FOUNTAINDALE PUBLIC LIBRARY DISTRICT BOARD OF LIBRARY TRUSTEES

October 15, 2026 | 7 p.m.

300 West Briarcliff Road | Bolingbrook | Margaret J. "Peggy" Danhof Board Room

View the meeting online via YouTube: https://www.youtube.com/live/J7QeYbCN0yU

1. **Call to Order and Roll Call of Trustees**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Minutes for Approval**
   a. Public Hearing – September 17, 2026
   b. Board Meeting – September 17, 2026
5. **Employee Recognition**
   a. Ruby Plank – 5 Years
6. **Comments from the Public**
7. **Friends of the Library**
8. **New Business – Action Items**
   a. Approval of Ordinance 2026-4 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2027/2028
   b. Approval of Resolution 2026-6 – Truth in Taxation Resolution
   c. Approval of Change Order #2 for 2026 Interior Lighting Replacement Project
   d. Approval of Resolution 2026-7 – Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination (LIMRICC) to Allow for Substantive Amendments to the Intergovernmental Agreement
   e. Approval of Resolution 2026-8 – Amending the Amended By-Laws of the Library Insurance Management and Risk Control Combination (LIMRICC) Organization to Allow for Substantive Amendments to the By-Laws of the Organization
   f. Approval of Resolution 2026-9 – Resolution Providing for the Execution of an Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination ("LIMRICC")
   g. Approval of 2027 Fountaindale Public Library District Closing Schedule
   h. Approval of 2027 Staff Supplemental Floating Holidays
   i. Approval of Revised Appearance and Dress Code Policy of Employee Handbook
   j. Approval of 2027 Fountaindale Public Library District Board Meeting Schedule
9. **Library Projects**
10. **Correspondence**
11. **Treasurer's Report**
12. **Bills for Approval**
    a. Bills Paid Report – October 2026
    b. Bills Payable Report – October 2026
13. **Director's Report – September 2026**
14. **Unfinished Business**
15. **Reports**
    a. Building
    b. Finance
    c. Strategic
    d. Internal Board Operations
16. **Agenda Building for Next Meeting**
17. **Announcements**
18. **Adjournment**

For further information or for individuals with a disability who are in need of a reasonable accommodation in order to participate in the meeting, please contact Paul Mills, Executive Director at least 24 hours in advance of the meeting date at 630.685.4157 or pmills@fountaindale.org

October 2026 Agenda Background

Paul Mills

8. New Business – Action Items

a. Approval of Ordinance 2026-4 – Ordinance to Levy an Additional Tax of .02% for Fiscal Year 2027/2028

This ordinance represents funds we request every year, and the funds are used to maintain our building.

Suggested Motion: Motion to approve Ordinance 2026-4, Ordinance to levy an additional tax of .02% for Fiscal Year 2027/2028.

b. Approval of Resolution 2026-6 – Truth in Taxation Resolution

This resolution represents a 4.98% increase request from the previous year's levy. This request is limited by the property tax extension limitation law.

Suggested Motion: Motion to approve Resolution 2026-6, Truth in Taxation Resolution.

c. Approval of Change Order #2 for 2026 Interior Lighting Replacement Project

This change order to our lighting project would provide for materials and services to address a safety requirement for maintenance of our three story glass lightbox. There was a change order #1 but it was voided out and not brought forward, which is why this is change order #2.

Suggested Motion: Motion to approve Change Order #2 for Interior Lighting Replacement Project.

d. Approval of Resolution 2026-7 – Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination (LIMRICC) to Allow for Substantive Amendments to the Intergovernmental Agreement

The LIMRiCC (Library Insurance Management and Risk Control Combination) Board recently voted to allow WIN member libraries (a group of libraries primarily in the northern suburbs) to join the LIMRiCC pool as of January 1, 2027. LIMRiCC provides conventional health insurance coverage through pooled coverage for member libraries. LIMRiCC also provides pooled unemployment insurance as well, and we utilize the latter service at this time.

In order to accommodate this change, LIMRiCC must revise its Bylaws and Intergovernmental Agreement. The attorneys of each group have carefully reviewed the changes.

Deputy Director Nancy Korczak currently serves on the LIMRiCC Board, and the Chair of LIMRiCC will be present at the meeting to discuss these resolutions.

This resolution provides for the amendments to the Intergovernmental Agreement.

Suggested Motion: Motion to approve Resolution 2026-7 – Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination (LIMRICC) to Allow for Substantive Amendments to the Intergovernmental Agreement.

e. Approval of Resolution 2026-8 – Amending the Amended By-Laws of the Library Insurance Management and Risk Control Combination (LIMRICC) Organization to Allow for Substantive Amendments to the By-Laws of the Organization

   This resolution provides for the amendments to the By-Laws.

   Suggested Motion: Motion to approve Resolution 2026-8 – Amending the Amended By-Laws of the Library Insurance Management and Risk Control Combination (LIMRICC) Organization to Allow for Substantive Amendments to the By-Laws of the Organization.

f. Approval of Resolution 2026-9 – Resolution Providing for the Execution of an Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination ("LIMRICC")

   This resolution is our formal ratification of our membership in LIMRiCC.

   Suggested Motion: Motion to approve Resolution 2026-9 – Resolution Providing for the Execution of an Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination ("LIMRICC").

g. Approval of 2027 Fountaindale Public Library District Closing Schedule

   The draft 2027 closing schedule features a standard schedule of closed days.

   Suggested Motion: Motion to approve the 2027 Fountaindale Public Library District closing schedule.

h. Approval of 2027 Staff Supplemental Floating Holidays

If the Board approves the draft library closing schedule, we will have two holidays that fall on a weekend day—the Fourth of July and Christmas. Per our Employee Handbook, the Board determines whether a holiday that falls on a weekend will be observed on a different day or whether a supplemental floating holiday will be granted. The Board may also choose neither option and have the calendar stand as is.

It is my recommendation that each staff member be given two Supplemental Floating Holidays to be used by December 31, 2027 in place of the one holiday that will fall on a weekend. Each full time staff member would receive one 7.5 hour Supplemental Floating Holiday and each part time staff member would receive one 4 hour Supplemental Floating Holiday. The Fourth of July and Christmas would be Administrative Days in this scenario. An Administrative Day is a day in which the library is closed but there is no paid holiday for our staff.

Suggested Motion: Motion to approve two 7.5 hour Supplemental Floating Holidays for full time staff and two 4 hour Supplemental Floating Holidays for part time staff which must be used by December 31, 2027 with implementation rules to be created by the Executive Director.

i. Approval of Revised Appearance and Dress Code Policy of Employee Handbook

This proposed revision is intended to better support a welcoming and professional work environment for all staff while providing clear examples of acceptable workplace appearance and attire. Additionally, the revised policy requires all District staff to visibly display their staff ID badges while on duty. This draft was reviewed by both our insurance agency and our attorney.

Suggested Motion: Motion to repeal the existing Appearance and Dress Code Policy of the Employee Handbook and to approve the revised Appearance and Dress Code Policy of the Employee Handbook.

j. Approval of 2027 Fountaindale Public Library District Board Meeting Schedule

The Board meeting schedule for 2027 is the standard with every meeting on the third Thursday of the month at 7 p.m. with one exception. The July 2027 board meeting will start at 5 p.m.

Suggested Motion: Motion to approve the 2027 Fountaindale Public Library District Board Meeting Schedule.

MINUTES OF A PUBLIC HEARING OF THE BOARD OF TRUSTEES OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT WILL AND DUPAGE COUNTIES, ILLINOIS

HELD SEPTEMBER 17, 2026

BOLINGBROOK, ILLINOIS

A public hearing to review the Budget & Appropriation Ordinance Fiscal Year 2026/2027 of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, September 17, 2026 at 6:30 p.m.

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Bobby Armstrong, Marcelo Valencia, Kathryn Spindel, Sarah Siska and Celeste Bermejo.

ABSENT

Trustee Meraj Alam and Trustee Jim Daunis Jr.

Trustee Alam entered at 6:40 p.m.

Trustee Daunis entered at 6:49 p.m.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Sarah Saltzman, Tana Petrov, Carolyn Boyer, Jeremiah McClendon and Nick Shostok.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett, Al Freeman and Francesca Saltzman Freeman.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the public hearing agenda. A motion was made by Siska, seconded by Armstrong.

AYES:	Armstrong, Valencia, Spindel, Siska, Bermejo
NAYES:	None
ABSENT:	Alam, Daunis

COMMENTS FROM THE PUBLIC

No comments were made.

Trustee Alam entered at 6:40 p.m.

Trustee Daunis entered at 6:49 p.m.

ADJOURNMENT

A motion to adjourn the meeting at 6:59 p.m. was made by Daunis, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approved: _____
Robert Armstrong, Secretary

_____
Celeste M. Bermejo, President

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT WILL AND DUPAGE COUNTIES, ILLINOIS

HELD SEPTEMBER 17, 2026

BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held in the Margaret J. "Peggy" Danhof Board Room, 300 West Briarcliff Road, Bolingbrook, Illinois on Thursday, September 17, 2026 at 7 p.m.

CALL TO ORDER

The meeting was called to order at 7 p.m. by President Celeste Bermejo.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Bobby Armstrong, Marcelo Valencia, Kathryn Spindel, Sarah Siska, Meraj Alam, Jim Daunis Jr. and Celeste Bermejo.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Juanita Lennon, Sarah Saltzman, Tana Petrov, Carolyn Boyer, Jeremiah McClendon and Nick Shostok.

Nancy Korczak was present online.

PUBLIC PRESENT

The following public was present: Jody Hargett, Francesca Saltzman Freeman, Al Freeman and Ashley Howard.

AGENDA APPROVAL

Following the Pledge of Allegiance, Bermejo asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Daunis.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

MINUTES OF THE BOARD MEETING – AUGUST 20, 2026

The minutes of the board meeting held August 20, 2026 were presented. A motion to approve the minutes was made by Spindel, seconded by Valencia. Minutes were approved as read.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

EMPLOYEE RECOGNITION

President Bermejo recognized Jeremiah McClendon for his five years of service with a certificate. Bermejo also recognized Sarah Saltzman for her 15 years of service and presented her with a certificate and award.

COMMENTS FROM THE PUBLIC

No comments were made.

FRIENDS OF THE LIBRARY

Jody Hargett thanked the library for the Friends' Annual Appreciation Dinner last week. The Friends' honored their past Presidents to celebrate the 45th anniversary of the organization. Lynn Dempsey was elected as the new Vice President. Lastly, the Friends have now received 41 free book prize coupons from the 2026 Summer Adventure.

NEW BUSINESS

Approval of Ordinance 2026-3, Budget & Appropriation Ordinance Fiscal Year 2026/2027

Mills discussed the ordinance, which was based on the working budget that was approved in July.

A motion to approve Ordinance 2026-3, Budget & Appropriation Ordinance Fiscal Year 2026/2027 was made by Spindel, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approval of Chief Fiscal Officer's Certificate of Revenues by Source

Mills discussed how this document relates to the Budget & Appropriation Ordinance.

A motion to approve the Chief Fiscal Officer's Certificate of Revenues by Source was made by Valencia, seconded by Armstrong.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

LIBRARY PROJECTS

Staff and Tria Architecture reviewed the submittals for the interior lighting project and shared the changes with the contractor to order the equipment. The contractor will then provide a schedule soon.

Regarding the Children's shelving project, the toe kicks have been delivered and installed. About 30 were missing and the library is working with the manufacturer to resolve the issue.

Both the parking lot and monument sign projects have been completed.

CORRESPONDENCE

None.

TREASURER'S REPORT

The Treasurer's Report for August 2026 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – September 2026

Bills paid for the month of September 2026 in the amount of $77,749.54 was presented for approval. Motion to approve was made by Siska, seconded by Alam.

AYES:	Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES:	None
ABSENT:	None

Bills Payable Report – September 2026

Bills payable for the month of September 2026 in the amount of $278,839.99 was presented for approval. Motion to approve was made by Daunis, seconded by Armstrong.

AYES:	Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo
NAYES:	None
ABSENT:	None

DIRECTOR'S REPORT – AUGUST 2026

Mills reported that he presented the Illinois Library Association's Public Policy Committee recommendations to the association's Executive Board.

The first Pinnacle Library Cooperative Conference was held on Friday, August 7 and was very successful.

The library received a Request For Reconsideration of library materials by a patron regarding a YA graphic novel.

UNFINISHED BUSINESS

None.

REPORTS

Building

None.

Finance

None.

Strategic Plan

None.

Internal Board Operations

None.

AGENDA BUILDING FOR THE NEXT MEETING

There will be three new business items from LIMRICC on the October agenda.

ANNOUNCEMENTS

Trustee Spindel read a memorial from President Margaret J. "Peggy" Danhof in honor of former Trustee Tom Gilligan.

The Village of Bolingbrook will be honoring the Friends of Fountaindale with a proclamation on Tuesday, October 13 at 7:30 p.m.

Trustee Valencia wished the Board a Happy Mexican Independence Day.

The Bolingbrook Community Closet distributed 75 dresses and over a 100 ties at the Homecoming Pop-ups at both Bolingbrook and Romeoville High Schools.

The Board congratulated the Daunis Family on being named the 2026 "Family of the Year."

The Knights of Columbus will be holding their Tootsie Roll drive this weekend.

Early voting for Will County residents starts at the library on Monday, October 19 in Meeting Room B.

ADJOURNMENT

A motion to adjourn the meeting at 7:32 p.m. was made by Daunis, seconded by Valencia.

AYES: Armstrong, Valencia, Spindel, Siska, Alam, Daunis, Bermejo

NAYES: None

ABSENT: None

Approved: _____
Robert Armstrong, Secretary

_____
Celeste M. Bermejo, President

STATE OF ILLINOIS)
) SS
COUNTIES OF WILL)
AND DUPAGE)

CERTIFICATION OF AUTHENTICITY

I, Robert Armstrong, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS, and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Ordinance adopted on the 15th day of October, 2026, at a meeting of the Board of Trustees of The Fountaindale Public Library District. I further certify that the Ordinance was published on the day of the 22nd of October, 2026, in The Bugle Newspaper.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS, this 15th day of October, 2026.

_____

Robert Armstrong, Secretary
Fountaindale Public Library District
Will & DuPage Counties, Illinois

PUBLIC NOTICE

PUBLIC NOTICE is hereby given that, by Ordinance adopted on the 15th day of October, 2026, the Board of Trustees of The Fountaindale Public Library District determined to levy a special tax of .02% of the value of all the taxable property in the District, as equalized or assessed by the Department of Revenue, for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs and alterations of library buildings and equipment, said tax levy to be effective for the 2027 – 2028 fiscal year.

The question of levying a 0.02% tax shall be submitted to the electors of the District if a petition is filed with the Board signed by 4,110 registered voters in the District asking that the question of levying said 0.02% tax be submitted to the electors of the District. Said petition must be filed within thirty (30) days after publication of this Public Notice. The date of the prospective referendum is April 06, 2027.

A petition form may be obtained from the District Secretary.

The text of said Ordinance is set forth below.

_____

Robert Armstrong, Secretary
Fountaindale Public Library District
Will & DuPage Counties, Illinois

ORDINANCE 2026-4

ORDINANCE DETERMINING TO LEVY AN ADDITIONAL TAX OF .02% FOR THE 2027–2028 FISCAL YEAR

WHEREAS, the Public Library District Act of 1991 (75 ILCS 16/35-5) authorizes the Board of Trustees to levy a special tax in addition to the annual public library district tax for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs and alterations of library buildings and equipment; and

WHEREAS, the amount of said special tax is .02% of the value of all the taxable property in the District as equalized or assessed by the Department of Revenue; and

WHEREAS, the Board of Trustees deems it advisable and necessary to levy said special tax for the 2027–2028 Fiscal Year for the purposes hereinbefore set forth.

NOW, THEREFORE, BE IT ORDAINED AND DETERMINED by the Board of Trustees of The Fountaindale Public Library District that for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs and alterations of library buildings and equipment, a special tax of .02% of the value of all taxable property in the District, as equalized or assessed, shall be levied for the Fiscal Year 2027–2028.

FURTHER, a copy of this Ordinance shall be published in the Bugle Newspaper within fifteen (15) days after the date of adoption of this Ordinance in the form provided by law and shall be posted at each library operated by the District.

FURTHER, this Ordinance shall be in full force and effect from and after its adoption as provided by law.

ADOPTED this 15th day of October, 2026 by the Board of Library Trustees of THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT, WILL AND DUPAGE COUNTIES, ILLINOIS.

_____

Celeste M. Bermejo, President
Fountaindale Public Library District
Will & DuPage Counties, Illinois

ATTEST:

_____

Robert Armstrong, Secretary
Fountaindale Public Library District
Will & DuPage Counties, Illinois

RESOLUTION 2026-6

TRUTH IN TAXATION LAW RESOLUTION

RESOLVED, by the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois ("Library District") that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the "Truth in Taxation Law":

1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Library District, plus any amount abated by the Library District before extension, upon the final 2025 real estate tax levy of the Library District (2026 tax bill) is $11,099,965.

2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed to be levied by the Library District for 2026 (2027 tax bill) is $11,652,743.

3. Based on the foregoing, the estimated percentage increase in the proposed 2026 aggregate levy over the amount of real estate taxes extended upon the final 2025 aggregate levy is 4.98%, and that, accordingly, no public hearing or publication is required under the Truth in Taxation Law.

AYES:

NAYS:

ABSENT:

Passed this 15th day of October, 2026.

_____
Celeste M. Bermejo
President, Board of Library Trustees

ATTEST:

_____
Robert Armstrong
Secretary, Board of Library Trustees

September 25, 2026

VIA E-MAIL
(1) Page(s) Inclusive
pmills@fountaindale.org

Mr. Paul Mills, Executive Director
Fountaindale Public Library District
300 W. Briarcliff Road
Bolingbrook, Illinois 60440

Re: Fountaindale Public Library District
Trolley Modifications Summary

Dear Mr. Mills:

At the owner's request, Tria has solicited a proposal from Bear Construction to perform modifications to the existing trolley system. Per the safety inspection provided by the Owner, the trolley system no longer meets current safety requirements and requires a multiple tie-off points.

Sincerely,

TRIA ARCHITECTURE, INC.
Ronald E McGrath, AIA, LEED AP
Principal Architect

Attachments: None

cc: Tasos C. Priovolos, Facilities Manager

File Name: 25063LTR092526-Trolley Summary.docx

RESOLUTION 2026-7
AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRICC) TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT

WHEREAS, the Intergovernmental Agreement providing for Risk Management and authorizing membership in the Library Insurance Management and Risk Control ("LIMRiCC") (hereinafter referred to as "Agreement") has been amended from time to time by the Members of LIMRiCC to adhere to the changing needs of the Members of LIMRiCC and to reflect the current policies and practice; and

Whereas, the Board of the Library of the Insurance Manage and Risk Control Combination desires to now propose substantive changes to the IGA that will update the LIMRiCC Intergovernmental Agreement; and

Whereas, the Board of the Library of the Insurance Management and Risk Control Combination believes it is in the best interest of LIMRiCC to make such changes.

NOW THEREFORE, BE IT RESOLVED by the President and the Board of the Library and Insurance Management and Risk Control Combination ("LIMRiCC"), as follows:

Section 1: That the recitals set forth above are incorporate as Section 1 of this Resolution.

Section 2: It is proposed that "Public Libraries" are included as an entity that can enter into a contract with LIMRiCC, along with "Library Districts, [Public Libraries], Boards of Library Trustees, Library Systems, and Intergovernmental Entities that provide services to Public Library Districts."

Section 3: It is proposed that Article I (C)(2) "Agreements of Members" be amended to: "The LIMRiCC **Board** may contract with private or public ~~corporations~~ **consultants** for assistance in the processing of claims and the member will share in the cost of administering and paying the claims as provided in this contract."

Section 4: It is proposed that Article I (C)(3) "Agreements of Members" be amended to: ""The member shall make these payments in equal quarterly installments due on the 15th day of April, July, October and January of each year. A late fee of ~~$50.00~~ **one hundred ($100.00)** dollars will be issued for any paperwork or payment submitted after the due date. The Board of LIMRiCC shall have the authority to increase the late fee by up to ten percent (10%) in a calendar year."

Section 5: It is proposed to eliminate outdated language in Article I (E)(1) "Period of Coverage": ~~"The initial coverage provided by LIMRiCC shall include all claims by members for persons whose employment is terminated by such member during the period from July 1, 1993, through December 31, 1993.~~ Coverage shall be continued from year to year ~~thereafter~~ on a calendar year basis, unless terminated therein."

Section 6: It is proposed that Article II "The Self-Insurance Program" of the former agreement be entirely eliminated. This is an insurance product no longer provided by LIMRiCC.

Section 7: It is proposed that in the updated IGA, the new Article II be titled, "EMPLOYEE BENEFIT INSURANCE PROGRAM"

Section 8: It is proposed that in Article II (A)(1) "Purchase of Health Insurance Plan" that "Health Insurance" be added to the list of the products that LIMRiCC provides to its members:

- Health Insurance
- Life insurance Benefits
- Accidental Death and Dismemberment Benefits
- Employee Assistance Benefits
- Dental Insurance
- Vision Insurance

Section 9: It is proposed that in Article II (A)(1) "Purchase of Health Insurance Plan" that language be added allowing former members of the WIN network to purchase short-and long-term disability insurance: "Furthermore, short term and long term disability insurance will be offered to current members of LIMRiCC who were members of the Wellness Insurance Network (WIN) as of September 1, 2026. Notwithstanding anything to the contrary in this Section H, individuals who were receiving disability coverage from Member as of 1/1/2026 and were considered part-time employees but only worked a minimum of 17.5 hours per week will remain Qualified Employees solely for the purposes of receiving disability coverage. By arranging for the purchase of these insurance products on behalf of all Members, LIMRiCC can achieve savings in premiums."

Section 10: It is proposed that in Article II (A)(2) "Changes in Participant Administration Fee" that the words "or special" be added to a sentence: "The Board of Directors has the authority to change any component of the Administrative fee at any regular **or special** meeting of the Board of Directors, provided all Members of the Insured Participants of the Program have been provided with thirty (30) days' notice of said meeting and of the proposed change to the Base Administration Fee and/or the Participant Administration Fee, which proposed change must be included on the meeting agenda."

Section 11: It is proposed that in Article II (H) "Employee Qualifications" that the following bolded print be added: "Members may set stricter requirements for their employees to be eligible for the Program, except that Members are required to provide and pay for life insurance for all full-time employees **on an employer-paid basis** unless a full-time employee specifically opts out of the life insurance benefit. **Employees may opt out of the life insurance coverage and Members may offer voluntary life insurance for those seeking additional coverage.** Each member is responsible for retaining and housing documentation [...]"

Section 12: It is proposed that in Article II (J) "Mandatory Member Meetings" that following bolded print be added: "Each Member must have at least one (1) representative (Library Director/Administrator, other administrators, or his/her designee) in attendance, either in person or via electronic attendance, at a minimum of one meeting per year. Effective

with the ~~2024~~ **2027** plan year, failure to have (1) representative attend without good cause, will result in a fee of **one hundred and fifty** ($150) **dollars."**

Section 13: It is proposed that in Article II (M) "New Membership" that new members, including members joining from the WIN pool must participate in the program for two years. It adds the following language: "New members must participate in the Program for at least two years."

Section 14: It is proposed that in Article II (O) "Refund Adjustment Policy for HIP" that "90 days" also be spelled out to 'ninety days.'

Section 15: It is proposed that in Article II (P) "Term of the Program" that outdated language be removed: "LIMRiCC has been operating a purchase of health insurance program since on or about March 1, 1994 for the purchase of health insurance products. This ~~revised Article III and Program amends LIMRiCC's purchase of health insurance program and shall become effective on the 1st day of December, 2015, provided that by such date that there are no less than twenty (20) members of LIMRiCC who have elected in writing to participate in the Program, and~~ shall continue in effect ~~thereafter~~ until terminated."

Section 16: It is proposed that in Article II (P)(1): "Term of the Program" that the following bolded language be added: "Members shall have the right to cancel participation in the Program by providing **one hundred and twenty** (120) days written notice to the Board of Directors. **In the event that a Member cancels participation in the Program, the Member will not be allowed to rejoin unless at least two (2) years have passed and the member has at least fifty-one (51) enrolled lives for six (6) consecutive months."**

Section 17: It is proposed that the email address be changed from ~~mtannehill@limricc.org~~ to benefits@limricc.org for the purposes of notices or communication with LIMRiCC electronically.

Section 18: It is proposed that in Article III (A)(2) to reword this clause thusly: "To furnish full cooperation ~~with LIMRiCC's attorney's, claims administrator~~ **by ~~with~~** any agent, employee, officer, or independent contractor **with** LIMRiCC's **attorneys or claims administrator** relating to the purposes and powers of LIMRiCC.

Section 19: It is proposed that Article III (B) (3) "Rights of Members" that the outdated language relating to Metropolitan Library System be eliminated: ~~When rights of Members to participate in benefits are dependent on the length of time in participation, the member shall be credited for its participation in the predecessor programs of the Metropolitan Library System (formerly Suburban Library System)."~~

Section 20: The proposed effective date of the amendments is December 16, 2026.

Section 21: That the President of the Board is authorized and directed to sign and the Secretary is authorized and directed to attest to this Resolution.

Section 22: This Resolution shall be in full force and effect immediately upon its adoption.

Adopted by the Library Insurance and Risk Control Combination this 16th Day of September, 2026.

Adopted by the Fountaindale Public Library District, this 15th day of October, 2026.

_____
Celeste M. Bermejo
President, Board of Library Trustees

ATTEST:

_____
Robert Armstrong
Secretary, Board of Library Trustees

RESOLUTION 2026-8

AMENDING THE AMENDED BY-LAWS OF THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRICC) ORGANIZATION TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE BY-LAWS OF THE ORGANIZATION

WHEREAS, the By-Laws governing the organization of the Library Insurance Management and Risk Control Combination ("LIMRiCC") has been amended from time to time by the Members of LIMRiCC to adhere to the changing needs of the Members of LIMRiCC, the organization itself, and to reflect the current policies and practice; and

Whereas, the Board of the Library of the Insurance Manage and Risk Control Combination desires to now propose substantive changes to the By-Laws that will update the LIMRiCC By-Laws; and

Whereas, the Board of the Library of the Insurance Management and Risk Control Combination believes it is in the best interest of LIMRiCC to make such changes.

NOW THEREFORE, BE IT RESOLVED by the President and the Board of the Library and Insurance Management and Risk Control Combination ("LIMRiCC"), as follows:

Section 1: That the recitals set forth above are incorporate as Section 1 of this Resolution.

Section 2: It is proposed that in Article I, "Change of Name," that the entity's name **remain** Library Insurance Management and Risk Control Combination that is "voluntarily established by contracting Library Systems, ~~including the Metropolitan Library System~~, Boards of Library Trustees, **Public Libraries**, Library Districts, and

Intergovernmental Entities that provide services to Public Libraries, Library Districts, and Library Systems (Members)."

Section 3: It is proposed that Article II "The Previous Programs" be renamed to "Purpose-Limitation of Participation".

Section 4: It is proposed that the first paragraph of Article II "Purpose –Limitation of Participation" be amended to read **(Bolded is added text)**: "The purpose of LIMRiCC is to provide conventional insurance coverage and/or self-insurance for claims against its Members, including any one or more of the following types of insurance coverage: **Health; Life; Accidental Death and Dismemberment; Employee Assistance Program; Dental; Vision; certain ancillary voluntary products; Unemployment Compensation. Furthermore, long-term disability will be offered to current members of the Wellness Insurance Network (WIN) as of September 1, 2026."**

~~Building and Contents General~~

~~Liability~~

~~Automobile Liability~~

~~Errors and Omissions~~

~~Worker's Compensation~~

~~Boiler and machinery~~

Section 5. It is proposed to eliminate outdated language in Article II "Purpose-Limitation of Participation" regarding previous programs: ~~"The following programs have previously been established by agreement between the Suburban Library System, Metropolitan Library System, and participating Libraries:~~

~~A. The Unemployment Compensation Pool~~

~~B. The Program providing Joint Self Insurance~~

~~These Programs established by LIMRiCC are referred to herein as the "Previous Programs."~~

~~It is the intent that the Previous Programs be continued through the agreements with LIMRiCC without interruption of coverage and providing credits where indicated from the prior coverage.~~

~~All credit balances in Member's accounts under the Previous Programs shall be transferred to the Member's accounts under the LIMRiCC Program. There shall be no interruption of coverage from the Previous Program."~~

Section 6: It is proposed that Article IV "Directors and Officers," paragraph A, be amended. Text that is bolded is added. "There is hereby established a Board of Directors of LIMRiCC. The Board of Directors of LIMRiCC **currently** ~~shall~~ consists of **five** Board members at Large. **Effective January 1, 2027, four (4) current members of WIN will join the Board thereby creating a Board of nine (9) members. At the first Board meeting in January 2027, Board Officer Elections shall take place as provided in paragraph E below."**

Section 7: It is proposed that in Article IV, (B) "Directors and Officers", the paragraph be modified as followed. **Bolded** text is additional text: **"In Spring 2027 and each Board election thereafter,** the call for **Board** candidates will be conducted from January 1 to January 31 with the electronic voting to be held from February 15 through March 31. Each Member will have one (1) vote for each slated position. ~~No individual will serve more than two (2) consecutive terms as Board Member at Large.~~ **Unless**

otherwise specified in Paragraph C, the term for the Board Member at Large is three (3) years."

Section 8: It is proposed that in Article IV (C) "Directors and Officers" that the paragraph be modified as follows. **Bolded** text is additional text: The first term for Board Members shall begin on April 1, 2010. For the, **Spring 2027 elected** term, the three **seven** Board members who receive the most votes shall serve for three two years, **the candidate with the eighth highest vote will serve for two years, and the candidate with the ninth highest vote will serve for one year.** In the event of a tie, the Board members that will serve for two years will be determined by a lottery. **The intent is for the Board to be comprised of nine (9) for the 2027 term, eight (8) for the 2028 term, and seven (7) for the 2029 term and thereafter.** [...] Thereafter all Board Members shall serve for ~~two~~ **three** year terms."

Section 9: It is proposed that in Article IV (E) "Directors and Officers" that the paragraph be modified as follows. **Bolded** text is additional text: "The Board of Directors of LIMRiCC shall **elect** ~~appoint~~ from among their number a Chairman, **President**, a Vice-President, Secetary, and Treasurer. The Board of Directors may also appoint additional officers and assign duties to them. **At the first Board meeting in January 2027, Board Officer elections shall take place. Officer elections shall again take place in June/July 2027 once the newly elected board is seated."**

Section 10: It is proposed that in wherever in the bylaws the text uses the term Chairman, it should be now be replaced with the term **President**. It is further proposed that wherever the text uses the term Vice-Chairman, it should be replaced with the term **Vice President**.

Section 11: It is proposed that in Article IV (K) "Directors and Officers" that the following **bolded** print be added: "[...] At least four (4) prior written notice of regular of special meetings shall be given to all Directors and an Agenda specifying the subject of any special meeting shall accompany any such notice. Such notice may be given by

electronic mail or US mail. **Remote attendance is permitted subject to the in-person attendance of a quorum."**

Section 12: It is proposed that in Article V (A)(1) "Power of the Board of Directors" that following bolded print be added: ""LIMRiCC staff **and agents** are designated to managed the LIMRiCC programs, provided the annual compensation for these services shall not exceed the following without the consent of fifty percent (50%) of the Members."

Section 13: It is proposed that in Article VI(C) "Liability of LIMRiCC, Its Officers and Directors" that language be added saying: **"The Board will obtain standard Director and Officers and Errors and Omissions coverage policies for the Board Members."**

Section 14: It is proposed that in Article IX that the LIMRiCC address be mo**dified to the current address: 668 N. River Rd, Naperville, IL 60563.**

Section 15: The proposed effective date of the amendments is December 16, 2026.

Section 16: That each Member that will be affected by these proposed amendments shall receive written notice of proposed amendments and the date on which the amendment is to become effective, together with a ballot for voting to approve or disapprove the proposed amendments. The notice shall be given not more than 90 days before the proposed effective date of the amendment, either by electronic mail or the US mail.

Section 17: That the proposed amendments set forth in this Resolution shall be adopted upon receiving the affirmative vote of at least two-thirds (2/3) of the Members entitled to vote on such amendment.

Section 18: That the President of the Board is authorized and directed to sign and the Secretary is authorized and directed to attest to this Resolution.

Section 19: This Resolution shall be in full force and effect immediately upon its adoption.

Adopted by the Library Insurance and Risk Control Combination this 16th Day of September, 2026.

Adopted by the Fountaindale Public Library District, this 15th day of October, 2026.

_____
Celeste M. Bermejo
President, Board of Library Trustees

ATTEST:

_____
Robert Armstrong
Secretary, Board of Library Trustees

RESOLUTION 2026-9

RESOLUTION PROVIDING FOR THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION ("LIMRICC")

BE IT RESOLVED by the Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois (hereinafter referred to as the "Library") as follows:

1. Authority: This Resolution is adopted pursuant to the Intergovernmental Cooperation of the Clause of the Constitution of the State of Illinois, the Intergovernmental Cooperation Act, the Library Systems Act, and the Illinois Public Library District Act (or the Illinois Local Library Act where applicable).

2. Findings:

    A. The Library Insurance Management and Risk Control Combination (LIMRiCC) has heretofore been established by Intergovernmental Agreement among existing public libraries and library systems to provide the following programs:

____ 1. The Unemployment Compensation Program

____ 2. The Employee Benefits Program

A copy of the Intergovernmental agreement providing for these programs is attached hereto as Exhibit A.

    B. It is in the best interest of the Library to participate in such of the above programs as are indicated by a checkmark in the appropriate box.

3. Authorization: That the President and the Secretary of this Library are, therefore, authorized and directed to execute an Intergovernmental agreement providing for the risk management and authorizing Membership in LIMRiCC for the programs hereinabove indicated, the Intergovernmental Agreement to conform substantially to the Intergovernmental Agreement attached hereto as Exhibit A and effective on January 1, 2027.

Adopted this day 15th of October, 2026, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

Approved this 15th day of October, 2026.

_____
Celeste M. Bermejo
President, Board of Library Trustees

ATTEST:

_____
Robert Armstrong
Secretary, Board of Library Trustees

LIMRiCC

The Library Insurance Management and Risk Control Combination

INTERGOVERNMENTAL AGREEMENT

PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)

AMENDED DECEMBER 16, 2026

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INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)

In consideration of the agreements hereinafter provided, the Board of Trustees of the _____, hereinafter referred to as "Library" or "Member" and the Library Insurance Management and Risk Control Combination, hereinafter referred to as "LIMRiCC" (an intergovernmental entity voluntarily established by contracting Library Systems, Public Libraries, Boards of Library Trustees, Library Districts and Intergovernmental Entities that provide services to Public Libraries, Library Districts and Library Systems), agree as follows:

The _____ Public Library agrees to participate in the following Programs (the Programs) with LIMRiCC:

☐ The Unemployment Compensation Program (UCGA)

☐ The Employee Benefit Insurance Program.

ARTICLE I. The Unemployment Compensation Claim Program

A. Findings and Authority.

1. Unemployment claims against Library Districts, Public Libraries, Boards of Library Trustees, Library Systems, and Intergovernmental Entities that provide services to Public Libraries, Library Districts and Library Systems can be handled more economically and efficiently if claims are processed on a volume basis.

2. The centralization of administration of these claims is consistent with the goals of the Intergovernmental Cooperation Clause of the Constitution of

the State of Illinois (Article VII, Section 10) and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) and is further authorized by 820 ILCS 405/1405.

3. The members and LIMRiCC, therefore, agree to the Provisions hereinafter set forth for the centralized management of unemployment compensation claims.

B. Definitions – (Article I).

Unless otherwise indicated, terms used herein are defined as provided in "An Act in Relation to Unemployment insurance" approved June 30, 1937, as amended

"Claims" – The Unemployment Compensation Claims made against the Members.

"Final Rate" is defined as fifteen percent of the Rate. In other words, "Final Rate" = Rate/(1-.15).

"Investment Dividend" is defined as Investment Income, if greater than zero.

"Investment Income" is defined as the Total Dividend minus the Underwriting Dividend.

Where the term "LIMRiCC" is used, it shall include LIMRiCC and any private or public corporation it shall retain to assist in the administration and payment of claims unless the context indicates otherwise.

When the term "Member" is used, it shall refer to any entity participating in the Unemployment Compensation Program.

"Member employee" shall include each employee of the Member covered by the Unemployment Compensation Act.

"Member Experience" is defined as the sum of three years of claims divided by the sum of three years of taxable payroll for each Member. In other words, "Member Experience" = Sum ("3 years of claims") / Sum ("3 years of taxable payroll").

"Member Investment Dividend" is defined as the Investment Dividend multiplied by the Premium divided by the total premium. In other words, "Member Dividend" = Investment Dividend * Premium/Total Premium.

"Member Profit" is defined as premium minus claims, where premiums exceed claims.

"Pooled Account" – All assets of LIMRiCC devoted to the Unemployment Compensation Program.

"Pool Experience" is defined as the total of three years of claims divided by the total of three years of taxable payroll for the pool. In other words, "Pool Experience" = Total 3 years of claims / Total 3 years of taxable payroll.

"Pool Profit" is defined as the sum of "Member Profit."

"Profitable Members" – means those Members whose premiums exceed claims made.

"Program" – The Unemployment Compensation Program pursuant to this Agreement.

"Rate" is defined as fifty percent of the Member Experience plus fifty percent of the Pool Experience. In other words, "Rate" = ½ x Member Experience + ½ x Pool Experience.

"Reserve Account" – An account to be maintained at $1,000,000 subject to temporary reductions for payment of mandated claims, and not available for refunding except on the termination of the Unemployment Compensation Program.

"Underwriting Dividend" is defined as the Underwriting Income, if greater than zero.

"Underwriting Income" is defined as the total premiums subtracting the total claims.

C. Agreements of Members

1. To designate LIMRiCC to process the claims of the Member.

2. That LIMRiCC Board may contract with private or public consultants for assistance in the processing of claims and the member will share in the cost of administering and paying the claims as provided in this contract.

3. That each year this Agreement is in effect, each Member shall pay to LIMRiCC:

   a. The Rate multiplied by the wage base set by the State of Illinois; and

   b. The Final Rate, as defined herein.

   The Member shall make these payments in equal quarterly installments due on the 15th day of April, July, October and January of each year. A late fee of one hundred ($100.00) dollars will be issued for any paperwork or payment submitted after the due date. The Board of LIMRiCC shall have the authority to increase the late fee by up to ten percent (10%) in a calendar year.

4. At such time as merit rating is established for the Member, as hereinafter provided, the above payments shall be adjusted accordingly.

5. To elect to be a reimbursing employer during the term of this Agreement.

6. That appropriate personnel of the Member will attend meetings conducted by LIMRiCC regarding procedures to reduce claims and that the Member will utilize these procedures.

7. To cooperate in all respects with LIMRiCC so that it can exercise the rights, duties and obligations of the Member as an employer concerning claims.

8. To provide LIMRiCC or its designee with information regarding the facts and circumstances of the termination of any of the Member employees within one working day from termination.

9. To furnish LIMRiCC with copies of all reports of Member employees required by the State pursuant to the Unemployment Compensation Act.

10. To permit inspection and audit of Member payroll records by LIMRiCC at such times as the inspection or audit does not interfere with the conduct of business. The Member will provide LIMRiCC with a copy of the quarterly report of Member employees.

11. To comply with such other reasonable rules and regulations as may be established by LIMRiCC for the administration of the Agreement.

12. To permit LIMRiCC to elect not to protest or object to claims or file appeals for allowed claims, provided that the Member shall have the option to defend the claims itself if LIMRiCC elects not to defend. The Member must notify LIMRiCC within two (2) working days of the receipt of the claims, but not later than the due date of any protests, objections or appeals to such claims, if the Member wishes to exercise its option to defend the claims. If the Member has timely notified LIMRiCC of the Member's exercise of this option, LIMRiCC will advise the Member within two (2) working days of the receipt of the claim by LIMRiCC, but not later than the due date of protests, objections, or appeals to such claims, if LIMRiCC elects not to defend.

13. To furnish LIMRiCC, or its designee, notice of claims within two working days of the receipt of the claims by the Member, but not later than the

due date of any protests, objections or appeals to such claims. In addition, the Member will furnish LIMRiCC such information regarding the claims as LIMRiCC may require.

14. To furnish a power of attorney or similar authority to the agent processing claims on behalf of LIMRiCC.

D. Powers and Duties of LIMRiCC

The powers and duties of LIMRiCC are as follows:

1. To act as the designated agent of the Member in the processing and defending of claims subject to the right of LIMRiCC to delegate these responsibilities as provided herein, and to deposit all payments received pursuant to this Agreement in a separate and distinct bank account to be held, administered and paid over as herein provided. Where funds are available for investment they will be deposited in interest bearing accounts or otherwise lawfully invested.

2. To pay allowed claims against Member employers.

3. To file in the name of and in behalf of Member, protests, objections or appeals to claims that, in the judgment of LIMRiCC, are filed by claimants who are not eligible or who are disqualified pursuant to the Unemployment Compensation Act. LIMRiCC, in its determination, shall exercise that judgment usually exercised by responsible private employers under similar circumstances.

4. To cause an evaluation to be conducted for appropriate Member personnel.

5. To cause training programs concerning the Unemployment Compensation Act to be conducted for appropriate Member personnel.

6. To assist in filing for a refund with the IDES.

7. To maintain a separate record of the contributions made and the claims paid attributable to each Member, that shall be deducted from the credit balance.

8. To pay the reasonable charges attributable to the services rendered pursuant to this Program from first, the interest earned, and if this is insufficient, from the principal of the fund. These charges shall include, but not be limited to, contract payments for the services for audit expenses, attorneys' fees, equipment, supplies, reimbursement to LIMRiCC for its services and use of its facilities as provided in the By-Laws of LIMRiCC.

   The LIMRiCC Board of Directors shall manage or contract for services for this Program, provided the annual compensation for these services shall not exceed the Final Rate without the consent of fifty percent (50%) of the Members.

9. To set the Rate for each Member as based on the experience of the Pool ("Pool Experience") and the experience of the individual Member ("Member Experience"). The Rate is calculated by adding ½ multiplied by the Member Experience to ½ multiplied by the Pool Experience. For new members, defined as those with less than three years experience in the Program, the Rate is calculated using the Pool Experience only.

10. To set forth as in the same manner as in Paragraph 9, if the evaluation establishes that the Member has a deficit balance, a merit rating may be established in excess of 2% but no more than 5%.

11. To authorize LIMRiCC at its option to purchase insurance from the Pooled Account to cover claims.

E. Period of Coverage, Withdrawal and Termination

1. Coverage shall be continued from year to year on a calendar year basis, unless terminated as provided herein. In the event of termination by a Member, assets remaining in the Member's account and reserve account shall not be refunded. Members terminating with a deficit balance shall reimburse LIMRiCC for the deficit. Either party may terminate its participation in the Pooled Account pursuant to this Agreement by giving written notice at least ninety (90) days prior to December 31 of any year this Agreement is in effect and the withdrawal will then be effective as of December 31 of the year of withdrawal.

2. LIMRiCC shall continue to cover all claims of the Member's employees whose employment was terminated by the Member during the period this Agreement is in effect, provided the member is not in default; and provided further the Member shall pay any deficit in its account in the Pooled Account. A default in payment by the Member shall be deemed termination by the Member and LIMRiCC shall not cover claims made after the default.

ARTICLE II. Employee Benefit Insurance Program

A. Purpose.

It is the purpose of this agreement to create a program of LIMRiCC, namely, the Employee Benefit Insurance Program ("Program"). The Program shall consist of two (2) components: (1) the Purchase of Health Insurance Plan ("PHIP") and (2) the Self-Insured Health Insurance Plan ("SHIP"). For Administrative purposes, the Plans shall be collectively referred to as Health Insurance Plans ("HIP").

The creation of the various funds and accounts established as part of this Program are not intended by the Members or LIMRiCC to constitute the transaction of an insurance business within the State of Illinois. The intent of the parties is to

separately establish a benefits program and to utilize LIMRiCC to achieve reduced costs of administration and insurance purchases by providing similar services to all Members and to require the Members to pay for and share the costs of such benefits.

1. Purchase of Health Insurance Plan ("PHIP")

Through PHIP, LIMRiCC shall provide for the purchase, on behalf of its Members, of certain insurance coverage for employees, spouses and dependents ("Insured Participants") of Members, under the terms and conditions set forth herein and in the By- Laws of LIMRiCC as in effect from time to time. Through PHIP, LIMRiCC will arrange for the purchase on behalf of Members of various insurance products, including, but not limited to, the following:

Health

Life Insurance Benefits;

Accidental Death and Dismemberment Benefits; Employee Assistance Program;

Dental Insurance; and Vision Insurance

Furthermore, short term and long term disability insurance will be offered to current members of LIMRiCC who were members of the Wellness Insurance Network (WIN) as of September 1, 2026. Notwithstanding anything to the contrary in this Section H, individuals who were receiving disability coverage from Member as of 1/1/2026 and were considered part-time employees but only worked a minimum of 17.5 hours per week will remain Qualified Employees solely for the purposes of receiving disability coverage. By arranging for the purchase of these insurance products on behalf of all Members, LIMRiCC can achieve savings in premiums.

2. Self-Insured Health Insurance Plan ("SHIP")

Through SHIP, LIMRiCC shall provide a self-insured health insurance plan that provides health insurance coverage, including prescription drug coverage, and dental insurance for Insured Participants of Members, under the terms and conditions set forth herein and in the By- Laws of LIMRiCC as in effect from time to time.

By operating a self-insured health insurance plan on behalf of all Members, LIMRiCC can achieve savings in premiums.

B. Authority

This agreement is authorized by the intergovernmental cooperation clause as set forth in Article VII, Section 10 of the Constitution of the State of Illinois; by 5 ILCS 220/6 et seq.; and by the provisions of the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et seq.)

C. Member Contributions

Members shall be responsible for paying three (3) separate fees to LIMRiCC: (a) the Administration Fee, (2) the PHIP Benefit Fee, and (3) the SHIP Benefit Fee ("Member Contributions"). LIMRiCC will invoice each Member for the amount of Member Contributions due on a monthly basis based on the coverage elected by the Member's Insured Participants. Each Member shall remit its payment of its Member Contributions to LIMRiCC by the due date shown on LIMRiCC's invoice.

D. Administration Fee

As part of its Member Contribution, each Member shall pay LIMRiCC an administration fee ("Administration Fee"). The purpose of the Administration Fee is to cover all administrative costs of LIMRiCC. The Administration Fee shall not cover the HIP third-party administrator fees, broker fees, or other fees specific to any HIP, including, but not limited to actuarial fees, legal fees, audit fees, etc. Members shall pay the Administration Fee regardless of whether they have Insured Participants enrolled in PHIP, SHIP, or both.

1. Participant Administration Fee

The Participant Administration Fee shall be announced at the Annual Fall Meeting for the new benefit year.

2. Changes to the Participant Administration Fee

The Board of Directors has the authority to change any component of the Administrative Fee at any regular or special meeting of the Board of Directors, provided that all of the Members with Insured Participants of the Program have been provided with thirty (30) days notice of said meeting and of the proposed change to the Base Administration Fee and/or the Participant Administration Fee, which proposed change must be included on the meeting agenda.

E. HIP Benefit Fee

The HIP benefit fee shall consist of the premium cost for each of the HIP insurance products plus any additional amounts necessary, as determined by the Board of Directors, for expenses and costs associated specifically with each respective insurance product ("HIP Benefit Fee"). A Member's total HIP Benefit Fee shall be calculated, for each available HIP insurance product, by multiplying the number of Insured Participants enrolled in a particular insurance product by the HIP Benefit Fee for that particular insurance product.

To determine the HIP premium cost, the Board of Directors shall consult with the HIP third party administrator to obtain a suggested premium amount. To determine all other expenses and costs associated with HIP, the Board of Directors will determine the appropriate other expenses and costs. The Board of Directors may adjust the suggested premium amount and any other fees or costs, in its discretion, to determine the final HIP Benefit Fee. The Board of Directors may adjust the suggested premium amount from the HIP third party administrator based on prior, current, or anticipated changes to claims, cash flow, and LIMRiCC membership, and any other factor in its discretion. Similarly, the Board of Directors may adjust the suggested expenses and costs based on its discretion. Unless decided otherwise in the Board of Directors' discretion, when determining whether to adjust the suggested premium amount, or any other expenses or costs of HIP, the Board of Directors shall attempt to maintain a balance in the HIP Account that is sufficient to pay approximately six (6) months of regular and ordinary claims without receipt of further HIP Benefit Fees.

In the event that the Board of Directors should fail to approve the amount of the HIP Benefit Fee for any given plan year, the HIP Benefit Fee shall be equal to 115% of the total expected cost as provided by the third-party administrator for the HIP Benefit Fee.

Members with Insured Participants enrolled in HIP shall be responsible for paying, as part of its Member Contributions, the premium cost of HIP Coverage plus any additional amounts necessary for expenses and costs associated with operating HIP ("HIP Benefit Fee"). The Members shall only pay the HIP Benefit Fee associated with the insurance products for which its' Insured Participants are enrolled.

F. Program Fund for all HIP Accounts

1. Withdrawal of Administration Fees.

All Administrative Fees shall be deposited to the Program Fund, and LIMRiCC shall withdraw the Administrative Fees thereafter to pay all appropriate costs and expenses.

G. HIP Supplemental Benefit Fee

If (a) a HIP Account is in jeopardy of not being able to pay claims or (b) a HIP Account balance is not sufficient to pay approximately six (6) months of regular and ordinary claims without further HIP Benefit Fees, the Board of Directors may increase the HIP Benefit Fee during a HIP plan year, provided that all of the Members with Insured Participants enrolled in HIP have been provided with fourteen (14) days notice of the reason for the increase in the HIP benefit fee and of the meeting at which the Board of Directors will vote on such increase.

H. Employee Qualification

Only Qualified Employees may become Insured Participants under the Program. To be a Qualified Employee for HIP, an individual must be a full-time employee of a Member or be a part-time employee of a Member who works a minimum of twenty (20) hours per week and has one year of service with the Member. Furthermore, Qualified

Employees for HIP Short Term and Long Term disability benefit coverage also includes individuals employed (1) prior to January 1, 2026 by WIN-Schaumburg for at least seventeen and a half (17.50) hours per week or (2) after January 1, 2026 by WIN-Schaumburg for at least thirty (30) hours per week. For HIP, effective January 1, 2016, Qualified Employees shall include Full-Time employees of a Member. For purposes of HIP, "Full-Time" shall mean the following: (1) for any Member that is an applicable large employer (as that term is defined under Code Section 4980H), full-time status may be determined using any permissible method under Code Section 4980H; and (2) for any Member that is not an applicable large employer, "full-time" shall mean 30 hours or more per week, on average; provided, however, that employees who work less than thirty (30) hours per week may continue to be Qualified Employees if they have been continuously enrolled in health insurance coverage with LIMRiCC prior to the establishment of HIP. If such an employee terminates participation in HIP, the employee cannot re-enroll unless he/she becomes a full-time employee and works a minimum of thirty (30) or more hours per week on average at the time of re-enrollment.

Members may set stricter requirements for their employees to be eligible for the Program, except that Members are required to provide and pay for life insurance for all full-time employees on an employer-paid basis unless a full-time employee specifically opts out of the life insurance benefit. Employees must, if desired, opt out of the life insurance coverage. Members may offer voluntary life insurance for those seeking additional coverage. Each Member is responsible for retaining and housing documentation of its requirements for eligibility either in the form of a written policy or resolution authorized by the Member's Board and documentation that substantiates that each of its Insured Participants is a bona fide Qualified Employee by January 15 of each year. In addition, each Member is required to provide LIMRiCC with a monthly listing of any new employees, newly eligible employees, terminated employees or any other change that would affect an employee's benefits by the first of the next billing month.

Members must certify to LIMRiCC that all of its Insured Participants are bona fide Qualified Employees. Each Member agrees to indemnify and defend LIMRiCC for any claims, damages, liabilities, losses, judgments, settlements, taxes, or fines resulting from an employee of the Member being enrolled in the Program without satisfying the requirements to be a Qualified Employee.

I. Claims

Any claim for benefits under a HIP insurance policy shall be made to the insurance company; and if this claim is denied, any appeal therefrom shall follow the insurance company's claims review policy.

Any claims for benefits under HIP shall be administered by the third-party administrator and any appeal therefrom shall follow the third-party administrator's policy. All claims decisions made by the third party administrator shall be respected by LIMRiCC and final. Each Member agrees to indemnify and defend LIMRiCC for any claims, damages, liabilities, losses, judgments, settlements, taxes, or fines resulting from any claims dispute regarding HIP benefits or any claims made against LIMRiCC.

J. Mandatory Member Meetings

LIMRiCC shall hold two (2) mandatory member meetings every year: (1) the Spring Renewal Meeting and (2) the Fall Renewal Meeting. LIMRiCC shall provide fourteen (14) days' notice to Members of the agenda and of all matters to be addressed at each mandatory member meeting.

The Spring Renewal Meeting shall be held on or before May 31st of each year to evaluate the operation of the Program and (a) discuss the HIP insurance products that will be purchased by LIMRiCC on behalf of the Members for the next policy period and corresponding HIP Benefit Fees and (b) discuss the HIP benefits for the next policy period, plan changes, if any, and corresponding HIP Benefit Fees, as well as the status of the HIP Account and its ability to pay claims.

The Fall Renewal Meeting shall be held on or before October 15th of each year to finalize and vote on (a) the Membership Contributions and (b) the benefits provided by all HIPs for the following year. A final decision regarding Membership Contributions, HIP benefits, and fees shall be made by a majority vote of the Board of Directors at its September meeting.

Each Member must have at least one (1) representative (Library Director/Administrator, other administrators, or his/her designee) in attendance, either in person or via electronic attendance, at a minimum of one meeting per year. Effective with the 2027 plan year, failure to have (1) representative attend without good cause, will result in a fee of one hundred and fifty ($150) dollars.

K. Powers and Duties of LIMRiCC

The powers of LIMRiCC to perform and accomplish the purposes set forth in this Agreement shall be the following and shall be exercised through the Board of Directors:

1. To purchase HIP insurance products on behalf of the Members;

2. To organize and operate HIP, including the hiring of a third party administer;

3. To determine all necessary fees for the operation of HIP, including any increase or supplemental HIP fees;

4. To terminate any Member for failure to perform obligations and duties as required by this Agreement or as otherwise permitted;

5. To retain brokers, actuaries, consultants or other professionals, who shall provide faithful performance of their respective duties and responsibilities and shall provide acceptable insurance coverage for errors and omissions;

6. To purchase stop loss or other additional insurance plans to limit the potential liability of LIMRiCC and to include any fees or expenses associated with said additional insurance in the HIP Benefit fee;

7. To employ agents, employees and independent contractors, including legal counsel;

8. To collect the Membership Contributions from the Members;

9. To recommend to Members programs and educational materials relating to claim management and reduction and to carry out educational and other programs relating to claim management and reduction;

10. To enter into written contracts to procure necessary services, supplies, insurance and/or property necessary to accomplish the purposes of the Program;

11. LIMRiCC shall not be responsible for the validity of any insurance policy issued hereunder, nor for the failure of the insurance company to make the payments provided for under any insurance policy, or for the action of any person which may delay, or render null and void or unenforceable, in whole or in part, any insurance policy issued under this Program; and

12. To carry out such other activities as are necessarily implied or required to carry out the purposes of the Program.

L. Powers and Duties of Members

It is the responsibility of the Member to select suitable insurance coverages for its employees and their respective spouses and dependents from the coverages available under the Program. The rights and conditions with respect to coverage and benefits under such insurance and the self-insured plan shall be determined by the respective insurance policies and plan, which policies and self-insured plan documents shall be incorporated herein by reference; and LIMRiCC shall have no liability for insurance benefits under HIP.

In the event of a conflict between the terms of this Program and (a) the terms of a HIP insurance policy which is then being used in conjunction with this Program or (b) the terms of the HIP plan document, the terms of said insurance policy and/or the HIP

plan document shall control as to those Members whose employees, and their respective spouses and dependents are receiving insurance coverage and benefits. For this purpose, the insurance policy and HIP plan document shall control in defining:

1. The persons eligible for insurance coverage;

2. The dates of their eligibility;

3. The conditions which must be satisfied to become insured, if any;

4. The benefits to be provided; and

5. The circumstances under which such insurance terminates.

M. New Membership

In the years that LIMRiCC is open to accepting new members as permissible by the provider, an application will be required for libraries considering joining the Program. New members must participate in the Program for at least two years. Upon approval, a new member will be required to:

1. Sign the IGA; and

2. Pay a non-reimbursable 2-month premium that will go into LIMRiCC's reserves. The premium will be based on the new member's enrollment and will apply to all HIP.

N. Late Payments

If a Member is more than sixty (60) days late after the issued date of the invoice in paying any Membership Contribution, said Member will be responsible for paying a late fee equal to five percent (5%) of all outstanding invoices. All late fees shall be deposited into the HIP Account. If a Member fails to make Membership Contribution for a period of three (3) months, the Board may vote to terminate the Member in accordance with this Agreement. All late fees shall be deposited into the HIP Account

O. Refund Adjustment Policy for HIP

In the event that an adjustment is necessary to a member's HIP invoice, a member can obtain a refund of up to ninety (90) days.

P. Term of the Program

LIMRiCC has been operating a purchase of health insurance program since on or about March 1, 1994 for the purchase of health insurance and other insurance products. This Program shall continue in effect until terminated.

1. Termination of Membership by Member

Members shall have the right to cancel participation in the Program by providing one hundred and twenty (120) days written notice to the Board of Directors. In the event a Member cancels participation in the Program, the Member will not be allowed to rejoin unless at least two (2) years have passed and the Member has at least fifty-one (51) enrolled lives for six (6) consecutive months..

2. Termination of Membership by LIMRiCC

If a Member has a Membership Contribution that is three (3) months past due, the Board may vote to terminate the Member from the Program, provided however that LIMRiCC has provided a thirty (30), sixty (60), and seventy-five (75) days notice to the Member stating (a) the amount due, (b) the due date, and (c) the termination date. A Member may also be terminated for failure to attend the mandatory meetings, as set forth in Section J. In addition, the Board may terminate a Member for failure to perform any other required duty or obligation, after giving at least thirty (30) days notice and an opportunity to cure the alleged failure.

Regardless of the reason for termination, LIMRiCC shall be responsible for any claims incurred before the termination date, provided that the terminated Member does not have any past due Member Contributions. If the Member has past due

Member Contributions, all unpaid claims of the Member's Insured Participants shall be the responsibility of the Member.

3. Termination of Program.

The Program shall be terminated if the Board of Directors determines, in its sole discretion, that the termination of the Program is necessary or in the best interests of the Members. In addition, the Program shall also terminate upon the enactment of any State or Federal law and/or a final determination by a court of competent jurisdiction, after all appeals have been exhausted or time for appeal has expired, that the Program is invalid or otherwise contrary to law.

In the event the Program is terminated, the Board of Directors shall:

1. Set an effective date for termination and provide notice of termination to Members at least ninety (90) days prior to the effective date;

2. Collect all Member Contributions;

3. Cause to be paid all claims incurred prior to the effective date of termination provided that such claims are submitted for payment within one year of the date on which they are incurred provided that all Member Contributions have been made by the Member. If assets are not sufficient to pay all such claims, claim payments may be reduced and paid pro rata until all assets are exhausted.

4. Pay all administrative expenses and other liabilities of LIMRiCC in connection with the Program.

5. If the assets of LIMRiCC are not sufficient to satisfy LIMRiCC's liabilities with respect to the Program, the Board of Directors may charge each current Member and each former participating Member who was a participating Member at any time during the twelve (12) month period prior to the effective date of termination a supplemental Member Contribution in an amount that is equal to the amount of such shortfall multiplied by a fraction, the numerator of which is the amount of Member

Contributions required of the former participating Member or the Member during the twelve (12) months prior to the effective date of termination and the denominator of which is the amount of total Member Contributions from all former participating Members and Members during the twelve (12) months prior to the effective date of termination. The Board of Directors shall not be obligated to make claim payment unless and until the shortfall is paid as provided herein.

6. Prior to termination, the Board of Directors shall make adequate provision for the maintenance of the records of the Program, which shall be retained for ten (10) years after the effective date of termination.

4. Refund of SHIP Benefit Fee upon SHIP Termination

Upon the termination of SHIP for any reason, each Member with Insured Participants enrolled in SHIP at the time of SHIP's termination shall receive a refund of its SHIP Benefit Fees (the "SHIP Refund") from the fund balance, if any. The SHIP Refund shall be calculated for each Member as follows:

A. LIMRiCC shall remove any Administration Fees from the SHIP Account;

B. The remaining SHIP Account Balance shall be multiplied by the Member Fraction;

C. The Member Fraction shall be a fraction where the numerator is equal to the SHIP Benefit Fees paid by the Member in the last twelve (12) months and the denominator is equal to the total SHIP Benefit Fees paid by all Members with Insured Participants enrolled in SHIP in the last twelve (12) months; and

D. The resulting amount shall constitute the Member's SHIP Refund.

The SHIP Refund shall be paid within a reasonable time of the termination of SHIP, as determined in the discretion of the Board of Directors. Any amounts owed by a Member to LIMRiCC at the time of SHIP's termination shall be deducted from said Member's SHIP Refund and retained by LIMRiCC.

5. Obligations of Terminated Members.

The obligation of LIMRiCC to administer claims incurred under the Plan prior to the effective date of termination or voluntary withdrawal for a terminated Member shall continue for claims that are filed within a period of twelve (12) months after such effective date. Members who have either been terminated or have voluntarily withdrawn are required to make all Member Contributions and supplemental payments, and to pay their entire current invoice, for sixty (60) days after their termination date, known as the run-out period.

1. In the event of a member's voluntary termination from the Program, notification to the Board must be given in writing 120 days prior to the termination date and prior to the end of the benefit plan year.

   The exception to the 120-day required notice would be in the event that the Board fails to provide a 15 day notice of the health care premiums for the new plan year at least 135 days prior to the new plan year. In this case, it is at the discretion of the Board. A penalty fee of 25% of the current invoice will be applied to the Member for a notice of termination with less than 120 days notification.

2. A two (2)month run-out period for HIP will be charged based on the current invoice.

Q. Rights and Obligations of Members

The rights of each Member of LIMRiCC shall include the following:

1. To enforce the obligations of LIMRiCC as set forth herein as a contractual obligation. This contract may be enforced in a court of law either by LIMRiCC itself or by any of its Members. The consideration for the obligations imposed herewith shall be based upon the mutual promises and agreements of the Members set forth herein.

2. No member agrees or contracts herein to be held responsible for any claims in tort or contract or otherwise made against any other Member. Members

intend in the creation of LIMRiCC to establish an organization for the purchase of health insurance and other insurance products as stated herein within the scope herein set forth, and have not created as between Members any relationship of surety, indemnification or responsibility for the debts of or claims against any Member.

The obligations of each Member of LIMRiCC shall include the following:

1. To make all payments of Membership Contributions and any other payments to LIMRiCC as established in its By-Laws and this Agreement, including but not limited to late fees and supplemental benefit fees.

2. To hold an open enrollment meeting annually to provide education to the Member's Qualified Employees regarding the Program's benefits.

3. To allow LIMRiCC reasonable access to all facilities of the Member and all records relating to benefits, claims, and the financial obligations of the Member to LIMRiCC.

4. To report to LIMRiCC as promptly as possible all claims made to it within its benefit program as administered by LIMRiCC.

5. To furnish full cooperation with LIMRiCC's attorneys, and any agent, employee, officer or independent contractor of LIMRiCC relating to the purposes and powers of LIMRiCC.

6. To act promptly and within a reasonable period of time on all matters requiring approval or action by Members and to not withhold such approval unreasonably or arbitrarily.

7. To follow in the operations of the Member all procedures established by LIMRiCC within its purposes and powers, including, but not limited to, the use of release forms, posting of notices, participation in educational and record-keeping programs, limitations on activities offered, and the use of loss prevention techniques and devices.

8. In the event that LIMRiCC shall be required to expend funds for administrative, legal or other operating costs, or to take other actions required under this Agreement or its By-Laws, the Member shall pay its share of the amounts so expended as provided in the By-Laws.

9. To appropriate or budget annually its liabilities under the LIMRiCC Program or Programs in which the Member participates.

10. To review all notices sent by LIMRiCC.

11. To attend all mandatory member meetings as set forth in Section J hereof.

12. During its participation in HIP, a Member shall only exclusively provide to its employees, except independent contractors, or those in union-sponsored programs, the health benefits provided through HIP.

13. In the event LIMRiCC should in error pay any benefit claims, administrative fees, or other charges on behalf of a Member, which it was not obligated to pay, the Member shall, upon thirty (30) days' written notice, reimburse LIMRiCC for the amounts improperly paid.

14. In the event that a Member should sue LIMRiCC or any of its Directors, Officers, or employees, or agents regarding any issue related to this Article II and should not be the prevailing party in that suit, said Member shall, as part of its contractual obligation to LIMRiCC, pay the reasonable attorneys' fees and other costs and expenses expended by LIMRiCC in defending against that suit.

15. This Agreement and LIMRiCC's Bylaws are not intended to create or provide any rights in third parties, including, but not limited to, any Qualifying Employees or Insured Participants.

R. Liability of LIMRiCC, Its Officers and Directors

The members of the Board of Directors and the officers and employees of LIMRiCC shall use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties hereunder. They shall not be liable for any mistake of judgment or other action made, taken or omitted by them in good faith; nor for any action taken or omitted by any agent, employee or independent contractor; nor for any loss incurred through investment of LIMRiCC funds or failure to invest. They may participate in indemnification and self-insurance programs. No Director, officer or employee shall be liable for any action taken or omitted by any other Director or officer. Board members, officers and employees of LIMRiCC shall be indemnified and held harmless by LIMRiCC for claims by third parties arising out of the good faith discharge of duties related to the Program.

The liability of LIMRiCC, its officers and Directors is limited solely to the proceeds of payments of Members. The funds of each insurance program, i.e. those established under Articles I, II and III are kept separate and accounted for separately. Claims in each such separate insurance program are limited to the funds of that separate program.

If any claim or action not covered by insurance is instituted against a Director, officer or employee of LIMRiCC allegedly arising out of an act or omission occurring within the scope of his or her duties, LIMRiCC shall at the request of them:

1. Appear and defend against the claim or action; and
2. Pay or indemnify the Director, officer or employee for a judgment and court costs based on such claim or action, provided there shall be no indemnification for any portion of a judgment representing an award of punitive or exemplary damages; and
3. Pay or indemnify the Director, officer or employee for a compromise or settlement of such claim or action providing the settlement is approved by the Board of Directors of LIMRiCC.

The term "Director, officer or employee" shall include former Directors, officers and employees. This indemnification resolution shall not apply if the Board of Directors finds that the claim or action is based on malicious, willful or criminal claim or action is based on malicious, willful or criminal misconduct. In such case the action to be taken by the Board of Directors will be determined after an investigation of the facts.

S. By-laws

The Program is subject to the current By-Laws of LIMRiCC. A copy of the current By-Laws of LIMRiCC is posted on LIMRiCC's website.

T. Notices

All notices of claims or any other notice required to be given pursuant to the Program, shall be sent by certified mail and/or electronic mail. To notify LIMRiCC, members shall use the following mailing address:

LIMRiCC
668 N. River Road
Naperville, IL 60563

Email address: benefits@limricc.org

Each Member shall designate an individual to receive notices from LIMRiCC regarding the Program and provide LIMRiCC with current contact information for said individual, including mailing address and email address. If such addresses change, any party hereto may designate in writing to the other parties pursuant to the provisions of this Section the new contact information and address.

ARTICLE III. Rights and Obligations of Members

A. Obligations of Members

The obligations of each Member of LIMRiCC shall include the following:

1. To allow LIMRiCC reasonable access to all facilities of the Member and all records relating to claims and the financial obligations of the Member to LIMRiCC.

2. To furnish full cooperation by any agent, employee, officer or independent contractor with LIMRiCC's attorneys or claims administrator relating to the purposes and powers of LIMRiCC.

3. To follow in the operations of the Member all loss reduction and prevention procedures established by LIMRiCC within its purposes and powers, including, but not limited to, the use of release forms, posting of notices, participation in educational and record-keeping programs, limitations on activities offered, and the use of loss prevention techniques and devices.

4. In the event that LIMRiCC shall be required to expend funds for administrative, legal or other operating costs, or to take other actions required under this Agreement or its By-Laws, the Member shall pay its share of the amounts so expended as provided in the By- Laws.

5. To make other payments to LIMRiCC as established in the By- Laws.

6. To appropriate or budget annually its liabilities under the LIMRiCC Programs.

B. Rights of Members

Rights of each Member of LIMRiCC shall include the following:

1. To enforce the obligations of LIMRiCC as set forth herein as a contractual obligation. This contract may be enforced in a court of law either by LIMRiCC itself or by any of its Members. The consideration for the obligations imposed herewith shall be based upon the mutual promises and agreements of the members set forth herein.

2. Except as provided herein, no Member agrees or contracts herein to be held responsible for any claims in tort or contract or otherwise made against any other Member. Members intend in the creation of LIMRiCC to establish an organization for joint risk management only within the scope herein set forth and have not created as between Members any relationship of surety, indemnification or responsibility for the debts of or claims against any Member.

ARTICLE IV. Liability of LIMRICC, Its Officers and Directors

The members of the Board of Directors and the officers will use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties hereunder. They shall not be liable for any mistake of judgment or other action made, taken or omitted by them in good faith; nor for any action taken or omitted by any agent, employee or independent contractor; nor for any loss incurred through investment of LIMRiCC funds or failure to invest. They may participate in indemnification and self-insurance programs. No Director, officer or employee shall be liable for any action taken or omitted by any other Director or officer.

The liability of LIMRiCC, its officers and Directors is limited solely to the proceeds of payments of Members and proceeds of any insurance provided by LIMRiCC. The funds of each insurance program, i.e. those established under Articles I, II, and III are to be kept separate and accounted for separately. Claims in each such separate insurance program are limited to the funds of that separate program.

If any claim or action not covered by insurance is instituted against a Director, officer or employee of LIMRiCC allegedly arising out of an act or omission occurring within the scope of his or her duties, LIMRiCC shall at the request of the Director, officer or employee:

a) appear and defend against the claim or action; and

b) Pay or indemnify the Director, officer or employee for a judgment and court costs based on such claim or action, provided there shall be no

indemnification for any portion of a judgment representing an award of punitive or exemplary damages; and

c) pay or indemnify the Director, officer or employee for a compromise or settlement of such claim or action providing the settlement is approved by the Board of Directors of LIMRiCC.

The term Director, officer or employee shall include former Directors, officers and employees. This indemnification shall not apply if the Board of Directors finds that the claim or action is based on malicious or criminal misconduct. In such case, the action to be taken by the Board of Directors will be determined after an investigation of the facts.

ARTICLE V. By-Laws

A certified copy of the By-Laws of LIMRiCC has been furnished to the Member.

ARTICLE VI. Notices

All notices of claims or any other notice required to be given pursuant to this agreement, shall be sent by certified mail and shall be addressed to:

LIMRiCC
668 N. River Road
Naperville, IL 60563

ARTICLE VII. Amendments

The Board of Directors may, in the following manner, amend the "By-Laws of the Library Insurance Management And Risk Control Combination (LIMRiCC)" at any time and from time to time to add a new provision or change or remove an existing provision:

a) The Board of Directors shall adopt a Resolution setting forth the proposed amendment and the date on which the amendment is to become effective, and directing that the proposed amendment be submitted to each LIMRiCC Member that will be affected by the proposed amendment.

b) LIMRiCC shall give to each LIMRiCC Member that will be affected by the proposed amendment written notice of the proposed amendment, including the text of the proposed amendment and the date on which the amendment is to become effective, together with a ballot for voting to approve or disapprove the proposed amendment. Such notice shall be given not less than 60 days and not more than 90 days before the proposed effective date of the amendment, either via electronic mail or U.S. mail. If mailed, such notice shall be deemed to have been delivered on the second day after the day on which it is deposited in the United States mail, addressed to the Member at its address on the records of LIMRiCC, with postage prepaid.

c) Each LIMRiCC Member must return its ballot to LIMRiCC on or before 5:00 PM on the proposed effective date of the amendment.

d) The proposed amendment shall be adopted upon receiving the affirmative vote of at least two-thirds of the LIMRiCC Members entitled to vote on such amendment.

e) Any number of amendments may be submitted to the LIMRiCC Members and voted upon by them at one time.

f) A LIMRiCC Member that has timely voted against the adoption of a proposed amendment may, within 60 days after the effective date of the proposed amendment, elect to withdraw from the LIMRiCC Program(s) affected by the new amendment, but only if the amendment materially and adversely affects the Member.

g) Any LIMRiCC Member that is entitled to elect to withdraw from the LIMRiCC Program(s) in question is precluded from challenging the new amendment that creates the right of withdrawal, unless the adoption of the amendment is fraudulent with respect to the Member or with respect to LIMRiCC or constitutes a breach of a fiduciary duty owed to the Member.

h) A LIMRiCC Member that is entitled to elect to withdraw may do so only if the Member delivers its written election to LIMRiCC within the said 60-day period.

i) Notwithstanding anything to the contrary in this Article, the withdrawal of a Member shall not affect any existing claim(s) in favor of LIMRiCC against the withdrawing Member, or in favor of the withdrawing Member and against LIMRiCC.

ARTICLE VIII. POWERS OF BOARD OF DIRECTORS

The Board of Directors may approve additional contracted services to be performed by LIMRiCC for other libraries, intergovernmental entities and governmental entities and the revenue from such services will be used to keep overall administrative costs lower for all LIMRiCC members.

Dated this _____ day of _____, 20_____.

By: _____
President, LIMRiCC

(to be signed by the LIMRiCC Board President)

LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)

Dated this _____ day of _____, 20_____.

By: _____
President

RESOLUTION PROVIDING FOR THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION ("LIMRICC")

BE IT RESOLVED by the Board of _____
(hereinafter referred to as the "Library") as follows:

1. AUTHORITY: This Resolution is adopted pursuant to the Intergovernmental Cooperation clause of the Constitution of the State of Illinois, the Intergovernmental Cooperation Act, the Library Systems Act, and the Illinois Public Library District Act (or the Illinois Local Library Act where applicable).

2. FINDINGS:

A. The Library Insurance Management and Risk Control Combination (LIMRiCC) has heretofore been established by Intergovernmental Agreement among existing public libraries and library systems to provide the following programs:

_____ 1. The Unemployment Compensation Program;

_____ 2. The Employee Benefits Insurance Program;

A copy of the Intergovernmental Agreement providing for these programs is attached hereto as Exhibit A.

B. It is in the best interests of the Library to participate in such of the above programs as are indicated by a checkmark in the appropriate box.

3. AUTHORIZATION: That the President and Secretary of this Library are, therefore, authorized and directed to execute an Intergovernmental Agreement providing for risk management and authorizing Membership in LIMRiCC for the programs hereinabove indicated, the Intergovernmental Agreement to conform substantially to the Intergovernmental Agreement attached hereto as Exhibit A and effective on January 1, 2027.

Adopted this _____ day of _____, 20_____.

pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

_____
(Enter Name of Library)

_____
Its President

Attest:

_____
Its Secretary

FOUNTAINDALE PUBLIC LIBRARY DISTRICT

2027 CLOSING SCHEDULE

Friday	January 1, 2027	New Year's Day	Holiday
Sunday	March 28, 2027	Easter	Administrative Day
Monday	May 31, 2027	Memorial Day	Holiday
Sunday	July 4, 2027	Independence Day	Administrative Day
Monday	September 6, 2027	Labor Day	Holiday
Wednesday	November 24, 2027	Thanksgiving Eve	Close at 5 p.m.
Thursday	November 25, 2027	Thanksgiving	Holiday
Friday	December 24, 2027	Christmas Eve	Holiday
Saturday	December 25, 2027	Christmas Day	Administrative Day
Friday	December 31, 2027	New Year's Eve	Holiday

Holidays are paid as stated in the Holiday Section of the Employee Handbook. Administrative Days are days other than official holidays when the library is closed. Administrative Days are unpaid for non-exempt employees.

Appearance and Dress Code Policy DRAFT October 2026

This policy applies to all Fountaindale Public Library District employees while working, representing the Library, attending Library-sponsored events, participating in outreach services, or otherwise identifiable as a Library employee. The policy is intended to support a professional, welcoming environment while recognizing safety needs, job duties, individual expression, cultural practices, and reasonable accommodations.

All Fountaindale Public Library District employees are expected to dress and accessorize appropriately for the workplace and project a professional image. Employees must dress in professional casual attire that is safe, functional, and suitable for their job responsibilities.

Staff ID badges must be worn and visible while on duty.

Employees who have questions about the appearance and dress code policy must speak to their supervisor/manager or the Human Resources Manager. For guidance purposes, professional casual attire may include, but is not limited to the following examples:

- Neat jeans or slacks
- Plain Tops with sleeves
- Knee-length dresses, skirts, or shorts
- Footwear that is safe and appropriate for the duties and responsibilities of the employee's position
- Head covers that are required as part of a Library program, for medical reasons, for religious purposes or to honor cultural traditions
- District provided attire with the District's logo, or promoting a current District program.

Aides and Facilities Staff:

- Must wear closed-toed footwear at all times

Outreach Services Staff:

- Fountaindale Public Library District apparel, including hats with the District's logo, or apparel promoting a current District program, and closed-toed footwear must be worn at all times when participating in Outreach events with the District-owned vehicles.
- Staff may wear plain hats at off-site outdoor programs and events

Unacceptable attire includes, but not limited to:

- Torn, ripped, or patched clothing
- Any attire with writing or images, with the exception of those promoting the District or District programs, may not be worn or be visible under Fountaindale Public Library apparel
- Athletic or exercise wear, including sweatsuits or leggings
- Attire that exposes the back or torso, including halter tops, tube tops, tank tops, or off-the-shoulder tops. All tops must have sleeves
- Attire that exposes undergarments
- Shower shoes, including rubber flip flops, Crocs (foam) type of shoes
- Caps, hats, hoods, or beanies

Tattoos and Piercings:

- Any tattoo that can be perceived as offensive or hostile must be covered while working
- Excessive facial piercing, ear-piercings, and body piercings must not be visible

Fragrances:

Employees are prohibited from wearing or maintaining in their workspaces any type of strong-smelling substances, including, but not limited to, perfumes, aftershaves, colognes, or other such substances.

Hygiene:

Employees are expected to maintain appropriate hygiene standards while at work or performing Library work. Any hair must not pose a safety or health risk, given the nature of the employee's position.

Reasonable Accommodations:

If an employee requires a modification to this policy due to their health or to accommodate their sincerely held cultural or religious beliefs, they must communicate their request for reasonable accommodation to the Human Resources Manager in writing. Requests in writing are subject to approval.

Policy:

If an employee's dress, appearance, fragrance, or hygiene does not meet this policy, the employee may be asked to correct the issue, change clothing, remove or cover the item, or refrain from wearing the item again. Repeated or serious violations may result in action consistent with the District's disciplinary policy. The Executive Director may modify the dress code for District-sponsored events, special events or time periods at their discretion.

NOTICE OF MEETING
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
2027 BOARD MEETING SCHEDULE

The regular meetings of the Board of Library Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois will be held at Fountaindale Public Library located at 300 West Briarcliff Road, Bolingbrook, Illinois 60440 at 7 p.m., unless otherwise indicated.

Meetings are held on the third Thursday of each month at 7 p.m., unless otherwise indicated.

January 21, 2027	July 15, 2027 **(5 p.m.)***
February 18, 2027	August 19, 2027
March 18, 2027	September 16, 2027
April 15, 2027	October 21, 2027
May 20, 2027	November 18, 2027
June 17, 2027	December 16, 2027

***The July 15, 2027 Board Meeting will begin at 5 p.m.**

Approved at the meeting of the Fountaindale Public Library District Board of Trustees held on October 15, 2026.

September 2026 Monthly Board Report

Executive Director (Paul Mills)

Highlights

The vote by mail drop box was delivered and installed on Saturday, September 26th and we began seeing use the following week. Early voting will begin at our library on Monday, October 19th. Please see below for a link with all of our voting information.

Vote Here for the Midterm Election (Fall 2026) - Fountaindale Public Library

Deputy Director (Nancy Korczak)

Highlights

Our library hosted the Annual Friends of the Library Meeting to thank the Friends for all their contributions to the library. This year, the library will receive $11,410 in funds from the Friends, which will go to fund our fall reading programs, some Senior Social programs, one Career Online High School Scholarship and the Ice Cream Social.

In September, the library hosted multiple large-scale programs. The mobile DMV event was in collaboration with our local elected official, Representative Dee Avlear. This year we also introduced the Repair Cafe, which had 22 attendees and over 60 items of clothing fixed as well as our Author Fair, which had 27 local authors promoting their books.

Adult & Teen Services Report (Debra Dudek)

Department Summary

- The department welcomed the beginning of Hispanic Heritage Month with book displays and special programs
- Recruitment process to fill our full-time programming librarian position continued
- Recruitment for a part-time specialist was completed
- A new part-time programming specialist joined the department
- Notarizations remained steady this month
- Staff created book displays featuring Filipino American Heritage Month, Dark Academia, Staff Picks, and Twisted Thrills.

Adult Programming Highlights

- Our department hosted a large-scale author fair on September 19
    - Twenty-seven authors attended to meet patrons, sign books, and discuss their creative endeavors
    - Seventy-one patrons attended the program
- Planning for Spring 2027 continues and craft samples were created
- A new round of drop-in fall craft programs have attracted new attendees
- Top Programs - Author Fair (71), Cooking with Chef Maddox: Retro Cuisine (50), Senior Social: That One Time Martha Washington's Will Was Stolen (38), Fiesta Star Take-And-Make (23), Mushroom Magnets (17), R&B Line Dancing (17), Papercrafting with Melisa (17), Genealogy Club: The Road to Independence (17).

Teen Programming Highlights

- Great Reading Race kicked off in the schools with 1,752 participants
- Randi and Hayley conducted a full schedule of school visits to promote eResources and provide lunchtime crafts
    - Brooks Middle School (1,210)
    - Jane Addams Middle School (93)
    - Humphrey Middle School (105)
- Vortex programs have been largely drop-in and well attended
    - Take-it Make-it Foam Magnets (20)
    - PRIDE Perler Beads (16)
    - Fall Foliage Art (10)
- The Fiesta Teen event held for Hispanic Heritage Month was a happy and well attended event
- Teen volunteering opportunities continue to be well attended by patrons
- Top Programs - Question of the Week (50), Teen Volunteering: Book Recommendations (43), Fiesta Teen (19), Teen Movie Friday: Emperor's New Grove (15), PRIDE Perler Bead (16), Felted Pumpkins (14), Fall Foliage Art (10), Teen Movie Friday: Kim Possible (10)

Department Statistics

- Two students graduated from the Career Online High School Program in September
    - Their graduations bring our completion tally to 39 graduates
- Three students are currently working toward the 50% mark in their coursework

Children's Services (Joyce Arellano)

Department Summary

- Children's Services began the fall season with exciting events, a new season of Storytimes and special events to celebrate Hispanic Heritage Month. Our team also helped children find titles on Valley View School District's Battle of the Books list. We debuted new displays on our bulletin boards, display cases and shelf endcaps for the fall season.
- Assistant Manager, Melissa F., and I interviewed candidates for the open Children's Services Specialist position.
- We celebrated one staff anniversary this month. Congratulations to Children's Services Librarian, Jordan B., for three years of service!

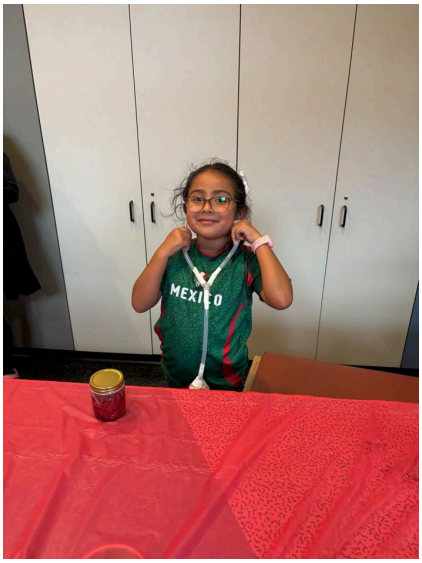
Programming Highlights

- As part of the library's Hispanic Heritage Month events, we partnered with Adult & Teen Services to host El Mago's Bilingual Magic Show for all ages. 107 patrons attended and had a great time.



- Children enjoyed a variety of programs this month including Masters of Nonfiction Book Club (Jordan and Adrienne), Neon Art with Marta Minujin (Chris and Rosemary), Wile E. Coyote STEM Challenge (Christina), Meet the Scientists: Alberto Salas (Sarah), Painting Terracotta Pots (Isabel and the Vortex team), Writing Cafe (Andi), It's All About the Heart (Soko) and An *Encanto* Celebration (Rachel and Annalise)





Department Statistics

- 1,212 patrons attended CSD's 68 active (synchronous) programs.
- 430 patrons participated in 6 passive (asynchronous) programs.
- 371 babies, toddlers and preschoolers are participating in 1000 Books Before Kindergarten. 12 new children signed up this month, and 2 children completed the program.
- 668 children are participating in Reading Dragons & Friends. 12 new children signed up this month.
- 759 reference questions were answered.
- 905 directional questions were answered.
- 21 one-on-one instruction sessions were completed.

Circulation Services (Jacob Luce)

Department Summary

- September kicked off library card sign-up month. We had a total of 941 patrons sign up for library cards, including student success cards. Patrons who signed up for library cards were eligible for a Fountaindale-branded lanyard, sticker and window cling of their choice.
- The Aides continue to do a great job cleaning the shelves since this task was incorporated into their workflow; shelf cleaning has continued throughout September. The Aides continued cleaning the shelves on the 2nd floor. They have finished cleaning the 4K and Blu-ray shelving. They have started on the Adult DVDs shelving, cleaning through DVD Horror and will be moving to the DVD Musicals section soon.
- At the beginning of September, the AMH shut down as an Aide was inducting materials and the emergency-stop light came on. After checking all the e-stop points, it was determined that a ticket needed to be submitted to Lyngsoe. A technician came out and replaced the faulty component that was causing the issue. Additionally, at the end of September, LM1 (patron lobby return) on the AMH started to make a high pitched whining noise. Lyngsoe was notified and a technician came out to repair LM1 on the AMH. It was an old power supply making the noise. The Lyngsoe technician replaced the old power supply with a new one and that fixed it.
- Circulation Specialist Hayley informed her manager and the department manager that she will be leaving the library towards the end of October.
- The Department Manager and Assistant Manager spent the end of September reviewing applicants for the open Specialist position.

Department Statistics

- 941 new library cards were issued; this includes the student success cards, 26 of those being reciprocal borrower cards, 48 patrons signed up for library cards online.
- 154 license plate stickers were renewed, a 7% increase from September 2025.
- 374 patrons utilized our Drive-Thru.
- 2,097 items were checked out through Drive-Thru.
- 711 items were checked out through the On-site Lockers.
- 235 items were checked out through the BRAC Lockers.

Collection Services (Christina Theobald)

Department Summary

- Connie Liu, our part time Cataloging Specialist, resigned at the end of September. Connie has accepted a technical services position at a university out of state. We wish her the best of luck in her future endeavors!

- Christina and Kelly worked with Aysha in ATSD to implement the new Reader's Advisory cart, now located on the 3rd floor near the new books section. The cart features several themed pathfinders and brochures to encourage patrons to find their perfect book! Kelly and Mary also coordinated moving the Local Authors Collection display to the Lobby to coincide with the Local Author Fair.

- Christina and Collections Librarians Brett, Kelly and Lily met with Outreach Managers Tana and Carolyn to discuss the Outreach collections. We reviewed current circulation trends and discussed how we can adjust purchasing and collections to support Outreach patron needs.

- Under the guidance of the Collection Usage Committee, we have formed a new task force to develop a collection of circulating board games! Task force members include Liz, Chris, Bini and Arianne B. from the Circulation Department. Liz ran the first meeting, where they discussed circulation parameters and developed criteria for what kinds of games to add that will guide their selection process.

- Liz and Chris attended a PinTech Committee meeting at the White Oak Romeoville branch. They finalized decisions on MARC fields necessary to display the new custom formats (Types of Material). The newest TOMs will include Graphic Novels, Equipment, AV Equipment, Bags, and Laptops & Tablets.

- Chris successfully led a Cataloger's meeting this month. Chris discussed the decisions made at PinTech regarding the custom TOMs, as well as reviewed the progress of current and upcoming cataloging projects.

- The EBSCO magazine renewal was completed this month. Kelly took the lead in reviewing any titles to add or remove due to low usage. Liz provided information on discontinued titles and availability, then worked with Bini to submit the completed renewal to EBSCO.
- A Fountaindale-Pinnacle meeting was held this month, where Liz and Lily provided updates on the PinTech and PinDigital Committees.
- Liz and Isabel attended a Laconi TSS webinar on Modern MARC presented by Jodi Williamschen from the Library of Congress. Lily attended the webinar *EBSCO Accessibility Conformance: Product Updates and Status*, which went over the accessibility updates for EBSCO products. Bini attended the webinar *The Power of Conversation: Seven Elements That Deepens Leadership*. Isabel attended the webinar *Press Start: cataloging games with RDA*.

Department Statistics

- 2,572 new items were added to the collection.
- 3,096 old and worn items were withdrawn from circulation.
- 263 incoming interlibrary loans were processed for our patrons.
- 123 outgoing interlibrary loans were shared with other libraries.
- 394 items were repaired, 282 invoices were paid and 233 boxes were opened.
- 7.1% of collection is considered “dead”, defined as items not circulated in 2 years. We are under the standard recommendation of less than 10% dead.
- 5.8% of collection is considered “grubby”, defined as having circulated 75 times or more. We are under the standard recommendation of less than 10% grubby.

Collection Highlights

- 2% increase in total circulation compared to last year.
- 21% increase in digital circulation compared to last year.
- Digital circulation was 26% of the library’s total circulation.
- Easy Readers experienced the highest positive circulation growth, with 538 more circs and a 26% increase compared to last year.

- Following in significant circulation growth was Juvenile Video Games, Adult Graphic Novels, Adult Fiction and Music.
- Juvenile Equipment, YA Graphic Novels, Juvenile Audiobooks and Adult World Languages also experienced positive circulation growth.
- The most popular physical collection continues to be Picture Books, with over 9,600 checkouts.
- 2,135 circs were yielded from a total of 39 displays. The most popular Lobby displays were *The Lighter Side of Horror* with 116 circs and *Graphic Novels* with 108 circs. The most popular Children's display was *Halloween Books* with 151 circs. The most popular AV displays were *Halloween Movies*, with 90 circs in CSD and 25 on the 2nd floor.
- The most popular Adult Fiction books were *Big Little Truths* by Liane Moriarty, *Fury in Death* by J.D. Robb, *Yesteryear* by Claire Caro Burke and *Delusional* by James Patterson.
- The most popular Adult Nonfiction books were *Fuzz: when nature breaks the law* by Mary Roach and *Regime Change: inside the imperial presidency of Donald Trump* by Maggie Haberman.
- The most popular Juvenile books were *Rowley Jefferson's awesome friendly spooky stories 2* by Jeff Kinney, *Dog Man: Big Jim Begins* and *Dog Man: Big Jim Believes* by Dav Pilkey.
- The most popular Picture Books were *Bluey's Heelerween* by Jessica Magro and *Are you ready to play outside?* By Mo Willems.
- The most popular teen books were *Sunrise on the Reaping* by Suzanne Collins, *Maus: a survivor's tale V. 1* by Art Spiegelman and *Bitten* by Jordan Gray.
- The most popular movies were *Disclosure Day, Project Hail Mary, Star Wars: The Mandalorian and Grogu* and *Passenger.*

Circulation by Branch

Branch	Sep 2025	Sep 2026	Change	% Changed
Building	42599	41539	-1060	-2.49%
Outreach	3716	3236	-480	-12.92%
Studio	1644	1655	11	0.67%
Digital	13340	16092	2752	20.63%
Totals	**61299**	**62522**	**1223**	**2.00%**

Digital Collection Usage

Digital Platform	Sep 2025	Sep 2026	Change	% Changed
Freegal Music	688	2973	2285	332.12%
Hoopla	3654	3668	14	0.38%
Kanopy	364	592	228	62.64%
Libby	8009	8621	612	7.64%
Palace Project	224	90	-134	-59.82%
PressReader	401	148	-253	-63.09%
Totals	**13340**	**16092**	**2752**	**20.63%**

Displays


HISPANIC
HERITAGE MONTH
SHINE ON, LUZ VELIZ
Ana Maria Reyes Does NOT Live in a Castle
Dreams From Many Rivers
LETTERS FROM CUBA
FALLING
DIVIDED
MAMBO!
The Dance That Crossed Color Lines
DEAN ROBBINS
SPARE PARTS
Joshua Davis and Reyna Grande


GRAPHIC NOVELS
INJUSTICE
UNDEAD LUCK
A STARLIT DARKNESS
THE PUNISHER
IN THE BEGINNING
GOTHAM CITY YEAR ONE
THE ADVENTURE ZONE
FAILURE TO LAUNCH
THE PUNISHER

Communications (Melissa Bradley)

Department Highlights

- Our Google Ads had 17,521 impressions and 1,809 clicks.
    - Campaigns with the most impressions:
        - Kanopy: 6,336 impressions; 634 clicks
        - Digital Media: 5,588 impressions; 571 clicks
        - Library Card: 1,798 impressions; 344 clicks
- We auto-renewed 568 library cards with Patron Point.
- We scheduled, wrote/edited and published 24 blog posts.
- Steven continued working with IT and Communico to implement Stripe and test new RFID pads for the forthcoming self-checks.
- Melissa secured a brand new Great Reading Race sponsor, Taco Dale.
- Steven added our updated notice emails to Patron Point.
- Melissa attended the ILA Marketing Forum's monthly board meeting.
- Melissa and Sabrina met with Children's Services, Teen Services and Outreach to finalize the Kid and Teen Librarian-in-Training program.
- Melissa and Steven held two Staff Picks filming sessions.
- Steven built the Great Reading Race and Fall Reading Challenge programs in ReadSquared.
- Steven provided blog training for new staff.
- Sabrina began working on the winter issue of *The Fountain*. She also created materials for Library Card Sign-Up Month, the Great Reading Race, the Fall Reading Challenge and the Friends Book Sale. And she made several display cart signs for Collection Services.









Media

- *The Patch* mentioned us as an early voting site.
- *The Patch* mentioned that the vote-by-mail dropbox was now available in the lobby.

Social Media Metrics

Facebook

- 22 new followers
- 30,135 content views
- 1,853 page visits
- 1,472 engagements (likes, comments, clicks, saves & shares)

Instagram

- 40 new followers
- 11,276 content views
- 6,637 reel views
- 425 post engagements (likes, comments, saves & shares)

TikTok

- 80 new followers
- 7,858 content views
- 142 page visits
- 798 post engagements (likes, comments, favorites & shares)

YouTube

- 2 videos & 5 shorts published
- 17 new subscribers (2,228 total)
- 7,500 content views
- 195 hours of watch time
- 29,827 impressions (video thumbnails shown to viewers)

Email Marketing Metrics

MailChimp Blogs:

- 2,991 subscribers
- Average open rate: 21.1% (industry average is 29.5%)
- Average click rate: 1.3% (industry average is 2%)

Patron Point:

- Average open rate: 64.41% (industry average is 29.5%)
- Average click rate: 11.98% (industry average is 2%)

Facilities Operations (Tasos Priovolos)

Department Summary

- Completed reviewing lighting controls and lighting submittals for the 2026 Lighting project which is scheduled to begin later this year. We are awaiting the final project schedule so we can coordinate the library needs during the project.
- We are waiting to receive and install the correct toe-kicks for the new shelving in the Children's department. This is the last remaining open item on this project.
- Continued working with an engineer to investigate a water leak on the second floor administration area. We are scheduling further testing pending weather conditions.
- We had many areas of our building repaired and painted this past month. This is part of the ongoing maintenance of the building.
- We are working on transferring several existing electrical circuits to our emergency backup generator which will allow us to have patrons continue to use the library during a brief power outage.
- Assisted the Friends of Fountaindale set up for their scheduled book sale.
- Reviewed the elevator sequence of operations during a power outage. Scheduled meetings with the elevator vendor to review the findings and schedule changes on how the elevators operate during a power outage.

Zendesk

In September, 50 new maintenance tickets were created, and 50 new or existing tickets were completed.

Finance (Jennie Nguyen)

Highlights

- **Audit Post-fieldwork**: Finance continues to work with the audit firm to address any remaining inquiries and obtain any outstanding documents. The auditors review, with the Finance team, the subsequent events that occur between the end of the fieldwork period and the issuance of the audit report that may have a material effect on the financial statements.
- **Ordinance Legal Publication:** The Budget & Appropriation Ordinance and the Chief Fiscal Officer's Certificate of Revenue by Source were approved by the Board of Trustees on September 17, 2026. Both budget documents were published in the Bugle Newspaper after enactment.
- **UKG Payroll System:** The Finance Manager assisted in providing the information required for the new UKG payroll system implementation.
- **FOIA Requests:** The Library District received five Freedom of Information Act requests in September 2026.
- **Unclaimed Properties** - In preparation for submitting all of the unclaimed properties that have met the 3 years threshold, Allyse (Finance Department) worked with the Circulation Manager to obtain a list of the patron's credit amount as well as review what Finance has on file. Letters were sent by the Circulation department informing the patrons of the credit on their account and the requirements of the State to submit the amounts as unclaimed properties. The deadline for patrons to request that the credit amount be sent to them is October 1, 2026. After this date, the patrons will need to contact the State in order to receive the dollar amount.

Human Resources (Elena Flores)

Staffing

New Hires

- Kaylee Miller - Adult and Teen Services Programming Specialist- 9/21

Open Positions

- Adult Services Programming Librarian - Candidate Selected
- Adult and Teen Services Specialist - Candidate Selected
- Children's Services Specialist - Candidate Selected
- Facilities Custodian - Accepting Applications
- Cataloging Specialist - Accepting Applications
- Circulation Services Specialist - Accepting Applications

Departures

- Connie Liu - Cataloging Specialist - 9/29

Information Technology (John Matysek)

Highlights

- During the month of September, 66 new help desk tickets were created by FPLD staff, and 54 new or existing tickets were solved by IT staff.
- Along with Jose Robles, Ben Jansen, and Aidan Bennett, worked with vendor Today's Business Solutions (TBS) to upgrade the server components of the MyPC/Cire, PaperCut, TBS Staff Portal, and ePRINTit SaaS software used by patrons a staff.
- Met with returning vendor RedSky for a kickoff meeting to discuss onboarding the library into their E911 phone notification system.
- Along with Paul Mills, Nancy Korczak, and Melissa Bradley, met with vendor Lauterbach & Amen to discuss electronic document retention best practices.
- Along with Jose Robles, Ben Jansen, and Aidan Bennett, deployed new replacement Apple iPads for the Children's and Outreach Services departments.
- Along with Jose Robles, Ben Jansen, and Aidan Bennett, reimaged the patron computers in the 2nd floor teen Vortex area to the latest release of Windows 11.
- Met with vendor AT&T to finalize contract renewal pricing for the library's two 1 GB fiber circuits, resulting in an annual savings of roughly $9,600.
- Reconfigured the library's Cisco telephony servers for compatibility with vendor RedSky's E911 notification service and tested same.
- Met multiple times with vendor RedSky for status updates on E911 integration for the library phone system before going live.
- Along with Jose Robles, Ben Jansen, and Aidan Bennett, reimaged the patron computers in the 1st floor Children's area to the latest release of Windows 11.
- Working with vendor TDI vertical and vendor Cisco on troubleshooting a E911 location reporting issue with the library telephony servers.
- Met with vendor Fortinet to discuss current and future services offered and how they might benefit Fountaindale.

Outreach Services (Tana Petrov)

Department Summary

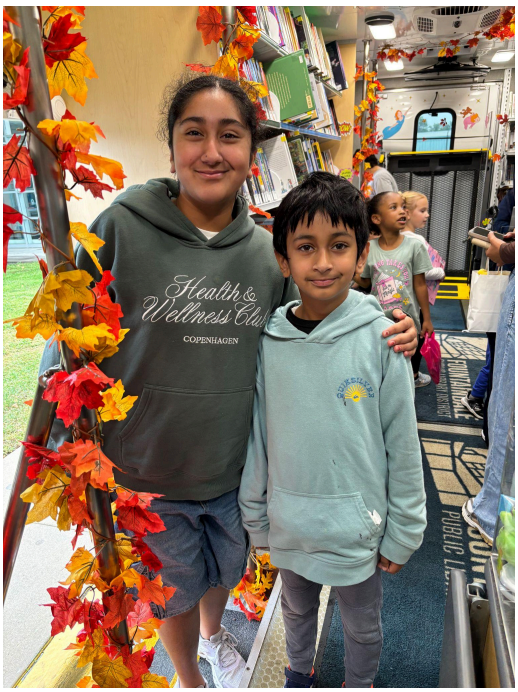
- It was another busy and exciting month for our team! We provided home-delivery services, collected materials from remote book drops, connected with the community through book talks, storytimes, senior programs, and library tours. We also promoted library resources at community events, created content for *The Fountain*, wrote blog posts, worked on the vehicle schedules and planned a full lineup of programs for the months ahead.

- Our team discussed Bookmobile shelf organization and future collection plans, and participated in professional development opportunities focused on collections, customer service, and technology, including the webinar *Teaching Tech Skills...Without a Computer Lab?*

- Outreach collaborated with Pinnacle staff and VVSD representatives to create and renew Student Success and Teacher Library Cards. A total of 1,135 Teacher Library Cards were created or renewed, 690 new Student Success Library Cards were created, and 6,922 Student Success Library Cards were renewed through 2031.

- In September, we also returned to our local schools with the Bookmobile and the Library Express Van for the first time during the current school year. We were excited to welcome 955 students and teachers aboard the Bookmobile!

- Outreach participated in the following community events: Village of Bolingbrook's Jubilee, Bolingbrook Pathways Parade, Bolingbrook Park District Fall Festival at BRAC, and The Learning Experience Color Run, connecting the community with library resources.



- Primrose School of Bolingbrook is our newest partner for offering monthly storytimes and lobby visits.
- Collection Services added WhaZoodles to the Bookmobile collection, offering a four-week checkout period to provide patrons with additional materials.
- We also added a sensory kit to the Bookmobile with a variety of sensory-friendly items for patrons to explore and use during their visits, helping create a more comfortable and welcoming experience.
- The Bookmobile was taken for replacement of storm-damaged skylights, and the Library Express Van was taken for its annual inspection sticker.



Programming Highlights

- We partnered with Hidden Oaks Nature Center for their annual Adult Reading Retreat on September 5th. Participants enjoyed indoor and outdoor activities, crafts, refreshments, bookish prize drawings, nature trails and connected with fellow book lovers.

Department Statistics

- 3239 attendees to booktalks and programs for ages 6–11
- 1,810 visitors to the outreach vehicles
- 1,213 items retrieved from the off-site book drops
- 885 reference questions answered
- 851 attendees at programs and storytimes for ages 0–5
- 81 attendees to adult programs
- 12 hours completed by adult volunteers assisting with CSD and Outreach
- 9 home-delivery patrons were served

Studio 300 (Jacinto Gonzalez)

Department Summary

In September, Studio 300 continued its growth in community engagement and hands-on patron support. Staff assisted with cameras, photography techniques, Photoshop, and Studio equipment, while also giving tours to new patrons and promoting Studio resources through outreach at the Levy Center. Mark collaborated with ATSD and the Illinois Aviation Museum for a fun program where teens got to build an airplane. Staff continued to focus on using and familiarizing themselves with the xTool P3, 3D modeling, and embroidery.

Staff repaired and maintained equipment, added 13 new equipment cards, and deep-cleaned audio rooms. We are also noting that memory cost is making our kits more expensive, which will be something we have to keep an eye on.

The Studio also had a successful launch of the Repair Café, which provided hands-on assistance and community engagement and is being considered for a second offering next year. The Writers Group celebrated the success of local authors, including one member who secured a literary agent and is scheduled to have their first book published next year. We also had the 3rd annual short film festival, which was a huge success, as it showcased the local talent in our community. Together, these activities show Studio 300's continued role in supporting patrons not only as users of technology, but as creators, artists, writers, filmmakers, and members of the local community.

Programming Highlights

- **ShortHaus Competition:** Seven patrons created six submissions for the ShortHaus competition. Audiences were engaged in discussions about the work of local filmmakers. Staff coordinated the publication of submissions on YouTube and created individual thumbnails to help promote the filmmakers' work.
- **Repair Café:** Studio 300 collaborated with ATSD, CSD, and outreach for this new community-focused program, and volunteers helped repair garments for our community members. The positive launch has led to plans to explore an annual offering.

- **Film Studies: Mexico:** Four patrons attended a presentation on the rise and Golden Age of Mexican cinema. Attendees enjoyed learning more about Mexican film's history and development.
- **Film Club:** The September screening of Zodiac generated a great discussion, with attendees enjoying this month's film selection.
- **Teen Maker Programming:** Staff used Onshape to create 3D-printed electric airplanes for a teen collaboration program. Teens assembled and attempted to fly their own planes.









Department Statistics

- **233** circulating equipment checkouts
- **8 programs** with **62 total attendees**
- **146** patrons used the audio booths
- **123** used the general conference rooms
- **20** used podcast studios
- **89** used video suites
- **293** Computer sessions

Fountaindale Public Library September 2026 Statistics

Membership

- Active cardholders: 36,164
- New cardholders: 911
- Total visits: 29,008

Circulation

Building	Outreach	Lockers	Digital	Total
38,731 (65.9%)	3,001 (5.1%)	946 (1.6%)	16,092 (27.4%)	62,522

Interlibrary Loan

- Items received for patrons: 263
- Items sent to other libraries: 123

Collection

- Total physical items owned: 204,751
- New physical items added: 2,572

Programming

Programs Offered

Children	Teens	Adults	Cross-Departmental	Online	Total
222	50	46	1	2	321

Programming Attendance

Children	Teens	Adults	Cross-Departmental	Online	Total
5,929	3,367	603	107	7,500	7,607

Reference

Directional Questions	Reference Questions	One-on-One Sessions
2,498	3,119	180

Notarized documents	Spanish notarized documents
109	2

Spaces

Meeting Room Usage	Study Room Usage	Studio Room Usage
67	584	268

Technology

Wireless sessions	Computer usage	Website visits
20,018	3,507	34,355

Social Media

Facebook Followers	Instagram Followers	TikTok Followers
6,573	2,331	2,031

Comparisons

Comparison	This Year	Last Year	% Change
Circulation	62,522	61,299	2.00%
Visitors	29,008	29,234	-0.77%
Cardholders	36,164	39,073	-7.45%
Room Bookings	919	934	-1.61%
Reference Questions	3,119	3,373	-7.53%
Computer Usage	3,507	3,641	-3.68%
Wi-Fi	20,018	19,852	0.84%
Programs	17,506	21,250	-17.62%