

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD MARCH 21, 2013
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, March 21, 2013 at 7:00 p.m.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky, Kathryn Spindel, Steven Prodehl, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Ruth Newell

President Danhof noted that Trustee Newell was ill and therefore could not attend the board meeting.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Catherine Yanikoski, Susan Jagiel and Theresa Hildebrand.

PUBLIC PRESENT

The following public was present: Graham Harwood, Tom Foster, Thomas (T.J.) Foster and Jack Jarku.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

MINUTES OF THE REGULAR MEETING, February 21, 2013

The minutes of the regular meeting held February 21, 2013 were presented. A motion to approve the minutes was made by Graske, seconded by Prodehl. Minutes were approved as read.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

MINUTES OF THE EXECUTIVE SESSION, February 21, 2013

The minutes of the Executive Session held February 21, 2013 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Gilligan. Minutes were approved as read.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

EMPLOYEE RECOGNITION

President Danhof recognized Susan Jagiel for her five years of service and presented her with a pin and a certificate.

COMMENTS FROM THE PUBLIC

Two Boy Scouts from Troop 131, Thomas (T.J.) Foster and Jack Jarku, introduced themselves. Their troop is currently working on a Citizenship in the Community merit badge and wanted to attend the board meeting. The Board welcomed them.

NEW BUSINESS

Approval of New Café Contract

A motion to approve the new café contract with Ms. Jan Petersen was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

Approval of Strategic Planning Consultant

A motion to approve Harry Christiansen Consulting's Proposal for Strategic Planning Services with a not to exceed cost of \$20,000 was made by Gilligan, seconded by Prodehl.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

Approval of Repayment of Taxes to Bolingbrook Adventist Hospital

A motion to approve the court ordered repayment of taxes to Bolingbrook Adventist Hospital in the total amount to be specified by the Will County Treasurer was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

Approval of Revised Appendix 3 of the Circulation Policy

A motion to approve the revised Appendix 3 of the Circulation Policy was made by Graske, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

Approval of Whistleblower Protection Policy

A motion to approve the Whistleblower Protection Policy was made by Prodehl, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented a Construction Progress Report for February.

Approval of DSI Change Order #5 for Additional Work in the Basement and Rest of the Library

A motion to approve DSI Change Order #5 for additional work in the basement and rest of the library was made by Gilligan, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

Approval of OEC Circulation Area and Outreach Area Furniture Order

A motion to approve the OEC Circulation area and Outreach area furniture order was made by Gilligan, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

Approval of Interior Investments Circulation Area Flip Top Table Order

A motion to approve the Interior Investments Circulation Area flip top table order was made by Spindel, seconded by Prodehl.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

Approval of Agati 2nd and 3rd Floor Public Areas Chair Order

A motion to approve the Agati 2nd and 3rd floor public areas chair order was made by Graske, seconded by Prodehl.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

Approval of OEC Friends Area and Studio 300 Control Room Furniture Order

A motion to approve the OEC Friends Area and Studio 300 Control Room furniture order was made by Kalnicky, seconded by Prodehl.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

Approval of BOS Friends Area Furniture Order

A motion to approve the BOS Friends area furniture order was made by Gilligan, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

Approval of BOS 3rd Floor Public Area Table Order

A motion to approve the BOS 3rd floor public area table order was made by Gilligan, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Newell

CORRESPONDENCE

Adventist Bolingbrook Hospital sent Director Mills a letter regarding the proposed repayment of taxes to Adventist Bolingbrook Hospital.

Outreach Services Manager, Marianne Thompson received a thank you email from Lori Bobak of Valley View School District for the library's participation at the S.T.E.M Family Night.

Thompson also received a thank you card from Pastor Hughey from the First Presbyterian Church of DuPage, where the westside library book drop is located.

Director Mills received a thank you card from Boise Public Library for his help in a recent survey of newly constructed libraries.

Mills also received a thank you card from Randy Tritz from SM&W, who worked on the audiovisual design for Studio 300.

The Bolingbrook Patch featured numerous articles about the upcoming April 9th election for library trustees. Both President Danhof and Treasurer Spindel are up for reelection.

The Bolingbrook Reporter published an in-depth article about the new Studio 300 and spotlighted the possibilities for patron use. Studio 300's MakerBot Replicator 3D printer was highlighted as well.

My Suburban Life wrote an article about the library's "Peep Diorama Contest."

TREASURER'S REPORT

The Treasurer's Report for February, 2013 was presented by Kathryn Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – March 2013

Bills paid for the month of March in the amount of \$78,334.22 was presented for approval. Motion to approve was made by Kalnicky, seconded by Spindel.

AYES:	Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES:	None
ABSENT:	Newell

Bills Payable Report – March, 2013

Bills payable for the month of March in the amount of \$578,829.55 was presented for approval. Motion to approve was made by Graske, seconded by Spindel.

AYES:	Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES:	None
ABSENT:	Newell

DIRECTOR'S REPORT – February, 2013

Director Mills commented that the Studio 300 Grand Opening Event was a great success. On Sunday, March 17th, the Studio had 21 orientations for patrons. In its first five days of being open many patrons have already begun using Studio 300 in a variety of ways.

Mills noted that the library will be losing about \$11,000 in funding from the Build America Bonds this year due to the sequester.

RAILS, the regional library system has moved from Shorewood to a new facility in Bolingbrook. This may impact our delivery schedule and the workflow of the Circulation Department.

Trustee Prodehl asked how the Bookmobile was doing. Mills responded that because of the Bookmobile's age, there have been mechanical issues (mainly generator related) that have come up. Marianne Thompson and the Outreach Department work hard to resolve the issues quickly so

as not to inconvenience our patrons.

Mills again thanked his staff on the tremendous success of the Studio 300 Grand Opening Event.

UNFINISHED BUSINESS

National Library Week Proclamation at Village Board Meeting on March 26th

No board action required.

REPORTS

Building Committee – Graham Harwood provided the Board with a construction update.

Finance Committee – The next meeting has been scheduled for May 6.

Strategic Plan Committee – The Strategic Planning Consultant was approved earlier in the meeting. The Committee will give an update at the next board meeting.

Personnel Committee – None.

ANNOUNCEMENTS

St. Dominic's Church will be celebrating their 50th anniversary. A celebration mass will take place on Monday, April 15 at 7:00 p.m. A proclamation will also be read at the Village Board Meeting on March 26.

The Lions Club will be having a Spaghetti Dinner on Friday, April 5 at the Levy Center. Proceeds from the ticket sales will go to the DuPage Township Food Pantry.

The Friends Dinner & Annual Meeting has been rescheduled for Thursday, April 11th.

EXECUTIVE SESSION

A motion was made by Kalnicky, seconded by Prodehl to enter Executive Session at 8:15 p.m. for Litigation 5 ILCS 120/2 (11).

AYES:	Graske, Kalnicky, Spindel, Prodehl, Gilligan, Danhof
NAYES:	None
ABSENT:	Newell

A motion was made by Graske, seconded by Kalnicky to return to Open Session at 8:23 p.m.

OPEN SESSION

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:25 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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