

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD DECEMBER 15, 2011
BOLINGBROOK, IL

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, December 15, 2011 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Catherine Yanikoski, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky, Kathy Spindel, Ruth Newell, Steven Prodehl and Thomas Gilligan.

ABSENT

Peggy Danhof

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Catherine Yanikoski, Kathy Schmidt and Daniel Mekeel.

PUBLIC PRESENT

The following public was present: Karen Anderson, Don Grigas, Graham Harwood, Patty Koenigsaecker and Jan Rieser.

AGENDA APPROVAL

Following the Pledge of Allegiance, Kalnicky asked for a motion to approve the agenda. A motion was made by Spindel seconded by Newell.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

MINUTES OF THE PUBLIC HEARING, November 17, 2011

The minutes of the regular meeting held November 17, 2011 were presented. A motion to approve the minutes was made by Graske, seconded by Prodehl. Minutes were approved as read.

MINUTES OF THE REGULAR MEETING, November 17, 2011

The minutes of the regular meeting held November 17, 2011 were presented. A motion to approve the minutes was made by Newell, seconded by Spindel. Minutes were approved as read.

EMPLOYEE RECOGNITION

Vice-President Kalnicky recognized Daniel Mekeel for his five years of service and presented him with a pin and a certificate.

COMMENTS FROM THE PUBLIC

Jan Rieser, Vice-President of the Friends of the Library spoke about the upcoming renewal opportunity for membership in the Friends. This year, if a member renews their membership by January 31, 2012 they will be able to nominate a new member for free. The Friends' Annual Meeting and Appreciation Dinner will be on March 6, 2012.

NEW BUSINESS

Approval of Nagle Hartray's Proposal for Continued Design of the Media Center

A motion to approve Nagle Hartray's proposal for continued design of the Media Center was made by Newell, seconded by Spindel.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Owner Services Group's Proposal for Continued Owners Representative Services for the Media Center

A motion to approve Owner Services Group's proposal for continued owner's representative services for the Media Center was made by Newell, seconded by Spindel.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Withdrawal from PrairieCat

A motion to approve withdrawal from PrairieCat was made by Graske, seconded by Spindel.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Pinnacle Library Cooperative Intergovernmental Agreement and Bylaws

A motion to approve the Pinnacle Library Cooperative Intergovernmental Agreement and Bylaws was made by Newell, seconded by Gilligan.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Statement of Receipts and Disbursements Fiscal Year 2010/2011

A motion to approve the Statement of Receipts and Disbursements Fiscal Year 2010/2011 was made by Newell, seconded by Spindel.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Certified List of Trustees for Filing with Will and Du Page Counties

A motion to approve certified list of trustees for filing with Will and Du Page Counties was made by Prodehl, seconded by Newell.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Resolution Authorizing Adoption of Plan Reinstatement

A motion to approve the resolution authorizing adoption of plan reinstatement was made by Gilligan, seconded by Prodehl.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Executive Director to Enter into Agreement with First Presbyterian Church of Du Page Regarding Book Drop

A motion to approve the Executive Director to enter into agreement with the First Presbyterian Church of Du Page regarding a book drop on Church property was made by Grasko, seconded by Newell.

AYES: Grasko, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Approval of Recommendation to Keep Executive Session Minutes Closed

A motion to approve the recommendation to keep Executive Session Minutes closed was made by Newell, seconded by Spindel.

AYES: Grasko, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for September. The report will be filed with the December 15, 2011 minutes.

Change Order #35 for Power Construction with PCI attached

A motion to approve Change Order #35 for Power Construction with PCI attached as previously reviewed by Graham Harwood in his progress report was made by Prodehl, seconded by Gilligan.

AYES: Grasko, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Change Order #1 for Honeywell

A motion to approve Change Order #1 for Honeywell was made by Grasko, seconded by Newell.

AYES: Grasko, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

CORRESPONDENCE

The first news article, "Beyond the Bookshelves" is from the Beacon-News (December 4, 2011) and was written by the Information manager from Aurora Public Library, who recently visited Fountaindale Public Library and was able to tour the new facility.

The second article, "There's Always Room For More in the Knitter's Nest" is from the Bolingbrook Patch (posted online November 18, 2011) and discusses the fun and entertaining Board Meeting 12/15/2011

Knitter's Nest classes at the library hosted by Adult Services Manager, Debra Dudek.

The next article is from the Bolingbrook Reporter (December 14, 2011) describing the plans the library has for an additional tax abatement over the next year.

The last correspondence is a Holiday card address to Peggy Danhof and the Board from Spectrum Sportswear owner, Cindy Gibbons.

TREASURER'S REPORT

The Treasurer's Report for November, 2011 was presented by Kathy Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – December, 2011

Bills paid for the month of December, 2011 in the amount of \$84,735.88 were presented for approval. Motion to approve was made by Graske, seconded by Newell.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

Bills Payable Report – December, 2011

Bills payable for the month of December, 2011 in the amount of \$141,333.28 was presented for approval. Motion to approve was made by Prodehl, seconded by Gilligan.

AYES: Graske, Spindel, Newell, Prodehl, Gilligan, Kalnicky
NAYES: None
ABSENT: Danhof

DIRECTOR'S REPORT – November, 2011

The new position for Communications Manager, who will be managing the library's public relations and communication work, has been posted. Trustee Newell questioned the status of the Fountaindale mobile app for smartphones. Director Mills commented that the Deputy Director Yanikoski has been working to create a mobile app that would be compatible with Android and iPhones. The app will provide mobile access to the online catalog, library events and programs in a readable mobile format. Trustee Prodehl was happy to see the great attendance of the programs being offered at the library. He asked about more information on the Azucar bilingual book club. Mills will provide more information via email. Prodehl was overall very pleased to see that the library is able to offer a wide variety of books.

UNFINISHED BUSINESS

None.

REPORTS

Finance Committee – None.

Strategic Plan Committee – An RFP for a strategic planning consultant has been drafted. Director Mills requested of the committee that the issuance of the RFP be postponed until the Pinnacle project is launched.

Personnel Committee – None.

ANNOUNCEMENTS

Graham Harwood wishes the Board Happy Holidays. Trustee Gilligan announced affordable gift wrapping services available at The Promenade, which will help support local agencies such as Power Connection and the Kiwanis Builders Club. Vice-President Kalnicky reminded the Board of the upcoming State of the Village on January 19, 2012. Director Mills suggested reserving a table, similar to last year. President Danhof, Trustee Newell and Trustee Gilligan are unable to attend. Mills also reminded everyone that the January board meeting will be on January 26, 2012 due to ALA Midwinter meeting.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:00 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Peggy J. Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Robert Kalnicky
Vice-President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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