

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD OCTOBER 27, 2011
BOLINGBROOK, IL

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, October 27, 2011 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Robert Kalnicky, Kathy Spindel, Ruth Newell, Steven Prodehl, Thomas Gilligan and Peggy Danhof.

ABSENT

Gayle Graske

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Debra Dudek, Marianne Thompson and Shirley Williams.

PUBLIC PRESENT

The following public was present: Graham Harwood, Karen Anderson, Steve Larson, Mary Tuleja and Bill Tuleja.

AGENDA APPROVAL

Following the Pledge of Allegiance, the agenda was presented for approval. A motion to approve the agenda was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

MINUTES OF THE PUBLIC HEARING, September 15, 2011

The minutes of the public hearing held September 15, 2011 were presented. A motion to approve the minutes was made by Newell, seconded by Spindel. Minutes were approved as read.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

MINUTES OF THE REGULAR MEETING, September 15, 2011

The minutes of the regular meeting held September 15, 2011 were presented. A motion to approve the minutes was made by Newell, seconded by Kalnicky. Minutes were approved as read.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

MINUTES OF THE EXECUTIVE SESSION, September 15, 2011

The minutes of the Executive Session held September 15, 2011 were presented. A motion to approve the minutes was made by Newell, seconded by Spindel. Minutes were approved as read.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

COMMENTS FROM THE PUBLIC

None

NEW BUSINESS

Receive Friends Book Sale Report

Mary Tuleja presented the Friends of the Library Book Sale Report. The total sales from October 8–9, 2011 were \$1,609.40. The Friends of the Library have made many contributions to the Fountaindale Public Library, including Summer Reading prizes, the Bookmobile canopy, and prizes for the Battle of the Library Cards. Since the new library opened in March 2011, the Friends have given \$5,802.93. The next Friends of the Library Book Sale will take place on February 11–12, 2012.

Approve TITA Notice 2011

The TITA Notice 2011 was presented for approval. A motion to approve was made by Prodehl, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

Approve Library Closing Schedule for 2012

A motion to approve the schedule of library closings for 2012 was made by Spindel, seconded by Newell.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

Approve Board Meeting Schedule for 2012

A motion to approve the board meeting schedule for 2012 was made by Newell, seconded by Kalnicky.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

Approve Concept Design Work for Basement

Motion to authorize the concept design and costing work to proceed with Nagle Hartray and Owners Services Group not to exceed \$50,000, with expenditures charged to the project fund was made by Kalnicky, seconded by Newell.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for September. The report will be filed with the October 27, 2011 minutes.

Change Orders #33 for Power Construction

A motion to approve Change Order #33 for Power Construction as previously reviewed by Graham Harwood in his Progress Report was made by Gilligan, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

Additional Orders for Library Products and Services

A motion to approve the additional orders for library products and services for October 2011 was made by Gilligan, seconded by Newell.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

CORRESPONDENCE

Director Mills received a thank you note from the Crystal Lake Public Library for a recent tour of the new facility. Director Mills also received another letter from Joliet Junior College congratulating him on his new position as Executive Director. The letter also thanked the library staff for hosting an intern from the Library Technical Assistant Program at Joliet Junior College. Marianne Thompson received a thank you letter from Illinois State Representative Emily McAsey. She thanked Thompson for participating in the third annual Senior Celebration.

TREASURER'S REPORT

The Treasurer's Report for September, 2011 was presented by Kathy Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – October, 2011

Bills paid for the month of October, 2011 in the amount of \$72,540.63 were presented for approval. Motion to approve was made by Newell, seconded by Kalnicky.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

Bills Payable Report – October, 2011

Bills payable for the month of October, 2011 in the amount of \$692,940.50 was presented for approval. Motion to approve was made by Prodehl, seconded by Newell.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

DIRECTOR'S REPORT

Director Mills discussed several recent meetings with Fountaindale's neighboring libraries (Plainfield, White Oak, Joliet, Lemont, and Shorewood). This group has been exploring the option of creating a shared automation system that would be separate from PrairieCat. All six libraries have concerns about the future direction of PrairieCat. There are also concerns about funding for consortia such as PrairieCat and about funding for delivery. This group also believes that there is an opportunity here to make a smaller and more nimble group that would be able to provide better and more responsive service for a product, our integrated library system, which is crucial to the services provided by the library. Research into the financial, operational, and structural elements of a local consortium are continuing, and a recommendation will be made by Director Mills. The deadline for notification of withdrawal from PrairieCat is December 31, 2011.

Director Mills discussed several pieces of pending legislation that may impact the library.

Catherine Yanikoski will begin as the Deputy Director on October 31, 2011.

UNFINISHED BUSINESS – None

REPORTS

Finance Committee – Kathy Spindel, Steven Prodehl, Shirley Williams, and Director Mills will meet in November.

Meeting Room Usage Committee – Recorder Juanita Lennon reported that currently there are seven confirmed meeting room reservations and several are pending payment. The month of November is filling up quickly.

Strategic Plan Committee – The committee has reviewed other library's strategic plans to learn the process of creating a multi-year plan for the library. The committee has decided to have Director Mills create a sample Request for Proposal for board review in December.

Personnel Committee – None

Art Walk Committee – Art Walk was a great success for the library, the guests, the artists and our patrons. Danhof thanked Trustee Newell, Karen Anderson, Marti Barton and the library staff for all their assistance in facilitating the arrangements for the Art Walk. Danhof also thanked the

trustees for attending the Art Walk. Trustee Gilligan commented on the Art Walk calendars and asked on if there were plans for sales. President Danhof stated that while the library does have the licensing rights to the images, there are no plans for sales at this point. Director Mills commented that two patrons at the Art Walk stated how wonderful the new building and the staff are. They stated that the artwork provided a rich cultural experience for their children. Several comments noted that having the Art Walk as a Chamber of Commerce event definitely helped to promote more awareness of the library. Some of the guests asked if there were plans to have local artists display their work as well. The board agreed that would be a wonderful idea. Spindel suggested having the Art Walk Committee stay on and explore options about local artists.

ANNOUNCEMENTS

Danhof reported that she will not be attending the December Board Meeting. Trustee Spindel said she would not be able to attend the upcoming Board Meeting in November.

Danhof stated that the 2012 State of the Village Address will take place on Thursday, January 19, 2012. The ALA Midwinter conference takes place the weekend immediately following this event, and travel plans may need to be adjusted appropriately.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:04 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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