

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD OCTOBER 21, 2010
BOLINGBROOK

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, October 21, 2010 at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Jenny Shenefield, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Bob Kalnicky, Ruth Newell, Steven Prodehl, Kathy Spindel and Peggy Danhof.

ABSENT

None

FOUNTAINDALE STAFF PRESENT

The following staff were present: Vicky Trupiano, Paul Mills, Jenny Shenefield, Kathy Schmidt, Sabrina Smallwood, Jacob Luce, Melissa Mercado, and Wendy Birkemeier.

PUBLIC PRESENT

The following public were present: Karen Anderson, Graham Harwood, Ron Gall, Tom Jacobs, Blythe Lee, Brian Feldt, Chris Peterson, Jennifer Peterson, Denis Rippinger, and Hilary Rosenthal.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion to approve the agenda was made by Spindel, seconded by Prodehl.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE PUBLIC HEARING MEETING, September 16, 2010

The minutes of the public hearing meeting held September 16, 2010 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Prodehl. Minutes were approved.

MINUTES OF THE REGULAR MEETING, September 16, 2010

The minutes of the regular meeting held September 16, 2010 were presented. A motion to approve the minutes was made by Graske, seconded by Newell. Minutes were approved.

EMPLOYEE RECOGNITION

Danhof presented Jacob Luce with a 5 year pin.

COMMENTS FROM THE PUBLIC

None.

NEW BUSINESS

Approve Ordinance 2010-2, Budget & Appropriation Ordinance FY 2010 – 2011

Ordinance 2010-2, Budget and Appropriation Ordinance FY 2010 / 2011 was presented for approval. A motion to approve was made by Kalnicky, seconded by Prodehl.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve Chief Fiscal Officer's Statement of Revenues

The Chief Fiscal Officer's Statement of Revenues FY 2010 / 2011 was presented for approval. A motion to approve was made by Graske, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve TITA Notice 2010

The TITA Notice 2010 was presented for approval. A motion to approve was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve library closing schedule for 2011

A motion to approve the schedule of library closings for 2011, including the extended four day Christmas holiday, was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve board meeting schedule for 2011

A motion to approve the board meeting schedule for 2011 was made by Graske, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve Creation of and Membership in PrairieCat; Resolution 2010-20

A motion to approve Resolutions 2010-20: Resolution providing for the execution of an intergovernmental agreement establishing PrairieCat and authorizing membership in PrairieCat was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve Dissolution of PALS: Resolution 2010-21

A motion to approve the Resolution 2010-21: Resolution providing for the dissolution of PALSGROUP and the termination of the agreement between PALSGROUP members and the Prairie Area Library System for an automated library system was made by Graske, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Appointment of Election Officer and Deputy Election Officer

A motion to appoint Gayle Graske as the Election Officer and Jill Boreham as the Deputy Election Officer was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Appointment of Vice President

A motion to appoint Bob Kalnicky as the new Vice President was made by Prodehl, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve time limit for Agenda Item #6: Comments from the Public

A motion that the Comments from the Public will be limited to three (3) minutes per attendee in order to facilitate library board meetings was made by Graske, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

It was expressed by many Trustees that this item will be expounded upon at a later date.

Approve Café Vendor

Chris and Jennifer Peterson were introduced to the board and gave a presentation on the café and the earth friendly products they will use.

A motion to name Chris and Jennifer Peterson as the vendor for the café operations for the new library and authorize the Library Director to execute the contract after submitting the contract to the trustees for review for the café operations was made by Graske, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve Agreement for Professional Services between Corporate Artworks and FPLD

Blythe Lee from Corporate Artworks gave a presentation on the artwork proposed for the new library.

A motion to approve the Agreement for Professional Services with Corporate Artworks and Fountaindale Public Library was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve Artwork Proposal

A motion to approve the Artworks Proposal dated October 7, 2010 and authorize Corporate Artworks to purchase on behalf of Fountaindale Public Library twelve (12) commissioned pieces of artwork by twelve qualified artists, with a deposit of 50% of the total amount of the cost of the artwork as outlined in the proposal was made by Graske, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Authorization to solicit bids for the cleaning and related services for the new library

A motion to authorize the library to solicit bids for cleaning and related services for the new library was made by Graske, seconded by Kalnicky.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Approve Committee Appointments

A motion to approve Kathy Spindel and Steven Prodehl to the Finance Committee was made by Kalnicky, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

A motion to approve Peggy Danhof and Ruth Newell to the Personnel Committee was made by Prodehl, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

A motion to approve Gayle Graske to the Art Committee was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

A motion to approve Gayle Graske and Bob Kalnicky to the Strategic Planning Committee was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Updates

Graham Harwood from Owner Services Group presented a Construction Progress Report for September. The report will be filed with the October 21, 2010 minutes.

Change Orders #20 for Power Construction

A motion to approve Change Order #20 for Power Construction that was previously reviewed in Graham Harwood's Construction Report was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Change Order #21 for Power Construction

A motion to approve Change Order #21 for Power Construction was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Change Order #2 for Spacesaver

A motion to approve Change Order #2 for Spacesaver upgrading book supports as requested by Library staff was made by Spindel, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Change Order #2 for OEC Business Interiors/Steelcase Contract

A motion to approve Change Order #2 for OEC Business Interiors/Steelcase contract for miscellaneous changes to workstations was made by Graske, seconded by Spindel.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Change Order #1 for OEC Business Interiors/Ahrend Contract

A motion to approve Change Order #1 for OEC Business Interiors/Ahrend contract was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Change Order #2 for Business Office Systems/Hayworth Contract

A motion to approve Change Order #2 for Business Office System/Hayworth contract was made by Graske, seconded by Kalnicky.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Change Order #1 for 3M/RFID Contract

A motion to approve Change Order #1 for 3M for early shipping and installation of two Library Mates as part of the RFID system was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

CORRESPONDENCE

Gayle Graske read an article regarding the new library.

TREASURER'S REPORT

The Treasurer's Report for September, 2010 was presented by Kathy Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – October, 2010

Bills paid for the month of October, 2010 in the amount of \$82,074.98 were presented for approval. Motion to approve was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – October, 2010

Bills payable for the month of October, 2010 in the amount of \$2,171,429.80 was presented for approval. Motion to approve was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT

Vicky Trupiano reported that the staff enjoyed the tour of the new library on October 12, 2010. She also highlighted that the Library Journal mentioned Fountaindale as one of the Star Libraries in Illinois. The library is preparing for the move into the new building.

UNFINISHED BUSINESS

None.

REPORTS

PALS/PrairieCat

Paul Mills presented his report on PALS/PrairieCat to the board.

ANNOUNCEMENTS

Ruth Newell announced a save-the-date for an event sponsored by the Bolingbrook Clergy and World Vision at the Living Water Church on February 20-27, 2011. The Bolingbrook Clergy are also holding a Thanksgiving event. Ruth Newell also mentioned that Black History Month is going to be February 2011.

Peggy Danhof announced that Take Back the Night is Thursday, October 28, 2010 at 5:30 pm.

EXECUTIVE SESSION

A motion was made by Graske, seconded by Newell, to enter Executive Session at 8:54 p.m. for Personnel 5 ILCS 120/2 (c)(1).

AYES: Graske, Kalnicky, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: None

A motion was made by Newell, seconded by Spindel to return to Open Session at 9:20 pm.

RETURN FROM EXECUTIVE SESSION to OPEN SESSION at 9:20 p.m.

ADJOURNMENT

A consensus was taken and the Board adjourned at 9:21 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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