

Tentative  
 Budget and Appropriation Ordinance  
 of the  
 Fountaindale Public Library District  
 Will and Du Page Counties, Illinois  
 for  
 Fiscal Year July 1, 2019 to June 30, 2020

Whereas, Paul Mills, Library Director, has been designated by the Board of Trustees to prepare in tentative form a budget and appropriation ordinance for the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, and in accordance with such designation has prepared such tentative budget and appropriation ordinance and on July 18, 2019 such tentative budget and appropriation ordinance was submitted to and inspected by the Board of Library Trustees who thereupon ordered the same filed with the Secretary and ordered the Secretary to make the same conveniently available to public inspection and the Secretary has made said tentative budget and appropriation ordinance conveniently available to public inspection for at least thirty days prior to action thereon; and

Whereas, prior to final action a public hearing was held as to such budget and appropriation ordinance on September 19, 2019, notice of which hearing was given at least thirty days prior thereto by publication in The Bugle, a newspaper regularly circulated in the District, and all other legal requirements having been complied with:

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees, of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS:

SECTION 1. That the following budget containing an estimate of receipts and expenditures of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS be and the same is hereby adopted as the budget of this District for the fiscal year commencing July 1, 2019 and ending June 30, 2020.

**Estimated Available Revenue**

Estimated Cash on Hand July 1, 2019	
Cash in the Working Cash Fund	\$649,171
Cash in the Special Reserve Fund	\$14,781,676
Cash in the General Corporate Fund	\$6,976,546
Cash in the Audit Fund	\$4,216
Cash in the Liability Insurance Fund	\$73,812
Cash in the FICA Fund	\$91,847
Cash in the Illinois Municipal Retirement Fund	\$434,620
Cash in the Building Maintenance Fund	\$65,809
<b>Total Estimated Cash on Hand</b>	<b>\$23,077,697</b>

Cash to be received from 2018 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

<b>Cash to be received from 2018 levy</b>	
Balance, Corporate Tax Levy	\$3,643,660
Balance, Audit Tax Levy	\$5,162
Balance, Liability Insurance Tax Levy	\$29,950
Balance, FICA Tax Levy	\$125,707
Balance, Illinois Municipal Retirement Tax Levy	\$288,435
Balance, Building Maintenance Tax Levy	\$150,809
<b>Total Cash to be received from 2018 Levy</b>	<b>\$4,243,723</b>

Cash to be received from the 2019 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

<b>Cash to be received from 2019 levy</b>	
General Corporate Tax Levy	\$7,808,806
Audit Tax Levy	\$11,066
Liability Insurance Tax Levy	\$64,185
FICA Tax Levy	\$267,806
Illinois Municipal Retirement Tax Levy	\$619,759
Building Maintenance Tax Levy	\$323,191
<b>Total 2019 Levy</b>	<b>\$9,094,813</b>
To be Collected after close of Fiscal Year	\$4,729,303
<b>To be Received during Fiscal Year</b>	<b>\$4,365,510</b>

<b>Other Income:</b>	
Personal Property Replacement Tax	\$112,094
State Per Capita Grant	\$84,604
Interest	\$122,020
Fines	\$65,000
Copy Machines/Printing/Fax	\$35,000
Miscellaneous Income	\$7,800
Donations / Gifts / Grants	\$9,000
Back Taxes and Adjustments	\$40
<b>Total Other Income</b>	<b>\$435,558</b>

Cash on hand July 1, 2019 from the sale of Library Building Bonds on September 14, 2016, February 11, 2009, and December 15, 2009	<b>\$10,613</b>
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Total Estimated Cash Available During the Year including Special Reserve Fund, Working Cash Fund and Bond Proceeds	<b>\$32,133,101</b>
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Note: In addition to the foregoing, there is presently \$1,238,523 on hand in the Library Building Bond and Interest Fund. It is estimated that the following amounts will be received during the fiscal year to pay principal and interest on the September 14, 2016 issue of \$9,775,000, February 11, 2009 issue of \$20,750,000 and the December 15, 2009 issue of \$8,750,000.

**Bond Notation**

Balance on hand July 1, 2019	\$1,238,523
Cash to be received from 2018 Tax Levy	\$1,137,262
Cash to be received from 2019 Tax Levy	\$1,946,568
Cash to be received from the General Fund - Cash Contribution	\$3,000,000
Cash to be received from the General Fund - Abatement	\$465,784
<b>Total</b>	<b>\$7,788,137</b>

**Estimated Expenditures**

Salaries	5,211,600
<b>Total Salaries</b>	<b>\$5,211,600</b>

Prof. Dev. & Training	45,600
Employee Recognition	4,800
Membership Dues	10,800
Dues - Institutional	2,400
Mileage & Transportation	28,800
Room/Board/Meals	37,200
Hiring and Placement	960
Cafeteria Plan	474,000
EAP	2,400
<b>Total Personnel</b>	<b>\$606,960</b>

Building Security	2,400
Equipment Rental	7,200

Equipment Maintenance	186,000
Leased Equipment	72,000
Bookmobile Maintenance	25,200
Legal Expense - Attorney	66,000
Legal Expense - Publication	3,000
Bank Service Fees	6,048
Payroll Service	21,600
Professional Services	96,000
Printing	63,600
Collection Services	7,200
Internet Services	48,000
Cable TV Services	1,800
Catalog Management	30,000
Computer Circulation Expense	132,000
<b>Total Contractual Services</b>	<b>\$768,048</b>

Telephone Service	13,200
Telephone Data	8,400
Electricity	224,400
Gas	56,400
Water & Sewer	36,000
Minor Library Equipment	16,200
Minor Office Equipment	6,000
Minor Library Furniture	3,000
Minor Office Furniture	3,000
Office Supplies	36,000
Program Supplies	63,840
Computer Supplies	9,600
Board Supplies	2,400
Fuel Expense Bookmobile	9,000
Library Supplies	74,640
Postage	18,600
Shipping	12,000
Buildings	18,000
Grounds	60,000
<b>Total Supplies &amp; Utilities</b>	<b>\$670,680</b>

Books and AV	913,800
Opening Day Collection - Outreach	72,000
Programs - Adult	50,040
Programs - Children	19,200
Programs - Young Adult	24,000
Special Services/Events	8,400
Donations Expended	12,920

Computer Software	394,800
<b>Total Library Materials</b>	<b>\$1,495,160</b>
Library Equipment - Capital	450,000
Office Equipment - Capital	6,000
Library Furniture - Capital	6,000
Office Furniture - Capital	6,000
Special Projects	87,480
Automated Systems	90,000
PC Computer Equipment	330,000
Buildings - Capital	458,000
Grounds - Capital	12,000
<b>Total Capital Expenditures</b>	<b>\$1,445,480</b>
Miscellaneous	24,000
Public Relations	57,600
<b>Total Miscellaneous</b>	<b>\$81,600</b>
Per Capita Grant	101,525
<b>Total Per Capita Grant</b>	<b>\$101,525</b>
Other Grants	600
<b>Total Other Grants</b>	<b>\$600</b>
<b>Total General Fund</b>	<b>\$10,381,653</b>
Audit Expense	14,400
<b>Total Audit Fund</b>	<b>\$14,400</b>
Unemployment Insurance	6,000
Workmen's Compensation	36,000
Liability Insurance	48,000
Umbrella Policy	15,600
Treasurer's Bond	9,000
<b>Total Liability Insurance Fund</b>	<b>\$114,600</b>
FICA	402,000
IMRF	522,000
<b>Total Social Security Fund</b>	<b>\$924,000</b>
Building Maintenance	342,000
Building Supplies	43,200
<b>Total Maintenance Fund</b>	<b>\$385,200</b>

<b>Total Operating Fund Expenditures</b>	<b>\$11,819,853</b>
Construction Project	10,613
<b>Total Construction Project</b>	<b>\$10,613</b>
<b>Total Estimated Expenditures</b>	<b>\$11,830,466</b>

Estimated Cash on Hand at Close of Fiscal Year including  
Working Cash Fund, Special Reserve Fund, and Bond Proceeds **\$20,302,635**

SECTION 2. That the following amounts, or so much thereof as may be authorized by law and may be needed, be and the same are appropriated for general corporate purposes, audit expense, municipal retirement expense, liability insurance expense and building maintenance expense of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, for the fiscal year commencing July 1, 2019 and ending June 30, 2020.

**Estimated Expenditures**

Salaries	5,211,600
<b>Total Salaries</b>	<b>\$5,211,600</b>

Prof. Dev. & Training	45,600
Employee Recognition	4,800
Membership Dues	10,800
Dues - Institutional	2,400
Mileage & Transportation	28,800
Room/Board/Meals	37,200
Hiring and Placement	960
Cafeteria Plan	474,000
EAP	2,400
<b>Total Personnel</b>	<b>\$606,960</b>

Building Security	2,400
Equipment Rental	7,200
Equipment Maintenance	186,000
Leased Equipment	72,000
Bookmobile Maintenance	25,200
Legal Expense - Attorney	66,000
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<b>Total Contractual Services</b>	<b>\$768,048</b>

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Library Supplies	74,640
Postage	18,600
Shipping	12,000
Buildings	18,000
Grounds	60,000
<b>Total Supplies &amp; Utilities</b>	<b>\$670,680</b>

Books and AV	913,800
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Automated Systems	90,000
PC Computer Equipment	330,000
Buildings - Capital	458,000
Grounds - Capital	12,000
<b>Total Capital Expenditures</b>	<b>\$1,445,480</b>
Miscellaneous	24,000
Public Relations	57,600
<b>Total Miscellaneous</b>	<b>\$81,600</b>
Per Capita Grant	101,525
<b>Total Per Capita Grant</b>	<b>\$101,525</b>
Other Grants	600
<b>Total Other Grants</b>	<b>\$600</b>
<b>Total General Fund</b>	<b>\$10,381,653</b>
Audit Expense	14,400
<b>Total Audit Fund</b>	<b>\$14,400</b>
Unemployment Insurance	6,000
Workmen's Compensation	36,000
Liability Insurance	48,000
Umbrella Policy	15,600
Treasurer's Bond	9,000
<b>Total Liability Insurance Fund</b>	<b>\$114,600</b>
FICA	402,000
IMRF	522,000
<b>Total Social Security Fund</b>	<b>\$924,000</b>
Building Maintenance	342,000
Building Supplies	43,200
<b>Total Maintenance Fund</b>	<b>\$385,200</b>
<b>Total Operating Fund Expenditures</b>	<b>\$11,819,853</b>
Construction Project	10,613
<b>Total Construction Project</b>	<b>\$10,613</b>
<b>Total Estimated Expenditures</b>	<b>\$11,830,466</b>

SECTION 3. That, except for bond proceeds, all unexpended balances of any item or items for which an appropriation is made by this budget and appropriation ordinance may be expended in making up any insufficiency or deficit in any item or items for which an appropriation is made by this ordinance.

SECTION 4. That, except for bond proceeds, all unexpended balances not applied in the manner set forth in Section 3 of this ordinance may be transferred to the special reserve fund created by Ordinance 1981-2 of this District, said fund to accumulate as provided in said Ordinance.

SECTION 5. That a certified copy of this ordinance be published at least once after passage in a newspaper published or circulated in the District.

SECTION 6. This Ordinance is effective immediately upon passage and approval.

Passed by the Board of Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT,  
WILL AND DU PAGE COUNTIES, ILLINOIS, this 19<sup>th</sup> day of September, 2019.

Approved this 19<sup>th</sup> day of September, 2019.

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Margaret J. (Peggy) Danhof  
President of the Board of Trustees of  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

ATTEST:

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Steven J. Prodehl  
Secretary