

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF  
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS  
HELD NOVEMBER 17, 2011  
BOLINGBROOK, IL

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, November 17, 2011 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky, Ruth Newell, Steven Prodehl and Peggy Danhof.

ABSENT

Kathy Spindel and Thomas Gilligan

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Catherine Yanikoski and Shirley Williams.

PUBLIC PRESENT

The following public was present: Karen Anderson, Graham Harwood, Jan Rieser, Jennifer Mills and Joe Martin.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof requested to remove item 7(d): Approval of Statement of Receipts and Disbursements Fiscal Year 2010/2011 from the agenda. Danhof asked for a motion to approve the agenda with changes. A motion to approve the agenda with changes was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof

NAYES: None

ABSENT: Spindel and Gilligan

PRESENTATION

Director Mills introduced the new Deputy Director, Catherine Yanikoski.

MINUTES OF THE REGULAR MEETING, October 27, 2011

The minutes of the regular meeting held October 27, 2011 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Prodehl. Minutes were approved as read.

COMMENTS FROM THE PUBLIC

None

PRESENTATION

Financial Audit Fiscal Year 2010/2011

Joe Martin from Brian Zabel & Associates presented the 2010/2011 Financial Report. The report was distributed to the board.

NEW BUSINESS

Approval of Ordinance 2011-4, Tax Levy Ordinance

A motion to approve Ordinance 2011-4, Tax Levy Ordinance was made by Newell, seconded by Prodehl.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

Approval of Ordinance 2011-5, Ordinance to Levy an Additional Tax of .02% Fiscal Year 2012/2013

A motion to approve Ordinance 2011-5 to Levy an Additional Tax of .02% Fiscal Year 2012/2013 was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

Approval of the Financial Report for Fiscal Year 2010/2011

A motion to approve Financial Report for Fiscal Year 2010/2011 was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

Approval of Non-Resident Fee for 2012

A motion that Fountaindale Public Library continue to participate in the non-resident reciprocal borrowing program and continue to issue non-resident library cards during the next twelve months was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

A motion that Fountaindale set the non-resident fee at \$356 was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

Approval of Request for Staff Appreciation Party

A motion to authorize the expenditure not to exceed \$3,500 for a Staff Appreciation Party for the library staff in February 2012 was made by Graske, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

Approval for Trustee Forum Attendance, February 4 or March 24, 2012 – Action Item

A motion to authorize trustee attendance at the ILA Trustee Forum days for 2012 was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for September. The report will be filed with the November 17, 2011 minutes.

Change Order #34 for Power Construction

A motion to approve Change Order #34 for Power Construction as previously reviewed by Graham Harwood in his progress report was made by Prodehl, seconded by Kalnicky.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

Change Order #10 for Poblocki Signage Contract

A motion to approve Change Order #10 for Poblocki Signage Contract to add additional interior building signage was made by Graske, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

Change Order #6 for Netrix

A motion to approve Change Order #6 for Netrix to purchase additional Bluetooth headsets for Cisco wireless phones and phone chargers was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

CORRESPONDENCE

President Danhof received a thank you note from artist Markian Olynyk. Olynyk thanked Danhof, the Board of Trustees and Marti Barton for their commitment to making art such an important aspect of the new building. Markian Olynyk was proud to have his artwork be a part of the library's art collection.

The first news article is from the Bolingbrook Reporter (November 2, 2011) discusses the ArtWalk and new artwork piece that was unveiled by artist Markian Olynyk. The second article is from the online version of the Bolingbrook Reporter (posted online October 28, 2011) which also describes the library's Artwalk event and the unveiling new art piece.

TREASURER'S REPORT

The Treasurer's Report for October, 2011 was presented by Steven Prodehl and will be filed for Board Meeting 11/17/2011

audit.

## BILLS FOR APPROVAL

### Bills Paid Report – November, 2011

Bills paid for the month of November, 2011 in the amount of \$75,975.80 were presented for approval. Motion to approve was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

### Bills Payable Report – November, 2011

Bills payable for the month of November, 2011 in the amount of \$611,866.00 was presented for approval. Motion to approve was made by Prodehl, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

## DIRECTOR'S REPORT – October, 2011

Director Mills spoke about the benefits of DLAs (Digital Library Assistants) for Circulation staff, in respond to a question posed by Trustee Graske. Trustee Prodehl asked if there have been any recent security incidents in the last month. Mills reported that in the last month there have not been any significant security issues. Mills also added that the contractual services from Securitas will be ending and new library security staff has been hired to better serve the library. Trustee Newell questioned if the library could obtain a new Fountaindale flag, similar to one in previous years. Danhof agreed, especially since the library has changed its logo.

Mills updated the board on the status of establishing an independent consortium with five of our neighboring libraries. As a collaborative group, they have been developing a draft project timeline, draft budget and a draft cost sharing formula. The group will soon be receiving quotes from three different vendors. Mills anticipates making a recommendation to the Board in December.

Graske gave kudos to the Circulation department for the 24-hour turnaround on library materials. Newell asked if the library would be obtaining a mobile app. Mills replied that last year, an app was purchased, however it was not implemented because the new building took priority. Mills has asked Deputy Director Yanikoski to further research an app that would better assist library patrons.

## UNFINISHED BUSINESS

### Final Approval of MidWinter Attendance – Action Item

A motion to approve ALA MidWinter 2012 attendance and reports for Danhof, Spindel, and Graske and Newell was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Newell, Prodehl, Danhof  
NAYES: None  
ABSENT: Spindel and Gilligan

## REPORTS

Finance Committee – Paul Mills, Shirley Williams, Kathy Spindel and Steven Prodehl met on November 16, 2011 and report that the library is on track and in a good financial position.

Strategic Plan Committee – None

Personnel Committee – Danhof asked Newell about the possibility developing a Shadow Day for Middle School students next year in February.

## ANNOUNCEMENTS

Trustee Newell invited everyone to the Thanksgiving Community Worship Service at First Presbyterian Church in Bolingbrook on Wednesday, November 23<sup>rd</sup>.

## ADJOURNMENT

A consensus was taken and the Board adjourned at 8:02 p.m.

/s/ Gayle Graske  
Secretary, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof  
President, Board of Library Trustees  
FOUNTAINDALE PUBLIC LIBRARY DISTRICT  
WILL AND DU PAGE COUNTIES, ILLINOIS