

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS
HELD AUGUST 21, 2014
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, August 21, 2014 at 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Steven Prodehl, Thomas Gilligan and Margaret (Peggy) Danhof.

ABSENT

None

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills and Tasos Priovolos.

PUBLIC PRESENT

The following public was present: Jody Hargett and Ron McGrath.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Graske, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

MINUTES OF THE BOARD MEETING, July 17, 2014

The minutes of the board meeting held July 17, 2014 were presented. A motion to approve the minutes was made by Gilligan, seconded by Spindel. Minutes were approved as read.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

COMMENTS FROM THE PUBLIC

Jody Hargett from the Friends informed the Board that the next Friends Booksale will take place on October 4-5. The library will stop taking donations on September 1. The Friends are currently conducting an informal survey regarding the number of visitors in the Book Cellar. The Friends Board will be meeting soon to go over the results of the survey and set up the Fall hours for the Book Cellar.

NEW BUSINESS

Approval of Resolution 2014-3 – Resolution Approving Agreement with Contractor Regarding Additional Sump Pit Installation Project

K.M. Holly Construction submitted the lowest bid at \$62,480 for this work. Ron McGrath of Tria Architecture reviewed their proposal and recommended it.

A motion to approve Resolution 2014-3 Resolution approving the agreement with contractor regarding additional sump pit installation project with the costs to be paid from the Building Fund was made by Prodehl, seconded by Gilligan.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Resolution 2014-4 – Resolution Approving Agreement with Contractor Regarding Hot Water Heating System Renovation Project

C. Acitelli Heating & Piping Contractors, Inc. submitted the lowest bid at \$78,000 for this work. Ron McGrath of Tria Architecture reviewed their proposal and recommended it.

A motion to approve Resolution 2014-4 Resolution approving agreement with contractor regarding hot water heating system renovation project with the costs to be paid from the Building Fund was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Resolution 2014-2 to Determine Estimate of Funds Needed for Fiscal Year 2014/2015

A motion to approve Resolution 2014-2 which determines that the amount needed to be levied in taxes for fiscal year 2014/2015 is \$8,386,958 was made by Newell, seconded by Gilligan.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of 2014 IPLAR (Illinois Public Library Annual Report)

A motion to approve the 2014 IPLAR (Illinois Public Library Annual Report) was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Request to Close Library on Wednesday, December 10th for Staff In-Service

A motion to approve the request to close the library on Wednesday, December 10th for a Staff In-Service was made by Spindel, seconded by Prodehl.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Trustee Service for American Library Association, Public Library Association and Illinois Library Association Committees

A motion to approve all trustee service for American Library Association, Public Library Association and Illinois Library Association Committees per the forms submitted was made by Prodehl, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

LIBRARY PROJECTS

Approval of Extended Hardware and Software Support for Network Attached Storage Device

A motion to approve Netrix proposal in the amount of \$3,877.26 for extended hardware and software support for network attached storage device with the cost to be paid from the Building Fund was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Approval of Trane Proposal to Supply Panel and Program New Water Pit Sensors into BAS System

A motion to approve Trane proposal in the amount of \$3,636 to supply the panel and program new water pit sensors into BAS system with the cost to be paid from the Building Fund was made by Graske, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

CORRESPONDENCE

The Bugle published an article highlighting the recent Ice Cream Social on July 28.

State Senator Pat McGuire sent Executive Director Paul Mills a thank you note for having the opportunity to participate in the Ice Cream Social. The Senator passed out ice cream to the public.

Terri O'Toole, an officer of the Friends of the Library, sent the Board a thank you card for the sympathy flowers for her husband's recent passing.

TREASURER'S REPORT

The Treasurer's Report for July, 2014 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – July, 2014

Bills paid for the month of July in the amount of \$99,412.73 was presented for approval. Motion to approve was made by Graske, seconded by Gilligan.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Bills Paid Report – August, 2014

Bills paid for the month of August in the amount of \$57,793.97 was presented for approval. Motion to approve was made by Spindel, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

Bills Payable Report – August, 2014

Bills payable for the month of August in the amount of \$206,142.77 was presented for approval. Motion to approve was made by Spindel, seconded by Prodehl.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Gilligan, Danhof
NAYES: None
ABSENT: None

DIRECTOR'S REPORT – July, 2014

Mills updated the Board on the Citgo issue. Will County's GIS Department recently determined that per the legal description in the transfer order the appropriate properties are assigned correctly. Mills will continue working with Will County and our attorney on the valuation of the Citgo property and its potential impact on District revenue.

Mills notified the Board that September 2 is the tentative launch date for the new Fountaindale website. Communications Manager Chrissy Little has been working hard to create the new site. Along with that, the Fountaindale logo colors will be changing as well. There has been great difficulty in matching the current colors for marketing designs and tools. The new colors will be a more modern forest green and grey. New business cards are also forthcoming which will feature a color photograph of the building and the new logo colors.

Trustee Prodehl asked how the new manual bookdrop is doing. Mills responded that the new bookdrop is doing well in combination with the 1,000th user promotion. The number of items returned at the bookdrop is listed on the Monthly Statistics spreadsheet which is included in each

Board Packet.

UNFINISHED BUSINESS

REPORTS

Building – None.

Finance – None.

Strategic Plan – None.

Personnel – None.

ANNOUNCEMENTS

President Danhof passed out a brochure about the Citizens Against Abuse event on October 16 at the Levy Center from 5:30 to 9:30 p.m.

The Pathways Parade will be on Sunday, September 14. All Trustees and staff will meet at 12:15 p.m.

Summer's Last Blast will be on Saturday, August 23 at the BRACC.

The Bolingbrook Rotary Club will host their “Raise a Stink” event on Saturday, August 23.

Joyfest is on Saturday, September 13 from 1:00 to 6:00 p.m.

ADJOURNMENT

A consensus was taken and the Board adjourned at 7:53 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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