

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS  
HELD JUNE 17, 2010  
BOLINGBROOK

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 W Briarcliff Rd, Bolingbrook, IL 60440, Thursday, June 17, 2010 at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Jenny Shenefield, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Dave Hargett, Bob Kalnicky, Ruth Newell, Steven Prodehl, Kathy Spindel, and Peggy Danhof.

ABSENT

None

FOUNTAINDALE STAFF PRESENT

The following staff were present: Vicky Trupiano, Marianne Thompson, Paul Mills, Kathy Schmidt, John Matysek, Katie Countryman, Jenny Shenefield, and Hurneitha Addison.

PUBLIC PRESENT

The following public were present: Karen Anderson, Ron Gall, Tom Jacobs, Don McKay, and Greg Dover

AGENDA APPROVAL

Following the Pledge of Allegiance, the agenda was presented for approval. A motion to approve the agenda was made by Kalnicky, seconded by Graske.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

MINUTES OF THE SPECIAL MEETING, MAY 20, 2010

The minutes of the special meeting held May 20, 2010 were presented. A motion to approve the minutes with corrections was made by Hargett, seconded by Newell. Minutes were approved as read.

MINUTES OF THE REGULAR MEETING, MAY 20, 2010

The minutes of the regular meeting held May 20, 2010 were presented. A motion to approve the minutes was made by Newell, seconded by Prodehl. Minutes were approved as read.

EMPLOYEE RECOGNITION

Danhof recognized Hurneitha Addison for 5 years of service, and presented her with a pin.

NEW BUSINESS

Approval of Prevailing Wage Ordinance # 2010-1

An Ordinance of the Fountaindale Public Library District, Will and DuPage Counties Illinois, ascertaining the prevailing rate of wages for laborers, workers, and mechanics employed on public works of said district was presented for approval. Motion was made by Newell, seconded by Graske, to accept Ordinance 2010-1.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

Approval of Trustee Travel to ILA

Danhof reminded the trustees that are attending the ALA Annual Conference next week about the ALTAFF committee meetings and conference schedule.

The approval of trustee travel to ILA will be tabled until the July board meeting.

Appointment of Secretary Audit Committee for IPLAR

A motion to approve Gayle Graske and Robert Kalnicky to the Secretary Audit Committee for 2010 was made by Spindel, seconded by Hargett.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

Certified List of Trustees

A motion to submit the certified list of board names and addresses to Will and DuPage Counties with corrections was made by Newell, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

### Approval for Updated Salary Structure

A motion to approve the salary structure for 2010/2011 as presented with implementation July 1, 2010, including adjustment to employees' wages as indicated and to keep the standard merit increase at 2.7% was made by Hargett, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof.  
NAYES: None  
ABSENT: None

### Approve Tuition Reimbursement

A motion to approve the exception to the policy manual allowing for reimbursement of two (2) courses per semester for fiscal year 2011/2012 for Katie Countryman, for coursework in the MLS program at the University of Alabama was made by Hargett, seconded by Newell. Kalnicky and other board members suggested that the policy be revisited.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof.  
NAYES: None  
ABSENT: None

### Approve Patron Conduct Policy

After much discussion a motion to approve the Patron Conduct Policy with revisions was made by Kalnicky, seconded by Newell. Danhof recommended that vice-president Hargett would review policies in the future.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof.  
NAYES: None  
ABSENT: None

### Approve authorization to solicit bids for the computers and telephone system for the new library

A motion to approve authorization to solicit bids for the computers and telephone system for the new library was made by Graske, seconded by Kalnicky.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof.  
NAYES: None  
ABSENT: None

Approve authorization to solicit bids for moving the collection and related items to the new library

A motion to approve authorization to solicit bids for moving the collection and related items to the new library was made by Hargett, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof.  
NAYES: None  
ABSENT: None

Approve bids for Millwork, Resolution 2010-13

A motion to approve Resolution 2010-13: A Resolution Accepting Bid from Library Furniture International for Millwork for the new library was made by Hargett, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof.  
NAYES: None  
ABSENT: None

Approve bids for Smith System book carts, Resolution 2010-14

A motion to approve Resolution 2010-14: A Resolution Accepting Bid from Frank Cooney Company for Smith System book carts for the new library was made by Hargett, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof.  
NAYES: None  
ABSENT: None

Approve bids for Signage, Resolution 2010-15

A motion to approve Resolution 2010-15: A Resolution Accepting Bid from Pablocki Sign for Signage for the new library was made by Graske, seconded by Hargett.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof.  
NAYES: None  
ABSENT: None

Consideration for additional parking  
Nagle Hartray

Don McKay from Nagle Hartray presented the plan for additional surface parking which will add 50 additional parking spaces.

## Kathy Spindel

Kathy Spindel presented various ideas and suggestions in regards to providing additional surface parking. Spindel met with Mayor Roger Claar, James Boan, Village Attorney and Mike Drey, Department of Public Works, to discuss different suggestions to increase parking for the new library.

## Building Committee

Danhof and Hargett also met with city officials to discuss additional parking. Hargett reported that the Building Committee's preference is the alternative plan presented tonight by Nagle Hartray since it will involve substantially less money and will allow for the finishing of the basement in the new library.

## Approve Authorization for Nagel Hartray to design for additional surface parking

A motion to approve authorization for Nagel Hartray to design for additional surface parking was made by Graske, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof.  
NAYES: None  
ABSENT: None

## LIBRARY PROJECTS

### Updates

Ron Gall from Owners Services Group presented a Construction Progress Report for May. The report will be filed with the June 17, 2010 minutes.

### Approval of Change Order

A motion to approve Change Order #015 was made by Newell, seconded by Hargett.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

## CORRESPONDENCE

None

## TREASURER'S REPORT

The Treasurer's Report for May, 2010 was presented by Spindel, and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – May 2010

Bills paid for the month of May, 2010 in the amount of \$290.00 were presented for approval. Motion to approve was made by Newell, seconded by Hargett.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

Bills Payable Report – June 2010

Bills payable for the month of June, 2010, in the amount of \$1,932,716.94 were presented for approval. Motion to approve was made by Newell, seconded by Hargett.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

Bills Paid Report – June 2010

Bills paid for the month of June, 2010 in the amount of \$73,915.86 were presented for approval. Motion to approve was made by Hargett, seconded by Spindel.

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

DIRECTOR'S REPORT – JUNE 2010

Vicky Trupiano reported that the reduction in force took place on Tuesday, June 15, 2010. Since Jennie Mills has left to become the Director of the Shorewood-Troy Public Library District, Christopher Halverson is the interim manager while the search for a new manager is conducted. The library has received many applicants. Cupcakes were delivered to the staff for Staff Appreciation and Summer Reading started last week registering around 1400 kids.

Paul Mills introduced the new Network Manager, John Matysek.

UNFINISHED BUSINESS

Bookmobile

This item will be discussed at a later date.

## REPORTS

Bob Kalnicky reported that a patron asked him about the cuts to the PALS system and how it will affect the library. Dave Hargett gave an update on PALS.

Peggy Danhof reported that the Art Committee, which consists of Peggy Danhof, Vicky Trupiano, Wendy Birkimeier, Sabrina Smallwood, Hilary Rosenthal, and Phyllis Meyer, will be meeting in July.

## COMMENTS FROM THE PUBLIC

None

## ANNOUNCEMENTS

None

## EXECUTIVE SESSION

A motion was made by Newell, seconded by Graske, to enter Executive Session at 8:47 p.m. for Personnel 5 ILCS 120/2 (c) (1) and Real Estate 5 ILCS 120/2 (c) (5).

AYES: Graske, Hargett, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: None

A motion was made by Newell, seconded by Kalnicky to return to Open Session at 9:15 pm.

RETURN FROM EXECUTIVE SESSION to OPEN SESSION AT 9:15 p.m.

## ADJOURNMENT

A consensus was taken and the Board adjourned at 9:16 p.m.

/s/ Gayle Graske  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS