

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD MARCH 17, 2011
BOLINGBROOK

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Fountaindale Public Library, 330 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, March 17, 2011 at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Karen Slehofer, and a quorum was established.

PRESENT

Present at roll call were Peggy Danhof, Tom Gilligan, Gayle Graske, Robert Kalnicky, Ruth Newell, Steven Prodehl, and Kathy Spindel.

ABSENT

None

FOUNTAINDALE STAFF PRESENT

The following staff were present Jill Boreham, Karen Slehofer, Sandy Ringstrom, Marianne Thompson, and John Matysek.

PUBLIC PRESENT

The following public were present: Karen Anderson, Graham Harwood, Ken Hansson, Tim Rice, Michelle Marchir and Brian Feldt.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Newell, seconded by Prodehl.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE REGULAR MEETING, February 17, 2011

The minutes of the regular meeting held February 17, 2011 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Graske. Minutes were approved as read.

MINUTES OF THE EXECUTIVE SESSION, January 20, 2011

The minutes of the executive session held January 20, 2011 were presented. A motion to approve the minutes was made by Spindel, seconded by Newell. Minutes were approved as read.

MINUTES OF THE EXECUTIVE SESSION, February 17, 2011

The minutes of the executive session held February 17, 2011 were presented. A motion to approve the minutes was made by Newell, seconded by Spindel. Minutes were approved as read.

COMMENTS FROM THE PUBLIC

None

NEW BUSINESS

ALA/ALTAFF Appointments

This was tabled to the April meeting as voting started on 03/16/2011.
Dave Hargett will be awarded the Trustee Citation Award at the ALA National Convention on Friday, June 24, 2011 in New Orleans.

Approval of the Draft of the Meeting Room Policy

Motion to approve the Draft of the Meeting Room Policy was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of the Meeting Room Committee

Motion to approve Ruth Newell and Thomas Gilligan as the Meeting Room Committee was made by Kalnicky, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of the Contract proposal from Honeywell

Motion to approve the contract proposal from Honeywell for the mechanical maintenance was made by Spindel, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of the Contract proposal from Honeywell

Motion to approve the contract proposal from Honeywell for the building control maintenance was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of The Auction Proceeds

Motion to approve the Auction Proceeds (\$23,983.11) to be part of the library general fund was made by Graske, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Project Report for March – Graham Harwood, Owners Services Group

Graham Harwood from Owners Services Group gave a Construction Progress Report for March including a statement that the construction project was on time and under budget.

Change Order #26 – Power Construction

A motion to approve Change Order # 26 – Power Construction as previously reviewed by Graham Harwood in his Progress Report was made by Prodehl, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Change Order #4 – Poblocki – Sign Contract

A motion to approve Change Order # 4 - Poblocki Sign for additional vinyl door lettering and additional interior signage for used book sale area was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Change Order #5 – OEC - Steelcase Contract

A motion to approve Change Order #5 – OEC – Steelcase Contract for the additional items for the staff workstations and tack board surface for required postings in staff lounge was made by Spindel, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Change Order #4 – Spacesaver – Library Stacks Contract

A motion to approve Change Order #4 – Spacesaver - Library Stacks Contract for relocation of extra shelving to attic stock in the storage area was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Change Order #2 – LFI – Millwork Contract

A motion to approve Change Order #2 – LFI – Millwork Contract to relocate lobby gallery panels as requested by library staff was made by Spindel, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Change Order #1 – LFI – Biblmodel Contract

A motion to approve Change Order #1 – Biblmodel Contract to furnish additional shelving for the adult and children’s audio shelving as requested by library staff was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

CORRESPONDENCE

None

TREASURER'S REPORT

The Treasurer's Report for February, 2011 was presented by Kathy Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Payable Report – March 2011

Bills payable for the month of March, 2011 in the amount of \$758,804.21 were presented for approval. Motion to approve was made by Spindel, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Bills Paid Report – February 2011

Bills paid for the month of February, 2011 were presented for approval in the amount of \$3,213.11. Motion to approve was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Bills Paid Report – March 2011

Bills paid for the month of March, 2011 were presented for approval in the amount of \$651,084.19. Motion to approve was made by Graske, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT - March 2011

Flowers on opening day from the Bolingbrook Garden Club
Statements of Economic Interest should be forwarded to Shirley Williams by 5/15.

UNFINISHED BUSINESS

None

TRUSTEE COMMITTEE REPORTS

Finance Committee

Nothing to report – will meet next quarter

Meeting Room Usage Committee

Library sponsored – book club meetings to start in April – regular policy in May

Strategic Plan Committee

Nothing to report – going through document – need to set up focus group

Personnel Committee

Nothing to report

REPORTS

Building Report

Report submitted

Art Committee

Nothing to report

ANNOUNCEMENTS

Ruth Newell – Out of Africa was a huge success – Ruth designed mugs that she handed out to the board members, over 3,000 people went through exhibit

World Vision in helping recovery efforts in Japan

ALA ballots are on the internet

A motion was made by Spindel and seconded by Kalnicky to convene to Executive Session at 8:50 pm to discuss the following:

EXECUTIVE SESSION

- a. 5 ILCS 120/2 (C) (3) Personnel 5 ILCS 120/2(c)(1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.”
- b. 5 ILCS 120/2 (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

A motion was made by Gilligan, seconded by Prodehl to return to Open Session at 9:30 pm.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

RETURN FROM EXECUTIVE SESSION to OPEN SESSION at 9:30 pm.

ACTION ITEM

Motion to change the policy to remove the residency requirements for the Library Director.

A motion was made by Newell, seconded by Graske to approve the change in policy to remove the residency requirements for the Library Director.

AYES: Graske, Newell, Prodehl, Gilligan, Danhof
NAYES: Kalnicky, Spindel
ABSENT: None

ADJOURNMENT

A consensus was taken and the Board adjourned at 9:33 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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