Cleaning - 1st FI CSD Girls Washroom - 6/9/23	46186	8-4211-30	\$75.00
	Special Cleaning - 1st FI Family Washroom - 6/7/23	46187	8-4211-30	\$75.00
	Saturday Day Porter - July 2023	46464	8-4211-30	\$475.00
	Special Cleaning - 2nd FI Mens Washroom - 6/28/23	46509	8-4211-30	\$75.00
	Cleaning Service - July 2023	46346	8-4215-30	\$8,980.00
		<i>Subtotal for Vendor</i>		\$9,680.00
Business Office Systems				
	Board Room Podium Replacement	53644	8-4211-30	\$1,234.32
	Meeting Room Table Casters	54135	8-4211-30	\$143.10
		<i>Subtotal for Vendor</i>		\$1,377.42
C. Acitelli Heating & Piping Contractors, Inc				
	Charge & Coolant Refrigerant AnnexAir RTU	0000037135	8-4211-30	\$903.36
	Boiler System Leaking Valves Replacement	0000037252	8-4211-30	\$14,316.00
		<i>Subtotal for Vendor</i>		\$15,219.36
Calumet Decorating Services, Inc.				
	Patch/Paint Various Lower Level Office Walls	24810	8-4211-30	\$950.00
	Various Repairs, Patches & Paint	24811	8-4211-30	\$7,861.00
		<i>Subtotal for Vendor</i>		\$8,811.00
Cintas Corporation				
	First Aid Restock - 6/14/23	8406297100	8-4215-30	\$574.44
		<i>Subtotal for Vendor</i>		\$574.44
Cintas Corporation #344				
	Weekly Mat Service - 6/7/23	4157882853	8-4215-30	\$30.00

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Maintenance Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	Weekly Mat Service - 6/14/23	4158623849	8-4215-30	\$30.00
	Weekly Mat Service - 6/21/23	4159286518	8-4215-30	\$30.00
	Weekly Mat Service - 6/28/23	4159986777	8-4215-30	\$30.00
	Weekly Mat Service - 7/5/23	4160668466	8-4215-30	\$30.00
		<i>Subtotal for Vendor</i>		\$150.00
Culligan Bolingbrook, IL				
	Solar Salt Delivery - June 2023	0146311	8-4215-30	\$167.29
		<i>Subtotal for Vendor</i>		\$167.29
Cutting Edge Document Destruction, LLC				
	Records Shred - 6/28/23	m24998	8-4215-30	\$30.00
		<i>Subtotal for Vendor</i>		\$30.00
Filter Services Inc.				
	Various Standard M8 Perfect Pleat Air Filters	INV343458	8-4357-30	\$621.76
		<i>Subtotal for Vendor</i>		\$621.76
First Bankcard				
	Ground Stakes	A226-2223	8-4211-30	\$7.97
	MyTee - Carpet Extractor Repair Parts	P7810-JULY23	8-4211-30	\$88.07
	Wurtec Inc - Annual Elevator Phone Service - 6/28/23-6/28/24	P7810-JULY23	8-4215-30	\$1,080.00
	P-Touch Refill Packs	A213-2223	8-4357-30	\$48.18
	District Restock - May 2023	A215-2223	8-4357-30	\$128.04
	District Restock - June 2023	A229-2223	8-4357-30	\$132.41
	The Webstaurant Store - Table Skirt Supplies	P7810-JULY23	8-4357-30	\$97.48
	Menards - Various Building Repair Supplies	P7810-JULY23	8-4357-30	\$18.07
	Menards - Various Building Repair Supplies	P7810-JULY23	8-4357-30	\$33.17
		<i>Subtotal for Vendor</i>		\$1,633.39
Flood Bros Disposal Co				
	Garbage & Recycling - June 2023	6858095	8-4215-30	\$326.00
		<i>Subtotal for Vendor</i>		\$326.00
Graybar				
	Lighting Ballasts	9332758406	8-4211-30	\$161.67
	Building Stock Light Bulbs	9332424553	8-4357-30	\$607.80
	Building Stock Light Bulbs	9332451917	8-4357-30	\$363.48
	Building Stock Light Bulbs	9332487081	8-4357-30	\$228.00

Fountaindale Public Library District
Bills Payables Report
July 20, 2023

Maintenance Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
		<i>Subtotal for Vendor</i>		\$1,360.95
H-O-H Water Technology				
	Quarterly Water Treatment - July, August, September 2023	655656	8-4211-30	\$292.14
		<i>Subtotal for Vendor</i>		\$292.14
HLP Systems, Inc.				
	Building Lightning Protection System Repairs	12373	8-4211-30	\$925.00
		<i>Subtotal for Vendor</i>		\$925.00
Intrinsic Landscaping, Inc.				
	Green Roof Maintenance - June 2023	23-0267	8-4215-30	\$672.94
		<i>Subtotal for Vendor</i>		\$672.94
Johnson Controls Security Solutions				
	Quarterly Security - 7/1/23-9/30/23	38952160	8-4215-30	\$415.04
		<i>Subtotal for Vendor</i>		\$415.04
Lakeshore Recycling Systems				
	2023 Ice Cream Social Port-A-John/Hand Wash - 6/6/23	PS544468	8-4211-30	\$1,500.00
		<i>Subtotal for Vendor</i>		\$1,500.00
Plunkett's				
	Monthly Pest Control - June 2023	8084905	8-4215-30	\$114.40
		<i>Subtotal for Vendor</i>		\$114.40
Superior Service Solutions, Inc.				
	Interior & Exterior Glass / Power Wash Various Areas	59	8-4215-30	\$5,210.00
		<i>Subtotal for Vendor</i>		\$5,210.00
Tidal Construction Services Inc.				
	Install Studio New Tabletop & Lobby Service Desk Trim	13139	8-4211-30	\$942.52
	Tape, Mud, Finish Drywall Repairs	13140	8-4211-30	\$529.20
		<i>Subtotal for Vendor</i>		\$1,471.72
Village of Bolingbrook				
	2023 Semi-Annual Elevator Inspections - 3 Elevators	71377	8-4215-30	\$225.00
		<i>Subtotal for Vendor</i>		\$225.00
Warehouse Direct				
	Floor Scrubber Parts	5505253-0	8-4357-30	\$677.92
	Facilities Inventory Restock - Diaper Liners - April 2023	5505257-2	8-4357-30	\$201.84
	District Inventory Restock - May 2023	5509575-0	8-4357-30	\$150.63

**Fountaindale Public Library District
Bills Payables Report
July 20, 2023**

Maintenance Fund

<u>Vendor name</u>	<u>Description</u>	<u>Invoice number</u>	<u>Account number</u>	<u>Amount</u>
	District Inventory Restock - June 2023	5525067-0	8-4357-30	\$154.50
		<i>Subtotal for Vendor</i>		<u>\$1,184.89</u>
			Totals for Fund 8	<u>\$54,450.45</u>
			Grand Total	<u>\$1,081,655.46</u>



Jennie Nguyen/Finance Manager

Fountaindale Pubic Library District
Board Reimbursements Report
June 2023

PAYEE NAME	DESCRIPTION	ACCOUNT NUMBER	PAYMENT AMOUNT
Celeste Bermejo	Board Meeting 05/18/2023 - Additional Dinner	1-3616-10	\$16.00
Celeste Bermejo	Board Meeting 06/15/2023 - Additional Dinner	1-3616-10	\$14.32
			<hr/> <hr/> \$30.32

June 2023 Monthly Board Report
Paul Mills

Director

Pinnacle Library Cooperative

The PLC Committees are changing over for the new fiscal year, and I am proud to report that our staff will be chairing three of the committees – Circulation, OPAC (the public catalog), and PinDigital (eBooks).

ILA (Illinois Library Association) ALA (American Library Association) Councilor

I attend ALA Council as the representative for Illinois. The Council meeting spanned three days, and ILA published my Council Report here.

[ALA Council Report from Paul Mills, ILA's ALA Councilor - Illinois Library Association](#)

This is the first time we have done this. We are seeing if there is interest in this level of reporting for the entire ILA membership.

Deputy Director (Nancy Korczak)

June was off to a great start with some fun events and great partnerships. Our annual Ice Cream Social was able to return outdoors and we had a total attendance of 1,400. Patrons had very positive feedback about the event and enjoyed all the activities. Representative Avelar and Senator Loughran Cappel attended the event and helped pass out ice cream bars.

During early June, the library also partnered with Representative Avelar to provide space for the mobile Department of Motor Vehicles (DMV) event she hosted. Patrons were happy to attend and be able to get the real IDs. The DMV was able to serve over 50 attendees.

This Summer, we have been seeing many groups visiting the library. We were able to host the summer class students from Brooks Middle School for tours of the Vortex. Some of the teachers who attended the tour were able to connect with Randi, our Teen Services Librarian, and later scheduled longer visits for their students. Tana, our Outreach Services Manager has also been scheduling tours for local day camps, this is a great opportunity to introduce many students to our library.

From Debra Dudek's report

Adult and Teen Services

General Comments on the Month

June kicked off our Summer Adventure program, which has been well received by our patrons. The addition of adult fiction and non-fiction books as an incentive prize option has been popular with our patrons, and the feedback has been very positive.

The final arrangements for July's Cool Car Night were confirmed, bringing the total number of cars on our roster to eight for the event. Further setup and take-down logistics were secured, and materials were purchased. I will have a full report of Cool Car Night in the July monthly report.

TEEN PROGRAMMING JUNE 2023

Teen Programming

We have had a wonderful start as far as summer programming. I have been using the email feature in Communico to send reminder emails to registered teens. I also provide important information such as where we are meeting, what kind of materials we'll be using and if they need to wear any special clothing due to a messy project. We are seeing a whole new crop of sixth graders use the Vortex and register and attend events. But it's not just our incoming middle schoolers, we have seen a wide range of teens in both middle and high school attend events. Here are some highlights.



We celebrated PRIDE month by hosting a **DIY Pride Bracelet Making** station. Alex created a document with instructions based on this wonderful [YouTube video](#) by Virtual Club. The document also contained examples of Pride flags. This very popular station was a hit with our patrons. Teens of all ages made one, two or more bracelets all month long.

We also brought back last summer's popular passive summer contests—**Guess How Many Items are in the Jar?** This was by far the most popular contest in 2022 so we thought it would be great to bring it back for 2023. We gathered several items that fit our Summer Adventure theme (and some that didn't) like tiny plastic mushrooms and butterflies, pom poms and animal squishies. I created the entry form and signage for the ballot box and prepped most of the jars for

deployment. The teens are loving it! Some are being strategic while others just guess. I consider this a success! We will be debuting a new one every two weeks.



Two of our fellow ATSD team members presented teen craft programs in June. [Alison Pfaff](#) started us off with her **Tissue Paper Lanterns**. The teens used small glass jars, tissue paper, glue, floral wire and beads to create their projects. I love that teens were able to customize their lantern based on the pony beads and tissue paper.



Tara Owen showed our teens how to create **Pressed Flower Bookmarks**. She used supplies we had on hand (our department laminator and bookmark lamination sheets) and pressed flowers to create the finished product. Once again, the teens had a really good time and were able to make multiple bookmarks. One teen even asked if we could make flower

bookmarks monthly or at least every year. A resounding success!



I had the pleasure of hosting the **DIY Pollinator & Mini Herb Garden** class presented by the Conservation Foundation. We had a full house for this hands-on pollinator project. Kyla Muhammad and Tara Neff were just wonderful from concept to completion. To start, Kyla gave a short presentation on their organization, pollinators and their importance. From there, teens were able to decorate their herb pots using paint markers. They then selected up to three herb plants (chives, wild bergamot, anise hyssop and oregano) provided by our presenters. Then, they started planting!

After a long hiatus, our Teen Services team decided to hold a **Teen After Hours: Laser Tag** event. The four of us spent a lot of time planning and setting up for the event. Our goal was to provide a special opportunity for teens—a fun event after the library was closed. My team prepared materials before the event and on the day of, spent three hours transforming Meeting Room A into a laser tag event. We used cardboard, cardboard boxes, glow-in-the-dark tape and more to make the room just perfect. We also used blacklights and Children's Services disco ball light to set the scene.

Our teens were really excited for this event and I was happy that we were able to invite the wait listed teens to join the program. We had 18 out of 20 teens attend the program. We started in the Vortex with pizza and snacks, glow-in-the-dark temporary tattoos, glow sticks and gaming, both board games and video games. Once the library was closed, we split the teens into four groups and had the group play laser tag in Meeting Room A and the rest hang out in the Vortex to cool down and continue playing games. We then swapped the groups every half hour. Everyone had a lot of fun as evidenced by the photos. We look forward to scheduling another program next summer!



School Services

Students and educators from Valley View School District's Summer Connections program visited the library on Friday, June 9. Library tours were provided by Nancy Korczak and Tana Petrov. The groups spent some time in the Vortex where I provided a brief overview of the space and also promoted Summer Adventure and teen programming. Despite the brevity of their visits, the teens were able to explore the space and gain a better understanding of all we have to offer.

Samantha Witte, one of the teachers that attended the library tours on June 9 contacted me directly to schedule an additional field trip for her students. We had four groups visit on Tuesday, June 14. I worked with Nancy and building staff to get the groups in before the library opened. During their time here, the teens played games on our gaming systems (11) and the computers in the Vortex lab, browsed our collections, crafted using the supplies in the maker cart and kits and made bracelets using the supplies provided for our PRIDE bracelet making activity. Sam had intended to bring another group of students on June 28 but we had to cancel due to air quality issues.

Career Online High School:

Currently Enrolled: 2

Currently Enrolled 30 Day Probation: 0

Currently Enrolled Completed 30 Day Probation: 0

Students 75% Through Program: 1

Graduate: 30

Adult Programming:

From Nic's Report

Burlap Button American Flag (6/1)

Attendees: 13

This was one of the first crafts that I had found for the Summer and I was excited to lead the class for this one. Having the event happen earlier so that it could be before the 4th of July was one of the aims that I had for this craft. It would be a really cool, DIY piece of decoration. It didn't have too much in way of supplies, but the setup for everyone to be able to use a hot glue gun wasn't the easiest to figure out. This was my second craft that significantly used our hot glue guns and I had remembered that one of the issues was people would pile-up in the space needed to set the glue guns up. But what I had tried was have the table groupings set up near an outlet on either the wall or the floor and station as many of the hot glue guns as possible. The overall set up definitely worked better than the craft last February that heavily needed the supplies, but there are still a few things that I need to work out. There was a bit of down time for patrons as they waited for their turn to use the hot glue gun.



The Essential Houdini: A Senior Social Event (6/22)

Attendees: 25



Since I had started in this position, I had wanted to get William Pack to do a magic presentation for us. Especially since the last time we had reached out to him was during the pandemic, so the audience interaction heavy presentation was reliant on the tools Zoom had to create those interactions. And those interactions were limiting. Earlier in the year, I was able to get something set up for a previous Senior Social, which received very good feedback from the patrons. It was during this event that Mr. Pack had let me know that he was going to retire

his “Essential Houdini” presentation at the end of the year. That particular presentation has been a passion project for Mr. Pack and was often top billed when there were other librarians asking about the quality of his shows. I didn’t want to miss that opportunity, so I had scheduled him for another Senior Social event.

Librarian Highlight

Aysha

Book Clubs:

Chills & Thrills: *Razorblade Tears* by S. A. Cosby. 21 attended. This was their Summer Soiree event and spouses were invited.

Coffee & Conversation: *The Editor* by Steven Rowley, 13 attended. Book club kits have arrived! Jake from Collection Services delivered the first three titles to me. The first title we’re reading is *This Time Tomorrow* by Emma Straub. The kits include large print, CD, and playaways when they are available.

Summer Crafts and Reading: Summer Gnomes: It was a full house—14 attended. I booktalked titles from the Sweet Summer Reads fiction display on the 3rd floor.



Teen Specialist Highlight Hayley



This month I got to help out with JG's Reptile Show! Christina from CSD hosted the program from children earlier in the day and helped me out with check-ins. She makes a fantastic bouncer! We had 40 people attend the teen Reptile Show. Everyone got to pet at least one animal, with most teens petting several. Everyone loved the python, but the tarantula scared a few teens. I did also get to talk about our upcoming Animals Around the World program in July and handed out a few calendars, so hopefully we'll have a good turn out for that program as well!

Specialist Highlight Eyan

I was also able to place my new Book Menu out on the 3rd floor. Inspired by the Vortex's great work on their own Book Menus, I have completed 11 themed pages. The final page *also* has a QR code that, when scanned, brings the user directly to the Reading Recommendations page on our website.

Summer Adventure makes up a large portion of the 3rd floor, and it's all been incredibly positive. Patrons are excited about their prize options, and I'd say more than half of the people I personally have assisted, have chosen a book as one of their selections.



From Joyce Arellano's report

Children's Services

Monthly Overview of Children's Services:

June was an exciting month for Children's Services! We kicked off Summer Adventure with a month of lively events and offered support at the Ice Cream Social. Our team is completely leaning into the **Explore the Great Outdoors** theme with lots of creative programming that ties in to camping, nature, wildlife and more. We welcomed several presenters and performers for fun family programs, recommended lots of great books to eager readers and introduced new families to our library and Summer Adventure Program.

ICE CREAM SOCIAL

"I assisted during the Ice Cream Social by running the ice cream truck lines along with our volunteers. I also got to temporarily serve ice cream in the truck. I had a blast!"

Melissa F.

"The most enjoyable part was that I had the opportunity to greet a lot of our friends from the library. I talked to a lot of library patrons, families, teens, kids. It felt like it was a great opportunity for people to come to the library and feel part of a great community. A couple of people that I talked to in line told me they came because they follow the [Little Red] Donut Truck at all their events! They were impressed with the magnitude and the quality of the Ice Cream Social. Here are some comments I heard from our patrons:

- 'This is why I love to live in Bolingbrook! I would never move away from here!'
- 'We have the best library in the area! I have been to other libraries, and they are not as good as ours! Look at this event! We have music, free ice cream, activities for kids, donuts! Thank you!'
- 'Our daughters had so much fun at the event! Thank you very much for organizing it!' *Andreea D.*

We had great weather, and it was nice to have the Ice Cream Social outdoors again! The event was a big success. Some of the people who were here only for The Little Red Donut Truck commented on what a great event it was and even stayed after they bought their donuts. Patrons (and staff) had a lot of fun, and we received lots of kind feedback from folks who attended.

MOVIES, MUSIC & ENTERTAINMENT

UNDER THE STARS WITH FIREFLY FAMILY THEATRE (2 programs, 60 attendees)



"Firefly Family Theatre was a very good quality show with original music and stories that were brought to life by professional performers that used handmade puppets and a shadow theater. To make the production even richer a guitar player accompanied the stories and the songs with soft music. The act also included fun parts of improv and the audience participated with great enthusiasm. The songs were very interactive, and even the youngest babies imitated the

performers. I was very impressed by the craftsmanship of the actors, how they employed storytelling, singing, improvisation, puppets, musical scores and the use of light in different situations." *Andreea D.*

STEAM & LEARNING FUN



BLANKET FORT FOUNTAINDALE (14 attendees)

“The kids had a blast making the forts and did not want to leave at the end of the program because they wanted more time to perfect their structures. I provided the kids with many different materials that they could use to build their forts, from cardboard boxes, blankets, large blocks and soft plush blocks to pool noodles and chairs. As the kids walked into the Storytime Room I had the lights dimmed with only the colorful lights on and a

camping scenery on both of the tvs, with the camping sounds in the background. The creative juices were definitely flowing because each fort was different and unique in its own way. The kids were cutting and taping and having oh so much fun. The kids were very proud of what they built, and they were so excited to show off their masterpieces.”
Marta M.



JG'S REPTILE ROAD SHOW (100 attendees)

“JG’s Reptile Road Show was a huge success. This year we decided to work together with Teen to offer our animal shows on the same day, with an earlier time for families and a later time for teens. We did this collaboration to hopefully curb the amount of families with young children who would sign up/drop in to the teen program. Jim of JG’s Reptile Road Show was a fantastic presenter. He was very prompt, organized and wonderful as he interacted with our patrons. All attendees seemed extremely pleased with the show as they exited.” *Christina M.*

LEGO MAN TO THE MOON (11 attendees)



“The ‘commanders’ started their preparations for launching their space vehicles in Creativity Park. There they learned a little bit about the science behind rocket propulsion and to prepare the rockets for launch. We talked about Newton’s 3rd Law: for every action there is an equal and opposite reaction. Then we talked about Apollo 11 that was the first flight to the moon and Neil Armstrong, the commander of the mission. Then we went outside, filled out a third of the bottles with water, pumped 60 psi (pounds per square inch) and launched them one by one. One kid

said, ‘Ms. Andreea, I think this is my favorite summer activity! It was awesome! Every time it flies differently!’ This little remark made me smile because the reason they fly differently could start a different scientific discussion about forces and parameters.”
Andreea D.

READING PROGRAMS

1000 BOOKS BEFORE KINDERGARTEN (378)

Six new children signed up for the program this month, and three children completed the program!

SUMMER ADVENTURE: Explore the Great Outdoors (611)

It has been a busy month signing up patrons, logging points and awarding prizes. There are currently 611 children registered for the program and 87 have already reached 50 points!

“My first Summer Adventure! I feel like this reading program has had a lot of success this month, and a lot of people are already redeeming their final prizes. It’s nice seeing everyone keep up with this program and reading over the summer.” *Elizabeth M.*

PUBLIC SERVICE

We answered **1,076** reference questions and **757** directional questions. We also assisted with 27 one-on-one appointments and 1 teacher request.

“I helped a boy who comes in often and never remembers his Roblox account information, so I helped him sign up for a new account. Then I wrote down his new username and password for him and told him to keep it with his library card so he has it for next time. When he finished downloading his game he gave me a thumbs up and said ‘You do good work here.’” *Melissa F.*

“A girl said she went to the zoo and saw some very cute foxes and was interested to read more about them. After looking at pictures with several kinds of foxes, we found out that she was interested in the Fennec fox. She checked out almost all the books we had on the shelf about them.” *Andreea D.*

From Amina Ali's report

Circulation Services

In June we welcomed back a former Specialist into the role of Lead Specialist! Arianne started on June 26th as our 5th full-time staff and we are so pleased to have her back! In addition to having Arianne back, Circulation will be making some changes to our workroom to fit five Leads and two managers into the cubicle configuration. We will be working closely with Building and IT to complete this project.

We took a hit in the Aide department as there were four vacancies that were announced. We are happy for those Aides that moved on to full-time jobs and are focusing on school and future goals. Jorie worked hard to refill those positions. Kate filled the PT Specialist position and we welcomed Iqra to our team as well this month!

I attended PIRC this month, where our ILS Manager went over huge changes coming in August. Innovative will move to a new server causing service disruptions in the library after hours with our system on August 27, but we hope to be up and running by 9 AM on Monday, August 28.

Kate, Assistant Manager

The month of June, Amina and I spent quite a bit of time interviewing for a part time Circulation Specialist and a Lead Circulation Specialist. We welcomed our part time Specialist, Iqra on June 20th and our Lead Specialist, Arianne on June 26th. They are both settling into their new roles and have been a great addition to the team.

License plate sticker renewals were steady this month. We renewed 114 stickers, which is an increase of 20% from last year.

Jorie, Associate Manager

The monthly AMH cleaning was done on the 13th. Lead Specialist Ann trained aides Lennon and Dina on how to perform the cleaning. I coordinated with Brett in Collection Services to have the aides complete a large weeding project in the J Fiction collection. The aides have now started shifting in that area to even out the shelves. Earlier this month I met with Harris where he taught me how we handle damaged items and billing them to patron accounts. I met with Ann where I showed her how I handle aide training, weeding projects, and how to create the aide's weekly assignment sheets so she'll be able to help with some of this in the future. I also spent a day training our new Lead Specialist, Arianne, on the circ aide's daily workflow. On the 14th we had our monthly aide meeting. The aides got refresher training on answering the drive-up and we reviewed the recently updated shelving guidelines. Other meetings I attended this month were the Lead Supervisors meeting on 6/7, the PIC meeting on 6/8, the Collection Usage Committee meeting on 6/20, and the Sticker meeting on 6/20. Lastly, on Saturday June 24th I attended the ALA conference in Chicago. It was a great day of learning and meeting a variety of different authors and vendors.

June 2023 Drive Through Report

	CURRENT MONTH	SAME MONTH LY	INCREASE/DECREASE %
TOTAL VISITS	538	650	-17%+
	CURRENT YEAR	YTD LY	
VISITS YTD	7314	8772	-17%
	CURRENT MONTH	LAST YEAR	
BUSIEST DAY/S	06/01 29 visits	06/01, 06/22 33 visits	-12%
BUSIEST TIME PERIOD	3pm-6pm 173 visits	3pm-6pm 250 visits	-31%
TOTAL VISITS	CURRENT MONTH	LY	
9AM-12PM	120	133	-10%
12PM-3PM	163	178	-8%
3PM-6PM	173	250	-31%
6PM-9PM	56	51	+9%

From Tana Petrov's report

Outreach Services

During the month of June, outreach staff has been busy attending community events with the Bookmobile, performing puppet shows, storytimes and arts and craft programs at local parks in the community.

From Carolyn's report: *The Outreach department is having an exciting month with our summer event season in high gear! It's great to get out and talk with so many patrons, signing up people for Summer Adventure, showing off the Bookmobile and explaining all the services we have to offer the community. We started out with two days at Cavalcade of Planes, attended the park district concerts with a table, participated in the Ice Cream*

Social, began our Amazing Adventures at Annerino programs on Wednesdays with Studio 300, Little Miss Ann concert, a MOPs show, and a fun Story Stroll activity. We've also gone to the YMCA Summer Camp visits, Fridays' Visit Your Local Parks with the park district and the Let's Get Messy program, Campfire Craft, Play-Doh Playdate, and Miss Laura's Hullabaloo. More community events this month include Piyesta Pinoy, Juneteenth celebration, and the Village Picnic. On top of these events, we started a new community stop at the Springs of Lily Cache apartments, and met with a representative from Capital Care senior daycare to begin programming for them! In addition, Cindy is participating at Tibbott's Tinker Tuesdays, Laura is providing Storytimes to summer camps in the area and Tana has done several tours of the library for community organizations this month. We are working hard and having fun!

In addition, Outreach staff worked on the following projects:

- [Online Activity Kits](#) have been updated (Ramon, Tana, Steven)
- Staff met with the owner of Capital Care - Adult Day Care to discuss potential partnering with them. Melissa will be offering programming on a monthly basis starting July 2023 (Tana, Carolyn, Melissa)
- All Outreach staff obtained their Google Security Keys; training was provided by IT Department
- Outreach began Bookmobile stops at Springs of Lily Cache apartment buildings. We only had three people but we look forward to meeting more residents there. (Carolyn and Ramon)
- Set up Audiobook display to highlight the collection (Carolyn)
- Went through the bestseller list to see which titles Outreach has (Ramon)
- Assisted Tana the the IDEA Committee by gathering LGBTQIA+ titles for their resources page for Bolingbrook Pride (Ramon)

Services for Seniors

- **Home-Delivery**
 - **From Sarah's report:** *I put together 15 Emoji Magnet craft kits for the home delivery patrons. Each kit is packaged with the supplies and the 3 step instructions. These will be distributed in July and will complete one of my goals for the year. Below is a picture of the sample of the craft I created.*
- **Outreach staff provided programming and brought materials for checkout to our senior facilities: Atria at River Trail, Encore, Heritage Woods, Greenleaf and Meadowbrook Manor**
 - **From Melissa's report:** *On 6/28, I went to Encore to do programming with the residents. I handed out scarves and played 3 songs to go along with the activity. I played "You're a Grand Old Flag," "God Bless America," and "Dancing Scarf Blues." I then shared with the residents 3 photographs of famous people born in June (Judy Garland, Hattie McDaniel, and Marilyn Monroe) and we talked about them briefly. I then asked them some fun trivia questions about summer. We also played a few rounds of Hangman. As I was getting ready to leave one of the residents said the time went by quickly. The activities coordinator said, "That's because you were having fun." Then Michael turned to me and said, "I like you young lady, keep doing what you are doing." I thanked him and told him I'd be back next month for more fun activities.*

- **From Joe's report:** *I accomplished one of my annual goals this month by shadowing Melissa to an assisted living facility and learning what she does while there. I accompanied her to Atria at River Trail and we visited with the residents of the memory care unit. Melissa had all kinds of fun activities planned for everyone who wished to participate. Some of these activities include trivia games, short stories, Q & A sessions, physical activity games, memory care kits, crafts, and almost anything upon request. Her visits are very interactive and some of the residents simply wish to carry-on a thoughtful conversation with her and their fellow residents. It looked like they were having fun and there were a lot of smiles and laughing throughout the visit. Melissa has built a rapport with many of them and they look forward to seeing her. I realized just how important her visits are and how much they mean to the residents by the numerous "thank you's" and "We'll see you the next time" as we were leaving.*

Services for Preschools

From Laura's report: Programs/Storytimes Presented/ Activities/ Statistics:

- Planned the next STs of the spring (themes by request) including 4 puppet shows: Wildlife in IL; Camping; Summer Cooking; Messy/dirty; 4th of July
- Presented 10 monthly storytimes to my regular summer preschools, schools and Day Camps as well as at the Museum, Chick-fil-A and Wholey Granoly
- Finalized my Summer program and then presented "Miss Laura's Hullabaloo" with Ramon with an audience of 119.
- Assisted Haley in Vortex w/school group craft, Tues, June 20, 9:30am. Such a fun event! A Special Ed teacher from Valley View, Alex Soncek, brought 21 HS students and 6 other adults for this visit to the Vortex. Haley talked a little bit about the Vortex before we set up tables to color bookmarks and then I laminated them. The kids really enjoyed feeling the warm bookmarks and getting to take them away. They had a little time to play games in the vortex, then Haley and I described each department in the library in case any of the students aspired to work here and afterwards they went in small groups to tour the library. They were all very appreciative.

Services for Schools

From Cindy's report: *I have had daily interactions with students and their adults every day this month. Whenever I'm out on the floor I bump into kids that say hi, of all ages. I've never in all my years had so many interactions ! Kids have been asking for me at both CSD and the info desk. Most of the parents were unaware of all the park programs we are offering and most had not signed up for the summer adventure either. I encouraged participation for both of these as well as showing the parents the info display, making sure they took calendars and flyers home. Have also been showing parents where the books are that are appropriate for their kids. Many early readers, 1st & 2nd graders in fall, very encouraging they are keeping up in summer and again most have no idea where the easy graphic novels are for example. I wish I had time to be a roving librarian, and interact with many more, just spending time engaging with patrons and making them aware of all the things we offer. I can honestly say that I have shown most families or teens I encounter something new they were not aware of, even those that visit frequently. I've shown off the Studio 300, offerings in CSD, like STEAM boxes,*

American Girl dolls, Vortex to new 6th graders, and Outreach Programs, especially the Wednesday and Friday Park programs.



Community Events

From Joe's report: *The entire Outreach department was on-hand to work the annual Ice Cream Social/Summer Kick-off event. The department worked as a team and we rotated stations during the event. My main responsibilities were staffing the Bookmobile and controlling the line of all the kiddos at the inflatables. The inflatables were a hit and all the children had a blast going through them. However, line control isn't as simple as it sounds. Managing all the children, ensuring there was no cutting in line, having them enter the inflatable at proper intervals, keeping them moving through the inflatable, encouraging the cryers, and getting them to exit by sliding down the slides was not an easy task. Although it was a bit trying, it was certainly well worth it considering all the fun they had. While on the*

Bookmobile, I signed families up for the Summer Adventure program, assisted patrons find items and check-out, created library accounts, and passed-out giveaways.

Outreach Programs and Events

Outreach staff planned and performed the following programs and events at local parks with collaboration with the Bolingbrook Park District:

- June 7: The Magic of Zoetropes (111 attendees)
- June 9: Let's Get Messy (122 attendees)
- June 14: Little Miss Ann Family Concert (100 attendees)
- June 16: Campfire Craft (151 attendees)
- June 21: MOPs puppet Show (67 attendees)
- June 23: Play-Doh Playdate (152 attendees)
- June 28: Story Stroll (5 attendees)
- June 30: Miss Laura's Hullabaloo (119 attendees)



Pictures below are from various outreach programs:



What's Happening on the Bookmobile in June 4th

Our monthly fun theme at the Bookmobile for June was all about audiobooks:

"We Love Summer Audiobooks! Going for a hike around the neighborhood or maybe taking a road trip? Relaxing with some lemonade at the beach? Stop by the Bookmobile to get an awesome Playaway or Kindle Fire preloaded with books to enjoy this summer. You can also check out our website and download the Libby or Hoopla apps for thousands of audiobook choices. (They also count for Summer Adventure points!) Add your name to our We Love Audiobooks display and pick up a refreshing summer treat to enjoy!" Our "We Love Audiobooks Display" looks great!



Library Tours

Tana provided several tours of the outreach vehicles and the library building. Our visitors are always very impressed by our library and services, and Tana received many positive comments about our CSD and Studio300 departments.

- June 9: Brooks Middle School (Nancy, Randi and Tana provided tours to more than 120 students and teachers from their Summer Program)
- June 14: VVSD Family & Community Liaisons
- June 15: Aurora Public Library Outreach Department
- June 21: F.O.C.U.O.S organization library tour

From [Jacinto Gonzalez's](#) report Studio 300

Monthly Report for **June 2023**

Studio Services Manager Jacinto Gonzalez & the Studio Services Team

Here is our **June 2023 key stats**:

- 618 patrons actively **used** our lab.
 - **13** were Non-District Users.
- 2070 items were **checked out**
 - **156** of that total circulated out of the lab
- 28 patrons **attended** our programs.
 - Total programming hours came to **6**
- 53 patrons **completed** our online classes:
 - **30** Orientation
 - **23** Maker Training



Studio Space Usage:

Rooms	Attendance	Events/Uses
Television	85	51
GCR	107	76
Audio	144	65
MakerSpace	69	67
Total	405	259

Studio Month Summary:

In June, Studio staff reorganized the maker space and cleaned and organized the materials and equipment. We also spent time doing maintenance to the Glowforge, which has seen a rise in usage. To help with the smoke and dust to be picked up by the filter, we had to let patrons know we would have a one-hour cooldown after 4 hours of continuous usage. Studio staff also spent time using resources like LinkedIn Learning and Domestika to continue to grow their skills. Monica began learning about Landscape and Nature Photography and Digital Painting. Ruth took a class on Directing Experimental Short Films, Patrick took a class on Sound Design and Post Production, and Jacinto about Exploring Visual Storytelling.

This month ShortHaus focused on Ryan Coogler, and the group saw a group of Studio regulars show up after seeing the promotional work put into pushing the event. This was their biggest group so far. Open Mic had another successful month and generated buzz for July's program "How to be a DJ." Ruth kept the embroidery machines up and running, maintaining the older eversewn.

We also saw a rise in visitors coming to the studio thanks to the summer adventure challenge points and the bear that took residency there for a week.



Building Operations (Tasos Priovolos)

We have replaced the a/v equipment in the studio Group Collaboration Rooms E & F. The old a/v technology was no longer supported by the manufacturer and parts were no longer available. The new system will allow patrons to attach their peripherals wirelessly and present to the room effortlessly.

Everyone in our department assisted during the Ice Cream Social. This work included setup, providing security during the event, and taking down the event. The event was a huge success and patrons were extremely happy!!

We installed cellular communications devices for our elevators which will call for rescue services during emergencies. This equipment eliminates the soon-to-be obsolete POTS phone lines.

We are waiting for the final few items to be completed for the parking lot lighting project. The last sensor has a long lead-time and we are planning on having it installed shortly after it arrives. The remaining circuit work will be completed in the next few weeks.

Continued working with Tria Architecture to discuss options and the possible scope of work for our potential parking lot repaving project, interior lighting project, 3rd Floor room changes project, and EV charging project.

We had various areas of our building painted this past month. This work is part of our on-going building maintenance.

We had our fire alarm and fire suppression system inspection completed. The annual inspection assures that these systems will operate correctly during an emergency.

CPR/AED/First-Aid/Narcan training was provided to staff and presented by Cintas. This training provides the latest procedures recommended during an emergency and provides staff with an American Red Cross certification. 11 staff attended this training.

ZENDESK -

In June, 73 new maintenance tickets were created, and 79 new or existing tickets were completed.

Collection Management & Technical Services (Christina Theobald)

June 2023 Statistics Snapshot

- **3% increase** in total circulation
- **39% increase** in digital usage
- 4,255 new items added to collection; 84 original catalog records created
- 5,778 old & worn items were withdrawn
- 286 interlibrary loans and Find More IL requests received for our patrons
- 294 invoices paid; 142 boxes opened; 334 damaged items repaired

WILIUG Spring Conference



Collections staff attended the Wisconsin-Illinois Innovative Users Group (WILIUG) Spring conference, held at the new Helen Plum Memorial Library in Lombard, IL. I was invited to be one of the presenters, speaking about best practices when creating procedures. Specifically, I discussed the creation of the Pinnacle Technical Services online procedures guide and utilization of the WordPress content management system to host and access our procedures.

Collection Services Staff Reports

From Jacob Luce, *Collection Services Assistant Manager*

For the month of June, I directed the Acquisition's Supervisor and Cataloging Supervisor on how to help facilitate the workflow of the Book Club titles that the Readers Advisory librarian needed to use before the official debut of the collection. Additionally, I directed the Acquisition's Supervisor and Cataloging Supervisor on the specific processing and cataloging workflow for the Book Club titles. The Acquisition's Supervisor was trained on how to prepare for the fiscal year rollover. In addition to training, the Acquisition's Supervisor assisted in preparing for the fiscal year rollover. Moreover, I ordered and received portable Bluetooth Speakers to add to the Tech to Go collection. I also drafted and updated multiple A/V processing procedures for the A/V equipment that is in our Tech to Go collection. This included Portable Bluetooth CD Players, Bluetooth Transmitters, Boom Boxes and Portable Bluetooth Speakers. In addition to updating procedures and adding equipment to our Tech to Go collection, I started repackaging the Bluetooth Transmitters into smaller cases for the Tech to Go collection. The procedures were also updated to reflect the new packaging. Furthermore, I created more space in the Collection Services basement shelving area to accommodate the storage of our department's processing supplies. I completed the June 2023 new movies carousel for Library Aware, I also started working on the July 2023 new movies carousel. I updated the June eContent stats spreadsheet. I also sent the latest Patron Point report to the Communications Team. I reviewed and discussed candidates with my manager for the Digital and A/V Collection Librarian position. Last but not least, I cataloged 35 videogames, 15 music CDs, 6 DVDs, 1 4K, 3 Blu-rays, 9 vinyl records and 4 vinyl record players.

From Brett Luminais, *Children's Collection Librarian*

In June, I focused on a number of projects and tasks. I worked to prepare new orders to be placed in the next fiscal year. I created and gridded thirty carts, focusing on items to be published in July and August, but also identified items to order as far out as the end of September. I continued my research on holiday collections in libraries and on holidays in general, collecting data on the number of items currently held in our collection for the holidays I marked as important to include in Fountaindale's holiday collection. I identified important Jewish and Pagan holidays that might be important to include in a Fountaindale holiday collection. I worked on procedures, writing procedures detailing the process of selecting and adding ebooks to the Teen Fire Tablets. I collaborated with the Assistant Manager and the Acquisitions supervisor to write a procedure for the workflow of moving dolls through the department. I wrote procedures for creation of patron and circulation inventory sheets for both doll kits, American Girl doll outfits, and STEAMboxes. I wrote procedures for the process of creating Toniebox STEAMboxes, while simultaneously creating five TonieBox STEAMbox kits. Each Toniebox was individually set up and loaded with the relevant content, then tested before being put into offline mode. I then tested each kit again and ensured the content was still available. This makes the kits more accessible for patrons as they won't need any internet connection to use the Tonieboxes. I presented the Tonieboxes at the Collection Usage Committee Meeting, and will release them in early July. I completed kit repairs on fourteen STEAMboxes and updated five kits with new processing this past month. I worked to prepare tracking spreadsheets for the new fiscal year. I reviewed fund line assignments for the next fiscal year and updated the Master Collection

Spending FY 2024 spreadsheet to reflect the new DAV Librarian position and fund line totals, and added in the necessary equations. I also created the Juvenile Realia FY 2024 spreadsheet. Weeding was a large priority in June. I reviewed fourteen carts of damaged, dead, duplicate, and under-circulating items. Ultimately 3,216 easy, juvenile, and young adult items were removed from the collection.

From Lynnette Hopwood, *Adult Collection Librarian*

June has been filled with creating carts to send in the new fiscal year, withdrawing materials that are in poor condition, as well as items that have several copies on the shelf. All of the Collections Aides have been wonderful, pitching in helping to pull, mark and box materials that have been weeded. In all, 25 carts of materials were pulled and reviewed, and 2,253 adult books and audiobooks were removed from the collection. I have created 56 carts of print materials for both the Main and Outreach collections. I will not be sending them all at once as I do not want our Acquisitions staff to be overwhelmed. I have two carts designated as fiction and nonfiction items that need to be ordered as soon as possible. I have created and gridded another twenty-six carts of fiction and nonfiction items being published between July and September to send to Acquisitions. I have also created 2 carts of leased materials to order for the beginning of the new fiscal year. We have also been busy boxing up our leased items to be returned to Baker & Taylor as many new items have come in for our Lucky Day collection. All in all we will have lots of materials to make our patrons happy.

From Chris Castle, *Cataloging Supervisor*

This month saw the conclusion of the JSERIES STARWARS recataloging project. Brett assessed the final few series, and I updated their bibs. This collection now has double Cutters in the call numbers to further collocate the smaller series within the larger Star Wars series. This will aid patrons in discovery and shelvees in locating materials. I researched several topics related to DEI heading bulk additions. I concluded that the languages section in the 400 Dewey range and the maps and travel guides in the 910 Dewey range should not receive the DEI headings since their aim is not DEI-related. However, I found that cookbooks have many subject headings and Dewey numbers that can denote DEI topics. I created a document with cataloging procedures for the new Book Club Kits. I trained Isabel on cataloging Juvenile Fiction this month. She can now catalog Juvenile through Adult Fiction and Nonfiction. I cataloged 12 new STEAM boxes this month, 5 of which were new Toniebox kits. These are dedicated audio playback devices designed to be kid-friendly and more interactive than a typical audiobook or CD. I also cataloged the 2 new musical egg shaker kits for Outreach. Jake and I have been tasked with creating internal procedures for new database code creation. There are several important steps in this process, and having a written procedure will be helpful to make sure we complete them all. We began the fine code and loan period cleanup this month. I created SimplyReports templates to find the items we need to clean up, and we will use the PinTech project Loan Period / Fine Code Combination report as well. We have found several errors in the preprocessed and cataloged materials from Ingram lately. Jake has contacted Ingram, and we will keep track of and report on these issues monthly, assessing the entire program in December.

From Bini Issac, Acquisitions Supervisor

This month I helped with Fiscal year Roll over by checking fund lines to make sure they are closed and no pending open invoices. I created a processing procedure for the upcoming collection- Portable DVD player. I trained my staff on how to discard A/V materials that have been withdrawn.

From Karina Andrus, Cataloger

This month, I helped cover checking over the to-circ cart, I provided feedback for the cataloging specialists, and cataloged Chris' ASAP items. I attended a couple of webinars, one on ORC (Open Rules for cataloging) and the Library of Congress' BIBFRAME update forum. The ORC webinar was very interesting, it is a group of people who are trying to create a more accessible way to provide cataloging rules for those who use MARC, basing their standards on precedents set by previous standards. The Bibframe update forum had several presentations given by LoC, OCLC, EBSCO, and the National Library of Sweden, all of which are currently using or working to integrate BIBFRAME into their catalogs and workflows.

From Christine Jason, Interlibrary Loan Specialist

Helen Plum Library continued to be VERY active in FMI. On the first day of June, I came in to 18 requests pending for their library and I only had 19 requests in total. I found on the request record in SHAREit, you can see if the request originated via staff or a patron. Almost all of these were from a patron(s). Whether it is one or several, they are busy requesting and they kept us busy supplying. I published the Christian Fiction newsletter. This month's theme was "Take a Trip Somewhere Far, Far Away" highlighting books featuring people traveling both in the US and outside of the US. This month I submitted 18 titles to Lynnette for replacement/re-order.

Circulation by Branch

Branch	2022	2023	Change	% Change
Building	52427	50005	-2422	-4.62%
Outreach	2354	2588	234	9.94%
Studio	1446	2070	624	43.15%
Digital	9134	12736	3602	39.44%
Totals	65361	67399	2038	3.12%

Battle of the AV Formats

Format	Circs		Format	Circs
Blu-ray	2043	vs.	DVD	6558
CD Audiobook	303	vs.	Playaway Audiobook	591
Vinyl Record	280	vs.	Music CD	758

Special Collections

Collection	Circs
Backpacks	245
Bluetooth Transmitters	2
Dolls	59
Hotspots	45
Laptops	264
Lucky Day	1169
Portable CD Players	17
Portable Record Players	36
Rokus	46
STEAMboxes	93
Tween Book Boxes	7
Vinyl Records & Cases	320

Physical Collection Circulation

**Sorted alphabetically by collection*

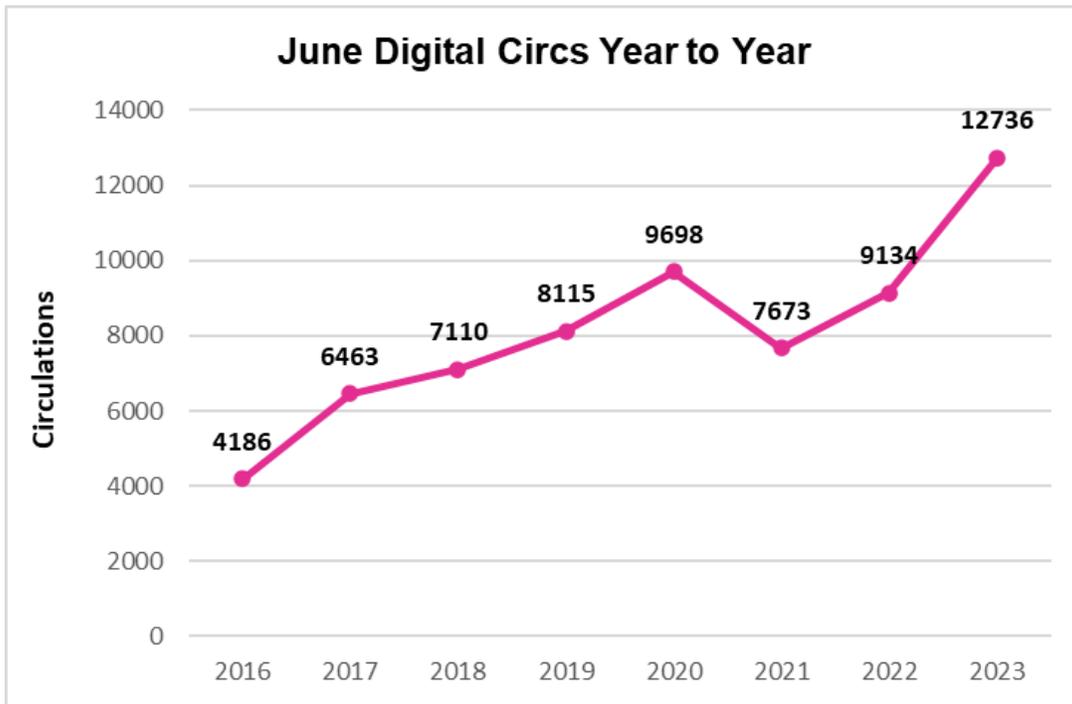
Collection	Jun 2022 Circs	Jun 2023 Circs	Change	% Change
Adult Audiobooks	436	392	-44	-10%
Adult Fiction	5181	5386	205	4%
Adult Graphic Novels	681	646	-35	-5%
Adult Nonfiction	4104	4653	549	13%
Adult Video Games	555	434	-121	-22%
Beginning Readers	2761	2292	-469	-17%
Interlibrary Loan	326	260	-66	-20%
Juvenile Audiobooks	1027	995	-32	-3%
Juvenile Fiction	5112	4244	-868	-17%
Juvenile Graphic Novels	2727	3053	326	12%
Juvenile Kits	248	188	-60	-24%
Juvenile Movies & TV	3074	2179	-895	-29%
Juvenile Nonfiction	3290	2927	-363	-11%
Juvenile Technology & Equipment	413	425	12	3%
Juvenile Video Games	1234	1103	-131	-11%
Large Print	828	1030	202	24%
Local Authors	3	15	12	400%
Magazines	503	556	53	11%

Movies & TV	6850	6376	-474	-7%
Music	1193	1031	-162	-14%
On-the-Fly	21	14	-7	-33%
Picture Books	9414	9665	251	3%
Studio 300	1439	2070	631	44%
Technology & Equipment	494	624	130	26%
World Languages Adult	154	154	0	0%
World Languages Juvenile	660	559	-101	-15%
World Languages Young Adult	6	8	2	33%
Young Adult Audiobooks	30	20	-10	-33%
Young Adult Fiction	1272	1209	-63	-5%
Young Adult Graphic Novels	1177	1137	-40	-3%
Young Adult Kits	14	11	-3	-21%
Young Adult Nonfiction	252	170	-82	-33%
Young Adult Technology & Equipment	4	1	-3	-75%
Young Adult Video Games	744	836	92	12%
Totals	56227	54663	-1564	-3%

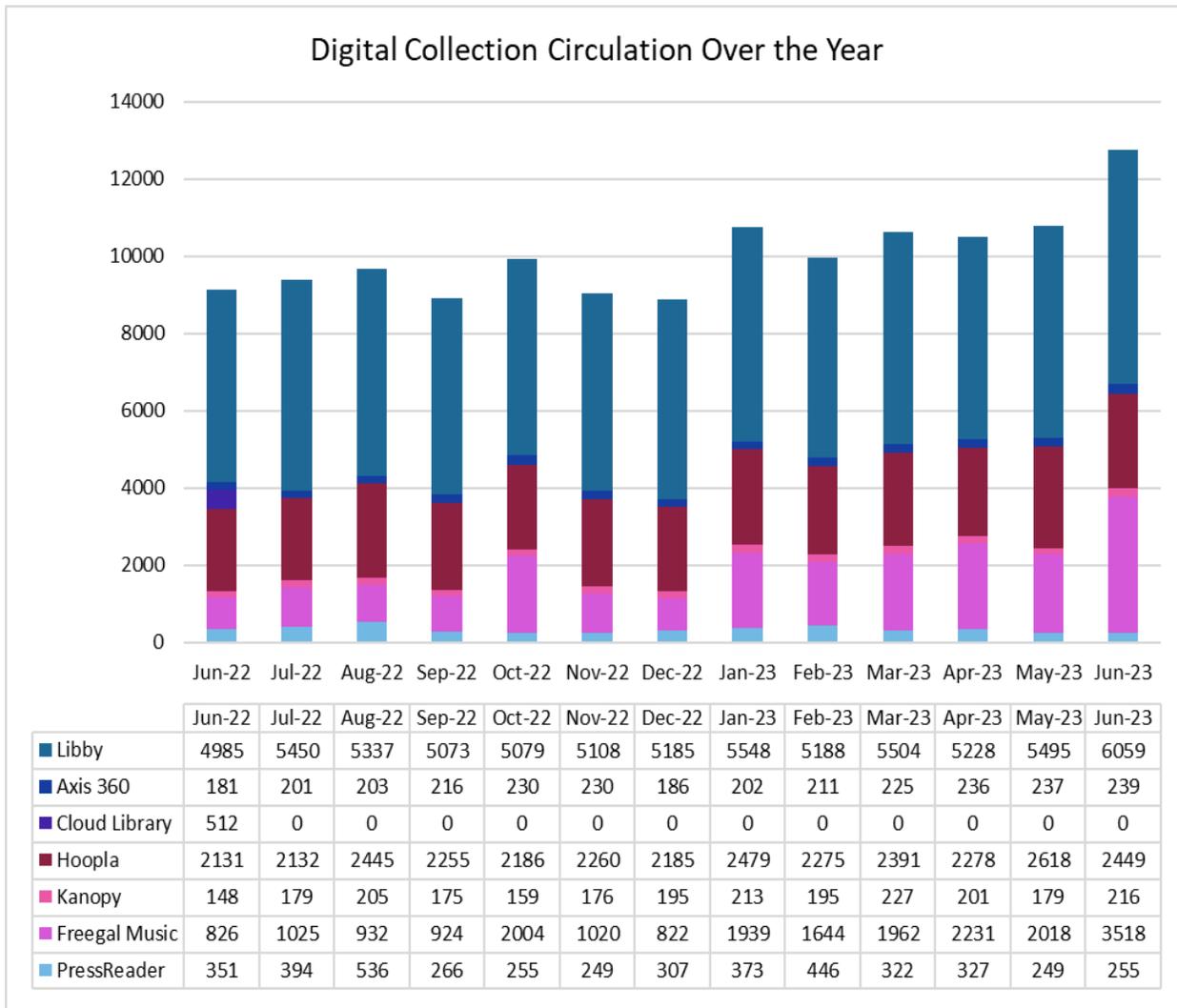
Digital Collection Usage

**Sorted by positive circulation change*

Digital Platform	Jun 2022	Jun 2023	Change	% Changed
Freegal	826	3518	2692	325.91%
Libby by OverDrive	4985	6059	1074	21.54%
Hoopla	2131	2449	318	14.92%
Kanopy	148	216	68	45.95%
Axis 360	181	239	58	32.04%
PressReader	351	255	-96	-27.35%
cloudLibrary <i>*discontinued effective July 2022</i>	159	0	-159	-100.00%
cloudLibrary Shared <i>*discontinued effective July 2022</i>	353	0	-353	-100.00%
Totals	9134	12736	3602	39.44%



For **June**, digital circulation was **19%** of the library's total circulation.



Digital Content Fast Facts - June 2023

Libby by OverDrive

- There were **6,806 active Pinnacle patrons in the month**. Of those, **Fountaindale had 1,224 active patrons**, **73** of which are **new users**.
- During the month, PLC yielded **34,550 total checkouts**; of those, **6,059 circs** were from Fountaindale patrons.
- Checkouts by Format: eBooks: 50%, Audio: 44.2%, eMagazines: 5.9%
- Checkouts by Audience: Adults: 88.9%; Young Adults: 7.0%; Juvenile: 4.1%

Axis 360

- There were **131 active patrons** for the month, **41** of which are **new users**
- During the month, there were **121 eBook circs** and **118 eAudio circs**
- Checkouts by Format: eBooks: 51%; eAudio: 49%

Hoopla

- There were **2,449 circs** borrowed by **508 patrons**
- There were **508 active patrons**, **53** of which are **new users**
- **Audiobooks** were the most borrowed format, accounting for **53%** of all circs, followed by **eBooks with 31%**, **Movies/TV with 11%** and **Music with 4%**.
- The top trending titles were *Just the Nicest Couple* by Mary Kubica on eAudiobook and *The Perfect Marriage* by Jeneva Rose (eBook)

Kanopy

- Patrons played **216 distinct video titles** and **422 video plays**
- There were **75 active patrons**
- The **most popular videos** were *Where'd You Go, Bernadette* and *The Librarians*.

Freegal

- This month yielded **3,284 songs streamed** and **234 songs downloaded**
- There were 20 active patrons streaming and 19 patrons downloading
- Top **streaming music genres**: Pop, Rock, Hip-hop/Rap
- Top **downloaded music genres**: Pop, Rock, Classical

Physical Items Added and Withdrawn

Physical Items	Jun 2023 Added	Jun 2023 Withdrawn
Adult Audiobooks	26	344
Adult Fiction	879	1207
Adult Graphic Novels	62	7
Adult Nonfiction	584	815
Adult Video Games	11	1
Beginning Readers	74	26
Juvenile Audiobooks	46	171
Juvenile Fiction	480	1140
Juvenile Graphic Novels	181	255
Juvenile Kits	3	1
Juvenile Movies & TV	74	202
Juvenile Nonfiction	155	699
Juvenile Video Games	14	130
Large Print	94	3
Local Authors	1	1
Local History & Genealogy	4	0
Magazines	225	0
Movies & TV	492	128
Music	190	0
Picture Books	262	401
Studio 300	2	3
Technology & Equipment	72	32
World Languages Adult	10	3
World Languages Juvenile	72	29
World Languages Young Adult	21	11
Young Adult Audiobooks	2	0
Young Adult Fiction	67	122
Young Adult Nonfiction	20	0
Young Adult Video Games	31	0
Totals	4255	5778

Cataloging

- Items Cataloged and made available: 4255
- Original bibliographic records created: 84
- Magazines & Newspapers processed: 219

Acquisitions & Processing

- Purchase Orders created: 25
- Invoices Paid: 294
- Boxes Received and Opened: 142
- Items Repaired: 334

Interlibrary Loan through OCLC

278	Items Received for our patrons <ul style="list-style-type: none">• 229 items from IL libraries• 49 items from out of state libraries
178	Items Sent out to other libraries <ul style="list-style-type: none">• 86 to IL libraries• 89 to out of state libraries• 3 ALA
342	Items requested by our patrons this month <ul style="list-style-type: none">• 321 submitted in OCLC• 13 items were too new to request• 6 were available in Pinnacle.• 2 were out of country only
299	Items requested by OCLC libraries this month <ul style="list-style-type: none">• 126 from IL libraries• 169 from out of state libraries• 4 ALA

Find More Illinois

8	FMI Items Received for Our Patrons
98	FMI Items Sent Out to Other Libraries
10	FMI Items Requested by Our Patrons
106	FMI Items Requested by Other Libraries

Weeding & Collection Maintenance

CHQ Status	Adult	Young Adult	Juvenile	Totals
Dead - Items that have not circulated in <u>2 years</u> CHQ Recommendation: less than 10%	12,040 10.61%	1,171 9.02%	6,873 8.15%	20,090 8.92%
Collection Check - Anything that has not circulated in <u>4 years</u> CHQ Recommendation: less than 10%	260 2.16%	52 4.42%	560 8.15%	872 4.34%
Grubby - Items that have circulated <u>75</u> times or more CHQ Recommendation: less than 10%	8,504 7.76%	426 3.38%	7,345 8.08%	16,275 7.64%
DOA* Items that have been added to the collection in the last 6-18 months, and only circulated 1 or less times.	5,241 29.68%	698 38.44%	3,014 27.44%	8,953 29.39%
Turnover June 21 2022 to June 26, 2023	2.51	2.69	3.40	2.91

Display Circs

1st Floor:

Lobby Tree: Audiobook Month - 37
 Lobby Cart: Juneteenth - 103
 Lobby Cart: Summer Reading - 201
 Lobby Cart: Pride - 75

2nd Floor

2nd floor cart: Based On the Book - 173

3rd Floor

Self-Check: Photography - 14
 3rd Floor Desk Table: McCarthy Inspired - 4
 3rd Floor Desk Table: Speculative Fiction and Pride - 4
 3rd Floor Cart: Award Winning Books - 30
 3rd Floor Cart: Sweet Summer Reads - 84
 3rd Floor Cart: Summer Scares - 30
 3rd Floor Cart: Something Borrowed - 20
 3rd Floor Nonfiction Narrative Nonfiction -
 3rd Floor Nonfiction Happy 4th of July! - 1
 3rd Floor Nonfiction Grilling - 2
 3rd Floor Nonfiction Our Founding Fathers - 3
 3rd Floor Nonfiction Get Wild - 0
 3rd Floor Nonfiction 3d Printing - 1
 3rd Floor Nonfiction Birds - 0
 3rd Floor Nonfiction Father's Day - 3

Children's and Teens

1000 Books Before Kindergarten - 142
 Camping - 34
 Dragons - 33
 Father's Day - 15
 Fourth of July - 15
 Fun Foods - 47
 Geology - 23
 Pride - 108
 Reptiles - 14
 Step into Reading - 188
 Summer Reading - 62
 Super Heroes - 9
 Anime Movies - 70
 Teen Book Bundles - 99
 Teen Reads - 50
 Teen Pop - 111
 YA Create - 15

Children's Displays





Adult Displays



Communications (Melissa Bradley)

Communications Highlights

- Our Google Ads had 56,039 impressions and 5,413 clicks.
 - Campaigns with the most impressions:
 - Catalog Items: 42,328 impressions; 4,161 clicks
 - Digital Media: 4,289 impressions; 319 clicks
 - Kanopy: 2,639 impressions; 153 clicks
- We auto-renewed 347 library cards with Patron Point.
- We scheduled, wrote/edited and published 12 blog posts.
- Sabrina continues to serve on the committee for strategic plan objective 3.2: identify and remove barriers to access and explore additional services to increase community engagement.
- Melissa serves as the objective leader of strategic plan objective 1.4: learn about how patrons flow through and engage with the building to inform updates to wayfinding signage.
- Melissa worked the Summer Adventure registration table at the Ice Cream Social event. She, Joyce and Aysha registered more than 250 people at the event.
- Melissa met with the PinMark committee to discuss creating a “Books & Brews” series of events with the other Pinnacle libraries.
- Melissa and Steven attended the READ Squared discussion to determine if we want to move forward with their product.
- Steven held meetings with Children’s and Adult Services to see where we can expand our target marketing efforts via email.
- Melissa and Steven filmed staff picks reels for Instagram and TikTok.
- Melissa and Sabrina chatted with Niles-Maine District Library to discuss our rebrand process and experience.
- Sabrina created yard signs for Circulation to put out when the drive-thru and/or AMH are closed and advertising our bike locks. She also created several TV slides for Outreach, completed the Cool Car Night promos and began working on the fall issue of *The Fountain*.



COOL CAR NIGHT <<<< AT FOUNTAINDALE PUBLIC LIBRARY

THURSDAY, JULY 6 • 4–7 P.M. fountaindale.org



Media

- [The Patch](#) covered our Visit Your Local Parks events with the Bolingbrook Park District.
- [American Libraries Magazine](#) mentioned our home delivery service program.
- [The Patch](#) covered our Representative Avelar's Mobile DMV event held here.
- [The Patch](#) mentioned us as a location for one of the Bolingbrook police and fire departments' Coffee with the Chief events.

Social Media Metrics

- Facebook Metrics
 - 45 new followers
 - 2,449 page views
 - 21,196 people viewed our content (reach)
 - 582 engagements (likes, clicks, shares & comments)
- Twitter Metrics
 - 0 new followers
 - 176 page views
 - 769 tweet impressions
- Instagram Metrics
 - 23 new followers
 - 1,665 post engagements (likes, comments & shares)
 - 87,378 people viewed our content (reach)
 - 45,295 reels views
- TikTok Metrics
 - 156 new followers
 - 5,313 post engagements (likes, comments & shares)
 - 127,342 views

- YouTube
 - 4 videos published
 - 25 new subscribers (1,286 total)
 - 4,563 views
 - 161.8 hours of watch time
 - 56,817 impressions (how many times our video thumbnails were shown to viewers on YT.)

Email Marketing Metrics

- MailChimp Blogs:
 - 3,095 subscribers
 - Average open rate: 51.64% (industry average is 21.33%)
 - Average click rate: 2.33% (industry average is 2.62%)
- Patron Point
 - Average open rate: 73.84% (industry average is 21.33%)
 - Average click rate: 17.48% (industry average is 2.62%)

Finance (Jennie Nguyen)

Record Retention YTD Review

Finance Supervisor and Manager meet with Jennifer Flores of Lauterbach & Amen to review the record retention project status year to date. This includes what was disposed of at the previous sessions as well as any potential new records that need to be reviewed. A tentative schedule was set up for three days in September for annual record retention. As requested, Lauterbach will be labeling our records with destruction dates to make the process easier and quicker in the future.

B&SA Cloud IT Project Review

Finance Manager, IT Manager and Executive Director with the IT team from BS&A to discuss the implementation requirements and schedule for each session.

Appraisal Report

As the fiscal year end approaches, the annual appraisal report will need to be reviewed and updated for any additions and deletions to the Library's fixed asset records. The appraisal report is used on an annual basis for our insurance and audit review.

Elavon Merchant Account Update

The merchant accounts have been updated to reflect the change in the credit card transaction fee normally incurred with payment via credit card. This service charge will not be charged to our patrons for both Elavon merchant accounts effective in the new fiscal year starting on July 1st. The account has been also updated to be under the Built Around You (BAY) pricing. This way, there are no PCI fees, no Monthly fees, etc. The Library only pays for the transactions when processed.

Fiscal Year Closing

The fiscal year closes effectively on June 30, 2023. The Finance team has been working with the District Management team to allocate the remaining purchases and expenditures to the corresponding fiscal year in which each manager would like it to be expensed to. This process also includes any and all budget adjustments as well. As the July board meeting would be the final opportunity to apply all FY2023 expenditures, it was important to have the allocations clearly defined to ensure proper processing before the fiscal year is closed for the audit.

Audit Preparation

With the fiscal year coming to an end, the preparation for the annual audit begins. The Finance team has been preparing and scanning all the available documents requested by our auditors, Lauterbach & Amen.

Finance Forms

With the implementation of the new library logo, many of the Finance forms have been updated with the new logo as well as a section for vendor inquiry information on the Vendor update form.

Document Scanning

The document scan project of all of the Library's District's permanent records is an ongoing project. The project includes but not limited to the board minutes, ordinance, resolutions and annual financial reports. The scanned documents are stored on the cloud format which protects the Library's important information in case of a disaster as in the case of a flood or fire.

Human Resources (Lea Pottle)

Staffing and Recruiting

Open Positions:

- Adult & Teen Services Specialist; Candidate selected
- Adult & Teen Services Specialist- Adult Event Programming
- Circulation Services Aides (4 positions); Candidates selected
- Digital and AV Collection Librarian
- Security Guard-Customer Service (PT or FT)
- Studio Services Specialist

New Hires:

- Iqra Ahmed, Circulation Services Specialist, 6/20
- Arianne Borchert, Circulation Services Lead Specialist, 6/26

Departures:

- Patricia Arce, Adult & Teen Services Specialist, 6/8
- Chandler Hawkins, Studio Services Specialist, 6/10
- Andrea Rodriguez, Human Resources Specialist, 6/16
- Tyrese Bell, Circulation Services Aide, 6/19

- Marty Popelka, Circulation Services Aide, 6/21
- Alec Carlson, Security Guard, 6/26
- Quentin Levy, Circulation Services Aide, 6/30

Training and Development

- Straight from the Source, Paid Leave for All Workers, Webinar
- IRS, Requires Electronic Filing, LIMRiCC Webinar

Medical Benefits - Annual Renewal

Worked with staff to successfully complete the open enrollment process. All benefits were renewed in a timely manner. Updated deductions will begin on July 14.

New positions

With the Board's approval at the June meeting, 3 additional positions will be added to our staff. The new Digital and AV Collection Librarian position was updated on all necessary HR documents, and was formatted in our recruitment module. That position has been posted and the Children's Librarian and Outreach Specialist positions will be posted on July 6th.

Information Technology (John Matysek)

- During the month of June 64 new help desk tickets were created by FPLD staff, and 58 new or existing tickets were solved by IT staff.
- Met with vendor Netrix multiple times for status meetings to discuss the upcoming network switch replacement project.
- Met with vendor Netrix to replace the library phone system hardware and software.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, began deploying new Google USB security keys to staff for multi factor authentication (MFA) security of their library email account as required by the library's cyber insurance policy.
- Met with vendor Netrix to discuss system reconfiguration and onsite support needed for the forthcoming voice and data fiber circuits upgrade and cutover with vendor AT&T.
- Along with Paul Mills and Jennie Nguyen, met with new vendor BS&A Accounting to discuss technical requirements for the forthcoming transition to a new hosted Accounting system software solution.
- Met with vendor Netrix to solicit a proposal to upgrade the library firewall system software to the manufactures' recommended version and additional systems configuration required by it.
- Worked with onsite engineers from vendor Netrix for prep work for the upcoming network switch replacement project.
- Along with Jose Robles, Nathan Peddicord, and Pearl Crones, completed deployment of new Epson receipt printers to replace the legacy Ithaca itherm units.
- Worked with onsite engineers from vendor AT&T for prep work for the upcoming voice and data fiber circuits upgrade and cutover.