

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF
THE FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DUPAGE COUNTIES, ILLINOIS
HELD SEPTEMBER 18, 2014
BOLINGBROOK, ILLINOIS

A meeting of the Board of Trustees of the Fountaindale Public Library District, Will and DuPage Counties, Illinois was held at the Bolingbrook Library, 300 West Briarcliff Road, Bolingbrook, IL 60440, Thursday, September 18, 2014 at 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Margaret (Peggy) Danhof.

ROLL CALL

The roll was called by recorder, Juanita Lennon, and a quorum was established.

PRESENT

Present at roll call were Gayle Graske, Robert Kalnicky, Kathryn Spindel, Ruth Newell, Steven Prodehl and Margaret (Peggy) Danhof.

ABSENT

Trustee Gilligan

FOUNTAINDALE STAFF PRESENT

The following staff was present: Paul Mills, Tyrone Carter and Tasos Priovolos.

PUBLIC PRESENT

The following public was present: Mildred Carter and Jody Hargett.

Ron McGrath entered at 7:33 pm.

AGENDA APPROVAL

Following the Pledge of Allegiance, Danhof asked for a motion to approve the agenda. A motion was made by Kalnicky, seconded by Prodehl.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

MINUTES OF THE BOARD MEETING, August 21, 2014

The minutes of the board meeting held August 21, 2014 were presented. A motion to approve the minutes was made by Graske, seconded by Spindel. Minutes were approved as read.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

EMPLOYEE RECOGNITION

President Danhof recognized Tyrone Carter for his ten years of service and presented him with a pin, certificate and gift card.

COMMENTS FROM THE PUBLIC

Jody Hargett, Vice President of the Friends provided an update for the Board. The Friends are preparing for the book sale that will take place during the first weekend in October. There will be special member hours on Friday afternoon and Saturday morning. The Friends conducted a five week survey on the traffic flow into the Book Cellar. Unfortunately, no conclusive pattern of usage was found.

NEW BUSINESS

Approval of Ordinance 2014-4 Budget & Appropriation Ordinance Fiscal Year 2014-2015

A motion to approve Ordinance 2014-4 Budget & Appropriation Ordinance Fiscal Year 2014-2015 was made by Spindel, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Chief Fiscal Officer's Certificate of Revenues by Source

A motion to approve the Chief Fiscal Officer's Certificate of Revenues by Source was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Updated Salary Structure

A motion to approve the updated salary structure for fiscal year 2014/2015 as presented with implementation to be effective as of July 1, 2014 was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Approval of 2015 Illinois Per Capita Grant Application

A motion to approve the 2015 Illinois Per Capita Grant Application was made by Graske, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Rules for Public Comments

A motion to repeal the existing Rules for Public Comments and approve the revised Rules for Public Comments was made by Prodehl, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Bundled Registration for Trustees for 2015 American Library Association Conferences

A motion to approve the bundled registration for Trustees to the 2015 American Library Association Conferences was made by Spindel, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Bundled Registration for Executive Director for 2015 American Library Association Conferences

A motion to approve the bundled registration for the Executive Director to the 2015 American Library Association Conferences was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Resolution 2014-5 Resolution Designating Open Meetings Act Officers

A motion to approve Resolution 2014-5 Resolution Designating Open Meeting Act Officers, Juanita Lennon and Paul Mills was made by Newell, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Resolution 2014-6 Resolution Designating Freedom of Information Act Officers

A motion to approve Resolution 2014-6 Resolution Designating Freedom of Information Act Officers, Marianne Thompson and Shirley Williams was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Approval of 2015 Staff Appreciation Party

A motion to approve and authorize the expenditure not to exceed \$4,500 for a Staff Appreciation Party in January 2015 was made by Kalnicky, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

LIBRARY PROJECTS

Approval of Change Order #1 for Additional Sump Pit Installation Project

A motion to approve Change Order #1 for the additional sump pit installation projection with the cost to be paid from the Building Fund was made by Prodehl, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Approval of Change Order #2 for Additional Sump Pit Installation Project

A motion to approve Change Order #2 for the additional sump pit installation project with the cost to be paid from the Building Fund was made by Spindel, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Approval of OEC Business Interiors Proposal for Filing/Storage Cabinets

A motion to approve the OEC Business Interiors proposal for filing/storage cabinets with the cost to be paid from the Building Fund was made by Spindel, seconded by Newell.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Approval of BOS Proposal for Two-Tier Tables for Studio 300 Audio Booths

A motion to approve the BOS proposal for two-tier tables for Studio 300 audio booths with the cost be paid from the Building Fund was made by Newell, seconded by Kalnicky.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

CORRESPONDENCE

A copy of the 2015 Election Notice was included. The election will fill three (6 year term) library trustee positions.

The Bolingbrook Park District sent a thank you letter to Deputy Director Catherine Yanikoski for the library's support in their 2014 Summer's Last Blast celebration.

Mary Tuleja, Treasurer of the Friends of the Library sent a thank you card. She thanked the Board for the sympathy flowers for her husband's recent passing.

Outreach Manager Marianne Thompson and the Bookmobile staff received a thank you card from the O'Donnell family.

Evanced posted an article in early August about 3D printing and featured an interview with Studio 300 Manager Jeffrey Fisher.

The Bolingbrook Bugle published a front page article regarding Fountaindale Library's new website.

Tria Report on Additional Sump Pit Installation Project and Hot Water Heating System Renovation Project

Ron McGrath provided the Board with an update on the current projects.

TREASURER'S REPORT

The Treasurer's Report for August, 2014 was presented by Treasurer Spindel and will be filed for audit.

BILLS FOR APPROVAL

Bills Paid Report – September, 2014

Bills paid for the month of September in the amount of \$105,826.29 was presented for approval. Motion to approve was made by Kalnicky, seconded by Spindel.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

Bills Payable Report – September, 2014

Bills payable for the month of September in the amount of \$189,117.86 was presented for approval. Motion to approve was made by Newell, seconded by Graske.

AYES: Graske, Kalnicky, Spindel, Newell, Prodehl, Danhof
NAYES: None
ABSENT: Gilligan

DIRECTOR'S REPORT – August, 2014

Director Mills updated the Board on his recent trip to Springfield to attend the Illinois State Library Advisory Committee meeting.

UNFINISHED BUSINESS

Final Approval for Request to Travel for Trustees to 2014 Illinois Library Association Annual Conference in Springfield, IL – October 14-16, 2014

No motion was made.

REPORTS

Building – Ron McGrath updated the Board earlier in the meeting.

Finance – The Liaisons' next meeting will be on Thursday, October 2.

Strategic Plan – The next In Process Review meeting will be on Tuesday, September 23 at 10:00 a.m.

Personnel – None.

ANNOUNCEMENTS

DuCap is asking for donations for plain white dress shirts for students.

The Joyfest celebration was great and the Bookmobile's presence was much appreciated.

ADJOURNMENT

A consensus was taken and the Board adjourned at 7:55 p.m.

/s/ Gayle Graske
Secretary, Board of Library Trustees
FOUNTAINDALE PUBLIC LIBRARY DISTRICT
WILL AND DU PAGE COUNTIES, ILLINOIS

/s/ Margaret J. (Peggy) Danhof
President, Board of Library Trustees
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