

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD APRIL 17, 2014
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, April 17, 2014 at 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Steven Prodehl, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

None

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Kathy Schmidt.

PUBLIC PRESENT

The following public was present: Mary Tuleja, Mike Seibert and Karen Seibert.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Spindel, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE REGULAR BOARD MEETING, March 20, 2014

The minutes of the regular board meeting held March 20, 2014 were presented. A motion to approve the minutes was made by Newell, seconded by Spindel. Minutes were approved as read.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

COMMENTS FROM THE PUBLIC

Mary Tuleja from the Friends thanked the Board for the Friends Appreciation Dinner earlier this week. Tuleja also presented the Board with a check for \$8,305 from the Friends for the staff-provided wish list of patron programs and events that was approved at the Friends Annual Meeting earlier this week.

Patron Mike Siebert commented that he loved the new library, including the programming and the collections. He asked that if there would be consideration in expanding the programs offered in Studio 300. Certain classes are only offered once a quarter. Director Mills replied that he recommend that Mr. Siebert contact Jeffrey Fisher, Studio 300 Manager and offer his suggestions directly to Mr. Fisher.

NEW BUSINESS

Approval of Proposal for Completion of Annual Audit and Financial Review

A motion to approve the annual audit and financial review from Brian Zabel & Associates with a not to exceed amount of \$8,800 was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Request to Travel for Executive Director to IUG Users Group in Detroit, MI:
May 6 – 8, 2014

A motion to approve the request to travel for the Executive Director to the IUG Users Group in Detroit, Michigan from May 6 – 8, 2014 was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Appointment of Executive Director Evaluation Liaisons

A motion to approve the appointment of Robert Kalnicky and Steven Prodehl as the Executive Director Evaluation Liaisons was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Approval of Forms + Surfaces Receptacle Order

A motion to approve the Forms + Surfaces receptacle order was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

CORRESPONDENCE

Suburban Life Magazine featured an article about Studio 300 in their April 2014 issue.

Bolingbrook Patch posted an article highlighting Fountaindale Library kicking off National Library Week with the annual Author Fair on Saturday, April 12.

My Suburban Life posted an article regarding Money Smart Week program hosted by Fountaindale Public Library, Community Service Council and BMO Harris.

Fountaindale Library will host Kindergarten registration for the Valley View School District on April 29, April 30 and May 1.

Executive Director Mills received a thank you card from the Bolingbrook Christian Health Center for Fountaindale Library's advertisement for the Hustle 4 Health 5K Race.

TREASURER'S REPORT

The Treasurer's Report for March, 2014 was presented by Kathryn Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – April, 2014

Bills paid for the month of April in the amount of \$78,926.62 was presented for approval. Motion to approve was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – April, 2014

Bills payable for the month of April in the amount of \$149,617.66 was presented for approval. Motion to approve was made by Newell, seconded by Gilligan.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – March, 2014

Executive Director Mills wanted notify the Board he received notification that all Walgreens in the Will County area are attempting to have their assessments dramatically reduced.

Trustee Newell asked how the Author Fair was attended. Mills responded that the Author Fair went well and about 30 local authors attended. A report on the Author Fair will be included in next month's Director's Report.

Mills also updated the Board regarding the property transfer issue. The numbers still need to be finalized but it looks like had Will County completed the transfer correctly, the difference would be significantly less. Mills will meet with the attorney in two weeks to discuss the next course of action.

UNFINISHED BUSINESS

Trustee Graske announced that she will like to attend the 2014 American Library Association Annual Conference in June.

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

Executive Director Mills reminded the Board of the National Prayer Breakfast at the Bolingbrook Golf Club on May 1.

President Danhof presented the National Library Week Proclamation that given to the library at the last Village Board Meeting.

Trustee Kalnicky thanked Director Mills and the library staff for cohosting the programming for Money Smart Week. There was good attendance for the programs.

Director Mills announced that he will once again be participating in the dunk tank at the Ice Cream Social to raise funds for the Friends.

The Friends will be providing a cake for staff to celebrate National Library Week.

ADJOURNMENT

A consensus was taken and the Board adjourned at 7:36 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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