

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD MAY 17, 2012
BOLINGBROOK, IL

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, May 17, 2012 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:01 p.m. Trustee Kalnicky entered at 7:11 p.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Kathryn Spindel, Ruth Newell, Steven Prodehl and Peggy Danhof.

ABSENT

Robert Kalnicky and Thomas Gilligan

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Rocio Brown, Jill Boreham, Melissa Mercado, Marianne Thompson and Julie Turza.

PUBLIC PRESENT

The following public was present: Graham Harwood, Kymberlee Owens, Mary Tuleja and Janet E. Walker.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Newell, seconded by Prodehl.

AYES: Graske, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Kalnicky, Gilligan

MINUTES OF THE REGULAR MEETING, April 19, 2012

The minutes of the regular meeting held April 19, 2012 were presented. A motion to approve the minutes was made by Prodehl, seconded by Spindel. Minutes were approved as read.

AYES: Graske, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Kalnicky, Gilligan

EMPLOYEE RECOGNITION

President Danhof recognized Melissa Mercado, Julie Turza and Rocio Brown for their five years of service and presented each with a pin and a certificate.

COMMENTS FROM THE PUBLIC

Patron Janet Walker asked for extended computer usage time. President Danhof responded that the computer policy will be reviewed in June.

Kymerlee Owens from Lifestyles Fitness spoke about the programs offered through the Bolingbrook Park District. She passed out guest membership passes and information to the Board.

Mary Tuleja from the Friends informed the Board that the recipe submission for the Friend's Cookbook has been extended to June 1st. On behalf of the Friends, Tuleja thanked the Board, Paul Mills and the library for the opportunity to be involved in the planning of the new Friend's space in the Media Center. She also wanted to thank Melissa Mercado for her help in moving the Friends inventory.

Trustee Kalnicky entered at 7:11 p.m.

NEW BUSINESS

Approval of Health Insurance for Fiscal Year 2012/2013

A motion to fund the allocation for insurance at \$7,000.00 per eligible employee for those employees selecting health insurance and to fund an allocation of \$500.00 for those employees who do not select health insurance was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for April. The report will be filed with the May 17, 2012 minutes.

CORRESPONDENCE

Director Paul Mills received a thank you note for the library's donation to the Bolingbrook Rotary Top Ten Dinner held on May 2, 2012.

The Bolingbrook Patch highlighted two upcoming new library programs, "Your Best Garage Sale Yet" and "Dominate Your Barbecue Grill" in two feature online articles.

President Danhof and Vice-President Kalnicky will be attending the Boy Scouts of America's 1st Annual Distinguished Citizen Award on June 6, 2012. Mayor Claar is the recipient this year. The library is also providing sponsorship with a half-page color page ad.

TREASURER'S REPORT

The Treasurer's Report for April, 2012 was presented by Kathryn Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – May, 2012

Bills paid for the month of May in the amount of \$92,948.44 was presented for approval. Motion to approve was made by Graska, seconded by Spindel.

AYES: Graska, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Bills Payable Report – May, 2012

Bills payable for the month of May in the amount of \$243,529.06 was presented for approval. Motion to approve was made by Kalnicky, seconded by Prodehl.

AYES: Graska, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

DIRECTOR'S REPORT – April, 2012

Director Mills reported that the library staff is very busy with Pinnacle preparation and training as well as planning for the Media Center. Mills reminded the board of upcoming key dates. On June 7th the library will be leaving PrairieCat and its software. June 14th is the proposed go-live

date for Pinnacle. The week in between will be challenging because the library will be operating in off-line mode. Mills commented that Fountaindale would be going through the same process regardless if they have chosen to stay with PrairieCat, since they selected another software vendor as well. Trustee Kalnicky questioned why the entire process takes a week. Mills said that a week is characteristic for the industry. Trustee Newell asked whether there will be publicity for Pinnacle. Mills responded that Chrissy Little, our Communications Manager along with the Pinnacle Marketing Committee is working on creating informative publicity for patrons.

Mills had an update on the new Low Vision Machine. The machine has been acquired and is set up for use in the Business Center. Debra Dudek, Adult & Teen Services Manager will be contacting the Lions Club to set up a demonstration.

Trustee Prodehl asked how the turnout was for the Lion's Club Hearing Bus visit to the library back in April. Danhof had commented that while the weather was chilly, the amount of people was steady. Mills did invite the Lion's Club Hearing Bus back for another visit.

Mills commented that he anticipates bringing a new computer usage policy for Board approval in June. Danhof added that a separate policy for the Business Center will also be drafted.

Trustee Newell inquired if there have been any issues with the controversial novel, *Fifty Shades of Grey*. Mills has not been aware of any concerns at the library. However, he did have a patron express concern that the computers in the Vortex were not filtered. Library staff spoke with the patron and informed them of our internet policy. All computers at the library are unfiltered.

UNFINISHED BUSINESS

None.

REPORTS

Building Committee – Danhof included the Building Committee report of the last meeting.

Finance Committee – Detailed Financial Reports through the first three quarters of the fiscal year were provided. Trustee Spindel reported that the library is in very good shape. The committee plans to provide the board with an informational presentation about checks and balances and the monitoring of monies.

Strategic Plan Committee – None.

Personnel Committee – None.

ANNOUNCEMENTS

Trustee Newell will not be here for the June Board meeting.

The 4th Annual Taste of Bolingbrook will take place this weekend starting May 19th.

The Bolingbrook Chamber of Commerce Golf Outing is on Wednesday, June 13th. And the H2O Golf Club Outing & Dinner will be on July 18th.

Director Mills presented a commemorative brick from the old Fountaindale Library for each trustee.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:37 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Peggy J. Danhof
Secretary, Board of Library Trustees
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