

Tentative
Budget and Appropriation Ordinance
of the
Fountaindale Public Library District
Will and Du Page Counties, Illinois
for
Fiscal Year July 1, 2020 to June 30, 2021

Whereas, Paul Mills, Library Director, has been designated by the Board of Trustees to prepare in tentative form a budget and appropriation ordinance for the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS, and in accordance with such designation has prepared such tentative budget and appropriation ordinance and on July 16, 2020 such tentative budget and appropriation ordinance was submitted to and inspected by the Board of Library Trustees who thereupon ordered the same filed with the Secretary and ordered the Secretary to make the same conveniently available to public inspection and the Secretary has made said tentative budget and appropriation ordinance conveniently available to public inspection for at least thirty days prior to action thereon; and

Whereas, prior to final action a public hearing was held as to such budget and appropriation ordinance on September 17, 2020, notice of which hearing was given at least thirty days prior thereto by publication in The Bugle, a newspaper regularly circulated in the District, and all other legal requirements having been complied with:

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees, of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS:

SECTION 1. That the following budget containing an estimate of receipts and expenditures of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DU PAGE COUNTIES, ILLINOIS be and the same is hereby adopted as the budget of this District for the fiscal year commencing July 1, 2020 and ending June 30, 2021.

Estimated Available Revenue

Estimated Cash on Hand July 1, 2020	
Cash in the Working Cash Fund	\$1,071,063
Cash in the Special Reserve Fund	\$17,521,696
Cash in the General Corporate Fund	\$6,798,754
Cash in the Audit Fund	\$8,570
Cash in the Liability Insurance Fund	\$52,759
Cash in the FICA Fund	\$100,069
Cash in the Illinois Municipal Retirement Fund	\$736,885
Cash in the Building Maintenance Fund	\$168,359
Total Estimated Cash on Hand	\$26,458,155

Cash to be received from 2019 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2019 levy	
Balance, Corporate Tax Levy	\$4,167,484
Balance, Audit Tax Levy	\$3,301
Balance, Liability Insurance Tax Levy	\$15,413
Balance, FICA Tax Levy	\$113,625
Balance, Illinois Municipal Retirement Tax Levy	\$50,411
Balance, Building Maintenance Tax Levy	\$160,751
Total Cash to be received from 2019 Levy	\$4,510,985

Cash to be received from the 2020 general corporate, municipal retirement, liability insurance, audit, and building maintenance tax levies:

Cash to be received from 2020 levy	
General Corporate Tax Levy	\$8,585,485
Audit Tax Levy	\$6,805
Liability Insurance Tax Levy	\$31,756
FICA Tax Levy	\$233,633
Illinois Municipal Retirement Tax Levy	\$104,296
Building Maintenance Tax Levy	\$331,169
Total 2020 Levy	\$9,293,144
To be Collected after close of Fiscal Year	\$4,832,434
To be Received during Fiscal Year	\$4,460,710

Other Income:	
Personal Property Replacement Tax	\$150,936
State Per Capita Grant	\$99,832
Interest	\$32,010
Fees	\$2,000
Copy Machines/Printing/Fax	\$5,000
Miscellaneous Income	\$300
Donations / Gifts / Grants	\$12,000
Back Taxes and Adjustments	\$20
Total Other Income	\$302,098

Cash on hand July 1, 2019 from the sale of Library Building Bonds on September 14, 2016, February 11, 2009, and December 15, 2009 **\$143**

Total Estimated Cash Available During the Year
including Special Reserve Fund, Working Cash
Fund and Bond Proceeds **\$35,732,091**

Note: In addition to the foregoing, there is presently \$1,587,070 on hand in the Library Building Bond and Interest Fund. It is estimated that the following amounts will be received during the fiscal year to pay principal and interest on the September 14, 2016 issue of \$9,775,000, December 11, 2018 issue of \$10,545,000 and the November 25, 2019 issue of \$7,290,000.

Bond Notation

Balance on hand July 1, 2020	\$1,587,070
Cash to be received from 2019 Tax Levy	\$909,524
Cash to be received from 2020 Tax Levy	\$2,846,650
Total	\$5,343,244

Estimated Expenditures

Salaries	4,944,000
Total Salaries	4,944,000

Prof. Dev. & Training	14,400
Employee Recognition	4,800
Membership Dues	10,800
Dues - Institutional	1,800
Mileage & Transportation	36,000
Room/Board/Meals	22,800
Hiring and Placement	960
Insurance Benefit Plan	468,000
EAP	2,400
Total Personnel	561,960

Building Security	3,600
Equipment Rental	7,200
Equipment Maintenance	174,000
Leased Equipment	66,000
Bookmobile Maintenance	25,200
Legal Expense - Attorney	72,000
Legal Expense - Publication	3,000
Bank Service Fees	7,248
Payroll Service	21,600
Professional Services	60,000
Communication Contractual Services	71,400
Collection Services	6,000
Internet Services	44,400
Cable TV Services	1,800
Catalog Management	36,000

Computer Circulation Expense	138,000
Total Contractual Services	737,448

Telephone Service	12,000
Telephone Data	11,400
Electricity	217,200
Gas	50,400
Water & Sewer	36,000
Minor Library Equipment	14,400
Minor Office Equipment	6,000
Minor Library Furniture	3,000
Minor Office Furniture	3,000
Office Supplies	120,000
Program Supplies	65,940
Computer Supplies	9,000
Board Supplies	2,400
Fuel Expense Bookmobile	9,000
Library Supplies	75,240
Postage	14,400
Shipping	12,000
Buildings	24,000
Grounds	60,000
Total Supplies & Utilities	745,380

Books and AV	975,000
Opening Day Collection - Outreach	30,000
Programs - Adult	50,340
Programs - Children	16,800
Programs - Young Adult	24,000
Special Services/Events	7,200
Donations Expended	12,000
Computer Software	449,400
Total Library Materials	1,564,740

Library Equipment - Capital	301,200
Office Equipment - Capital	1,200
Library Furniture - Capital	1,200
Office Furniture - Capital	1,200
Special Projects	24,432
Automated Systems	96,000
PC Computer Equipment	420,000
Buildings - Capital	80,000
Grounds - Capital	24,000
Total Capital Expenditures	949,232

Miscellaneous	24,000
Public Relation Advertisements	57,600
Total Miscellaneous	81,600

Per Capita Grant	100,000
Total Per Capita Grant	100,000

Total General Fund	9,684,360
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Audit Expense	14,520
Total Audit Fund	14,520

Unemployment Insurance	24,000
Workmen's Compensation	36,000
Liability Insurance	48,000
Umbrella Policy	36,000
Treasurer's Bond	9,000
Total Liability Insurance Fund	153,000

FICA	393,600
IMRF	519,060
Total Social Security Fund	912,660

Building Maintenance	348,000
Building Supplies	43,200
Total Maintenance Fund	391,200

Total Operating Fund Expenditures	11,155,740
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Construction Project	143
Total Construction Project	143

Total Estimated Expenditures	11,155,883
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Estimated Cash on Hand at Close of Fiscal Year including Working Cash Fund, Special Reserve Fund, and Bond Proceeds	\$24,572,208
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SECTION 2. That the following amounts, or so much thereof as may be authorized by law and may be needed, be and the same are appropriated for general corporate purposes, audit expense, municipal retirement expense, liability insurance expense and building maintenance expense of the FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL

AND DU PAGE COUNTIES, ILLINOIS, for the fiscal year commencing July 1, 2020 and ending June 30, 2021.

Estimated Expenditures

Salaries	4,944,000
Total Salaries	4,944,000

Prof. Dev. & Training	14,400
Employee Recognition	4,800
Membership Dues	10,800
Dues - Institutional	1,800
Mileage & Transportation	36,000
Room/Board/Meals	22,800
Hiring and Placement	960
Insurance Benefit Plan	468,000
EAP	2,400
Total Personnel	561,960

Building Security	3,600
Equipment Rental	7,200
Equipment Maintenance	174,000
Leased Equipment	66,000
Bookmobile Maintenance	25,200
Legal Expense - Attorney	72,000
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Bank Service Fees	7,248
Payroll Service	21,600
Professional Services	60,000
Communication Contractual Services	71,400
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Internet Services	44,400
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Fuel Expense Bookmobile	9,000
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Building Supplies	43,200
Total Maintenance Fund	391,200
Total Operating Fund Expenditures	11,155,740
Construction Project	143
Total Construction Project	143
Total Estimated Expenditures	11,155,883

SECTION 3. That, except for bond proceeds, all unexpended balances of any item or items for which an appropriation is made by this budget and appropriation ordinance may be expended in making up any insufficiency or deficit in any item or items for which an appropriation is made by this ordinance.

SECTION 4. That, except for bond proceeds, all unexpended balances not applied in the manner set forth in Section 3 of this ordinance may be transferred to the special reserve fund created by Ordinance 1981-2 of this District, said fund to accumulate as provided in said Ordinance.

SECTION 5. That a certified copy of this ordinance be published at least once after passage in a newspaper published or circulated in the District.

SECTION 6. This Ordinance is effective immediately upon passage and approval.

Passed by the Board of Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT,
WILL AND DU PAGE COUNTIES, ILLINOIS, this 17th day of September, 2020.

Approved this 17th day of September, 2020.

Margaret J. (Peggy) Danhof
President of the Board of Trustees of
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

ATTEST:

Steven J. Prodehl
Secretary