

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS  
HELD AUGUST 19, 2010  
BOLINGBROOK

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440 on Thursday, August 19, 2010 at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Jenny Shenefield, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Bob Kalnicky, Ruth Newell, Steven Prodehl, Kathy Spindel and Peggy Danhof.

ABSENT

Dave Hargett

FOUNTAINDALE STAFF PRESENT

The following staff members were present: Vicky Trupiano, Jenny Shenefield, Paul Mills and Debra Dudek.

PUBLIC PRESENT

Public present were: Karen Anderson, Ron Gall, Tom Jacobs, and Michelle Manchir.

AGENDA APPROVAL

Following the Pledge of Allegiance, the agenda was presented for approval. A motion to approve the agenda was made by Graske, seconded by Newell.

AYES:	Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES:	None
ABSENT	Hargett

MINUTES OF THE REGULAR MEETING, July 15, 2010

The minutes of the regular meeting held July 15, 2010 were presented. A motion to approve the minutes was made by Spindel, seconded by Newell. Minutes were approved as read.

NEW BUSINESS

Resolution 2010-17 to determine Estimate of Funds needed for FY 2010-11

A Resolution was considered determining that the amount needed to be levied in taxes for FY 2010 / 2011 is \$7,220,322.

A motion to approve the Resolution to Determine Estimate of Funds Needed and to hold a public hearing on October 21, 2010 was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Illinois Public Library Annual Report

The Illinois Public Library Annual Report, a statistical report submitted to the Illinois State Library each year, was presented for approval.

A motion to approve the 2010 Illinois Public Library Annual Report was made by Newell, seconded by Prodehl.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Approval of Social Software Policy

A motion to approve the Social Software Policy was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Approval of bid for moving services for the library collection and related items – Resolution 2010-18

A motion to approve Resolution 2010-18: A Resolution Accepting Bid from Boyer-Rosene Moving and Storage for Moving Services was made by Prodehl, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Approval to use DeBolt Auction Services for disposal of existing furniture and equipment

A motion to approve the use of DeBolt Auction Services for disposal of existing furniture and equipment was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Kalnicky recommended that the money from the sale of the furniture and equipment be donated to non-profit organizations that work with the youth and education.

Trustee Travel to 2011 ALA Mid Winter/Bundled Registrations

A motion to approve Trustee Travel to 2011 ALA Mid Winter in San Diego from January 7, 2011 to January 11, 2011 for four nights for Peggy Danhof, Kathy Spindel, and Ruth Newell was made by Graske, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Danhof stated that the dates for travel are tentative since the Mid-Winter conference program is not available yet.

Art Committee Meeting Minutes

Danhof presented the minutes from Art Committee Meeting held on July 28, 2010. The next committee meeting is September 14, 2010. If the board members have any requests, they need to email Peggy Danhof.

Approval of Revised Circulation Policy

A motion to approve the revised Circulation Policy was made by Graske, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Notice of Public Hearing

A motion to approve the notice of public hearing was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Pathways Parade

A motion to close the library for the Pathways Parade for this year only with reconsideration for the next calendar year was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

LIBRARY PROJECTS

Updates

Ron Gall from Owner Services Group presented a Construction Progress Report for July. The report will be filed with the August 19, 2010 minutes.

Change Orders-Action Items

Change Order #17 Power Construction

A motion to approve the Change Order #17 – Power Construction in the amount of \$22,959 was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Change Order #6 – Moreley - Speciality Fabrications

A motion to approve the Change Order #6 – Moreley Speciality Fabrications in the amount of \$1,770 was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Change Order #18 – Power Construction – Schedule extension due to strike

A motion to approve the Change Order #18-Power Construction—schedule extension due to strike was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Change Order #1 Spacesaver-Request for extra compensation for floor levelers

A motion to approve the Change Order #1 – Spacesavers in the amount of \$5,000 was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Change Order #1 Pablocki Sign – Request for extra compensation for polished edge on wall signs

A motion to approve the Change Order #1 Pablocki Sign – request for extra compensation for polished edge on wall signs in the amount of \$4,800 was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Change Order #1 OEC Business Interiors – Purchase and installation of ten monitor arms

A motion to approve Change Order #1 OEC Business Interiors – Purchase and installation of ten monitor arms in the amount of \$1,747 was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Approve increase in contract amount and schedule extension with Owners Services due to strike for Non- Construction Management

A motion to approve an increase in contract amount and schedule extension with Owners Services due to strike for Non- Construction Management in the amount of \$12,000 was made by Spindel, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

Approve increase in contract amount and schedule extension with Owners Services due to strike for Construction Management

A motion to approve an increase in contract amount and schedule extension with Owners Services due to strike for Construction Management in the amount of \$26,000 was made by Spindel, seconded by Kalnicky.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

CORRESPONDANCE

The board received a letter from the DuPage County Election Commission.

TREASURER'S REPORT

The Treasurer's Report for July, 2010 was presented by Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report-July, 2010

Bills paid for the month of July, 2010 in the amount of \$675.00 were presented for approval. A motion to approve was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof.  
NAYES: None  
ABSENT: Hargett

Bills Payable Report-August, 2010

Bills payable for the month of August, 2010 in the amount of \$912,927.24 were presented for approval. A motion to approve was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof.  
NAYES: None  
ABSENT: Hargett

## Bills Paid Report-August, 2010

Bills paid for the month of August, 2010 in the amount of \$95,880.98 were presented for approval. A motion to approve was made by Graske, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof.  
NAYES: None  
ABSENT: Hargett

## DIRECTOR'S REPORT-AUGUST 2009

Vicky Trupiano introduced the new Adult and Teen Services Manager Debra Dudek. Vicky also mentioned that today was the first Bookmobile stop at the Eastside Panera for "Story time, Milk and Cookies". The event had 72 people.

### B&A Comparison

Vicky presented the comparison of the 2010-2011 Budget and Appropriation Ordinance to the 2009-2010 B&A. The public hearing for the 2010-2011 Budget and Appropriation Ordinance will be Thursday, September 16, 2010.

### PALS Update

Paul Mills gave an update on PALS and the PrairieCat system.

## 2010 PER CAPITA REQUIREMENTS

### Personnel

Vicky Trupiano and staff reviewed the Personnel Standards as a part of the 2010 Per Capita requirements. The standards were presented to the board for their review.

## UNFINISHED BUSINESS

### Bookmobile

This item will be tabled for a later date.

## REPORTS

Peggy Danhof reported that Bob Kalnicky attended the Building Committee Meeting with her. Danhof also reported that the library board did not receive an invitation to the open house for the new Municipal Center in Romeoville on August 20, 2010. The ribbon cutting for the new Municipal Center in Romeoville is Saturday, August 21, 2010.

Ruth Newell distributed postcards from the Bolingbrook Chamber of Commerce highlighting their future events.

COMMENTS FROM THE PUBLIC

None

ANNOUNCEMENTS

Vicky Trupiano read a press release from Illinois Library Association. The press release announced that Peggy Danhof will be receiving the ILA Trustee Citation Award at the ILA Annual Conference at Navy Pier on September 29, 2010 at 11 am.

EXECUTIVE SESSION

A motion was made by Newell, seconded by Graske, to enter Executive Session at 9:08 p.m. for Personnel: 5 ILCS 120/2 (c).

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof  
NAYES: None  
ABSENT: Hargett

A motion was made by Graske, seconded by Newell to return to Open Session at 9:23 pm.

RETURN FROM EXECUTIVE SESSION to OPEN SESSION AT 9:23 p.m.

ADJOURNMENT

A consensus was taken and the Board adjourned at 9:23 p.m.

/s/ Gayle Graske  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS