

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD DECEMBER 19, 2013
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, December 19, 2013 at 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Robert Kalnický, Ruth Newell, Steven Prodehl, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Gayle Graske and Kathryn Spindel

President Danhof noted that Trustee Graske was ill and therefore could not attend the meeting.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Catherine Yanikoski, Kathy Schmidt, Mary Buchanan and Nancy Lupo.

PUBLIC PRESENT

The following public was present: Graham Harwood and Jan Rieser.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Newell.

AYES: Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Spindel

MINUTES OF THE PUBLIC HEARING, November 21, 2013

The minutes of the Public Hearing held November 21, 2013 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Prodehl. Minutes were approved as read.

AYES: Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Spindel

MINUTES OF THE REGULAR MEETING, November 21, 2013

The minutes of the regular meeting held November 21, 2013 were presented. A motion to approve the minutes was made by Prodehl, seconded by Newell. Minutes were approved as read.

AYES: Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Spindel

MINUTES OF THE EXECUTIVE SESSION, November 21, 2013

The minutes of the Executive Session held November 21, 2013 were presented. A motion to approve the minutes was made by Gilligan, seconded by Prodehl. Minutes were approved as read.

AYES: Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Spindel

MINUTES OF THE SPECIAL MEETING, December 12, 2013

The minutes of the Special Meeting held December 12, 2013 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Prodehl. Minutes were approved as read.

AYES: Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske, Spindel

EMPLOYEE RECOGNITION

President Danhof recognized Nancy Lupo for her five years of service and presented her with a pin and certificate.

COMMENTS FROM THE PUBLIC

Jan Rieser reported that the Friends will soon be selling books on Amazon.

NEW BUSINESS

Trustee Spindel entered at 7:10 p.m.

Approval of Statement of Receipts and Disbursements Fiscal Year 2012/2013

A motion to approve the Statement of Receipts and Disbursements Fiscal Year 2012/2013 was made by Newell, seconded by Kalnicky.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

Approval of Recommendation to Keep Executive Session Minutes Closed

A motion to approve recommendation to keep Executive Session Minutes closed was made by Kalnicky, seconded by Spindel.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

Approval of Recommendation Regarding Cleaning and Related Services

A motion to approve the recommendation to accept the Best Quality Cleaning response for cleaning and related services was made by Spindel, seconded by Kalnicky.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

LIBRARY PROJECTS

Graham Harwood from Owner Services Group presented his final Construction Progress Report. The Board thanked Harwood for all his work. It was also noted that all of the orders under Library Projects were regular orders and not change orders.

Approval of Demco Order for Vortex Furniture

A motion to approve the Demco order for Vortex furniture was made by Newell, seconded by Gilligan.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

Approval of LFI Order for Audiobook Shelving

A motion to approve LFI order for audiobook shelving was made by Kalnicky, seconded by Gilligan.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

Approval of OEC Order for 3rd Floor Office Furniture

A motion to approve the OEC order for 3rd floor office furniture was made by Spindel, seconded by Gilligan.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

CORRESPONDENCE

My Suburban Life posted an article written by Director Mills. Mills discussed upcoming library events including classes offered by Studio 300.

Fountaindale Library received many Christmas cards including Tressler LLP and CSC of Northern Will County.

Director Mills received a thank you card from Dekalb Public Library for a recent tour of Fountaindale.

Marianne Thompson and the Bookmobile staff received a Christmas card from a long-time patron.

TREASURER'S REPORT

The Treasurer's Report for November, 2013 was presented by Kathryn Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – December, 2013

Bills paid for the month of December in the amount of \$110,194.85 was presented for approval. Motion to approve was made by Spindel, seconded by Kalnicky.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

Bills Payable Report – December, 2013

Bills payable for the month of December in the amount of \$220,831.34 was presented for approval. Motion to approve was made by Newell, seconded by Prodehl.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

DIRECTOR'S REPORT – November, 2013

Director Mills updated the Board on the insurance sump pump report on the Studio 300 flood. Mills has yet to receive a report and does not know whether it will ever be received from the insurance company. After speaking with the Building Committee, Mills contacted an independent architectural firm called Tria to do an independent analysis of the sump pump drainage system.

Trustee Prodehl asked Deputy Director Yanikoski about the recent Doctor Who 50th Celebration at the library. Yanikoski responded that about 400 people came to participate in the Doctor Who celebration, programs and activities. The library even had a full scale TARDIS in the lobby.

UNFINISHED BUSINESS

Final Approval of 2014 American Library Association Midwinter Attendance

A motion for final approval for Trustees Spindel, Newell and Danhof to attend the 2014 American Library Association Midwinter Meeting was made by Kalnicky, seconded by Newell.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

Final Approval of Illinois Library Association Trustee Forum Workshop Attendance, February 15, 2014

A motion to approve Trustee Prodehl to attend the Illinois Library Association Trustee Forum Workshop on February 15, 2014 was made by Spindel, seconded by Kalnicky.

AYES: Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Graske

REPORTS

Building Committee – None.

Finance Committee – None.

Strategic Plan Committee – The final draft of the Strategic Plan is included for the Board's consideration. The Board will be asked to formally approving the Strategic Plan in January 2014.

Personnel Committee – None.

ANNOUNCEMENTS

Director Mills reminded the Board that the State of the Village will take place on January 16, 2014 at the Bolingbrook Golf Club.

ADJOURNMENT

A consensus was taken and the Board adjourned at 7:44 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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