

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD JANUARY 26, 2012
BOLINGBROOK, IL

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, January 26, 2012 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky, Kathy Spindel, Ruth Newell, Steven Prodehl, Thomas Gilligan and Peggy Danhof.

ABSENT

None.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, James Gottlick, Theresa Hildebrand, Phyllis Librizzi, Sheryl Murawsky, Kathy Schimdt and Brian Smallwood.

PUBLIC PRESENT

The following public was present: Karen Anderson, Graham Harwood, Ann Gottlick and Jim Gottlick.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky seconded by Newell.

AYES:	Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES:	None
ABSENT:	None

MINUTES OF THE REGULAR MEETING, December 15, 2011

The minutes of the regular meeting held December 15, 2011 were presented. A motion to approve the minutes was made by Graske, seconded by Newell. Minutes were approved as read.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan
NAYES: None
ABSENT: None
ABSTAIN: Danhof

EMPLOYEE RECOGNITION

President Danhof recognized James “Bud” Gottlick for his fifteen years of service and presented him with a pin, certificate and gift card. Danhof also recognized Sheryl Murawsky for her five years of service and presented her with a pin and a certificate.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

NEW BUSINESS

Approval of Ordinance 2012-1

A motion to approve Ordinance 2012-1, an ordinance abating a portion of the tax heretofore levied for the year 2011 to pay principal of and interest on \$20,750,000 General Obligation Library Building Bonds, Series 2009, of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was made by Kalnicky, seconded by Prodehl.

President Danhof noted that Vice President Kalnicky has been a strong proponent of providing tax relief to the community through two years of abatements.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Request to Travel for Trustees for ALA Annual Conference in Anaheim, CA – June 21-26, 2012

A motion to approve request to travel for Trustees for ALA Annual Conference in Anaheim, CA June 21-26, 2012 was made by Kalnicky, seconded by Graske. The motion included approval of a fifth night because of conference requirements.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Request to Travel for Executive Director for ALA Annual Conference in Anaheim, CA – June 21-26, 2012

A motion to approve request to travel for the Executive Director for ALA Annual Conference in Anaheim, CA June 21-26, 2012 was made by Spindel, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Request to Travel for Executive Director for PLA Conference in Philadelphia, PA – March 13-17, 2012

A motion to approve request to travel for the Executive Director for PLA Conference in Philadelphia, PA – March 13-17, 2012 was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Change in Fax Fee in Appendix 3 of the Circulation Policy

A motion to approve the change in the fax fee in Appendix 3 of the Circulation Policy was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for December. The report will be filed with the January 26, 2012 minutes.

PCI 224 for Power Construction

A motion to approve the PCI 224 for Power Construction was made by Spindel, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

PCI 225 for Power Construction

A motion to approve the PCI 225 for Power Construction was made by Spindel, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Business Office Systems Order #1

A motion to approve the Business Office Systems Order #1 was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

CORRESPONDENCE

The first letter is a notice from the Village of Bolingbrook about the termination of the Tax Increment Financing (TIF) district property south of 83rd Street in DuPage County Bolingbrook. The area was never developed and no action must be taken by the library.

The Board also received an invitation to the Staff Appreciation Party on February 18, 2012 at the Fountaindale Public Library.

The Board of Trustees and Paul Mills received a congratulatory letter from John O’Driscoll from Tressler LLP. The letter congratulates Board President Peggy Danhof on her 2012 Bolingbrook Area Chamber of Commerce Lifetime Achievement Award.

The following article, “Fountaindale to Add Book Drop on West Side of Town” is from the Bolingbrook Patch (posted online January 19, 2012) and discusses new west side book drop at the First Presbyterian Church of DuPage.

TREASURER'S REPORT

The Treasurer's Report for December, 2011 was presented by Kathy Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – January, 2012

Bills paid for the month of January, 2012 in the amount of \$99,923.96 were presented for approval. Motion to approve was made by Spindel, seconded by Gilligan.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – January, 2012

Bills payable for the month of January, 2012 in the amount of \$1,721,535.86 was presented for approval. Motion to approve was made by Spindel, seconded by Prodehl.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – December, 2011

Director Mills reported that the library has also been nominated for a 2012 BoBB (Best of Bolingbrook Business) Award. Marti Barton will be creating the BoBB Award Nomination packet for the library. Library trustees are invited to attend. Mills and other library staff will be attending the event on March 9, 2012.

Mills commented that the Village of Bolingbrook was a pleasure to work with in regards to the upcoming library media center and the new book drop. The new book drop has been in operation since January 16th and has seen many items returned. The Bolingbrook Patch posted in an article regarding the book drop. The library is promoting the book drop through a variety of means. Materials returned in the new book drop are being picked up once a day, Monday through Saturday.

The Pinnacle Library Cooperative is very close to signing a contract with a vendor. Pinnacle is having its first meeting to hold officer elections and vote on the vendor contract. At this point, Pinnacle has chosen Polaris as the ILS vendor because their software is focused exclusively on public libraries and staff from Pinnacle libraries rated Pinnacle favorably.

Trustee Prodehl asked what the SVA calls are. Mills responded that the current ILS (integrated library system), Sirsi, has what is called Sirsi Voice Activation, which automatically calls patrons to notify that they have holds ready for pick up. PrairieCat and Sirsi are having difficulties getting the software to work correctly. Prodehl also questioned what type of regular training does the Security staff receives. Kathy Schmidt answered that the library has First Aid Responders who have received training including CPR and for the defibrillators. They are due to be retrained again this year. The defibrillators are located on every floor. Trustee Graske said she

liked the new name for the Automated Handling System, Bookzilla. Mills also reported that the new customized shelf and the anti-glare screen cover for the drive-thru book return has been installed.

UNFINISHED BUSINESS

None.

REPORTS

Finance Committee – The committee will be meeting soon.

Strategic Plan Committee – None.

Personnel Committee – None.

ANNOUNCEMENTS

The Lions Club's Spaghetti Dinner has been rescheduled for the Spring because of the bad weather. The Friends Book Sale will take place on February 11th and 12th. February 11th is the Black History Month Celebration at Bolingbrook High School, and the library is a gold level sponsor. On February 12th, the CSC of Northern Will County will be having its annual fundraiser brunch. The Power Connection 8th annual dinner auction will take place this weekend on Saturday, January 28th. The Illinois Library Association Trustee Forum is on Saturday, February 4th at the Oakbrook Marriott. CSC will be hosting a home buying seminar at the Romeoville Rec Center on Saturday, February 11th at 9:00 a.m. The Lions Club will be having a Superbowl party at Tailgaters. The White Oak Public Library District will be sending invitations to the grand opening of their Romeoville facility in May.

EXECUTIVE SESSION

A motion was made by Gilligan, seconded by Kalnicky to enter Executive Session at 8:15 p.m. for Litigation 5 ILCS 120/2 (11).

AYES:	Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES:	None
ABSENT:	None

A motion was made by Graske, seconded by Spindel to return to Open Session at 8:34 p.m.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:35 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Peggy J. Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Robert Kalnicky
Vice-President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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