

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD MAY 15, 2014
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, May 15, 2014 at 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Robert Kalnicky, Ruth Newell, Steven Prodehl, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

Kathryn Spindel. Trustee Spindel is out of town and unable to attend the meeting.

Gayle Graske. Graske entered at 7:29 p.m.

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Catherine Yanikoski, Marianne Thompson, Nancy Sauer, Wendy Birkemeier, Jill Boreham, Tasos Priovolos.

PUBLIC PRESENT

The following public was present: Jody Hargett, Ron McGrath, Peter Thompson, Eric Thompson and Linda Thompson.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Gilligan, seconded by Prodehl.

AYES: Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Spindel, Graske

MINUTES OF THE BOARD MEETING, April 17, 2014

The minutes of the Board Meeting held April 17, 2014 were presented. A motion to approve the minutes was made by Kalnicky, seconded by Newell. Minutes were approved as read.

AYES: Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Spindel, Graske

EMPLOYEE RECOGNITION

President Danhof recognized Marianne Thompson for her 25 years of service and presented her with certificate, pin and gift card. Danhof also recognized Nancy Sauer for her 10 years of service and presented her with a certificate, pin and gift card. She congratulated Sauer on her retirement.

COMMENTS FROM THE PUBLIC

Jody Hargett from the Friends commented that the Friends are currently working on rebranding themselves and are creating a new logo. When the new logo is finalized, the Friends will hold a meeting to receive input from other Friends members. The Friends are also working on a quarterly newsletter.

Trustee Graske entered at 7:29 p.m.

NEW BUSINESS

Approval of Tria Professional Services Proposal for Additional Sump Pits

Ronald McGrath from Tria Architecture presented the Board with an overview of their Sump Pump Drainage System Report and also reviewed their proposal to add sump pits and pumps to the library's system. The addition of two sump pits and pumps will enable water to evacuate our drainage system more quickly in the future.

A motion to approve the Tria Professional Services Proposal for additional sump pits with the cost to be paid from the Building Fund was made by Kalnicky, seconded by Prodehl.

AYES: Graske, Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Spindel

Approval of Health Insurance for Fiscal Year 2014/2015

A motion to approve and fund the allocation for insurance at \$7,200 per eligible employee for those employees selecting health insurance and to fund an allocation of \$500 for those employees who do not select health insurance but wish to select dental, vision and life insurance was made by Newell, seconded by Gilligan.

AYES: Graske, Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Spindel

Approval of Revised Circulation Policy

A motion to repeal the existing Circulation Policy and approve the revised Circulation Policy was made by Kalnicky, seconded by Prodehl.

AYES: Graske, Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Spindel

LIBRARY PROJECTS

Approval of B & H Lighting Order for Studio 300

A motion to approve the B & H Lighting Order for Studio 300 with a not to exceed price of \$10,500 and with the cost to be paid from the Building Fund was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Spindel

CORRESPONDENCE

The Illinois State Library sent Deputy Director Catherine Yanikoski a signed photograph of the 2014 ILEADU mentor group. Also pictured in the photograph was Tony Lucarelli, Emerging Technologies Librarian. The photograph was taken in late March in Springfield. Two of the seven statewide mentors are from the Fountaindale Public Library District.

The Plainfield Public Library District Director sent Mills a thank you card for a recent tour of the library.

TREASURER'S REPORT

The Treasurer's Report for April, 2014 was presented by Vice-President Kalnicky and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – April, 2014

Bills paid for the month of April, 2014 in the amount of \$150 was presented for approval. Motion to approve was made by Prodehl, seconded by Graske.

AYES: Graske, Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Spindel

Bills Paid Report – May, 2014

Bills paid for the month of May in the amount of \$87,904.30 was presented for approval. Motion to approve was made by Newell, seconded by Gilligan.

AYES: Graske, Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Spindel

Bills Payable Report – May, 2014

Bills payable for the month of May in the amount of \$229,489.62 was presented for approval. Motion to approve was made by Gilligan, seconded by Kalnicky.

AYES: Graske, Kalnicky, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: Spindel

DIRECTOR'S REPORT – April, 2014

Executive Director Mills thanked the Board for approving his trip to Detroit to attend the Innovative Users Group Conference earlier this month. Mills reported that having the opportunity to interact with Innovative executives and staff and fellow customers provided good insight into the current state of the company and what the library will be able to expect from this critical vendor over the next year or so.

Mills updated the Board on the property transfer issue. Mills along with Shirley Williams met with the library's attorney and auditor to go over the data and will be creating documentation for Will County to review.

Trustee Prodehl inquired about BookZilla recently hitting one million items. Mills clarified that the one million items have been processed through BookZilla since the start of the fiscal year.

UNFINISHED BUSINESS

Final Approval of Trustee Travel to 2014 American Library Association Annual Conference

No action taken.

REPORTS

Building – None.

Finance – None.

Strategic Plan – A status meeting will be held next month to report the progress of the Strategic Plan.

Personnel – None.

ANNOUNCEMENTS

Joyfest will take place on September 13 from 1:00 to 6:00 p.m.

Trustee Newell invited the Board to the 45th Anniversary Celebration of the Coretta Scott King

Book Awards on Saturday, June 28 at the Paris Las Vegas Hotel.

The Bolingbrook Chamber will be holding their Golf Extravaganza Reception on Wednesday, June 18 at 6:30 p.m. at the Bolingbrook Golf Club.

The H2O Golf Outing & Gala Dinner will take place on Wednesday, July 16 at 6:00 p.m. at the Bolingbrook Golf Club.

The Lions Club will be hosting the Memorial Day Carnival at Village Hall on May 22 to May 26.

The Lions Club will also be hosting beeper baseball games on June 14 and 15 at the BRACC.

ADJOURNMENT

A consensus was taken and the Board adjourned at 8:30 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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