

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD JUNE 16, 2011

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440 on Thursday, June 16, 2011 at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Karen Slehofer, and a quorum was established.

PRESENT

Present at roll call were Thomas Gilligan, Gayle Graske, Ruth Newell, Steven Prodehl, Kathy Spindel, and Peggy Danhof.

ABSENT

Robert Kalnicky

FOUNTAINDALE STAFF PRESENT

The following staff was present: Karen Slehofer, Theresa Hildebrand, Mary Buchanan, Christopher Halverson, Mark Kregg, Marianne Thompson, Jill Boreham, Kathy Schmidt

PUBLIC PRESENT

Public present were: Graham Harwood, Sarah Snyder, Diane Slowik, Jan Rieser

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Newell, to approve the agenda.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

MINUTES OF THE REGULAR MEETING, May 19, 2011

The minutes of the regular meeting held May 19, 2011 were presented. A motion to approve the minutes was made by Newell, seconded by Gilligan. Minutes were approved as read.

MINUTES OF THE EXECUTIVE SESSION, May 19, 2011

The minutes of the executive session held May 19, 2011 were presented. A motion to approve the minutes was made by Graske, seconded by Spindel. Minutes were approved as read.

MINUTES OF THE SPECIAL MEETING, May 17, 2011

The minutes of the special meeting held May 17, 2011 were presented. A motion to approve the minutes was made by Prodehl, seconded by Spindel. Minutes were approved with correction as read.

EMPLOYEE RECOGNITION

Danhof recognized Mark Kregg for his 5 years of service and presented him with a 5 year pin and certificate.

Danhof recognized Christopher Halverson for his 10 years of service and presented him with a 10 year pin, certificate and gift card.

Danhof recognized Mary Buchanan for her 25 years of service and presented her with a 25 year pin, certificate and gift card.

COMMENTS FROM THE PUBLIC

Diane Slowik commented that her 15 year old son was able to check out an "R" rated movie video.

NEW BUSINESS

Ratification of the Appointment of the New Director

A motion was made to ratify Paul D Mills as the Director of the library was made by Newell, and seconded by Spindel.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

Approve Prevailing Wage Ordinance 2011-2

An Ordinance of the Fountaindale Public Library District, Will and DuPage Counties Illinois, ascertaining the prevailing rate of wages for laborers, workers, and mechanics employed on public works of said district was presented for approval. Motion was made by Graske, seconded by Newell, to accept Ordinance 2011-2.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

Submit the Certified List of Trustees

A motion to submit the certified list of board names and addresses to Will and DuPage Counties was made by Prodehl, seconded by Spindel.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

Approve the Secretary Audit Committee

A motion was made to approve Gilligan & Prodehl to the Secretary Audit Committee 2011 was made by Newell, seconded by Graske.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

Approve the Trustee Travel to ILA

A motion to approve the Trustee Travel to the ILA at the Donald E Stephens Convention Center in Rosemont on October 18 - 20 was made by Newell, seconded by Spindel.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

Approve Window Washing Maintenance Contract

A motion to approve the Window Washing Maintenance Contract with Smudge Free Window Cleaning for \$3,460 was made by Prodehl, seconded by Graske.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

Approve Tee Jay Service Contract

A motion to approve the Tee Jay Contract for \$2,280 was made by Newell, seconded by Spindel.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

Approve Annual Audit Proposal

A motion to approve the Annual Audit Proposal for Brian Zabel & Associates for \$8,800 was made by Gilligan, seconded by Prodehl.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

Approve Change of October Board Meeting Date (change from the 20th)

A motion to approve the change of the October Meeting date to the 27th was made by Graske, seconded by Gilligan.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

Approve Open House/Ice Cream Social/Reception for the New Director

A motion to approve the Open House/Ice Cream Social/Reception for the New Director on July 21st from 4:30 – 6:30 was made by Spindel, seconded by Graske.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

Approve the Review of Closed Session Minutes for 2011

A motion to approve the Review of Closed Session Minutes and keep them closed for 2011 was made by Spindel, seconded by Graske.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

Approve the After Hours Artwork Proposal from Marti Barton

A motion to approve the After Hours Artwork Proposal from Marti Barton on October 27th was made by Spindel, seconded by Gilligan.

AYES: Gilligan, Graske, Newell, Spindel, Danhof
NAYES: Prodehl
ABSENT: Kalnicky

LIBRARY PROJECTS

Project Report for June – Graham Harwood, Owners Services Group

Graham Harwood from Owners Services Group presented a Construction Progress Report for June.

Change Order Power Construction - Action Item

A motion to approve Change Order #29 for Power Construction as previously reviewed by Graham Harwood in his Progress Report was made by Newell , seconded by Gilligan.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

A motion to approve Change Order #7 for Poblicki Sign Company – Signage contract for additional interior signs indicating Check Out areas in the library as requested by Library Staff was made by Newell, seconded by Spindel.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

CORRESPONDENCE

E-mail from John E Randall
Note from Robert W Rowe Public Library

TREASURER'S REPORT

The Treasurer's Report for May, 2011 was presented by Kathy Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Payable Report – June 2011

Bills payable for the month of June, 2011 were presented for approval in the amount of \$662,136.80. Motion to approve was made by Newell, seconded by Graske.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

Bills Paid Report – June, 2011

Bills paid for the month of June, 2011 in the amount of \$69,624.96 were presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES: Gilligan, Graske, Newell, Prodehl, Spindel, Danhof
NAYES: None
ABSENT: Kalnicky

DIRECTOR'S REPORT

Report included all managers reports – all were filed for audit
President Danhof welcomed Sarah Snyder our summer intern

UNFINISHED BUSINESS

ALA Attendance Report Forms

REPORTS

Finance Committee - None

Meeting Room Usage Committee – late August meeting

Strategic Planning Committee – None

Personnel Committee – None

Building Committee – None

ANNOUNCEMENTS

H2O annual golf outing and Christmas in July event – July 13th

CSC Wine Tasting – August 27th

Joy Fest – September 10th

Thank you from the Bolingbrook Hospital

Upcoming parade – order shirts for Trustees

President Danhof - TV Exec of Will County

ADJOURNMENT

A consensus was taken and the Board adjourned at 9:02 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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