

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS HELD
JULY 19, 2012
BOLINGBROOK, IL

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, July 19, 2012 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Steven Prodehl, Thomas Gilligan and Peggy Danhof.

ABSENT

None

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Tony Lucarelli and Shirley Williams.

PUBLIC PRESENT

The following public was present: Don Grigas, Graham Harwood and Jan Rieser.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Spindel.

AYES:	Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES:	None
ABSENT:	None

MINUTES OF THE REGULAR MEETING, June 28, 2012

The minutes of the regular meeting held June 28, 2012 were presented. A motion to approve the minutes was made by Prodehl, seconded by Spindel. Minutes were approved as read.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

EMPLOYEE RECOGNITION

President Danhof recognized Shirley Williams for her 15 years of service and presented her with a pin, certificate and gift card. Danhof also recognized Tony Lucarelli for his 5 year of service and presented him with a pin.

COMMENTS FROM THE PUBLIC

Jan Rieser from the Friends reported that the Friends Cookbook has been sent to the printers and will be available in 4 to 6 weeks.

NEW BUSINESS

Approval of Tentative Budget and Appropriation Ordinance

A motion to approve the Tentative Budget and Appropriation Ordinance was made by Gilligan, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Library Closing for Pathways Parade – September 9, 2012

A motion to approve closing the library on Sunday, September 9, 2012 for the Pathways Parade was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Review of Per Capita Grant Requirements

The Board has reviewed the requirements for this year, including Chapter 9 of Serving Our Public 2.0, Illinois Library Law and Rules related to State Grants and Eligibility for Grants, and supplemental taxes available to libraries. No action required.

Approval of Request to Travel for Trustees to ILA Annual Conference in Peoria, IL – October 9-11, 2012

No trustees requested travel, therefore no motion was made.

Appointment of Election Officer and Deputy Election Officer

A motion to appoint Gayle Graske as Election Officer and Juanita Lennon as Deputy Election Officer was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for June. The report will be filed with the July 19, 2012 minutes.

CORRESPONDENCE

The Bolingbrook Patch highlighted two articles about the library. One article was an overview of upcoming Summer Reading programs which focused on healthy nourishment and exercise. The other article included summer reading recommendations made by staff.

Graybar Electric Company sent a notice of lien to the Board and Paul Mills in regards to an unpaid invoice. The issue is currently being resolved by Power Construction.

DuPage County Election Commission sent a letter to the Board offering an informational session for the upcoming 2013 Consolidated Elections.

Lastly, there was an article in the TribLocal featuring an interview with Peggy Danhof.

TREASURER'S REPORT

The Treasurer's Report for June, 2012 was presented by Kathryn Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – June, 2012

Bills paid for the month of June in the amount of \$220.00 was presented for approval. Motion to approve was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Bills Paid Report – July, 2012

Bills paid for the month of July in the amount of \$100,275.42 was presented for approval. Motion to approve was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – July, 2012

Bills payable for the month of July in the amount of \$1,053,989.74 was presented for approval. Motion to approve was made by Kalnicky, seconded by Prodehl.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – June, 2012

Director Mills reported that multiple factors including the Summer Reading Program have put the shelving of the collection behind. Staff from other departments helped to shelve and at this time the library is now caught up. Mills happily highlighted that Fountaindale achieved over 1,000,000 circs this past fiscal year! The counts include items checked out and renewed.

Fountaindale has now been live with the Pinnacle and Polaris software for about a month. The software is working well for our patrons and staff.

Mills informed the Board of a graffiti incident which occurred a few days ago. A portion of the exterior wall near the back of the building was graffitied. The incident was reported to the police. The affected wall area will be power washed several times to remove the graffiti.

The Board noted several increases in the statistical information from the previous fiscal year. Mills noted that additional statistics will be reported starting in July for the new fiscal year.

UNFINISHED BUSINESS

Director Mills reminded the Board to please complete the Open Meetings Act training. Once the certificates are completed, they need to be sent to Juanita Lennon and they will be kept on file in Administration.

REPORTS

Building Committee – Will set date for next meeting in early August.

Finance Committee – The Finance Committee gave a review of the library Financial Controls.

Strategic Plan Committee – None.

Personnel Committee – None.

Executive Director Evaluation Ad Hoc Committee – There will be an executive session at the next board meeting in August to review Executive Director Mills.

ANNOUNCEMENTS

President Danhof will be attending the ILA Orientation Session in East Peoria on July 26.

Power Connection will be having their Great Steak Out Fundraiser on Friday, August 3 at the Bolingbrook Golf Club.

On Saturday, August 4, the Bolingbrook Golf Club will host a Make a Wish Foundation event.

Peggy Danhof informed the Board that she declined the offer to serve as Secretary Treasurer for ALTAFF. Danhof will remain as President of the ILA Library Trustee Forum.

Trustee Newell was appointed the new Chair for the ALA 2013 Coretta Scott King Book Award Committee.

Joyfest will take place on Saturday, September 8, 12:00 to 7:00 p.m. Trustee Newell will be the stage manager. The Bookmobile was requested to be there.

Director Mills reported that the library is making preparations for Pathways Parade. He asked the Board to check for their FPLD Trustee shirts. The shirts will be worn for the parade. As usual, the Bookmobile will also be participating.

ADJOURNMENT

A consensus was taken and the Board adjourned at 7:52 p.m.

/s/ Steven J. Prodehl
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
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